



BUSINESS PAPER

**of the
Ordinary Meeting
Held
15 April 2019**

**COUNCILLORS PLEASE NOTE:
BUDGET WORKSHOP WILL COMMENCE AT 4.00PM**

Our Values: Leadership • Integrity • Progressiveness • Commitment •
Accountability • Adaptability

The Prayer

We humbly beseech Thee to vouchsafe Thy blessings on this Council.
Direct and prosper our deliberations to the glory and welfare
of the people of this Shire and throughout our country.
Amen

The Council's Guiding Principles

The following general principles apply to the exercise of functions by councils:

- Councils should provide strong and effective representation, leadership, planning and decision-making
- Councils should carry out functions in a way that provides the best possible value for residents and ratepayers
- Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community
- Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements
- Councils should work cooperatively with other councils and the State Government to achieve desired outcomes for the local community
- Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way
- Councils should work with others to secure appropriate services for local community needs
- Councils should act fairly, ethically and without bias in the interests of the local community
- Councils should be responsible employers and provide a consultative and supportive working environment for staff.

The following general principles apply to decision-making by councils (subject to any other applicable law):

- Councils should recognise diverse local community needs and interests
- Councils should consider social justice principles
- Councils should consider the long term and cumulative effects of actions on future generations
- Councils should consider the principles of ecologically sustainable development
- Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.

Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.

(Section 8A Local Government Act, 1993)

File Ref: PV:LA:C70-005

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10 April 2019

The Mayor and Councillors
Lockhart Shire Council
65 Green Street
LOCKHART NSW 2656

Dear Councillors

I wish to advise that the Ordinary Monthly Meeting of Lockhart Shire Council will be held at the Council Chambers, Green Street, Lockhart on **Monday, 15 April 2019** commencing at **5.00pm**.

The Order of Business will be as shown overleaf.

In accordance with a resolution passed on 4 February, 2019 the Council meeting will be preceded by a Budget Workshop commencing at 4.00pm.

Yours faithfully



Peter Veneris
GENERAL MANAGER

Order of Business

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This item is classified CONFIDENTIAL under section 10A(2)(d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:
Commercial information that would, if disclosed, prejudice the commercial position of the person who supplied it.

- 21. My Community Grant Project – Public Toilets Green Street, Lockhart..... Page 93

This item is classified CONFIDENTIAL under section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:
Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

Resumption of Open Council

Mayoral Minute

Nil.

Mayoral Report

To be presented at the meeting.

Urgent Matters

Nil.

Notice of Motion

Nil.

Committee Reports

1. TOURISM/ECONOMIC DEVELOPMENT OFFICER REPORT

(TEDO/T26-005)

MINUTES OF THE TOURISM/ECONOMIC DEVELOPMENT STEERING COMMITTEE MEETING OF LOCKHART SHIRE COUNCIL HELD AT THE ROCK ON TUESDAY, 2 APRIL 2019 COMMENCING AT 6.40PM.

PRESENT

Mrs Myra Jenkyn, Mrs Raeleen Pfeiffer, Ms Sandra Johnstone, Councillor Derek Douglas, Mr Greg Smith
Tourism/Economic Development Officer (Jennifer Connor).

APOLOGIES

Councillor Gail Driscoll, Mr John Holstein.

LOSS OF MEMBER

The TEDSC were saddened to hear of the passing of Mrs Susan Creek, an inaugural member of this Committee. The TEDO and members of the TEDSC attended a celebration of Susan's life in Pleasant Hills on Thursday, 21 March, passing on condolences to Peter Creek and family. The Committee are grateful for Susan's contribution to the Shire over many years and while her presence will be missed, her positive attitude and love for Pleasant Hills and Lockhart Shire will be remembered.

LEAVE OF ABSENCE

Nil

PERCURINARY INTEREST

Raeleen Pfeiffer, Sandra Johnstone – Love Lockhart Shire Photo Competition

CONFIRMATION OF MINUTES

The minutes of the Meeting held Tuesday, 5 March 2019, as printed and circulated, be taken as read and confirmed on the Motion of Myra Jenkyn, seconded Greg Smith.

1. Project Updates

The TEDO advised the Committee that there were no new items on the Agenda for this meeting and provided an update on Business Arising and ongoing projects as follows:

Public Art Projects	The TEDO is awaiting approval from the relevant land owners before any further actions can proceed on the proposed public art projects including seeking council approval for concept designs and funding.
Lockhart Shire and Town Entrance Signs	Council resolved at the March Ordinary Meeting of Council that first impressions of the mock-up town entrance signs are positive and form a good basis for community consultation. Council will fine tune the signs before undertaking community consultation.
Lockhart Shire Business Awards	The TEDO has secured \$5,000 in sponsorship from Service NSW to assist in hosting the Awards. Planning with The Rock Progress Association is ongoing. Nominations for the Awards close Monday, 15 April.
Lockhart Shire Business Directory	The TEDO is continuing to add Shire businesses to the new Lockhart Shire Business Directory with an aim to officially launch the Directory at the 2019 Business Awards. The directory can be viewed at https://lockhartshirebusinessdirectory.com.au/
Lockhart Streetscape	Council resolved at the March Ordinary Meeting that careful consideration be given to proposed improvements to the Lockhart town centre streetscape to ensure the heritage aspect of the town is retained and that areas adjacent the town centre are a primary focus of improvements. Further community consultation is planned.

This is page 7 of the Business Paper of the Ordinary Monthly Meeting of the Lockhart Shire Council held in the Council Chambers, Green Street, Lockhart – 15 April 2019.

Lockhart Verandah Project	Works are in progress and a brick and a lime mortar repair workshop is organised for Friday, 12 May at the Graincorp building. There has been strong interest in this workshop.
Lockhart Industrial Land	Council is repairing a full report for council regarding land sales at Lockhart Industrial Park for the April Council meeting. The TEDO is working on a radio campaign targeting Wagga businesses.
Business Gap Analysis	The TEDO will look to undertake a gap analysis of Lockhart Shire businesses in June / July following the completion of the Business Directory and the Business Awards launch.
Love Lockhart Photo Competition	The competition has opened and is being promoted to encourage entry. Closing date is 30 June.
Lockhart VIC	Following a drop in visitor numbers in January due to the heat, Lockhart VIC recorded its highest visitor numbers for February and March, averaging a 45% increase on the same time last year. The TEDO is continuing to work on the procedures and processes required to achieve Level 2 accreditation.
Lockhart Museum	Work in the former Billabong Motors building is progressing, with grant projects nearing completion. A launch for the Tim Fischer area is planned for early May.
The Rock Museum	Drop down interpretative panels are being installed and the Museum has won a grant for installation of a sign on the front of the building. The committee is also working on the layout of heritage themes for the upper floor of the museum.
Magnolia Lodge	Council is investigating the funding of additional independent living and aged care accommodation in Lockhart Shire.
The Rock Balloon Flights	The TEDO is liaising with Picture this Ballooning who is working on possible dates.
Partnership Advertising	Marketing campaigns with Destination Riverina Murray, Thrive Riverina and Wagga Wagga City Council are continuing, as is ongoing monthly advertising promotions. The new Riverina tourism website is due to go live shortly. Potential for cross promotions with Greater Hume, Murrumbidgee and Federation Councils are being investigated. The draft of the new Newell Highway brochure has been tabled for review by participating councils.

The next TEDSC meeting will be held at **Lockhart on Tuesday, 7 May 2019 at 6:30pm.**

Recommendation: That the report be received and noted.

Notes:

Delegates' Reports

1. RIVERINA JO AND REROC – 4 APRIL 2019 AT WAGGA WAGGA

I, together with the General Manager, attended meetings of the Riverina Joint Organisation (RivJO) and REROC on 4 April 2019.

Matters of interest arising from the RivJO meeting include the following:

- Guest speaker Mr Richie Robinson, General Manager of Destination Riverina-Murray addressed the meeting about *The Riverina Tourism Marketing Campaign - Go with the Flow*.
- Almost all the JOs are expressing concern about funding and the viability of their organisations. The State Government appears to be committed to finding a solution and is canvassing a number of options. It also appears that each JO will prefer a different approach and that this will be reflected in the negotiation process which will be conducted directly with each of the JO Boards. At this stage it is unclear how discussions will take place with JOs about the options that are on table.
- We have now had three workshops to develop the Riverina JO Priorities Plan. A Draft of the Statement of Regional Priorities was endorsed for distribution to Member Councils for comment (refer separate report included in this agenda). The draft represents just the “bare bones” of the Plan, there is contextual information that needs to be included which reflects the workshop discussions as well as profiling the JO.
- With respect to advocacy and lobbying, the Board resolved that the Riverina JO write to the Minister for Planning, with copies to the Deputy Premier, Minister for Local Government and local members requesting that all State Significant Developments require the developers to adhere to local planning policies including the application and payment of Developer Contributions.
- The recruitment process for the appointment of a permanent Executive Officer is progressing with arrangements now in place for a short list of applicants to be interviewed.
- Discussions are continuing with Wagga Wagga City Council regarding membership of the JO with the one remaining issue to be resolved being the method of determining the council contributions (membership fee) in the future.

Matters of interest arising from the REROC meeting include the following:

- REROC will receive funding of \$279,000 over the next 2 years to employ a Contaminated Land Management Project Officer. The Project Officer will be focusing on council obligations in relation to Underground Petroleum Storage Systems (UPSS) as well as contaminated land management generally.
- Representations continue to be made to the NSW Government for funding of the Southern Lights Project including a meeting with Infrastructure NSW and members of the Connectivity Team in the Department of Premier and Cabinet.
- REROC continues to foster its relationship with the National Heavy Vehicle Regulator (NHVR). NHVR has extended an invitation to REROC Member Councils to attend a Heavy Vehicle Demo Day which is being held in Temora on 11 April from 10.00am to 3.30pm at the Town Hall.
- The 2019/20 Budget and council membership contributions were determined for the 2019/20 financial year.

Cr Rodger Schirmer
Mayor

Recommendation: That the information be noted.

Notes:

2. RIVERINA REGIONAL LIBRARY ADVISORY COMMITTEE – 27 MARCH 2019 AT WAGGA WAGGA

I report having attended, together with the General Manager, a meeting of the Riverina Regional Library Advisory Committee on 27 March 2019 at Wagga Wagga. A summary of the main points emanating from the meeting is provided below.

- A presentation was made to the meeting regarding “Amplify” which is a program that delivers audio material from a number of public libraries across New South Wales including Riverina Regional Library. These are oral histories, many of which have been preserved digitally from their original format, which are being delivered online for the first time, paired with machine-generated transcripts.
- A Budget was endorsed for the 2019/20 financial year.
- The 2019/20 Council contributions have been determined in accordance with the agreed formula.
- Lockhart Shire Council’s 2019/20 contribution will be \$117,458 (ex-GST) up approximately 5% compared to the 2018/19 contribution. The increase in total council contributions is approximately 3.5%. Now that Lockhart Shire’s population is growing, the Shire’s population represents a greater proportion of the Regional Library Service on a per capita basis than the previous year.
- In the lead up to the recent State election the Coalition Government pledged a \$60 million increase in library funding. Councils’ per capita library subsidy will increase each year for the next three years.
- Of the 11 member councils, Lockhart Shire has the fifth highest number of loans per capita.
- Loans for Lockhart Shire mobile library service points totalled 3,641 for the July to December 2018 period.
- Also, during this period only 29 items were identified for “weeding”, i.e. the number of items that have not been borrowed in the past three years.

Cr Greg Verdon
Delegate

Recommendation: That the information be noted.

Notes:

3. RIVERINA WATER COUNTY COUNCIL – APRIL 2019

1. Council resolved not to seek membership of Riverina/Murray JO as interests were well represented by Cr Bourke.
2. External Investment Reports and Quarterly Budget Review was presented.
3. It was agreed that all residents in Riverina Water area not connected to mains water could access Council operated standpipes at minimum rate. Contractors carting water for domestic use will also be charged minimum rate. This arrangement will remain in place until 31/12/2019.
4. Minutes of the Audit & Risk Committee were received and noted, along with the Annual Report.
5. Council agreed to proceed with new Meeting/Training room.
6. Council adopted Policies on Environment, Water Restrictions and Sub-Tract meters.
7. Council approved tenders for 2/11ML reservoirs on Willans Hill and a 5ML reservoir at Glen Oak.
8. Riverina Water arranged a successful inspection of Riverina Water facilities for constituent councils.
9. Council received Capital and Major Works Reports for December and January.

Greg Verdon
Delegate

Recommendation: That the information be noted.

Notes:

Status Report/Précis of Correspondence Issued

Status Report: Council Resolutions and Tasks to be finalised

Res. No:	Officer to Action	Info	Action Taken
Ordinary Council Meeting held 18 March 2019			
68/19	DEES	Personal Protective Equipment (PPE) Policy Council adopts the revised policy 3.1 Provision of Protective Clothing/Equipment (PPE).	Policy Register updated. Complete.
67/19	GM	Policy 1.13 Asset Management Revised policy 1.13 Asset Management, as presented, be adopted.	Policy Register updated. Complete.
66/19	DEES	Proposed Restructure – Engineering and Environmental Services Proposed restructure to include: a) Regrading the vacant Grader and Roller Operator positions to a Plant Operator and a Labourer respectively; b) The addition of the position of Light Vehicle Mechanic in the organisation structure; c) The addition of the position of Compliance Officer (permanent part time 25.5 hours per week) in the organisation structure; and d) Extending the position of Fixed Term Project Officer with current incumbent to continue in the role on a works as required basis until 31 December 2020.	a) New positions have been advertised. b) To be advertised in the near future. c) To be advertised in the near future. d) To be extended at time of current term completion in October 2019.
65/19	GM	Code of Meeting Practice Council place the “Draft Lockhart Shire Council Code of Meeting Practice – March 2019” on public exhibition for at least 28 days and provide members of the community at least 42 days in which to comment on the draft code.	The Draft Code of meeting Practice is currently on public exhibition. The Draft Code, together with any submissions received, will be tabled at the May Council meeting for adoption.
60/19	MES	Variation to Development Control Plan – DA60/19 Council grant consent for a variation to the Lockhart DCP, thereby permitting an increased building height for a proposed new shed at 38 Green St, Lockhart.	DA granted. Complete.
59/19	MES	Variation to Building Line Setbacks – DA57/19 Council refuse a request variation to the Lockhart DCP for a reduced building line setback for a carport at 3 Ferrier St, Lockhart.	Application refused and property owner notified. Complete.
51/19	DEES	Heavy Vehicle Access Council to: a) Note the information provided, and b) Grant consent to include PBS Levels 1 & 2A Vehicles to GML on the current Lockhart Shire B-Double approved network excluding Urana Street, Lockhart (from Green to Treasure Streets); c) Grant pre-approval for up to three years to include PBS Levels 2B & 3A Vehicles to GML on the current Lockhart Shire B-Double approved network excluding Urana Street, Lockhart (from Green to Treasure Streets); and d) Grant consent to the National Class 1 Agricultural Vehicle and Combination Mass and Dimension Exemption Notice 2019.	Road Manager consent and approval sent to NHVR. NHVR has acknowledged and waiting on RMS to update maps.

50/19	DEES	Masterplan for Lockhart Business Centre Council staff investigate potential options for applications to the NSW Government “My Community Project” and a further report be brought back to Council at the April 2019 meeting.	See report to April 2019 Council meeting. Complete.
49/19	DEES	Masterplan for The Rock Avenue of Honour Council to: a) Endorse the formation of a Focus Group to discuss options for the masterplan; and b) Consider any formal master planning and upgrade works at the upcoming budget workshop.	Focus group formed and first meeting to occur shortly.
48/19	GM	A.R. Bluett Memorial Award Council submit a nomination for the 2019 A.R. Bluett Memorial Award.	Bluett Award online entries do not open until 1 June 2019.
47/19	DCCS	Request for Assistance – Osborne Football Club a) Council undertake to print the Crier for the Osborne Football Club and the Lockhart Football and Netball Club at print costs as per report, with respective Club’s supplying paper; and b) Each Club have the flexibility to determine the mix of B&W and colour pages; and c) Council use the back page of each Club’s Crier to advertise land for sale or other events as determined by Council.	Report to March Council Meeting. Resolution 47/19. Completed.
46/19	GM	ANZAC Day 2019 Commemorations Council’s representatives to participate at the respective ANZAC Day ceremonies and to lay a commemorative wreath on behalf of Council be as follows: Lockhart – Crs Schirmer and Day Pleasant Hills – Cr Sharp The Rock – Cr Verdon (dawn service) and Cr Marston (main commemorative service) Yerong Creek – Cr Walker.	Arrangements in place and Councillors notified.
45/19	GM	Adoption of Council Policies Following Public Exhibition Policy 1.19 Local Preference Purchasing Policy, Policy 2.28 Asbestos Management, Policy 2.31 Procurement Policy and Policy 2.53 Mobile Garbage Bin Issue and Replacement, as presented, be adopted.	Policy Register updated. Complete.
39/19	TEDO	Minutes of the TEDSC Meeting - Lockhart Streetscape Careful consideration be given to proposed improvements to the Lockhart town centre streetscape to ensure the heritage aspect of the town is retained and that areas adjacent the town centre are a primary focus of improvements.	Review of Draft Lockhart Business Centre Masterplan being undertaken as part of consultation process. Complete.
37/19	TEDO	Minutes of the TEDSC Meeting – Shire and Town Entrance Signs First impression of mock-up town entrance signs is positive and forms a good basis for community consultation.	Council to undertake community consultation. Complete.
36/19	TEDO	Minutes of the TEDSC Meeting – Public Art Projects Council support in principle the public art projects at Milbrulong, Yerong Creek and Tootool, subject to approvals being obtained and appropriate community consultation being undertaken.	

34/19	TEDO	<p>Minutes of the TEDSC Meeting – Love Lockhart Shire Photo Competition The ‘People’ and ‘Places’ categories in the Love Lockhart Shire Photo Competition be merged into one Open Category with prize money being allocated to winning photographers as follows:</p> <p style="text-align: right;">First Prize: \$500 Second Prize: \$200 2 x Highly Commended: \$100.</p>	Promotion of Photo Competition commenced. Complete.
33/19	TEDO	<p>Minutes of the TEDSC Meeting – Lockhart Shire Business Awards The Business Leader category be dropped from the 2019 Lockhart Shire Business Excellence Awards program.</p>	Complete.
32/19	TEDO	<p>Minutes of the TEDSC Meeting – Shire and Town Entrance Signs TEDSC be tasked to consider a range of design options that could form the basis of wider community consultation.</p>	Suggested design options provided to council. Complete
Ordinary Council Meeting held 4 February 2019			
25/19	DCCS	<p>Information Technology Systems Infrastructure a) Council approve the purchase of the additional information technology infrastructure up to value \$25,000; and b) Additional information technology infrastructure to be funded from December 2018 Quarterly Budget Review.</p>	Contact has been made with selected suppliers. Tender specifications being finalised to initiate negotiations will select suppliers to continue.
24/19	GM	<p>Community Satisfaction Survey Council undertake a Community Satisfaction Survey on a similar basis to the 2014 and 2016 surveys.</p>	The Survey has been distributed with a closing date of 7 May 2019.
18/19	GM	<p>2019-20 Operational Plan and Budget a) Council endorse the timeline outlined in the report for the preparation of the 2019/20 Draft Budget and Operational Plan including the conduct of Councillor Workshops on 18 March and 15 April 2019, and b) The Bus Tour of the Shire be deleted from the timeline.</p>	In progress. A second workshop has been convened for 4.00pm on Monday 15 April 2019.
15/19	MES	<p>Draft Policy 2.54 for Mobile Food Vans a) Place draft Policy 2.54 for Mobile Food Vans be placed on public exhibition for minimum of 28 days with a submission closing date of 42 days after advertisement; and b) Report to Council following expiry of the exhibition period for further consideration</p>	Public exhibition period has ended. A report will be tabled at the May 2019 meeting.
12/19	DEES	<p>Integrated Water Cycle Management Strategy – Sewerage Services Council apply for funding under the Safe and Secure Water Program to undertake IWCM Strategy renewal.</p>	DEES in discussions with DPI about grant funding for IWCM.
11/19	DEES	<p>Parks and Gardens Report Council acknowledge the letter received from The Rock RSL Sub Branch dated 31 Jan 2019 and a further report be brought to Council.</p>	DEES has advised the RSL subbranch that Council will meet with them to discuss future plans for the main street. See report to March Council meeting. See 49/19. Complete.

8/19	DEES	Environmental Matters a) Endorse the Lockhart Roadside Vegetation Management Plan; b) Place draft Policy 2.55 Roadside Vegetation Management Policy on public exhibition for minimum of 28 days; and c) Report to Council following expiry of the policy exhibition period for further consideration.	Public exhibition period has ended. Report will be tabled at the May meeting.
6/19	DEES	Masterplan for Lockhart Business Centre a) Endorse the draft first set of plans for community consultation; and b) Staff investigate potential options for applications to the NSW Government Low Cost Loans Initiative and a further report be brought back to Council at the March 2019 meeting.	a) Community consultation occurred mid February 2019. Plans to be revised based on feedback received. b) Report being prepared for March Council meeting. See 50/19. Complete.
Ordinary Council Meeting held 17 December 2018			
344/18	GM/ DCCS	Closed Agenda – Request from Osborne Recreation Ground Management Committee a) Enter into a lease agreement with Jason Webster, as adjoining land owner to the Osborne Recreation Ground to lease land as per map for \$1.00 per annum for 3 years, and b) The General Manager and Director Corporate and Community Services be authorised to sign the lease on behalf of Council.	Lease is being drafted. The matter of a 3-year lease was following up and solicitor advised a caveat stipulating Council's interest with regards to leased land can be put in place. Work is progressing and updates will be reported to Council.
Ordinary Council Meeting held 19 November 2018			
294/18	DCCS	Minutes of the TEDSC Meeting – Magnolia Lodge Council investigate the funding of additional independent living/aged care accommodation in the Shire, including at Magnolia Lodge.	Discussed at a meeting with Valmar, continuing investigations.
293/18	GM	Minutes of the TEDSC Meeting – Lockhart Industrial Land This matter to be brought before a full meeting of Council for consideration at a future date.	A report has been included in the Business paper for the April 2019 Council meeting. Complete.
Ordinary Council Meeting held 15 October 2018			
270/18	GM	Woodhaven Aged Care Facility – Land Ownership a) The land described as Lot 1 DP230301, Lot 2 DP230301, Lot 10 DP1067716 and Lot 1 DP726186 be transferred to Lockhart and District Aged Care Association Inc. trading as Woodhaven Aged Care for \$1.00, and b) Authority be granted for the Transfers and other relevant documentation to be executed under the Council's seal.	Woodhaven Aged Care advised of council's decision and requested to arrange for necessary legal documentation to be prepared and forwarded to Council for execution.
261/18	TEDO	Minutes of the TEDSC Meeting – Water Tower Lighting Consideration be given to funding to light the Lockhart Water Tower Mural and that Council investigate possible lighting options.	In progress.
260/18	TEDO	Minutes of the TEDSC Meeting – Water Tower Long Term Maintenance An agreed amount be held in reserve to enable future maintenance of the Lockhart Water Tower as and when needed.	To be addressed in conjunction with the preparation of the 2019/20 Budget.

Ordinary Council Meeting held 17 September 2018			
252/18	DCCS	<p>Closed Agenda – Information Technology Systems – Quotations</p> <p>a) Council approve the purchase of the Electronic Document and Records Management System (EDRMS) HPE Content Manager with initial purchase, setup and training costs to be funded from Council's Systems & IT Improvements Reserve;</p> <p>b) Council approve the purchase of Asset Management system AssetFinda with initial purchase, setup and training costs to be funded from Council's Systems & IT Improvements Reserve;</p> <p>c) Initial and ongoing cost of iPad Minis are to be incorporated and funded from Council's Operating Plan Budget at Quarterly Budget Review; and</p> <p>d) Year 2 and ongoing annual license fees cost are to be incorporated and funded from Council's Operating Plan Budget.</p>	<p>Purchase Order for AssetFinda raised, software licence received and being reviewed.</p> <p>IT Server is at end of life, quotes being sort. Server requires upgrade or replacing to enable AssetFinda to be installed. Refer to item in this agenda on upgrade to server.</p> <p>Purchase order raised for HPE Content Manager, Project manager from Civica has been assigned.</p>
237/18	GM	<p>Request for Financial Assistance – The Rock Show Society Inc.</p> <p>a) An amount of \$500 be provided to The Rock Show Society Inc. as a one-off donation; and</p> <p>b) Any financial assistance agreed to be Council be paid to The Rock Show Society Inc. after the governance arrangements referred to in this report have been clarified.</p>	<p>Correspondence has been forwarded to The Rock Show Society Inc. advising of Council's decision to provide a one-off donation subject to clarifying governance arrangements.</p> <p>Meeting of recently established section 355 committee to be held on 6/2/19. Payment in progress. Complete.</p>
Ordinary Council Meeting held 19 March 2018			
68/18	GM	<p>Closed Agenda – Green Street West Lockhart – Price Review</p> <p>a) Council adopt the following asking process for lots remaining unsold in the residential subdivision at Green Street West, Lockhart:</p> <p style="margin-left: 20px;">a. \$25,000 Lots 1, 6, 7, 9, 10, 23, 24, 25, 27, 28, 29, 30, 31, and 32</p> <p style="margin-left: 20px;">b. \$27,500 Lots 12, 16, 17 and 18</p> <p style="margin-left: 20px;">c. \$44,000 Lots 11 and 34</p> <p>b) That in relation to Lots 6-7, 9-10, 23-25 and 28-31, the price of two adjoining lots sold in a single transaction, i.e. one contract of sale, be reduced to \$22,000 each or a total contract price of \$44,000.</p> <p>c) That Lot 8 Rockliff Court in the Green Street West Residential Estate be taken off the Market whilst cost estimates are prepared for converting the allotment into a local park.</p> <p>d) That the GM be authorised to negotiate with project home builders for establishment of a display home at Green Street West with any incentives to be offered to be subject to approval by Council.</p>	<p>Council's agent has been informed of the revised selling prices adopted by Council.</p> <p>Council's agent is contacting all builders on its data base regarding incentives that might encourage the construction of a spec/display home.</p> <p>A cost estimate for converting an allotment into a park is currently being prepared.</p>
51/18	GM	<p>Lockhart Renewable Energy Project</p> <p>a) Project update provided by Better Energy Technology Pty Ltd noted,</p> <p>b) Lockhart Renewable Energy Project Information Brochure endorsed for distribution to Lockhart premises.</p>	<p>Phase 1 funding for the project has been announced by the Australian Government. Formal documentation including a funding agreement is awaited.</p>

Ordinary Council Meeting held 5 February 2018			
21/18	GM	Joint Organisations of Council Council will support the continuation of REROC for a period no longer than 12 months from the proclamation of the Joint Organisation.	A report regarding continuing membership of REROC has been included in the Business Paper for the April 2019 Council meeting.
Ordinary Council Meeting held 18 December 2017			
316/17	GM	The Rock to Boree Creek Rail Line Council to continue to make applications when further rounds of funding are released.	This project has been included in the Regional Economic Development Strategy Action Plan developed for the functional economic region comprising Coolamon, Junee, Lockhart and Wagga local government areas. The project has also been submitted to the Riverina JO for inclusion in the Statement of Regional Priorities being developed by the JO.

Ordinary Council Meeting held 16 October 2017			
266/17	DEES	<p>Closed Agenda – Tender – Waste Contract</p> <p>a) Contract for 'Domestic Garbage, Recyclables & Organics Collection & Transport Service' to be awarded to Cleanaway, adjusted for two bin collection service for an interim 6-month period as required; Contract to be 7 years – 2 April 2018 to 2 April 2025, renewable annually thereafter by mutual consent for up to three by one-year agreements; and</p> <p>b) General Manager and Director of Engineering & Environmental Services authorised to sign Contract and Purchase Orders; and</p> <p>c) Council to make application for grant funding to supply FOGO bins and kitchen caddy's; and</p> <p>d) Undertake resident education program on 3-bin system and FOGO collection; and</p> <p>e) Staff authorised to enter into negotiations with Kurrajong Waratah to continue with Recyclables processing on behalf of Lockhart Shire Council.</p>	<p>(a) & (b) Letter issued to Cleanaway. Contracts prepared. Cleanaway has commenced new contract with new truck, still operating on two bin system. Two bin system to continue till 1 April 2019 at this stage.</p> <p>(c) & (d) Council engaging consultant to assist with grant application. Consultant is working on documentation and grant application. Grant application submitted. Grant funding successful for FOGO implementation.</p> <p>(e) Council met with Kurrajong Waratah. Negotiations progressing well, waiting on CDS information before can finalise agreement. Staff had further discussions with Kurrajong recently. See report to Council meeting November 2018. CDS sharing agreement reached. Complete. Grants for FOGO implementation now open and currently preparing application. Consultant still working on composting licence requirements. Grant submitted. Awaiting outcome of FOGO processing grant. Council recently notified unsuccessful with FOGO processing grant application. Staff assessing options moving forward. See report to March Council meeting. Complete.</p>
Ordinary Council Meeting held 21 August 2017			
181/17	TEDO	<p>Minutes of the Tourism/Economic Development Steering Committee Meeting – Lockhart Railway Station</p> <p>Addition time to be given to source an alternative use/tenant for the Lockhart Railway Station building.</p>	<p>Consideration to be given as an office for the solar project if successful prior to advertising availability.</p>
Ordinary Council Meeting held 15 May 2017			
115/17	GM	<p>Councillor Professional Development</p> <p>Councillors to nominate any professional development they would like to undertake to assist in the development of a Professional Development Program for Councillors for 2017/18.</p>	<p>A report has been included in the Business paper for the April 2019 Council meeting.</p>

Ordinary Council Meeting held 18 April 2017			
72/17	DEES	<p>Caravan Parks</p> <p>a) Information noted pending a furthermore detailed report</p> <p>b) Council has determined as a matter of policy that caravan parks be short term (holiday park) stays; and</p> <p>c) Expressions of Interest (EOI) be invited for Management of the Lockhart Caravan Park for 1 July 2017 to 30 June 2018 with option of 2 x 12-month extensions on mutual agreement.</p>	<p>More detailed report to be presented at a future Council meeting.</p> <p>Items (b) & (c) are complete. Staff currently compiling information to put together further report.</p>
Ordinary Council Meeting held 19 September 2016			
241/16	TEDO	<p>Minutes of Tourism/Economic Development Steering Committee - Town Visitor Information Boards</p> <p>New town visitor information boards to be designed and installed in The Rock and Lockhart.</p>	Signs received.
Ordinary Council Meeting held 16 May 2016			
109/16	DCCS	<p>Old Lockhart Railway Station Building</p> <p>Council to:</p> <p>a) Seek to find a suitable use/tenant for the building</p> <p>b) Begin negotiations with JHR to hand building back, if suitable use/tenant not found within next 6 months.</p>	<p>Ongoing. No potential tenants have enquired. Promoting venue as a regional meeting site. Very little activity to date. Lockhart Central School has used for 2018 HSC exams. No enquiries for a permanent tenant.</p>
Ordinary Council Meeting held 18 March 2019 – Councillor Questions & Statements			
Councillor's Questions	DEES	<p>Cr Verdon – Wilson St, The Rock – Requested if Council could consider sealing the shoulder of Wilson Street from the pool to recreation ground entrance?</p>	<p>DEES advised that this is possible and will investigate. DEES has instructed this work to occur when new kerb is constructed at the pool. Complete.</p>
	DCCS	<p>Cr Verdon – Replaced iPads – Enquired as to what happens to the replaced iPads used by Councillors?</p>	<p>DCCS advised that Councillors can keep their replaced iPads for the time being and that they will either be re-used internally or disposed of in accordance with Council policy.</p>
	DEES	<p>Cr Day OAM – Cars at property in Galore St and Anglican Church, Lockhart - Enquired as to whether the Compliance Officer could check the cars at the property in Galore St, as well as the Anglican Church?</p>	<p>DEES advised he will pass on comments for investigation. Compliance Officer is investigating and will take appropriate action. Complete.</p>
	DEES	<p>Cr Marston – Pavers Lifting in The Rock – Advised that the pavers have lifted in The Rock near the café and the next building to the east.</p>	<p>DEES advised he will investigate and take appropriate action.</p>
	DEES	<p>Cr Rockliff – Lockhart Caravan Park – Stated that he had been advised that Lockhart Caravan Park's lack of all-abilities compliance had prevented a group booking recently.</p>	<p>DEES advised he is aware of this issue and the review of the caravan park will include recommendations to improve the all-abilities access. No further action for Council at this stage. Complete.</p>

Ordinary Council Meeting held 4 February 2019 – Councillor Questions & Statements			
	DEES	Cr Walker – The Gap Fire Trail at The Rock Hill – Enquired as to whether funding could be applied for to grade/maintain The Gap Fire Trail at The Rock Hill?	DEES advised Council has previously applied for funding for this fire trail with RFS and was unsuccessful. DEES will investigate further options and advise. The Gap Rd was included on the Fire Access and Fire Trail Program adopted by the Bush Fire Management Committee. The Fire Trail has been given a high priority and will be upgraded in 2019/20. Complete.
Councillor's Questions	DEES	Cr Douglas – Fruit Fly Baiting – would Council management consider conducting a fruit fly baiting program in the townships of Lockhart and The Rock over spring/early summer periods annually?	This matter was reported to Council in 2012, at which time it was clarified that the NSW Government Department with responsibility for this issue, i.e. NSW Department of Primary Industries, no longer undertakes field work to control fruit fly and that responsibility for control rests with the property owner. At that time Council did disseminate information and Council could undertake an education program again as the trees with fruit will all be on private property. Council will place education material in newsletter. Education material placed in newsletter. Complete.
	DCCS	Cr Rockliff – Lighting around Magnolia Lodge, Lockhart – Enquired if extra lighting could be provided around Magnolia Lodge residences?	DCCS advised he will investigate and advise. Existing lights being fixed, then consult with electrician on improvements. Report will be provided to May meeting.
	DEES	Cr Verdon – Mixner St, The Rock – Requested if the soil at the end of Mixner St could be battered back to allow residents to mow the verge?	DEES advised he will investigate and take appropriate action.
	GM	Riverina Water County Council (RWCC) – Advised that RWCC is proposing to arrange a tour of its major assets for constituent councils in late March and further information will be provided as it becomes available.	The GM and DCCS participated in the Bus Tour on 26/3/29. Complete.

Ordinary Council Meeting held 19 November 2018 – Councillor Questions & Statements			
Councillor's Questions	DCCS	Cr Driscoll – Cleaning of Toilets at The Rock Recreation Ground – Advised that there seems to be a problem with cleaning of the toilets at The Rock Recreation Ground.	DCCS advised he was aware of the issue and would be attending a meeting this week to resolve the issue. Have met with Rec Ground representatives, issue addressed in short term, still investigating long term options. Extra clean per week has been in place since Dec-2018 and working well.
	DEES	Cr Verdon – Council Contribution – The Rock Recreation Ground – Advised The Rock Recreation Ground receives an annual contribution funding of \$12,500 from Council and with electricity currently costing \$12,000 p.a., was wondering if Council could do and audit or assist in any way?	DEES advised there may be some upcoming opportunities for grant funding for solar and battery storage for Council buildings and he will investigate further and advise. DEES has been in contact with OEH about opportunities. Council to provide information to OEH.
Ordinary Council Meeting held 17 September 2018 – Councillor Questions & Statements			
Councillor's Questions	GM/Mayor	Cr Verdon – Wagga Wagga City Council's (WWCC) Position regarding Riverina Joint Organisation (RIVJO) – Enquired as to an update regarding WWCC's position regarding joining the RIVJO.	The Mayor advised that the WWCC had indicated in writing that it was prepared to join the RIVJO subject to certain conditions and that the conditions were acceptable to the RIVJO member councils insofar as they were able to be accommodated within the provisions of the Local Government Act. Discussions are continuing between WWCC and JO member councils.
Ordinary Council Meeting held 21 May 2018 – Councillor Questions & Statements			
Councillor's Questions	DEES	Cr Rockliff – Water going into Back Yards between Green & Hebden Sts, Lockhart – Advised he has been approached by 2 residents regarding water going into back yards between Green and Hebden Sts, Lockhart.	DEES advised he is aware of the issue and will investigate when time and resourcing permits.
Ordinary Council Meeting held 5 February 2018 – Councillor Questions & Statements			
Councillor's Questions	DEES	Cr Sharp – Issue with Murray Pines Encroaching Henty-Pleasant Hills Rd – advised had received a letter from a resident re. these trees on Henty-Pleasant Hills Rd, just east of Figtree Lane.	DEES advised will investigate and take appropriate action. DEES has inspected the site and is currently having the vegetation assessed by Environmental Officer. Trees to be trimmed have been identified and works will occur as resourcing permits. Trees to be trimmed as part of Drought Relief Funding. Complete.

Ordinary Council Meeting held 20 November 2017 – Councillor Questions & Statements			
Councillor's Questions	GM	Cr Marston – Potential Purchase of Land for Development – Following completion of Carson Rd Development, The Rock, enquired if Council could look into the purchase of more land for development (using borrowings) – Shire-wide, but maybe concentrating on The Rock and lifestyle blocks in Yerong Creek, requesting this be put on the agenda for further discussion.	Discussions have been held with Council's agent and the availability of suitable developable land coming on to the market is being monitored. Land development at The Rock has also been submitted to the Riverina JO for inclusion in the Statement of Regional Priorities being developed by the JO.
Ordinary Council Meeting held 17 July 2017 – Councillor Questions & Statements			
Councillor's Questions	MAYOR	Cr Driscoll – Fit For the Future Process – Enquired as to where Council was up to regarding the FFTF process and ensuring we comply with our Action Plan.	The Mayor advised we are working on external contracting and other options regarding expanding the Shire's scale and capacity. Council is currently undertaking some heavy patching on a contract basis for the Greater Hume Shire Council.
	COUNCILLORS	Cr Schirmer – Councillor Relaxed Visits throughout Shire – Thanked Councillors who attended recent Friday night at the Pleasant Hills Pub and advised the visit was well received by the locals with positive feedback being given.	Councillors attended the Friday fish & chips night at Yerong Creek on 6 July 2018.

15 April 2019 Council Meeting - Correspondence Sent to Councillors

Date to Councillors	From	Subject	File Ref
18/03/19	ALGA News Editor	ALGA News 15 March 2019	A75-005
18/03/19	Cr Linda Scott, LGNSW	LGNSW Weekly – 15 March 2019	S20-007
25/03/19	ALGA News Editor	ALGA News 22 March 2019	A75-005
25/03/19	Cr Linda Scott, LGNSW	LGNSW Weekly – 22 March 2019	S20-007
02/04/19	Cr Linda Scott, LGNSW	LGNSW Weekly – 29 March 2019	S20-007
02/04/19	ALGA News Editor	ALGA News 29 March 2019	A75-005
09/04/19	ALGA News Editor	ALGA News 5 April 2019	A75-005
09/04/19	Cr Linda Scott, LGNSW	LGNSW Weekly – 5 April 2019	S20-007

Recommendation: That the information be noted.

Notes:

Staff Reports

STRATEGIC DIRECTION A: A Connected and Resilient Community

1. LOCKHART MEDICAL CENTRE COMMUNITY SERVICES BUILDING (DCCS/C80-039)

Executive Summary

Council has been approached by Valmar Support Services seeking a change of use to the Lockhart Medical Centre/Community Services building.

Report

Valmar Support Services (Valmar) have occupied the Council owned building, Lockhart Medical Centre/Community Services, on the corner of Matthews and Hebden Streets since Valmar commenced in Lockhart.

In this time Valmar have also been developing new premises at 93 Green St. This development has now been completed and Valmar will be relocating to 93 Green St. This will potentially leave the Lockhart Medical Centre/Community Services vacant.

Valmar are requesting Council to consider the possibility of changing Matthew St building use to become a Group House for people with disabilities. The property is highly accessible, well located and would make an ideal Group House.

Valmar have identified there is demand for a 24/7 supported accommodation house in Lockhart.

According to Valmar, establishing a Group House in the Matthews Street building will:

- Enable between 2 and 5 people with disabilities to live in the Lockhart community with the specialised supports they need.
- Enable the families of these people to step back from their long-term roles as carers
- Provide new jobs in Lockhart for 5 to 6 people.
- Provide Council with secure, long-term tenants and rental income for the building.
- Utilise one of Lockhart's most accessible buildings for a purpose that requires high-level accessibility.

The building will require some modifications, mainly an accessible bathroom and a better laid out kitchen are the two main requirements. Funding of any modifications would need to be negotiated.

With regards to this proposal Council has two functions, being landlord and the planning authority.

From a landlord perspective if Valmar are to relocate their existing functions from the Matthews St location, Council would ideally be looking for a new use and/or tenant. As the owner of the property Council would need to consent to the lodgement of a development application.

From a planning authority viewpoint, that is a separate regulatory function of Council and should a development application be lodged it will be independently and objectively assessed by Council's planning staff in accordance with the relevant planning instruments.

Integrated Planning and Reporting Reference

A3 - A Connected and Resilient Community.

A3 - People of all ages, abilities, and backgrounds participate in community life.

Legislative Policy and Planning Implications

Nil.

Budget and Financial Aspects

Long term tenant providing secure rental income.

Attachments

1. Letter from Valmar Support Service

Recommendation: That Council support the change of use to the Lockhart Medical Centre/Community Services, on the corner of Matthews and Hebden Streets in principle and provide a letter of land owner consent to a Development Application being lodged.

Notes:

Attachment 1. – Letter from Valmar Support Service



VALMAR
Linking Community

ABN 38 060 125 340
75 Capper Street
(PO Box 433)
Tumut NSW 2720
Phone: 02 6947 4150
Fax: 02 6947 3989
Email: ceo@valmar.com.au

The General Manager
Lockhart Shire Council
PO Box 21 Lockhart NSW 2656

Dear Sir

I am writing to give some background information to assist in Council's consideration of Valmar's request to enter a lease with Council for 9 Matthew Street Lockhart for use as a group house for adults with disabilities.

Valmar is a not-for-profit community organisation that originated in the Tumut, Gundagai and Tumbarumba district in 1966, initially providing services for people with disabilities, but more recently for the frail aged and transport disadvantaged as well. Over the last 18 years as a response to gradual Government pressure to consolidate services in the community sector, Valmar has slowly increased our geographic range to include Canberra, Queanbeyan, Goulburn, Crookwell, Boorowa, Wagga, Griffith and Lockhart.

Initially in Lockhart our services were primarily in Home Based Aged Care and Community Transport, but with the recent advent of the NDIS the demand for, and delivery of, services for people with disabilities in Lockhart has expanded rapidly. Thanks to the individualised focus of the NDIS many people with disabilities from Lockhart are now able to receive the services they need in their own community, rather than having to travel to larger centres as was the case in the past. Unfortunately however, this has not yet been the case for Accommodation Support in Group Houses.

Prior to the NDIS it would have been almost inconceivable that any level of Government would take the initiative to establish a Group House for adults with disabilities in a community the size of Lockhart, but thankfully this no longer is the case. Utilising the new individual choice and flexibility inherent in the NDIS Valmar has recently been successful in establishing new Group Houses in Gundagai and Tumbarumba, as well as Tumut and Yass. There is demand for such a service in Lockhart and so Valmar is now focussed on making this a reality. Valmar currently successfully operates 32 Group Houses and has the experience, systems and knowledge to make such a facility a long-term success in Lockhart.



DSS
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BSI Certified
Quality Management System

We Ask - We Hear - We Act

www.valmar.com.au





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The NDIS will provide the funding to enable such a facility to be staffed; Valmar will recruit and support the 5 to 6 staff needed to operate a 24/7 Group House; Valmar will provide a suitable “fit for purpose” vehicle to enable the residents to access the transport they need when they need it: the only remaining need is for a physical location... the actual House.

As Council would be aware, Valmar is in the process of moving our current operations from Matthews Street to our own recently restored and renovated building in the centre of town on Green Street. This frees up the Council owned Matthews Street building which we currently rent to be able to be used as a Group House. It is our understanding that the Zoning allows for this use and certainly with only relatively minor modifications, the building would be highly accessible, well located, well laid out and would be very suitable for this purpose. I would think it unlikely that there would be another building as suitable in Lockhart.

People moving into Group Houses not only need a suitable physical location, they also need certainty of long-term tenure. Finding appropriate houses to rent is not easy, even in large centres, and hence Valmar would be seeking a long-term lease with Council for this location. We would then sub-let rooms in the building to people with disabilities once they have the necessary elements in their NDIS Plans, on a purely cost-recovery basis. In effect we become the head tenant, guarantee the rent to Council, and underwrite any shortfall in rental income from tenants. We also take on the responsibility to maintain the property as would any tenant.

So in dot point summary, establishing a Group House in the Matthews Street building will...

- Enable between 2 and 5 people with disabilities to live in the Lockhart community with the specialised supports they need.
- Enable the families of these people to step back from their long-term roles as carers
- Provide new jobs in Lockhart for 5 to 6 people.
- Provide Council with secure, long-term tenants and rental income for the building
- Utilise one of Lockhart’s most accessible buildings for a purpose that requires high-level accessibility.

The building will require some modifications, which we would of course be delighted to have Council fund, however Valmar understands this may not be possible and so is quite willing to fund these ourselves if Council approves the changes. An accessible bathroom and a better laid out kitchen are the two main requirements.



We Ask - We Hear - We Act

www.valmar.com.au





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Linking Community

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Fax: 02 6947 3989
Email: ceo@valmar.com.au

I am more than happy to meet with yourself, Council staff or address the full Council to more fully explain this proposal should this be seen as worthwhile.

Valmar will be moving from the Matthews Street building shortly and I have already commenced discussions with a number of potential Group House residents and their families so we are interested in keeping the momentum going with this very exciting project.

Yours sincerely

Hugh Packard
Chief Executive Officer

29th March 2019



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2. LOCKHART MEMORIAL HALL HIRE FEE REQUEST

(DCCS/F10-005)

Executive Summary

Council has received a request to hire the Lockhart Memorial Hall with a quote to be provided.

Report

Council's adopted Fees & Charges currently has a full day rate and a half day rate for hire of the Lockhart Memorial Hall. The request is to conduct four 1 hour exercise classes. The half day hire rate is currently \$115, "per half day (8.30am-12.30pm, 12.30pm - 4.30pm)". A reduced rate has been requested for an ongoing weekly hire.

The request is to conduct the exercise classes in the Supper room, located at the back of the hall. Council also charge a refundable cleaning deposit of \$150 per hire. As this is likely to be an ongoing hire and hire is only for the Supper room, the cleaning deposit could be reduced.

Integrated Planning and Reporting Reference

A2 - Our community services and facilities meet the needs of the community

A2 - Facilitate and support our community to deliver vibrant and dynamic community events.

A2 - Provide and advocate for services that respond to the needs of our community.

A2 - Provide business support to our community.

Legislative Policy and Planning Implications

Nil.

Budget and Financial Aspects

Nil, other than increase hire fee income for the hall.

Attachments

1. Letter from Jacqueline Smith dated 21 March 2019.

Recommendation: That Council:

- a) Charge a hire fee of \$30 per hour; *and*
- b) Charge a refundable amount of \$50 for cleaning/key bond.

Notes:

Attachment 1. – Letter from Jacqueline Smith, dated 21 March 2019

Mrs Jacqueline Smith
8 Ferrier Street
Lockhart 2656
21/3/19

To Peter Veneris,

I am writing to request permission to use the Memorial Hall Supper Room to conduct exercise classes. I teach 4 classes per week, each class is for one hour, as follows:

Monday 4.30pm to 5.30pm
Wednesday 6pm to 7pm
Thursday 5.30pm to 6.30pm
Friday 9.30am to 10.30am.

I would like to hire the hall for 4 hours per week, one hour for each class, as per the above listed days. I am aware that the hall is used for other events and I will not be able to run a class at those times, e.g. spirit of the land etc.

I understand the cost for hiring the hall is \$115 for half a day and I just ask if you could consider a lower fee as an ongoing weekly hire, so I can maintain conducting exercise classes for the community. Currently my class participants are from 6 to 10 people, hiring the hall would give us a larger facility to exercise and I could provide the service for more people in each class.

There is also a room at the hall that I could lock up my fitness equipment in, which would be a great help.

I am a qualified Fitness Instructor and I have Professional and Public Liability Insurance for Fitness Training.

If you do consider my request, may I please ask for a quote on the cost in hiring the hall for the 4 hours per week. I will also provide my proof of Professional indemnity and public liability through Guild Insurance for fitness Instructing, when requested upon agreement of hiring.

Thank you for your time.
Enjoy many good things.

Kind regards
Jacqueline Smith

STRATEGIC DIRECTION B: A Dynamic and Prosperous Economy

3. INDUSTRIAL LAND

(GM/E05-010)

Executive Summary

Council, at its meeting held on 19 November 2018, considered a recommendation from the Tourism and Economic Development Steering Committee regarding the marketing of industrial land at Lockhart. At that meeting it was resolved that the matter be brought before a full Council meeting at a future date.

Report

The Tourism and Economic Development Steering Committee (TEDSC) recommended that consideration be given to engaging real estate agents specialising in commercial property sales for a specified period of time and if this did not prove successful that the land be sold at a reduced or minimal cost by means of a business case application process.

Stage 1 of the Lockhart Industrial Estate was established in 2010 with the creation of 9 lots. A second stage comprising 9 lots was developed in 2015. A total of 8 lots have been sold to date with the following businesses established in the Estate:

- LOT 4 Delta Ag
- LOT 5 Greenline
- LOT 6 Greenline
- LOT 7 Delta Ag (diesel fuel)
- LOT 8 Essential Energy
- LOT 9 MWS Fabrication
- LOT 10 MWS Fabrication
- LOT 11 Lockhart Storage.

The advertised price for all lots is \$12 per sqm plus GST. The remaining unsold lots range from 4,106sqm to 5,668sqm in size and from \$55,000 to \$78,000 in price. There is also an undeveloped residue or balance lot comprising 8.525 hectares at the end of Harry Davies Drive which is not being actively marketed. This lot has been identified as the location for a component of the proposed Lockhart Renewable Energy Project should the Project proceed.

Price Considerations and Council Incentives

Price is obviously an important factor in any purchase decision. However, in relation to industrial land sales, more so than residential land sales, experience has shown that in many cases businesses are more inclined to make a strategic location decision based on access to markets, proximity to their customers, proximity to their suppliers, transport links and other factors based on the nature of their business. Once the best strategic location is identified price negotiation takes on a more important role.

Council's advertised price of \$12 per sqm is otherwise considered very competitive when compared to examples of industrial land for sale in other nearby localities as shown in the table below:

LOCATION	SIZE	PRICE PER SQM (ex GST)
Holbrook Industrial Park	1,500 sqm – 3,300 sqm	\$17.60
Jindera Industrial Estate	1,875 sqm – 1.5ha	\$20.00
Ceres Dr Thurgoona	6,017 sqm	\$63
Hovell Street Wagga	5,243 sqm	\$135
Hammond Avenue Wagga	2,256 sqm – 1.362 ha	\$80 - \$95
Dangar Place Wagga	5,024 sqm – 6,166 sqm	From \$75
Nagle Street Wagga	2,059 sqm	\$120

As an incentive Council offered purchasers of Stage 1 lots vendor's terms, i.e. the option of paying off the purchase price in annual instalments over three years at no interest.

In 2017 Council adopted an Investment Attraction Incentives Policy which states that:

“Council's support for new investment in the Lockhart Shire may be provided in a number of ways both non-financial and financial including but not limited to:

- *Non-financial assistance, including (but not limited to) dedicated business officer assistance, fast-tracked development application process, assistance and support with property location, business support networks and marketing; and*
- *Financial assistance, including (but not limited to) waiving of development application fees and deferred payment of infrastructure charges.”*

Notably, the Policy is not exhaustive in terms of the type of assistance that can be provided, i.e. whilst examples of the type of assistance available are given in the Policy, the Policy also makes it clear that assistance is not limited to the examples specifically mentioned in the Policy. On this basis it could be concluded that it would be open to Council under its existing policy to sell industrial land at a reduced or minimal cost, as recommended by the TEDSC, if Council believed the economic benefits justified such a decision. A copy of the current Policy is attached.

Other incentives not specifically mentioned in the Policy, but not excluded either, include offering interest free vendor's terms as was the case for Stage 1 lots, or offering discounts on the price of land if a residential lot was purchased together with an industrial lot where someone was looking to relocate to Lockhart to establish a business and also live in the town. Council already offers a discount where two residential lots in the Green Street West Estate are sold in one transaction.

The Policy also contains eligibility criteria and outlines an assessment process that focuses on the economic benefits that proposals under consideration would bring to the Shire. The process outlined in the Policy could form the basis of a “business case process” referred to in the TEDSC's recommendation

Accordingly, it would appear that a framework is already in place that permits and facilitates the TEDSC's recommendation of selling industrial land at a reduced or minimal cost by means of a business case application process. The Policy could be strengthened by specifically referencing in the Policy the additional examples referred to above, i.e. the Policy could be amended to read as follows (changes highlighted in red);

“Council's support for new investment in the Lockhart Shire may be provided in a number of ways both non-financial and financial including but not limited to:

- *Non-financial assistance, including (but not limited to) dedicated business officer assistance, fast-tracked development application process, assistance and support with property location, business support networks and marketing; and*
- *Financial assistance, including (but not limited to) interest free vendors terms, a discount on the price of industrial land, a discount on the price of residential land purchased in conjunction with an industrial lot, waiving of development application fees and deferred payment of infrastructure charges.”*

Including these examples in the Policy will not bind Council in any way as any incentive offered would require a Council resolution and be based on an assessment of the economic benefits of the particular proposal.

Marketing

Whilst there is an existing framework in place that allows proposals to be assessed with a view to determining to what extent, if any, incentives should be granted, the challenge that remains is to get this information to those that may be considering establishing a business and/or relocating to Lockhart. As a result of the TEDSC's recommendation further consideration has been given to this issue. Two organisations that have been identified as a potential contact point for start-up businesses which could be approached to hold and distribute information regarding the price and availability of industrial land in Lockhart as well as Council's Investment Attraction Incentives Policy include:

- Service NSW Easy to do Business Program (Council has previously resolved to participate in the program);
- BEC Business Advice South & West NSW; and
- Regional Development Australia Riverina – Country Change program.

With respect to the TEDSC's recommendation regarding listing the land with real estate agents specialising in commercial property sales it is noted that most large firms are active in residential, commercial and industrial sales rather than Commercial/industrial land only.

There is one well established Albury-Wodonga based agency that has made the deliberate decision to exclude residential property from their business and focus only on commercial and industrial property. Most large Wagga based firms appear to be active in all markets however this can be further explored when the current agency agreement expires in the next few months.

Integrated Planning and Reporting Reference

B1 - Provide strong strategic direction for economic development.

B1 - Support the growth of the business and industry sector.

Legislative Policy and Planning Implications

Section 356 of the Local Government Act states that:

- 1) *"A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.*
- 2) *A proposed recipient who acts for private gain is not ineligible to be granted financial assistance but must not receive any benefit under this section until at least 28 days' public notice of the council's proposal to pass the necessary resolution has been given.*
- 3) *However, public notice is not required if:*
 - a) *the financial assistance is part of a specific program, and*
 - b) *the program's details have been included in the council's draft operational plan for the year in which the financial assistance is proposed to be given, and*
 - c) *the program's proposed budget for that year does not exceed 5 per cent of the council's proposed income from the ordinary rates levied for that year, and*
 - d) *the program applies uniformly to all persons within the council's area or to a significant group of persons within the area."*

Budget and Financial Aspects

The cost of establishing the industrial estate was incurred in previous financial years. Selling land at below cost will generate a "book loss".

Attachments

1. Policy 1.21 Investment Attraction Incentives Policy.

Recommendation: That Council:

- a) Amend Section 2 of Policy 1.21 Investment Attraction Incentives Policy so as to read as follows:
"Council's support for new investment in the Lockhart Shire may be provided in a number of ways both non-financial and financial including but not limited to:
 - *Non-financial assistance, including (but not limited to) dedicated business officer assistance, fast-tracked development application process, assistance and support with property location, business support networks and marketing; and*
 - *Financial assistance, including (but not limited to) interest free vendors terms, a discount on the price of industrial land, a discount on the price of residential land purchased in conjunction with an industrial lot, waiving of development application fees and deferred payment of infrastructure charges."*

- b) Distribute information regarding its Investment Attraction Incentives to:
- Service NSW Easy to do Business Program (Council has previously resolved to participate in the program);
 - BEC Business Advice South & West NSW; and
 - Regional Development Australia Riverina – Country Change program.

Notes:

Attachment 1. – Policy 1.21 Investment Attraction Incentives Policy

1.21 Investment Attraction Incentives

POLICY TITLE:	INVESTMENT ATTRACTION INCENTIVES POLICY
FILE REF:	E05-020
REVIEW DATE:	UNLIMITED

1. OBJECTIVES

The Investment Attraction Incentive Policy is aimed at supporting an economy and business operating environment that encourages investment. This Policy establishes Lockhart Shire Council's framework with respect to investment attraction and support for business in the region.

Through this Policy Council will deliver targeted strategies and programs to support economic growth. The policy is focused on targeted investment support, whereby the nature and scale of the proposed investment will stimulate significant economic benefits diversity and value-add to the wider regional economy beyond the growth of the business itself.

Lockhart Shire Council's investment attraction incentives are designed to attract investment in key strategic industries and designed to stimulate significant and sustainable economic growth, diversify our industry base and value add to our regional economy.

This policy does not apply to cases where investment assistance is required by Council to support a business threatened by closure or downsizing.

2. POLICY STATEMENT

For the purpose of this Policy, investment attraction, or incentives to invest, involves pro-active and strategic targeting of investment support. It involves initiatives to support an environment which encourages investment and/ or incentives which specifically encourage or achieve a required activity.

Council's support for new investment in the Lockhart Shire may be provided in a number of ways both non-financial and financial including but not limited to:

- ❖ Non-financial assistance, including (but not limited to) dedicated business officer assistance, fast-tracked development application process, assistance and support with property location, business support networks and marketing; and
- ❖ Financial assistance, including (but not limited to) waiving of development application fees and deferred payment of infrastructure charges.

These incentives are available for strategically important projects within identified industries and locations which will diversify the economy, support jobs growth and investment growth and provide a net community benefit.

The level of incentive applicable to a development and/or project will be determined by the eligibility criteria contained within the Policy. Council will ensure that any incentives are provided in a transparent, equitable and risk-averse manner. Under this Policy, Council's investment support adopts an approach to ensure that the Policy delivers net community benefits and contributes to the long term economic sustainability of Lockhart Shire.

Direct Financial Incentive Offers must be supported by a resolution of Council.

3. INVESTMENT ATTRACTION INCENTIVES PACKAGE

The Investment Attraction Incentives Package is a discretionary scheme which seeks to attract and support projects that will deliver the greatest benefits to the Lockhart Shire.

The focus of the incentives package is on projects that will:

- ❖ Create new jobs and investment;
- ❖ Value-add through enhanced supply chains;
- ❖ Generate growth within key strategic industries and locations;
- ❖ Demonstrate innovation and environmental sustainability; and
- ❖ Diversify and make the local economy more sustainable.

1.21 Investment Attraction Incentives (cont'd)

The Investment Attraction Incentives Package is specifically targeted to businesses in the following industries:

- ❖ Agricultural Production
- ❖ Manufacturing and Light Industry
- ❖ Transport and Logistics.

4. ELIGIBILITY CRITERIA

All applications for Direct Financial Incentives will be assessed in accordance with the Infrastructure Charges Incentives Administrative Policy and Investment Attraction Incentive Policy.

The level of incentive applicable to a development and/or project will be determined by set eligibility criteria and may include (but not be limited to) Projects that:

- ❖ Provide a significant net economic and community benefit to Lockhart Shire
- ❖ Are identified as a key strategic industry for the Shire where incentives are applicable
- ❖ Are within an identified location where incentives are applicable
- ❖ Sustainable and result in jobs growth, may involve relocation to the Lockhart Shire region and are innovative and environmentally responsible
- ❖ Diversify the region's economic base and value-add to business
- ❖ Fill an identified gap or need in the local economy.

The following projects, activities and organisations are not eligible for direct financial assistance:

- ❖ A project that does not fit within the Infrastructure Charges Incentives Administrative Policy and Investment Attraction Incentive Policy eligibility criteria for identified targeted industries and/or location.
- ❖ A project of a government department or agency, government-owned corporation or regional development organisation.
- ❖ A project which can be more appropriately funded by another government program.

Council's Investment Attraction Incentives Package does not apply to cases where investment assistance is required by Council to support a business threatened by closure or down-sizing. Financial assistance will not be provided retrospectively.

5. THE INCENTIVES

The Investment Attraction Incentives Package is aimed at attracting investment in key industries and locations which will encourage jobs, growth and investment in the Lockhart Shire.

The Incentives Package is available to businesses wishing to relocate and/or expand operations within the Lockhart Shire Local Government Area.

INCENTIVE	DESCRIPTION
Dedicated Business Assistance Officer	A dedicated Business Assistance Officer will act as a single point of contact for prospective investors, providing continuity of advice and assistance in helping to meet individual business requirements.
Fast Tracked Development Application Process	Guaranteed development application assessment timeframes including provision of pre-lodgement meetings, dedicated assistance and guidance. Guaranteed 10 day turn around on low complexity applications, house and shed applications and concurrence agency assessments, not requiring further referral or public notification.
Property Location Assistance	Assistance provided to prospective investors searching for ideal

1.21 Investment Attraction Incentives (cont'd)

	development sites or building premises within the Lockhart Shire.
Guided Familiarisation Tours	Provision of a guided familiarisation tour to highlight the region's unique characteristics and business potential.
Business Case Assistance	Assistance provided to prospective investors in obtaining the local economic and business data needed in preparation of project analysis and viability studies.
Business Welcome Information Package	Provision of a package of information pertinent to business operations in the Lockhart Shire to prospective investors or relocating employees.
Industry Networking	Provision of information and contact details for regional Industry Bodies and Business Enterprise Groups including an introductory meeting.
Business Support	Access to Murray-Riverina NSW Business Chamber and Riverina Business Enterprise Centre to provide support through disciplines including accounting, legal, marketing, financial planning, banking, business mentoring, real estate, construction and more.
Financial Incentives *	Financial incentives may include but not be limited to: <ul style="list-style-type: none">– Waiving or discounting of development application fees.– Deferred payment of developer contributions and/or infrastructure charges.– Access to free co-operative regional marketing campaigns.– Free assessment of trade waste discharge requirements.– Attractive vendor terms on purchase of Council owned industrial or residential land.– Discounted sale price on multiple lot purchases of Council owned industrial or residential land.– Other financial incentives considered appropriate in the circumstances and based on the merit of individual applications.
Business Profile, Marketing & Connectivity	Access to business profile and marketing assistance through Council's website, business networks including but not limited to Regional Development Australia, Murray-Riverina NSW Business Chamber, Riverina Business Enterprise Centre and Lockhart Shire Tourism.
Community Engagement	Provision of general public relations/media advice and assistance and/or participation in marketing/awareness campaigns to assist with community engagement for relevant projects.

*Any financial incentives approved by Council may be subject to conditions. In particular the deferral of any developer contributions and/or infrastructure charges payable in accordance with a development consent issued by Council may be subject to:

- Execution of an appropriately worded agreement prepared by Council's solicitor.
- Lodgment with Council of a bond, bank guarantee or other appropriate surety.
- Registration of a caveat in favour of the Council on the title of the subject land.
- Where the development involves the subdivision of land, lodgment of the survey plan with the Land Titles Office within 30 days of it being certified by Council.

6. APPLICATION AND ASSESSMENT PROCESS

1.21 Investment Attraction Incentives (cont'd)

Applications for Direct Financial Assistance through the Investment Attraction Incentives Policy are to be made formally through an application process.

Projects will undergo a rigorous assessment to ensure only eligible projects that will provide a net economic and community benefit to the Lockhart Shire will be assisted.

Criteria considered during the evaluation of applications may include:

- ❖ The nature of the proposed business
- ❖ Expected economic impact of the project/business
- ❖ Capital investment
- ❖ Employment generation (including indigenous employment)
- ❖ Income generation for residents
- ❖ Level to which the proponent/project contributes to economic diversity
- ❖ Economic sustainability of the project
- ❖ Growth potential of the business
- ❖ Level of innovation or research
- ❖ Development capabilities
- ❖ Ability to leverage additional economic growth in the future
- ❖ Anticipated environmental impacts of the project
- ❖ Timing of the project
- ❖ Evidence of competing locations.

Proponents must provide a fully completed application form together with relevant supporting documentation as outlined in the application form. Council Officers can provide detailed advice on eligibility and guidance with the application process and documentation. Acceptance of a signed application does not guarantee approval for either all or part of the incentive being sought.

7. RELATED LEGISLATION AND DOCUMENTS

Lockhart Shire Investment Attraction Incentives Scheme Guidelines.

Lockhart Shire Investment Attraction Application Form.

Section 356 of the Local Government Act: - Can a council financially assist others?

- 1) *"A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.*
- 2) *A proposed recipient who acts for private gain is not ineligible to be granted financial assistance but must not receive any benefit under this section until at least 28 days' public notice of the council's proposal to pass the necessary resolution has been given.*

1.21 Investment Attraction Incentives (cont'd)

- 3) *However, public notice is not required if:*
- a) *the financial assistance is part of a specific program, and*
 - b) *the program's details have been included in the council's draft operational plan for the year in which the financial assistance is proposed to be given, and*
 - c) *the program's proposed budget for that year does not exceed 5 per cent of the council's proposed income from the ordinary rates levied for that year, and*
 - d) *the program applies uniformly to all persons within the council's area or to a significant group of persons within the area."*

*Adopted by Council – 19 June 2017
Refer Minute No. 127/17*

4. MASTERPLAN FOR LOCKHART BUSINESS CENTRE

(DEES/R40-045)

Executive Summary

The purpose of this report is to provide an update in relation to the Lockhart Business Centre masterplan and continue to keep Council informed of its progress.

Report

Further to the report to Council at its March 2019 meeting, Council has commenced preparation of the Draft Lockhart Business Centre Master Plan to upgrade the Lockhart business centre. The master plan is considering a range of initiatives including heritage issues, all-abilities access to shop fronts, pedestrian access, parking, landscaping, street furniture, drainage, etc. to make improvements to the street function and amenity. A full survey of the project area has been undertaken to ascertain levels of all shops and street fronts which will assist the architect to detail what terracing is required to improve access into the shops.

Following the community engagement sessions held in February 2019, the feedback has been used to develop the draft master plan, with main concerns around street trees, handrails and access with terracing the footpath areas, along with carparking arrangements being taking into consideration. Staff are ensuring that the key themes of importance that emerged through the consultation such as maintaining the heritage, pavers, accessibility and parking are addressed in the draft master plan.

Staff have been liaising with and gaining advice from its Council Heritage Advisor, with the advisor commenting that he is very supportive of the draft master plan.

The first cut of the draft master plan is to be presented to Councillors prior to the meeting at a Councillor workshop.

The draft master plan is to be publicly exhibited with community consultation planned for 7 May 2019, with a meeting of the Focus Group in the morning and drop in public sessions in the afternoon and evening. The public will be able to provide feedback both prior to and after these sessions and are most welcome to come to the Council offices to discuss the plan with staff at any time.

A third round of consultation will occur mid-June 2019 to present the final master plan to the community before being presented to Council for endorsement.

Integrated Planning and Reporting Reference

B1 - Our Shire is attractive and welcoming to businesses, industry, resident and visitors.

D1 – Our assets and infrastructure are well planned and managed to meet needs of the community now and into the future.

Legislative Policy and Planning Implications

Any upgrade works must comply with Heritage requirements as well as Disability Inclusion Act 2016.

Budget and Financial Aspects

- Budget allowance for the master planning project is \$40,000.
- Estimates for the Lockhart business centre full upgrade is \$5M, which is unfunded at this point in time. The upgrade of Lockhart's business centre could be funded by a combination of low-cost loans, regional road funding, as well as combination of other State and Federal grants.

Attachments

First cut of the draft Lockhart Business Centre Master Plan (presented separately at Council workshop prior to the Council meeting).

Recommendation: That Council:

- a) Notes information provided in the report; and
- b) Endorses the Draft Lockhart Business Centre Master Plan to be publicly exhibited.

Notes:

5. NSW RURAL DOCTORS NETWORK SCHOLARSHIP PROGRAM (DCCS/I13-005)

Executive Summary

Council has been invited to participate in the NSW Rural Doctors Network Bush Bursary/CWA (NSW) Scholarship program.

Report

The Bush Bursary/CWA (NSW) Scholarship program provides selected medical students in NSW and ACT with funding to assist with costs associated with their studies. As a recipient of a scholarship students will spend two weeks on a rural placement in the Lockhart Local Government Area.

The scholarship program has been expanded this year and is open to nursing students for the first time, recognising the important role nurses play in rural communities.

If Council was to participate, Council would work with the NSW Rural Doctors Network in coordinating placement(s) to Lockhart LGA to provide a positive experience and highlight the incredible rural lifestyles available to students.

Council can nominate whether the \$3,000 scholarship goes to one or two students.

Integrated Planning and Reporting Reference

B3 - We Develop, Attract & Retain Skilled Individuals in Our Community.

B3 - Support young people to return to the region after completing education and training.

B3 - Work with local industry and government agencies to identify and address skill shortages.

Legislative Policy and Planning Implications

Nil.

Budget and Financial Aspects

Each scholarship costs \$3,000 plus GST, to be funded from S356 Contributions budget allocation each year.

Attachments

- 1. Letter from NSW Rural Doctors Network, dated 10 March 2019.

Recommendation: That Council provide funding of \$3,000 to participate in the NSW Rural Doctors Network 2019 Bush Bursary/CWA (NSW) Scholarship program to be funded from Section 356 contributions.

Notes:

Attachment 1. – Letter from NSW Rural Doctors Network, dated 10 March 2019



10 March 2019

Lockhart Shire Council
MR Peter Veneris
PO Box 21
LOCKHART NSW 2656

Dear Mr Veneris,

Re: The 2019 Bush Bursary/Country Women's Association (NSW) Scholarship Program

I am writing to invite Lockhart Shire Council to participate in the Bush Bursary/CWA (NSW) Scholarship program in 2019.

What are the Bush Bursary and CWA (NSW) Scholarships?

The Bush Bursary and CWA Scholarships provide selected medical students in the NSW and ACT with funding to assist with costs associated with their studies. In return, students spend two weeks on a rural placement in country NSW during their university holidays. Lachlan Shire Council initiated this scholarship in 1996 and the CWA of NSW first funded a student in 1997. Over the past two decades, the program has grown to be a well-respected initiative among those studying to pursue a rural health career.

How do the scholarships work?

The scholarships are offered annually to selected medical students in NSW and the ACT and are financially supported by the rural councils of NSW, the Country Women's Association and NSW Rural Doctors Network (RDN). This year scholarships will also be open to nursing students for the first time, recognising the important role played by nurses in rural communities. This scholarship will be the only opportunity of its type available to nursing students in NSW. The Council investment is **\$3,000 plus GST**, for one or two students.

Why should Lockhart Shire Council be involved?

Over the past two decades, more than 350 students have participated in the Bush Bursary program. Our ability to place students is limited by the number of councils involved and the number of placements sponsored. In 2018, RDN received 125 applications for the program, our **highest number ever** – yet we only had 14 places on offer. With more placements available, there is more opportunity for RDN to expose the next generations of doctors and nurses to rural medical practice and lifestyle.

Please read the attached short information pack for more information about how Lockhart Shire Council can help promote rural NSW living to a future health professional by investing in a Bush Bursary Scholarship.

Page 1 of 4

I am more than happy to discuss this opportunity with you further if you need more information.

Yours sincerely,



Chris Russell
NSW Rural Doctors Network
Future Workforce Manager
students@nswrdn.com.au
02 8337 8100

Bush Bursary information pack 2019

Why is the Bush Bursary Scholarship important?

RDN is driven by a fundamental belief that access to quality healthcare is the right of every Australian, no matter where they live. To create a skilled and sustainable health and medical workforce in rural and regional towns, we work with the next generation of practitioners to encourage them to choose a career in country NSW. Our research shows that positive immersion experiences in rural health settings are known contributors to students choosing rural medical and health careers.

RDN and local councils work together to provide a positive Bush Bursary experience and showcase the incredible rural lifestyles available to students.

NSW Rural Doctors Network's role

- Advertising and promotion of the Bush Bursary Scholarships to eligible students studying at universities in NSW/ACT
- Recruitment and selection of Bush Bursary recipients
- Administration of funds from sponsoring councils to Bush Bursary recipients
- Matching recipients to sponsoring councils
- Organisation of placement for the sponsored Bush Bursary student, including liaising with local medical practitioners and community groups, accommodation and social aspects of the two-week placement.
- Ongoing support and information for recipients and councils throughout the year
- Distribution of research and evaluation about the Bush Bursary to stakeholders and interested parties

Lockhart Shire Council Role

- Investment of **\$3,000 (+GST)** for one or two sponsored students
- Nomination of contact person from within council or associated organisation
- Liaise with RDN and sponsored Bush Bursary student regarding placement arrangements
- Liaise with RDN, Bush Bursary recipients and local media (where appropriate) to promote the placements in your community
- Assist RDN in sourcing accommodation in the community for the students whilst they are on placement

In 2012 RDN completed a longitudinal study of scholarship recipients from 1996–2006 to track their career choice and practice locations. The study found:

- one-quarter of previous scholarship recipients were working in a rural or regional area when surveyed
- 41% of scholarship holders spent their first and second postgraduate years (PGY) in a non-metropolitan hospital
- 35% of PGY3 scholarship holders were in a non-metropolitan hospital.

These figures equate to 140 combined years spent in the rural and regional medical workforce and are significant as they indicate a high proportion of scholarship holders began their careers in a non-metropolitan area, spending two or three years as junior rural doctors.

Bush Bursary information pack 2019

Bush Bursary case study: Barham, NSW

Nicola Marshall is enrolled in a Doctor of Medicine and Surgery at the Australian National University and spent two weeks in Barham on the banks of the Murray River in southwest NSW during January 2019.

In her words:

"The **placement was incredibly educational**, mostly in terms of communication and learning a lot about how certain topics are addressed with patients through manner and techniques. I also learned a lot about the workplace and how the different services interact with each other and work together in a rural area.

"From a coursework perspective there were a lot of things that linked in with what I have studied so far, and **I had the opportunity to practice some practical skills**. I also got to see and learn about things we haven't covered yet at university, so it was good to get some level of familiarity with that.

"**The community was so welcoming**. Kerry organised a lot of people to get in touch while I was there, so I had numerous dinner invitations from different local families, tours of local farms and nearby towns, even a trip to see a Shakespeare performance on the banks of a nearby lake! My hosts also took me canoeing a couple of times, swimming in the river, and introduced me to a lot of people.

"I think if anything **the appeal of rural medicine has just strengthened** – I've definitely seen a lot of the challenges that it brings, but it also seems so rewarding and the kind of relationships I saw between doctors/nurses and patients is what I want from my career."

Nicola Marshall, Bush Bursary Scholarship recipient, January 2019

In the community's words:

"Just a note to let you know how much we appreciated having two such wonderful students in Barham. Both Nicola and Tim have been a delight and feedback from everyone involved in their social or clinical activities has been incredibly positive.

"From my point of view, both students were keen to get involved in anything on offer. They were polite, very pleasant, eager to learn and used their initiative. I think the clinical placements worked well ... and gave them an excellent insight into life as a rural health professional."

Kerry Stirling, Registered Nurse - Border Group; Secretary – Local Health Medical Trust, Barham

How to participate

Please complete the enclosed sponsorship form and **return it by Friday 3 May 2019** via email or post. Contact details are included on the form.

Thank you for considering this opportunity to showcase country NSW to a future rural health professional. Your support is greatly appreciated.

6. LOCKHART PROGRESS ASSOCIATION – PROPOSED STATUE

(GM/T26-045)

Executive Summary

The Lockhart Progress Association has written to Council enquiring as to whether a proposal for a sculpture of former Deputy Prime Minister, Tim Fischer, would be acceptable and welcomed in the town.

Report

Correspondence has been received from the Lockhart Progress Association advising that at a recent meeting of the Association it was suggested that a proposal to have a sculpture of Tim Fischer brandishing his hat be located at the Lockhart Railway Station be investigated.

It is understood that the Association has consulted Mr Fischer and that a sculpture similar to the Hedley Taylor bronze sculpture recently erected at Henty is favoured. It is also understood that the Hedley Taylor Sculpture cost approximately \$80,000.

The Association has been advised that there is no capacity within Council's current economic development and tourism budget for a contribution from Council towards such a project. Whilst the Association has also indicated that it does not have funds for the project, it has asked "...if we were to raise such funds, would this kind of sculpture be acceptable and welcomed in the town?"

Tim Fischer is a national figure as well as a well-known local identity. His love and interest in trains is also well-known. A bronze sculpture would not be out of character with other attractions in the town which is known for its sculpture trail. Notwithstanding this, it is considered that the Lockhart Railway Station may not be the best location for such a statue bearing in mind that the land is not owned by Council and Council's future tenure over the land is uncertain.

It is recommended that Council advise the Association that should sufficient funds be raised by the community, Council would support the erection of a sculpture of Tim Fischer at a location to be agreed upon by Council.

Integrated Planning and Reporting Reference

B2 - Create a thriving tourism economy in Lockhart Shire.

B2 - Support and develop infrastructure for our tourism sector.

Legislative Policy and Planning Implications

Nil.

Budget and Financial Aspects

There is no capacity within Council's current economic development and tourism budget for a contribution from Council towards the erection of the proposed sculpture.

Attachments

Nil.

Recommendation: That Council advise the Association that, should sufficient funds be raised by the community, Council would support the erection of a sculpture of Tim Fischer at a location to be agreed upon by Council.

Notes:

STRATEGIC DIRECTION C: An Environment that is Respected and Protected

7. BIOSECURITY AND ENVIRONMENTAL REPORT

(DEES/N10-025)

Executive Summary

Monthly report on priority weeds and environmental matters.

Report

Weeds

Property Inspections

Inspections were carried out on residential properties initiated by a change in property ownership.

The weeds most commonly found were Privet (*Ligustrum sp.*), Ground Asparagus (*Asparagus aethiopicus*), Lippia (*Phyla canescens*), and Bridal Creeper (*Asparagus asparagoides*).

No. 1 st Inspections	No. Re-inspections required	No. 2 nd Inspections	No. Biosecurity Undertakings Accepted	No. Biosecurity Directions Issued	No. 3 rd Inspections	No. 4 th Inspections
9	2	0	0	0	0	0

Control Program

Priority has been given to the control of Silverleaf Nightshade (*Solanum elaeagnifolium*), Feathertop Rhodes Grass (*Chloris virgata*), and Horehound (*Marrubium vulgare*) on roadside reserves.

Coolatai Grass Infestation – The Rock

Following the discovery of the Coolatai Grass (*Hyparrhenia hirta*) infestation on various properties at The Rock in December, Council's Environmental Officer met with John Holland Rail network spraying contractor to identify the location of the infestations.

Riverina LLS Regional Weeds Committee Meeting

Council's Environmental Officer attended the Riverina LLS Regional Weeds Committee Meeting held on 5 March at Narrandera. A representative from Essential Energy attended the meeting to liaise with Weeds Officers and gain an understanding of the implications of the presence of weeds on their operations. Dr Hanwen Wu from NSW DPI also presented his research, in the development of a field-based DNA analysis for the identification of Serrated Tussock (*Nassella trichotoma*).

drumMUSTER

Two successful collection events occurred in the Shire. St Joseph's School managed the collection event held on 12 March at Lockhart, inspecting 806 drums, resulting in a fundraising total of \$221.65. The Rock collection event, held on 14 March, was managed by The Rock Men's Shed. These volunteers inspected 1039 drums, raising \$259.75 for The Rock Men's Shed. The next collection will occur in September.

Pests

Common White Snail Baiting Program

Snail baiting application occurred on Fairview Lane on 5 March. Regular baiting practices, high temperatures, lack of precipitation and suppression of vegetation growth appears to have limited the snail population capabilities to prosper.

Autumn Fox Baiting Program

Fox baiting was initiated on 6 March at Galore Hill Scenic Reserve and Kincaids Reserve, in conjunction with local property owners and the Riverina Local Land Services. Baits were replaced throughout March.

Integrated Planning and Reporting Reference

C2 – Flora and fauna are protected across the Shire.

C2.1 – Increase the amount of native flora, fauna and protect threatened species.

C2.2 – Decreased occurrence, spread and impact of weeds and pests throughout the Shire.

Legislative Policy and Planning Implications

Weed inspections and associated activities are carried out in accordance with the Biosecurity Act 2015 and associated regulations.

Budget and Financial Aspects

Will be conducted within Council's allocated budget.

Attachments

Nil.

Recommendation: That the information in be noted.

Notes:

STRATEGIC DIRECTION D: Infrastructure for the Long Term Needs of the Community

8. ENGINEERING REPORT

(DEES/T10-005)

Executive Summary

Monthly report on engineering matters.

Background Information

- (a) *Works Report:* One grader crew is undertaking heavy patching works on MR59 Urana Lockhart Road. The second crew is continuing with maintenance grading and gravel re-sheets in accordance with updated programme.

Updated 12-month programme will be presented at the meeting.

Concrete crew is continuing with the HML bridges project being the repair and upgrade of 9 bridge structures throughout the Shire. All the bridges have been completed. The first of the culverts upgrade on Green Street is complete except for asphalt overlay. The next culvert upgrade planned is across Urangeline Creek on Western Road, followed by triple culvert system on Henty Pleasant Hills Road.

Council has been successful with its grant application under the Heavy Vehicle Safety & Productivity Program (HVSP) for replacement of a further 4 structures as well as Flood Detour Road upgrade. It is expected that these projects will commence mid-2019. Design works have been undertaken for Flood Detour Road, with the road to be designed to accommodate B-Doubles, as well as improving the drainage in the area. In addition, design works for the replacement of the causeways on The Rock Bullenbong Road as well as Lockhart The Rock Road are complete.

Council has submitted a full business case grant application under the Growing Local Economies grant program for the upgrade of Urana Lockhart Road, which would be the widening and heavy patching works on 22.5km of MR59.

In addition, Council has recently submitted a grant application under the Drought Relief Heavy Vehicles Access program for the trimming of trees and vegetation to allow 4.6m high access across the Shire. Council approved 4.6m access in May 2017, as well as recently granted Class 3 Drought Assistance Dimension Exemption Notice 2018 to assist farmers, allowing more efficient movement of hay and livestock by use of the higher and wider loads. The trimming of trees will not only assist with higher vehicles but also modern agricultural equipment. Council has been successful with the grant application and works are scheduled to commence early April 2019 and will take up to three months to complete.

- (b) *Flood Mitigation:* Refer to Major Projects update.
- (c) *Road Safety Officer:* The Road Safety Officer has commenced undertaking safety audit of all roads within the Shire. The audit will form the basis of Council's Strategic Road Safety Plan and will be used for grant applications in the future.
- (d) *Traffic Committee:* The Traffic Committee has endorsed report to extend the 50 km/hr zone on the west side of Lockhart to incorporate Flood Detour Road in the urban zone. This has been undertaken as part of the design process to upgrade and seal the road. Council is now waiting on RMS speed zone unit sign off on the extended speed zone.
- (e) *Lockhart Local Emergency Management Committee:* Nil to report.
- (f) *Fleet:* Nil to report.

Legislative Policy and Planning Implications

Nil.

Integrated Planning and Reporting Reference

D1 – Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future.

Budget and Financial Aspects

Will be conducted within Council's allocated budget.

Attachment

1. New 12-month Works Programme (to be handed out separately at the meeting).

Recommendation: That the information be noted.

Notes:

9. MAJOR PROJECTS UPDATE – APRIL 2019

(DEES/T10-005)

Executive Summary

Update on Council's current major projects.

Report

Council is currently undertaking a number of major projects and the status of each of these is as follows:

- Swimming Pools Upgrade:* The Rock pool upgrade works is progressing well with the children's pool concrete pour complete. It is anticipated that the works will be completed by late October 2019.
- Demolition of Voluntary Purchase Properties:* Council has been successful with its grant application to continue the Voluntary Purchase of properties in Lockhart for the next three years, commencing 1 July 2019.
- Flood Mitigation Construction-Lockhart:* Council has been successful with the grant application for Stage 2 flood mitigation works in Lockhart, being the drainage system east of the Industrial Park. Council staff have called for tenders which closes 29 April 2019. It is anticipated that the construction works will commence mid-2019 and be completed by end of 2019.
- Flood Mitigation Construction-The Rock:* The Rock Strevens Street drainage project is 90% complete with culverts placed across the Olympic Highway. It is anticipated that the project will be completed in late April 2019.

A grant application has been submitted for Stage 2 flood mitigation works at The Rock, being the drainage works along Nicholas, Yerong and Urana Streets. It is not anticipated to hear any outcome on this application till late 2019.

Integrated Planning and Reporting Reference

D1 – Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future.

Legislative Policy & Planning Implications

Nil.

Budget & Financial Aspects

- (i) Pools – total refurbishment costs estimated to be \$4.7M for both pools
- (ii) VP Demolition – The purchase and demolition of properties over the next three years is anticipated to cost \$930,000 with the NSW Government to fund \$797,000.
- (iii) Flood Mitigation Construction - Funding received for Streven Street is \$856,000. Construction budget for the project is \$1.0M. Funding for Stage 2 at Lockhart is \$570,000 with total project vale of \$665,000. Stage 2 at The Rock total project value is \$1.0M.

Attachments

Nil.

Recommendation: That the information be noted.

Notes:

10. PARKS AND GARDENS REPORT

(DEES/P10-005)

Executive Summary

Monthly report on parks and gardens.

Report

Lockhart Cenotaph

Council has assisted the Ex-Serviceman's Club with some in kind work toward the refurbishment of the cenotaph. The old cement slab around the memorial had to be removed and the area levelled before contractors laid blue stone pavers, chosen to compliment the memorial.

Inclusive Playground

\$75000 has been granted to Council from the NSW Govt. Everyone Can Play initiative to partially fund a new playground for The Rock. Council's financial commitment to this project will be included in the 2019/20 budget.

Everyone Can Play is not a new standard but a commitment to the future of play in NSW. This is a set of best practice recommendations designed to encourage more people to create more inclusive playspaces. The creation of inclusive playspaces requires a new way of thinking about the way playspaces are planned, designed and managed. For a playspace to be truly inclusive, it is important to consider the wider context. Can I get there? Can I play? Can I stay?

Inclusive playspaces consider as many needs as possible. Playspaces should be welcoming and comfortable, easy to navigate and interesting. They should offer a range of physical challenges, a variety of landscape settings and provide opportunities to connect with others.

The new playground will be installed at The Rock Recreation ground and will follow the design principles to create a playspace for everyone, regardless of age, ability (both physical and mental) or cultural background.

Pools

It's been a very exciting year at both pools this year with many patrons both old and new enjoying the new and improved facilities and anticipating what's to come for The Rock.

Lockhart's attendance figure of 14857 has exceeded expectations, doubling last years figure of 7079. Many of these patrons were visitors from outside the Shire, who not only appreciated the new swimming pool but loved the family friendly environment.

The Rock has continued its strong attendance figures from the last couple of years. The gates closed on Sunday 8 March and demolition started the next day.

Avenue of Honour

Dead/dying Kurrajong have been removed. A boom-lift will be hired when budget allows to assist with the removal of deadwood.

Trees

Pruning of street trees has begun with initial focus on tree along the ANZAC march routes; especially the peppercorns in Lockhart.

Trees planted this year and last year are being watered regularly along with a number of recently planted gardens. The watering schedule has been increased dramatically due to the extreme conditions.

Last winter's conditions were favorable for planting but unfortunately these hot, dry conditions are very difficult for establishing trees. Any assist from householders with watering of street trees would be very much appreciated.

Mowing and Slashing

The autumn slashing schedule has begun with Milbrulong streets and recreation ground and Yerong Creek highway.

Fortnightly mowing and edging is being conducted for most irrigated areas during the growth season.

Weed Control

Regular weed control is being conducted on Council property including hand spraying and weeding of gardens. Spraying lawns for broadleaf weeds especially clover is being conducted.

Known problem areas for khaki and cathead are being monitored.

Parks and Gardens

The shires roses gardens are in full autumn bloom and being deadheaded regularly to promote continued flowering.

Irrigation systems are being checked and adjusted. Running times will be decreased as the weather cools.

Routine garden maintenance is being conducted including regular weeding, spraying, pruning and mulching.

General Maintenance

Regular duties include inspections of parks and public facilities to remove litter, clean BBQ's, check for damage or vandalism, clear footpaths and empty public and roadside bins. Most areas undergo inspections twice per week, including Galore Hill, where crews also clean and check the toilet facilities. Contract cleaners attend to the public toilet facilities in Lockhart, The Rock and Yerong Creek. Playgrounds in the shire are being inspected regularly as per Australian Standards, with any maintenance being noted and completed as necessary.

Integrated Planning and Reporting Reference

D1 – Infrastructure that facilitates an active community.

Legislative Policy and Planning Implications

Nil.

Budget and Financial Aspects

Will be conducted within Council's allocated budget.

Attachments

Nil.

Recommendation: That the information be noted.

Notes:

11. CROWN LAND MANAGEMENT

(GM/L05-020)

Executive Summary

The new Crown Land Management Act 2016 came into force on 1 July 2018. On 15 February 2019, the Crown Land Management (Holdings) Regulation 2019 commenced, introducing new transitional arrangements for Council Crown Land Managers which expand the prior transitional provisions introduced in 2018.

Report

Lockhart Shire Council is the crown land manager for a number of crown reserves in the Shire. The new legislation has imposed a number of obligations on councils that are crown land managers, most notably, the requirement to have plans of management in place for the crown reserves which are classified as “Community” land.

The NSW Government is providing financial assistance to councils to help them prepare compliant plans of management. Lockhart Shire Council has received a grant of \$73,880 for this purpose. The plans of management must be in place by 30 June 2021.

The Crown Lands Office has provided Council with a list of crown reserves in the Shire for review. An important first step in the process is to check the accuracy of the Council’s and the NSW Government’s records relating to crown reserves and ensure that they align before commencing the process of preparing plans of management.

A review of the crown land holdings has now been completed and a number of actions have been identified as necessary in order to ensure that some activities currently being carried out on reserves are authorised and consistent with the purpose of the reserve. Predominantly this involves adding an authorised use to a reserve’s existing permitted uses.

Three reserves for which Council is not the crown land manager have been identified as appropriate to come under council’s control. Conversely there are three other reserves for which Council is the crown land manager and for which it is considered appropriate that management of these reserves revert to the crown.

A summary of the actions that have been identified is attached for Council’s endorsement. These actions will involve making the appropriate application to the Crown Lands Office.

Councils are also required to designate an authorised officer and Native Title Manager for the purposes of the new legislation. The Crown Lands Office has provided training for Native Title Managers. Council’s Director Engineering and Environmental Services has completed the prerequisite training and the Crown Lands Office has been advised that the Director is the Council’s designated Native Title Manager.

Integrated Planning and Reporting Reference

D1 - Strategically plan for our sports and recreation infrastructure, as well as cemeteries.

E1 - Meet all governance and regulatory requirements in the conduct of Council operations.

Legislative Policy and Planning Implications

The Crown Land Management Act 2016 came into force on 1 July 2018. Under the legislation councils are required to prepare plans of management for those crown reserves under their control that are classified as “Community” land.

Budget and Financial Aspects

Council has received funding in the amount of \$73,880 to assist with the preparation of plans of management.

Attachments

1. List of crown reserves in Lockhart Shire and proposed actions.

Recommendation: That Council:

- a) Endorse the actions outlined in the attached list of crown reserves and authorise the General Manager to make the necessary applications.
- b) Ratify the appointment of the Director Engineering and Environmental Services as the Council's Authorised Officer and Native Title Manager for the purposes of the Crown Land Management Act 2016.

Notes:

Attachment 1. – List of crown reserves in Lockhart Shire and proposed actions

Lockhart Shire Crown Reserves

RESERVE NO.	LOCALITY	ASSET DESCRIPTION	PURPOSE OF RESERVE	PROPOSED ACTIONS
1002859	Lockhart	Community Forest	Community Forest	
1000185	Lockhart	CWA Park (site of former administration building)	Site for Council Chambers	Add additional purpose - "Park"
34051	Milbrulong	Milbrulong Recreation Ground (and Hall)	Public Recreation	
65412	The Rock	The Rock Recreation Ground (Victoria Park)	Public Recreation	Add additional purpose - "Camping"
56034; 78429	Bidgeemia	Bidgeemia Hall & Recreation Ground	Public Recreation	Investigate part disposal - R78429
96762	The Rock	Burkes Creek Reserve	Public Recreation	
82289	French Park	French Park Recreation Ground	Public Recreation	Management to revert to The Minister
86660	Lockhart	Galore Hill Reserve	Public Recreation	
1001330	Lockhart	Pastoral Shadows of Brookong	Public Recreation	
1005368	Urangeline East	Kincaid's Reserve	Environmental Protection	Management to revert to The Minister
79188	Lockhart	East and Brookong Streets (site of Dragon Sculpture)	Public Recreation	
33098	Lockhart	Lockhart Garbage Depot	Night Soil Depot	Add additional purpose - "Waste Management"
620047	Lockhart	Lockhart Golf Course	Community Forest	Add additional purpose - "Public Recreation"
28847	Lockhart	Lockhart Recreation Ground	Public Recreation	Add additional - "Community Purposes"
81453	Lockhart	Lockhart Showground and Racecourse	Racecourse & showground	Add additional purpose - "Camping"
64063	Milbrulong	Milbrulong Garbage Depot	Sanitary Purposes	
85934	Osborne	Osborne Recreation Ground	Public Recreation	
88530	Pleasant Hills	Pleasant Hills Recreation Ground	Public Recreation	
49407	Pleasant Hills	Reserve near Pleasant Hills Recreation Ground	Camping & Travelling Stock	Management to revert to The Minister
62549	Lockhart	Brookong Creek (rail line to Green Street)	Public Baths	Add additional - "Public Recreation"
85312	Henty	The Birdcage Reserve	Public Recreation; Resting Place	

*Lockhart Shire Council
Ordinary Meeting – 15 April 2019*

RESERVE NO.	LOCALITY	ASSET DESCRIPTION	PURPOSE OF RESERVE	PROPOSED ACTIONS
220024	Pleasant Hills	The Pleasant Hills Public Hall	Public Hall	Add additional purpose - "Community Purposes"; purchase part Crown road
83543	The Rock	The Rock Garbage Depot	Night Soil Depot	Add additional - "Waste Management"
48749	The Rock	The Rock Showground and Golf Course	Racecourse; showground; public recreation and community purposes	
52256	Tootool	Tootool Recreation Ground	Public Recreation	
220023	Lockhart	Wal Alexander Park	Public Recreation	
60312	Lockhart	Walter Day Park, Lockhart swimming pool & Cowin Gardens	Public Recreation	
620064	Yerong Creek	Yerong Creek Recreation Ground	Public Recreation	Add additional purpose - "Camping"
48786	Yerong Creek	Yerong Creek Garbage Depot	Night Soil Depot	Add additional purpose - "Waste Management"
69046	Alma Park	Wallandoon Hall & Recreation Area (Munyabla Tennis Courts)	Public hall and public recreation	Add additional purpose - "Community Purposes"
1018268	Munyabla	Mundawaddery Cemetery	General Cemetery	
1019748	Yerong Creek	Yerong Creek Cemetery	General Cemetery	
1031708; 1031709	Lockhart	Lockhart Monumental Cemetery	General Cemetery & Extensions	
1027248	The Rock	The Rock Cemetery	General Cemetery	
15045	The Rock	The Rock Public Watering Place	Camping and travelling stock	Seek to become Trust Manager; classify as "Operational" land.
52957	The Rock	The Rock Stock Pound		Seek to become Trust Manager; classify as "Operational" land.
31707; 81451	Lockhart	Un-named area adjacent to Brookong Creek Bridge (either side of Urana Lockhart Rd)	Railway; Crossing	Seek to become Trust Manager; classify as "Operational" land.

12. DEVELOPMENT APPLICATIONS

(MES/P25-010)

Executive Summary

Monthly report on development applications approved by the Council.

Report

The following development applications were approved/refused, with conditions, from 1 March to 31 March 2019.

DA No	Development	Applicant/Owner	Site of Development
57/19 refused	Carport	C Jones	3 Ferrier St, Lockhart
58/19	New dwelling	M & C Cunningham	6 Bond St, Lockhart
59/19	New dwelling	L Eulenstein	526 Finlaysons Ln, Yerong Creek
61/19	Demolition of dwelling	J Hoffmann	191 Gerhardt Hoffmanns Ln, Milbrulong

Integrated Planning & Reporting Reference

D2 - Our planning and development controls work to attract new residents and investment.

Legislative Policy and Planning Implications

Applications are processed under the provisions of the Environmental Planning & Assessment Act 1979.

Budget and Financial Aspects

Nil.

Attachments

Nil.

Recommendation: That the information be noted.

Notes:

13. **DISUSED BUILDINGS – FRENCH PARK TENNIS COURTS**

(DCCS/P10-025)

Executive Summary

Council has been approached to move the disused buildings at the French Park Tennis Courts.

Report

The French Park Recreation Ground has two buildings that are not being used and haven't for many years. Council has been approached by a resident to move the buildings to private property at their cost.



As these buildings are Council assets, they require a Council resolution for their disposal. They will also be required to be advertised that these buildings are being disposed as others may be interested in acquiring either or both buildings.

Integrated Planning and Reporting Reference

D1: Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future.

Legislative Policy and Planning Implications

Nil.

Budget and Financial Aspects

Expected to be nil cost to Council.

Attachments

1. Email from Colin Bahr dated 14 February 2019.

Recommendation: That Council:

- a) approve the two buildings be disposed and advertise them in Council's Newsletter, and
- b) advise Mr Bahr that Council is required to undertake a transparent and competitive focus and that he is invited to submit an expression of interest at the appropriate time.

Notes:

Attachment 1. – Email from Colin Bahr

Craig Fletcher

From: Colin Bahr
Sent: Thursday, 14 February 2019 8:23 AM
To: Inbox
Subject: French Park Tennis shed

Attention Peter Veneris,

I would like to move the buildings from the French Park tennis club area to my farm. I can use these for storage and for staff amenities and an area for Grandchildren entertainment . They are in a sad state of disrepair and have not been used for any activities for years. I have a long association with the club and buildings and was involved with the building of them at the time. We had a very strong tennis club in the past and we would hold a reunion of it once I have refurbished the building at our place.

Please advise me of councils thoughts and process on this matter.

Kind regards,

Colin Bahr

STRATEGIC DIRECTION E: Strong Leadership and Governance

14. INVESTMENT AND BANK BALANCES REPORT – 31 MARCH 2019

(DCCS/F10-010)

Executive Summary

The purpose of this report is to inform Council of the funds that have been invested and bank account balances.

Report

It is required under Clause 212 of the Local Government (General) Regulations 2005 and Section 625 of the Local Government Act 1993 to provide the Council with a written report each month detailing all money that Council has invested.

Cash at Bank

Opening Combined Cashbook Balance 1,527,910.28

Add: Total Receipts

Rates		113,284.60	
Debtors		29,475.24	
Grants	Apprenticeship Incentive	2,500.00	
	Community Childcare	14,850.00	
	NSW Heritage & Environment	66,555.00	
	Restart Program	211,798.70	
	Roads to Recovery	450,000.00	
	Supplementary Block Grant	26,000.00	
	Swimming Pool Milestone 2	504,417.00	
Redeemed Investment		500,000.00	
BAS ATO		36,127.00	
Investment Interest		24,440.08	
Transfer from Macquarie			
Other Receipts		48,585.36	
		48,585.36	

2,028,032.98

Less: Total Payments

New Investments 1490-3015-0001

2,238,001.74

0.00

Closing Combined Cashbook Balance

1,317,941.52

Closing Bank Statement Balance

Bendigo Bank		794,306.01	
Macquarie Bank		492,608.58	
Bendigo Bank-Prichard Trust		31,638.70	
		1,318,553.29	

Add: Outstanding Deposits

4,391.09

1,322,944.38

Less: Outstanding Cheques

5,002.86

Closing Combined Cashbook Balance

1,317,941.52

Investments:	Interest Rate per Annum	Amount Invested	% of Total
AMP/Curve Securitys	2.65	250,000.00	3.50
AMP/RIM	2.65	300,000.00	4.20
AMP/RIM	2.65	400,000.00	5.59
AMP/RIM	2.65	500,000.00	6.99
Bankwest	2.75	400,000.00	5.59
Bankwest	2.65	500,000.00	6.99
Bankwest	2.80	500,000.00	6.99
Bankwest	2.65	400,000.00	5.59
Bankwest	at call	500,000.00	6.99
BENDIGO	2.45	250,000.00	3.50
BENDIGO	2.30	100,000.00	1.40
BENDIGO	2.25	250,000.00	3.50
BENDIGO	2.50	500,000.00	6.99
NAB	2.50	500,000.00	6.99
NAB	2.70	500,000.00	6.99
NAB	2.70	500,000.00	6.99
NAB/Corp	2.49	500,000.00	6.99
T Corp	at call	300,000.00	4.20
		7,150,000.00	100.00

General Ledger Balances as at Month End

FUND		AMOUNT
General (PTD)	1490-3000-0000	1,058,655.71
Combined Sewerage	8490-3000-0000	227,647.11
Trust Fund	9991-3000-0000	31,638.70
		1,317,941.52

TOTAL FUNDS HELD ARE: 8,467,941.52

Integrated Planning and Reporting Reference

E1 - Council is strong, sustainable and able to stand alone.

E1 - Plan for the long-term sustainability of the Shire.

E1 - Meet all governance and regulatory requirements in the conduct of Council operations.

Legislative Policy and Planning Implications

Local Government Act 1993 Section 625 Investments.

Local Government (General) Regulation Clause 212.

Budget and Financial Aspects

Council's 2018/19 Operational Budget has forecast a total of \$100,000 income from interest on investments, being split between General Fund of \$85,000 and Sewer Fund of \$15,000. For the months July 2018 to March 2019 the average end of month balance of funds invested has been \$8.35 million and the average return on invested funds has been 2.60%. On these year to date figures, Council's budgeted income on investments will be exceeded for General Fund and Sewer Fund.

Accordingly, at the Quarterly Budget Review July-December 2018, General Fund interest income budget has been increased to \$140,000 and Sewer Fund interest income has been increased to \$20,000.

Responsible Accounting Officer Statement

I, Craig Fletcher, hereby certify that all investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulations and Council's Investment Policy. The Internal and External Reserve amounts and Unrestricted Funds are estimate valued only, they are subject to change and review in part with the annual audit of Council's Financial Statements and each Quarterly Budget Review.

Recommendation: That:

- a) The March 2019 Investment and Bank Balances Report be received and noted.
- b) The Responsible Accounting Officer Statement be noted, and the report be adopted.

Notes:

15. MEMBERSHIP OF REGIONAL ORGANISATIONS

(GM/R30-015)

Executive Summary

Council is currently a member of the Riverina Eastern Regional Organisation of Councils (REROC) and the Riverina Joint Organisation (RIVJO). The Council's current position on membership of these regional organisations is not aligned with that of the other councils that are also members of both organisations.

Report

In December 2017 the Local Government Act was amended to provide a legislative framework for the formation of Joint Organisations of councils (JOs). In conjunction with the commencement of the new legislation the Office of Local Government (OLG) provided information to councils on the process for establishing JOs which was subject to a specific timeline. Essentially each individual council was required to pass a resolution with prescribed wording which named the other councils with which it wanted to form a JO.

Lockhart Shire Council, at its meeting held on 5 February 2018, passed a resolution approving the inclusion of the Council's area in a Joint Organisation to cover the Lockhart Shire and any one or more of the following council areas:

- Bland
- Coolamon
- Cootamundra-Gundagai
- Greater Hume
- Junee
- Snowy Valleys
- Temora
- Wagga Wagga.

The other local government areas named in Council's resolution are all members of REROC. Lockhart Shire Council was the first of the REROC member councils to pass the relevant resolution prescribed by the OLG. In the subsequent weeks and months six of the other eight REROC councils passed similar resolutions and on 11 May 2018 the Riverina JO (RIVJO) was proclaimed comprising the councils of Bland, Coolamon, Cootamundra-Gundagai, Greater Hume, Junee, Lockhart and Temora.

Snowy Valleys Council resolved to align itself with the Canberra Region JO. Wagga Wagga City Council (WWCC) has more recently confirmed that it wishes to join the RIVJO and discussions are continuing between WWCC and RIVJO councils in this regard.

The existing RIVJO member councils have taken a cautious approach to the transition from REROC to the JO whereby REROC would continue to operate in the meantime and after a period of eighteen months (i.e. by 30 June 2020) an independent evaluation of RIVJO would be carried out.

Whilst no council appears to support the continuation of both regional organisations in the longer term, the reasons for retaining REROC as a "fall back" are based on concerns regarding the cost of operating RIVJO compared to REROC. JOs are constituted under the Local Government Act and have many of the governance requirements (and costs) that apply to individual councils whereas REROC is an incorporated body registered under the Associations Incorporation Act.

Consequently, RIVJO has adopted a Charter that includes as its principal functions the minimum required by the Local Government Act, i.e.

- 1) *"Establish strategic regional priorities for the joint organisation area and develop strategies and plans for delivering these priorities";*
- 2) *"Provide regional leadership for the joint Organisation area and to be an advocate for strategic regional priorities"; and*
- 3) *"Identify and take up opportunities for inter-governmental cooperation on matters relating to the Joint Organisation area".*

Whereas the RIVJO will be focused on strategic matters during this 'evaluation period', REROC will continue to be responsible for the operational matters, e.g. joint purchasing arrangements, resource sharing initiatives, collaborative projects, etc.

The RIVJO membership fee for 2019/20 has been set at a flat rate of \$5,000 for member councils. With REROC no longer responsible for strategic and advocacy related matters which are now the responsibility of the RIVJO, the 2019/20 fee for membership of REROC will be reduced by an amount of \$5,000 accordingly. This means that during the 'evaluation period' and due to the agreed split of activities between the two organisations, the revised REROC and new RIVJO membership fees combined will not be greater than what would otherwise have been the 2019/20 REROC membership fee on its own.

Whilst other RIVJO councils have adopted this more cautious approach, Lockhart Shire Council, at its meeting held on 5 February 2018 resolved "*...that Council support the continuation of REROC for a period no longer than 12 months from the proclamation of the Joint Organisation*".

It is respectfully suggested that Council review its position and retain membership of REROC until the uncertainty regarding the sustainability of RIVJO is clarified. To discontinue its membership of REROC prematurely would mean that whilst Council will have a seat at the RIVJO table where strategic matters are being discussed, it will not be able to participate in many of the operational initiatives that have been the hallmark of REROC's success in terms of securing grant funding, Regional Procurement Officer activities, Biodiversity Officer support, and other resource sharing initiatives and collaborative efforts that result in efficiencies and cost savings. More recently REROC has secured funding to employ a Contaminated Land Project Officer for a two year period to focus on underground petroleum storage issues and contaminated land matters generally.

Should Council withdraw from REROC at this time Council staff would also not be able to participate in the respective Special Purpose Working Groups established under the REROC umbrella such as the:

- Planning Technical Group
- Water and Wastewater Technical Group
- REROC Waste Forum
- Youth and Community Network
- Workforce Development Group
- Infrastructure/Engineers Technical Group.

Continuing with membership of REROC until an independent evaluation of RIVJO is carried out and any other funding uncertainties are clarified is considered appropriate especially if the proposed 2019/20 REROC membership fee is to be reduced by the amount of the RIVJO membership fee.

Integrated Planning and Reporting Reference

E1 - Implement "Fit For The Future" improvement action plans, i.e. continue involvement with REROC/JO.

Legislative Policy and Planning Implications

The Local Government Act provides a legislative framework for the formation of JOs following the passing of the Local Government Amendment (Regional Joint Organisations) Act 2017 which came into force on 15 December 2017.

REROC is an incorporated body registered under the Associations Incorporation Act 2009.

Budget and Financial Aspects

Council's annual budget makes provision for membership of REROC. With the proclamation of the new RIVJO, and the agreed split of activities between the two organisations, the revised REROC and new RIVJO membership fees combined will not be greater than what would otherwise have been the 2019/20 REROC membership fee.

The REROC and RIVJO membership fees for 2019/20 as determined at the most recent board meeting, will be \$16,264 and \$5,000 respectively.

At the time of finalising the Business Paper news had come to hand that Wagga City Council has resolved to resign from REROC. A special REROC Board meeting has been convened for Friday, 12 April 2019 to consider the budgetary implications of Wagga’s decision.

Attachments

Nil.

Recommendation: That Council continue its membership of REROC and review the matter again following the scheduled independent evaluation of RIVJO at the conclusion of the 2019/20 financial year.

Notes:

16. RIVERINA JOINT ORGANISATION – REGIONAL PRIORITIES PLAN (GM/R30-025)

Executive Summary

The Riverina Joint Organisation (RivJO) has prepared a Draft Regional Priorities Plan. The RivJO Board has resolved that the Draft Plan be distributed to member councils for comment.

Report

The Local Government Act 1993 provides that the principal functions of a Joint Organisation (JO) are as follows:

- 1) *“Establish strategic regional priorities for the joint organisation area and develop strategies and plans for delivering these priorities”;*
- 2) *“Provide regional leadership for the joint Organisation area and to be an advocate for strategic regional priorities”;* and
- 3) *“Identify and take up opportunities for inter-governmental cooperation on matters relating to the Joint Organisation area”.*

RIVJO has incorporated the above principals in its adopted Charter. In accordance with 1) above, RivJO has developed a Draft Regional Priorities Plan. The Draft Plan was developed following three workshops in which delegates from member councils participated. At a recent meeting the RivJO Board endorsed the Draft Plan for distribution to member councils for comment. A copy of the Plan is attached.

The Regional Priorities Plan contains high level strategies and actions centred around six key themes or priority areas, rather than specific and detailed individual projects.

Importantly however from Lockhart Shire Council’s perspective, local priorities and individual projects which Council seeks to progress do align with the strategies and actions contained in the Regional Priorities Plan. The alignment between the Regional Plan and Council’s individual priorities is demonstrated below.

Lockhart Shire Project/Priority	RivJO Regional Priority Area	RivJO Regional Strategies & Actions
Upgrade the Rock to Boree Creek Rail Line.	Transport & Connectivity	<ul style="list-style-type: none"> – Identify & remove impediments to connectivity in our Region’s transport corridors. – Identify opportunities to improve freight logistics. – Identify opportunities to move freight from road to rail.

Lockhart Shire Project/Priority	RivJO Regional Priority Area	RivJO Regional Strategies & Actions
Widen 22.5 km of Main Road 59 – Urana Lockhart Road.	Transport & Connectivity	<ul style="list-style-type: none"> – Identify & remove impediments to connectivity in our Region’s transport corridors. – Identify opportunities to improve freight logistics. – Advocate to improve funding models that support a better road network.
Advocate for more funding to eliminate blackspots and provide reliable internet services.	Transport & Connectivity	<ul style="list-style-type: none"> – Identify connectivity blackspots and lobby for funding to address the problems. – Advocate to remove the regulatory impediments to inter-carrier roaming in regional areas.
The Lockhart Renewable Energy Project	Energy, Water and Environment	<ul style="list-style-type: none"> – Identify initiatives that improve energy management and efficiency for member Councils and their communities. – Identify opportunities to implement initiatives that improve environmental outcomes. – Identify opportunities to implement regional actions that increase resilience to climate change. – Lobby for improved access to reliable, affordable and viable energy sources for the region.
Improve services, infrastructure and amenity in satellite towns including: <ul style="list-style-type: none"> – Provision of natural gas to The Rock. – Upgrade Lockhart and The Rock CBDs to create attractive and appealing towns in which to live with affordable housing options. – Residential and industrial land development at The Rock. – Flood mitigation/ drainage improvements on Olympic Highway at The Rock. 	Economic and Community Development	<ul style="list-style-type: none"> – Support the implementation of the Region’s Regional Economic Development Strategies (REDS). – Support and advocate for the actions identified by Member Councils in their relevant Regional Economic Development Strategies. <p>(The individual projects listed in column 1 have been included in the REDS.)</p>

Integrated Planning and Reporting Reference

E1 - Implement “Fit For The Future” improvement action plans, i.e. continue involvement with REROC/JO.

Legislative Policy and Planning Implications

The Local Government Act provides a legislative framework for the formation of JOs following the passing of the Local Government Amendment (Regional Joint Organisations) Act 2017 which came into force on 15 December 2017. The principal functions of JOs are set out in Section 400R of the Local Government Act.

Budget and Financial Aspects

As RivJO's functions are predominantly strategic in nature and do not include an operational element, adoption of the Regional Priorities Plan will not have a direct impact on the Budget. However, it will assist Council in its efforts to secure government funding for specific projects if it can be demonstrated that the project aligns with the strategic regional priorities identified by the RivJO.

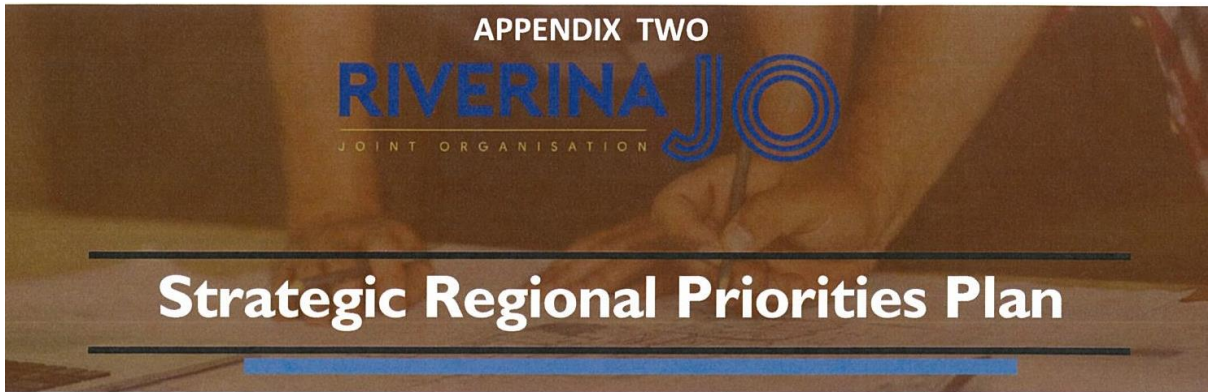
Attachments

1. RivJO Draft Regional Priorities Plan.

Recommendation: That Council endorse the Riverina Joint Organisation Regional Priorities Plan.

Notes:

Attachment 1. – RivJO Draft Regional Priorities Plan



Our Priority Areas

Transport and Connectivity

Energy, Water and Environment

Workforce Development

Leadership and Collaboration

Economic and Community Development

Healthy and Vibrant Communities

Strategic Regional Priorities Plan



Our Focus Areas

Transport and Connectivity

1. Freight Transport
2. The Road Network
3. Passenger Transport
4. Mobile and Broadband Connectivity

Energy, Water and Environment

1. Water and Wastewater
2. Waste Management and Resource Recovery
3. Energy Management
4. Environment and Climate Change

Workforce Development

1. Skilled Regional Workforce
2. Employer of Choice

Leadership and Collaboration

1. Regional Leadership and Advocacy
2. Partnerships and Collaboration

Economic and Community Development

1. Regional Economy
2. Tourism and Visitation

Healthy and Vibrant Communities

1. Community Well-being and Livability
2. Health and Allied Services

Goals, Strategies and their Priority

Transport and Connectivity

Focus Area One: Freight Transport

Goal:

Road and rail freight moves efficiently within and through our Region providing effective support for the national freight task.

Strategies and Priority:

1. Identify and remove impediments to connectivity in our Region's transport corridors (*Priority: High*)
2. Identify opportunities to improve freight logistics (*Priority: Medium*)
3. Identify opportunities to move freight from road to rail (*Priority: Low*)

Focus Area Two: The Road Network

Goal:

Our road network meets the needs and aspirations of our communities

Strategies and Priority:

1. Advocate to improve the funding models that support a better road network (*Priority: High*)

Focus Area Three: Passenger Transport

Goal:

Our residents have access to passenger transport that meets their needs

Strategies and Priority:

1. Work with the State to identify blockages to effective public transport that supports intra-LGA, intra-regional and Statewide transport (*Priority: Medium*)

Strategic Regional Priorities Plan



Focus Area Four: Mobile and Broadband Connectivity

Goal:

Our Region is connected to the world through excellent mobile and broadband telecommunication services

Strategies and Priority:

1. Identify connectivity blackspots and lobby for funding to address the problems
(Priority: High)
2. Promote the connectivity benefits of Southern Lights (Priority: High)

Strategic Regional Priorities Plan



Energy Water and Environment

Focus Area One: Water and Wastewater

Goal 1:

Planning reflects, supports and sustains the needs of future communities for safe and secure water and wastewater services

Strategies and Priority:

1. Support planning for upgrades to water and sewer infrastructure to meet identified future demand (*Priority: High*)

Goal 2:

Local government retains the ownership of regional and rural Local Water Utilities

Strategies and Priority:

1. Advocate for the retention of ownership of regional and rural Local Water Utilities with local government (*Priority: High*)

Focus Area Two: Waste Management and Resource Recovery

Goal:

Planning reflects, supports and sustains the needs of future communities for the most effective waste management and resource recovery solutions

Strategies and Priority:

1. Support the delivery of regional solutions for waste management and resource recovery (*Priority: High*)
2. Respond to State and Federal initiatives that propose changes to waste management or resource recovery (*Priority: Medium*)



Focus Area Three: Energy Management

Goal:

Planning reflects, supports and sustains the needs of future communities for equitable access to energy and energy services

Strategies and Priority:

1. Monitor changes in the energy sector and their likely impacts on Member Councils and their communities and respond (*Priority: High*)
2. Identify initiatives that improve energy management and efficiency for Member Councils and their communities (*Priority: High*)

Focus Area Four: Environment and Climate Change

Goal 1:

Our actions enhance the environment for future generations

Strategies and Priority:

1. Identify opportunities to implement initiatives that improve environmental outcomes (*Priority: High*)

Goal 2:

Planning increases the Region's resilience to climate change

1. Identify opportunities to implement regional actions and activities that increase resilience to climate change (*Priority: Medium*)

Strategic Regional Priorities Plan



Workforce Development

Focus Area One: Skilled Regional Workforce

Goal:

The Region has a skilled regional workforce that drives entrepreneurship and growth

Strategies and Priority:

1. Develop a range of employment pathways that underpins a “grow your own” workforce (*Priority: High*)
2. Identify opportunities for regional training that upskills the existing workforce (*Priority: Medium*)
3. Leverage skills from the major infrastructure projects occurring in the Region (*Priority: Low*)
4. Support the development of retention schemes in key industries (*Priority: Medium*)
5. Develop partnerships with organisations working in the sector (*Priority: Medium*)

Focus Area Two: Employer of Choice

Goal 1:

The Region is perceived as a preferred area to work and live

Strategies and Priority:

1. Promote the benefits of working and living in the Region (*Priority: High*)

Goal 2:

Local Government is seen as an Employer of Choice

Strategies and Priority:

1. Promote the diversity of work in local government and the benefits of employment in the sector (*Priority: High*)

Strategic Regional Priorities Plan



Leadership and Collaboration

Focus Area One: Regional Leadership and Advocacy

Goal:

We are a strong advocate and provide leadership on issues that affect local government and the communities in our Region

Strategies and Priority:

1. Advocate for identified regional priorities (*Priority: High*)
2. Provide a representative voice on regional, state and national networks and platforms (*Priority: High*)
3. Mentor and encourage community leadership at local and regional levels (*Priority: Medium*)

Focus Area Two: Collaboration and Partnerships

Goal 1:

We have effective relationships and partnerships in place with State and Federal ministers and agencies based on mutual respect and trust

Strategies and Priority:

1. Hold regular meetings with State and Federal ministers, agencies and local parliamentarians (*Priority: High*)
2. Partner with State agencies where the benefits that accrue to our Members and their communities outweigh the costs (*Priority: High*)

Goal 2:

We have effective partnerships with other regional organisations and businesses operating within our Region and across the State

Strategic Regional Priorities Plan



Strategies and Priority:

1. Partner with other regional organisations and businesses where benefits will accrue to our Members and their communities (*Priority: High*)

Goal 3:

Local Government is recognised by State and Federal government and funded appropriately for the services it provides to the community

Strategies and Priority:

1. Identify, monitor and respond to any impacts that have a potential detrimental effect on the operations of local government (*Priority: High*)
2. Lobby for Local Government Recognition in the Constitution (*Priority: High*)

Strategic Regional Priorities Plan



Economic and Community Development

Focus Area One: Regional Economy

Goal 1:

The regional economy is thriving, robust and self-sustaining

Strategies and Priority:

1. Support the implementation of the Region's Regional Economic Development Strategies (REDS) (*Priority: High*)
2. Promote the benefits of establishing businesses in the Region (*Priority: Medium*)
3. Ensure there is sufficient appropriately zoned land to support business growth (*Priority: Medium*)
4. Make it easier to do business in the Region (*Priority: Medium*)

Goal 2:

Our communities are economically and socially vibrant

Strategies and Priority:

1. Support Member Councils to implement their Community Strategic Plans (*Priority: Medium*)

Focus Area Two: Tourism & Visitation

Goal:

Tourism and visitation to the Region is increased

Strategies and Priority:

1. Support initiatives that promote visitation to the Region (*Priority: Medium*)
2. Support approaches that better co-ordinate regional events (*Priority: Medium*)

Strategic Regional Priorities Plan



Healthy and Vibrant Communities

Focus Area One: Community Well-being and Livability

Goal:

Our Region provides lifestyle and service choices that reflect the diversity of residents' needs and aspirations

Strategies and Priority:

1. Support the delivery of programs and services into the Region that build and enhance community well-being (*Priority: High*)
2. Identify issues that impact on livability in the Region and work with State agencies and communities to address them (*Priority: Medium*)
3. Support the resolution of common issues that arise in the Member Councils' Community Strategic Plans (CSPs) (*Priority: Medium*)

Focus Area Two: Health & Allied Services

Goal:

The Region's health and allied services meet the needs and aspirations of the Region's communities

Strategies and Priority:

1. Engage with health providers to provide robust input into decisions that determine health service delivery (*Priority: High*)
2. Advocate for health and allied services that meet the needs of a diverse community (*Priority: High*)
3. Advocate to retain and where appropriate enhance existing services (*Priority: High*)

Strategic Regional Priorities Plan



Strategies and Actions

Actions have been determined **only for the strategies that were classified** by the Riverina JO Board as being of High Priority.

Transport and Communications

Focus Area One: Freight Transport	
Goal: Road and rail freight moves efficiently within and through our Region providing effective support for the national freight task	
Strategies	Actions
<i>Identify and remove impediments to connectivity in our Region's transport corridors</i>	<ul style="list-style-type: none"> • Update Regional Freight Transport Plan • Implement actions contained in the Regional Freight Transport Plan • Advocate for road funding that ensures roads are fit for purpose • Facilitate the delivery of agreed projects that improve connectivity in the Region

Focus Area Two: The Road Network	
Goal: Our road network meets the needs and aspirations of our communities	
Strategies	Actions
<i>Advocate to improve the funding models that support a better road network</i>	<ul style="list-style-type: none"> • Lobby for increased local road funding • Audit of the road network to identify where needs are not being met

Strategic Regional Priorities Plan



Focus Area Four: Mobile and Broadband Connectivity	
Goal: Our Region is connected to the world through excellent mobile and broadband telecommunication services	
Strategies	Actions
<i>Identify connectivity blackspots and lobby for funding to address the problems</i>	<ul style="list-style-type: none"> • Identify connectivity blackspots • Advocate for Federal and State funding to address connectivity issues • Advocate to remove the regulatory impediments to inter-carrier roaming in regional areas
<i>Promote the connectivity benefits of Southern Lights</i>	<ul style="list-style-type: none"> • Develop approaches and lobby for appropriate funding for the implementation of Southern Lights

Energy, Water and Environment

Focus Area One: Water and Waste Water	
Goal 1: Planning reflects, supports and sustains the needs of future communities for safe and secure water and waste water services	
Strategies	Actions
<i>Support planning for upgrades to water and sewer infrastructure to meet identified future demand</i>	<ul style="list-style-type: none"> • Facilitate the completion of IWCMs for the Region • Regional consolidation of asset management plans • Advocate for funding for asset replacement and upgrades

Strategic Regional Priorities Plan



Goal 2: Local government retains the ownership of regional and rural local water utilities	
Strategies	Actions
<i>Advocate for the retention of ownership of regional and rural local water utility's with local government</i>	<ul style="list-style-type: none"> • Lobby for the retention of local ownership of water utilities • Respond to inquiries and reports when opportunities arise

Focus Area Two: Waste Management and Resource Recovery	
Goal: Planning reflects, supports and sustains the needs of future communities for the most effective waste management and resource recovery solutions	
Strategies	Actions
<i>Support the delivery of regional solutions for waste management and resource recovery</i>	<ul style="list-style-type: none"> • Support the implementation of REROC's Regional Waste Management and Resource Recovery Strategy • Advocate for the development of regional solutions that support cost effective waste management and resource recovery

Focus Area Three: Energy Management	
Goal: Planning reflects supports and sustains the needs of future communities for equitable access to energy and energy services	
Strategies	Actions
<i>Monitor changes in the energy sector and likely impacts on member councils and their communities and respond</i>	<ul style="list-style-type: none"> • Lobby for improved access to reliable, affordable and viable energy sources for the region • Advocate for the retention of an appropriate standard of services
<i>Identify initiatives that improve energy management an efficiency for member councils and their communities</i>	<ul style="list-style-type: none"> • Advocate, develop and lobby for appropriate funding models for the implementation of Southern Lights

Strategic Regional Priorities Plan



Focus Area Four: Environment and Climate Change	
Goal: Our actions enhance environment for future generations	
Strategies	Actions
<i>Identify opportunities to implement initiatives that improve environmental outcomes</i>	<ul style="list-style-type: none"> • Work with Member Councils to develop initiatives that will result in positive environmental outcomes.

Workforce Development

Focus Area One: Skilled Regional Workforce	
Goal: The region has a skilled regional workforce that drives entrepreneurship and growth	
Strategies	Actions
<i>Develop a range of employment pathways that underpins a “grow your own” workforce</i>	<ul style="list-style-type: none"> • Develop and promote career opportunity entry points at the local level • Lobby to ensure TAFE provides local and diverse range of vocational courses • Support and encourage initiatives that develop a skilled workforce in our communities • Partner with other regional organisations to deliver initiatives that build a skilled regional workforce

Focus Area Two: Employer of Choice	
Goal 1: The region is perceived as a preferred area to work and live	
Strategies	Actions
<i>Promote the benefits of working and living in the region</i>	<ul style="list-style-type: none"> • Continuation and further development of regional promotion such as Country Change • Use existing networks and new opportunities to promote the Region

Strategic Regional Priorities Plan



Goal 2: Local government is seen as an employer of choice	
Strategies	Actions
<i>Promote the diversity of work in local government and the benefits of employment in the sector</i>	<ul style="list-style-type: none"> • Develop promotional activities directed at career advisors and parents • Attend employment expos and community events • Undertake promotions through educational institutions that operate in our region • Review activities that other councils are undertaking and share results

Leadership and Collaboration

Focus Area One: Regional Leadership and Advocacy	
Goal: We are strong advocate and provide leadership on issues that affect local government and the communities in our Region	
Strategies	Actions
<i>Advocate for identified regional priorities</i>	<ul style="list-style-type: none"> • Advocate for the priorities identified in the Regional Strategic Plan and other key issues as determined by the board
<i>Provide a representative voice on regional, state and national networks and platforms</i>	<ul style="list-style-type: none"> • Establish and maintain RivJO representation on appropriate regional, state and national forums • Seek opportunities to enhance further representation

Strategic Regional Priorities Plan



Focus Area Two: Collaboration and Partnerships	
Goal 1: We have effective relationships and partnerships in place with state and federal ministers and agencies based on mutual respect and trust	
Strategies	Actions
<i>Hold regular meetings with State and Federal ministers, agencies and local parliamentarian</i>	<ul style="list-style-type: none"> • Identify opportunities to meet with Federal and State representatives on a formal and informal basis • Invite politicians to regularly attend JO meetings • Hold an annual meeting in either Sydney or Canberra and invite guest politicians • Advocate for improved access to senior bureaucrats by local government • Actively participate in regional meetings with State agencies to further opportunities for Members and their communities
<i>Partner with state agencies where the benefits that accrue to the members and their communities outweigh the costs</i>	<ul style="list-style-type: none"> • Invite State agencies to attend and present at JO meetings • Partner with state and federal agencies to codesign programs and services to be implemented into our Region • Partner with state agencies to effectively deliver programs and services into our Region
Goal 2: We have effective partnerships with other regional organisations and businesses operating within our Region and across the state	
Strategies	Actions
<i>Partner with other regional organisations and businesses where benefits will accrue to our Members and their communities</i>	<ul style="list-style-type: none"> • Continue with membership and participation in JO Chairs' and JO EO's meetings • Identify opportunities to partner with regional organisations and businesses • Make JO meetings open to opportunities for speakers/attendance by representatives from regional organisations and businesses • Partner with other regional organisations and businesses to effectively deliver programs and services into our Region

Strategic Regional Priorities Plan



Goal 3: Local government is recognised by state and federal government and funded appropriately for the services it provides to the community	
Strategies	Actions
<i>Identify monitor and respond to any impacts that have a potential detrimental effect on the operations of local government</i>	<ul style="list-style-type: none"> Monitor, identify and respond to impacts on local government as agreed upon by the Board
<i>Lobby for local government recognition in the Constitution</i>	<ul style="list-style-type: none"> Respond and advocate as opportunities arise to promote Constitutional recognition for local government

Economic and Community Development

Focus Area One: Regional Economy	
Goal 1: The regional economy is thriving robust and self-sustaining	
Strategies	Actions
<i>Support the implementation of the Region's Regional Economic Development Strategies (REDS)</i>	<ul style="list-style-type: none"> Support and advocate for the actions identified by Member Councils in their relevant REDS

Strategic Regional Priorities Plan



Healthy and Vibrant Communities

Focus Area One: Community Well-being and Livability	
Goal: Our region provides lifestyle and service choices that reflect the diversity of residents' needs and aspirations	
Strategies	Actions
<i>Support the delivery of programs and services into the region to build an enhance community well being</i>	<ul style="list-style-type: none"> • Advocate for equitable access to programs and services across the Region • Identify, advocate and promote relevant programs and services

Focus Area Two: Health and Allied Services	
Goal: The Region's health and allied services meet the needs and aspirations of the Region's communities	
Strategies	Actions
<i>Engage with health providers to provide robust input into decisions that determine health service delivery</i>	<ul style="list-style-type: none"> • Establish relationships with State and Federal agencies to ensure appropriate medical and allied health services are delivered locally
<i>Advocate for health and allied services that meet the needs of a diverse community</i>	<ul style="list-style-type: none"> • Ensure JO representation on relevant health and allied services' bodies that determine service delivery • Lobby for equitable access to health and allied services as agreed by Member Councils
<i>Advocate to retain and where appropriate enhance existing services</i>	<ul style="list-style-type: none"> • Ensure JO representation on relevant health and allied services' bodies that determine service delivery • Lobby for equitable access to health and allied services as agreed by Member Councils

17. COUNCILLOR INDUCTION AND PROFESSIONAL DEVELOPMENT PROGRAM (GM/C85-010)

Executive Summary

New councillor induction and professional development requirements have been prescribed by the Local Government (General) Regulation 2005.

The Office of Local Government (OLG) has also prepared guidelines to assist councils to develop and deliver induction and ongoing professional development activities for their mayor and councillors and these guidelines have been issued under Section 23A of the Local Government Act.

Report

Section 232 of the Local Government Act outlines the role of a councillor. Recent amendments to the Act have had the effect of expanding this section so that the role of a councillor now also includes the following:

“...to make all reasonable efforts to acquire and maintain the skills necessary to perform the role of a councillor.”

The amendments to the Act also provide for regulations to be made for induction and other professional development for mayors and councillors. These regulations were prescribed in December 2018. As a result, Council’s induction and professional development programs are to consist of three elements as follows:

1. Pre-election candidate sessions – these are to ensure prospective candidates are aware of what will be expected of them if elected. These are not mandatory but are encouraged.
2. Induction program – this aims to equip mayors and councillors with the information they need to perform their role effectively over the first few months and has a particular focus on building positive, collaborative relationships between councillors and with staff.
3. Professional development program – this is to be developed in consultation with the mayor and each councillor and is to have regard to the specific skills required by the mayor, each individual councillor and the governing body as a whole to perform their roles.

Councils will also be required to publish the following information in their annual reports:

- The name of the mayor and each individual councillor that completed council’s induction program (where an induction program has been delivered during the relevant year).
- The name of the mayor and each councillor who participated in any ongoing professional development program during the year.
- The number of training and other activities provided to the mayor and councillors during the year as part of a professional development program, and
- The total cost of induction and professional development activities and any other training provided to the mayor and councillors during the relevant year.

Bearing in mind that next financial year is the final year of the current four-year term of Council, an induction program will not be required for 2019/20. However, it will be necessary to incorporate an induction component in the 2020/21 professional development program.

With respect to an ongoing professional development program, a wide range of training courses and professional development opportunities with a specific local government focus are provided by Local Government NSW (LGNSW). Training opportunities have also been provided by REROC as well as there being a host of private providers.

Details of the courses available through LGNSW have been distributed to all councillors noting that the ongoing professional development program must be tailored to the needs of individual councillors. To ensure that Council complies with the requirements of the Local Government (General) Regulation and has a professional development program in place, three options are outlined below for Council’s consideration.

Prof. Dev./Training	Option 1	Option 2	Option 3
Attendance at LGNSW Annual Conference	The Mayor as Council's voting delegate	The Mayor as Council's voting delegate plus one other councillor.	The Mayor as Council's voting delegate plus two other councillors.
Executive Certificate in Local Government (4 day course)	-	One councillor.	Two councillors
One day courses offered by LGNSW on a variety of subjects	-	Four courses attended.	Nine courses attended e.g. one per councillor.
Delegates Expenses	\$2,500	\$5,000	\$7,500
Training expenses	-	\$9,500	\$20,500
Estimated total expenses	\$2,500	\$14,500	\$28,000

The delegates' expenses estimate shown in the table above relates to attendance at the LGNSW Conference only. Otherwise other delegates' expenses are incurred during the course of the year.

Option 1 above most closely resembles the status quo.

The main difference between Option 2 and Option 3 is that under Option 3 every councillor will have the opportunity on a rotational basis over a four year term to attend an LGNSW Annual Conference and undertake the Executive Certificate in Local Government if they wish.

None of the above options include an induction program which will have to be incorporated into the 2020/21 professional development program bearing in mind that the next council elections are scheduled for September 2020.

Integrated Planning and Reporting Reference

E1 - Meet all governance and regulatory requirements in the conduct of Council operations. Meet all governance and regulatory requirements in the conduct of Council operations.

E3 – Ensure Council staff and Councillors participate regularly in professional development to support high quality customer service and professional skills.

Legislative Policy and Planning Implications

Section 232 of the Local Government Act outlines the role of a councillor and includes, amongst other things:

“...to make all reasonable efforts to acquire and maintain the skills necessary to perform the role of a councillor.”

Councillor induction and professional development requirements have been prescribed by the Local Government (General) Regulation 2005.

Councils are required to develop and deliver an induction and professional development program for the mayors and councillors. The induction program is required to be delivered within six months of an election.

Budget & Financial Aspects

Amounts of \$8,000 and \$10,000 have been allocated in the 2018/19 budget for councillor training and delegates expenses respectively with \$9,345 in delegates expenses incurred to date. There has been no expenditure on training.

In response to the prescribed mandatory induction and professional development requirements, an increased allocation is proposed to be included in the 2019/20 Budget depending on the program adopted by Council.

Attachments

Nil.

Recommendation: That Council adopt the professional development program outlined as Option 2 in the report for the purposes of the 2019/20 budget.

Notes:

18. POLICY 2.54 CONTRACT MANAGEMENT POLICY

(GM/C70-025)

Executive Summary

A new policy dealing with contract management has been developed and is presented for Council's consideration.

Report

Contract management was the focus of the most recent internal audit review. The Internal Audit Report recommended that:

1. A contract management policy or procedure be developed that documents the process to be followed by those staff members charged with the responsibility of managing contracts and link that to Councils procurement policies and procedures/protocols.
2. A contract management plan be developed for all contracts.

Accordingly, a new Policy 2.54 Contract Management has been developed and is attached. The Policy makes provision for the preparation of contract management plans in certain circumstances.

Integrated Planning and Reporting Reference

E1 - Minimise Council's exposure to risk and promote a strong risk management culture within Council.

Legislative Policy and Planning Implications

The tendering provisions contained in the Local Government Act and Regulation apply to contracts that have a value of \$150,000 or more.

The Contract Management Policy has also been linked to the following Council Policies:

- 1) Policy 1.4 Code of Conduct
- 2) Policy 1.6 Statement of Business Ethics
- 3) Policy 1.9 Records Management
- 4) Policy 1.19 Local Preference Purchasing Policy
- 5) Policy 2.31 Procurement Policy.

Budget and Financial Aspects

Implementation of the Contract Management Policy will not have any discernible impact on the budget but will reduce the risks associated with the performance, monitoring and management of contracts.

Attachments

1. Policy 2.54 Contract Management

Recommendation: That Policy 2.54 Contract Management, as presented, be adopted.

Notes:

Attachment 1. – Policy 2.54 Contract Management

2.54 Contract Management

POLICY TITLE: CONTRACT MANAGEMENT POLICY

FILE REF: C60-005

REVIEW DATE: APRIL 2022

OBJECTIVE

The aim of this Policy is to ensure that:

- 1) Lockhart Shire Council manages the risk associated with contracts by providing clear direction to staff responsible for establishing and managing contracts with third parties;
- 2) Relevant legislation, codes and policies are complied with.
- 3) Obligations under contracts are performed.

SCOPE

This Policy applies to contracts for the supply of goods or rendering of services entered into by Lockhart Shire Council and third parties with the exception of: -

- 1) Employment contracts.
- 2) Non-binding agreements or memorandums of understanding.

POLICY STATEMENT

- 1) All contracts must be in writing.
- 2) Only staff with the requisite delegation of authority may sign and execute contracts on behalf of Council.
- 3) All contracts must be entered into the Council's Contracts Register a copy of which is to be made available on the Council's website.
- 4) The goods or services to which the contract relates must be procured in accordance with Council's Procurement Policy.
- 5) Conflicts of interest that may arise in the negotiation, establishment and execution of a contract must be managed in accordance with the Local Government Act, 1993 and Council's Code of Conduct.
- 6) Contractual relationships will be established and managed having regard to the Council's Statement of Business Ethics.
- 7) All contracts and relevant documentation must be securely stored in accordance with Council's Records Management Policy.
- 8) All commercial-in-confidence information will be treated as confidential.
- 9) A contract management plan will be prepared for contracts that are assessed as "high risk".

CONTRACT MANAGEMENT PLAN

In assessing the risks associated with an individual contract the risk assessment will not be limited to the dollar value of the contract but also have regard to other relevant factors such as complexity, duration, type of contractor etc.

A contract management plan is to be prepared for contracts that are assessed as "high risk".

A contract management plan should be prepared prior to the execution of the relevant contract.

A contract management plan should, as a minimum:

- 1) Appoint a contract manager.
- 2) Identify other key individuals with roles and responsibilities in the management of the contract.
- 3) Identify the relevant officer with the appropriate delegation of authority to sign the contract.
- 4) Ensure that funds have been properly appropriated or budgeted for the contracted expenditure.
- 5) Identify what files need to be established for the contract e.g. tender file, contract file, DA file etc.
- 6) Determine that there is no conflict of interest, or potential conflict, in managing the contract.
- 7) Identify specific contract risks and appropriate mitigation strategies.
- 8) Identify the purchase order corresponding to the contract.
- 9) Establish arrangements for payments to be made under the contract.
- 10) Establish appropriate methods of communication between Council and the contracted party.
- 11) Outline any relevant reporting requirements for the contract.

RELATED DOCUMENTS

This Policy should be read in conjunction with: -

- 1) Policy 1.4 Code of Conduct
- 2) Policy 1.6 Statement of Business Ethics
- 3) Policy 1.9 Records Management
- 4) Policy 1.19 Local Preference Purchasing Policy
- 5) Policy 2.31 Procurement Policy

*Adopted by Council xx xxxxx 2019
Refer minute xxx/19*

19. SUMMARY OF CUSTOMER REQUESTS REPORT

(DEES/C98-005)

Executive Summary

Summary of customer requests received by Council.

Report

Council receives customer requests for numerous reasons such as road repairs, stormwater issues, trees, noisy dogs, new garbage bins and burials. Council has a system to collect and monitor where any request may be up to at any time, assess for trends, as well as look at response times.

Customer requests are monitored weekly with most requests dealt with in a timely manner.

Requests are up slightly however this is a result of resolving kerbside collection bins as staff are targeting unapproved bin collection.

Integrated Planning and Reporting Reference

E3 – Council responds collectively and responsibly to community needs.

Legislative Policy and Planning Implications

Nil.

Budget and Financial Aspects

Included in annual operational budget.

Attachments

1. Summary of Customer Requests Report as at 31 December 2018.

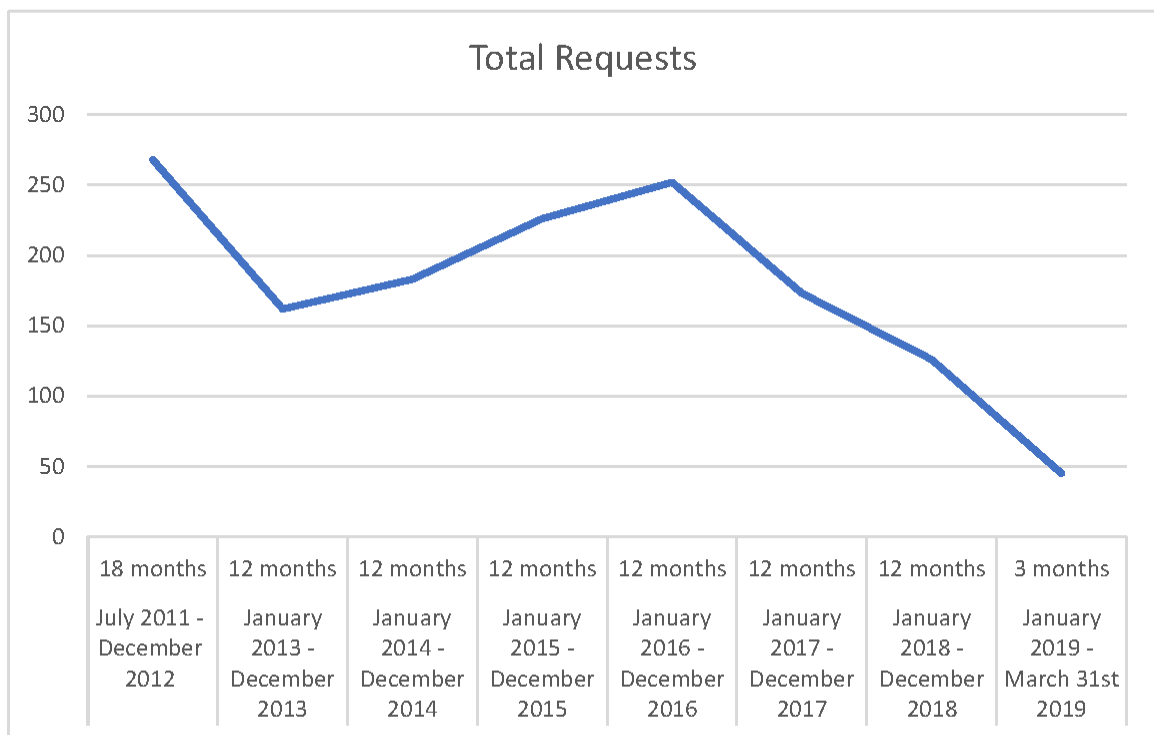
Recommendation: For Council's information.

Notes:

Attachment 1. – Summary of Customer Requests Report as at 31 December 2018

Summary of Requests Lodged

Year	Period	Total Requests
July 2011 - December 2012	18 months	268
January 2013 - December 2013	12 months	162
January 2014 - December 2014	12 months	183
January 2015 - December 2015	12 months	226
January 2016 - December 2016	12 months	252
January 2017 - December 2017	12 months	173
January 2018 - December 2018	12 months	126
January 2019 - March 31st 2019	3 months	45



SERVICE TYPE - January 1st to March 31st	
Service Type	Quantity
Animals	1
Big Bins	15
Burials	4
Culverts	1
Dogs	2
Drainage	1
Footpaths	1
Kerb & Gutter	1
Parks & Gardens	1
Roads - Rural Sealed	1
Roads - Rural Unsealed	7
Roads - Urban Sealed	1
Roads - Urban Unsealed	1
Rural Addressing application	1
Sewerage	4
Swimming Pool - Public	1
Trees	2
Total	45

Questions and Statements

Nil.

Closed Session Agenda

In accordance with the Local Government Act 1993 the following business is considered to be of a kind referred to in subsection 10A(2) of the Act and should be dealt with as part of the meeting closed to the media and public.

20. TENDER – BOX CULVERTS AND PIPES SUPPLY – HEAVY VEHICLES SAFETY AND PRODUCTIVITY PROGRAM (DEES/T20-005)

This item is classified CONFIDENTIAL under section 10A(2)(d)(i) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

Commercial information that would, if disclosed, prejudice the commercial position of the person who supplied it.

21. MY COMMUNITY GRANT PROJECT – PUBLIC TOILETS GREEN STREET, LOCKHART (DEES/G10-030)

This item is classified CONFIDENTIAL under section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.