



MINUTES

**of the
Ordinary Meeting
Held
19 August 2019**

**Our Values: Leadership • Integrity • Progressiveness • Commitment •
Accountability • Adaptability**

**Minutes of the Ordinary Monthly Meeting of Lockhart Shire Council held in the Council Chambers,
Green Street, Lockhart on Monday, 19 August 2019 at 5.02pm.**

PRESENT

Cr R. Schirmer (Mayor), Cr G. Verdon (Deputy Mayor), Cr D. Douglas, Cr I. Marston, Cr A. Rockliff and Cr J. Walker.

Also in attendance were the General Manager, Director Corporate and Community Services, Director Engineering and Environmental Services and Executive Assistant.

The meeting opened with a prayer.

The Mayor called for Standing Orders to be suspended to allow Mrs Myra Jenkyn from the Lockhart Progress Association to make statements regarding the Lockhart Railway Station and the proposed Tim Fischer statue.

200/19	RESOLVED on the motion of Crs Marston and Rockliff at 5.03pm that standing orders be suspended to allow Myra Jenkyn to make statements regarding the Lockhart Railway Station and the proposed Tim Fischer statue.
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201/19	RESOLVED on the motion of Crs Verdon and Marston at 5.18pm that the Council meeting be resumed.
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APOLOGIES

Cr M. Day OAM, Cr G. Driscoll and Cr P. Sharp.

202/19	RESOLVED on the motion of Crs Rockliff and Verdon that Cr Day OAM be granted Leave of Absence for the August 2019 meeting and apologies for Crs Driscoll and Sharp be noted.
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LEAVE OF ABSENCE

Nil.

CONFIRMATION OF MINUTES ORDINARY MEETING 15 JULY 2019

203/19	RESOLVED on the motion of Crs Walker and Marston that the Minutes of the Ordinary Meeting held on Monday, 15 July 2019 as printed and circulated be taken as read and confirmed.
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DECLARATION OF PECUNIARY AND NON-PECUNIARY INTERESTS

Nil.

MAYORAL MINUTE

Nil.

MAYORAL REPORT

The Mayor, Cr Schirmer, verbally reported on activities during the past month as follows:

Thurs, 8 Aug	Along with the General Manager Peter Veneris, attended a RivJO Board Meeting and REROC Board meeting in Wagga Wagga.
Fri, 9 Aug	Attended a Lockhart Progress Association meeting in Lockhart.
Mon, 12 Aug	Along with the General Manager Peter Veneris, attended and cooked for the Outdoor Staff BBQ and training day.
Tues, 13 Aug	Welcomed the delegates attending the Riverina Business Enterprise Committee meeting held in the Council Chambers.
Wed, 14 Aug	Along with some Councillors and staff, attended Geoff Hounsell's funeral in Lockhart.
Sat, 17 Aug	Along with Councillors Verdon and Marston, attended the centenary of the Rock Anglican Church.

204/19 RESOLVED on the motion of Crs Douglas and Walker that the Mayoral Report be received.

URGENT MATTERS

Nil.

NOTICE OF MOTION

Nil.

COMMITTEE REPORTS

1. TOURISM/ECONOMIC DEVELOPMENT OFFICER REPORT (TEDO/T26-005)

MINUTES OF THE TOURISM/ECONOMIC DEVELOPMENT STEERING COMMITTEE (TEDSC) MEETING OF LOCKHART SHIRE COUNCIL HELD AT LOCKHART COUNCIL OFFICES ON TUESDAY, 6 AUGUST 2019 COMMENCING AT 6.05PM.

PRESENT

Mrs Myra Jenkyn, Mrs Raeleen Pfeiffer, Councillor Derek Douglas, Mr John Holstein, Mr Greg Smith, Tourism/Economic Development Officer (Jennifer Connor).

APOLOGIES

Councillor Gail Driscoll, Ms Sandra Johnstone.

LEAVE OF ABSENCE

Raeleen Pfeiffer.

PERCURINARY INTEREST

Nil.

CONFIRMATION OF MINUTES

The minutes of the Meeting held Tuesday, 2 July 2019, as printed and circulated, be taken as read and confirmed on the Motion of Myra Jenkyn, seconded John Holstein.

1. **Public Art Projects**

Yerong Creek Water Tower Mural: Yerong Creek Progress Association are awaiting the outcome of a grant application.

Milbrulong Water Tower Mural: The TEDO is continuing to seek funding and is liaising regarding the design submission.

Recommendation: That the information be noted.

205/19	RESOLVED on the motion of Crs Douglas and Walker that the information be noted.
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2. **Lockhart Photo Competition**

With a record number of entries, judging for this year's Love Lockhart Shire Photo Competition was tougher than ever before. The judges advised there were a number of stand-out entries, with images portraying powerful and authentic local stories. Techniques including wonderful detail, tone, composition and artistic interpretation caught the attention of the judges and the top photographs were divided by very minute differences.

The judges noted there were very promising entries, and suggested a photographic workshop next year with an opportunity to review attendee photographs and discuss photography techniques would really push some of the entries to the next level.

More than 100 entries from the competition will be displayed electronically at The Rock Hall & Museum during the Wagga Rugby Choir evening in late August, with printed copies to be displayed in the new Showroom Gallery in Greens Gonyah Museum during the Spirit of the Land Festival in October. The photos will also be used to promote our beautiful Shire on an ongoing basis.

Recommendation: That the information be noted.

206/19	RESOLVED on the motion of Crs Douglas and Walker that the information be noted.
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3. Business Support

This year's annual Business Survey includes questions relevant to the Lockhart Shire business gap analysis to assist with determining what complementary products or services not currently available locally would benefit customers and enhance the offerings and profits of existing businesses. The resulting information will be used to promote business opportunities in Lockhart Shire to new and existing businesses.

Recommendation: That the information be noted.

207/19 RESOLVED on the motion of Crs Douglas and Walker that the information be noted.
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4. Lockhart Shire Visitor Brochure

The TEDO has been in touch with Murrumbidgee Council regarding the opportunity for a joint tourism brochure and following discussions with their Tourism & Economic Development Officer is waiting to hear back from the Economic and Tourism Advisory Group to see if they'd like to explore this opportunity.

Recommendation: That the information be noted.

208/19 RESOLVED on the motion of Crs Douglas and Walker that the information be noted.
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5. The Rock Hill

The TEDO and the Director of Engineering, along with Cr Greg Verdon and Cr James Walker, will be meeting with NPWS Area Manager of 14 August 2019 to discuss visitor management of The Rock Nature Reserve.

New directional signage and a new traffic counter were being installed to assist visitors and to record vehicle numbers.

Recommendation: That the information be noted.

209/19 RESOLVED on the motion of Crs Douglas and Walker that the information be noted.
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6. Tim Fischer Statue/Lockhart Railway Station

The TEDSC discussed the proposed Tim Fischer project currently being driven by Lockhart Progress Association and noted strong support from the Committee for the project. The issue of a suitable location was raised noting the Lockhart Railway Station land is not owned by Council and may be problematic however this issue would be addressed by Council at a future date subject to successful funding for the project.

Discussion moved on to the Lockhart Railway Station building and the growing trend for train journey experiences such as the recent event organised by Lachlan Valley Railway (LVR) and Tim Fischer. There may be great scope for trips like this on a regular basis in future years and the possibility of bimonthly rail journeys from The Rock, Albury and Wagga should not be discounted. The Lockhart Railway Station building would be an important part of this experience, providing the opportunity for visitors to disembark in a setting with historical appeal prior to spending quality time in our town visiting shops and attractions.

In addition, the TEDSC were concerned for its future noting the potential for greater community or commercial use has not been put out to the wider community. Myra Jenkyn advised the Committee that she has requested through the General Manager an audience with Council regarding the long term preservation of the building, which the TEDSC supported.

Recommendation: That subject to agreement by the authorised managers of the Lockhart Railway Station, expressions of interest for community or commercial purposes be sought from the wider community for the Lockhart Railway Station building.

210/19	RESOLVED on the motion of Crs Verdon and Rockliff that subject to agreement by the authorised managers of the Lockhart Railway Station, expressions of interest for community or commercial purposes be sought from the wider community for the Lockhart Railway Station building.
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7. Value of Tourism

The TEDSC distributed a copy of a recent snapshot released by Destination Riverina Murray outlining the importance of tourism to the region.

The information shows:

- Annual visitor spend in the Riverina Murray is \$1.5 billion
- The visitor spend in the Riverina Murray is \$4.6 million per day
- Tourism is the second largest NSW industry behind Mining
- Visitor spend in 2018 increased by 30.6% in comparison to the previous year
- The Riverina is experiencing a higher portion of the visitor spend than Murray.
- Over 78% of tourism job vacancies are filled by local residents.

This information is very useful and the TEDO will utilise in funding and business opportunities where possible. The information also emphasises the importance of Tourism to Lockhart Shire and underlines the need to continue driving tourism based projects.

Recommendation: That the information be noted.

211/19	RESOLVED on the motion of Crs Douglas and Walker that the information be noted.
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8. Lockhart Visitor Information Centre (VIC)

The TEDSC advised the application for Level 2 Accreditation at Lockhart Visitor Information Centre was successful. With an aim for this accreditation by 2021, this is a fantastic result. The TEDO has worked with Lockhart & District Historical Society over the past twelve months to ensure Lockhart retain their VIC symbol as Level 3 accreditation is phased out. As a result, the Lockhart Visitor Information Centre will feature in the annual printed NSW VIC booklet and our profile will be raised online.

Recommendation: That the information be noted.

212/19	RESOLVED on the motion of Crs Douglas and Walker that the information be noted.
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9. Project Updates

The TEDO provided an update on ongoing projects as follows:

Tourism Signs	The TEDO will be meeting with the relevant Town Progress Associations/Committees regarding wording and images for the new tourism signs during August and September.
Lockhart & District Historical Society	Planning an official opening in October 2019 prior to the Spirit of the Land Festival.
Yerong Creek Progress Association	Are working on a number of economic drivers for their community including two potential events.
The Rock Museum	The committee are continuing to work on the layout of exhibits in the upper floor of the museum. They are holding a fundraising event with the Wagga City Rugby Male Choir performing on 31 August.

Partnership Advertising	Marketing campaigns with Thrive Riverina and Wagga Wagga City Council are continuing, as is ongoing monthly advertising promotions. The new Riverina tourism website is doing very well. Potential for cross promotions with Greater Hume, Murrumbidgee and Federation Council are being investigated. The new Newell Highway brochure is in the process of being printed.
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The next TEDSC meeting will be held at Yerong Creek Bowling Club on Tuesday 3 September 2019 at 6:30pm.

Recommendation: That the report be received and noted.

213/19	RESOLVED on the motion of Crs Douglas and Walker that the report be received and noted.
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Delegates' Reports

1. RIVERINA JOINT ORGANISATION (RIVJO) – 8 AUGUST 2019 AT WAGGA WAGGA

I together with the General Manager attended a meeting of RIVJO in Wagga on 8 August 2019.

- At a meeting of JO Chairs the Minister for Local Government announced that a one-off grant of \$150,000 per JO would be made for the current financial year. The funding is to be for a project aligned to the Strategic Priorities. At the time of the JO meeting the funding guidelines had not been released. It was resolved to convene a meeting of the JO Working Party to determine the project(s) that the Riverina JO will submit for funding.
- A number of activities in the Riverina JO's Regional Priorities document are aimed at youth and consideration is given as to whether a project could be developed for submitting under the Stronger Country Communities Fund Program.
- In terms of advocacy and lobbying the JO has made representations in relation to:
 - Developer contributions for State Significant Development;
 - Increases in the Emergency Services Levy;
 - Mandatory webcasting of Council meetings;
 - The IPART Review into Local Government election costs.
 - Recruitment and retention of GPs in the Murrumbidgee Health District
- A number of governance and compliance matters were dealt with including:
 - Adoption of a GIPA Information Guide;
 - Completion of the Engagement and Communication Plan; and
 - Including a Register of Contracts section on the JO website in accordance with the GIPA Act;
- The Financial Statements for the JO were endorsed for forwarding to the Auditor.

2. RIVERINA EASTERN REGIONAL ORGANISATION OF COUNCILS (REROC) – 8 AUGUST 2019 AT WAGGA WAGGA

I together with the General Manager attended a meeting of REROC in Wagga on 8 August 2019.

Key outcomes from the meeting included the following:

- The Take Charge Riverina Youth Leadership Forum is being organised for 28 August 2019. At the suggestion of Lockhart Shire Council, our 2019 Australia Day Ambassador, Ethan Butson, has been included in the program for the day as a guest speaker.
- Recruitment processes are continuing in order to fill the recently vacated position of Biosecurity Officer and newly created position of Contaminated Land Officer.
- A visit to Parliament House Canberra is being arranged for 12 September after the success of last year's visit. The list of Ministers that we are hoping to see include:
 - Deputy Prime Minister, Hon Michael McCormack
 - Minister for Water Resources, Drought, Rural Finance, Natural Disaster and Emergency Management - Hon David Littleproud MP
 - Minister for Regional Services, Decentralisation and Local Government – Hon Mark Coulton MP
 - Assistant Minister for Road Safety and Freight Transport – Hon Scott Buchholz MP
 - Minister for Agriculture – Senator, Hon Bridget McKenzie
 - Minister for Aged Care and Senior Australians – Senator, Hon Richard Colbeck
 - Minister for Employment, Skills, Small and Family Business – Senator, Hon Michaelia Cash
 - Minister for the Environment – Hon Sussan Ley MP
 - Assistant Minister for Waste Reduction and Environmental Management – Mr Trevor Evans MP.

Cr Rodger Schirmer
Mayor

Recommendation: That the information be noted.

214/19	RESOLVED on the motion of Crs Verdon and Marston that the information be noted.
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Status Report/Précis of Correspondence Issued

Status Report: Council Resolutions and Tasks to be finalised

Res. No:	Officer to Action	Info	Action Taken
Ordinary Council Meeting held 15 July 2019			
198/19	DEES	<p>Closed Council – Tender – Flood Mitigation Construction Works Stage 2 – Lockhart Council:</p> <p>a) Awards the Contract for ‘Flood Mitigation Construction Works Stage 2 – Lockhart’ to Mitchell Constructions (NSW) Pty Ltd for \$1,020,859.40 (including GST), subject to any final confirmation of approval from OEH required; and</p> <p>b) Authorises the General Manager and Director of Engineering and Environmental Services to sign Contract and Purchase Order.</p>	<p>Contract and PO signed. Works have commenced on site.</p> <p>Complete.</p>
195/19	GM	<p>Review of Local Government Election Costs Council make a submission to IPART in response to its Draft Report on the review of local government election costs in the terms outlined in this report.</p>	<p>Council’s submission has been lodged.</p> <p>A submission has also been lodged by the Riverina JO on behalf of member councils.</p> <p>Complete</p>
194/19	DEES	<p>Policy 3.30 Workplace Surveillance Policy Policy 3.30 Workplace Surveillance, as presented, be adopted.</p>	<p>Policy included in Council’s Policy Register.</p> <p>Complete.</p>
193/19	GM	<p>Forthcoming Conferences</p> <p>a) Council appoint the Mayor as its voting delegate at the 2019 LGNSW Annual Conference for voting on motions and voting for Board positions; and</p> <p>b) The LGNSW Annual Conference be attended by the Mayor, the General Manager and Cr Day; and</p> <p>c) The 2019 LGNSW Water Management Conference be attended by the Mayor (voting delegate), Cr Day, Cr Driscoll and the Director Engineering and Environmental Services.</p>	<p>Conference attendees and voting delegates have been registered.</p> <p>Complete.</p>
190/19	MES	<p>Variation to Building Line Setbacks, DA73/19 Council grant the request variation to the Lockhart DCP for reduced building line setback for a front porch with access ramp at 57 King Street, The Rock.</p>	<p>DA approved and issued.</p> <p>Complete.</p>
188/19	DCCS	<p>Disused Buildings – French Park Tennis Courts</p> <p>a) Dispose of the asset by Expression of Interest;</p> <p>b) Award to the highest bidder; and</p> <p>c) The successful EOI acknowledges purchasing and moving buildings in an “as is” condition and sign an agreement.</p>	<p>Correspondence to successful EOI has been posted.</p>
187/19	DEES	<p>Playground at The Rock Recreation Ground Endorse the overall layout and plan for the new ‘Everyone Can Play’ playground at The Rock Recreation Ground.</p>	<p>Plan approved by ‘Everyone Can Play’.</p> <p>Works to proceed.</p> <p>Complete.</p>
185/19	DEES	<p>Roads Programme 2019/20 Endorse the roads programme for the 2019/20 year.</p>	<p>Works to proceed as planned.</p> <p>Complete.</p>

177/19	DEES	<p>Shire and Town Entrance Signs Council:</p> <p>a) Endorses the shire entrance and town sign proofs in principle;</p> <p>b) Refers the signs back to Council's Tourism and Economic Development Officer for further development and liaison; and</p> <p>c) A further report is brought to Council in due course prior to undertaking another round of community consultation.</p>	Plans referred back to TEDO for further consultation with local Progress Associations and community groups.
176/19	DEES	<p>Avenue of Honour, The Rock Council Endorses the island concept plan for The Avenue of Honour.</p>	No further action at this stage. Complete.
175/19	GM	<p>Round 3 – Stronger Country Communities Fund Council:</p> <p>a) information regarding Round 3 of the Stronger Country Communities Fund Program be forwarded to all its Section 355 Committees of Management and invite the Committees to submit project proposal for funding under the Program;</p> <p>b) A Councillor Workshop be convened at 4.00pm on Monday 19 August 2019 prior to the Ordinary meeting of Council to consider and prioritise any proposals received from the Management Committees.</p>	<p>Correspondence has been forwarded to all section 355 Committees regarding Round 3 of the SCCF Grant program. Information has also been placed on the Council website home page drawing attention to the grant program.</p> <p>A Councillor Workshop has been convened for 4.00pm on Monday 19 August 2019.</p> <p>Complete.</p>
170/19	TEDO	<p>Minutes of the TEDSC Meeting – The Rock Hill That the ongoing issues regarding signage and the walking tracks at The Rock Nature Reserve be raised with National Parks and Wildlife Service NSW.</p>	<p>Representations have been made to the NPWS and an onsite meeting has been arranged with NPWS representatives.</p> <p>Complete.</p>
Ordinary Council Meeting held 17 June 2019			
161/19	DEES	<p>Closed Council – Tender – Flood Mitigation Construction Works Stage 2 – Lockhart Council:</p> <p>a) Notes the information provided in the report;</p> <p>b) Does not accept any of the tenders;</p> <p>c) Not invite fresh tenders due to the lack of local suitable contractors to complete the work and the high demand for these services at present; and</p> <p>d) Subject to receiving successful additional grant funding from Office of Environment & Heritage (OEH), authorises the Director Engineering & Environmental Services to enter into negotiations with all three tenderers to achieve best possible outcome for Council, with a further report brought to Council in due course.</p>	<p>Additional funding has been received. DEES negotiating with tenderers. See separate report to July council meeting.</p> <p>See 198/19</p> <p>Complete.</p>
159/19	DEES	<p>Community Engagement Strategy Draft Community Engagement Strategy be placed on public exhibition for a period of not less than 28 days following which a further report be presented to Council together with any submissions received.</p>	<p>Community Engagement Strategy has been placed on public exhibition.</p> <p>A further report is being tabled at the August Council meeting to formally adopt the Strategy after considering any submissions received.</p>

144/19	TEDO	Minutes of the TEDSC Meeting – Public Art Projects A submission be requested from the artists Scott Nagy and Janne Birkner to undertake the Milbrulong Water Tower project subject to their quotation being within budget.	In progress.
Ordinary Council Meeting held 15 April 2019			
98/19	DEES	Closed Council – My Community Grant Project – Public Toilets Green Street, Lockhart Council endorse a grant application under the My Community Project grant for the establishment of public toilets and community facilities in Green Street, Lockhart	Grant application has been submitted. Council in discussions with property owner. Further advice from property has been received. No further action at this stage until result of grant funding application is received.
87/19	GM	Crown Land Management a) Council endorse the actions outlined in the attached list of crown reserves and authorise the General Manager to make the necessary applications b) Ratify the appointment of the Director Engineering and Environmental Services as the Council's Authorised Officer and Native Title Manager for the purposes of the Crown Land Management Act 2016.	Notice of Crown land categorisation and related documentation has now been lodged with the Crown Lands Office. A Consultant's Brief has been prepared for the purpose of engaging a consultant to prepare plans of management for the Crown reserves, as required by the new legislation, and for which government funding has been received. Proposals from consultants to be invited shortly.
77/19	DCCS	Lockhart Medical Centre Community Services Building Council support the change of use to the Lockhart Medical Centre/Community Services, on the corner of Matthews and Hebden Streets in principle and provide a letter of landowner consent to a Development Application being lodged.	GM & DCCS met with Valmar's Coordinator - Fleet, Asset and Corporate to progress the matter with Valmar agreeing to provide plans prior to Council's providing landowners consent to lodge a DA. Valmar are in the process of putting plans with proposed works together to present to Council for approval. No updates to report.

Ordinary Council Meeting held 18 March 2019			
66/19	DEES	<p>Proposed Restructure – Engineering and Environmental Services Proposed restructure to include:</p> <ul style="list-style-type: none"> a) Regrading the vacant Grader and Roller Operator positions to a Plant Operator and a Labourer respectively; b) The addition of the position of Light Vehicle Mechanic in the organisation structure; c) The addition of the position of Compliance Officer (permanent part time 25.5 hours per week) in the organisation structure; and d) Extending the position of Fixed Term Project Officer with current incumbent to continue in the role on a works as required basis until 31 December 2020. 	<ul style="list-style-type: none"> a) New positions have been filled. b) Position has been filled. c) Position has been advertised. d) To be extended at time of current term completion in October 2019.
49/19	DEES	<p>Masterplan for The Rock Avenue of Honour Council to:</p> <ul style="list-style-type: none"> a) Endorse the formation of a Focus Group to discuss options for the masterplan; and b) Consider any formal master planning and upgrade works at the upcoming budget workshop. 	<p>Focus group formed and first meeting to occur shortly.</p> <p>First meeting has occurred, which was very productive. Some basic plans and notes to be drawn up for endorsement of the group before coming back to Council. See separate report to July Council meeting.</p> <p>See 176/19. Complete.</p>
48/19	GM	<p>A.R. Bluett Memorial Award Council submit a nomination for the 2019 A.R. Bluett Memorial Award.</p>	<p>The online entry form was completed by the deadline of 31 July 2019. Complete.</p>
Ordinary Council Meeting held 4 February 2019			
25/19	DCCS	<p>Information Technology Systems Infrastructure</p> <ul style="list-style-type: none"> a) Council approve the purchase of the additional information technology infrastructure up to value \$25,000; and b) Additional information technology infrastructure to be funded from December 2018 Quarterly Budget Review. 	<p>Contact has been made with selected suppliers. Tender specifications being finalised to initiate negotiations will select suppliers to continue.</p> <p>Ongoing</p>
12/19	DEES	<p>Integrated Water Cycle Management Strategy – Sewerage Services Council apply for funding under the Safe and Secure Water Program to undertake IWCM Strategy renewal.</p>	<p>DEES in discussions with DPI about grant funding for IWCM.</p> <p>Council staff working with DPI regarding the funding, which has confirmed Council is eligible for funding.</p> <p>Council has received and signed funding agreement. Works to commence shortly.</p>

Ordinary Council Meeting held 17 December 2018			
344/18	GM/ DCCS	Closed Agenda – Request from Osborne Recreation Ground Management Committee a) Enter into a lease agreement with Jason Webster, as adjoining landowner to the Osborne Recreation Ground to lease land as per map for \$1.00 per annum for 3 years, and b) The General Manager and Director Corporate and Community Services be authorised to sign the lease on behalf of Council.	Lease is being drafted. The matter of a 3-year lease was following up and solicitor advised a caveat stipulating Council's interest with regards to leased land can be put in place. Work is progressing and updates will be reported to Council. In the hands of Friedlieb Fox McLeod to draw up agreements & have adjoining landowner sign.
Ordinary Council Meeting held 19 November 2018			
294/18	DCCS	Minutes of the TEDSC Meeting – Magnolia Lodge Council investigate the funding of additional independent living/aged care accommodation in the Shire, including at Magnolia Lodge.	A report is being tabled at the August Council meeting regarding the demand for independent living units and aged care accommodation in the Shire and funding opportunities. Complete.
Ordinary Council Meeting held 15 October 2018			
270/18	GM	Woodhaven Aged Care Facility – Land Ownership a) The land described as Lot 1 DP230301, Lot 2 DP230301, Lot 10 DP1067716 and Lot 1 DP726186 be transferred to Lockhart and District Aged Care Association Inc. trading as Woodhaven Aged Care for \$1.00, and b) Authority be granted for the Transfers and other relevant documentation to be executed under the Council's seal.	Woodhaven Aged Care advised of council's decision and requested to arrange for necessary legal documentation to be prepared and forwarded to Council for execution. Documents have now been received, executed under Council's seal and returned to Woodhaven's solicitor on 7 June 2019. Complete.
261/18	TEDO	Minutes of the TEDSC Meeting – Water Tower Lighting Consideration be given to funding to light the Lockhart Water Tower Mural and that Council investigate possible lighting options.	In progress.
260/18	TEDO	Minutes of the TEDSC Meeting – Water Tower Long Term Maintenance An agreed amount be held in reserve to enable future maintenance of the Lockhart Water Tower as and when needed.	MoU with RWCC being discussed.

Ordinary Council Meeting held 17 September 2018			
252/18	DCCS	<p>Closed Agenda – Information Technology Systems – Quotations</p> <p>a) Council approve the purchase of the Electronic Document and Records Management System (EDRMS) HPE Content Manager with initial purchase, setup and training costs to be funded from Council's Systems & IT Improvements Reserve;</p> <p>b) Council approve the purchase of Asset Management system AssetFinda with initial purchase, setup and training costs to be funded from Council's Systems & IT Improvements Reserve;</p> <p>c) Initial and ongoing cost of iPad Minis are to be incorporated and funded from Council's Operating Plan Budget at Quarterly Budget Review; and</p> <p>d) Year 2 and ongoing annual license fees cost are to be incorporated and funded from Council's Operating Plan Budget.</p>	<p>Purchase Order for AssetFinda raised, software licence received and being reviewed.</p> <p>IT Server is at end of life, quotes being sort. Server requires upgrade or replacing to enable AssetFinda to be installed. Refer to item in this agenda on upgrade to server.</p> <p>Purchase order raised for HPE Content Manager, Project manager from Civica has been assigned.</p>
Ordinary Council Meeting held 19 March 2018			
68/18	GM	<p>Closed Agenda – Green Street West Lockhart – Price Review</p> <p>a) Council adopt the following asking process for lots remaining unsold in the residential subdivision at Green Street West, Lockhart:</p> <p style="margin-left: 20px;">a. \$25,000 Lots 1, 6, 7, 9, 10, 23, 24, 25, 27, 28, 29, 30, 31, and 32</p> <p style="margin-left: 20px;">b. \$27,500 Lots 12, 16, 17 and 18</p> <p style="margin-left: 20px;">c. \$44,000 Lots 11 and 34</p> <p>b) That in relation to Lots 6-7, 9-10, 23-25 and 28-31, the price of two adjoining lots sold in a single transaction, i.e. one contract of sale, be reduced to \$22,000 each or a total contract price of \$44,000.</p> <p>c) That Lot 8 Rockliff Court in the Green Street West Residential Estate be taken off the Market whilst cost estimates are prepared for converting the allotment into a local park.</p> <p>d) That the GM be authorised to negotiate with project home builders for establishment of a display home at Green Street West with any incentives to be offered to be subject to approval by Council.</p>	<p>Council's agent has been informed of the revised selling prices adopted by Council.</p> <p>Council's agent is contacting all builders on its data base regarding incentives that might encourage the construction of a spec/display home.</p> <p>A cost estimate for converting an allotment into a park is currently being prepared.</p> <p>The project has been referred to the Councillor Workshop to be held on 19 August 2019 to consider projects for funding under Round 3 of the SCCF Grants program.</p>
51/18	GM	<p>Lockhart Renewable Energy Project</p> <p>a) Project update provided by Better Energy Technology Pty Ltd noted,</p> <p>b) Lockhart Renewable Energy Project Information Brochure endorsed for distribution to Lockhart premises.</p>	<p>Phase 1 funding for the project has been announced by the Australian Government. A separate report has been included in the agenda for the 19 August 2019 Council meeting.</p>
Ordinary Council Meeting held 21 August 2017			
181/17	TEDO	<p>Minutes of the Tourism/Economic Development Steering Committee Meeting – Lockhart Railway Station</p> <p>Additional time to be given to source an alternative use/tenant for the Lockhart Railway Station building.</p>	<p>Consideration to be given as an office for the solar project if successful prior to advertising availability.</p>

Ordinary Council Meeting held 18 April 2017			
72/17	DEES	<p>Caravan Parks</p> <p>a) Information noted pending a furthermore detailed report</p> <p>b) Council has determined as a matter of policy that caravan parks be short term (holiday park) stays; and</p> <p>c) Expressions of Interest (EOI) be invited for Management of the Lockhart Caravan Park for 1 July 2017 to 30 June 2018 with option of 2 x 12-month extensions on mutual agreement.</p>	<p>More detailed report to be presented at a future Council meeting.</p> <p>Items (b) & (c) are complete. Staff currently compiling information to put together further report to come to Council shortly. Report to August 2019 Council meeting.</p>
Ordinary Council Meeting held 16 May 2016			
109/16	DCCS	<p>Old Lockhart Railway Station Building</p> <p>Council to:</p> <p>a) Seek to find a suitable use/tenant for the building</p> <p>b) Begin negotiations with JHR to hand building back, if suitable use/tenant not found within next 6 months.</p>	<p>Ongoing. No potential tenants have enquired. Promoting venue as a regional meeting site. Very little activity to date. Lockhart Central School has used for 2018 HSC exams. No enquiries for a permanent tenant.</p> <p>Correspondence forwarded to JHR to ascertain whether it would enforce the lease and require the lease to be paid out in full if Council was to terminate the Agreement.</p>
Ordinary Council Meeting held 15 July 2019 – Councillor Questions & Statements			
	DEES	<p>Cr Marston – Creek Crossing on Jaegers Lane – advised that the creek crossing on Jaegers Lane is washed out.</p>	<p>DEES advised that he will investigate and noted that the creek crossing might not be in Lockhart Shire. DEES has investigated and interim works to occur shortly.</p>
	DEES	<p>Cr Driscoll – Road Signage on Olympic Hwy (as you leave Wagga Wagga) – enquired if Council could enquire with RMS if “The Rock” and “Yerong Creek” could be added to the road signage on the Olympic Hwy (as you leave Wagga Wagga)? The sign currently shows distance to Uranquinty, with the next town being Culcairn.</p>	<p>DEES advised he will investigate and advise.</p> <p>DEES has spoken with RMS and who has since advised that “The Rock” will be added on a new sign. Yerong Creek could not be accommodated. Complete.</p>
	GM	<p>Cr Driscoll – Old Police Residence in The Rock – Enquired if negotiations could continue regarding the possible use of the old Police residence in The Rock as a business hub for businesses that currently do not have a shop front?</p>	<p>Representations have been made to the Police and the matter was also raised at a recent meeting of the Police and Community Consultation Group.</p> <p>The Police advise that budgetary approval has been given to undertake the necessary repairs and refurbishment to the building so that it can once again be used as a Police residence. Complete.</p>

	DEES	Cr Day – Lockhart Airstrip – Enquired on the status of the Lockhart Airstrip operations.	DEES advised that he met with Alan Mulholland and the current arrangement is to continue. DEES also has met with the local crop duster and agreement has been made for storage and gravel pad construction. No further action for Council at this stage. Complete.
	GM	Cr Verdon – Stronger Country Communities Fund Projects – in particular The Rock Observatory Project – Enquired on the status of discussions with CSU and Crown Lands regarding Stronger Country Communities Fund projects, in particular The Rock Observatory project?	GM advised that discussions were continuing and progressing much slower than hoped and response was still awaited from CSU regarding a partnership arrangement.
	DEES	Cr Schirmer – Ed Schirmer Crossing – Advised that Ed Schirmer crossing currently has some potholes.	DEES advised he will investigate and take appropriate action. DEES has inspected the road and interim action has been undertaken. Complete.
	DEES	Cr Schirmer - Posts across Galore Street, Lockhart – Enquired on the status of replacing the posts across Galore St, Lockhart?	DEES advised that the posts were re-installed last week. Complete.
Ordinary Council Meeting held 17 June 2019 – Councillor Questions & Statements			
Councillor's Questions	DEES	Cr Rockliff – Farrells Lane – Has been advised that there wash-outs across Farrells Lane at the crossing.	DEES advised he will investigate and take appropriate action. Investigations have determined work is required on the table drains. Timing to be confirmed.
	DEES	Cr Day – Compliance Officer – Enquired as he had noticed that the Compliance Officer position is to be advertised?	DEES advised as the position is now to become a permanent position it must be readvertised, which will be done in the next few months. Position has been advertised.
	DEES	Cr Verdon – Status of No Truck Parking, The Rock – Enquired on the status of the No Truck Parking in The Rock?	DEES advised that a report has been sent to the Traffic Committee and he is awaiting approval. Traffic committee approval has been received. Signs to be installed shortly.
	DEES	Cr Schirmer – Warning Wording on Crossing at Green St, Lockhart – Requested that the warning wording at the crossing on Green St (across from the Newsagency) be repainted and also the light posts.	DEES advised he will investigate and take appropriate action. Warning stickers have been installed. DEES advises the light poles do not need painting at this stage. Complete.

	DEES	Cr Schirmer – Tree Trimming – Pleasant Hills to Henty – Enquired on the status of the tree trimming program from Pleasant Hills to Henty?	DEES advised that the road is listed to be done and the tree crew will be heading that way from Yerong Creek. Tree crews is currently working along Henty Pleasant Hills Road. Tree trimming has been undertaken. Complete.
Ordinary Council Meeting held 20 May 2019 – Councillor Questions & Statements			
	DEES	Cr Douglas - Carns Lane – Requested that the drainage along Carns Lane be investigated and improved as the water does not seem to be getting away.	DEES advised he will investigate and take appropriate action. DEES has inspected the road and maintenance grading to occur shortly which should address most drainage issues.
Councillor's Questions	DCCS	Cr Sharp - Pleasant Hills Hall Public Toilet – Enquired if the Director Corporate and Community Services has determined if the Pleasant Hills Hall public toilets were on the public toilet register?	DCCS advised that he was still investigating the matter, but in the meantime had paid for the cistern repairs and toilet paper supply.
	DEES	Cr Verdon - Drain at Western End of Wilson Street and also Corner of Bretton and Urana Streets, The Rock – Requested if these drains could be cleared?	DEES advised he will investigate and take appropriate action. Works have been planned to concrete the ends of the drains to improve water movement.
Ordinary Council Meeting held 15 April 2019 – Councillor Questions & Statements			
Councillor's Questions	DCCS	Cr Verdon - Public Toilets at The Rock Recreation Ground – Advised that The Rock Recreation Ground toilets often do not have sufficient toilet paper supply left at the end of the week to cater for campers and/or home football games.	DCCS advised he will investigate and take appropriate action.
	DEES	Cr Day – Brookong Reserve Signs on Urana Road, Lockhart – Enquired if these signs could be replaced?	DEES advised he will investigate and take appropriate action. Staff are investigating what can be done regarding the signage as this is not a Council reserve.
	GM	Cr Driscoll – Lockhart Shire Council Block of Land, Scott Street, The Rock – Enquired of Council was planning to sell the block of land in Scott St, The Rock?	GM advised that an expression of interest has been received in relation to another parcel of land not currently listed for sale that will be the subject of a report to a future meeting of Council which can also include consideration of the block of land in Scott St, The Rock.

	DEES	Cr Driscoll – The Rock Town Entrance Sign – Advised that The Rock town entrance sign re-instated south of The Rock on the Olympic Hwy is a lot further south than its original position and enquired if it could be relocated back closer to The Rock?	DEES advised he will investigate and take appropriate action. DEES has discussed with GHSC and they are looking at if sign can be moved closer to the town.
	DEES	Cr Schirmer – Galore Street, Lockhart – Advised that some treated pine posts are missing across Galore St, Lockhart at the western end.	DEES advised he will investigate and take appropriate action. DEES confirmed two posts to be re-installed when resourcing permits. Completed.
Ordinary Council Meeting held 4 February 2019 – Councillor Questions & Statements			
Councillor's Questions	DCCS	Cr Rockliff – Lighting around Magnolia Lodge, Lockhart – Enquired if extra lighting could be provided around Magnolia Lodge residences?	DCCS advised he will investigate and advise. Existing lights being fixed, then consult with electrician on improvements. Report will be provided to May meeting. Complete.
Ordinary Council Meeting held 19 November 2018 – Councillor Questions & Statements			
Councillor's Questions	DCCS	Cr Driscoll – Cleaning of Toilets at The Rock Recreation Ground – Advised that there seems to be a problem with cleaning of the toilets at The Rock Recreation Ground.	DCCS advised he was aware of the issue and would be attending a meeting this week to resolve the issue. Have met with Rec Ground representatives, issue addressed in short term, still investigating long term options. Extra clean per week has been in place since Dec-2018 and working well. Complete.
Councillor's Questions	DEES	Cr Verdon – Council Contribution – The Rock Recreation Ground – Advised The Rock Recreation Ground receives an annual contribution funding of \$12,500 from Council and with electricity currently costing \$12,000 p.a., was wondering if Council could do and audit or assist in any way?	DEES advised there may be some upcoming opportunities for grant funding for solar and battery storage for Council buildings and he will investigate further and advise. DEES has been in contact with OEH about opportunities. Council to provide information to OEH. DEES still in discussions with OEH. This will be a work in progress.
Ordinary Council Meeting held 21 May 2018 – Councillor Questions & Statements			
	DEES	Cr Rockliff – Water going into Back Yards between Green & Hebden Sts, Lockhart – Advised he has been approached by 2 residents regarding water going into back yards between Green and Hebden Sts, Lockhart.	DEES advised he is aware of the issue and will investigate when time and resourcing permits.

Ordinary Council Meeting held 20 November 2017 – Councillor Questions & Statements			
Councillor's Questions	GM	Cr Marston – Potential Purchase of Land for Development – Following completion of Carson Rd Development, The Rock, enquired if Council could look into the purchase of more land for development (using borrowings) – Shire-wide, but maybe concentrating on The Rock and lifestyle blocks in Yerong Creek, requesting this be put on the agenda for further discussion.	Discussions have been held with Council's agent and the availability of suitable developable land coming on to the market is being monitored. Land development at The Rock has also been submitted to the Riverina JO for inclusion in the Statement of Regional Priorities being developed by the JO.
Ordinary Council Meeting held 17 July 2017 – Councillor Questions & Statements			
	COUNCIL LORS	Cr Schirmer – Councillor Relaxed Visits throughout Shire – Thanked Councillors who attended recent Friday night at the Pleasant Hills Pub and advised the visit was well received by the locals with positive feedback being given.	Councillors attended the Friday fish & chips night at Yerong Creek on 6 July 2018.

19 August 2019 Council Meeting - Correspondence Sent to Councillors

Date to Councillors	From	Subject	File Ref
15/07/19	Cr Linda Scott, LGNSW	LGNSW Weekly – 12 July 2019	S20-007
15/07/19	ALGA News Editor	ALGA News 12 July 2019	A75-005
22/07/19	Cr Linda Scott, LGNSW	LGNSW Weekly – 18 July 2019	S20-007
22/07/19	ALGA News Editor	ALGA News – 19 July 2019	A75-005
29/07/19	Cr Linda Scott, LGNSW	LGNSW Weekly – 25 July 2019	S20-007
29/07/19	ALGA News Editor	ALGA News – 26 July 2019	A75-005
08/08/19	Cr Linda Scott, LGNSW	LGNSW Weekly – 1 August 2019	S20-007
08/08/19	ALGA News Editor	ALGA News – 2 August 2019	A75-005
09/08/19	Cr Linda Scott, LGNSW	LGNSW Weekly – 8 August 2019	S20-007
14/08/19	Cr Linda Scott, LGNSW	Breaking News – Win! Government Listens to LGNSW, Reverses its Emergency Services Levy Price Hike on Councils for 2019	R10-017
14/08/19	ALGA News Editor	ALGA News – 9 August 2019	A75-005

Recommendation: That the information be noted.

215/19	RESOLVED on the motion of Crs Marston and Walker that the information be noted.
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Staff Reports

STRATEGIC DIRECTION A: A Connected and Resilient Community

1. ROUND 3 – STRONGER COUNTRY COMMUNITIES FUND

(GM/G10-005)

Executive Summary

The NSW Government has launched a third round of the Stronger Country Communities Fund (SCCF) Program and Council has an opportunity to submit projects for funding under the program.

Report

Council has previously been successful in securing grant funding totalling \$1,528,000 under the first two rounds of the SCCF Program towards the refurbishment of the Lockhart and The Rock swimming pools.

In May 2018 Council had the opportunity to submit projects for additional funding totalling \$764,000 that had been made available under Round 2 of the Program. The successful projects that received funding under the extended Round 2 of the Program included:

- Osborne Recreation Ground playground and traffic improvements.
- Lockhart Recreation Ground amenities building upgrade.
- The Rock Recreation Ground amenities building improvements.
- The Rock Recreation Ground second oval & relocation of the Pony Club.
- The Rock Regional Observatory.
- Shire and town entrance signs.

Correspondence has been received from the NSW Deputy Premier advising that the funding to be made available for projects in Lockhart Shire under Round 3 of the Program is \$763,834.

Whereas Round 2 was focused on sport and recreation projects, the Round 3 funding will be focused on young people (aged 12-24) and a broader scope of eligible projects including programs and local infrastructure. Funding will be allocated to projects that clearly demonstrate community support and align with the Program's objectives.

Other changes introduced for Round 3 of the Program include:

- Extending the open period to three months. Round 2 had a much shorter turn-around time which provided less opportunity for consultation and project planning.
- Extending the funding period from two years to three years to allow applicants sufficient time to deliver projects.
- Opening the Round to applications directly from eligible community groups who will be responsible for delivering the project if successful.
- Not conducting choice modelling, e.g. random telephone surveys to gauge the level of community support for projects. Instead applicants will be required to provide evidence of community consultation and support for projects in the application.

Key dates for Round 3 funding are as follows:

Monday 1 July 2019	Applications open
Friday 27 September 2019	Applications close
October 2019 – January 2020	Projects are assessed
From January 2020	Successful projects expected to be announced

With respect to Round 2 of the Program, which was open for a much shorter period allowing little time for consultation, a Councillor workshop was held to consider priorities and determine projects to be submitted for funding.

Under Round 3 however applicants will be required to demonstrate that they have consulted the community and that there is community support for the project.

One way this can be achieved is for Council to write to all its Section 355 Management Committees, which manage Council facilities such as recreation grounds and public halls, and invite them to submit proposals for Council's consideration. These facilities are more often than not the subject of grant applications and the Management Committees also act as a conduit between Council and other users of the facilities.

Accordingly, Council, at its meeting held on 15 July 2019, resolved:

1. "That information regarding Round 3 of the Stronger Country Communities Fund Program be forwarded to all its Section 355 Committees of Management and invite the Committees to submit project proposal for funding under the Program;
2. A Councillor Workshop be convened at 4.00pm on Monday 19 August 2019 prior to the Ordinary meeting of Council to consider and prioritise any proposals received from the Management Committees."

In accordance with the above resolution a Councillor Workshop is being convened for 4.00pm on Monday 19 August 2019 prior to the Ordinary meeting of Council.

Integrated Planning and Reporting Reference

A1 - Support cultural and sporting opportunities that respond to the needs of the community.

A2 - Plan, develop and maintain facilities, parks and gardens that respond to the needs of the community.

A3 - Support our children and young people.

A3 - Support the provision of pre-school, playgroup and childcare services within the community.

A3 - Provide young residents with greater access to youth services.

Legislative Policy and Planning Implications

Nil.

Budget and Financial Aspects

A co-contribution is not required for applications submitted under the SCCF Program.

Attachments

Nil.

Recommendation: That Council determine the projects to be submitted under Round 3 of the Stronger Country Communities Fund Program, in priority order, following the Workshop to be held earlier in the day.

216/19

RESOLVED on the motion of Crs Verdon and Rockliff that Council submit applications under Round 3 of the Stronger Country Communities Fund Program for the following projects:

1. Life Skills for Young People program – proposed by Council's Youth Officer (\$66,000).
2. The Rock Recreation Ground – replacement of netball courts (\$215,000).
3. Osborne Recreation Ground – redevelopment of change room facilities (\$268,265).
4. Lockhart Recreation Ground – upgrade of kitchen facilities (\$85,000).
5. Pleasant Hills Public Hall – hall improvements (\$55,000).
6. The Rock Recreation Ground – second oval (\$60,000).
7. Yerong Creek Recreation Ground – upgrade of tennis courts (\$50,000).

2. RIVERINA ANTIQUE BOTTLES AND COLLECTABLES FAIR – REQUEST FOR FINANCIAL ASSISTANCE (GM/D30-005)

Executive Summary

A request for financial assistance has been received from the organiser of the Riverina Antique Bottles and Collectables Fair and is tabled for Council's consideration.

Report

The organiser of the Riverina Antique Bottles and Collectables Fair has written to Council regarding the Annual Fair to be held at Lockhart on Saturday 14 September 2019 seeking financial assistance with respect to the Council fee for hiring the Lockhart Memorial Hall and publicity for the event. A copy of the correspondence received is attached.

The author of the letter and organiser of the Fair maintains that the Fair is run as a not-for-profit event. Entry is by a gold coin donation and individuals who wish to exhibit, swap or sell their wares are required to pay a small fee (\$30) in order to cover the necessary insurance costs and Hall hire fees. Any remaining funds are spent on promoting and advertising the event.

Last year's Fair did result in an influx of people to the town, so much so that attention was drawn to it at a subsequent Council meeting at which time the importance of ensuring local businesses are made aware of such events was raised.

Council can assist with publicity and informing local businesses of the event through the Council Newsletter and community Facebook page. The 2019/20 Fees and Charges adopted by Council incorporate the following fees for the hire of the Lockhart Memorial Hall:

1. \$200.00 per full day (8.30am-4.30pm).
2. \$115.00 per half day (8.30am-12.30pm or 12.30pm - 4.30pm).

Last year a full day hire fee of \$200 was charged. The Fair is being held on Saturday 14 September 2019 (8.30am to 2.00pm) however the organiser will require access to the Hall from Friday, 13 September in order to set up the displays.

As last year's event demonstrated that the Fair does attract people to the town and generates economic activity it is recommended that Council support the request. One way of doing this is to charge the half day fee instead of the full day fee.

Integrated Planning and Reporting Reference

A1 – Build capacity, capability and partnerships to encourage sustainable community groups and clubs.
A1 – Provide support and advice to community groups, clubs and volunteers.

Legislative Policy and Planning Implications

Pursuant to section 356 of the Local Government Act a council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance for the purpose of exercising its functions.

Budget and Financial Aspects

Council's 2019/20 Budget includes an allocation of \$52,100 for the purpose of providing financial assistance in accordance with section 356 of the Local Government Act.

Attachments

1. Letter from the Riverina Antique Bottles and Collectables Fair dated 17 July 2019.

Recommendation: That Council provide assistance to the 2019 Annual Riverina Antique Bottles and Collectables Fair by:

- a) Publicising the event in the Council Newsletter and informing local businesses of the event; and
- b) Charging the half day fee for the hire of the Memorial Hall on the day of the event, i.e. 14 September 2019.

217/19 **RESOLVED** on the motion of Crs Walker and Douglas that Council provide assistance to the 2019 Annual Riverina Antique Bottles and Collectables Fair by:
a) Publicising the event in the Council Newsletter and informing local businesses of the event; and
b) Charging the half day fee for the hire of the Memorial Hall on the day of the event, i.e. 14 September 2019.

3. LOCKHART BOWLING CLUB – REQUEST FOR FINANCIAL ASSISTANCE (GM/D30-005)

Executive Summary

A request for financial assistance has been received from the Lockhart Bowling Club and is tabled for Council's consideration.

Report

The Lockhart Bowling Club has written to Council regarding the Club's annual Geoff "Spotter" Smith Memorial 3 Bowl Triples tournament to be held on 24 August 2019 and seeking financial assistance in the amount of \$300.00 in the form of sponsorship.

Whilst the Club's tournament is held on an annual basis this is the first time the Club has sought assistance from the Council. The Club has approached the Council this year as an alternative to approaching the same businesses as it has done in previous years in an effort to 'spread the load' as in small communities the same organisations are often approached to support numerous events.

The tournament will attract participants from neighbouring local government areas and the wider district which will generate economic activity and is therefore considered worthy of support.

Integrated Planning and Reporting Reference

- A1 – Build capacity, capability and partnerships to encourage sustainable community groups and clubs.
A1 – Provide support and advice to community groups, clubs and volunteers.

Legislative Policy and Planning Implications

Pursuant to section 356 of the Local Government Act a council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance for the purpose of exercising its functions.

Budget and Financial Aspects

Council's 2019/20 Budget includes an allocation of \$52,100 for the purpose of providing financial assistance to community groups in the Shire in accordance with section 356 of the Local Government Act.

Attachments

1. Letter from the Lockhart Bowling Club dated 29 July 2019.

Recommendation: That Council contribute an amount of \$300 towards the Lockhart Bowling Club's annual tournament with the contribution to be funded from the 2019/20 budget allocation for Section 356 contributions.

218/19 **RESOLVED** on the motion of Crs Rockliff and Verdon that Council contribute an amount of \$300 towards the Lockhart bowling Club's annual tournament with the contribution to be funded from the 2019/20 budget allocation for Section 356 contributions.

4. PLEASANT HILLS WATER FILLING STATION

(DEES/W10-005)

Executive Summary

Riverina Water has approached Council for assistance with resolving issues with the water filling station in Pleasant Hills.

Report

Riverina Water County Council (RWCC) has approached Council for assistance with resolving issues with the water filling station (WFS) in Pleasant Hills. The WFS is a solar powered site with some battery backup. The batteries are regularly (Winter & Autumn) incapable of supplying enough power due to shading, to keep the station operational. This necessitates electrical operations staff travelling to Pleasant Hills to replace the batteries at a cost of around three hours each occasion. The current WFS has become surrounded by trees and the removal of these trees is not an option due to their location.

RWCC propose to purchase a block of land at Lot 10 DP 9145 Manson Street, Pleasant Hills to resolve the issue of shading. The purchase of the above block of land would allow the relocation of RWCC's Water Filling Station (WFS) from its present position. The block is situated directly next to the Pleasant Hills Rural Fire Service shed. Currently the Rural Fire Service vehicles have no direct access to RWCC's water supply other than using portable standpipes. Locating the WFS here would allow them direct convenient access to a water supply and also allows trucks to access the filling station, fill and drive back onto the road without creating any traffic issues.

The proposal is for RWCC to purchase the block of land and gift it to Council, who will then own and maintain the land. The cost to Council would be minimal, being annual rates and charges, as well as mowing a few times a year. Council would need to construct a suitable access to the land for trucks as well as remove a few tree stumps. RWCC would be responsible for the cost of the purchase of the land and any legal fees associated with the purchase and gifting to Council.

The relocation of the WFS will provide better service to the community as well as Council works staff when working in this area of the Shire.



- Proposed land acquisition –
- Current WFS - ●



Integrated Planning and Reporting Reference

A2 – Our community services and facilities meet the needs of our communities.

C1 - Our environmental practices are sustainable.

D1 – Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future.

E3 – Council responds collectively and responsibly to the community needs.

Legislative Policy and Planning Implications

Local Government Act 1993.

Budget and Financial Aspects

- Annual rates and charges - \$155.
- Annual mowing costs - \$500.
- Cost to install suitable access - \$3,000.

Attachments

Nil.

Recommendation: That Council:

- a) Enters into agreement with Riverina Water County Council to acquire the land at Lot 10 DP 9145 Manson Street, Pleasant Hills for the purposes of establishing a Water Filling Station;
- b) The land be categorised as Operational under the Local Government Act 1993.

219/19

RESOLVED on the motion of Crs Walker and Rockliff that Council:

- a) Enters into agreement with Riverina Water County Council to acquire the land at Lot 10 DP 9145 Manson Street, Pleasant Hills for the purposes of establishing a Water Filling Station;
- b) The land be categorised as Operational under the Local Government Act 1993.

5. INDEPENDENT LIVING UNITS AND AGED CARE ACCOMMODATION

(GM/A25-010)

Executive Summary

Council at its meeting held on 18 November 2018, and on the recommendation of the Tourism and Economic Development Steering Committee, resolved to investigate the funding of additional independent living units and aged care accommodation in the Shire, including at Magnolia Lodge.

Report

The Tourism and Economic Development Steering Committee's recommendation to investigate the funding of additional independent living units and aged care accommodation in the Shire was made after information was tabled at a Committee meeting regarding an original proposal for a second stage to Magnolia Lodge being developed on vacant land situated behind the existing buildings.

As a precursor to investigating current and potential future funding opportunities, an analysis of the demand for this type of accommodation has been undertaken as any funding application will need to demonstrate an unmet demand. This analysis has been undertaken by:

- a) Reviewing Council's own records e.g. waiting lists and occupancy rates for Magnolia Lodge;
- b) Reviewing relevant statistical information and demographic data sourced from the Australian Bureau of Statistics; and
- c) Consulting key stakeholders, e.g. Valmar Support Services, Woodhaven Aged Care and Emily Gardens.

a) Review of Council's records

The original plans for Magnolia Lodge depicted a multi-stage development with Stage 1 being the initial six single-bedroom, self-contained units for independent living that were developed in 1982. Stage 2 were an additional three units developed in 1991 to the east of Stage 1. Future stages proposed a mix of one and two bedroom units however these have never been progressed.

Since Stages 1 and 2 were completed and especially since the in-going contribution was reviewed and reduced from \$30,000 to \$5,000, Magnolia Lodge units have been consistently fully occupied. There is currently a waiting list of prospective tenants for Magnolia Lodge. Any units that have become vacant in recent years have generally been easily and quickly occupied.

b) Review of statistical information and demographic data

It is well known that Australia's population is ageing. To better understand how this trend relates to Lockhart Shire more specifically, data from the two most recent Census (2011 and 2016) has been analysed and compared to State and National averages.

The information summarised in the table below reveals that the proportion of the Shire's population aged over 55 years increased over the five-year Census period from 2011 to 2016 from 35% to 38%. Furthermore, Lockhart Shire has an above average ageing population compared to the State and National average.

Census	Lockhart Shire		NSW Average		Australian Average	
	2011	2016	2011	2016	2011	2016
Over 55 years	35%	38%	26%	28%	26%	28%

From the point of view of access to caregivers within the family structure (or lack thereof) it is interesting to note that Lockhart Shire has above average single (or lone) person households, i.e. 28% compared to a State and National average of 24%. The Shire also has an above average number of families without children, i.e. 45% of families compared to a State and National average of 37% and 38% respectively.

Integrated Planning and Reporting Reference

A2 - Improve understanding of the services available in the community, and work with service providers to promote and encourage community use of services.

A2 - Work with service providers and government to improve access to quality health, and medical life-stage facilities and services to meet the long term needs of the community

A3 - Continue to support, advocate, and plan for high quality services and accommodation for our aged population

A3 - Support a feasibility study to explore the establishment of an aged care service hub within the Lockhart Shire.

Legislative Policy and Planning Implications

Nil.

Budget and Financial Aspects

There is currently no budgetary allocation for an expansion of Magnolia Lodge, or any other project aimed at providing more independent living units or residential aged care facilities.

Attachments

Nil.

Recommendation: That Council note the information and continue to monitor grant funding opportunities for the development of independent living units and aged care accommodation in the Shire.

220/19	RESOLVED on the motion of Crs Marston and Rockliff that Council note the information and continue to monitor grant funding opportunities for the development of independent living units and aged care accommodation in the Shire.
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6. LOCKHART SHOWGROUND AND RACECOURSE TOILETS

(DCCS/C70-035)

Executive Summary

Council received a letter from the Lockhart Showground and Racecourse Management Committee dated 1 May 2019.

Report

The correspondence from Lockhart Showground and Racecourse Management Committee dated 1 May 2019 detailed the ongoing sewerage problem at the public toilets at Lockhart Showground (attachment 1). The issue has been ongoing for many years and needs to be remedied to ensure the problem does not continue.

Both the Manager Environmental Services and Director of Engineering & Environment Services have inspected the issue and met on site with the representatives of the management committee as well as a licenced plumber to discuss the problem and determine a solution.

As such Council has obtained a s68 Approval to construct new absorption trenches, which was determined as the most cost-effective solution. If approved by Council, it is expected the works will be undertaken prior to the 2019 Lockhart Show.

Integrated Planning and Reporting Reference

A1 - Support cultural and sporting opportunities that respond to the needs of the community.

A2 - Plan, develop and maintain facilities, parks and gardens that respond to the needs of the community.

Legislative Policy and Planning Implications

- Local Government Act 1993.
- Environmental Planning and Assessment Act 1979.
- Protection of the Environment Operations Act 1997.

Budget and Financial Aspects

The cost of the works is estimated to be approximately \$7,000. Based on this estimation the Lockhart Showground and Racecourse Management Committee has confirmed a contribution of 30% (attachment 2). It is proposed that Council fund the 70% balance from S356 Contributions.

Attachments

1. Letter from Lockhart Showground and Racecourse Management Committee dated 1 May 2019.
2. Email from Secretary/Manager Lockhart Showground and Racecourse Management Committee.

Recommendation: That Council:

- a) Approve funding for the construction of new absorption trenches at the Lockhart Showground.
- b) Council fund 70% of the costs from S356 Contributions with a 30% contribution from the Lockhart Showground and Racecourse Management Committee.

<p>221/19</p>	<p>MOVED on the motion of Crs Rockliff and Douglas that Council:</p> <ol style="list-style-type: none">a) Approve funding for the construction of new absorption trenches at the Lockhart Showground.b) Council fund 70% of the costs from S356 Contributions with a 30% contribution from the Lockhart Showground and Racecourse Management Committee. <p>MOVED AS AN AMENDMENT by Crs Rockliff and Douglas that Council:</p> <ol style="list-style-type: none">a) Approve funding for the construction of new absorption trenches at the Lockhart Showground.b) Council fund 100% of the costs from S356 Contributions. <p>On being put to the vote the AMENDMENT was lost on the casting vote of the Mayor.</p> <p>The MOTION was then put and carried.</p> <p>Cr Douglas requested that his opposition to the resolution be recorded.</p>
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7. YOUTH ACTIVITIES REPORT

(DCCS/Y05-005)

Executive Summary

The purpose of this report is to provide Council with an overview of the activities and events of the Lockhart Shire Youth Advisory Committee and youth activities for 2018-2019.

Report

Youth Committee Planned Activities & Annual Scheduled Events:

July 2018 School Holidays

The Lockhart Youth Officers held an Amazing Race at The Rock Central School to celebrate the last week of term. The activity incorporated the whole school, with the ten teams ranging in ages from Kindergarten to Year 10 students. The roadblock games were designed to cater for a range of skills, talents and interests in order to ensure all students had their chance to lead the activity. A BBQ lunch was provided for the students as well.

September 2018 School Holidays

The Youth Development Officers celebrated the end of term at The Rock Central School with a demonstration of the Virtual Reality PlayStation 4 and a 3D Printer. The students had the opportunity to see and use technology they may previously not have had the chance to. The students and teachers' enthusiasm to try the pieces and their constant questions about how the technology worked proved the need to continue to up-date programs and equipment and to continue to have a presence and an ongoing connection with the schools in order to benefit the Youth.

October 2018 School Holidays

An Amazing Race was held at the Lockhart Central School with all students from all years participating in mixed groups. The event was altered from the one at The Rock to target specifically the Lockhart School in order to engage maximum interest from the students. The participants loved the event, going from activity to activity as a group to try and beat their friends. They all worked together to beat the roadblock challenges and followed the rules and instructions provided. The Youth Officers and Youth Advisory Committee Members cooked and BBQ lunch for all students and to make it a little more special for the students, pancakes were cooked as well for dessert.

December 2018 School Holidays

The Lockhart Youth Advisory Committee organised another fun day at The Rock Pool to celebrate the end of the school year! Both Lockhart and The Rock Central participated in the day, swimming, eating and playing on the new Lockhart Council Pool Inflatable. The pool inflatable purchase was funded from Youth Activities 2018-19 budget allocation. Previously Council used to hire the Greater Hume inflatable. Having purchased our own provides more opportunities for both pools to use and for schools to use also. The day consisted of plenty of games and activities for the students including, cricket, apple bobbing and fish bingo as well as plenty of time to swim and try to complete the Pool Inflatable Obstacle Course. The students absolutely loved the day and so did the teachers signifying the perfect way to end the school year!

January 2019 School Holidays

The Youth Development Officers bought the Virtual Reality PlayStation 4 out to the Lockhart Central School in order to provide a VR experience throughout the school holidays. The School was very kind allowing use of their library within the holidays! Those that attended the day loved being able to try something new and to experience a different form of gaming. Even the parents in attendance wanted to jump on and try out all the fun.

Youth Advisory Committee Successful Grants:

Seniors Week February 2019

The Committee were successful in obtaining the Seniors Week Grant in which members of the Lockhart Community were able to enjoy a day mixing with the members of the Lockhart Youth Advisory Committee. Fair Trading NSW travelled to Lockhart to talk about scamming with the seniors and inform them of how to stay safe within the new world of technology and with the new breed of scammers. The local café provided an amazing lunch and afternoon tea and all participants were able to mingle and chat with one another. After lunch the seniors were treated to a relaxation and chair yoga session with Anna Gannon the Mindful Warrior.

Meetings with Teaching Staff March 2019

The Youth Officers are meeting with teachers from both schools in order to discuss past and future youth programs within the Lockhart Shire. A meeting with The Rock Central School took place on 19 March, within the meeting ideas surrounding the possibility of some school based programs such as girls and boys nights in and a yoga session with the Mindful Warrior. A discussion surrounding the possibility of creating a Youth Advisory Committee based within The Rock School was raised and the teaching staff was very supportive of the idea.

A meeting with Lockhart Central School was held on 5 March and detailed the same events as the meeting with The Rock Central. The school was excited to hold more mental health and cultural based programs within the school, including a Fair Trading NSW information session with the students and a Yoga session for both teachers and students.

The collaboration with both schools has proven to be successful so far.

Heywire FRRR Step Up Grant March 2019

The Lockhart Shire Youth Advisory Committee worked in conjunction with the Greater Hume Youth Advisory Committee in order to hold a 'Festival of Possibilities' at the Henty Memorial Park. The Committee helped out in promoting the event and organising travel for other Lockhart Youth to attend with 24 Lockhart Youth attending the festival. Throughout the night they helped cook and serve the food and take photos of the event. The Committee should be commended on their work in the lead up to and throughout the festival.

Youth Week May 2019

The Youth Officers celebrated Youth Week with The Rock Central School by hosting a colour run out at The Rock Golf course. The students enjoyed a BBQ lunch with fresh fruit prepared by the Youth Officers and then received their fresh, new, white shirts to wear on the run. They ran 2kms around the golf course while their teachers sprayed them in bright colours. The students and teachers all had a fabulous day.

SportsAbility Day May 2019

On the 27 May, Lockhart Central School, The Rock Central School and St Josephs were very excited to participate in the SportsAbility Day held at the Lockhart Sports Ground. The Youth Development officers worked with Intereach Ability Links to bring to Lockhart an all Ability Sports Day.

This partnership provided the students of all abilities with the opportunity to participate in many different sports that perhaps they haven't had the opportunity to try.

The sports that the participants were able to try out include Netball, Soccer, Cricket, Wheelchair Tennis, NRL, and Blind Cricket. All these sports were supervised and ran by professionals so there were plenty of opportunities for learning and playing experience for the students on the day.

This day was designed to allow for the possibility for everyone to have a go at every sport in the most enjoyable way possible while learning something new and being coached by some of the best in their sports.

Submission of a Heywire FRRR grant in partnership with Lockhart and The Rock Central School May 2019

The Youth Development Officers have submitted a FRRR Heywire grant application in partnership with Lockhart and The Rock Central Schools. The Walk and Talk grant is centred around getting the young people out into nature, away from the influences of social media, and remembering how to connect on a face-to-face level. The grant will help the stigmas surrounding mental health to break-down and teach the young people that it is okay to talk about their lives without fear of judgement or other external influences residing within small rural communities.

CASP Grant

The Youth Officers were successful in a Country Arts and Support Program grant which allows the Youth within The Rock and Lockhart to create an E-Book about members of their community who have gone above and beyond to help them succeed and have fun within their town. The students have completed their interviews with the selected community members and have had their first writing workshop with Craig Dent to start the biography process. Another writing workshop is organised with Craig for next term along with a workshop with the graphic designer Racheal Viski.

Youth Advisory Committee Meetings:

Since the establishment of the Lockhart Shire Youth Advisory Committee in July 2017 the committee meets on the first Monday of each month from 1pm – 1.45pm. There are 10 members on the committee. The committee have had t-shirts designed which they wear at all youth events. Funding for the Youth Advisory Committee t-shirts and banner comes from the Youth Opportunity Grant Operation Connect, Engage, and Implement.

Integrated Planning and Reporting Reference

A3 - People of all ages, abilities, and backgrounds participate in community life.
A3 - Support our children and young people.

Legislative Policy and Planning Implications

Nil.

Budget and Financial Aspects

Activities were conducted within Council's budget allocation for Youth Services and/or grant funded.

Attachments

Nil.

Recommendation: That the report be noted.

222/19	RESOLVED on the motion of Crs Verdon and Marston that the report be noted.
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STRATEGIC DIRECTION B: A Dynamic and Prosperous Economy

8. LOCKHART CARAVAN PARK

(DEES/C05-005)

Executive Summary

Update on the status of gaining approval for the operation of the caravan parks within Lockhart Shire.

Report

As reported to Council at its meeting held in April 2017 it appears that Lockhart Shire caravan parks may be currently operating without approval, with neither development approval nor approval under s68 of the Local Government Act in place for the caravan parks at Lockhart (permanent), The Rock Recreation Ground (free) or Yerong Creek Recreation Ground (temporary). As Council is the regulatory body for issuing these approvals it can do so when requirements have been met under the various pieces of legislation that apply. The parks may have existing use rights as determined under legislation, as well the parks may be permissible under current zoning for the land on which they are sited.

At the April 2017 meeting Council resolved that all the caravan parks are to be short term (holiday park), where a short term site is defined as “a dwelling site on which a moveable dwelling that is ordinarily used for holiday purposes may be installed and that is specified in the approval for a caravan park as being a short-term site”.

Under the Regulation Clause 73 states:

- (b) *a person must not be permitted to stay in a moveable dwelling that occupies a short-term site or camp site for a total of more than 150 days in any 12-month period, unless the moveable vehicle is a holiday van and the person is the owner of that holiday van,*
- (c) *the owner of a holiday van that occupies a short-term site or camp site must not be permitted to stay in the holiday van for a total of more than 180 days in any 12-month period,*
- (d) *a person must not be permitted to stay in a moveable dwelling in a primitive camping ground for a total of more than 50 days in any 12-month period.*

Staff have been dealing with several other compliance issues that needed addressing and as such have developed an updated site layout for the Lockhart Caravan Park (see attached). This layout takes into consideration the following legislative requirements:

- Minimum size and separation distance of short sites;
- Minimum area reserved for recreation and communal activities;
- Minimum width of entrance and access roads including lighting of the roads;
- Number, size and location of car park spaces including visitor parking requirements;
- Number of showers & toilets based on number of sites;
- Laundry facilities based on number of sites;
- Facilities for people with disabilities;
- Fire hydrants and hose reels;
- Car wash bay.

The updated site layout plan utilises the existing space to create additional sites as well as the land behind Billabong Motors for unpowered sites. It includes a second amenities block with disabled access, as well as provision for a fully disabled access cabin. The existing “carport” shelters structures are to be removed to create new powered sites in keeping with the rest of the park.

Staff are currently determining what firefighting facilities are exactly required, which will determine the cost to bring the park up to full compliance requirements, including the cost of the other improvements such as a second amenities, disabled access cabin, additional site facilities, parking, car wash bay, lighting, etc.

With regards to camping at The Rock and Yerong Creek recreation grounds, the caravan parks at The Rock and Yerong Creek are on Crown Land which under its current gazettal is designated for recreational use only. The use of “caravan park” can be added to the permitted uses through the Plans of Management being developed by Council. It is proposed that these parks seek approval from Council to be classed as “Primitive”, meaning they have water, toilets, dump point with maximum sites permissible based on the area of land. For The Rock 16 sites are permissible, whereas 10 sites are permissible for Yerong Creek.

For camping at Lockhart Showground, Pleasant Hills Recreation Ground and Milbrulong Recreation Ground, these can be determined to be “free camping” areas which does not require Council approval provided that the installation of not more than two (2) caravans, campervans or tents on any land, so long as they are not occupied for more than two (2) days at a time and not occupied for more than 60 days (in total) in any single period of 12 months. Again, the use of “camping” can be added to the permitted uses for the crown land through the Plans of Management being developed by Council.

Integrated Planning and Reporting Reference

B2 – Our community has a strong tourism sector

D1 – Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future.

Legislative Policy and Planning Implications

- Development Consent under Environmental Planning & Assessment Act 1979
- Approval under s68 Local Government Act 1993
- Local Government (Manufactured Homes Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005
- State Environmental Planning Policy No 21 – Caravan Parks (SEPP 21)
- Holiday Parks (Long-term Casual Occupation) Act 2002
- Residential (Land Lease) Communities Act 2013
- Crown Lands Management Act 2016.

Budget and Financial Aspects

- Lockhart Caravan Park – estimates for bring the park up to full compliance is \$250,000. This could be staged as well as seek grant funding to help cover costs of upgrade.
- The Rock and Yerong Creek Recreation Grounds – once dump point is installed at Yerong Creek, other than signage there is little further costs required.
- Similarly, for the free camping areas, other than signage there is little further costs required.

Attachments

1. Updated Caravan Park Site Map – Final.

Recommendation: That Council:

- a) Notes the information in the report;
- b) Endorses the proposed Lockhart Caravan park revised layout; and
- c) A further report be brought to Council in due course once a detailed costing can be provided.

223/19

RESOLVED on the motion of Crs Rockliff and Verdon that Council:

- a) Notes the information in the report;
- b) Endorses the proposed Lockhart Caravan park revised layout; and
- c) A further report be brought to Council in due course once a detailed costing can be provided.

9. LOCKHART RENEWABLE ENERGY PROJECT

(GM/E20-005)

Executive Summary

Council has secured funding for Stage 1 of Better Energy Technology Pty Ltd's Renewable Energy Project for the township of Lockhart.

Report

Council will be aware that in late 2017 it received an unsolicited proposal from Better Energy Technology Pty Ltd (BET) to undertake a renewable energy project in Lockhart.

The project aims to demonstrate that a town like Lockhart can be 100% self-sufficient by using renewable energy sources with battery storage technology to power the town 24 hours a day seven days a week whilst remaining connected to the grid. In addition to enhancing energy security the project will result in reduced power prices thereby providing significant economic development opportunities for the town.

Subject to a successful demonstration the project can be replicated in other towns and therefore has the potential to revitalise rural and regional towns. Under the project proposal excess power would be generated which, with battery storage technology, can be sold back into the grid during high demand periods producing an income stream.

Lockhart was chosen as the site for the demonstration project because the town:

- a) Is small enough for the project to be manageable but also big enough to mirror a larger urban centre, i.e. it has a mix of residential, commercial and industrial customers, schools, supermarket, hospital etc.;
- b) Is developed in a contained grid pattern;
- c) Is close to an electricity grid connection point i.e. a substation with the necessary capacity;
- d) Is connected to the NBN;
- e) Is close to a regional airport; and
- f) Has a supportive community.

With respect to f) above, Council at its meeting held on 16 October 2017 resolved to support the project in principal, to assist BET with grant funding applications and undertake community consultation for the project. Two public meetings were subsequently held in November 2017 where attendees received a presentation from BET and had the opportunity to ask questions about the project. The project received unanimous support at both meetings.

Since that time Council has been supporting BET in seeking funding for the project. This has included attending meetings of the Australian Renewable Energy Agency (ARENA) with BET, arranging for BET to meet with Government Ministers and relevant staff in Canberra and Sydney, as well as arranging for BET to make a presentation to the NSW Country Mayors Association.

These efforts proved successful when in April 2019 the Deputy Prime Minister and Member for Riverina, the Hon Michael McCormack MP, announced a \$1 million grant under the Commonwealth Government's Community Development Grants Program to fund Stage 1 of the project.

The purpose of the Stage 1 funding is to prepare and submit all the necessary documentation for the:

- Development Application with Lockhart Council;
- Connection agreement with the grid operator, Essential Energy;
- Market permissions with the Australian Energy Market Operator (AEMO).

Other outcomes from Stage 1 include:

- Confirming the costs of Stages 2 and 3 and producing an investment grade financial plan for the subsequent Stages of the project;
- Producing a detailed design of the project;
- Producing a procurement plan for the project;
- Producing a technical optimisation summary;
- Providing all project management costs.

Stage 1 essentially de-risks the project. Successful completion of Stage 1 will provide greater investor certainty and therefore facilitate raising the necessary funds for Stage 2 (solar farm and battery storage) and Stage 3 (digester).

It has always been Council's intention to play a facilitative role in assisting BET to secure funding so that it can deliver the demonstration project. Council has not committed any of its own funds in order to play a more direct role. Notwithstanding this the grant has been made available to Council and not BET. However, Council can in turn provide the financial assistance to BET pursuant to Section 356 of the Local Government Act, 1993. Section 356 of the Act states that:

- 1) *"A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.*
- 2) *A proposed recipient who acts for private gain is not ineligible to be granted financial assistance but must not receive any benefit under this section until at least 28 days' public notice of the council's proposal to pass the necessary resolution has been given.*

In order to comply with Section 356 Council will need to give public notice of its intention to pass a resolution to provide financial assistance to BET, using the grant funds from the Commonwealth, and then pass the actual resolution at its September 2019 Council meeting.

Following the Deputy Prime Minister's announcement in April 2019, Council has been required to submit more detailed information regarding the project to the relevant Commonwealth Government department before it received final approval in July 2019. The information submitted to the Department confirmed that Stage 1 would be undertaken by BET and that if for any reason the grant turned out to be insufficient to complete the Stage, BET will be responsible for meeting any shortfall.

Council is required to execute a funding agreement with the Commonwealth Government for the \$1 million Community Development Grant. The funding agreement will provide for an initial up-front payment to establish the Project and then subsequent progress payments being released on the receipt of progress reports. Subject to the necessary resolution being passed at the September Council meeting, it is proposed that financial assistance will be provided to BET as funds are received from the Commonwealth. An Agreement will also be put in place between Council and BET so that BET has similar obligations to Council as Council has under its funding agreement with the Commonwealth, i.e. submitting progress reports, invoices, other relevant documentation, etc.

Integrated Planning and Reporting Reference

B1 - Provide strong strategic direction for economic development.

C1 - Where practical improve the energy efficiency of Council buildings.

C1 - Develop and implement a strategy that works towards Lockhart Shire being carbon neutral.

C1 - Investigate installation of new energy efficient street lighting.

C1 - Investigate programs and initiatives that promote renewable energy options for households and industry.

Legislative Policy and Planning Implications

According to Section 356 of the Local Government Act a proposed recipient who acts for private gain is not ineligible to be granted financial assistance from Council. However, the proposed recipient must not receive any benefit until at least 28 days' public notice of the Council's proposal to pass the necessary resolution has been given.

It is proposed to give public notice on the Council website, community Facebook page and Council Newsletter from Tuesday 20 August 2019 that Council, at its meeting to be held on 16 September 2019, intends to pass a resolution to grant financial assistance to BET for the purposes of undertaking Stage 1 of the Lockhart Renewable Energy Project.

Budget and Financial Aspects

The amount of financial assistance to be provided to BET is the amount Council will receive from the Commonwealth Government in the form of a Community Development Grant so that there will be no net impact on Council's budget.

Attachments

Nil.

Recommendation: That Council:

- a) Authorise the General Manager to enter into a funding agreement with the Commonwealth Government for the \$1 million Community Development Grant for Stage 1 of the Better Energy Technology Lockhart Renewable Energy Project;
- b) Give public notice of its proposal to pass a resolution at the Council meeting to be held on 16 September 2019, to grant financial assistance to Better Energy Technology Pty Ltd, pursuant to Section 356 of the Local Government Act, 1993, to enable it to undertake Stage 1 of the Better Energy Technology Lockhart Renewable Energy Project; and
- c) Authorise the General Manager to enter into an Agreement with Better Energy Technology, in relation to the financial assistance to be provided pursuant to Section 356, that enables Council to meet its obligations under its funding agreement with the Commonwealth.

224/19

RESOLVED on the motion of Crs Rockliff and Walker that Council:

- a) Authorise the General Manager to enter into a funding agreement with the Commonwealth Government for the \$1 million Community Development Grant for Stage 1 of the Better Energy Technology Lockhart Renewable Energy Project;
- b) Give public notice of its proposal to pass a resolution at the Council meeting to be held on 16 September 2019, to grant financial assistance to Better Energy Technology Pty Ltd, pursuant to Section 356 of the Local Government Act, 1993, to enable it to undertake Stage 1 of the Better Energy Technology Lockhart Renewable Energy Project; and
- c) Authorise the General Manager to enter into an Agreement with Better Energy Technology, in relation to the financial assistance to be provided pursuant to Section 356, that enables Council to meet its obligations under its funding agreement with the Commonwealth.

STRATEGIC DIRECTION C: An Environment that is Respected and Protected

10. BIOSECURITY AND ENVIRONMENTAL REPORT

(DEES/N10-025)

Executive Summary

Monthly report on priority weeds and environmental matters.

Report

Weeds

Property Inspections

Inspections were carried out on both rural and residential properties, which were selected due to a change of ownership, or by the request of the landholder.

The weeds most commonly found were Bridal creeper (*Asparagus asparagoides*), Asparagus weed (*Asparagus* sp.), Privet (*Ligustrum* sp.), Athel pine (*Tamarix aphylla*), Coolatai grass (*Hyparrhenia hirta*), St John's wort (*Hypericum perforatum*), and Wild radish (*Raphanus raphanistrum*).

No. 1 st Inspections	No. Re-inspections required	No. 2 nd Inspections	No. Biosecurity Undertakings Accepted	No. Biosecurity Directions Issued	No. 3 rd Inspections	No. 4 th Inspections
14	7	0	0	0	0	0

Control Program

Priority has been given to the control of Bridal creeper (*Asparagus asparagoides*), Horehound (*Marrubium vulgare*), Prickly pear (*Opuntia* sp.), and Wild radish (*Raphanus raphanistrum*) on roadside reserves.

Riverina Weeds Action Program

The end of year reporting for the Weeds Action Program (WAP) for 2015-2020 was completed in July. All targets were achieved, and the expenditure was slightly under budget. This can be accredited to a reduction in expenditure of weed control on roadsides, following lower than average rainfall being experienced by the Shire, as well as past successful weed control leading to less sites containing weeds and densities reducing at infestation sites. No new incursions were experienced by the Shire which is encouraging.

Pests

Common White Snail Baiting Program

Snail baiting application occurred on Fairview Lane on 17 June.

Indian Myna Bird Invasion

Reports of Indian Myna (*Sturnus tristis*) flocks within the Shire have been confirmed. Indian or Common Myna birds have spread throughout many regional areas in eastern Australia. Preventing them from invading new areas is far better than trying to manage them effectively after they become established. These birds are extremely aggressive and territorial birds that out-compete native birds for food, water and shelter. They displace native animals from nests and tree hollows, as well as kill the chicks and destroy eggs of native birds, and kill small native animals. They are carriers of disease and bird mites to humans, as well as harass pets and steal pet food. Their nesting in roof cavities creates a fire and health risk, as well as damaging fruit, cereal crops and stock feed.

In order to combat this new incursion, education will be provided in the Council newsletter, as well as information packs will be provided to property owners in close proximity to the known sites. Specialised traps will also be purchased in order to reduce the population.

Integrated Planning and Reporting Reference

C2 – Flora and fauna are protected across the Shire.

C2.1 – Increase the amount of native flora, fauna and protect threatened species.

C2.2 – Decreased occurrence, spread and impact of weeds and pests throughout the Shire.

Legislative Policy and Planning Implications

Weed inspections and associated activities are carried out in accordance with the Biosecurity Act 2015 and associated regulations.

Budget and Financial Aspects

Will be conducted within Council's allocated budget.

Attachments

Nil.

Recommendation: That the information in be noted.

225/19 RESOLVED on the motion of Crs Marston and Douglas that the information be noted.

STRATEGIC DIRECTION D: Infrastructure for the Long Term Needs of the Community

11. ENGINEERING REPORT

(DEES/T10-005)

Executive Summary

Monthly report on engineering matters.

Background Information

- a) *Works Report:* Two grader crews are undertaking maintenance grading and gravel re-sheets in accordance with the new 12-month programme. Council has activated its third grader to assist with maintenance grading over the wetter winter months as required. Construction projects are not scheduled to commence until the warmer spring weather arises. Preparations for the Urana Lockhart Road widening project have commenced.

A new 12-month programme will be presented at the meeting.

Concrete crew is continuing with the HML bridges project. The triple culvert system on Henty Pleasant Hills Road has commenced with the large 18-cell arrangement nearing completion. Once all complete the crew will then undertake culvert works as part of the Flood Detour Road upgrade.

Council's project under the Drought Relief Heavy Vehicles Access program for the trimming of trees and vegetation to allow 4.6m high access across the Shire is now complete. A few roads that weren't undertaken under the program will be completed shortly out of Council's road maintenance budget.

- b) *Flood Mitigation:* Refer to Major Projects update.
- c) *Road Safety Officer:* The Road Safety Officer is continuing with the safety audit of all roads within the Shire. The audit will form the basis of Council's Strategic Road Safety Plan and will be used for grant applications in the future.
- d) *Traffic Committee:* The new 50 km/hr zone on the west side of Lockhart to incorporate Flood Detour Road in the urban zone is now in place.
- e) *Lockhart Local Emergency Management Committee:* Nil to report.
- f) *Fleet:* Staff are currently obtaining quotes for the plant replacement in accordance with the adopted 2019/20 budget, with orders being placed accordingly.

Legislative Policy and Planning Implications

Nil.

Integrated Planning and Reporting Reference

D1 – Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future.

Budget and Financial Aspects

Will be conducted within Council's allocated budget.

Attachment

1. New 12-month Works Programme (to be handed out separately at the meeting).

Recommendation: That the information be noted.

226/19	RESOLVED on the motion of Crs Verdon and Walker that the information be noted.
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12. MAJOR PROJECTS UPDATE – AUGUST 2019

(DEES/T10-005)

Executive Summary

Update on Council's current major projects.

Report

Council is currently undertaking a number of major projects and the status of each of these is as follows:

- a) *Swimming Pools Upgrade*: The Rock pool upgrade works is progressing well with the tiling and concourse works complete. Fit out of the pool shed construction is now well advanced. Council staff have ordered materials for the playground and BBQ's, with the playground installed. It is anticipated that the works will be completed by mid-October 2019, with opening date set for Saturday 26 October 2019.
- b) *Demolition of Voluntary Purchase Properties*: Council has been successful with its grant application to continue the Voluntary Purchase of properties in Lockhart for the next three years, commencing 1 July 2019. Staff are now in negotiations with a property owner and expect a positive outcome shortly.
- c) *Flood Mitigation Construction-Lockhart*: Council has been successful with the grant application for Stage 2 flood mitigation works in Lockhart, being the drainage system east of the Industrial Park. Council has engaged Mitchell Constructions (NSW) P/L to undertake the project, which has now commenced works on site. Some delays are expected when works occur on Albury Road. The Project is expected to be complete prior to Christmas 2019.
- d) *Flood Mitigation Construction-The Rock*: A grant application has been submitted for Stage 2 flood mitigation works at The Rock, being the drainage works along Nicholas, Yerong and Urana Streets. It is not anticipated to hear any outcome on this application till late 2019.
- e) *Playground – The Rock Recreation Ground*: Council has been successful in gaining \$75,000 from the NSW Government's 'Everyone Can Play' grant, with Council also contributing \$75,000 to the project. The playspace has been designed and approved for the grant funding body. The location is set to be near the netball courts at the current entrance to the Recreation Ground, with a new entrance to be constructed to the east as part of the swimming pool upgrade works along Wilson Street. Works are expected to commence in late 2019.

Council has also been successful in gaining a further \$25,000 funding for the project from the Federal Government's Community Development Grant programme. The final timing of the grant is still not known; however, it is expected to be resolved shortly once a funding agreement is finalised.

- f) *Lockhart Renewable Energy Project*: Council has also been successful in gaining \$1M funding from the Federal Government's Community Development Grant programme to undertake Stage 1 of the project. Stage 1 entails the detail design, financial modelling, DA applications, and connection agreements with Essential Energy. A funding agreement has been received by Council with its finalisation expected to occur in the coming weeks to allow works to commence. The Project is subject to a separate report to Council.

Integrated Planning and Reporting Reference

D1 – Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future.

Legislative Policy & Planning Implications

Nil.

Budget & Financial Aspects

- (i) Pools – total refurbishment costs estimated to be \$4.7M for both pools
- (ii) VP Demolition – The purchase and demolition of properties over the next three years is anticipated to cost \$930,000 with the NSW Government to fund \$797,000.
- (iii) Flood Mitigation Construction - Funding for Stage 2 at Lockhart is \$741,612 with total project value of \$1,031,662. Stage 2 at The Rock total project value is \$1.0M.
- (iv) Playground at The Rock Recreation Ground budget is \$175,000 with the additional of the \$25,000 from the Federal Government.
- (iv) Stage 1 of the Lockhart Renewable Energy project is \$1M, with the overall project budget being approximately \$30M.

Attachments

Nil.

Recommendation: That the information be noted.

227/19 RESOLVED on the motion of Crs Walker and Marston that the information be noted.
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13. PARKS AND GARDENS REPORT

(DEES/P10-005)

Executive Summary

Monthly report on parks and gardens.

Report

Environmental Grants

Parks and Urban maintenance crews have been conducting woody weed removal at Burkes Creek and Galore Hill. Removal of woody weeds reduces competition and allows local native species to regenerate; reduces habitat for feral pest animals and improves visual amenity. Funding is now expended.

Inclusive Playground

\$75000 has been granted to Council from the NSW Govt. Everyone Can Play initiative to partially fund a new playground for The Rock. Council's financial commitment to this project has been included in the 2019/20 budget. Council representatives met with community groups and interested parties recently to discuss location, equipment and creative ideas. A revised plan has gone out to the focus group for comment.

Inclusive playspaces consider as many needs as possible. Playspaces should be welcoming and comfortable, easy to navigate and interesting. They should offer a range of physical challenges, a variety of landscape settings and provide opportunities to connect with others.

The new playground will be installed at The Rock Recreation Ground and will follow the design principles to create a playspace for everyone, regardless of age, ability (both physical and mental) or cultural background.

Trees

Pruning of street trees has begun and will continue throughout winter.

Cooler temperatures, some rain and deciduous trees entering dormancy has allowed the watering schedule to be dramatically reduced.

Mowing and Slashing

The winter slashing schedule is being revised due to low rainfall slowing growth.

Mowing and edging of parks and recreation grounds is being completed as required.

Weed Control

Regular weed control is being conducted on Council property including hand spraying and weeding of gardens. Spraying lawns for broadleaf weeds especially clover is being conducted.

Parks and Gardens

The warm weather has seen the Shire's roses continue to bloom well into autumn and have continued to require regular deadheading. Winter pruning will be scheduled for July and August.

Irrigation systems have been reduced or shut off.

Routine garden maintenance is being conducted including regular weeding, spraying, pruning and mulching.

General Maintenance

Regular duties include inspections of parks and public facilities to remove litter, clean BBQ's, check for damage or vandalism, clear footpaths and empty public and roadside bins. Most areas undergo inspections twice per week, including Galore Hill, where crews also clean and check the toilet facilities. Contract cleaners attend to the public toilet facilities in Lockhart, The Rock and Yerong Creek. Playgrounds in the Shire are being inspected regularly as per Australian Standards, with any maintenance being noted and completed as necessary.

Integrated Planning and Reporting Reference

D1 – Infrastructure that facilitates an active community.

Legislative Policy and Planning Implications

Nil.

Budget and Financial Aspects

Will be conducted within Council's allocated budget.

Attachments

Nil.

Recommendation: That the information be noted.

228/19 RESOLVED on the motion of Crs Douglas and Rockliff that the information be noted.
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14. FIXING COUNTRY ROADS GRANT FUNDING PROGRAM

(DEES/MR229)

Executive Summary

NSW Government has announced another round of funding under the Fixing Country Roads program.

Report

NSW Government has announced another round of funding under the Fixing Country Roads (FCR) program. Council has been quite successful in receiving funding under the FCR program, with projects undertaken at The Rock Lockhart Road, Grubben Road, replacement of the causeways on Urana Lockhart Road, and more recently the HML Bridges project.

Fixing Country Roads and Fixing Country Rail are NSW Government programs providing almost \$1 billion of targeted Restart NSW funding for regional freight infrastructure projects. The program aims to improve freight connectivity and effective freight movement. Projects are required to have a benefit cost ratio of above one (i.e. positive cost benefit).

As previously discussed at Council, Staff have identified Wattles Road and Tinamba Lane at Lockhart as a potential project for funding under the FCR program. The upgrading of the roads to sealed access as well as drainage improvements would provide an all-weather by-pass route for Lockhart, improving freight efficiency as well as removing heavy vehicles from Lockhart township.

In addition, on 24 February 2019 the NSW Government announced that the Government's existing \$543 million Fixing Country Roads program will be boosted to a total of \$1.54 billion in funding available to councils before and after the upcoming state election; including a \$500-million Fixing Local Roads program to assist councils in repairing, maintaining and sealing important local roads; and a \$500-million Fixing Country Bridges program to replace the worst timber bridges in regional and rural communities. The programs also include the transfer of up to 15,000km of council-owned roads back to the state government to manage. A new independent panel will be created to oversee the asset transfer process under the new programs. It is expected the grant applications will be open late 2019. There is no information available at this stage regarding the potential transfer of roads back to the Government.

Integrated Planning and Reporting Reference

D1 – Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future.

Legislative Policy and Planning Implications

Nil.

Budget and Financial Aspects

- Estimated cost to upgrade Wattles Road and Tinamba Lane is \$2M
- This could be funded by Fixing Country Road grant of \$1.5M with \$0.5M balance from either Council and/or Federal Government's Heavy Vehicle Safety & Productivity Program (HVSPP).

Attachments

1. Fixing Country Roads and Rail Factsheet 2019.

Recommendation: That Council:

- a) Submits a grant application under the next round of Fixing Country Roads program for the upgrade of Wattles Road and Tinamba Lane; and
- b) Places notices in the August 2019 Council Newsletter for letters of support for the project.

229/19	RESOLVED on the motion of Crs Douglas and Marston that Council: <ol style="list-style-type: none">a) Submits a grant application under the next round of Fixing Country Roads program for the upgrade of Wattles Road and Tinamba Lane; andb) Places notices in the August 2019 Council Newsletter for letters of support for the project.
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15. DEVELOPMENT APPLICATIONS

(MES/P25-010)

Executive Summary

Monthly report on development applications approved by the Council.

Report

The following development applications were approved, with conditions, from 1 July to 31 July 2019.

DA No	Development	Applicant/Owner	Site of Development
73/19	New front porch & deck	John Driscoll	57 King Street, The Rock
75/19	Demolition of dwelling & associated buildings	Lockhart & District Aged Care	59 Hebden Street, Lockhart
1/20	Grain sampling stand	Emerald Grain Pty Ltd	1948 Bullenbong Road, The Rock
2/20	New replacement dwelling	Nathan Pooley	724 Iletts Lane, Wrathall
3/20	New steel shed	Shaun Harper	36 King Street, The Rock
4/20	Pre-fabricated steel shed	Graham Cheney	Cullen Street, Pleasant Hills
5/20	Extension to existing dwelling	James Male	591 Dick Knobels Road, Munyabla

Integrated Planning & Reporting Reference

D2 - Our planning and development controls work to attract new residents and investment.

Legislative Policy and Planning Implications

Applications are processed under the provisions of the Environmental Planning & Assessment Act 1979.

Budget and Financial Aspects

Nil.

Attachments

Nil.

Recommendation: That the information be noted.

230/19 RESOLVED on the motion of Crs Marston and Walker that the information be noted.
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STRATEGIC DIRECTION E: Strong Leadership and Governance

16. INVESTMENT AND BANK BALANCES REPORT – 31 JULY 2019

(DCCS/F10-010)

Executive Summary

This report is to inform Council of the funds that have been invested and bank account balances.

Report

It is required under Clause 212 of the Local Government (General) Regulations 2005 and Section 625 of the Local Government Act 1993 to provide the Council with a written report each month detailing all money that Council has invested.

Cash at Bank

Opening Combined Cashbook Balance

864,993.14

Add: Total Receipts

Rates	243,095.49
Debtors	37,479.78
Interest	5,218.62
Redeemed Investment	500,000.00
June BAS Refund	11,784.00
Miscellaneous	45,757.35
Grants:	
The Rock Observatory Grant	40,000.00
RMS - Block Grant	543,000.00
Osborne Rec Ground Road Access	22,424.00
The Rock Rec Ground Amenities	17,000.00
PIP Round 2 Grant	44,370.00
Greens Gunyah Museum Double the space	8,021.20
	1,518,150.44

Less: Total Payments

1,486,966.84

New Investments

1490-3015-0001

2,150,000.00

Closing Combined Cashbook Balance

896,176.74

Closing Bank Statement Balance

Bendigo Bank	666,048.97
Macquarie Bank	185,727.51
Bendigo Bank-Prichard Trust	31,653.96
	883,430.44

Add: Outstanding Deposits

19,924.40

903,354.84

Less: Outstanding Cheques

7,178.10

Closing Combined Cashbook Balance

896,176.74

Investments:	Interest Rate per Annum	Amount Invested	% of Total
AMP RIM	2.30	250,000.00	3.60
AMP/RIM	2.35	300,000.00	4.32
AMP/RIM	2.30	500,000.00	7.19
Bankwest	1.85	400,000.00	5.76
Bankwest	1.85	500,000.00	7.19
Bankwest	At Call	500,000.00	7.19
BENDIGO	2.20	100,000.00	1.44
BENDIGO	2.20	250,000.00	3.60
BENDIGO	2.20	500,000.00	7.19
Bendigo	2.10	500,000.00	7.19
Bendigo	2.05	400,000.00	5.76
BENDIGO	1.95	250,000.00	3.60
NAB	2.10	500,000.00	7.19
NAB	2.03	500,000.00	7.19
NAB/Tcorp	2.06	500,000.00	7.19
T Corp	At Call	1,000,000.00	14.39
		6,950,000.00	100.00

General Ledger Balances as at Month End

FUND

General (PTD)
Combined Sewerage
Trust Fund

1490-3000-0000
8490-3000-0000
9991-3000-0000

AMOUNT
660,402.15
204,120.63
31,653.96

896,176.74

896,176.74

TOTAL FUNDS HELD ARE:

7,846,176.74

Integrated Planning and Reporting Reference

E1 - Council is strong, sustainable and able to stand alone.

E1 - Plan for the long-term sustainability of the Shire.

E1 - Meet all governance and regulatory requirements in the conduct of Council operations.

Legislative Policy and Planning Implications

Local Government Act 1993 Section 625 Investments.

Local Government (General) Regulation Clause 212.

Budget and Financial Aspects

Council's 2019/20 Operational Budget has forecast a total of \$165,000 income from interest on investments, being split between General Fund of \$145,000 and Sewer Fund of \$20,000. For the month of July 2019, the average end of month balance of funds invested has been \$6.95 million and the average return on invested funds has been 2.11%. On these year to date figures, Council's budgeted income on investments is forecast to be achieved for General Fund and Sewer Fund.

Responsible Accounting Officer Statement

I, Craig Fletcher, hereby certify that all investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulations and Council's Investment Policy. The Internal and External Reserve amounts and Unrestricted Funds are estimate valued only, they are subject to change and review in part with the annual audit of Council's Financial Statements and each Quarterly Budget Review.

Recommendation: That:

- a) The July 2019 Investment and Bank Balances Report be received and noted.
- b) The Responsible Accounting Officer Statement be noted, and the report be adopted.

231/19

RESOLVED on the motion of Crs Verdon and Walker that:

- a) The July 2019 Investment and Bank Balances Report be received and noted.
- b) The Responsible Accounting Officer Statement be noted, and the report be adopted.

17. UNSPENT EXPENDITURE TO BE REVOTED TO THE 2019/2020 BUDGET (DCCS/F10-010)

Executive Summary

Council is presented with a list of budgeted items from the previous year's budget that are to be Revotes to the 2019-2020 Operational Budget.

Report

These are budget items and amounts that have been in previous Operational Plan Budgets that have not incurred any expenditure as at year end, 30 June 2019, which need to be revoted/carried forward to the current year Operational Plan Budget.

Budget items are:

- Administration Offices Development	\$50,000
- Keys & Padlock System	<u>\$30,000</u>
Capital Expenditure to be Revoted to 2019-2020	<u>\$80,000</u>

Integrated Planning and Reporting Reference

E1 - Council is strong, sustainable and able to stand alone.

E1 - Plan for the long-term sustainability of the Shire.

E1 - Meet all governance and regulatory requirements in the conduct of Council operations.

Legislative Policy and Planning Implications

As per Integrated Planning and Reporting Guidelines.

Budget and Financial Aspects

Revotes and carried forwards to be funded from Internal Reserves.

Attachments

Nil.

Recommendation: That:

- a) the information be noted; and
- b) the list of items contained in the Report be revoked in the 2019/2020 Operational Plan Budget.

232/19 **RESOLVED** on the motion of Crs Marston and Douglas that:
a) the information be noted; and
b) the list of items contained in the Report be revoked in the 2019/2020 Operational Plan Budget.

18. INTERNAL RESTRICTIONS

(DCCS/A45-010)

Executive Summary

This report is to review and update Council's internally restricted reserves.

Report

Council's current list of Internal Reserves was as a result of a report to Council to the June 2018 Council meeting. It is proposed to add a new internal restriction, "Community Financial Assistance - S356", being any unspent funds from each Operational Budget general ledger item 1020-2308 Section 356 Contributions which have not been spent. In each year's Operational Budget there is a budget allocation to fund Section 356 Contributions. By putting any unspent budget each year to an internal reserve, this will enable greater opportunities for Council to provide financial assistance in the future.

Changes to Council's internal restrictions/reserves require a Council resolution, generally through a Quarterly Budget Review and/or other Council reports.

Internal restrictions arise as a result of resolutions of Council to set aside reserves of cash resources, generally to fund future infrastructure expenditure for the stated purpose. Any such reserves are not permitted to exceed the amounts of cash assets and cash investments not otherwise restricted.

Internal restrictions are generally required to fund one-off capital expenditure that the operational budget would not be able to accommodate. These one-off projects are often intergenerational assets which the community will derive benefit from over many years.

The 2018-19 Operational Budget drew on a significant amount of reserves to fund major projects, mainly swimming pool refurbishments and flood mitigation works.

Below is a table of movements to Internal Restrictions balances:

	As at 30-Jun-18	deductions	additions	As at 30-Jun-19
Internal restrictions	\$ '000			\$ '000
Advance Financial Assistance – General	1,087	-1,087	1,158	1,158
Advance Financial Assistance – Roads	628	-628	713	713
Borrowed Funds - Pools	2,200	-1,372		828
Buildings	115		19	134
Community Financial Assistance - S356	-		7	7
Disaster Recovery	374		11	385
Economic Development	75			75
Employees Leave Entitlement	741			741
Future Election Expenses	6		6	12
Future Infrastructure Development	1,500	-1,205	705	1,000
Galore Hill Reserve	16			16
Lockhart Recreation Ground	10			10
Plant & Vehicle Replacement	13			13
Rehabilitation Reserve	237			237
Systems & IT Improvements	160	-23	80	217
Total internal restrictions	7,162	(4,315)	2,699	5,546

Buildings: the total expenditure of all Council repairs & maintenance budgets for buildings in 2018-19 was under budget by \$19,000. It is proposed to move this amount to the building reserves to fund future major repairs & maintenance on Council's buildings portfolio.

Future Infrastructure Development: this reserve took a significant hit on 2018-19. It is being replenished to enable future funding of one off projects.

Systems & IT Improvements: the balance as at 30 June 2018 of \$160,000 has already been committed for expenditure and as information technology and systems improvements become more important in Council operations, this reserve is proposed to be increased.

Integrated Planning and Reporting Reference

D1 - Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future.

E1 - Council is strong, sustainable and able to stand alone.

Legislative Policy and Planning Implications

Council resolution is required for any changes to internal restrictions that will be presented in Council's Audited Statements.

Budget and Financial Aspects

Availability of internal restrictions can impact of timing and ability of budget to fund projects.

Attachments

Nil.

Recommendation: That Council adopt the proposed list of internal restrictions and balances for 30 June 2019 as detailed in this report.

233/19 **RESOLVED** on the motion of Crs Douglas and Walker that Council adopt the proposed list of internal restrictions and balances for 30 June 2019 as detailed in this report.

19. COMMUNITY ENGAGEMENT STRATEGY

(GM/P25-030)

Executive Summary

A draft Community Engagement Strategy and Community Participation Plan has been publicly exhibited in accordance with a previous resolution of Council. The Strategy is now being tabled for formal adoption.

Report

A draft Community Engagement Strategy and Community Participation Plan has been prepared in accordance with the requirements of the Local Government Act and the Environmental Planning and Assessment Act 1979.

The draft document was placed on public exhibition for a period of not less than 28 days in accordance with a resolution of Council passed on 17 June 2019. No submissions have been received and the document as exhibited is now being tabled for formal adoption.

Integrated Planning and Reporting Reference

E1 - Promote the increased participation of local people in local government and the community.

E1 - Meet all governance and regulatory requirements in the conduct of Council operations.

E2 - Provide effective community engagement practices with the community.

E2 - Increase opportunities and provide support for people with disabilities to exercise their rights for civic participation.

E2 - Ensure the community is informed by improving access to information.

Legislative Policy and Planning Implications

Section 8A of the Local Government Act 1993 sets out the guiding principles for councils. Sub-section (3) deals with community participation and states that:

“Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.”

More specifically Section 402 (4) of the Local Government Act provides that:

“The council must establish and implement a strategy (its “community engagement strategy”), based on social justice principles, for engagement with the local community when developing the community strategic plan”.

The Environmental Planning and Assessment Act 1979 also places obligations with respect to community engagement on Council as a consent authority. Division 2.6 outlines mandatory community participation requirements and states as follows:

Section 2.22

“(1) Part 1 of Schedule 1 sets out the mandatory requirements for community participation by planning authorities with respect to the exercise of relevant planning functions.

(The mandatory requirements include public exhibition for a minimum period, public notification requirements and the giving of reasons for decisions by planning authorities. The regulations under that Schedule may also require community consultation by applicants for consents or other approvals”).

(2) Those mandatory requirements for community participation include any other forms of community participation that are set out in a community participation plan under this Division and that are identified in that plan as mandatory requirements.

Section 2.23

(1) A planning authority to which this Division applies is required to prepare a [community participation plan](#) about how and when it will undertake community participation when exercising relevant planning [functions](#) (subject to this section).”

Budget and Financial Aspects

Nil.

Attachments

1. Draft Community Engagement Strategy.

Recommendation: That the draft Community Engagement Strategy and Community Participation Plan, as presented, be adopted.

234/19 **RESOLVED** on the motion of Crs Verdon and Douglas that the draft Community Engagement Strategy and Community Participation Plan, as presented, be adopted.

20. IPART REVIEW OF THE LOCAL GOVERNMENT RATING SYSTEM

(GM/105-005)

Executive Summary

The Final Report of the Independent Pricing and Regulatory Tribunal's (IPART) Review of the Local Government Rating System has been released by the NSW Government. Submissions are being invited in relation to IPART's recommendations and will be received up until 13 September 2019.

Background

The NSW Government asked IPART to review the local government rating system in NSW with a view to developing recommendations to improve the equity and efficiency of the rating system in order to enhance the ability of councils to implement sustainable fiscal policies over the long term.

The Terms of Reference were issued to IPART in December 2015. IPART released an Issues Paper and Draft Report for consultation purposes in 2016 during which time it also held public hearings. After considering any submissions received IPART issued its Final Report to the NSW Government in December 2016. The Government has only now publicly released the document. The Office of Local Government (OLG) is currently carrying out a public consultation process in relation to the Final Report and as part of this process, OLG is calling for public submissions by 13 September 2019.

A copy of the Executive Summary of the Final Report is attached. Also attached is a list of IPART's recommendations. A copy of the full Report can be found on the IPART website at <https://www.ipart.nsw.gov.au/files/sharedassets/website/shared-files/investigation-section-9-legislative-review-of-the-local-government-rating-system/final-report-review-of-the-local-government-rating-system-december-2016.pdf>.

Report

For the purposes of this report, and in order to assist Council in determining the matters to be included in any submission to be made to the OLG in relation to IPART's recommendations, attention is drawn to specific matters seen as being of particular interest or concern to Council, or as having implications for Lockhart Shire. These matters are outlined below and numbered 1) to 6).

There are other recommendations that are not discussed in this report as they have already been ruled out by the Government in its interim response to the IPART Report. These include changes to rate exemptions and how non-rateable properties are determined as well as the replacement of the existing pensioner concession framework with a rates deferral scheme for eligible pensioners.

1) Capital Improved Value (CIV) vs Unimproved Value (UV) as the basis for rating

Currently all councils are required to use UV as the basis for levying ordinary rates. IPART recommends that the use of CIV as the basis for rating should be mandatory for all Sydney councils and large regional city councils.

This recommendation will be welcomed by metropolitan councils which have been arguing for this change for some time because of the significant increase in multi storey apartment buildings. Under the current rules the unimproved value of the land is evenly distributed amongst the strata titled apartments built on that land, which can number in the hundreds. Consequently, the rates levied on individual apartment owners do not necessarily reflect the impact those owners have on the provision of services by the local council. Changing to CIV will address this.

IPART acknowledges that the benefits of using CIV are less clear in non-metropolitan councils and having to use CIV could be a cause for concern for predominantly agriculturally based Shires like Lockhart. For this reason, IPART recommends that non-metropolitan councils should be allowed to choose between CIV and UV as the basis for rating.

It is considered that Council should, in its submission to OLG, support IPART's view that in non-metropolitan areas the local council is best placed to determine the most appropriate valuation method depending on local circumstances, and that non-metropolitan councils should be able to choose between CIV and UV.

2) Growing Council's general income outside of the rate peg

Currently, a council's revenue base can grow outside of the rate peg when supplementary valuations based on UV are provided to councils for rating purposes. In other words, a council's revenue is permitted to grow outside of the rate peg as its community grows. This can occur a number of ways such as when a previously non-rateable property becomes rateable, or through subdivision where a single block of land is subdivided into multiple blocks, e.g. Council's own Carson Road subdivision at The Rock.

IPART argues that the current process results in a revenue increase from new development that is typically much lower than the increase in demand for council services and the increased cost of servicing these new residents and businesses.

Instead IPART recommends that growth outside the rate peg should be based on the percentage increase in CIV as this will better align with the growth in demand for council services. IPART maintains that this approach should be applied to all councils independent of the valuation method chosen as the basis for rating, i.e. even in those local government areas where the council has chosen UV as the basis for rating.

If IPART's recommendation is adopted, non-metropolitan council's which choose to use UV as the basis for levying ordinary rates will also be required to maintain a CIV data base for the purposes of calculating growth outside the rate peg. IPART has recommended that the NSW Government should fund the initial up front cost for a non-metropolitan council to set up a CIV data base for the purposes of calculating growth outside the rate peg where the UV method of setting rates is maintained.

IPART recommends that the ongoing costs of maintaining two valuation data bases should then be funded by the local council and maintains that, *"...The cost for a council to receive both CIV and UV information should be little more than receiving either CIV or UV data individually"*.

IPART's recommendation to use CIV for calculating revenue growth outside the rate peg is designed to provide councils with revenue growth that more realistically reflects the increase in demand for services as their communities grow and put councils on a more sustainable footing.

Notwithstanding IPART's views regarding the cost of maintaining two valuation data bases side by side, it is considered that Council should, in its submission to OLG, propose that increases in the cost of providing valuations to councils for rating purposes is a fundamental local government expense that should be included in the Local Government Cost Index that IPART refers to each year to determine the rate peg.

3) Increased ability for councils to set rates below the rate peg

Under the current provisions contained in the Local Government Act a council that elects not to apply the full percentage increase of the rate peg, has two years in which it can catch-up the shortfall, i.e. it can set rates above the rate peg in any of the following two years to make up for the revenue that was foregone and return to the same rate trajectory.

IPART recommends that the Local Government Act should be amended so that where a council sets its rates below the rate peg in a particular year, it is permitted to set rates within the following ten year period that returns it to the same rate trajectory.

IPART maintains that this recommendation will provide councils with more flexibility to set rates below the rate peg and respond to short term changes in their community's ability to pay (e.g. during severe droughts) whilst ensuring long term financial sustainability.

Irrespective of whether Council may choose to set rates below the rate peg in any given year or not, the recommendation does provide councils with more flexibility and therefore should be supported in any submission to OLG.

4) Flexibility in setting different residential rates

Under the current provisions of the Local Government Act councils are required to equalise residential rates by setting the same ad valorem rate in a single 'centre of population'. IPART is recommending that the Act be amended to allow councils to set different residential rates by separate town or village or separate residential area.

IPART maintains that allowing different residential rates to be set in this way will provide councils with more flexibility to respond to differences in access to and demand for services, as well as the cost of providing those services, within their Local Government Area. It can also minimise cross-subsidisation between areas.

Lockhart Shire may or may not choose to take advantage of this flexibility in the future. It is considered however that any change that provides more flexibility, and an option but not an obligation, should be supported.

5) Providing more rating categories

Under the current provisions contained in the Local Government Act rateable land is required to be categorised as either Residential, Farmland, Business or Mining. Land that does not adequately fit into any of those categories defaults to Business which acts as the 'residual' category. There are a number of sub-categories under each category and councils can set different rates for different categories and sub-categories.

IPART recommends providing more categories and sub-categories of land in order to provide more flexibility. In particular IPART recommends that:

- A new category be created for environmental land.
- Business properties be able to be sub-categorised as either industrial or commercial in addition to the existing provisions which enable Business properties to only be sub-categorised according to centre of activity.
- Vacant land be an optional sub-category for Residential, Farmland and Business properties. At present there is no category or sub-category for vacant land. All vacant land has to be categorised as either Residential, Farmland, Business or Mining.
- Farmland be sub-categorised according to geographic location instead of the current situation where any sub-categorisation of farmland must be based on the 'intensity of land use', 'irrigability of the land' or 'economic factors affecting the land' which are viewed as being highly subjective and difficult to assess.
- Councils be permitted to determine the 'residual' category. At present the Act provides that the Business category is the residual category.

For the most part the above recommendations provide councils with more options and flexibility in the way land is categorised for rating purposes. The one exception is the Farmland category where, instead of providing additional options, IPART is recommending that the existing criteria for determining sub-categories be replaced with a simpler approach, i.e. based on geographic location instead of the 'intensity of land use', 'irrigability of the land' or 'economic factors affecting the land'.

IPART noted from its analysis that the majority of councils, like Lockhart Shire, choose not to sub-categorise Farmland properties based on the existing criteria and have one ad valorem rate for all farmland properties. IPART also noted that councils generally supported IPART's draft recommendation earlier in the process.

Accordingly, it is considered that Council's submission to OLG should support the IPART recommendations to provide more rating categories as they generally provide councils with more flexibility or a simplified approach.

6) Recovery of council rates

The IPART recommendations most relevant to Lockhart Shire in relation to recovery of council rates are:

- Councils should have the option of engaging the State Debt Recovery Office to recover outstanding rates.
- Councils should be able to offer discounts for ratepayers electing to receive their rate notices electronically.
- The period of time before a property can be sold to recover outstanding rates be reduced from five years to three years.

As all of these recommendations provide councils with options rather than impose an obligation, they should be supported.

Submission

In summary, and having regard to the foregoing report, it is recommended that Council make a submission to OLG that:

- 1) Supports IPART's view that in non-metropolitan areas the local council is best placed to determine the most appropriate valuation method depending on local circumstances, and that non-metropolitan councils should be able to choose between CIV and UV.
- 2) Expresses the view that the cost of providing valuations to councils for rating purposes is a fundamental local government expense that should be included in the Local Government Cost Index that IPART refers to each year to determine the rate peg.
- 3) Supports IPART's recommendation to amend the Local Government Act so that where a council sets its rates below the rate peg in a particular year, it is permitted to set rates within the following ten year period that returns it to the same rate trajectory.
- 4) Supports IPART's recommendation to allow councils to set different residential rates by separate town or village or separate residential area.
- 5) Supports IPART's recommendations to provide more rating categories.
- 6) Supports IPART's recommendations relating to the recovery of council rates.

Integrated Planning and Reporting Reference

E1 - Advocate and prepare for the long-term sustainability of our Shire.

E1 - Meet all governance and regulatory requirements in the conduct of Council operations.

E1 - Continue to enhance sound financial management policies and practices.

Legislative Policy and Planning Implications

If IPART's recommendations are adopted they will represent the most significant review of the local government rating system since the 1993 Local Government Act was introduced.

Budget and Financial Aspects

The IPART review does not include a review of the current restriction on councils' ability to raise revenue from ordinary rates, i.e. the rate peg. Whilst there is some discussion about how revenue outside of the rate peg is calculated, the IPART recommendations for the most part are not about increasing councils' revenue from ordinary rates, but more so about how the rate burden is distributed amongst landowners. The recommendations are designed to provide more options in how councils can collect revenue more equitably.

Attachments

IPART Final Report on the review of the local government rating system:

1. Executive Summary
2. List of Recommendations.

Recommendation: That Council make a submission to the Office of Local Government, in response to IPART's Final Report on the review of the local government rating system, in the terms outlined in this report.

235/19

RESOLVED on the motion of Crs Walker and Verdon that Council make a submission to the Office of Local Government, in response to IPART's Final Report on the review of the local government rating system, in the terms outlined in this report.

21. **POLICY 2.31 PROCUREMENT POLICY**

(GM/C70-025)

Executive Summary

A revised Policy 2.31 Procurement Policy is presented for Council's consideration.

Report

At its meeting held on 18 December 2018 Council reviewed its Procurement Policy. The Policy review incorporated recommendations emanating from a report by the Internal Auditor focusing on purchasing and procurement and tabled at a meeting of the Council's Audit, Risk and improvement Committee.

Since that time, there have been some amendments to the Local Government Act passed in the NSW Parliament which have necessitated a change to the Policy. The Local Government Act amendments were reported to Council at its meeting held on 17 June 2019.

Included in the legislative amendments was an increase in the threshold for determining when a public tender process must be used by councils when procuring goods and services. This threshold has been increased from \$150,000 to \$250,000 (including GST).

Council's current Policy refers to the now superseded threshold of \$150,000 and needs to be updated. This is the only change proposed to be made to the Policy at this time.

A copy of the updated Policy is attached.

Integrated Planning and Reporting Reference

E1 - Meet all governance and regulatory requirements in the conduct of Council operations.

Legislative Policy and Planning Implications

Section 55 of the Local Government Act sets out the requirements for tendering. Section 55 (3) (n) (3) states that the tendering requirements do not apply to contracts involving an estimated expenditure or receipt of an amount of less than \$100,000 or such other amount as may be prescribed by the regulations.

The amount prescribed by the regulations was previously increased to \$150,000 and has more recently being increased again to \$250,000.

Budget and Financial Aspects

The Policy changes will have no impact on Council's Budget.

Attachments

1. Policy 2.31 Procurement Policy.

Recommendation: That Policy 2.31 Procurement Policy, as presented, be adopted.

236/19	RESOLVED on the motion of Crs Marston and Walker that Policy 2.31 Procurement Policy, as presented, be adopted.
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22. RESIGNATION OF DIRECTOR ENGINEERING AND ENVIRONMENTAL SERVICES (GM/S30-005)

Executive Summary

The Director of Engineering and Environmental Services, David Webb, has tendered his resignation in order to accept the position of General Manager of Hay Shire Council.

Report

The Director of Engineering and Environmental Services, David Webb, has tendered his resignation after approximately seven years in the role. His last official day of employment will be 10 September 2019, however his last day in the office will be Friday, 6 September 2019. The 19 August Council meeting will therefore be the last Council meeting he will attend.

David's tenure at Lockhart Shire Council coincided with a time during which the Council embarked on a very significant capital works program including swimming pool refurbishments, flood mitigation works and a sewer extension as well as major road upgrades. It's appropriate that Council express its appreciation to David for his services and congratulate him on his new role.

A recruitment process has commenced to replace David and fill the impending vacancy. Advertisements have been placed in the Border Mail, Daily Advertiser, Australian Local Government Job Directory and an online local government jobs website. Applications close on 28 August 2019.

The Local Government Act requires the General Manager to consult the Council on "senior staff" appointments. The Act contains a definition of "senior staff". The position of Director of Engineering and Environmental Services is not deemed to be a "senior staff" position for the purposes of the Act.

Notwithstanding this, and bearing in mind that the Director's role includes having to attend Council meetings and work closely with the Council, it is considered appropriate that Council be represented in the recruitment process and have input into the decision to appoint a new Director. Accordingly, it is suggested that the panel to interview any shortlisted candidates comprise the Mayor, Deputy Mayor, General Manager and Human Resources Co-ordinator.

In the meantime, and in order to work in with staff leave that was approved prior to the receipt of David's resignation, the Manager Environmental Services, Alan Gundrill, and Works Manager, Darren Smallwood, will share the responsibility of being Acting Director Engineering and Environmental Services, for different periods, following David's departure and until a new appointee commences.

Integrated Planning and Reporting Reference

E1 - Attract and retain a quality workforce.

Legislative Policy & Planning Implications

Section 332 (2) of the Local Government Act states that a council may not determine a position to be a senior staff position unless:

- a) the responsibilities, skills and accountabilities of the position are generally equivalent to those applicable to the Executive Band of the Local Government (State) Award, and
- b) the total remuneration package payable with respect to the position is equal to or greater than the minimum remuneration package (within the meaning of Part 3B of the Statutory and Other Offices Remuneration Act 1975) payable with respect to senior executives whose positions are graded Band 1 under the Government Sector Employment Act 2013.

Section 337 of the Act states that the General Manager may appoint or dismiss senior staff only after consultation with the Council.

Budget & Financial Aspects

The recruitment process for the position of Director of Engineering and Environmental Services is being undertaken within Council's existing budget.

Attachments

Nil.

Recommendation: That:

- a) Council express its appreciation to David Webb for his services whilst in the position of Director Engineering and Environmental Services and congratulate him on his new role; and
- b) The panel to interview any shortlisted candidates for the appointment of a new Director Engineering and Environmental Services comprise the Mayor, Deputy Mayor, General Manager and Human Resources Co-ordinator.

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RESOLVED on the motion of Crs Douglas and Walker that:

- a) Council express its appreciation to David Webb for his services whilst in the position of Director Engineering and Environmental Services and congratulate him on his new role; and
- b) The panel to interview any shortlisted candidates for the appointment of a new Director Engineering and Environmental Services comprise the Mayor, Deputy Mayor, General Manager and Human Resources Co-ordinator.

23. AUDIT OFFICE OF NSW – LOCAL GOVERNMENT PERFORMANCE AUDITS (GM/A65-020)

Executive Summary

Recent amendments to the Local Government Act have made the Auditor-General of NSW the Auditor of local councils in NSW. In addition to auditing councils' financial statements, the new mandate also provides for the conduct of 'performance audits'.

Report

At the Council meeting held on 15 May 2017 correspondence was tabled from the Audit Office of NSW (AONSW), at the request of the Auditor-General of NSW, regarding the conduct of performance audits. A copy of the correspondence is once again attached.

Performance audits are designed to assess whether selected activities are carried out efficiently, effectively and economically. The State Government has resourced the AONSW to conduct two or three performance audits on local government each year. Previous local government performance audits conducted by the AONSW included:

1. Councils' own reporting to its communities on service delivery.
2. Fraud controls in place across councils.
3. Current shared service arrangements.

The matter is being brought to Council's attention once again because advice has been received from the AONSW that Lockhart Shire Council is one of a cross section of councils randomly selected for the purposes of a performance audit to be conducted by the AONSW focusing on procurement.

An initial teleconference is being arranged with the AONSW's performance audit team following which further information regarding the audit process will be provided.

Integrated Planning and Reporting Reference

E6.1.1 – Meet all governance and regulatory requirements in the conduct of Council's operations.

Legislative Policy and Planning Implications

Section 422 of the Local Government Act states that the Auditor-General is to be the auditor for a council.

Section 421B of the Act provides that:

- 1) *"The Auditor-General may, when the Auditor-General considers it appropriate to do so, conduct an audit of all or any particular activities of 1 or more councils to determine whether the councils are carrying out those activities effectively and doing so economically and efficiently and in compliance with all relevant laws.*
- 2) *A performance audit is separate from, and does not affect, any other audit required by or under this or any other Act.*

- 3) *The Auditor-General is to report to the Departmental Chief Executive, the councils concerned and the Minister as to the following:*
- a) *the result of a performance audit,*
 - b) *any other matters that the Auditor-General considers call for special notice.”*

Budget and Financial Aspects

Council's 2019/20 budget allocation for audit fees covers the external audit of the annual financial statements. No additional fees will be payable as a result of Council's involvement in the local government performance audit of procurement activities.

Attachments

1. Letter from Auditor General dated 27 April 2017.

Recommendation: That the information be noted.

238/19 RESOLVED on the motion of Crs Marston and Rockliff that the information be noted.
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Questions and Statements

Cr Verdon

- (i) **Trees – Corner Yerong and Urana Sts, The Rock** – Enquired if staff could take a look at the trees on the corner of Yerong and Urana Streets, The Rock, as a resident is concerned that despite recent works by staff, there is still one unhealthy tree.

Response – Director Engineering and Environmental Services

DEES advised that he will investigate and take appropriate action.

- (ii) **Riverina Water County Council (RWCC) Community Grants** – Stated that RWCC Community Grants will be out shortly.

Cr Marston

- (i) **Status of Work on the Second Oval, The Rock** – Enquired about the status of the work for the second oval at The Rock particularly with respect to commencing the project within 12 months of the grant being approved.

Response – General Manager and Director Corporate and Community Services

GM advised that an application for a Licence over the land to which it is proposed to relocate the Pony Club has been lodged with the Crown Lands Office.

The DCCS confirmed that the next milestone date under the funding agreement is in June 2020.

- (ii) **'Weed of the Month' in the Council Newsletter** – Enquired if a suggested treatment could also be included with the 'Weed of the Month' in the Council Newsletter?

Response – Director Engineering and Environmental Services

DEES advised that he will investigate and advise.

Cr Rockliff

- (i) **Possibility of Residents Living in a Shed on a Property in South Lockhart** – Advised that it had come to his attention that it may be possible that residents are living in a shed on a property in south Lockhart?

Response – Director Engineering and Environmental Services

DEES advised that he will investigate and take appropriate action.

- (ii) **New Shop Owners in Green Street Planning on Living in the Shopfronts** – Advised that it had come to his attention that new shop owners in Green St, Lockhart CBD could be planning on living in the shop fronts.

Response – Director Engineering and Environmental Services

DEES advised that he will investigate and take appropriate action.

Cr Douglas

- (i) **Tenison Lane, Lockhart** – Enquired if Tenison Lane could have a maintenance grade before the harvest season?

Response – Director Engineering and Environmental Services

DEES advised that he will investigate and advise.

- (ii) **Nursery, The Rock** – Enquired if staff had received the letter of concern from Leo Driscoll regarding the nursery in The Rock?

Response – Director Engineering and Environmental Services

DEES advised that staff were currently investigating the matter and will respond accordingly.

Cr Walker

Nil.

Cr Schirmer

- (i) **Lockhart CBD Plans** – Enquired if the proposed Lockhart CBD Masterplan could be put on the Council website?

Response – Director Engineering and Environmental Services

DEES advised that this is possible and a copy of the plans is available for viewing at the front counter of the Council office.

- (ii) **Lockhart Show Advertising in the Council Newsletter** – Enquired if the Lockhart Show Society would be able to advertise the upcoming Lockhart Show in the Council Newsletter?

Response – Director Corporate and Community Services

DCCS advised that yes, the Lockhart Show can be advertised in the Council Newsletter as per previous years.

CLOSED SESSION

239/19	RESOLVED on the motion of Crs Douglas and Verdon that Council close the meeting to the public as per section 10(A)(2)(a) of the Local Government Act 1993.
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The meeting moved into Closed Session at 6.36pm.

244/19	RESOLVED on the motion of Crs Douglas and Marston that Council move into Open Council.
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The meeting moved into Open Session at 6.41pm.

OPEN COUNCIL

The resolution of Council, relating to Items 23, passed while the meeting was closed to the public, were read to the meeting by the General Manager.

In accordance with the Local Government Act 1993 the following business is considered to be of a kind referred to in subsection 10A(2) of the Act and should be dealt with as part of the meeting closed to the media and public.

24. PURCHASE OFFER – LOTS 21 AND 22 BOND STREET LOCKHART (GML05-050)

This item is classified CONFIDENTIAL under section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

240/19	RESOLVED on the motion of Crs Rockliff and Walker that Council accept the offer for the purchase of Lots 21 and 22 Bond Street Lockhart as outlined in the report.
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25. TENDER – SUPPLY OF MOTOR GRADER (DEES/T20-010)

This item is classified CONFIDENTIAL under section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

241/19	RESOLVED on the motion of Crs Verdon and Walker that Council: <ul style="list-style-type: none">a) Award the tender for the purchase of a new 12M Motor Grader, including the trade of existing 12M Motor Grader, to WesTrac Pty Ltd for \$277,577.50 (including GST), andb) Authorise the General Manager to execute the Purchase order.
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26. TENDER – SUPPLY OF SKID STEER LOADER AND ATTACHMENTS (DEES/T20-010)

This item is classified CONFIDENTIAL under section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

- 242/19 RESOLVED** on the motion of Crs Rockliff and Walker that Council:
- a) Award the tender for the purchase of a new Caterpillar 279D Skid Steer Loader Plus CAT Cold Planner PC306B XD and CAT BR378 HF Brushcutter attachments to WesTrac Pty Ltd for \$200,076.80 (including GST), and
 - b) Authorise the General Manager to execute Purchase order.

27. TENDER – WINNING AND CRUSHING OF GRAVEL (DEES/T20-005)

This item is classified CONFIDENTIAL under section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

- 243/19 RESOLVED** on the motion of Crs Verdon and Marston that Council:
- a) Awards the tender for the Winning and Crushing of Gravel 2019-20 to Rocky Point Quarries Pty Ltd Pty Ltd for \$827,520.00 (including GST), and
 - b) Authorises the General Manager and Director Engineering & Environmental Services to execute the Contract and Purchase Order.

The meeting concluded at 6.43pm.

The minutes of the meeting held on Monday, 19 August 2019 were confirmed as a true and accurate record at the Ordinary Council Meeting held on 16 September 2019 at which time the signature was hereunto subscribed.

CHAIRMAN