

Application for Permission to Carry Out Monumental work

Brief Summary of Regulations made by the Council:

1. The relevant fees as detailed SHALL be paid to the Shire Office when application form is lodged.
2. Documentation showing the applicant/client has authority to carry out memorial work SHALL be attached.
3. No memorial work shall be carried out without the permission of the Council being first obtained in writing.
4. Memorial work shall only be carried out according to the drawing and other details submitted with the application.
5. The name of the Monumental Mason shall be restricted to a trade plaque not more than 75mm x 50mm and any other writing, except the approved inscription shall NOT appear on the memorial.
6. No memorial work of any kind shall be carried out until the position thereof has first been delineated by pegs or markers by Council's Authorised Officer.
7. Upon completion of the excavation, the applicant shall inform the Facilities Officer who shall inspect the site of the work, and, if it is found that such excavation is not in accordance with requirements, he/she shall have the power to order the excavation to be altered. Forty-eight hours' notice shall be given before the inspection is required.
8. Before placing a slab in its final position over a monument or kerbing, the person erecting the work shall ensure an opening allowing proper access to the grave is allowed, to enable a second interment, if required.
9. All stones in the monument or kerbing and the headstone are to be properly dowelled.

All work must comply with the Local Government Act, 1993 (as amended) and any other relevant legislation governing the care, control and management of cemeteries made by Lockhart Shire Council.

Cemeteries controlled by Lockhart Shire Council are:

- (1) Lockhart
- (2) The Rock
- (3) Yerong Creek
- (4) Mundawaddery (Pleasant Hills)

The fees payable for permission to carry out monumental work are in conformance with the Local Government Act, 1993 and are as detailed hereunder:

Monumental Permit Fees: as per Council's current Fees and Charges

OFFICE USE ONLY

Payment Amount

\$

Receipt Number

Date

The Privacy and Personal Information Protection Act 1998 (PPIA) provides for the protection of personal information and privacy of individuals generally.

The information collected on this form may be provided to other officers within Council to assist in assessing/determining your application.

Where provided for by legislation this information may also be passed on to other State and Commonwealth agencies and departments.