



MINUTES

**of the
Ordinary Meeting
Held
21 March 2022**

**Our Values: Leadership • Integrity • Progressiveness • Commitment •
Accountability • Adaptability**

**Minutes of the Ordinary Monthly Meeting of Lockhart Shire Council held in the Council Chambers,
Lockhart on Monday, 21 March 2022 commencing at 5.00pm.**

PRESENT

Cr G Verdon (Mayor), Cr A Rockliff (Deputy Mayor), Cr F Day OAM, Cr J Hunter, Cr I Marston, Cr R Mathews, Cr P Sharp and Cr J Walker.

Also in attendance were the General Manager, Director Corporate and Community Services, Manager of Planning and Building, and Executive Assistant.

The meeting opened with a prayer.

APOLOGIES

Cr G Driscoll.

41/22 RESOLVED on the motion of Crs Walker and Marston that the apology from Cr Driscoll be accepted and leave of absence be granted.

LEAVE OF ABSENCE

Crs Day and Rockliff requested leave of absence for the April 2022 Meeting.

42/22 RESOLVED on the motion of Crs Sharp and Mathews that leave of absence be granted to Crs Day and Rockliff.

CONFIRMATION OF MINUTES ORDINARY MEETING, 21 FEBRUARY 2022

43/22 RESOLVED on the motion of Crs Mathews and Sharp that the Minutes of the Ordinary Meeting held on Monday, 21 February 2022 as printed and circulated be taken as read and confirmed.

DECLARATION OF PECUNIARY AND NON-PECUNIARY INTERESTS

- Cr Marston and Walker – Notice of Motion – Public Access - Plums Lane, The Rock
- General Manager – Item 13 Appointment of Delegates (Performance Review Panel)

44/22 RESOLVED on the motion of Crs Marston and Walker that standing orders be suspended, the time being 5.04pm to allow Mr Gordon Hinds of Better Energy Technology to present an update on the Renewable Energy Project.
--

45/22 RESOLVED on the motion of Crs Marston and Walker that Council resume standing orders, the time being 5.41pm.
--

MAYORAL MINUTE

Australian Local Government Association “Don’t Leave Local Communities Behind” Campaign

The next Federal Election is expected to be held in May 2022.

Working in conjunction with its member state and territory associations, the Australian Local Government Association (ALGA) has developed a framework and resources for a national advocacy campaign that will run in the lead up to this election.

Based around the tagline of “Don’t Leave Local Communities Behind”, the goal is to secure funding and policy commitments that will support every Australian council and community, and ensure all Australians have an equal opportunity to share in the benefits of Australia’s post-pandemic recovery.

All Australian councils have been asked to participate in this campaign to ensure a coordinated approach that will deliver the best possible outcomes.

The “Don’t Leave Local Communities Behind” campaign will promote 17 priority asks in the portfolios of economic recovery, transport and community infrastructure, building resilience, circular economy and intergovernmental relations.

These priorities are based on motions passed by councils at ALGA’s annual National General Assembly and have been endorsed by ALGA’s Board which is comprised of representatives from all state and territory Local Government Associations.

They have been assessed by independent economists and would add around \$6.46 billion per year to Australia’s Gross Domestic Product while creating 43,444 jobs.

The “Don’t Leave Local Communities Behind” campaign will run for five weeks, with each week focussing on one of the five portfolio areas.

The full list of national Federal Election priorities that will be promoted through this campaign is outlined below:

1. Economic recovery

- a) An initial injection of Financial Assistance Grants to local government of \$1.3 billion to support communities and jobs and also resolve the current practice of bringing forward two quarterly Financial Assistance Grant payments each year.
- b) A commitment to return Financial Assistance Grants to at least one percent of Commonwealth taxation revenue via a phased approach.

2. Transport and community infrastructure

- a) \$500 million per annum for a four-year continuation of the Local Roads and Community Infrastructure Program.
- b) A strategic local roads investment program of \$300 million per annum over four years to address road transport first and last mile issues and congestion on local roads.
- c) An increase in Roads to Recovery to \$800 million per annum (an additional \$300 million per annum) and the Black Spot Program to \$200 million per annum over four years, while addressing the South Australian road funding anomaly by making the additional \$20 million per annum to SA in 2021-22 and 2022-23 permanent.
- d) Continuing the Stronger Regional Digital Connectivity Package at \$55 million over four years.
- e) \$200 million over four years to assist councils to develop and implement innovative housing partnerships.

3. Building resilience

- a) A targeted disaster mitigation program of \$200 million per annum for four years which will reduce the costs of response and recovery and strengthen community resilience.
- b) A commitment to ensuring betterment funding as a core element of disaster recovery funding arrangements.
- c) A commitment to include community infrastructure that is publicly accessible and owned, and local government waste, water and wastewater assets under Disaster Recovery Funding Arrangements.

- d) A Local Government Climate Response Partnership Fund of \$200 million over four years to enable planning and preparation to minimise the impacts of climate change in local communities and enable councils to achieve climate neutrality as soon as practicable.
- e) \$100 million per annum over four years provided directly to local governments to support the capabilities of Indigenous councils and the implementation of the Closing the Gap local/regional voice.

4. Circular economy

- a) Support to provide guidance and advice to councils on how to unlock the circular economy locally, particularly in rural, regional, and remote areas.
- b) Support to investigate and, if feasible, implement a national bin harmonisation program that will improve kerbside recycling, reduce contamination, and maximise opportunities for reuse.
- c) \$100 million per annum over four years to fund local government circular waste innovation projects.

5. Intergovernmental relations

- a) Reinstating local government representation to the primary intergovernmental forum in Australia, the National Cabinet.
- b) Ensuring local government's ongoing voting membership of other relevant Ministerial forums.

Participating in a national advocacy campaign does not preclude this council from advocating on additional local needs and issues, but it will strengthen the national campaign and support all 537 Australian local governments.

Recommendation: That Council:

- 1. Supports the national funding priorities of the Australian Local Government Association (ALGA), which would contribute an estimated \$6.46 billion per year to Australia's GDP and create 43,444 jobs; and
- 2. Agrees to support and participate in the Australian Local Government Association's advocacy for their endorsed national funding priorities by writing to the local Federal Member of Parliament, all known election candidates in local Federal electorates and the President of the Australian Local Government Association to:
 - a) express support for ALGA's funding priorities;
 - b) identify priority local projects and programs that could be progressed with the additional financial assistance from the Federal Government being sought by ALGA; and
 - c) seek funding commitments from the members, candidates and their parties for these identified local projects and programs.

46/22 RESOLVED on the motion of Crs Walker and Mathews that Council:

- 1. Supports the national funding priorities of the Australian Local Government Association (ALGA), which would contribute an estimated \$6.46 billion per year to Australia's GDP and create 43,444 jobs; and
- 2. Agrees to support and participate in the Australian Local Government Association's advocacy for their endorsed national funding priorities by writing to the local Federal Member of Parliament, all known election candidates in local Federal electorates and the President of the Australian Local Government Association to:
 - a) express support for ALGA's funding priorities;
 - b) identify priority local projects and programs that could be progressed with the additional financial assistance from the Federal Government being sought by ALGA; and
 - c) seek funding commitments from the members, candidates and their parties for these identified local projects and programs.

MAYORAL REPORT

The Mayor, Cr Verdon, verbally reported on activities during the past month as follows:

- | | |
|----------------|---|
| 22 February | Met with representatives of the Avondale Place Respite Centre together with Cr Gail Driscoll and the General Manager. |
| 23 February | Attended a meeting of the Inland Rail Community Consultative Committee together with the General Manager |
| 25 February | Attended REROC and RIVJO meetings together with the General Manager |
| 28 Feb – 2 Mar | Attended the LGNSW Special Conference together with Cr James Walker and the General Manager |
| 3 March | Participated in a meeting convened by the CEO of the Murrumbidgee Local Health District via Zoom to provide a health update for the region. |
| 8 March | Met with the General Manager and the Tourism and Economic Development Officer to review the EOIs received for the Tourism and Economic Development Steering Committee |
| 8 March | Attended a meeting of the RIVJO Operations Group |
| 8 March | Met with Chair of The Rock Progress Association |
| 10 March | Met with NSW Telco Authority together with the General Manager |
| 11 March | Attended the NSW Country Mayors Association meeting together with the General Manager |
| 17 March | Attended the Destination NSW Strategy meeting together with Crs Day and Marston and the TEDO. |

47/22 RESOLVED on the motion of Crs Marston and Sharp that the Mayoral Report be received.

URGENT MATTERS

Nil.

NOTICE OF MOTION

Crs Marston and Walker declared an interest in the following item and left the chamber at 5.44pm.

1. PUBLIC ACCESS – PLUMS LANE, THE ROCK

MOVED Cr Sharp, **SECONDED** Cr Rockliff, that Council agrees to maintain public access along the north/south section of Plums Lane at The Rock as the current laneway is not on the correct alignment and the adjoining landowner has blocked public access.

48/22 RESOLVED on the motion of Crs Sharp and Rockliff that Council agrees to maintain public access along the north/south section of Plums Lane at The Rock as the current laneway is not on the correct alignment and the adjoining landowner has blocked public access and that Council staff investigate the options for formation of a public road in the correct location.

Crs Marston and Walker rejoined the meeting at 5.50pm.

COMMITTEE REPORTS

Nil.

DELEGATES' REPORTS

1. INLAND RAIL (ALBURY TO ILLABO) COMMUNITY CONSULTATIVE COMMITTEE - 23 FEBRUARY 2022

(GM: 22/2563)

I report having participated in a meeting of the Inland Rail (Albury to Illabo) Community Consultative Committee in Wagga Wagga on 23 February 2022, together with the General Manager. A summary of the main points emanating from the meeting is provided below.

Project Update

- The Environmental Impact Statement (EIS) document is currently being finalised for public exhibition which is anticipated to occur in Q2 2022.
- Request for Proposal release date is anticipated to be in May 2022 with appointment of the contractor now expected in early 2023.
- Detailed design to commence in Q1 2023 with the appointment of a contractor and construction to commence in 2023/24.

Environmental Impact Statement

- Construction is expected to take 16 months.
- The predicted daily average number of trains (freight and passenger services) for the Bomen to The Rock section is 11.82 (2020), 13.85 (2025) and 19.03 (2039).
- Discussions have been held, and will continue to be held, between Inland Rail and the Yerong Creek Public School regarding the potential impact of noise and vibration and mitigation measures will be considered if necessary.

Stakeholder Engagement

- Operational noise and vibration, traffic impacts during construction and visual amenity and landscape are the keys issues emerging from community engagement activities.
- The feedback received through community engagement has led to 10 design changes to date.
- Once the EIS is placed on public exhibition individuals will be able to register to receive a Summary of Findings document which will be made available for collection in digital format or hard copy at each Council office. The full EIS document will be available on the Department of Planning and Environment website.
- Briefings by Inland Rail on the EIS will also be offered to local councils.
- The current round of funding (\$1,000 - \$4,000) through Inland Rail's Sponsorship and Donations Programme closes on 30 April 2022.

Cr Greg Verdon
Delegate

2. RIVERINA JOINT ORGANISATION (RIVJO) – 25 FEBRUARY 2022 AT WAGGA WAGGA

(GM: 22/2690)

I together with the General Manager attended a meeting of RIVJO in Wagga on 25 February 2022. A summary of the main issues addressed is set out below.

- Being the first meeting of the Joint Organisation since the Local Government Elections were held on 4 December 2021, elections were held for the positions of Chairperson and Deputy Chairperson.
- Cr Rick Firman, Mayor of Temora Shire Council was elected Chair whilst Cr Neil Smith, Mayor of Junee Shire Council, was elected Deputy Chair.
- A presentation on the functions of Joint Organisations was given for the benefit of newly elected mayors attending their first RIVJO meeting.
- The State Government's review of Joint Organisations was released at the end of November 2021. In response to the Report, the Office of Local Government (OLG) has formed an


CHAIRPERSON

interagency committee to discuss ways in which State agencies can better utilise JO services. There is nothing in the discussions with the OLG to indicate that there will be any on-going core funding for JOs.

- The Board endorsed the Eastern Riverina Regional Housing Strategy that has been prepared in response to the issue of housing shortages. Copies of the Strategy will be forwarded to the Premier, Deputy Premier, Minister for Planning, Minister for Local Government, Minister for Western NSW, Local Members, LGNSW, RDA Riverina and local stakeholders.
- RIVJO will continue to make representations expressing concerns at the impact of rate pegging including writing to the Chair of IPART to raise questions about the methodology that IPART is using to determine the rate peg and advise that it is failing Local Government. Copies of the correspondence will be sent to the Premier, Deputy Premier, Treasurer, Minister for Local Government, local State Members of Parliament and LGNSW.
- IPART proposes to publish annually a 'benchmark' waste peg to assist councils in setting their domestic waste management charges. Domestic waste management charges are otherwise not subject to rate pegging. RIVJO will be preparing a submission in response to a discussion paper that has been released regarding this issue.

Cr Greg Verdon
Delegate

3. RIVERINA EASTERN REGIONAL ORGANISATION OF COUNCILS (REROC) – 25 FEBRUARY 2022 AT WAGGA WAGGA

(GM: 22/2690)

I together with the General Manager attended the REROC Board meeting in Wagga on 25 February 2022. A summary of the main issues addressed is set out below.

- Cr Neil Smith, Mayor of Junee Shire Council, was elected Deputy Chairman. The election of Deputy Chairman had been deferred from REROC's AGM held last November at which time Cr Rick Firman was elected Chairman.
- REROC is proposing to run a Regional Social Housing Project in conjunction with a Community Housing provider and is preparing a scoping document to seek Community Housing providers to partner on a regional project.
- REROC is negotiating Rail Interface Agreements on behalf of member councils with the rail contractor UGL.
- The "No Time to Waste Conference" will be held on 9-10 March 2022
- The last round of waste metal collections was finalised at the start of the year. A total of 59,060kg or 59.1 tonnes was collected in Lockhart Shire.
- The Recycle Night? Recycle Right! campaign continues across the region with drink coasters distributed to pubs, clubs, cafes, bakeries etc around the LGAs. REROC will also be running some TV advertising between now and the end of the financial year as a refresher to residents on how to Recycle Right.
- The Kindergarten Waste Education program (Kindy Kits) have been distributed to the Primary Schools who placed orders for them including Lockhart Central School, Pleasant Hills Public School, St Joseph's Primary School – Lockhart, The Rock Central School and Yerong Creek Public School.
- The Eaton Gorge Theatre Company will be in the region to attend the No Time to Waste Conference in March 2022 and will be performing shows in the Lockhart and Greater Hume LGAs. The Lockhart shows will focus on FOGO and the Greater Hume shows will focus on Recycling.

Cr G Verdon
Delegate

4. RIVERINA WATER COUNTY COUNCIL BOARD MEETING – 24 FEBRUARY 2022

(GM: 22/2782)

To support the work of its Board members and provide regular information to its constituent councils, Riverina Water distributes a summary of the key reports from its six Board meetings per year.

The aim is to keep constituent councils informed of relevant matters including water usage, development and growth, documents and policies in development, strategies and plans and other major decisions.

The update relating to the Board meeting held on 24 February 2022 has been received and has been distributed separately to Councillors.

5. LOCAL GOVERNMENT NSW SPECIAL CONFERENCE – 28 FEBRUARY TO 2 MARCH 2022

(GM: 22/2811)

In accordance with Council's resolution, I attended in the LGNSW Special Conference as Council's voting delegate together with Cr James Walker and the General Manager. A summary of the Conference and the key issues discussed is set out below.

Politicians' Forum

The Conference was addressed by:

- The Shadow Minister for Local Government, the Hon Greg Warren MP
- The Shadow Minister for Roads, the Hon John Graham MLC
- Greens Upper House member, the Hon David Shoebridge MLC

Common themes among the respective addresses were:

- The need to review the funding model for Local Government.
- The inadequacy of the 2022/23 rate peg determined by IPART
- Continued cost shifting on to local government.
- The need for greater transparency in the way government grants are distributed in light of recent Auditor General reports into Government grant programs.

Address by Minister for Local Government

The Conference was also addressed by the newly appointed Minister for Local Government, the Hon Wendy Tuckerman MP.

The Minister acknowledged the concerns expressed by councils regarding the 2022/23 rate peg of 0.7%. She said that she has initiated a review of the methodology applied by IPART in determining the rate peg including a review of the Local Government Cost Index.

The Minister also acknowledged that this review will not provide immediate assistance to councils and that she was considering alternative ways to support councils in the short term

Conference Motions

The Conference Business Paper contained over 100 motions for debate. Set out below are some of the motions dealt with at the Conference which may be of interest.

- That LGNSW implores the NSW Government to urgently intervene and overturn IPART's base line rate peg determination of 0.7% for 2022-23 to ensure that no council is financially disadvantaged.
- That LGNSW calls upon the State Government to undertake an urgent review into the cost shifting from the State to local government, particularly in the areas of emergency services, external audit, crown land management, planning, companion animals, underground petroleum storage systems and now COVID-19 Health Order compliance.
- That LGNSW calls on the Premier of NSW and the Minister for Local Government to genuinely ban developers and real estate agents (and their relatives and close associates) from serving as councillors by closing the existing loopholes in legislation which are currently used by local councillors to avoid being defined as a developer and/or real estate agent.

- That LGNSW lobbies the NSW Government to amend the Local Government Act 1993 (NSW) to ensure that mayors elected by councillors continue to hold their position until a new mayor is elected following local government elections.
- That LGNSW advocates for the return to a fixed 4-year term for the current council term with the next election to be held in September 2025.

Networking

In addition to the usual networking with colleagues from other councils, contact details were exchanged with representatives of the NSW Telco Authority, which had a presence at the Conference Trade Exhibition, with a view to arranging further discussions regarding Council's concerns in relation to mobile phone coverage and blackspots.

A record of the Conference proceedings, including the outcome of all motions, will be made available on the LGNSW website www.lgnsw.org.au.

Cr Greg Verdon
Delegate

6. NSW COUNTRY MAYORS ASSOCIATION – 11 MARCH 2022 IN SYDNEY

(GM: 22/3377)

I attended the NSW Country Mayors Association Annual General Meeting and Quarterly Meeting on 11 March 2022 together with the General Manager.

Points of interest arising from the meetings include the following:

- The meeting was addressed by the President and the CEO of Local Government NSW (LGNSW).
- The LGNSW presentations focused on the Minister for Local Government's announcement regarding the opportunity for councils to apply to IPART for a rate variation based on its Integrated Planning and Reporting documents as last exhibited by Council with a more streamlined application process (refer item 10).
- The announcement was made in response to the concerns expressed by councils and the local government industry more broadly at the rate peg of 0.7% determined by IPART for 2022/23.
- LGNSW urged all councils to make such an application bearing in mind that the opportunity has been provided as a result of the concerns expressed by councils.
- The newly appointed Executive Director of the Office of Local Government (OLG) also addressed the meeting and indicated that OLG is working with Treasury to address concerns regarding the Emergency Services Levy and is also working with the Audit Office of NSW to address the recognition of Rural Fire Service assets in councils' financial statements.
- The President of the Australian Local Government Associations (ALGA) addressed the meeting and outlined ALGA's advocacy efforts with the Federal Government regarding an increase in the annual Financial Assistance Grants to Local Government (refer Mayoral Minute).
- I had the opportunity to raise an issue with the Hon Sam Farraway, MLC, Minister for Regional Transport and Roads regarding road/rail interface agreements for which the Riverina JO has been advocating on behalf of member councils.

Whilst in Sydney the opportunity was also taken to meet with representatives of the NSW Telco Authority to discuss what assistance the Authority could provide in relation to the Shire's mobile phone and internet blackspots and any funding available under the Government's Mobile Black Spot Program.

Cr Greg Verdon
Mayor

7. RIVERINA REGIONAL LIBRARY

A verbal report was given by the General Manager regarding a recent extraordinary meeting of Riverina Regional Library attended by the General Manager and Cr Day, called to discuss certain matters regarding Wagga Wagga City Council's exit from the partnership.

Recommendation: that the Delegates' reports be received and noted.

49/22 RESOLVED on the motion of Crs Rockliff and Walker that the Delegates' reports be received and noted.

STATUS REPORT/PRÉCIS OF CORRESPONDENCE ISSUED

Status Report: Council Resolutions and Tasks to be finalised

Minute No:	Officer to Action	Council Resolution	Action Taken
Ordinary Council Meeting held 21 February 2022			
36/22	GM	<p>Integrated Planning and Reporting Framework</p> <p>a) Endorse the 2016-2021 End of Term Report</p> <p>b) Endorse the Community Engagement Strategy</p> <p>c) Place the Draft Community Strategic Plan 2022-2032 on public exhibition for a period of 28 days and give public notice of the opportunity to make submissions in respect of the draft document in the Council newsletter, Council website and Lockhart Shire Community Facebook Page.</p>	Draft CSP placed on public exhibition. Complete.
33/22	DEES	<p>Flood Mitigation Review – The Rock and Yerong Creek</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Notes the information provided in this report. 2. Allocates \$65,000 from Council Reserves for the purchase of a mobile water pump and hoses. 3. Awaits the outcome of works to be undertaken by Transport for NSW to clear the table drains along the Olympic Highway before determining whether additional works are required to be funded by Council. 4. Applies to the next round of Floodplain Management grants (2022/23) to revise the Floodplain Risk Management Studies and Plan for The Rock. 5. Applies to the next round of Floodplain Management grants (2022/23) to undertake a Floodplain Risk Management Study and Plan for Yerong Creek. 6. Notes that a final report will not be available until after funding opportunities are finalised. 	<ol style="list-style-type: none"> 1. Noted – complete. 2. Pumps have been ordered and awaiting delivery. 3. Pending – contact being maintained with TfNSW. Advice received that table drain works will be carried out by Greater Hume and completed by end of April at the latest. 4. Application lodged – complete. 5. Application lodged – complete. 6. Noted – complete.

*Lockhart Shire Council
Ordinary Meeting – 21 March 2022*

Minute No:	Officer to Action	Council Resolution	Action Taken
29/22	DCCS	<p>Hire Fee of Council Facilities</p> <p>1. The fee of zero-dollar value for the hire of facilities as listed in this report, as presented, be adopted.</p> <p>2. The fee of zero-dollar value for the hire of facilities as listed in this report be added to Council's Fees & Charges for 2021/22.</p>	<p>Reported to Council at February meeting and adopted after being on exhibition.</p> <p>Complete.</p>
28/22	DCCS	<p>Request to Refund Development Application Fees Paid to Council</p> <p>1. Council refund fees totalling \$1,382.90 paid by Lockhart Showground Management Committee in respect of DA 64-21; and</p> <p>2. Council refund fees totalling \$1,316.30 paid by Lockhart Show Society in respect of DA 02-22; and</p> <p>3. the cost of refunding the Development Application fees be met from Council's 2021/22 Section 356 Contributions Budget.</p>	<p>Organisations advised of Council decision and refund processed.</p> <p>Complete.</p>
27/22	GM	<p>Lockhart RSL Sub-branch – Request for Financial Assistance</p> <p>a) Council provides funding of \$3,670 ex GST to the Lockhart RSL Sub-branch to install and maintain underground lighting at each corner of the cenotaph and</p> <p>b) Further investigation be undertaken regarding the purchase of public address systems for the Lockhart, The Rock and Yerong Creek communities.</p>	<p>a) Lockhart RSL Sub-branch advised of financial assistance granted.</p> <p>Complete.</p> <p>b) Refer Staff Report item no. 4</p>

Lockhart Shire Council
Ordinary Meeting – 21 March 2022

Minute No:	Officer to Action	Council Resolution	Action Taken
25/22	GM	<p>Phase 3 – Local Roads & Infrastructure Grants Program</p> <p>1. Council prepare and submit Project Nominations forms and Work Schedules for the following projects for funding under Phase 3 of Local Roads and Community Infrastructure grants program:</p> <ul style="list-style-type: none"> • Yerong Creek Rec Ground – irrigation system \$58,000 • The Rock Rec Ground – additional funding required for fencing \$6,000 <p>2. The remaining balance of LRCI Phase 3 funding totalling \$305,000 not be allocated to other projects until such time as TfNSW completes the clearing of table drains along the Olympic Highway at The Rock at which time Council can determine whether additional works will be required.</p> <p>3. An amended project nomination form be submitted to the funding body requesting that the funds approved for the sealing of internal roads at the Osborne Recreation Ground be reallocated to ancillary works involved with the new netball courts, and upgrade of lighting to the main oval.</p>	<p>1. Project Nomination Forms submitted. Completed.</p> <p>2. Contact is being maintained with TfNSW re timing of work.</p> <p>3. Amended Project Nomination form submitted. Complete.</p>
23/22	DCCS	<p>Lockhart – Out of School Hours Care Service</p> <p>Further investigation of out-of-school-hours care requirements in Lockhart be undertaken.</p>	Investigations into demand ongoing. Stay'n'Play provider have indicated current demand is not sufficient for a before & after school care program to be viable with the additional staff and programming required.
19/22	GM	<p>Mayoral Minute – Recognition of Service of Retiring Councillors</p> <p>That Council make application to LGNSW for the award of Emeritus Mayor to be conferred on former Cr Rodger Schirmer and Merit Awards to be issued to retiring Councillors Max Day and Derek Douglas in recognition of their service to Lockhart Shire Council.</p>	Applications lodged. Complete
Ordinary Council Meeting held 15 November 2021			
226/21	GM	<p>Offer to Purchase Industrial Land</p> <p>Authorise the General Manager to negotiate the sale of lots 21-24 in Stage 2 of the Lockhart Industrial Estate for a combined contract price of \$222,000 ex GST.</p>	Contracts have been exchanged. Settlement is scheduled for on or before 6 June 2022.
208/21	GM	<p>Yerong Creek Men's Bowling Club – Request for Financial Assistance</p> <p>Council to provide financial assistance in the amount of \$4,016 including GST to the Yerong Creek Men's Bowling Club and that the contribution be funded from the 2021/22 budget allocation for Section 356 contributions.</p>	Yerong Creek Bowling have purchased synthetic grass. Council will process payment when the invoice is received.

Lockhart Shire Council
Ordinary Meeting – 21 March 2022

Minute No:	Officer to Action	Council Resolution	Action Taken
Ordinary Council Meeting held 18 October 2021			
180/21	TEDO	<p>Committee Minutes – TEDSC held 5 October 2021</p> <p>Minutes of the Tourism and Economic Development Steering Committee held on 5 October 2021 be received and the recommendations contained therein be adopted with the exception that an information board be erected at Lockhart Caravan Park.</p>	Information board at Caravan Park to be included in list of locations yet to be scoped.
Ordinary Council Meeting held 20 September 2021			
174/21	GM	<p>Potential Property Acquisition for Community Development at The Rock</p> <p>Council authorises the General Manager to submit an offer for the purchase of Lot 2 Sec 17 DP758971 based on the independent valuation received by Council.</p>	<p>Offer submitted.</p> <p>Follow-up request issued in January 2022.</p>
Ordinary Council Meeting held 16 August 2021			
148/21	GM	<p>Proposed “Tim Fischer Way”</p> <p>Council to reinstate investigations into the erection of tourism signage indicating “Tim Fischer Way”.</p>	Submission made to the Tourism Attractions Signs Assessment Committee. GM and TEDO currently in discussions with the Committee.
Ordinary Council Meeting held 19 April 2021			
63/21	GM	<p>Residential Development – Lockhart</p> <p>2) That Council proceed with the subdivision of Lots 62 and 90 Prichard Place Lockhart as outlined in the report.</p> <p>3) That the cost of subdividing the land be funded from the Infrastructure Reserve with the proceeds of any land sales to be returned to the Reserve.</p>	Development application has been lodged.
Ordinary Council Meeting held 15 February 2021			
12/21	GM	<p>Preparation of Plans of Management – Crown Reserves etc</p> <p>1) Council endorse the <i>Draft Lockhart Shire Council Plan of Management for Crown Land managed by Council and Council-owned land classified as ‘community’</i> for the purposes of community consultation.</p> <p>2) In the first instance, Council writes to the s.355 management committees and users groups drawing their attention to that part of the Plan of Management relevant to the reserve they manage/use and invite their feedback and input.</p> <p>3) Following consideration of any feedback received from the management committees and user groups and updating of the draft Plan of Management, the document be placed on public exhibition providing the broader community with the opportunity to comment.</p>	<p>1) Complete.</p> <p>2) Complete.</p> <p>3) Pending. Crown Lands Office approval is required before Draft Plan of Management is placed on public exhibition.</p>

Lockhart Shire Council
Ordinary Meeting – 21 March 2022

Minute No:	Officer to Action	Council Resolution	Action Taken
9/21	DCCS	<p>The Lockhart Recreation Ground Management Committee – Request for Financial Assistance</p> <p>Approve an interest-free loan to the Lockhart Recreation Ground Management Committee of up to \$70,000 with repayments being Year 1 \$4,200 and the remaining 14 years will be repayments of \$4,700 to support an application to Building Better Regions Fund – Infrastructure Projects Stream – Round Five.</p>	<p>This resolution will be actioned if the application to the Building Better Regions Fund – Infrastructure Projects Stream – Round Five is successful.</p> <p>The Lockhart Football Netball Club have been advised the grant application has been successful. A report will be provided at a future Council meeting.</p>
8/21	DCCS	<p>Lockhart Railway Building</p> <p>Council:</p> <p>a) Agrees to a vary the lease of the Lockhart Railway Station building to a nil rental and authorise the General Manager to execute the necessary documentation.</p> <p>b) Develop a scope of works to repair the old Railway Station Building with a report to Council at a future meeting.</p>	<p>a) Complete.</p> <p>b) Scope of works being developed. Stronger Communities Program Round 6 grant funding of approx. \$18,000 received to assist with works.</p> <p>Refer Staff Report Item 14 – Quarterly Budget Review.</p> <p>Complete.</p>
6/21	DEES	<p>Recreational Vehicles (RV's) and Caravan Parking in Lockhart CBD</p> <p>Council to investigate and implement RV and Caravan Parking in locations in Green Street (Plan 3 and Plan 6 of the Lockhart Business Centre Master Plan) as well as Urana Street and Matthews Street, Lockhart, including an education program, as recommended by Council's Tourism and Economic Development Steering Committee.</p>	<p>Investigation completed. Dedicated RV parking locations in Green/Urana Street near museum completed.</p> <p>Dedicated RV parking near Shire Administration not supported (limited car parking, mobile library, NSW Government Mobile Services). Single parking space in Matthews Street supported. Implementation subject to funding.</p> <p>Referred to LRCI Phase 3 Workshop. No funding allocated.</p>

Lockhart Shire Council
Ordinary Meeting – 21 March 2022

Minute No:	Officer to Action	Council Resolution	Action Taken
Ordinary Council Meeting held 16 November 2020			
211/20	GM	<p>Grant Funding Opportunities</p> <p>1. Submit the following projects for funding under the Local Road and Community Infrastructure Program Phase 2:</p> <ul style="list-style-type: none"> - The Rock Hall - Lockhart Caravan Park - The Rock 2nd Oval – Water and Fencing - Lockhart Rec Grd Amenities – Stage 2 - Pleasant Hills Rec Grd – Tennis Courts etc - The Rock Observatory <p>2. Progress the following projects, in priority order, to 'shovel ready' status using the funds allocated in the 2020/21 Budget for 'Grant Application Preparedness'.</p> <ul style="list-style-type: none"> - GrainCorp Building Development - Avenue of Honour - Government Dam, The Rock – Recycling Water - Brookong Creek Masterplan - Galore Hill Scenic Reserve Masterplan 	<p>1. Complete</p> <p>2. Development application for 109 Green Street Lockhart has been approved. Request for quotes to undertake the work currently being prepared. Avenue of Honour being funded under LRCI Phase 3 RFQ being prepared for Brookong Creek Masterplan and Galore Hill Scenic Reserve Masterplan</p>
206/20	TEDO	<p>Shortage of Residential Property to Lease</p> <p>Investigate options to make housing more available for existing and potential new residents, including possible incentives to attract investor-builders, land availability, workshops, and planning considerations.</p>	<p>Four REROC/RIVJO workshops have been held - a regional housing strategy has been developed. The Strategy has formed the basis of RivJO's submission to the NSW Government's Regional Housing Task Force.</p> <p>Representations have been made to the Member for Wagga Wagga.</p> <p>A Land Monitor project is being established. To be considered as part of the forthcoming review of Council's LEP.</p>
Ordinary Council Meeting held 20 July 2020			
133/20	DEES	<p>Naming of Bridges – Brookong Creek and Urana Lockhart Road</p> <p>1. Propose the bridge on Urana Lockhart Road be named Brookong Creek Bridge.</p> <p>2. Propose the culvert over Brookong Creek in Green Street, Lockhart, be named Greens Gonyah Bridge, Brookong Creek.</p> <p>3. Write to Transport for NSW advising of the proposed names for the bridge on Urana Lockhart Road and the new culvert over Brookong Creek, Lockhart.</p>	<p>Written to TfNSW advising of the proposed bridge and culverts names.</p> <p>Received response from TfNSW requesting further information. Wrote to NSW Aboriginal Land Council re proposed names. DEES also contacted TfNSW liaison officer on several occasions.</p> <p>Last correspondence on 14 March 2022. Awaiting response.</p>

Lockhart Shire Council
Ordinary Meeting – 21 March 2022

Minute No:	Officer to Action	Council Resolution	Action Taken
Ordinary Council Meeting held 20 April 2020			
70/20	GM	<p>Review of Operational Land</p> <p>Council adopts the following actions in relation to the review of land classified as “operational land”:</p> <ul style="list-style-type: none"> Approach the adjoining owner of the land situated at 2410 Albury Road, Urangeline regarding potential sale or transfer of the land. 	<p>Contact has been made with the adjoining landowner and information provided regarding the Council owned land in anticipation of further discussions.</p> <p>The landowner is liaising with their solicitor.</p>
Ordinary Council Meeting held 16 September 2019			
256/19	GM	<p>Lockhart Renewable Energy Project</p> <p>a) Having secured Commonwealth government funding totalling \$1 million for the Better Energy Technology Renewable Energy Project for Lockhart Township; and</p> <p>b) Having given 28 days public notice of its intention to do so:</p> <p>c) Hereby resolves pursuant to Section 356 Local Government Act 1993 to provide financial assistance totalling \$1 million to Better Energy Technology, in the same manner, i.e. progress payments, as Council receives the funding from the Commonwealth, and for the sole purpose of undertaking Stage 1 of the Lockhart Renewable Energy Project.</p>	<p>Stage 1 complete and Final Report for Stage 1 submitted to funding body.</p> <p>Arrangements made for BET to provide update to Council re Stage 2 of the project i.e. construction.</p> <p>Complete.</p>
Ordinary Council Meeting held 21 February 2022 – Councillor Questions & Statements			
Questions & Statements	DCCS	<p>Cr Rockliff: Lockhart Golf Club</p> <p>Advised that both tractors used for mowing the golf course have broken down meaning volunteers can no longer facilitate this activity. Councillor Rockliff asked if Council could assist in any way, possibly with ex-Council equipment?</p>	Investigating a short-term solution to borrow a tractor from another section 355 committee. Also investigating possible longer-term solution.
	DEES	<p>Cr Rockliff: Road Classification</p> <p>Has received a letter requesting the earth-formed section of Maffra Lane, used regularly when Hollies Road is closed due to water, be upgraded to better serve the amount of traffic using the road during periods of wet weather.</p>	Road classification report submitted to Council Meeting 21 March 2022
	DEES	<p>Cr Walker: Bulloc Hill Road</p> <p>Asked for an update on progress of negotiations with Wagga City Council for the works done inadvertently in WWCC area.</p>	Director Infrastructure Services (DIS) advised that GM supportive of reimbursing costs. DIS to validate work.

Lockhart Shire Council
Ordinary Meeting – 21 March 2022

Minute No:	Officer to Action	Council Resolution	Action Taken
	DEES	<p>Cr Sharp: Concrete Crossing, Forcks Lane Advised gravel has been washed away either side of a concrete crossing in Forcks Lane, causing issues for motorists. Cr Sharp also advised that in Clontarf Lane where there is a crossing with no concrete, this also has washed out and Cr Sharp has received a request for gravel to be placed to assist a resident with accessing his property.</p>	Works scheduled.
	DEES	<p>Cr Driscoll: Concept Plans – Government Dam, The Rock Asked if, on an upcoming Shire bus tour, a trip to the lake and caravan park at Urana could be included with a view to developing the government dam area at The Rock.</p>	To be included in bus tour.
	DEES	<p>Cr Driscoll: Avenue of Honour Asked if it was possible to take a tree replacement plan to the community for consultation which would go some way to alleviating the issues.</p>	The Rock Progress Association will undertake consultation. The Manager Parks & Facilities will provide input.
Ordinary Council Meeting held 10 January 2022 – Councillor Questions & Statements			
Questions & Statements	DEES	<p>Cr Rockliff: Flood Mitigation, Lockhart Advised that he thinks the works are performing very well, particularly the work done behind Matthews' property to divert water around town. Cr Rockliff expressed his hope that the rail bridge is still on the agenda. Also mentioned the footbridge appears to be holding back water and pushing it out to get around, which requires investigating. Added his support for the suggestion that Council prioritise the cleaning of table drains, especially after a rain event.</p>	Cleaning of culverts and associated drains will commence once dried out.
	DEES	<p>Cr Rockliff: Roads Advised the following roads are in very bad condition, especially after the recent harvest traffic: Bidgeemia Road after Western Road through to Barracluffs Road; Western Road through the creeks at Urangeline; most of the gravel on Soldier Settlement Road especially from McDonnell's down towards Madden's has eroded quite badly. Also mentioned trucks are using smaller lanes more often, not just local owners. Has received a request for Fargunyah Lane to be reclassified and upgraded from Gravel Class 2 to Gravel Class 1. Water is running down the middle of the road, it doesn't get enough maintenance to support increased traffic movements.</p>	Works on the gravel roads are included in flood restoration works and will be undertaken in the coming months

Lockhart Shire Council
Ordinary Meeting – 21 March 2022

Minute No:	Officer to Action	Council Resolution	Action Taken
	GM	Cr Walker: Mobile Coverage Raised the issue of poor mobile phone coverage west of The Rock Hill, and in Yerong Creek and Pleasant Hills. People in these areas are struggling to have any service. Asked if Council could approach providers on behalf of residents?	Discussions have been held with the NSW Telco Authority and further advice is awaited from the Authority regarding potential funding programs.
	DEES	Cr Sharp: Road Maintenance after Recent Rain Advised that the bridges on Grubben Road are in very poor condition after the rain of last week and need urgent attention. Cr Sharp also advised that the table drains on Eulensteins Road require cleaning out. During the recent rain they were so full of grass that the water was running down the road. He has received a suggestion from a local resident that the causeway on this road should be converted to a culvert.	Multiple roads have been identified for relief funding following the November event and any new roads from the latest event will be added. All evidence, including photographs are welcomed to support Council's application. Regarding the bridges, they can only be restored to original state, funding will not be given for "betterment" or upgrade. Cleaning of culverts and drains will commence once dried out.
	DCCS	Cr Driscoll: Technology Referred to the address via Zoom by Council's auditor and asked if the equipment in the Council chamber could be upgraded to allow better connectivity for online participation in Council meetings.	Upgrade currently being investigated as the projectors, which were installed during construction of the building, are now 10 years old and outdated.
	DEES	Cr Driscoll: Urana Street Median Enquired whether it was possible to reclassify the median strip in the road reserve of Urana Street at The Rock as recreation space so the road does not need to be closed for events such as markets.	Options will be investigated, an LEP review is soon to be undertaken which may assist in the process.
Ordinary Council Meeting held 15 November 2021 – Councillor Questions & Statements			
Questions & Statements	DEES	Cr Day: Control of Gazanias Drew attention to the gazania flowers in town and along the roadsides which appear to be becoming quite a problem, competing with native vegetation, asked if Council could promote control of this plant by residents, in the newsletter.	Included in February Newsletter. Complete.
Ordinary Council Meeting held 18 October 2021 – Councillor Questions & Statements			
Questions & Statements	DEES	Cr Rockliff: Bridge on Green Street Noted that cumbungi and poplars are growing and becoming a bush fire concern.	Control of poplars as well as other environmental weeds scheduled for late summer.
	DEES	Cr Marston: Sign, The Rock Recreation Ground Referred to an information sign at the recreation ground which has information on both sides but can only be read from the footpath because of access issues, asked if the sign could be relocated nearer to the playground to allow both sides to be viewed.	Relocation to be programmed.

Lockhart Shire Council
Ordinary Meeting – 21 March 2022

Minute No:	Officer to Action	Council Resolution	Action Taken
Ordinary Council Meeting held 21 June 2021 – Councillor Questions & Statements			
Questions & Statements	DEES	<p>Cr Driscoll: Community Reflection Space</p> <p>Asked if it was possible the park across the road from The Rock Central School could be utilised as a place of quiet reflection for the town, particularly for those suffering the loss of loved ones due to suicide, which has had an impact on the community in recent years.</p>	<p>Park deemed appropriate for reflection space. Proponent to present proposal to Council for consideration.</p> <p><i>Members of The Rock Progress Association have offered to attend a Council meeting to provide advice. – Mayor suggested next term of Council might be appropriate.</i></p>
Ordinary Council Meeting held 19 April 2021 – Councillor Questions & Statements			
Questions & Statements	GM/ DCCS	<p>Cr Verdon – Opening of New Facilities</p> <p>Suggested that with all the newly completed projects perhaps Council should hold some official openings.</p>	<p>The Rock Observatory Opening was officially opened on 18 February 2022. Complete.</p>
Ordinary Council Meeting held 15 February 2021 – Councillor Questions & Statements			
Questions & Statements	DEES	<p>Cr Driscoll – Natural Gas</p> <p>Referred to the natural gas pipeline which runs just outside The Rock township. Mentioned previous investigations which found that connection of the town was unfeasible. Asked if investigations could take place to see if the recent growth of the town might make that connection viable, and that Council pursue any opportunities that may assist in making it a feasible project.</p>	<p>Contact has been made with APA (pipeline owner) and Gemena (responsible for connection). The current network is 4km out of The Rock, crossing The Rock Mangoplah Road. Both APA and Gemena indicated that they have no current plans to extend the line. However, further enquiries are being made with Gemena.</p> <p>The issue has also been identified for inclusion in an MoU with a tenderer for the Inland Rail project (refer separate report to Council).</p>
Ordinary Council Meeting held 20 July 2020 – Councillor Questions & Statements			
Questions & Statements	DCCS	<p>Cr Driscoll – Childcare in the Shire</p> <p>Requested that Council investigate the childcare situation in the Shire and ascertain if there is a need that could be supported by any of The RockOOSH surplus.</p>	<p>Council will contact both schools in Lockhart as a starting point for feedback on demand for before & after school care.</p> <p>Superseded in Status Report by item 23/22 February 2022. Complete.</p>
Ordinary Council Meeting held 3 February 2020 – Councillor Questions & Statements			
Questions & Statements	DCCS	<p>Cr Marston – CCTV</p> <p>With regard to the enquiry made by Cr Rockliff regarding the possible installation of CCTV at Lockhart and The Rock Swimming Pool Complexes, Cr Marston requested that Council also include Recreation Grounds in the Shire in this consideration.</p>	<p>Quotes received, minimum of \$6,000 per site. Not included in draft Budget for 2020/21.</p> <p>Consultation to be undertaken with S355 management committees.</p> <p>Feedback received indicates s355 committees are receptive if funding is available.</p> <p>Referred to LRCI Phase 3 Workshop for consideration.</p> <p>No funding allocated.</p>

Lockhart Shire Council
Ordinary Meeting – 21 March 2022

Minute No:	Officer to Action	Council Resolution	Action Taken
Ordinary Council Meeting held 20 November 2017 – Councillor Questions & Statements			
Questions & Statements	GM	<p>Cr Marston – Potential Purchase of Land for Development</p> <p>Following completion of Carson Rd Development, The Rock, enquired if Council could look into the purchase of more land for development (using borrowings) Shire-wide, but maybe concentrating on The Rock and lifestyle blocks in Yerong Creek, requesting this be put on the agenda for further discussion.</p>	<p>Discussions have been held with Council's agent and the availability of suitable developable land coming on to the market is being monitored.</p> <p>Land development at The Rock has also been submitted to the Riverina JO for inclusion in the Statement of Regional Priorities being developed by the JO.</p> <p>Council has resolved to support a rezoning proposal that will facilitate a private residential development at The Rock.</p> <p>Rezoning Proposal PP01/22 has been supported by Council and submitted to DPIE in accordance with minute no. 166/21.</p> <p>Proposal rejected by Dept Planning Industry and Environment. Report to be brought to March Council meeting.</p>

March 2022 – Correspondence Sent to Councillors

Date sent to Councillors	From	Subject
22/02/2022	General Manager	Executive Certificate in Local Government Training Course details.
7/03/2022	Exec. Assistant	LG NSW Weekly news dated 24 Feb and 4 Mar 2022.
7/03/2022	Exec. Assistant	ALGA Weekly news dated 4 Mar 2022.
7/03/2022	Exec. Assistant	OLG NSW fortnightly news dated 4 Mar 2022.
11/03/2022	Mayor	Mayoral Update
14/03/2022	Exec. Assistant	ALGA Weekly News dated 11 Mar 2022.
15/03/2022	Exec. Assistant	LG NSW Weekly news dated 14 Mar 2022.

Recommendation: That the Status Report and Correspondence Précis be received.

50/22 RESOLVED on the motion of Crs Walker and Mathews that the Status Report and Correspondence Précis be received.
--

STAFF REPORTS

STRATEGIC DIRECTION A: A Connected and Resilient Community

1. AVONDALE PLACE COMMUNITY CARE – REQUEST FOR FINANCIAL ASSISTANCE

(GM: 22/2796)

Executive Summary

A request for financial assistance has been received from Avondale Place Community Care and is tabled for Council's consideration.

Report

Avondale Place is a community-driven and funded project which will deliver short term respite care to residents of the Greater Hume Shire and Lockhart Shire. Avondale Place will be located in Henty close to established health facilities. Its Board is voluntary and comprises local residents. Avondale Place has partnered with Mercy Connect and is focused on supplying an accessible service to the greater community.

The facility is aimed at providing people needing care and those who care for others with quality care in a local community setting. Currently there is limited care available in larger centres like Albury and Wagga, leaving local families having to travel further to access such care.

Respite allows people who need care to be cared for in a safe, suitable environment for short periods of time to allow them to have a break from their usual environment and to allow their carers and families to have a break.

It is anticipated the service will draw largely from within the Greater Hume and Lockhart Shires, but its doors will be open to anyone who needs care or who would like care in a small-town setting.

The facility will encompass two forms of accommodation on a large site – a four-bedroom respite care centre and up to four two-bedroom independent living units. All buildings will be constructed to meet the latest guidelines for respite and disability care while meeting sustainability and energy efficiency goals.

In 2021 a survey of Greater Hume and Lockhart Shire residents was undertaken by the Board which was promoted through the Lockhart Shire Council Newsletter. Details of the survey responses, including responses from Lockhart residents, are provided in a copy of a Powerpoint presentation provided by the Board and distributed separately to all councillors.

Lockhart Shire Council has previously provided financial assistance to an organisation for a project situation outside its Local Government Area.

In May 2020 Council considered a request from Hilltop Carer Accommodation Centre, the charitable accommodation centre for patients and carers attending the Regional Cancer Centre situated adjacent to the Albury Base Hospital. The centre was established to address the need for accommodation for cancer patients and their carers when attending Albury for treatment from the wider region.

On that occasion Council resolved to contribute an amount of \$5,000 to the accommodation facility noting at the time that over a 24-month period, 893 families from northeast Victoria and southern NSW were assisted with 11,077 room nights provided including some 156 'bed nights' provided to residents of Lockhart Shire.

Integrated Planning and Reporting Reference

A2: Work with stakeholders to ensure our community is safe and well prepared to respond to adversity.

A2: Provide and advocate for services that respond to the needs of our community.

A2: Work with service providers and government to improve access to quality health, and medical life-stage facilities and services to meet the long-term needs of the community.

Legislative Policy & Planning Implications

Pursuant to Section 356 of the Local Government Act Council may, in accordance with a resolution of the Council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

Section 357 of the Act provides that a council may exercise its functions within its area or outside its area, with the exception of its regulatory functions which may only be exercised within its area.

Budget & Financial Aspects

The Council's 2021/22 Budget allocation for financial assistance granted pursuant to Section 356 of the Local Government Act, amounts to \$52,000 of which approximately \$27,000 has been spent or is committed.

Attachments

A copy of a Powerpoint presentation provided by the Board of Avondale Place has been separately distributed to Councillors.

Recommendation: For Council's consideration.

51/22	RESOLVED on the motion of Crs Day and Hunter that Council discuss the proposition.
	MOVED by Crs Sharp and Hunter that Council contribute \$10,000 in the 2021/22 financial year and \$10,000 in the 2022/23 financial year to the Avondale Place Respite Centre and that the funds be paid from Council's Section 356 contributions budget.
52/22	Moved as an AMENDMENT by Crs Marston and Rockliff that Council contribute \$10,000 in the 2021/22 financial year to the Avondale Place Respite Centre and that the funds be paid from Council's Section 356 contributions budget. On being put to the vote the AMENDMENT was carried, became the MOTION, and was again carried.

2. ANZAC DAY 2022 COMMEMORATIONS

(GM: 22/3263)

Executive Summary

Information has been received from the various RSL Sub-Branched in the Shire regarding arrangements for commemorating ANZAC Day on 25 April 2022. It has been customary for Council representatives to attend and lay a wreath at the respective commemorations.

Report

Arrangements for the commemoration of ANZAC Day will be as follows:

Lockhart

- 9.00am Service, Lockhart Cemetery
- 9.30am Breakfast – Lockhart Ex-Servicemen's Club
- 10.30am March departing from outside the Commercial Hotel to the cenotaph in Hebden Street (form up at 10.15am)
- 10.45am Commemoration & wreath laying service at Cenotaph
- 12.00pm Lunch – Lockhart Ex-Servicemen's Club

Pleasant Hills

- 9.00am Service at Pleasant Hills Hall

The Rock

- 6.00am Dawn Service at Soldier Memorial, Urana Street, followed by gunfire breakfast at The Rock Memorial Bowling Club
- 10.15am Congregate for march in front of The Rock Memorial Bowling Club
- 10.30am March to cenotaph in Urana Street
- 12.30pm Luncheon at The Rock Memorial Bowling Club.

Yerong Creek

10.50am March to Stan Galvin Park (muster outside Delta at 10.30am).

11.00am Service and wreath laying, Stan Galvin Park.

Integrated Planning and Reporting Reference

A1: Facilitate and support our community to deliver vibrant and dynamic community events.

A1: Build capacity, capability and partnerships to encourage sustainable community groups and clubs.

E2: Provide effective community engagement practices with the community.

E3: Promote strong and beneficial relationships between local government and service providers, other levels of government and the community.

Legislative Policy & Planning Implications

Nil.

Budget & Financial Aspects

Nil.

Attachments

Nil.

Recommendation: That Council determine its representatives to participate at the respective ANZAC Day ceremonies and to lay a commemorative wreath on behalf of Council.

53/22 RESOLVED on the motion of Crs Sharp and Walker that Council's representation on Anzac Day will be as follows:

Lockhart – Cr Rockliff

The Rock – Cr Verdon and Cr Driscoll

Pleasant Hills – Cr Sharp

Yerong Creek – Cr Hunter and Cr Walker

3. TOURISM AND ECONOMIC DEVELOPMENT STEERING COMMITTEE (TEDSC) – COMMUNITY MEMBERS

(TEDO: 22/3278)

Executive Summary

Council has called for Expressions of Interest (EOI) for members of the community to join the Tourism and Economic Development Steering Committee. An assessment panel has met with a recommendation to Council for its consideration.

Report

In October 2021 Council endorsed the new Terms of Reference for the Tourism and Economic Development Steering Committee (TEDSC), which included inviting expressions of interest (EOI) from community members to join the Committee.

On 1 February 2022, the EOI process opened to the public for a period of 16 days and was promoted through Council's website, Facebook page, Newsletter and emailed to previous committee members and members of the public that had enquired for more information.

Members of the public were asked to nominate under the following expertise or current skill set (Business, Marketing, History, Arts and Culture, Nature, Events and Festivals and Eat and Drink) and to provide in no more than 100 words an outline of their experiences and reasons why they would like to be on the Committee.

Expressions of Interest closed on 16 February 2022 with 13 applications received.

In accordance with the Terms of Reference adopted by Council, an assessment panel made up of the Mayor, General Manager and the Tourism and Economic Development Officer (TEDO) met on 8 March 2022 to consider the EOIs and to make a recommendation to Council.

The main aims of the panel were to have a fair geographic representation across the Shire, a broad range of skill sets nominated by the individuals and the quality of EOI submitted.

The panel unanimously recommends to Council the following individuals to be appointed members of the TEDSC. Which will bring the committee members to 15 including Councillors and TEDO.

Name	City/Town	Response
Navneet Choujar	Lockhart	Events Festivals
Jared Walker	Lockhart	Business
Sharon Lambert	Lockhart	Business
Mandy Strong	Lockhart	Events Festivals
Heather Trevaskis	Lockhart	History, Arts and Culture
Brent Alexander	Milbrulong	Business
Fiona Beckett	Pleasant Hills	History, Arts and Culture
Rachel Viski	The Rock	Marketing
Erica Jones	The Rock	Business
Michelle Bailey	The Rock	Business

Integrated Planning and Reporting Reference

A3: People of all ages, abilities, and backgrounds participate in community life.

B2: Our Shire is attractive and welcoming to businesses, industry, residents, and visitors.

E1: Council actively engages with its residents to support and facilitate decision making.

Legislative Policy & Planning Implications

The TEDSC is a committee of Council established pursuant to section 355 of the Local Government Act for the purposes of providing advice and making recommendations to Council in relation to tourism and economic development matters.

Budget & Financial Aspects

Nil.

Attachments

Nil.

Recommendation: That the community members listed in the report be appointed to the Tourism and Economic Development Steering Committee.

54/22 RESOLVED on the motion of Crs Mathews and Sharp that the community members listed in the report be appointed to the Tourism and Economic Development Steering Committee.

4. LOCKHART RSL SUB-BRANCH – REQUEST FOR FINANCIAL ASSISTANCE

(GM: 22/3547)

Executive Summary

At the Council meeting held on 21 February 2022 it was resolved that further investigation be undertaken regarding the purchase of public address systems for the Lockhart, The Rock and Yerong Creek communities.

Report

At the last Council meeting consideration was given to a request from the Lockhart RSL Sub-branch for financial assistance towards an all-weather speaker system and underground lighting at each corner of the Lockhart Cenotaph. At that Council meeting Council resolved that Council:

- a) Council provide funding of \$3,670 ex GST to the Lockhart RSL Sub-branch to install and maintain underground lighting at each corner of the cenotaph and
- b) Further investigation be undertaken regarding the purchase of public address systems for the Lockhart, The Rock and Yerong Creek communities.

In response to the discussion that took place at the last Council meeting enquiries have been made as to the practice adopted by local communities in relation to Anzac Day and Remembrance Day.

As a result of the enquiries it is noted that Lockhart hire a public address (PA) system for the two occasions each year. The hire cost is approximately \$145.00. Yerong Creek utilise a PA system from Yerong Creek Bowling Club. The Rock utilise a PA system provided by a local resident but is collaborating with other local organisations with a view to purchasing a PA system for use by local community groups.

Pleasant Hills conducts its Anzac Day and Remembrance Day commemorations inside the Public Hall and as such has no requirement for a public address system.

Council has a PA system and whilst it wasn't adequate for the size and spread of the gathering on Australia Day, it proved suitable for the official opening of The Rock Regional Observatory held recently. Based on the feedback received following Australia Day it is proposed to purchase a better quality system to be retained in Council's ownership.

Integrated Planning and Reporting Reference

A1: Build capacity, capability and partnerships to encourage sustainable community groups and clubs.

A1: Provide support and advice to community groups, clubs and volunteers.

Legislative Policy & Planning Implications

Pursuant to Section 356 of the Local Government Act Council may, in accordance with a resolution of the Council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

Budget & Financial Aspects

Council has allocated an amount of \$52,000 in the 2021/22 budget to accommodate requests for financial assistance.

Attachments

Nil.

Recommendation: That the information be noted and that no further action be taken in relation to the request for financial assistance.

55/22 RESOLVED on the motion of Crs Day and Walker that the information be noted and that no further action be taken in relation to the request for financial assistance.
--

STRATEGIC DIRECTION B: A Dynamic and Prosperous Economy

5. DEVELOPMENT OF LOCKHART INDUSTRIAL ESTATE

(GM: 22/3277)

Executive Summary

Contracts have been exchanged for the sale of four lots in Stage 2 of the Lockhart Industrial Estate in a single transaction in accordance with a Council resolution passed on 15 November 2021. In order to ensure a continued supply of serviced industrial lots it is recommended that consideration be given to preparing plans for a third stage of the industrial estate.

Report

Stage 1 of the Lockhart Industrial Estate was established in 2010 with the creation of nine lots. A second stage comprising nine lots was developed in 2015.

In accordance with a resolution passed at the Council meeting held on 15 November 2021, contracts have been exchanged for the sale of four lots in a single transaction in Stage 2 of the Estate. Settlement is scheduled to take place on or before 6 June 2022.

A development application has already been approved for three of the four lots and relates to a mobile concrete batching plant and concrete recycling plant. A separate development application for another business is expected to be lodged for the fourth lot in the sale.

Whilst selling four lots to a single purchaser is uncommon, and up to six lots remain available for sale at the Estate, Council may wish to consider preparing plans to support a subdivision application to develop a Stage 3 for the industrial estate to ensure a continuous supply of serviced industrial lots.

Council would not necessarily need to invest the funds to construct the subdivision, however having a subdivision approval in place will enable the development of Stage 3 to be “shovel ready” for when the need arises.

A residue parcel comprising approximately 8 hectares is situated at the end of Harry Davies Drive and available for further subdivision.

Integrated Planning and Reporting Reference

B1: Our Shire is attractive and welcoming to businesses, industry, residents, and visitors.

B1: Support the growth of the business and industry sector.

Legislative Policy & Planning Implications

Any subdivision application will be assessed and determined in accordance with the Environmental Planning and Assessment Act.

Budget & Financial Aspects

It is proposed to include an allocation for preparing “shovel ready” projects in the draft 2022/23 budget from which the costs associated with preparing a development application could be met.

Attachments

Nil.

Recommendation: That Council prepare a subdivision application for the development of Stage 3 of the Lockhart Industrial Estate.

56/22 RESOLVED on the motion of Crs Rockliff and Marston that Council prepares a subdivision application for the development of Stage 3 of the Lockhart Industrial Estate.

6. PLANNING PROPOSAL PP01/22 – BRAITHWAITES LANE, THE ROCK

(MP&B: 22/3304)

Executive Summary

Following the resolution of Council at its' Ordinary Monthly Meeting of 20 September 2021, planning proposal PP01/22 was submitted to the Department of Planning, Industry and Environment (DPIE) in October 2021. Council received advice from the DPIE in December 2021 (attached) advising Council that the planning proposal has been rejected as it requires further strategic and site-specific justification.

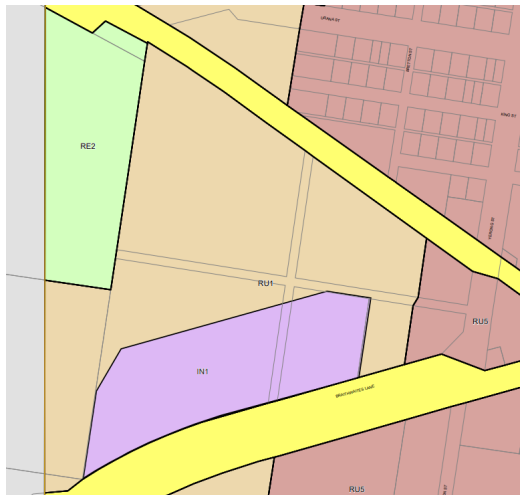
Background Information

Council received a request in October 2020 from Habitat Planning for Council's in-principle support to rezone two parcels of land at The Rock.

The subject land comprises Lot 1 and Lot 4 in DP 194750, which has a total area of approximately 9.16 hectares.



The subject land is currently zoned part RU1 Primary Production (Lot 1 DP 194750) and part IN1 General Industrial (Lot 4 DP 194750). The land zoned IN1 General Industrial was rezoned from RU1 Primary Production under an amendment to the Lockhart Local Environmental Plan in December 2014.



Habitat Planning sought Council's support to rezone the land to RU5 Village with a minimum lot size of 2,000m². They also submitted a concept subdivision plan to illustrate the potential lot layout, which has been updated in the planning proposal.

<p>Original concept subdivision plan</p>	<p>Updated concept subdivision plan</p>

An assessment of the request from Habitat Planning was presented for Council's consideration at the Council meeting held on 21st December 2020.

At the meeting Council resolved:

257/20 RESOLVED on the motion of Crs Driscoll and Verdon that:

1. Council notes the information contained in the Report; and
2. Council advises Habitat Planning that Council gives its in-principle support to the rezoning of the land. The vote was unanimous.

Consequently, Council received a planning proposal (PP01/22) from Habitat Planning, on behalf of TJ & AV Group Pty Ltd, seeking to amend the Lockhart Local Environmental Plan 2012 to enable the rezoning of the subject site.

The planning proposal was presented for Council's consideration at the Ordinary Monthly Meeting of 20 September 2021, in order that it be endorsed for submission to the DPIE for Gateway determination.

The planning proposal process requires Council, as the planning proposal authority (PPA) to submit the planning proposal to the DPIE for assessment and a Gateway Determination. The Gateway Determination will indicate whether the planning proposal can proceed (with or without variation) and subject to other matters including further studies being undertaken, public consultation, public hearings, agency consultation and time frames. A planning proposal does not usually proceed without conditions of this nature.

At the meeting of 20 September 2021 Council resolved:

166/21 RESOLVED on the motion of Crs Driscoll and Marston that the planning proposal (PP01/22) be submitted to the NSW Department of Planning, Industry and Environment for Gateway Determination.

The planning proposal was submitted to the DPIE in October 2021 and Council received advice from the DPIE in December 2021 (see attachment). The DPIE has advised Council that the planning proposal has been rejected as it requires further strategic and site-specific justification.

The DPIE considered that the planning proposal does not:

- *demonstrate strategic merit – in particular, consistency with the Lockhart Shire Rural Settlement and Industrial Rezoning Strategy 2013 and Lockhart Local Strategic Planning Statement 2020.*
- *adequately address land use conflict concerns between the proposed residential development next to industrial zoned land, the Olympic Highway, and the Inland Rail route, as identified in the report to Council in December 2020.*
- *justify the loss of 3ha of industrial land for the proposed additional residential use given there is an existing supply of similar residential land available at The Rock.*
- *include a preliminary site investigation contamination report as required by section 9.1 Direction, 2.6 Remediation of Contaminated Lands.*

The DPIE noted that the Lockhart Local Strategic Planning Statement (LSPS 2020) identified the need to complete a Local Housing Strategy for Lockhart and The Rock. They indicated that this approach is encouraged to assess local housing needs at a strategic level, rather than in response to site specific requests. It is expected that a Local Housing Strategy will be completed as part of the review of the Lockhart Local Environmental Plan 2012 (LLEP), which is to be carried out over the next 12-18 months. A separate report has been prepared for Council by the Director of Engineering & Environmental Services with regard to the LLEP review and the fee proposals that have been received from relevantly qualified and experienced consultants to carry out the work.

The DPIE also indicated that the review of the Riverina Murray Regional Plan 2036 (RMRP 2036) is currently under way and that it will provide an opportunity for strategic recognition of growth opportunities in the Lockhart local government area, including broader regional opportunities (residential, industrial and commercial), associated with the implementation of the Wagga Wagga Special Activation Precinct.

The DPIE expects to complete the work on the RMRP 2036 in the first half of 2022 and for it to provide supporting evidence to inform the additional housing and industrial land needs of The Rock. As such, Council is intending to liaise with the DPIE on the preparation of the housing strategy and land studies, in order that they simultaneously inform the RMRP 2036 and the LLEP review.

Integrated Planning and Reporting Reference

B1: Our Shire is attractive and welcoming to businesses, industry, residents and visitors.

D2: Our planning and development controls work to attract new residents and investment.

Legislative Policy and Planning Implications

To rezone the land, the Lockhart Local Environmental Plan 2012 is required to be amended, in accordance with the relevant provisions of the Environmental Planning and Assessment Act 1979.

Budget and Financial Aspects

Nil.

Attachments

- Correspondence dated 17 December 2021 from Department of Planning, Industry and Environment.

Recommendation: that the correspondence from the Department of Planning, Industry and Environment rejecting planning proposal (PP01/22) be noted.

57/22 RESOLVED on the motion of Crs Walker and Mathews that the correspondence from the Department of Planning Industry and Environment rejecting planning proposal (PP01/22) be noted.
--

STRATEGIC DIRECTION C: An Environment that is Respected and Protected

Nil.

STRATEGIC DIRECTION D: Infrastructure for the Long-Term Needs of the Community

7. ENGINEERING AND ENVIRONMENTAL SERVICES REPORT

(DEES: 22/3430)

Executive Summary

Monthly report on engineering and environmental services matters.

Background Information

a) **Works:**

Floods November 2021 and January 2022: Emergency works for the November 2021 flood event is completed with emergency works for the January 2022 flood event nearing completion. Damage Control Project Management (DCPM) was appointed to manage the flood reconstruction works. Their project management fees are to be fully reimbursed. Council's contribution to each of the flood events is \$18,113.

Wattles Road/Tinamba Lane: Minor drainage works at the Lockhart Kywong Road intersection to be completed.

Prichard Place: Extension of existing sealed section by 400 metres. The design is complete and approved by Transport for NSW. Works commenced.

Lockhart Kywong Road (MR370) North: The section starts at 1.25km North of Slocums Lane and ends short of Seberys Lane. The design is complete and approved by Transport for NSW.

Lockhart Kywong Road (MR370) North: The section starts at 170m North of Spanish Avenue and ends 520m South of Boree Creek Road. The design is complete and approved by Transport for NSW. Works commenced.

Mittagong Yerong Creek Road: Council successfully secured funding through the Fixing Local Roads program to increase the capacity of two culverts and add additional width on Mittagong Yerong Creek Road. Construction of this project is scheduled to commence in August 2022.

Grading and minor gravelling of unsealed roads: Grading program has been temporarily interrupted while crews are completing emergency works resulting from recent floods.

An updated 12-month programme will be presented at the meeting.

b) **Major Projects:**

Flood Mitigation Construction: Excel Gray Bruni has been appointed to undertake the flood mitigation works at The Rock, being the drainage works along Nicholas, Yerong and Urana Streets. Letters were posted to properties directly impacted. Construction activities were significantly impacted by a wetter than normal construction season as well as three flood events. However, the works are progressing, and the contractor still aims to complete the works prior to the end of the 2021/22 financial year.

c) **Road Safety:**

A part-time Road Safety Officer (RSO) position is being advertised.

d) **Lockhart Local Emergency Management Committee (LEMC):**

The last meeting of the Lockhart LEMC was held on Friday 11 February 2022. The next LEMC meeting is scheduled for Friday 17 June 2021.

e) **Fleet:**

Council officers are currently seeking quotes for fleet replacements in accordance the 2021-22 program.

f) **Biosecurity and Environment:**

Property Inspections

Inspections were carried out on residential properties, which were selected due a change in ownership, or to assess the effectiveness of applied control methods.

The weeds most found were Green cestrum (*Cestrum parqui*), Opuntoid cacti (*Austrocylindropuntia* sp.), and Scotch broom (*Cytisus scoparius* subsp. *scoparius*).

No. 1 st Inspections	No. Re-inspections required	No. 2 nd Inspections	No. Biosecurity Undertakings Accepted	No. Biosecurity Directions Issued	No. 3 rd Inspections	No. 4 th Inspections
4	0	0	0	0	0	0

Control Program

Priority has been given to the control of Feathertop Rhodes grass (*Chloris virgata*), Bathurst burrs (*Xanthium spinosum*), St. Barnaby's thistle (*Centaurea solstitialis*), Purple-flowering Devil's claw (*Proboscidea louisianica*), Yellow-flowering Devil's claw (*Ibicella lutea*) and Silverleaf nightshade (*Solanum elaeagnifolium*) on roadside reserves and council managed land.

Swan Plant

During February, Council received notifications from concerned landholders regarding the infestation of Swan plant (*Gomphocarpus* sp.) situated on the Australian Rail Track Corporation (ARTC) railway corridor, located towards Lockhart Shire Council's southeastern boundary, towards Henty. Swan plant seedlings are germinating on properties adjacent to the railway corridor, as well on roadsides.

Swan plant is not classified as a priority weed within NSW or Lockhart Shire Council. It is a noxious weed of Western Australia. Swan plant is available for purchase as a garden plant in every state within Australia, except for Western Australia.

Swan plant is classified as an environmental weed within Lockhart Shire Council, and as such, its management is encouraged but cannot be enforced by the *Biosecurity Act 2015*. Owners of neighboring properties have been advised to control any plants found on their property, and the control of any swan plants on council roadsides has been endorsed. Correspondence has

occurred with ARTC staff, who are responsible for vegetation management on this railway corridor, to address this infestation.

g) **Parks and Gardens:**

Avenue of Honour, The Rock - Kurrajong

The Avenue of Kurrajongs (*Brachychiton Populneum*) is a well-known and historically significant feature of The Rock. The Kurrajongs were planted between 1956 and 1960 to replace the Silky Oaks (*Grevillea Robusta*) that were originally planted after WWI as a memorial to the 90 fallen soldiers from The Rock area.

In May 2016 Council resolved to keep The Avenue of Honour as a single specimen site, including adopting the Continuous Cover Arboriculture principle to draw the replacement process out over the longest period possible to establish a range of age classes in the Avenue and therefore ensuring the integrity of the streetscape into the future.

Locally sourced, advanced Kurrajong specimens have since been planted where specimens were removed. Another couple of Kurrajong trees were recently removed and the sites are now ready for replanting.

Council has scheduled further works to begin in April, including removal of dead trees, pruning of trees suffering from severe dieback to encourage new growth and prolong their lifespan and removal of dead limbs.

The Rock Progress Association is currently seeking advice from Council and will consult with the local community regarding the Avenue and any change of species in the future.

Parks and Gardens

Routine garden maintenance is being conducted including regular weeding, spraying, pruning, deadheading, and mulching. Irrigation systems are being maintained and times adjusted for weather events.

Weed Control

Weed control by mechanical and chemical methods are undertaken regularly in urban areas. Pesticides commonly used are Glyphosate and Dicamba. Signage will be placed at property entrance when spraying is in progress.

Freehand herbicide is being trialled in several lawn situations to test its ability to suppress the germination of khaki weed and Caltrop (bindi/cathead) seed. The active ingredient dimethenamid-P combined with pendimethalin in Freehand is for use in ornamental landscape situations for pre-emergent weed control of annual grasses, susceptible sedge species and many small-seeded broadleaf weeds. It controls over 60 common weeds. If trial is successful application will be extended to other known problem areas.

Mowing and Slashing

The summer mowing season has been well above average due to frequent rain events accelerating growth rates, most areas have received repeated maintenance. Access to some urban road reserves has been hindered by wet drainage areas. Mowing of most irrigated lawns is being conducted fortnightly but frequency has had to be increased on occasion due to wet, humid conditions accelerating growth rates.

Trees

The tree maintenance program has commenced early this year and will continue throughout autumn and winter. Council's priority is high risk, dead, dying, or damaged trees. Once the bulk of these are completed the usual under pruning program will commence.

Watering of any trees planted in the last two years was undertaken as required.

The Lockhart Shire's Street Tree Policy 2.44 states; 'Council is responsible for the planting and maintenance of street trees, including the selection of species, regular health, and safety checks, pruning, and removal and replanting requirements. Issues presented to residents regarding street trees, including species selection, maintenance and/or removal should be made in writing and addressed to the General Manager. Such issues will be resolved based on financial and time restraints.

h) **Development Applications:** The following development applications were approved, with conditions, from 3 February 2022 to 28 February 2022.

DA No	Development	Applicant	Site of Development
DA37/22	New dwelling	Habitat Planning	3127 Bidgeemia Road, Urangeline
DA44/22	Dwelling, shed, swimming pool	J van Strijp	127 The Rock Collingullie Road, The Rock
DA45/22	Farm shed	A Crick	220 Gilmours Lane, Boree Creek
DA47/22	Dwelling	T Carter	21 Reid Street, Lockhart
DA48/22	Alfresco area	L Gaffney	38 Green Street, Lockhart
DA53/22	Dwelling	R McLean	576 Webbs Lane, Cullivel
DA50/19 Mod	Modification Notice of Determination for a service station	H Shaker, Terra Firma	4760 Olympic Highway, The Rock

It was requested at the Ordinary Council Meeting held on 21 June 2021 that Councillors be updated on the progress of the service station at The Rock on a regular basis. The application for a modification has been determined and a modified approval has been granted (refer DA50/19 above).

Legislative Policy and Planning Implications

Applications are processed under the provisions of the *Environmental Planning & Assessment Act 1979*. Weed inspections and associated activities are carried out in accordance the *Biosecurity Act 2015* and associated regulations.

Integrated Planning and Reporting Reference

- C2: Flora and Fauna are protected across the Shire.
- D1: Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future.
- D2: Our Planning and development controls work to attract new residents and investment.

Budget and Financial Aspects

Will be conducted within Council's allocated budget.

Attachment

- Works Programme (to be handed out separately at the meeting).

Recommendation: That Council notes the information provided in the Engineering and Environmental Services report.

58/22 RESOLVED on the motion of Crs Sharp and Rockliff that Council notes the information provided in the Engineering and Environmental Services report.

8. REVIEW OF ROAD CLASSIFICATION

(DEES: 22/3312)

Executive Summary

It is proposed to undertake a review of the Lockhart Shire Council road classification and to identify changes to the network to ensure that the network is meeting the needs of the community and industry, within the available levels of funding.

Background Information

Council received several requests to reclassify roads with a view to either upgrade the road from a gravel road to a sealed road or to a higher classification of gravel road receiving a higher service level. Justification for reclassification of roads is difficult as Council's Policy 2.17 Local Roads Classification &

Maintenance offers a local road classification based on asset typology e.g., whether a road is sealed or unsealed, rather than its function.

It is proposed to undertake a review of the Lockhart Shire Council road classification and to identify changes to the network to ensure that the network is meeting the needs of the community and industry, within the available levels of funding.

Transport for NSW (TfNSW) and Councils in NSW identify roads via a three-tier hierarchy of State, Regional and Local Roads:

- State Roads are those roads with the greatest arterial significance to the State's commerce and industry. The Government funds and, through the TfNSW, manages State Roads and is accountable for the outcomes on these roads.
- Councils are accountable for Regional and Local Roads. The Government, through TfNSW, contributes substantial funding assistance towards councils' management of Regional Roads because of their sub arterial function as council managed roads of regional significance to industry and the community.
- Local roads provide for local access and circulation and are the responsibility of councils with only limited funding assistance from the State Government.

The identification of State and Regional Roads is based on road function. Functional classification is the process by which roads are grouped into classes or systems according to their function or the character of the service they are intended to provide.

Individual roads do not serve travel independently in any major way. Rather most travel involves movement through a network of roads. It becomes necessary then to encourage this travel to move within the network in a logical and efficient manner. Functional classification helps this process by defining the part that any road should play in serving the flow of trips through the network.

A review of Local Roads classifications indicates the following classes of local roads:

Link Road:

- A Link Road provides primarily for collecting and distributing traffic from local areas to the wider Arterial Road Network.
- It provides connectivity to significant town and rural industries, including farm produce, quarries, forestry, and tourist activities.
- Link Roads cater generally for higher traffic volumes (>150ADT), heavy vehicles and higher travel speeds.

Collector Road:

- A Collector Road provides primarily a feeder service to Link Roads.
- It provides access to local properties in both rural and town areas and access to moderate local rural industries, including farm produce, quarry, forestry, and tourist activities.
- Collector Roads generally cater for moderate traffic volumes (50 - 150 ADT), and travel speeds.

Access Road:

- An Access Road provides primarily direct access to properties and industries in urban and rural areas.
- It provides access to limited local rural industries, including farm produce, quarry, forestry, and tourist activities.
- Access Roads cater generally for lower traffic volumes (20 - 100 ADT), and travel speeds.

Limited Access Road/Track:

- A Limited Access Road/Track provides primarily access to undeveloped properties in rural areas.
- It is not required to provide daily access to residences or industries and may be used for fire protection purposes and management access.
- Limited Access Road/Tracks cater for very low speeds, low traffic volumes (<5 ADT), and may be seasonally closed.

It is proposed to establish a Road Classification Working Group consisting of key Council employees and a Councillor from each ward to oversee the review of the road classifications. The proposed process may involve the following:

- Review of Local Roads classifications
- Confirmation of a Local Roads classification for Lockhart Shire Council
- Collection of data
- Assignment of road classification to Local Roads
- Review of construction and maintenance requirements
- Assessment of budget impacts
- Finalise Local Roads classifications
- Present to Council for approval

Legislative Policy and Planning Implications

Nil.

Integrated Planning and Reporting Reference

D1: Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future.

Budget and Financial Aspects

Will be conducted within Council's allocated budget.

Attachment

Nil.

Recommendation: That Council:

- a) establishes a Road Classification Working Group to oversee a review of road classifications in the Shire; and
- b) nominates the following Councillors to participate in the Working Group
 - A Ward Cr.....
 - B Ward Cr.....
 - C Ward Cr

59/22 RESOLVED on the motion of Crs Rockliff and Walker that Council:

1. establishes a Road Classification Working Group to oversee a review of road classifications in the Shire; and
2. nominates the following Councillors to participate in the Working Group
 - A Ward Cr Rockliff
 - B Ward Cr Sharp
 - C Ward Cr Verdon

9. LOCAL ENVIRONMENTAL PLAN REVIEW

(DEES: 22/3313)

Executive Summary

The *Environmental Planning and Assessment Act 1979* (EP&A Act), requires all councils to periodically review their local environmental plans (LEPs) and determine if those LEPs should be amended following such a review.

Background Information

Section 3.21 of the EP&A Act states that councils should periodically review their local environmental plans and development control plans to ensure that the objects of the Act are being met, that they are aligned with the strategic planning priorities identified for the Shire and that any gaps or issues are addressed.

Reforms to the NSW planning legislation in 2018 also introduced a requirement for all councils to prepare a Local Strategic Planning Statement (LSPS) to provide the basis for strategic planning in a council's local government area (LGA). The LSPS sets out the vision for the Shire and has regard to economic, social, and environmental matters and how the desired outcomes of any regional and district level strategic plan applying to the LGA will be addressed.

A primary purpose of the LSPS was to inform any changes to a council's LEP and/or other planning policies, with a stated purpose of the LSPS being to help shape the LEP and Development Control Plans for the Shire.

Council endorsed the LSPS in May 2020 and contained a range of objectives and outcomes that were intended to form part of a future LEP review for the LGA. It is considered appropriate that an LEP review now be commenced to implement the recommendations of the LSPS and other strategic actions for the Shire.

The objectives of the LEP review are to:

- Understand the drivers, needs and community expectations for future development in the Council area
- Ensure that future development is sustainable, appropriately planned, serviced, and facilitated
- Ensure that the community and other stakeholders have input into defining the strategic vision and direction for the growth and development of the area
- Ensure that key strategic planning instruments reflect best practice and are adequate to guide future sustainable development and meet the expectations of stakeholders
- To optimise opportunities for development including identifying key strategic sites and preparing appropriate guidelines to facilitate sustainable development to add value and promote investment in the community.

Key components of the LEP review include:

- The Local Profile and Issues Paper should audit and briefly summarises all relevant background technical reports and reference documents. It should provide an overview of the matters that are relevant to the preparation of a new LEP in the context of the LGA based on analysis of social and community, land use, economy, transport, servicing and natural hazards and the like. The Local Profile and Issues Paper should also identify key findings and gap analysis of the current planning framework. Regarding the information within the LSPS, it should consider consistency with the priorities and actions and any gaps that require any additional research and investigation through the studies in the subsequent phases of the project.
- The project will involve the preparation of a residential land study for Lockhart and The Rock, as well as consideration of other village areas within the LGA. The residential land study will consider current and projected residential growth and will consider both rural residential and residential land uses across the LGA. The Study is to explore impacts and opportunities for subdividing land and the minimum lot sizes for dwellings, the density of dwellings in the residential areas, environmental matters and the community needs and values. The study should also consider current and future infrastructure needs for the communities, including future servicing considerations. Diversity of housing and needs for older residents is also to be considered as part of the study.
- To build upon the information and recommendations of the LSPS it is necessary to prepare a Strategic Land Use Summary Report as a succinct and integrated planning framework for the LGA to reflect the current and expected population changes and optimise development opportunities within the area in accordance with the principles of ecologically sustainable development.
- Prepare a review of the LEP and associated Planning Proposal for a comprehensive Lockhart Local Environment Plan review. The Planning Proposal will be prepared in accordance with 'A guide to preparing planning proposals' and 'A guide to preparing local environmental plans'

(Department of Planning & Environment 2018). The review is to follow the recommendations and strategic objectives of the relevant strategies and LSPS, ensure consistent use of the Standard Instrument LEP (by undertaking necessary updates) and making any necessary adjustments determined through the review process.

- Consultation and engagement with key stakeholders, including the community and key agencies, is essential for the successful completion of this project. The project is to be supported by a detailed consultation plan showing proposed consultation with the community, landholders, service providers, agencies, other relevant key stakeholders, and relevant Council staff. The consultation plan is to be agreed with Council at inception

Council sought quotes from suitably qualified consultants for the review of the Lockhart LEP in early January 2022. Submissions closed 4.00pm on Friday 28 January 2022. Council received three quotes. The quotes were assessed by Council's Director Engineering and Environmental Services, Manager Planning and Building Services and Administration Assistant – Planning. Further information was sought from the two preferred consultants. Habitat Planning's response to the request for quotes is deemed the most responsive to the brief and best value for money.

Legislative Policy and Planning Implications

The *Environmental Planning and Assessment Act 1979* requires all councils to periodically review their local environmental plans.

Integrated Planning and Reporting Reference

D2: Our Planning and development controls work to attract new residents and investment.

Budget and Financial Aspects

Council's allocated budget in 2021-22 for the review of the LEP is \$20,000. Habitat Planning's quote to undertake the LEP review is \$82,500 (excluding GST). It is anticipated that the LEP review will be completed over a period of 18 months, hence it is proposed to allocate \$42,000 in the 2022/23 budget and \$20,000 in the 2023/24 budget.

Attachments

Nil.

Recommendation: That Council:

1. Notes the information provided in the report regarding the review of the Lockhart Local Environmental Plan; and
2. allocates \$62,000 (excluding GST) in its 2022/23 (\$42,000) and 2023/24 (\$20,000) budgets to complete the review of the Lockhart Local Environmental Plan.

60/22 RESOLVED on the motion of Crs Mathews and Walker that Council:

1. Notes the information provided in the report regarding the review of the Lockhart Local Environmental Plan; and
2. allocates \$62,000 (excluding GST) in its 2022/23 (\$42,000) and 2023/24 (\$20,000) budgets to complete the review of the Lockhart Local Environmental Plan.

STRATEGIC DIRECTION E: Strong Leadership and Governance

10. INVESTMENT AND BANK BALANCES REPORT – 28 FEBRUARY 2022

(DCCS: 22/2969)

Executive Summary

The purpose of this report is to inform Council of the funds that have been invested and bank account balances.

Report


It is required under Clause 212 of the Local Government (General) Regulation 2005 and Section 625 of the Local Government Act 1993 to provide the Council with a written report each month detailing all money that Council has invested.

Cash at Bank

Opening Combined Cashbook Balance			2,308,007.06
Add: Total Receipts			
	Rates	536,380.99	
	Debtors	33,480.56	
	Miscellaneous	42,899.89	
	Interest	1,406.60	
	Return of Investment	500,760.00	
	3rd Quarter FAG Grant	498,695.00	
	Drought Communities Final Payment Grant	100,000.00	
	Other Grants	15,313.01	
	DEFT/Rates Transfer	1,100,000.00	
			2,812,808.41
Less: Total Payments			3,510,427.63
	New Investments	0	
Closing Combined Cashbook Balance			<u>1,610,387.84</u>
Closing Bank Statement Balance	Bendigo Bank	1,184,083.90	
	Macquarie Bank	265,079.44	
	Bendigo Bank-Prichard Trust	31,661.16	
			1,480,824.50
Add: Outstanding Deposits			134,367.84
			1,615,192.34
Less: Outstanding Cheques			4,804.50
Closing Combined Cashbook Balance			<u>1,610,387.84</u>
	Interest Rate per	Amount	
Investments:	Annum	Invested	% of Total
Bendigo	at call	100,000.00	1.74
Bendigo	0.15	400,000.00	6.96
Commonwealth	0.29	500,000.00	8.70
Commonwealth	0.29	500,000.00	8.70
Commonwealth	0.33	500,000.00	8.70
Commonwealth	0.29	250,000.00	4.35
MACQUARIE BANK	0.45	500,000.00	8.70
MACQUARIE BANK	0.45	500,000.00	8.70
NAB	0.40	500,000.00	8.70
NAB	0.48	500,000.00	8.70
NAB	0.42	500,000.00	8.70
T Corp	at call	1,000,000.00	17.39
		5,750,000.00	100.00
			AMOUNT
General (PTD)	1490-3000-0000		-812,984.02
Combined Sewerage	8490-3000-0000		2,391,710.70
Trust Fund	9991-3000-0000		31,661.16
		1,610,387.84	1,610,387.84
	TOTAL FUNDS HELD ARE:	<u>7,360,387.84</u>	

Integrated Planning and Reporting Reference

- E1: Council is strong, sustainable and able to stand alone.
- E1: Plan for the long-term sustainability of the Shire.
- E1: Meet all governance and regulatory requirements in the conduct of Council operations.


CHAIRPERSON

Legislative Policy and Planning Implications

- Local Government Act 1993 Section 625 Investments.
- Local Government (General) Regulation Clause 212.

Budget and Financial Aspects

Council's 2021/22 Operational Budget has forecast a total of \$33,750 income from interest on investments for General Fund & Sewer Fund combined. For the period of July 2021 to February 2022, the average end of month balance of funds invested has been \$5.95 million and the average return on invested funds has been 0.27%. On these year to date figures, Council's budgeted income on investments will be under budget for the General Fund and Sewer Fund.

The interest on investments has been adjusted for the first Quarterly Budget Reviews to reflect reduction in income from this source.

Responsible Accounting Officer Statement

I, Craig Fletcher, hereby certify that all investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of Local Government (General) Regulation and Council's Investment Policy. The Internal and External Reserve amounts and Unrestricted Funds are estimate valued only, they are subject to change and review in part with the audit of Council's Financial Statements and each Quarterly Budget Review.

Recommendation:

- a) That the February 2022 Investment and Bank Balances Report be received and noted.
- b) That the Responsible Accounting Officer Statement be noted, and the report be adopted.

61/22 RESOLVED on the motion of Crs Hunter and Rockliff:

1. That the February 2022 Investment and Bank Balances Report be received and noted.
2. That the Responsible Accounting Officer Statement be noted, and the report be adopted.

11. 2022/23 OPERATIONAL PLAN AND BUDGET – SPECIAL RATE VARIATION

(GM: 22/3431)

Executive Summary

The baseline rate peg for 2022/23 excluding the population factor has been set at 0.7% by the Independent Pricing and Regulatory Tribunal (IPART). In response to concerns expressed by councils at the inadequacy of rate peg, the NSW Government and IPART have agreed to a one-off Additional Special Variation (ASV) round for the 2022-23 financial year only.

Report

In late 2021, IPART announced that the baseline rate peg for the 2022-23 financial year was set at an increase of 0.7%. The announcement was met with dismay from councils across NSW and the local government industry more broadly including Local Government NSW.

The Local Government Cost Index (LGCI) underpins the determination of the rate peg in NSW. The intent of the LGCI is to measure the extent by which increases in a fixed basket of goods have increased over a period of 12 months as the basis for determining how much rates should increase to accommodate those costs.

In Lockhart Shire Council's case the 0.7% rate peg will not be sufficient to offset the increase in employee costs alone, due to the wage increase (2%) incorporated into the Local Government (State) Award to apply from 1 July 2022, let alone increases in the costs of goods and services and other materials.

Applications for special variations provide councils with the opportunity to seek approval to exceed the rate peg and involve a lengthy process and significant community consultation. In any event IPART's normal period for special variation applications in relation to the 2022-23 rate peg has now passed.

In response to the concerns expressed by councils the Office of Local Government (OLG) and IPART have recognised that, due to the delayed council elections and the determination of the 2022-23 rate

peg at a lower rate than councils had forecast, councils may not have had sufficient time to prepare special variation applications within the normal timeframe and that this may result in some councils not having sufficient funds to pay for required infrastructure and services.

As such the NSW Government and IPART have agreed to a one-off Additional Special Variation (ASV) round for the 2022-23 financial year only. Accordingly IPART will accept and process an additional round of 2022-23 ASV applications from councils.

This one-off ASV round will be available for the 2022-23 financial year only and involve a much more streamlined process.

This one-off ASV round is for councils that can demonstrate the need for a special variation to meet the obligations they set for 2022-23 in their 2021-22 Integrated Planning and Reporting (IP&R) documentation.

Councils seeking a permanent special variation will also need to demonstrate the financial need for the special variation to be included in their rate base on an ongoing basis.

The ASV Guidelines advised by OLG apply where council is applying

- for a temporary or permanent single year special variation for 2022-23 under section 508(2) of the Local Government Act 1993, and
- the percentage sought in the application is the lower of 2.5% or the council's assumed 2022-23 rate peg as exhibited in its 2021-22 Long Term Financial Plan (LTFP).

For ASV applications made under the Guidelines set out by OLG, councils will need to demonstrate that

- Council has demonstrable financial need such that, in the absence of a special variation, council would not have sufficient funds to meet its obligations as identified in its 2021-22 LTFP as and when they fall due in 2022-23; and
- Where councils are applying for a permanent special variation, in addition to the above criterion, the council has demonstrable financial need for the special variation to be retained in its rate base on an ongoing basis; and
- Council's 2021-22 IP&R documentation budgeted for an income increase above the percentage specified for the council for 2022-23 under section 506 of the Act; and
- Council has resolved to apply for the special variation under section 508(2) of the Act and that the resolution clearly states:
 - whether the resolution is for a temporary or permanent special variation under section 508(2) of the Act; and
 - the additional income that council will receive if the special variation is approved; and
 - why the special variation is required; and
 - that the council has considered the impact on ratepayers and the community in 2022-23 and, if permanent, in future years if the special variation is approved and considers that it is reasonable.

IPART will not require councils to demonstrate community consultation outside of the processes outlined above. To demonstrate community consultation, IPART will instead consider the consultation undertaken through the IP&R process and consider the resolution to apply for a ASV meets the requirements outlined above.

Under this ASV round of applications:

- IPART will accept applications until 29 April 2022;
- IPART will publish applications to enable community consultation for a period of at least three weeks; and
- IPART will notify councils of its decision no later than 21 June 2022.

It is recommended that Council make an ASV application for a permanent increase of 2% in 2022/23 on the basis that when exhibiting the Draft 2021/22 Operational Plan and Budget Council's forward budget estimates incorporated an increase in ordinary rate income of 2% in the 2022/23, 2023/24 and 2024/25 financial years.

The budget estimates as adopted by Council following public exhibition at the time forecast budget surpluses of \$9,186, \$10,263 and \$9,350 for 2022/23, 2023/24 and 2024/25 respectively with a 2% increase in ordinary rate income.

Therefore Council requires the additional income of \$52,000 that would be generated by an ASV application for a permanent increase of 2% otherwise Council will incur sustained deficits in future years or be forced to cut services to the community.

The forecast increases in ordinary rate income of 2% are also consistent with the annual increases forecast in Council's 10-year Long Term Financial Plan when last exhibited.

A 2% increase in ordinary rate income in 2022/23 (as publicly exhibited in 2021/22) will result in the following average increases for the respective rating categories:

Rating Category	Average Increase Per Residential Assessment
Residential	\$ 5.17 per rateable assessment
Farmland	\$ 38.91 per rateable assessment
Business	\$ 8.03 per rateable assessment

Separately, IPART has also agreed to undertake a broader review of its rate peg methodology, including the Local Government Cost Index, with outcomes from the review expected to shape rate peg determinations in future years.

Integrated Planning and Reporting Reference

- E1: Advocate and prepare for the long-term sustainability of our Shire.
- E1: Continue to enhance sound financial management policies and practices
- E1: Meet all governance and regulatory requirements in the conduct of Council operations.

Legislative Policy & Planning Implications

Prior to adopting the Operational Plan by 1 July, the Council must prepare a draft Operational Plan and give public notice of the draft indicating that submissions may be made to the Council at any time during the period (not less than 28 days) that the draft is to be on public exhibition.

Budget & Financial Aspects

Council's budget estimates, as publicly exhibited when preparing the 2021/22 Operational Plan and Budget, forecast budget surpluses of \$9,186, \$10,263 and \$9,350 for 2022/23, 2023/24 and 2024/25 respectively with a 2% increase in ordinary rate income.

Therefore, Council requires the additional income of \$52,000 that would be generated by an ASV application for a permanent increase of 2% otherwise Council will incur sustained deficits in future years or be forced to cut services to the community.

Attachments

Nil.

Recommendation: That Council apply for a special variation in general income of 2% for the 2022/23 financial year on the following basis:

- The application is for a permanent special variation pursuant to section 508(2) of the Local Government Act; and
- The additional income that council will receive if the special variation of 2% is approved is estimated to be \$52,000; and
- The special variation is required because:
 - When exhibiting the Draft 2021/22 Operational Plan and Budget Council's forward budget estimates incorporated an increase in ordinary rate income of 2% in 2022/23, 2023/24 and 2024/25.
 - The budget estimates as adopted by Council following public exhibition at the time forecast budget surpluses of \$9,186, \$10,263 and \$9,350 for 2022/23, 2023/24 and 2024/25 respectively with a 2% increase in ordinary rate income.

- Council requires the additional income of \$52,000 that would be generated by a special variation based on a permanent increase of 2% otherwise Council will incur sustained deficits in future years or be forced to cut services to the community; and
- The council has considered the impact on ratepayers and the community in 2022-23 and, in future years if the special variation is approved and considers that it is reasonable.

62/22 RESOLVED on the motion of Crs Rockliff and Walker that Council apply for a special variation in general income of 2% for the 2022/23 financial year on the following basis:

- The application is for a permanent special variation pursuant to section 508(2) of the Local Government Act; and
- The additional income that council will receive if the special variation of 2% is approved is estimated to be \$52,000; and
- The special variation is required because:
 - When exhibiting the Draft 2021/22 Operational Plan and Budget Council's forward budget estimates incorporated an increase in ordinary rate income of 2% in 2022/23, 2023/24 and 2024/25.
 - The budget estimates as adopted by Council following public exhibition at the time forecast budget surpluses of \$9,186, \$10,263 and \$9,350 for 2022/23, 2023/24 and 2024/25 respectively with a 2% increase in ordinary rate income.
 - Council requires the additional income of \$52,000 that would be generated by a special variation based on a permanent increase of 2% otherwise Council will incur sustained deficits in future years or be forced to cut services to the community; and
- The council has considered the impact on ratepayers and the community in 2022-23 and, in future years if the special variation is approved and considers that it is reasonable.

12. COUNCIL MEETING DATES

(GM: 22/3260)

Executive Summary

The scheduled date for the April 2022 Council meeting falls on a public holiday necessitating Council to fix an alternative date for that meeting.

Report

Council meetings are scheduled to be held on the third Monday of each month. The April 2022 Council meeting is scheduled to be held on Monday, 18 April 2022 which is also the Easter Monday Public Holiday. Accordingly, it is necessary for Council to determine an alternative date for that meeting.

Integrated Planning and Reporting Reference

E6: Meet all governance and regulatory requirements in the conduct of council's operations.

Legislative Policy & Planning Implications

The Local Government Act provides that councils must meet at least 10 times per year each time in a different month.

Clause 3.1 (c) of the Lockhart Shire Council Code of Meeting Practice states that:

"The scheduled date and time of an ordinary council meeting may be changed by a resolution of council. Notice will be given to the public of any change to the scheduled date of an ordinary council meeting."

Budget & Financial Aspects

Not applicable.

Attachments

Nil.

Recommendation: That the April 2022 Council meeting be held on Tuesday, 19 April 2022 in lieu of 18 April 2022 being the Easter Monday Public Holiday and that notice of the change in meeting date be given in the Council Newsletter and on Council's website.

63/22 RESOLVED on the motion of Crs Mathews and Sharp that the April 2022 Council meeting be held on Tuesday, 19 April 2022 in lieu of 18 April 2022, being the Easter Monday Public Holiday and that notice of the change in meeting date be given in the Council Newsletter and on Council's website.

13. APPOINTMENT OF DELEGATES

(GM: 22/871)

Executive Summary

Council is represented on various internal and external committees and other organisations of which it is a member. Generally Council's delegates to these committees and organisations are appointed for the term of the Council but can be reviewed by Council at any time.

Report

Council at its meeting held on 10 January 2022 appointed its delegates to the various internal and external committees and other organisations of which it is a member. However, appointments to three committees/panels remain to be made that were not included in the report to the January Council meeting. The three committees/panels are described below. A fourth committee i.e. the Lockhart Showground Management Committee, was included in the report to the January Council meeting however the appointment made at that meeting is tabled for review.

General Manager Performance Review Panel

This panel has been established in accordance with the Division of Local Government Guidelines on the Appointment and Oversight of General Managers. An extract from the Guidelines is reproduced below.

"The council's governing body is to establish a performance review panel and delegate the task of performance reviews of the general manager to this panel. The extent of the delegation should be clear.

It is recommended that the whole process of performance management be delegated to the performance review panel, including discussions about performance, any actions that should be taken and the determination of the new performance agreement. Performance review panels should comprise the mayor, the deputy mayor, another councillor nominated by council and a councillor nominated by the general manager. The council's governing body may also consider including an independent observer on the panel.

Panel members should be trained in the performance management of general managers. The role of the review panel includes:

- conducting performance reviews
- reporting the findings and recommendations of those reviews to council
- development of the performance agreement.

All councillors not on the panel can contribute to the process by providing feedback to the mayor on the general manager's performance."

The previous panel comprised three members namely Cr Schirmer (Mayor), Cr Verdon (Deputy Mayor) and Cr Driscoll.

Southern Regional Planning Panel

This Panel is established pursuant to Section 4.5 of the Environmental Planning and Assessment Act 1979 and is the Consent Authority for developments that meet the definition of Regionally Significant Development. The Panel meets only when required i.e. if and when a development application for a Regionally Significant Development is received.

Pursuant to Section 2.13 of the Environmental Planning and Assessment Act 1979, a regional planning panel is to consist of the following 5 members:

- a) 3 members appointed by the Minister (the State members),
- b) 2 nominees of an applicable council (the council nominees) who are councillors, members of council staff or other persons nominated by the council.

At least one of the council nominees of a regional planning panel is to be a person who has expertise in at least one area of planning, architecture, heritage, the environment, urban design, land economics, traffic and transport, law, engineering or tourism. Each person is to be nominated by the Council.

The previous members and alternate members of the Panel are listed below.

- Cr Rodger Schirmer (Mayor) - permanent member
- Cr Greg Verdon (Deputy Mayor) - alternate member
- Mr Johan Louw (Director Engineering and Environmental Services) - permanent member
- Mr Peter Veneris (General Manager) - alternate member

The Rock Observatory Section 355 Management Committee

The Rock Observatory Management Committee is the newest of Council's section 355 management committees and is responsible for managing the astronomical observatory being established at The Rock. Council's current delegate is Cr Driscoll.

Lockhart Showground Management Committee

At the last Council meeting Cr Fran Day was appointed as Council's delegate to the Lockhart Showground Management Committee. However, since that time Cr Day has considered her position and, in the interests of transparency, believes it is appropriate that she step down from that role in order to avoid any perception of a conflict of interest given that her husband is a member of that Committee. Accordingly, the matter is being tabled so that Council may appoint a replacement delegate to this Committee.

Integrated Planning and Reporting Reference

E2: Provide effective community engagement practices with the community.

E2: Actively seek strong involvement in state and regional planning for the region.

Legislative Policy & Planning Implications

Nil.

Budget & Financial Aspects

Nil.

Attachment

Nil

Recommendation: That Council determine its delegates to the respective committees/panels as follows:

COMMITTEE OR ORGANISATION	COUNCIL DELEGATE(S)
General Manager Performance Review Panel	
Southern Regional Planning Panel	
The Rock Observatory Section 355 Management Committee	
Lockhart Showground Section 355 Management Committee	

64/22 RESOLVED on the motion of Crs Walker and Rockliff that the following councillors be appointed as delegates to the respective committees/panels:

COMMITTEE OR ORGANISATION	COUNCIL DELEGATE(S)
General Manager Performance Review Panel	Mayor, Deputy Mayor and Cr Driscoll
Southern Regional Planning Panel	Mayor, Deputy Mayor (Alternate), Director of Engineering & Environmental Services, GM (Alternate)
The Rock Observatory Section 355 Management Committee	Cr Driscoll
Lockhart Showground Section 355 Management Committee	Cr Mathews

14. DRAFT DELIVERY PLAN 2022/23 TO 2024/25

(GM: 22/3270)

Executive Summary

The Local Government Act states that councils must have a delivery plan detailing the principal activities to be undertaken by the council to perform its functions (including implementing the strategies set out in the community strategic plan) within the resources available under the resourcing strategy.

The council must establish a new delivery plan after each ordinary election of councillors to cover the principal activities of the council for the next council term commencing on 1 July following the election.

Accordingly a Draft Delivery Plan for the next three financial years i.e. 2022/23 to 2024/25 is tabled for Council's consideration.

Report

All councils in NSW are required to implement the Integrated Planning and Reporting (IP&R) framework outlined in Chapter 13 Part 2 of the Local Government Act to guide their planning and reporting activities.

The Community Strategic Plan (CSP) is the highest level of strategic planning undertaken by a council, with a ten-year plus timeframe. All other plans must support achievement of the CSP objectives.

At its meeting held on 21 February 2022 the Council endorsed a draft revised CSP for the ten-year period 2022-2032. The draft CSP is currently on exhibition and will be presented to Council with any submissions received on 19 April 2022 for adoption.

Another key component of the IP&R framework is the Delivery Plan which contains the strategies and actions Council proposes to pursue in order to achieve the community's objectives and aspirations reflected in the CSP.

The Delivery Plan is therefore a statement of commitment to the community from the newly elected council. This is the point where the community's strategic objectives are systematically translated into actions.

A draft Delivery Plan has now been prepared and is tabled for Council's consideration and endorsement for public exhibition. Whilst the Delivery Plan is normally based on a four-year timeframe to align with a council's term of office, due to the 2020 elections being postponed the new council term will have a 2 ¾ years horizon to September 2024. Therefore the draft Delivery Plan relates to the next three financial years i.e. 2022/23 to 2024/25.

Many of the actions contained in the previous Delivery Plan have been retained in the new draft 2022-2025 Delivery Plan because they are ongoing and continuous in nature.

Removed from the new draft Delivery Plan are the goals and objectives that were achieved in the previous Council term e.g. Lockhart and The Rock swimming pool refurbishments whilst new items have been added based on recent Council decisions and priorities.

The new and additional items included in the draft Delivery Plan 2022-2025 are listed below under the relevant strategic headings.

A: A Connected & Resilient Community

- Undertake community consultation and seek grant funding opportunities for the establishment of a community/ business hub at the Rock.
- Investigate the development of a community reflection space at The Rock
- Redevelop 109 Green Street Lockhart into a community space.
- Implement a beautification plan for the Pleasant Hills Esplanade
- Continue to monitor and assess the need for before and after school care in Lockhart.
- Provide fit for purpose accommodation for the Lockhart Men's Shed

B: A Dynamic & Prosperous Economy

- Implement Avenue of Honour Masterplan at The Rock
- Seek funding opportunities for the staged implementation of the Lockhart CBD Masterplan
- Seek development consent for Stage 3 of the Lockhart Industrial Estate
- Prepare a masterplan for Galore Hill Scenic Reserve
- Prepare a masterplan for Brookong Creek (Government Dam to Lockhart VPS Properties)
- Prepare a masterplan for the former PWP (Government Dam) at The Rock
- Complete the implementation of the Lockhart Caravan Park Masterplan

C: An Environment That Is Respected And Protected

- Implement Council's adopted Energy Savings Plan including installation of solar panels at the sewerage treatment plants and swimming pool complexes

D: Infrastructure For The Long Term Needs Of The Community

- Undertake road repair works following 2021/22 wet weather and flood events.
- Review the Floodplain Risk Management Study and Plan at The Rock
- Undertake a Floodplain Risk Management Study and Plan for Yerong Creek
- Continue to advocate for the raising of the Railway Bridge at Lockhart
- Review the Lockhart Shire Council Local Environmental Plan 2012 and associated documents

Integrated Planning and Reporting Reference

E1: Advocate and prepare for the long-term sustainability of our Shire.

E1: Promote the increased participation of local people in local government and the community.

E1: Continue to enhance sound financial management policies and practices.

E1: Continue the development of asset management strategy and plans.

E1: Meet all governance and regulatory requirements in the conduct of Council operations.

Legislative Policy & Planning Implications

Chapter 13 Part 2 of the Local Government Act outlines the IP&R framework required to be implemented by Council including the preparation of a Delivery Plan.

It is a requirement of the Act that following an ordinary election of councillors, the Council must establish a new Delivery Plan before 30 June the following year.

Budget & Financial Aspects

The preparation of the Operational Plan and Budget for the 2022/23 financial year will have regard to Council's Community Strategic Plan 2022-2032 and Delivery Plan 2022-2025.

Attachment

The Draft Delivery Plan 2022-2025 will be separately distributed to Councillors

Recommendation: That Council place the Draft Delivery Plan 2022-2025 on public exhibition for a period of 28 days and give public notice of the opportunity to make submissions in respect of the draft document in the Council newsletter, Council website and Lockhart Shire Community Facebook Page.

65/22 RESOLVED on the motion of Crs Sharp and Day that Council place the Draft Delivery Plan 2022-2025 on public exhibition for a period of 28 days and give public notice of the opportunity to make submissions in respect of the draft document in the Council newsletter, Council website and Lockhart Shire Community Facebook Page.

15. POLICY REVIEW – PAYMENT OF EXPENSES AND PROVISION OF FACILITIES TO THE MAYOR AND COUNCILLORS

(GM: 22/1253)

Executive Summary

Within the first 12 months of each term of a council, the council must adopt a policy concerning the payment of expenses incurred or to be incurred by, and the provision of facilities to, the mayor, the deputy mayor and the other councillors in relation to discharging the functions of civic office.

Report

Section 252 of the Local Government Act 1993 provides that within the first 12 months of each term of a council, the council must adopt a policy concerning the payment of expenses incurred or to be incurred by, and the provision of facilities to, the mayor, the deputy mayor (if there is one) and the other councillors in relation to discharging the functions of civic office.

Council's current policy for the payment of expenses and the provision of facilities (Policy 1.1) was adopted by Council in December 2016. A copy of the Policy is attached.

Pursuant to section 253 of the Act a council must give public notice of its intention to adopt or amend a policy for the payment of expenses or provision of facilities allowing at least 28 days for the making of public submissions.

Before adopting or amending the policy, the council must consider any submissions made within the time allowed for submissions and make any appropriate changes to the draft policy or amendment.

A council must comply with the requirement to give public notice when proposing to adopt the policy even if the council proposes to adopt a policy that is the same as its existing policy.

Minor changes have been made to the existing Policy to update legislative and organisational references where necessary.

Integrated Planning and Reporting Reference

E1: Promote the increased participation of local people in local government and the community.

E1: Meet all governance and regulatory requirements in the conduct of Council operations.

Legislative Policy & Planning Implications

Within the first 12 months of each term of a council, the council must adopt a policy concerning the payment of expenses incurred or to be incurred by, and the provision of facilities to, the mayor, the deputy mayor and the other councillors in relation to discharging the functions of civic office.

A council must not pay any expenses incurred or to be incurred by, or provide any facilities to, the mayor, the deputy mayor or a councillor otherwise than in accordance with a policy under this section.

A council may from time to time amend the policy.

Budget & Financial Aspects

Council's 2021/22 Budget makes provision for the payment of expenses and provision of facilities to the mayor and councillors in accordance with the existing Policy.

Attachments

- Policy 1.1 Payment of Expenses and Provision of Facilities to the Mayor and Councillors

Recommendation: That Council give public notice of its intention to reaffirm Policy 1.1 regarding the payment of expenses and provision of facilities to the mayor and councillors.

66/22	RESOLVED on the motion of Crs Marston and Walker that Council give public notice of its intention to reaffirm Policy 1.1 regarding the payment of expenses and provision of facilities to the mayor and councillors.
--------------	---

16. LOCAL ORDERS POLICY – PREMISES NOT IN A SAFE OR HEALTHY CONDITION

(GM: 22/1256)

Executive Summary

Council in 2017 adopted a Local Orders Policy to specify the criteria that will be taken into consideration when determining when premises are not in a safe and healthy condition and an Order under Section 124 may be issued.

A local policy (other than a local policy adopted since the last general election) is automatically revoked at the expiration of 12 months after the declaration of the poll for that election.

Background

A local orders policy is different from other general policies developed and adopted by council in that it has a legislative basis found in section 159 of the Local Government Act.

Section 159 of the Local Government Act enables a council to prepare a draft local orders policy for the purpose of specifying the criteria which the council must take into consideration in determining whether or not to issue an order under section 124.

Section 124 of the Local Government Act provides that a council may order a person to do or to refrain from doing certain things in certain circumstances.

The circumstances identified in Section 124 that can be subject to a council order include the following:

No.	To do what?	In what circumstances	To whom?
21	To do or refrain from doing such things as are specified in the order to ensure that land is, or premises are, placed or kept in a safe or healthy condition.	The land or premises are not in a safe or healthy condition.	Owner or occupier of land or premises.

Council in 2017 adopted *Local Orders Policy No. 1 – Premises not in a Safe or Healthy Condition* to specify the criteria that will be taken into consideration when determining when premises are not in a safe and healthy condition and an Order under Section 124 may be issued.

Whether or not premises are in a safe and healthy condition can be a subjective matter. Identifying the criteria that Council will take into consideration when determining land is not in a safe and healthy condition will provide clarification and promote consistency and transparency in how Council deals with these matters.

The current Local Orders Policy adopted in 2017 will be automatically revoked at the expiration of 12 months after the declaration of the poll of the Local Government elections held on 4 December 2021 unless another local orders policy is adopted in the meantime.

Integrated Planning and Reporting Reference

B1: Manage and improve the appearance of our towns in line with their desired identities.

E1: Meet all governance and regulatory requirements in the conduct of council's operation.

Legislative Policy & Planning Implications

Section 159 of the Local Government Act enables a council to prepare a draft local orders policy to specify the criteria which the council must take into consideration in determining whether or not to give an order under section 124.

The council must give public notice of a draft local policy after it is prepared for a period of not less than 28 days. The public notice must also specify a period of not less than 42 days after the date on which the draft local policy is placed on public exhibition during which submissions may be made to the council.

If after considering any submissions received the council resolves to adopt the local orders policy, it must give public notice (in a form and manner determined by the council) of the adoption or revocation of a local policy.

A council may at any time revoke a local policy adopted under Section 159. A local policy (other than a local policy adopted since the last general election) is automatically revoked at the expiration of 12 months after the declaration of the poll for that election.

Budget & Financial Aspects

Not applicable.

Attachments

- Draft Local Orders Policy No. 1 – Premises not in a Safe or Healthy Condition

Recommendation: That Council, in accordance with Part 3 of the Local Government Act:

1. Place “Draft Local Orders Policy No. 1 – Premises not in a Safe or Healthy Condition” on public exhibition for a period of not less than 28 days;
2. Accept submissions in relation to the Draft Local Policy for a period of 42 days after the date on which the Draft Local Policy is placed on public exhibition.

67/22 RESOLVED on the motion of Crs Sharp and Mathews that Council in accordance with Part 3 of the Local Government Act:

1. Place “Draft Local Orders Policy No. 1 – Premises not in a Safe or Healthy Condition” on public exhibition for a period of not less than 28 days;
2. Accept submissions in relation to the Draft Local Policy for a period of 42 days after the date on which the Draft Local Policy is placed on public exhibition.

17. POLICY 1.11 SECTION 355 COMMITTEES

(GM: 22/1263)

Executive Summary

Policy 1.11 Section 355 Committees is tabled for review in accordance with Council’s policy Review Timetable.

Report

As part of the ongoing process of reviewing Council’s policies, Policy 1.11 Section 355 Committees has been reviewed and is tabled for Council’s consideration.

As a result of this review a section has been inserted into the policy to acknowledge the financial assistance provided by way of annual subsidy to those section 355 management committees that manage a council facility.

Policy 1.1 which deals with the process for considering and adopting council policies provides that:

“Any new or amended Policies that, in the Council’s opinion, may impact on residents and ratepayers and/or on the provision of services to the community, are to be placed on public exhibition for a period of not less than 28 days, and any submissions received will be considered by Council prior to adoption of the Policy.”

In accordance with the above it is recommended that the revised Policy regarding section 355 management committees be placed on public exhibition prior to it being formally adopted.

Integrated Planning and Reporting Reference

- A1: Build capacity, capability and partnerships to encourage sustainable community groups and clubs.
- A1: Provide support and advice to community groups, clubs and volunteers.
- A1: Within financial means support and fund section 355 committees to manage and maintain council facilities.

Legislative Policy & Planning Implications

Committees are established by a resolution of Council pursuant to section 355 of the Local Government Act. The Council may dissolve any such Committee at any time.

Each such appointment and delegation is to be reviewed in the first twelve months of each term of office. Committees are able to be re-established.

Once a committee is established by a Council resolution, the Council may, pursuant to section 377 of the Local Government Act, delegate certain functions to that committee.

Budget & Financial Aspects

The 2021/22 Budget makes provision for financial support to be provided to those section 355 management committees that manage a council facility.

Attachments

Policy 1.11 Section 355 Committees.

Recommendation: That Policy 1.11 Section 355 Committees be placed on public exhibition for a period of 28 days and any submissions received be considered by Council prior to adoption of the Policy.

68/22 RESOLVED on the motion of Crs Marston and Walker that Policy 1.11 Section 355 Committees be placed on public exhibition for a period of 28 days and any submissions received be considered by Council prior to adoption of the Policy.

QUESTIONS AND STATEMENTS

Cr Rockliff

- i) **Mowing** – Cr Rockliff referred to the contractor mowing various vacant land and roadsides around the Shire and complimented them on their work.

Cr Walker

- i) **Flood Mitigation Works, The Rock** – Cr Walker has received a complaint from a resident in Urana Street, The Rock regarding the newly installed bridge access not lining up with his driveway and asked if this could be investigated.

Response – General Manager

The General Manager advised that the Director of Engineering and Environmental Services (DEES) was aware of the issue. The General Manager further advised the Engineer, engaged in a temporary capacity whilst the DEES is on leave, would be on site on 22 March 2022 and he would be asked to investigate.

Cr Sharp

- i) **Jim Willis North Road** – Cr Sharp has received a request from a landowner for a “No Through Road Sign” at the junction of Jim Willis North Road and Willis Lane. Because of works done on the landowner’s property it is unclear where the public road ends and the owner’s driveway begins.

Cr Hunter

Nil.

Cr Mathews

- i) **Shire Boundaries** – Cr Mathews raise the issue of Shire boundaries.

Response – Mayor

The Mayor advised some investigations were made during the recent “Fit For the Future” exercises but progressed no further.

- ii) **Parks and Gardens** – Cr Mathews has received some criticism of the local parks and gardens, particularly around the pool, with regard to weeds and asked if the maintenance requirements have possibly become too onerous for the Parks and Facilities team. Cr Mathews suggested that there may be some local, avid gardeners who might volunteer to assist.

Response – Mayor

The Mayor referred to instances in the past where this had happened but had ceased due to public safety and liability issues. The Mayor also stated that it has been an exceptionally wet year and referred to the use of contractors to assist with mowing, which is not usual practice.

- iii) **Bluebird Cafe** – Cr Mathews expressed concerns regarding the Bluebird Café, which has been closed for some time. Cr Mathews referred to the bird droppings at the front of the building and the possibility of harbourage of vermin inside the building, being a health and safety issue.

Response – Manager Building & Planning Services

The Manager Building and Planning Services advised that he will investigate the matter.

Cr Day

- i) **Councillor Training** – Cr Day expressed her thanks for her enrolment in the Executive Certificate for Elected Members training course through LG NSW.
- ii) **Youth Week 2022** – Cr Day asked what preparations have been made by Lockhart Shire's Youth Officer for the upcoming Youth Week? Cr Day also suggested a poster competition could be incorporated in the programmed activities, centred on the theme of this year's event, "It's up to Youth".

Response – Director of Corporate and Community Services

The Director of Corporate and Community Services advised a new youth officer has commenced, based in Greater Hume Shire, and the team are in the process of putting together a program. Some activities may not fall within the Youth Week dates but will occur under the banner of that program. The Director advised he would pass on Cr Day's suggestion of a poster design competition.

- iii) **Women's Shed** – Cr Day advised she has been approached by local women as to whether a "Women's Shed" can be incorporated in the Men's Shed, which could perhaps become a "community shed".

Response – Mayor

The Mayor advised that the Men's Shed is a separate entity to Council, and not under Council's control. The Mayor suggested a group would need to be formed which could then approach Council for assistance, if there is sufficient demand and to determine what level of support is required.

- iv) **Community Gym** – Cr Day has looked at possible funding options and has found details of the Community Local Infrastructure Recovery Program.

Response – Director of Corporate & Community Services

The Director of Corporate and Community Services advised he is not aware of this program and whether or not a gym would be considered an eligible project but would investigate further.

Cr Marston

- i) **The Rock Recreation Ground** – Cr Marston referred to the different grass heights required for different football codes and asked if this could be taken into consideration for any replacement mowers so that grass height could be cut to optimum level for AFL.

Response – Director of Corporate & Community Services

The Director of Corporate and Community Services advised he has been speaking with the Fleet Supervisor regarding a replacement program. The Director advised this feedback will be passed on for consideration.

Cr Verdon

- i) **Public Meeting – Avenue of Honour** – Cr Verdon drew councillors' attention to a meeting being held in The Rock on Tuesday, 22 March 2022 at 6pm regarding the trees in the Avenue of Honour.
- ii) **LG NSW** – Cr Verdon advised that he met with the President and Chief Executive Officer of LG NSW in Lockhart last week and thanked the General Manager and Mrs Veneris for hosting dinner in their home.

- iii) **April Meeting** – Cr Verdon advised that a budget workshop would be held prior to the April Council Meeting, to commence at 4pm.
- iv) **Bus Tour** – Cr Verdon asked for consensus on a bus tour going ahead, with all present being in favour, preferably on a Monday. The General Manager advised he will prepare a draft itinerary and circulate, with possible dates.

The meeting concluded at 7.45 pm.

The minutes of the meeting held on Monday, 21 March 2022, were confirmed as a true and accurate record at the Ordinary Council Meeting held on 19 April 2022, at which time the signature was hereunto subscribed.



CHAIRPERSON



CHAIRPERSON