



LOCKHART SHIRE COUNCIL

65 Green Street
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 LOCKHART NSW 2656
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 Email: mail@lockhart.nsw.gov.au
 Website: <http://www.lockhart.nsw.gov.au>

COUNCIL STAMP
HERE

Office use only	
Application No	
Receipt No	
Receipt Date	
DA	
CC	
OC	
LSL	
PL (s. 68)	
Other	

APPLICATION FOR DEVELOPMENT AND CONSTRUCTION

Environmental Planning & Assessment Act 1979 and associated Regulations
 Local Government Act 1993 and associated Regulations

APPLICANT DETAILS

TITLE		NAME		SURNAME	
COMPANY					
STREET ADDRESS				TOWN	
STATE/POSTCODE				PHONE	
EMAIL				MOBILE	
SIGNATURE					

LAND OWNER/S DETAILS (ALL TO SIGN)

TITLE		NAME		SURNAME	
COMPANY				SIGNATURE	
TITLE		NAME		SURNAME	
COMPANY				SIGNATURE	
STREET ADDRESS				TOWN	
STATE/POSTCODE				PHONE	
EMAIL				MOBILE	

If there is more than one landowner, every owner must sign. For company ownership: two directors, or director and a company secretary of the company must sign, accompanied by an ASIC register search: (<http://asic.gov.au>)

TYPE OF CONSENT	
<input type="checkbox"/>	DEVELOPMENT APPLICATION (DA)
<input type="checkbox"/>	CONSTRUCTION CERTIFICATE (CC)
<input type="checkbox"/>	COMPLYING DEVELOPMENT CERTIFICATE (CDC)

APPLICATION STAGE	
<input type="checkbox"/>	NEW APPLICATION
<input type="checkbox"/>	MODIFICATION TO EXISTING DA NO. _____
<input type="checkbox"/>	REVIEW OF DETERMINATION OF DA NO. _____

DEVELOPMENT TYPE	
<input type="checkbox"/>	CHANGE OF USE OF LAND/BUILDING
<input type="checkbox"/>	DEMOLITION
<input type="checkbox"/>	UNDERTAKING OF WORKS
<input type="checkbox"/>	ERECTION OF BUILDING

LAND TO BE DEVELOPED	
STREET ADDRESS	
TOWN	
LOT, SECTION, DP	
PROPERTY NAME	

LOCAL GOVERNMENT APPROVAL (Sect. 68)	
<input type="checkbox"/>	INSTALL A MANUFACTURED HOME OR MOVEABLE DWELLING
<input type="checkbox"/>	CONNECTION TO SEWER POINT OR RISER
<input type="checkbox"/>	CONNECTION TO SEPTIC/ON-SITE SEWER SYSTEM
<input type="checkbox"/>	CONNECTION OF STORMWATER TO KERB/GUTTER
<input type="checkbox"/>	INSTALL A DOMESTIC OIL/SOLID FUEL HEATING DEVICE
<input type="checkbox"/>	OTHER: _____

SUBDIVISION	
<input type="checkbox"/>	SUBDIVISION OF LAND
<input type="checkbox"/>	BOUNDARY ADJUSTMENT
<input type="checkbox"/>	STRATA SUBDIVISION
<input type="checkbox"/>	OTHER (Please specify): _____
NUMBER OF NEW ROADS CREATED: _____	
NUMBER OF NEW LOTS CREATED: _____	

PLEASE PROVIDE A DESCRIPTION OF THE DEVELOPMENT	
Note: Building materials, colours, use of building, reason for development etc.	

ESTIMATE COST OF DEVELOPMENT	
ESTIMATED COST OF DEVELOPMENT	\$ _____
CAPITAL INVESTMENT (\$5,000,000 OR GREATER ONLY)	\$ _____

BUILDERS DETAILS		PLUMBERS DETAILS	
NAME		NAME	
BUSINESS NAME		BUSINESS NAME	
LICENCE NO.		LICENCE NO.	
ABN		ABN	
STREET ADDRESS		STREET ADDRESS	
TOWN/PCODE		TOWN/PCODE	
PHONE		PHONE	
MOBILE		MOBILE	
EMAIL		EMAIL	
SIGNATURE		SIGNATURE	

PRINCIPAL CERTIFYING AUTHORITY	
Please select the Principal Certifying Authority who will carry out the nominated inspections.	
<input type="checkbox"/> Lockhart Shire Council	<input type="checkbox"/> To be advised
<input type="checkbox"/> Private Certifier (provide details below)	
Name: _____	
Accreditation No: _____	Phone: _____
Applicant's Signature: _____	
Note: The Principal Certifying Authority is an appropriately qualified person appointed by the applicant to conduct nominated inspections. This person is to be an accredited certifier under the Environment Planning Assessment Act.	

INTEGRATED DEVELOPMENT	
IS THIS FOR INTEGRATED DEVELOPMENT? IF SO, UNDER WHICH ACT OR LEGISLATION?	
HERITAGE ACT 1977	<input type="checkbox"/>
FISHERIES MANAGEMENT ACT 1994	<input type="checkbox"/>
ROADS ACT 1993	<input type="checkbox"/>
RURAL FIRES ACT 1997	<input type="checkbox"/>
PROTECTION OF THE ENVIRONMENT OPERATIONS ACT 1997	<input type="checkbox"/>
WATER MANAGEMENT ACT 2000	<input type="checkbox"/>
NATIONAL PARKS & WILDLIFE ACT 1974	<input type="checkbox"/>
NOT FOR INTEGRATED DEVELOPMENT	<input type="checkbox"/>

CONCEPT DEVELOPMENT APPLICATIONS
You can apply for development consent for only part of the development now and for the remaining part (s) at a later time. Are you applying for development consent in two or more stages? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please identify in supporting documentation.

STATEMENT OF ENVIRONMENTAL EFFECTS
Note: A Statement of Environmental Effects is required for each application. Templates are available from the Development page of the Lockhart Shire Council website.
<input type="checkbox"/> A Statement of Environmental Effects (SEE) is attached.
<input type="checkbox"/> An Environmental Impact Statement (EIS) is attached (for designated development).

POLITICAL DONATIONS & GIFTS DISCLOSURE STATEMENT
Under section 147(4) of the Environmental Planning and Assessment Act 1979 ('the Act') a person who makes a <i>relevant planning application</i> to a council is required to disclose the following <i>reportable political donations and gifts</i> (if any) made by any <i>person with a financial interest</i> in the application within the period commencing 2 years before the application is made and ending when the application is determined: (a) all reportable political donations made to any local councillor of that council (b) all gifts made to any local councillor or employee of that council. Have you or any associated person with a financial interest in this application in the last two (2) years made any political donation or given any gifts to any local Councillor or Council employee? <input type="checkbox"/> Yes <input type="checkbox"/> No If you ticked "Yes", please fill out a Political Donations and Gifts Disclosure Statement and attach to this form. Note that it is an offence not to disclose reportable donations and gifts. Forms are available from the Development page of Council's website.

COUNCIL FEES AND CHARGES, INSPECTIONS
To lodge your application you will be required to pay a fee. The fee is prescribed by the legislation and based on the cost of your works. The fee must be paid in full at the time of lodgement of your application. Additional fees may also be charged depending on the type of development undertaken. Constructions works, plumbing and drainage & Part 4A certificates all incur additional fees in accordance with Council's approved fees and charges. Developer Contributions: All Development Applications and applications for Complying Development Certificates with a total cost of greater than \$100,001 are required to pay a contribution under Section 94A of the Environmental Planning and Assessment Act 1979. To view Council's Section 94A Contribution Plan visit www.lockhart.nsw.gov.au Development applications lodged electronically may incur copying fees in accordance with Council's fees and charges. To undertake assessment of your application, Council staff will be required to undertake an inspection of the site. Please advise if you wish to have prior notice of any inspections undertaken by Council on your property.

APPLICATION LODGEMENT, ASSESSMENT AND DETERMINATION
It is highly recommended that, prior to lodging your application, you book arrange a time to meet with Council's Environmental Services team. These pre-lodgement meetings are a great way to review your application with Council staff, and can speed up the application process by ensuring that all supporting information is supplied together at the time of lodgement. To arrange a pre-lodgement meeting, contact Council's Environmental Services team during normal business hours on (02) 6920 5305. Refer to Council's <i>Development Application guide</i> for more information on how to lodge an application, and what you should consider when providing supporting documentation. A copy of the <i>guide</i> is available from Council's website, or by contacting Council's Environmental Services staff in the Council office during business hours.

DESCRIPTION OF DEVELOPMENT

NOTE: The following is intended for guidance only. In some circumstances Council may require additional details upon submission of the application. All plans are required to be legible and to scale & use metric terminology. Three copies of plans are required. Information provided on the application may also be forwarded to the Australian Bureau of Statistics.

FOR ALL DEVELOPMENT APPLICATIONS

A Statement of Environmental Effects is required to detail the information required by Council that cannot be readily identified on plans. This includes any likely impacts of the proposal together with the proposed measures that will mitigate the impacts; or variations to planning and/or construction controls (including why the variation should occur).

Examples include but are not limited to: context & setting, infrastructure provision, hours of operation, heritage conservation, flora and fauna conservation, waste disposal, noise, social impact, and economic benefit.

FOR STRUCTURAL WORKS/ACTIVITIES – BUILDINGS, DWELLINGS, SHEDS, ETC.

A site plan indicating the location of the proposed work/activity in relation to property boundaries, existing buildings on site, and any other significant object deemed relevant to the proposal. This may include objects such as septic tanks and trenches, water tanks, easements, stormwater drainage paths, right of carriageway, property access, etc.

Council also recommends that the site plan includes the location of any existing and proposed plumbing, drainage and service infrastructure (i.e. sewer, electricity, etc.), and a North point.

A floor plan indicating the existing floor layout and the proposed floor layout. The intended use of each room/area should be indicated, together with any internal fittings such as kitchen sinks, baths, laundry tubs, hot water heater, etc.

Elevations of the existing and proposed work. These should indicate door and window sizes, materials used for cladding and floor heights. A cross-sectional plan may also be included indicating overall height, internal ceiling and floor heights, and method of construction.

Structural details of the proposed works are to be accompanied by specifications construction methods of the proposed development. These include, but may not be limited to:

- i. Materials, sizes, spans and spacing of structural members.
- ii. Footing/Slab type, size and reinforcement method.
- iii. Methods of attachment and anchorage.
- iv. Identification of any Australian Standards or Certifications that will be adopted throughout the period of construction.

FOR NON-STRUCTURAL WORKS/ACTIVITIES - CHANGES OF USE, HOME INDUSTRY, SUBDIVISIONS, EVENTS, ETC.

A site plan (as detailed above)

A detailed specification of the work being undertaken, including the following (as applicable): proposed new use of building, any business activities likely to be conducted, proposed staffing numbers, handling of waste, operating times, signage, demolition activities, premises fit-out etc.

BUILDER LICENCES / OWNER BUILDER PERMITS / HOME WARRANTY INSURANCE

Depending on the cost of works (determined by the \$ value of the completed works), you may be required to engage the services of a licensed builder or obtain an owner builder permit. All residential work valued at more than \$10,000 requires either:

- a) An owner builders permit (obtainable from the NSW Office of Fair Trading) or
- b) A builder licensed to undertake the work.

Home building compensation (HBC) cover – formerly known as home warranty insurance – is an important consumer protection for homeowners in NSW. If your residential building work is valued at \$20,000 or greater, and you are contracting a licensed builder, HBC cover of at least \$340,000 is needed.