65 Green Street LOCKHART NSW 2656 PO Box 21 LOCKHART NSW 2656 Ph: (02) 6920 5305 Fax: (02) 6920 5247 Email: mail@lockhart.nsw.gov.au Website: http://www.lockhart.nsw.gov.au

LOCKHART SHIRE COUNCIL

SH/R

Name of Applicant						
Address						
Town/State/Postcode		Phone				
I, the above named, hereby apply for permission to	:	ERECT or	RESTORE			
(Туре	e of Monument etc	2.)				
to the memory of						
in the at		(Name of Cemete	ry) Cemetery,			
On behalf of	in accordance with the drawing/s, inscription and					
(Client's Name) specification submitted with this application.	-					
Details of Grave						
Size	Sec	Row	Plot No			
Actual wording and any design incorporated in	proposed ins	scription				
Specification of Excavation, Foundations and Materials to be used						
Date		(Signatu	re of Applicant)			
My signature hereon certifies that I have read Lo located on the back hereof and I agree to fully com			ery Control Regulations			
(For fees payable and other information, see back hereof	f)	(Name	of Cemetery)			

Brief Summary of Regulations made by the Council:

- 1. The relevant fees as detailed SHALL be paid to the Shire Office when application form is lodged.
- 2. Documentation showing the applicant/client has authority to carry out memorial work SHALL be attached.
- 3. No memorial work shall be carried out without the permission of the Council being first obtained in writing.
- 4. Memorial work shall only be carried out according to the drawing and other details submitted with the application.
- 5. The name of the Monumental Mason shall be restricted to a trade plaque not more than 75mm x 50mm and any other writing, except the approved inscription shall NOT appear on the memorial.
- 6. No memorial work of any kind shall be carried out until the position thereof has first been delineated by pegs or markers by Council's Authorised Officer.
- 7. Upon completion of the excavation, the applicant shall inform the Facilities Officer who shall inspect the site of the work, and, if it is found that such excavation is not in accordance with requirements, he/she shall have the power to order the excavation to be altered. Forty-eight hours' notice shall be given before the inspection is required.
- 8. Before placing a slab in its final position over a monument or kerbing, the person erecting the work shall ensure an opening allowing proper access to the grave is allowed, to enable a second interment, if required.
- 9. All stones in the monument or kerbing and the headstone are to be properly dowelled.

All work must comply with the Local Government Act, 1993 (as amended) and any other relevant legislation governing the care, control and management of cemeteries made by Lockhart Shire Council.

Cemeteries controlled by Lockhart Shire Council are:

- (1) Lockhart
- (2) The Rock
- (3) Yerong Creek
- (4) Mundawaddery (Pleasant Hills)

The fees payable for permission to carry out monumental work are in conformance with the Local Government Act, 1993 and are as detailed hereunder:

Monumental Permit Fees: as per Council's current Fees and Charges

OFFICE USE ONLY	(
Payment Amount	\$	Receipt Number	Date	

The information collected on this form may be provided to other officers within Council to assist in assessing/determining your application.

Where provided for by legislation this information may also be passed on to other State and Commonwealth agencies and departments.

The Privacy and Personal Information Protection Act 1998 (PPIA) provides for the protection of personal information and privacy of individuals generally.