



MINUTES

of the
Ordinary Meeting
Held
6 February 2017

Our Values: Leadership • Integrity • Progressiveness • Commitment •
Accountability • Adaptability

**Minutes of the Ordinary Monthly Meeting of Lockhart Shire Council held in the Council Chambers,
Green Street, Lockhart on Monday, 6 February 2017 at 5.00pm.**

PRESENT

Cr R. Schirmer (Mayor), Cr G. Verdon (Deputy Mayor), Cr M. Day, Cr D. Douglas, Cr. G Driscoll, Cr I. Marston, Cr A. Rockliff, Cr P. Sharp, Cr J. Walker.

Also in attendance were the General Manager, Director of Engineering and Environmental Services, Director of Corporate and Community Services and Executive Assistant.

The meeting opened with a prayer.

APOLOGIES

Nil apologies.

LEAVE OF ABSENCE

Nil requested.

CONFIRMATION OF MINUTES ORDINARY MEETING 19 DECEMBER 2016

1/17	RESOLVED on the motion of Crs Marston and Day that the Minutes of the Ordinary Meeting held on Monday, 19 December 2016 as printed and circulated be taken as read and confirmed.
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DECLARATION OF PECUNIARY AND NON-PECUNIARY INTERESTS

Cr D. Douglas – Non-Pecuniary Interest, Staff Reports, Item 7, Development Applications.

URGENT MATTERS

Nil.

NOTICE OF MOTION

1. THE ROCK TO BOREE CREEK RAIL LINE

Cr Verdon gives Notice that at the Council meeting to be held on 6 February 2017 he will be moving the following:

That Council:

- a) fully supports the upgrading of The Rock to Boree Creek rail line to heavy rail to enable the more efficient and cost effective use of rail infrastructure.
- b) At the appropriate time submit a submission to Transport NSW outlining the benefits of the upgrade.

General Manager's Comments

- Council has previously made written representations to relevant Ministers regarding this project.
- It is understood that the project will be eligible for consideration of funding under the "Fixing Country Rail and Road Program".
- In anticipation of the next round of funding under this Program being announced in 2017, and a funding application being prepared, letters of support have been requested from neighbouring Councils.
- To date letters of support for the project have been received from Greater Hume Shire, Narrandera Shire and Wagga Wagga City Councils.

Attachments

1. Email dated 30 January 2017.

- 2/17** **RESOLVED** on the motion of Crs Verdon and Day that Council:
- a) fully supports the upgrading of The Rock to Boree Creek rail line to heavy rail to enable the more efficient and cost effective use of rail infrastructure.
 - b) At the appropriate time submit a submission to Transport NSW outlining the benefits of the upgrade.

MAYORAL MINUTE

Nil.

MAYORAL REPORT

The Mayor, Cr Schirmer, verbally reported on activities during the past month as follows:

- | | |
|---------------|---|
| Thurs, 26 Jan | Attended Australia Day celebrations in Yerong Creek. |
| Fri, 27 Jan | Attended REROC Executive Meeting in Wagga Wagga. |
| Thurs, 2 Feb | Along with the General Manager Peter Veneris, attended a REROC Board meeting in Wagga Wagga. |
| Sat, 4 Feb | Together with Crs Verdon and Day and the General Manager Peter Veneris, attended the Official Opening of the Temora Medical Precinct. |

- 3/17** **RESOLVED** on the motion of Crs Verdon and Day that the Mayoral Report be received.

Committee Reports

Nil.

Delegates' Reports

DELEGATES REPORT FOR THE POLICE AND COMMUNITY CONSULTATION GROUP - JANUARY 2017

1. Along with General Manager Peter Veneris, attended the P&CCG meeting in Pleasant Hills on Tues, 24 January 2017.
2. Inspector McLay from Wagga LAC has attended the last two meetings.
3. Advised that new police officers have been appointed to The Rock and Lockhart, with one position at Lockhart still to be appointed.
3. Advised importance of Council's need to continue to draw attention to the requirement for an upgrade of the Police residence in The Rock.
3. Advised the importance of all incidents (including rural crime) being reported to police in a timely manner.
4. Cr Verdon invited all Councillors to attend as observers at the next meeting to be held in Lockhart in April.
3. These meetings have been providing valuable feedback.

Greg Verdon
Delegate

Status Report/Précis of Correspondence Issued

Status Report: Council Resolutions and Tasks to be finalised

Res. No:	Officer to Action	Info	Action Taken
Ordinary Council Meeting held 19 December 2016			
354/16	GM	Closed Session – Australia Day Awards 2017 Council endorsed recommendations of Australia Day Committee for Awards for Australia Day 2017	Complete.
351/16	GM	Policy Review – Payment of Councillors and Mayoral Fees, Expenses and Facilities Council adopt this policy.	Complete.
350/16	GM	Review of Model Code of Meeting Practice Council to not submit a response to the planned review of the Model Code of Meeting Practice	Complete.
349/16	GM	Riverina Regional Library (RRL) Deed of Agreement Amended Deed of Agreement between the Council of the City of Wagga Wagga and the Councils of Bland, Coolamon, Cootamundra-Gundagai, Federation, Greater Hume, Junee, Lockhart, Snowy Valleys and Temora for the provision of library and information services 2012-18 be authorised to be completed by this Council under Common Seal.	Complete.
348/16	GM	Christmas Office Closure Council informed of the normal three working days closure of the Council Office between Christmas and New Year as provided by industrial arrangements.	Complete.
347/16	MES	Draft Lockhart Development Control Plan 2016 Council: a) Adopt the Draft Lockhart Shire Council DCP 2016 as publicly exhibited and subject to the changes as outlined in this report b) Notify within 28 days in the local newspaper of adoption of the DCP c) Amend the DCP to include the date of commencement of the Lockhart Shire Council DCP 2016 being that date which the plan is notified in the local newspaper d) Provide a copy of the adopted DCP to the Secretary of the Department of Planning and Environment pursuant to Section 25AB of the EPA Regulations 2000, and e) Council rescind and give notice in the local newspaper of the rescission of the following policies under Section 165 of the Local Government 1993 , including: <ul style="list-style-type: none"> • Policy 2.11 Flood prone land and building floor level • Policy 2.14 Relocation of dwelling houses • Policy 2.15 Kennelling of dogs • Policy 2.16 Sewer Connection • Policy 2.19 Building line setbacks • Policy 2.21 Vehicular entrances to private properties • Policy 2.37 Erection of sheds in residential areas • Policy 2.38 Erection of fences to residential properties • Policy 2.39 The erection of street numbers • Policy 2.42 Disabled access to businesses • Policy 2.43 Development on flood control land. 	Complete.

345/16	DEES	<p>Swimming Pool Upgrade – Lockhart & The Rock Council:</p> <p>a) Continues undertaking detailed design and planning works for both Lockhart and The Rock pool upgrades to ensure project is shovel ready this year with works funded from Council reserves;</p> <p>b) Continues engaging with respective pool Steering Committees to assist and provide guidance to Council;</p> <p>c) Applies for funding of \$1M for the pools under the current round Building Better Regions Fund; and</p> <p>d) Commence upgrade of the pools in 2016/17, 2017/18 and 2018/19 years subject to confirmation of grant funding, with project funding being combination of grant funding, third party contributions, loan and Council reserves.</p>	Design works for The Rock buildings commenced. Grant application under BBRF closes 28 Feb 2017.
344/16	DEES	<p>Section 94 Contributions Council:</p> <p>a) Allocates \$8,200 from old s94 'Parks' contributions to refurbishment of public toilets at The Rock Recreation Ground; and</p> <p>b) rolls remaining contributions from old s94 Plan into the new s94A funds to be allocated as per Part A of the Plan.</p>	Complete.
343/16	DEES	<p>Lease of Council Land Council:</p> <p>a) Agrees to lease acquired land under the Voluntary Purchase Scheme (VPS) to local residents for use of grazing of animals as appropriate</p> <p>b) Calls for expressions of interest in Council Newsletter to lease land.</p>	See report to Feb 2017 Council meeting (Agenda items 1 and 2 in Closed Session). Complete.
342/16	DEES	<p>Request for Upgrade of Road Council will not consider the reclassification of Aumanns (Morgans) Lane, The Rock from Earth Formation to Gravel Class 2 unless the applicant makes a substantial contribution towards costs and a further report brought to Council for consideration.</p>	Letter written to applicant. Complete.
Ordinary Council Meeting held 21 November 2016			
328/16	GM	<p>Community Strategic Plan Review Council to place amended CSP review on public exhibition until Fri, 20 Jan 2017 and community feedback be considered prior to it being resubmitted for adoption at Feb 2017 Council Meeting.</p>	See report to Feb 2017 Council meeting (Agenda item 11). Complete.
327/16	GM/ DCCS	<p>Special Rate Variation Application Council to apply for a SRV to commence 2017/18 FY of 4.6% p.a. inclusive of rate pegging cumulative for 10 yrs for purpose of increasing Council's own source revenue and to be applied to the provision of community infrastructure including flood mitigation works, road restoration and swimming pool refurbishments.</p>	Submission in preparation. See report to Feb 2017 Council meeting (Agenda item 13).
316/16	GM/ TEDO	<p>Riverina Regional Tourism Support be given to RRT's continued operations until 30 June 2018.</p>	In progress.

315/16	GM/ TEDO	Australian Kelpie Hall of Fame a) Greens Gunyah Museum be requested to develop and provide a long-term business plan to Council, outlining future developments and how they will be funded, and b) The item be brought back to Council for further discussion in the 2017/18 FY.	Lockhart & District Historical Society have developed a strategic plan and are working on extending this into a business plan.
314/16	GM	Economic Development Strategy Council adopt the short, medium and long term priorities identified at the Economic Development Strategy Workshop as its future action plan and that they be incorporated in to the current review of the Community Strategic Plan and Delivery Program.	Economic Development Strategies incorporated into Community Strategic Plan and Delivery Plan. See report to February 2017 Council meeting (Agenda item 11). Complete.
313/16	GM	Australia Day 2017 a) Council endorsed Yerong Creek Hall Committee to host Australia Day 2017 celebrations, and b) Composition of the Australia Day Awards Committee be Cr Driscoll, Cr Schirmer and Cr Sharp	Australia Day Awards presented to recipients at event hosted by the Yerong Creek Hall Committee. Complete.
306/16	TEDO	Minutes of the Tourism/Economic Development Steering Committee - Lockhart Shire Business Excellence Awards Lockhart Shire Council to sponsor the Excellence in Small Business Award at the inaugural Lockhart Shire Business Excellence Awards.	In progress. Awards presentation event scheduled for 22 February 2017.
Ordinary Council Meeting held 19 September 2016			
264/16	DEES	F111 Stabiliser Display, The Rock a) Council supports installation of F111 Stabiliser Fin b) Site meeting to occur to agree position for installation c) Council to meet costs of up to a maximum of \$3,000 in-kind support to complete project (incl. installation of soon to be delivered anchor).	Letter written to The Rock RSL. Displays have been delivered to The Rock. Works to be undertaken in New Year. Welding works for Anchor have been arranged.
253/16	GM	Council Improvement Action Plan Council acknowledge and endorse strategic actions embodied in report as key performance requirements for Council and they be included in revised Integrated Planning and Reporting documentation accordingly.	Strategic actions incorporated into Community Strategic Plan and Delivery Plan. See report to February 2017 Council meeting (Agenda item 11). Complete.
241/16	TEDO	Minutes of Tourism/Economic Development Steering Committee - Town Visitor Information Boards New town visitor information boards to be designed and installed in The Rock and Lockhart.	In progress.

Ordinary Council Meeting held 18 July 2016			
193/16	GM	<p>Closed Session – Proposal to Purchase Lockhart Building If clear validation certificates received, Council:</p> <ul style="list-style-type: none"> a) Purchase property known as Billabong Motors, Lockhart and authorise fixing of Council Seal to relevant transfer documents b) Acknowledge fund raising efforts of Lockhart and District Historical Society and future commitments it has made towards refurbishing the building c) Retain equity of \$30,000 in Lots 8, 9 and 10 in DP4749 for its own future strategic purposes d) Make one-off donation of \$20,000 towards purchase price in recognition of fund raising efforts of the community e) Loan Lockhart and District Historical Society balance of purchase price interest free, repayable at a minimum of \$4,000 per annum. 	Complete.
185/16	DEES	<p>Sewer Financial Plan and Proposed Extension at The Rock</p> <ul style="list-style-type: none"> a) Commence with design and planning of sewer extension at The Rock in 2016/17 as per Lockhart Sewerage Business: Capital Works Plan and Financial Plan b) Undertake construction of Stages 1-6 of proposed low pressure sewer extension at The Rock in 2017/18 as per Lockhart Sewerage Business Capital Works Plan and Financial Plan c) Investigate feasibility of sewerage Council subdivision on Milne Rd in advance of rest of works. 	<p>Will commence quotes for design works once Project Officer is engaged.</p> <p>Project detailed design to commence Oct Sept.</p> <p>Quotations being sought for design consultant.</p> <p>Consultant engaged, design works well under way.</p>
163/16	GM	<p>Notice of Motion – Saggars Family Contribution Acknowledgement Council to decide in future on appropriate form of recognition for contribution the Saggars Family has made to the community</p>	No action yet.
Ordinary Council Meeting held 20 June 2016			
136/16	GM	<p>Binding of Council Minute Books Further information to be sought re. Council's obligation under the State Records Act.</p>	Work in progress.
Ordinary Council Meeting held 16 May 2016			
109/16	DCCS	<p>Old Lockhart Railway Station Building Council to:</p> <ul style="list-style-type: none"> a) Seek to find a suitable use/tenant for the building b) Begin negotiations with JHR to hand building back, if suitable use/tenant not found within next 6 months. 	Ongoing.
102/16	DCCS	<p>Draft Delivery Program 2013-17 & Operational Plan 2015-16 and Budget Council contribute \$10,000 and provide up to \$10,000 as an interest-free loan repayable over 5 years to the Lockhart Recreation Ground Committee for replacement sprinkler system.</p>	Incorporated into 2016-17 Operational Plan Budget. Payment processed.
92/16	TEDO	<p>Minutes of the Tourism/Economic Development Steering Committee – Virtual Touring Route TEDO investigate the potential to develop Drivers Way as a virtual touring route through the region.</p>	In progress

Ordinary Council Meeting held 21 March 2016			
37/16	GM	Fit for the Future Update Council to formally invite the Hon. Mike Baird MP, Premier of NSW to open the Greens Gonyah Museum redevelopment, before the end of June 2016, if possible.	Updated invitation forwarded to the new Premier, Hon. Gladys Berejiklian MP.
Ordinary Council Meeting held 16 February 2015			
13/15	GM	Correspondence Sent to Councillors a) Correspondence received from the Minister for Industry regarding Potential Diesel and Petrol Shortage (Resolution No. 309/14 – 17 Nov 14 Ordinary Council Meeting) be forwarded to Senator Bill Heffernan expressing Council's disappointment with the Minister's reply b) Further letter be forwarded to GrainCorp requesting further clarification regarding The Rock to Boree Creek Rail Line.	(a) Complete. (b) Work in progress. Letter sent. No word from RailCorp but \$9M upgrade of line in progress – new sleepers and ballast being laid. John Holland requested to apply for grant in Fixing Country Rail Program. Complete refer 172/14
Ordinary Council Meeting held 17 November 2014			
328/14	DCCS	Request for Financial Assistance – The Rock Men's Shed a) Suitable lease conditions be negotiated between Council and The Rock Men's Shed.	In progress.
Ordinary Council Meeting held 14 October 2014			
294/14	DCCS	Report of Section 355 Committees - Finances Council to endeavour to meet with all 355 Committees and Pleasant Hills Community Hotel to work with them to understand their costs and future projects	Workshop material in planning and being developed.
Ordinary Council Meeting held 21 July 2014			
172/14	GM	The Rock to Boree Creek Rail Line Council to investigate all avenues to have The Rock to Boree Creek Rail Line upgraded to Heavy Weight Rail so grain wagons can be loaded to maximum axle weight.	Letters sent – work in progress. 1 st priority in our EOI for State Government \$20B Infrastructure Fund. Dec16 Advice received that branch line may be eligible for funding in next funding round. Refer to the Notice of Motion to the February 2017 Council meeting.
Ordinary Council Meeting held 17 March 2014			
49/14	TEDO	Minutes of Tourism/Economic Development Steering Committee Meeting - Heritage Standards within Lockhart Shire Assessment on the heritage area in Green St to be reviewed by the TEDSC following completion.	In progress.

Ordinary Council Meeting held 19 December 2016 – Councillor Questions & Statements			
Councillors' Questions	DEES	Cr Walker – Bullenbung Rd Causeway – Enquired if there are any plans to replace causeway with culverts?	DEES advised nothing planned at this stage but happy to have a site meeting if requested. No further action at this stage. Complete.
	DEES	Cr Sharp – Fire Risk on Vacant Blocks in Pleasant Hills – Enquired as to Council's responsibility to act re. fire risk	DEES advised Council will write to the property owner if a complaint is received. If no action, follow up letter is written. RFS may also become involved if they also receive a complaint. Several letters written to property owners. Follow up occurring as required. Complete.
	GM	Cr Driscoll – New Crown Lands Management Act – Enquired as to status of review of Crown Lands Management Act and has it been discussed at Council?	GM advised nothing happening at this stage as the majority of the new legislation will commence in early 2018, with further information to be provided in 2017, therefore it has not been discussed at Council as all current legislation remains in place.
	DEES	Cr Verdon – Potholes in The Rock – Advised back lanes between Norman and Railway Sts, as well as rear of Emily Gardens and driveway to Medical Centre all have potholes requiring attention.	DEES advised he will investigate and take appropriate action. Works actioned as required. Complete.
	DEES	Cr Verdon – Sealing of New Culvert Works on Day Street, The Rock – Enquired as to when the new culvert works will be sealed?	DEES advised sealing will commence shortly in conjunction with other sealing works in The Rock area. Works has been sealed. Complete.
Ordinary Council Meeting held 21 November 2016 – Councillor Questions & Statements			
Councillors' Questions	GM/ DEES	Cr Day – Refurbishment of Lockhart Town Signs – Enquired on status of refurbishing the Lockhart town signs?	GM advised there is no money in current budget for town signs upgrades. DEES advised he will meet with Cr Day to discuss possible works. Cr Day & DEES working on refurbishment of the signs.
	DEES	Cr Douglas – Carns Lane – Enquired as to when Carns Lane will be graded as it is in bad condition and is a school bus route.	DEES advised he is aware of condition of lane (damaged by locals who used it during the wet weather), but being earth formation it is a lower priority. School buses are only approved to use the lane when conditions suit. Dees advised it is hoped the lane will be graded shortly when resourcing permits, and will install 'dry weather only' signs at each end. Carns Lane has been graded just prior to Xmas 2016. Complete.

Ordinary Council Meeting held 24 October 2016 – Councillor Questions & Statements			
Councillors' Questions	DEES	Cr Verdon – Council Disaster Management Plan Availability – Also queried if Council Disaster Management Plan was available?	DEES advised the new Emergency Management Plan was almost complete and to expect a presentation to Council at a future meeting.
	DEES/ MES	Cr Douglas – Yerong Creek Noise Complaint re. Chooks – Enquired as to status of noise complaint in Yerong Creek re. chooks.	DEES/MES advised an onsite meeting has been held to discuss implementation measures to reduce noise at night. Council will be following up on Tues, 25 Oct 2016. Council has followed up complaint and is currently monitoring the situation.
Ordinary Council Meeting Held 20 June 2016 – Councillor Questions & Statements			
Councillors' Questions	DEES	Cr Yates – Yerong Street, The Rock – requested that as this street is not a B-Double route due to insufficient staking distance for trucks at the Olympic Hwy intersection, could Council lobby State Government for turning/slip lanes to be installed to allow B-Doubles to use this route instead of the main street of The Rock?	DEES advised he will make some enquiries, as well as make contact with RMS and advise. DEES is in discussions with GHSC on best way to handle this matter. Ongoing.
Ordinary Council Meeting Held 16 November 2015 – Councillor Questions & Statements			
Councillors' Questions	DEES	Cr Morgan – Funding Application for Brookdale Hill Blackspot Enquired if Council has received any news on this funding application?	DEES advised that no news has been received to date. Application has been unsuccessful at Federal level, currently being assessed at State level. Council currently undertaking design works for the intersections. Design work complete. Currently investigating services relocations required.
Ordinary Council Meeting Held 17 August 2015 – Councillor Questions & Statements			
Councillors' Questions	DEES	Cr Verdon – Solar Power Concerned about high cost of electricity at public recreation grounds and pools within Shire and enquired if Council has considered solar power, especially for The Rock Recreation Ground?	DEES has spent considerable time/gone to seminars investigating this issue and will be putting a report to Council shortly. DW will also investigate if s355 Committees could come under Council's power supply contract to obtain a saving. DEES has investigated and grouping all electrical accounts into Council account is possible. Staff currently investigation total number of accounts that could be rolled over.

Ordinary Council Meeting Held 22 June 2015 – Councillor Questions & Statements			
Councillors' Questions	Cr Day	Cr Day - Milbrulong Silos Cr Day will talk to GrainCorp about Milbrulong silos and possibility of obtaining more land for bunkers – maybe eastern end of Lockhart Industrial Park?	

6 February 2017 Council Meeting - Correspondence Sent to Councillors

Date to Councillors	From	Subject	File Ref
21/12/16 (e-mailed)	ALGA News Editor	ALGA News 16 Dec 2016	A75-005
21/12/16 (e-mailed)	Cr Keith Rhoades, LGNSW	LGNSW Weekly #50 – 16 December 2016	S20-007
21/12/16 (e-mailed)	Cr Keith Rhoades, LGNSW	President of LGNSW Weekly Update	S20-007
10/1/17 (e-mailed)	Cr Keith Rhoades, LGNSW	Proposal to update the Environmental Planning and Assessment Act (EP&A Act)	P25-030
12/1/17 (e-mailed)	Tim Hurst, Office of Local Government	Circular 16-51 Further Phase 1 amendments to the Local Government Act commence and amending regulation made	D14-005
12/1/17 (e-mailed)	Tim Hurst, Office of Local Government	Circular 16-52 Induction and Ongoing Professional Development for Mayors and Councillors	D14-005
13/1/17 (e-mailed)	Mandy Strong, Liz Lane, Susan Gooden	Congratulations on excellent Governance of Shire, and seeking Council endorsement for business idea/solution to Lockhart Township's current lack of weekend hospitality outlets	H15-010
17/1/17 (e-mailed)	Cr Keith Rhoades, LGNSW	LGNSW Weekly #1 – 13 January 2016	S20-007
17/1/17 (e-mailed)	Cr Keith Rhoades, LGNSW	President of LGNSW Weekly Update	S20-007
23/1/17 (e-mailed)	Cr Keith Rhoades, LGNSW	LGNSW Weekly #2 – 20 January 2017	S20-007
27/1/17 (e-mailed)	Cr Keith Rhoades, LGNSW	LGNSW Welcomes Barilaro 'No Regional Mergers' Announcement	S20-020
30/1/17 (e-mailed)	Cr Keith Rhoades, LGNSW	LGNSW Weekly #3 – 27 January 2017	S20-007
30/1/17 (e-mailed)	Cr Keith Rhoades, LGNSW	President of LGNSW Weekly Update	S20-007
30/1/17 (e-mailed)	Cr Keith Rhoades, LGNSW	LGNSW Welcomes New Minister for Local Government, Gabrielle Upton	S20-020
01/02/17 (e-mailed)	Bill McDonnell, Lockhart Rotary	Invitation to attend the Lockhart Shire Business Excellence Awards 2017	C63-025

Recommendation: That the information be noted.

4/17 RESOLVED on the motion of Crs Douglas and Marston that the information be noted.
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Staff Reports

STRATEGIC DIRECTION A: A Connected and Resilient Community

Nil.

STRATEGIC DIRECTION B: A Dynamic and Prosperous Economy

1. COFFEE SHOP PROPOSAL

(GM/H15-010)

Executive Summary

The purpose of this report is to table correspondence regarding a proposal for a new business to be established in Lockhart.

Report

A proposal to establish a coffee shop in the former Billabong Motors building is the subject of a letter received from Mandy Strong, Liz Lane and Susan Gooden and addressed to the Mayor and Councillors. A copy of the correspondence is attached.

The authors of the letter are seeking Council's endorsement of the proposal to establish a coffee shop in the north east corner of the subject building. It is noted from the letter that the proposal has the in-principle support of the Green Gonyah Museum Committee. The proponents are offering to provide a business plan and to discuss the proposal further with Councillors if necessary.

Prior to endorsing the proposal, a coordinated approach regarding the use of the building needs to be adopted bearing in mind that other uses for the building have already been proposed. For instance Council recently resolved that the Greens Gonyah Museum be requested to develop and provide a long-term business plan to Council, outlining future developments and how they will be funded.

Integrated Planning and Reporting Reference

B3.4 - Work in partnership with stakeholders to attract new businesses in our Shire.

Legislative Policy and Planning Implications

Nil.

Budget and Financial Aspects

Any financial or other support from Council that has budgetary implications would be subject to a further report to Council.

Attachment

1. Letter dated 13 January 2017.

Recommendation: That Council invite Mandy Strong, Liz Lane and Susan Gooden to meet with the Mayor and General Manager to discuss the proposal of a coffee shop in the former Billabong Motors building adjacent to the Greens Gonyah Museum.

<p>5/17 RESOLVED on the motion of Crs Rockliff and Sharp that Council invite Mandy Strong, Liz Lane and Susan Gooden to meet with the Mayor and General Manager to discuss the proposal of a coffee shop in the former Billabong Motors building adjacent to the Greens Gonyah Museum.</p>

2. CADET ENGINEER

(DEES/S30-120)

Executive Summary

Council proposes to include a position of Cadet Engineer in its organisational structure.

Report

Council proposes to include a position of Cadet Engineer in its organisational structure. Charles Sturt University (CSU) has commenced a new engineering programme aimed at filling the gap of developing young engineers in the regional areas as well as ones who can undertake on the job training.

The CSU programme is over 5.5 years, with the first 18 months based at university and the remaining 4 years in 4 x 1 year placements. Council, in conjunction with the student, can choose a 1 year placement, 2 x 1 year placements and so on. It is unlikely that Lockhart Shire would facilitate longer than 2 x 1 year placements with the same student due to the limited experience/training that could be provided.

The Cadet Engineer would be able to assist in providing technical skills shortfall in the organisation, and will be able to undertake a variety of duties including project management, survey work, site supervision, design management, sewerage systems operation, waste management operation and asset management.

The CSU programme has been well received regionally, with REROC being instrumental in its establishment. Other local councils who are planning on being part of the programme included Riverina Water, Junee Shire, Temora Shire and Griffith City Councils.

The Mayor and Director of Engineering & Environmental Services attended an information evening in Griffith late last year, where could meet the CSU Director of Engineering as well as current students in the programme. The evening was well worthwhile to see the benefits not only to Lockhart Shire but also for developing the next generation of engineers.

The first intake of students will be available to commence work at Lockhart Shire Council in July 2017.

Integrated Planning and Reporting Reference

B2.1.2 - Support improve pathways to employment for young residents (apprenticeships, traineeships, etc.).

Legislative Policy & Planning Implications

Nil.

Budget & Financial Aspects

Annual salary costs are up to \$51,000 depending on year of study of the student. This will have nil impact on budget as Cadet Engineer will be costed to existing engineering salaries and/or construction projects.

Attachments

1. CSU Engineering brochure regarding Foundation Partner.
2. Draft CSU Memorandum of Understanding (MOU) for Industry Placement Cooperation.

Recommendation: That Council:

- a) Endorse inclusion of position of 'Cadet Engineer' into the organisation structure, and
- b) Authorise the General Manager and Director of Engineering and Environmental Services to sign the Charles Sturt University Memorandum of Understanding for Industry Placement Cooperation.

<p>6/17 RESOLVED on the motion of Crs Verdon and Day that Council:</p> <ol style="list-style-type: none">a) Endorse inclusion of position of 'Cadet Engineer' into the organisation structure, andb) Authorise the General Manager and Director of Engineering and Environmental Services to sign the Charles Sturt University Memorandum of Understanding for Industry Placement Cooperation.
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STRATEGIC DIRECTION C: An Environment that is Respected and Protected

3. BIOSECURITY AND ENVIRONMENTAL REPORT

(DEES/N10-025)

Executive Summary

Monthly report on biosecurity and environmental issues.

Report

Weeds

Spray Program

Priority for spraying has been given to the control of St John's Wort (*Hypericum perforatum*) and Silverleaf Nightshade (*Solanum elaeagnifolium*) on roadsides within the Shire. Although Silverleaf Nightshade is still occurring at known sites, these patches are continuing to reduce in size, which is encouraging.

Other noxious weeds that have been controlled include Horehound (*Marrubium vulgare*), Bathurst Burr (*Xanthium spinosum*), Blackberry (*Rubus fruticosus*), St Barnaby's Thistle (*Centaurea solstitialis*) and Sweet Briar (*Rosa rubiginosa*).

Detection of Spiny Burr Grass Infestation

Unfortunately a new infestation of Spiny Burr Grass (*Cenchrus sp.*) was discovered within the Lockhart Shire in January. This infestation is located on the Urana Lockhart Road approximately 20 kilometres from the Lockhart township. Plants are scattered over 500 metres of the roadside shoulders, on both sides of the road, with a dense incursion in the middle section. Immediately chemical application occurred. As a large majority of plants were within the vicinity between the road edge and the guide posts, fencing of this area could not occur without causing a traffic hazard. In an attempt to reduce the potential of seed dispersal by vehicle tyres, the roadside shoulders were graded, displacing the seedbank to further off the road. Vehicle hygiene was maintained. Relocation of the contaminated soil will be fenced off, restricting seed transfer occurring through movement of travelling stock.

Spiny Burr Grass Infestation on Western Road

The burning of the spiny burr infestation on Western Road in March 2016 appears to have been quite successful. While germination has occurred within this fenced off area, numbers have been sufficiently lower than expected, particularly considering the large amount of seed base that was present when first detected.

Feathertop Rhodes Grass

Successful control of Feathertop Rhodes Grass (*Chloris virgata*) has been achieved on the roadside shoulders within the Lockhart Shire. Many areas that were infested last summer have been free of this environmental weed this season, proving that a combination of control measures is the most desirable approach, including chipping, burning and rotating chemical application. This can also be said for the patches of resistant ryegrass that were present on the Shire's roadside shoulders. New infestations of this naturally glyphosate resistant species have been discovered in other parts of the Shire, and rapid control has been initiated to eliminate seed production.

DrumMUSTER

March collection events have been scheduled for 21 March for Lockhart, and 23 March for The Rock. St Joseph's School will be managing the Lockhart collection event, and The Rock & District Men's Shed will be managing The Rock collection event.

Pests

Common White Snail

Regular inspection of Common White Snail (*Cermea virgata*) population density is occurring in Fairview Lane, Boree Creek. Baiting occurred on 5 January, following reports received of the presence of snails on the GrainCorp site. No live snails were recorded within the laneway.

Foxes

The control of foxes occurred within the Galore Hill Scenic Reserve and Kincaids Reserve, commencing on 12 December.

Biosecurity Matters

New Biosecurity Act Training for Authorised Officers

Training on the new *Biosecurity Act 2015* is currently being developed for authorized officers, and will consist of a mixture of online and face to face sessions. Face to face sessions will be focused on real and practical scenarios. To assist with developing a broader understanding of the legislation by industry and community, it is proposed that the online modules will also be made available broadly prior to commencement of the Act.

Environmental Matters

Galore Hill Scenic Reserve Biodiversity and Cultural Study

OzArk Environmental & Heritage Management undertook a complete biodiversity survey of the Galore Hill Scenic Reserve in December 2016. Project funding has been achieved through the Riverina Local Lands Services Community Grant. OzArk Environmental & Heritage Management will compile a thorough report on their findings. Lockhart Shire Council will incorporate these findings when reviewing the Galore Hill Scenic Reserve Plan of Management.

Primarily findings include: six species of microbats identified through echolocation recordings; marsupials sighted include brush tailed possums; red necked wallaby, swamp wallaby, and grey kangaroo; sixty bird species were sighted, including six species which are listed as threatened; eight species of reptiles recorded; a shift in the vegetation community with 30-40 hectares being previously listed as a Dwyer's Red Gum community, with recordings showing the establishment of the Inland Grey Box Woodland habitat; an indication for the necessary control of the density of cypress pine; and the best example of Inland Grey Box Woodland habitat, particularly in abundance, diversity and tree hollows, sited by OzArk ecologists.

Integrated Planning and Reporting Reference

C1.4 – Decreased occurrence, spread and impact of weeds and pests throughout the Shire.

Legislative Policy and Planning Implications

Weed inspections and associated activities are carried out in accordance with the Noxious Weeds Act 1993.

Budget and Financial Aspects

Will be conducted within Council's allocated budget. Funding shortfalls attributed by the State Government Commitment will be picked up by Council as part of its quarterly budget review.

Attachment

Nil.

Recommendation: That the information be noted.

7/17 RESOLVED on the motion of Crs Douglas and Walker that the information be noted.
--

STRATEGIC DIRECTION D: Infrastructure for the Long Term Needs of the Community

4. ENGINEERING REPORT

(DEES/T10-005)

Executive Summary

Monthly report on engineering matters.

Background Information

- (a) *Works Report:* Construction projects are progressing with the hot summer greatly assisting construction works. The first construction projects at MR370 Rehabilitation north of Wattles Lane and Reid Street Widening, MR543 Heavy Patching and The Rock Mangoplah Road widening are complete. Western Road widening and Urana Lockhart Road Causeways Upgrade have now commenced, with Osborne Yerong Creek Road widening to follow Western Road. The Urana Lockhart Road Causeways Upgrade project will involve traffic delays as new culverts are being installed over the next few months.

Grubben Road Upgrade is a large project (12km), is progressing well with 4km ready for sealing. This project is not scheduled to be completed until April 2017.

Resealing programme for 2016/17 is due to commence in February 2017 and continue into March 2017. Some delays to traffic are expected whilst sealing contractor undertakes this work.

At present all three grader crews are undertaking construction projects.

As previously reported there is some significant damage to some of Council's sealed and unsealed road network from the recent inclement weather. A contractor has commenced heavy patching repairs of the sealed network with Albury Road (MR370) progressing well. These works are expected to take another 4 weeks to complete. Another contractor will be undertaking last of the unsealed road restoration works over the next 2-3 months.

Updated 12-month programme will be presented at the meeting.

Concrete crew is continuing with undertaking construction of drainage structures for the year being new works or maintenance of old pipe crossings.

Only major PAMPS project this year is the sealing/completion of path from The Rock to The Rock Hill Nature Reserve. This work has now been re-scheduled until after Christmas - New Year period.

- (b) *Flood Mitigation:* Refer to Major Projects update.
- (c) *Road Safety Officer:* Nil to report.
- (d) *Traffic Committee:* Nil to report.
- (e) *Lockhart Local Emergency Management Committee:* Next LEMC meeting is scheduled for 16 February 2017.
- (f) *Fleet:* The new emulsion tank and Jetpatcher are both expected to be delivered late March 2017.

Legislative Policy and Planning Implications

Nil.

Integrated Planning and Reporting Reference

D3.1 – Develop infrastructure for our community.

Budget and Financial Aspects

Will be conducted within Council's allocated budget.

Attachment

1. Updated 12 Months Works Programme (handed out separately at meeting).

Recommendation: That the information be noted.

8/17 RESOLVED on the motion of Crs Rockliff and Sharp that the information be noted.
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5. MAJOR PROJECTS UPDATE

(DEES/T10-005)

Executive Summary

Update on Council's current major projects.

Report

Council is currently undertaking a number of major projects and the status of each of these are as follows:

- a) *Swimming Pools Upgrade:* Staff have finalised detailed design/scoping of the project and have engaged Sunjoule to do the architectural and structural drawings of The Rock Swimming pool buildings. The second round of meetings have been held with each town Pool Steering Committee in mid-December 2016. Both Committees were unanimous with their acceptance of the new option 5 designs. Council have commenced work on the application for the Building Better Regions Fund grants for the pools to help fill the \$1M shortfall in the funding model. Letters have gone out to various committees to help gain support for the grants.
- b) *The Rock Sewer Extension:* The consultant that was engaged by Council to undertake survey and design works has commenced work at The Rock and is expected to be completed by mid-April.
- c) *The Rock STP Tertiary Ponds Upgrade:* A Section 60 approval from NSW Water has been granted for the works. A contractor has been engaged to commence work 31 January 2017.
- d) *Demolition of Voluntary Purchase Properties:* Demolition of the first of the second round of homes at Lockhart is expected to commence in early February. Negotiations occurring on second property in The Rock have been completed, with contracts being prepared to be exchanged.
- e) *Flood Mitigation Construction:* It is expected that staff will call for tenders for the construction works mid-year for Lockhart. There is some administration works required regarding easements and Aboriginal Land Claim on the Commons that need to be completed before construction works can commence. Consultants have been commissioned to undertake the necessary Environmental assessments. The Rock Steven Street drainage works remains on reserve list for funding from OEH.
- f) *Toilet/Shower Upgrade at The Rock Rec Ground:* Works are to start early February and finish in time for the start of the 2017 football-netball season.

Integrated Planning and Reporting Reference

D – Infrastructure for the long-term needs of the community.

Legislative Policy & Planning Implications

Nil.

Budget & Financial Aspects

- (i) Pools – design/scoping estimated \$30,000 for 2016/17
- (ii) The Rock Sewer Extension – survey and design \$80,000
- (iii) The Rock STP Tertiary Ponds – construction estimated \$150,000
- (iv) VP Demolition – Round 2 – demolition cost \$55,000
- (v) Flood Mitigation Construction – funding received for Lockhart is \$327,000 over two years. Budget \$577,000 for 2016/17 for both projects.
- (vi) Toilet/showers The Rock Rec Ground – budget estimate \$26,000, with preferred option cost of \$35,200.

Attachment

Nil.

Recommendation: That the information be noted.

9/17 RESOLVED on the motion of Crs Driscoll and Walker that the information be noted.

6. PARKS AND GARDENS REPORT

(DEES/P10-005)

Executive Summary

Monthly report on parks and gardens.

Report

Pools

Both pools have been enjoying good patronage during the school holidays. An inflatable slide/activity course was organised by Council's Youth Officer for a day each and both pools have held a movie night. Reports from the pool contractors were very favourable.

Parks and Gardens

The focus for both The Rock and Lockhart crews was to have all parks and public spaces mowed, edged and sprayed before the Christmas and New Year break. A skeleton crew worked over this period to ensure these areas were tidy, BBQs cleaned, bins emptied and watering done.

The Shire's roses are in full bloom, dead heading and regular fertilising is being conducted to keep them at their best.

Irrigation systems are being checked and maintained regularly. Routine garden maintenance is being conducted including regular weeding, spraying, pruning, watering and mulching.

Mowing and Slashing

Mowing and edging of most irrigated areas is being conducted fortnightly, some areas however, including Lockhart Recreation Ground and the Urana Street Islands at The Rock are being mowed weekly. Slashing was completed at Pleasant Hills, Mundawaddery Cemetery, Osborne Recreation Ground, Milbrulong, Lockhart Airstrip, Lockhart Showground and urban streets and entrances in The Rock, Yerong Creek and Lockhart leading up to Christmas. Many urban areas have been mowed again this month due to rainfall.

Yerong Creek streets and highway was attended to again prior to the Shire's Australia Day Celebrations held there this year.

Weed Control

Regular weed control is being conducted on Council property including hand spraying and weeding of gardens. Hand weeding has been necessary in many areas due to vigorous growth. Khaki weed and cathead are coming into season, known problem areas will be monitored throughout the warmer months.

General Maintenance

Regular duties include inspections of parks and public facilities to remove litter, clean BBQ's, check for damage or vandalism, clear footpaths and empty public and roadside bins. Most areas undergo inspections twice per week, including Galore Hill, where crews also clean and check the toilet facilities. Contract cleaners attend to the public toilet facilities in Lockhart, The Rock and Yerong Creek. Playgrounds in the shire are being inspected regularly as per Australian Standards, with any maintenance being noted and completed as necessary.

Integrated Planning and Reporting Reference

D1 – Infrastructure that facilitates an active community.

Legislative Policy and Planning Implications

Nil.

Budget and Financial Aspects

Will be conducted within Council's allocated budget.

Attachment

Nil.

Recommendation: That the information be noted.

10/17 RESOLVED on the motion of Crs Marston and Sharp that the information be noted.

Cr Douglas declared a non-pecuniary interest in the following item and vacated the Chambers for its duration.

7. DEVELOPMENT APPLICATIONS

(MES/P25-010)

The following development applications were approved, with conditions, from 1 December 2016 to 27 January 2017.

DA No	Development	Applicant/Owner	Site of Development
21/17	New Colorbond Shed	Lance & Dorothy Smith	17 Queen St, Yerong Creek
22/17	Above ground swimming pool	Nadine Douglas	16 Hebden St, Lockhart

Integrated Planning & Reporting Reference

D3.2 – Land use that supports the development of our community.

Legislative Policy and Planning Implications

Applications processed in accordance with the Environmental Planning & Assessment Act 1979.

Budget and Financial Aspects

Nil.

Attachment

Nil.

Recommendation: That the information be noted.

11/17 RESOLVED on the motion of Crs Rockliff and Walker that the information be noted.

8. **PLANNING PROPOSAL FOR VARIATION TO LOCKHART LEP – DA25/17** (MES/P25-010)

Executive Summary

An application to erect a dwelling on RU1 Primary Production land has been lodged with Lockhart Shire Council. The proposed development requires a variation to the minimum 250 hectare development standard of the Lockhart Local Environmental Plan 2012 (LEP), and the applicant's planning proposal is hereby presented for discussion.

Report

Clause 4.6 of the Lockhart LEP aims to provide an appropriate degree of flexibility in applying certain development standards to particular development. In this instance, an applicant wishes to use this clause to seek a variation to the minimum 250 hectare lot size requirement for erection of a dwelling on RU1 land.

The applicant owns a small holding, 5,179m², on the Bidgeemia Road at Urangeline. The lot was created many decades ago, for the erection of a church, and while it was sold to a private investor many years ago, the church remains intact, and largely in its original form. The current owners plan to convert the former church into a dwelling, and thereby require consent from Council for a change of use.

The land fronts directly onto Bidgeemia Road, has a previously-assigned rural address, is fully fenced and well maintained. The building itself lies wholly within the Lot, and has some ancillary buildings located around it.

If Council agree to the proposed planning proposal, then the further concurrence of the Secretary is required.

Integrated Planning and Reporting Reference

D3.2 - Land use that supports the development of our community.

Legislative Policy and Planning Implications

Clause 4.6 of the Lockhart Local Environmental Plan 2012 permits variations to development standards, providing the concurrence of Council and the Secretary are sought. The application seeks to vary the requirement for a minimum 250 hectare lot size for the erection of a dwelling on land zoned RU1 primary production.

Budget and Financial Aspects

Nil.

Attachments

1. Habitat Planning (January 2017) Planning Report - Use of former Church as Dwelling.

Recommendation: That Council:

- a) Support the application for variation to the Lockhart LEP, by permitting the change of use of a former church to a dwelling; and
- b) Refer the application to the Secretary for consideration; and
- c) If concurrence of the Secretary is obtained, continue to process and determine the development application DA25/17 under delegated authority from the General Manager.

<p>12/17 RESOLVED on the motion of Crs Douglas and Sharp that Council:</p> <ol style="list-style-type: none">a) Support the application for variation to the Lockhart LEP, by permitting the change of use of a former church to a dwelling; andb) Refer the application to the Secretary for consideration; andc) If concurrence of the Secretary is obtained, continue to process and determine the development application DA25/17 under delegated authority from the General Manager.

Voting was unanimous.

9. VARIATION TO DCP – 17 HEBDEN STREET, LOCKHART - DA26/17

(MES/P25-010)

Executive Summary

Development application DA26/17 has been lodged, seeking consent for the construction of a colorbond shed at 17 Hebden Street, Lockhart NSW. The proposed site layout and shed dimensions require a variation to the development standards of the Lockhart Development Control Plan 2016.

Report

The Lockhart Development Control Plan 2016 (DCP) requires a building line setback of 3 metres from side street boundaries, with the objective of setting a standard and appealing streetscape within residential areas. DA 26/17, which seeks consent for the erection of a detached, colorbond shed at 17 Hebden Street, Lockhart, proposes a reduced setback of 1.5 metres from the side street (Hayes Street). The applicant has not submitted a written statement specifying the ground for the variation, though has attached a site plan demonstrating that a reduced setback is required to avoid existing sewerage and water lines, while allowing a 'drive through' vehicular access.

The applicant also requires a variation to the shed height restriction in the DCP. Currently, the standard in the DCP restricts shed heights to 3.1 at the eve, and 4.5 to the peak. The proposed overall building height complies with this standard, however the height at eve is planned at 3.4m – 300mm greater than that permitted. The owner specifies that the extra height is required to fit a caravan in the shed.

In determining this request Council need to consider the following matters:

- *Streetscape, façade and visual amenity* – the shed as proposed will be highly visible from the Hayes Street aspect. Colours will be matching that of surrounding buildings, however its height and setback will make it a dominant feature for road users. A wide nature strip allows street trees to provide some screening, however their scale is insufficient to achieve a full curtain to the shed.
- *Precedence* – There are several buildings in Hayes Street which have a reduced, or non-existent, building line setback. Some have been built recently, and this makes it difficult to selectively enforce development standards.
- *Block dimensions* – The lot measures 1012m² in total, and provides ample space for the erection of a shed of the proposed dimensions. Even with a 3m side setback, the shed will still fit comfortably on the lot without compromising the sewerage line.

Integrated Planning and Reporting Reference

D3.2 - Land use that supports the development of our community.

Legislative Policy and Planning Implications

The development as proposed requires a variation to Council's Development Control Plan 2016.

In accordance with s79C of the Environmental Planning and Assessment Act 1979, Council are to consider, as with all development applications, the likely impacts of that development, and the suitability of the site for the development.

Budget and Financial Aspects

Nil.

Attachments

1. Site plan and elevations.
2. Photographs of proposed site.

Recommendation: That Council grant consent for a variation to the Lockhart DCP, thereby permitting a reduced building line setback of 1.5 metres, and an increased building height, for a proposed new shed at 17 Hebden Street, Lockhart.

13/17	<p>RESOLVED on the motion of Crs Douglas and Walker that Council grant consent for a variation to the Lockhart DCP, thereby permitting a reduced building line setback of 1.5 metres, and an increased building height, for a proposed new shed at 17 Hebden Street, Lockhart.</p> <p>Voting was unanimous.</p>
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STRATEGIC DIRECTION E: Strong Leadership and Services

10. STATEMENT OF FUNDS FOR DECEMBER 2016

(DCCS/F10-010)

The reconciled position of funds held in Council's bank accounts and on investment as at 31 December 2016 is shown below for the information of members.

Statement of Funds as at:	31 December 2016	
Combined Bank Accounts:		\$
Bank Balance as at:	1 December 2016	1,391,057.60
Plus: Receipts to:		
Rates Receipts	34,905.19	
Sundry Debtor receipts	22,600.22	
Grant receipts -	-	
Voluntary Purchase	139,416.86	
Storm Damage Grant	500,000.00	
Pensioner Concession Rebate	49,974.51	
Investments redeemed	500,000.00	
Interest on Investment	3,213.70	
DEFT transfer	-	
Other receipts	238,855.52	
Total receipts for month		1,488,966.00
		2,880,023.60
Less: Payments for Month less Canc. Chqs		2,000,043.63
New Term Deposits		0.00
Current Bank Balance		879,979.97

Investments:	Interest Rate per Annum	Amount Invested	% of Total
AMP Call	At Call	500,000.00	6.85%
Bankwest	2.55	250,000.00	3.42%
Bankwest	At Call	750,000.00	10.27%
BENDIGO	2.35	250,000.00	3.42%
BENDIGO	2.70	500,000.00	6.85%
BENDIGO	2.60	250,000.00	3.42%
BENDIGO	2.60	500,000.00	6.85%
Curve Securitys/AMP	2.75	250,000.00	3.42%
Curve Securitys/AMP	2.95	250,000.00	3.42%
IMB Limited	2.55	300,000.00	4.11%
IMB Limited	2.50	250,000.00	3.42%
NAB	2.62	300,000.00	4.11%
nab	2.96	250,000.00	3.42%
NAB	1.90	300,000.00	4.11%
NAB	2.74	500,000.00	6.85%
nab	2.71	250,000.00	3.42%
NAB	2.65	250,000.00	3.42%
NAB	2.70	250,000.00	3.42%
RIM AMP	2.95	400,000.00	5.48%
Rim NAB Limited	2.75	250,000.00	3.42%
RIM-amp	2.95	500,000.00	6.85%
		7,300,000.00	
TOTAL FUNDS HELD ARE:		8,179,979.97	100.00%

These funds are comprised as follows:

	CURRENT A/C	INVESTMENTS	TOTAL
General Fund	-803,401.94	6,339,035.51	5,535,633.57
Combined Sewerage	1,651,849.51	960,964.49	2,612,814.00
Galore Hill Trust Fund	31,532.40	0.00	31,532.40
	879,979.97	7,300,000.00	8,179,979.97

RESERVES	Externally Restricted	2,644,346.40
	Internally Restricted	4,655,653.60
	Unrestricted	879,979.97
		8,179,979.97

I hereby certify that all investments shown have been made in accordance with Section 625 of the Local Government Act 1993, the Regulations and Council's Investment Policy.


Director Corporate Services
30 January 2017

Integrated Planning and Reporting Reference

E.4.2.1a – Continue to develop sound financial management policies and practices that help ensure Council's long-term financial sustainability.

Recommendation: That the Statement of Funds for December 2016 be received.

14/17 RESOLVED on the motion of Crs Verdon and Driscoll that the Statement of Funds for December 2016 be received.
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11. ADOPTION OF THE COMMUNITY STRATEGIC PLAN AND RELATED INTEGRATED PLANNING AND REPORTING DOCUMENTS (GM/I13-010)

Executive Summary

The purpose of this report is to adopt the Community Strategic Plan (CSP) and related Integrated Planning and Reporting (IP&R) documents namely the Delivery Program, Long Term Financial Plan and Asset Management Plans.

Report

Each local government area must have a CSP that has been developed and endorsed by the Council and which identifies the main priorities and aspirations for the future of the local government area covering a period of at least 10 years from when the Plan is endorsed.

Following an ordinary election of councillors, the Council must review the CSP before 30 June following the election. A draft CSP or amendment of a CSP must be placed on public exhibition for a period of at least 28 days and submissions received by the Council must be considered before the CSP or amendment is endorsed by the Council.

Following community consultation, including a series of public meetings held at various venues throughout the Shire late last year, a draft CSP was tabled at the Council meeting held on 21 November 2016. At that meeting it was resolved that: -

“Council endorses the draft Community Strategic Plan Review documentation as amended and places it on public exhibition until Friday, 20 January 2017 and that community feedback be considered prior to it being resubmitted for adoption at the February 2017 Council meeting”

During the public exhibition period the CSP was made available on Council's website, Community Facebook page, at Council's office, and at The Rock, Yerong Creek and Pleasant Hills Post Offices. Information regarding the availability of the CSP was also disseminated through Council's community contacts database.

No submissions were received by the closing date of 20 January 2017.

Council has also resolved to seek a Special Rate Variation (SRV) and this matter is the subject of a separate report to Council (refer agenda item 13). According to the *“Guidelines for the Preparation of an Application for a Special Variation to General Income for 2017/18”* released by the Office of Local Government (OLG), before applying to the Independent Pricing and Regulatory Tribunal (IPART) for a special variation Council must first adopt its CSP, Delivery Program, Long Term Financial Plan and where applicable, its Asset Management Plans. Accordingly these documents are also presented for adoption by Council.

According to the Guidelines Council does not have to adopt its Operational Plan for the coming year before applying to IPART for an SRV. The Operational Plan has to be in place by 1 July 2017 and a proposed timeline for preparing the Operational Plan is also the subject of a separate report to Council (refer agenda item 12).

Integrated Planning and Reporting Reference

E4.2.1 – Advocate and prepare for the long term sustainability of our Shire.

E4.2.1a – Continue to develop sound financial management policies and practices that help ensure Council's long term financial sustainability.

E6.1.1 – Meet all governance and regulatory requirements in the conduct of Council's operations.

Legislative Policy & Planning Implications

Section 402 (5) provides that, following an ordinary election of councillors, the Council must review the community strategic plan before 30 June following the election. Adoption of the amended CSP will satisfy this requirement.

Budget & Financial Aspects

The CSP incorporates Council's proposal to make application for a Special Rate Variation (SRV) and other strategies for ensuring its long term financial sustainability.

Attachments

1. Community Strategic Plan
2. Delivery Program
3. Long Term Financial Plan
4. Transport and Community Facilities Asset Management Plans.

The documents listed above are separately enclosed.

Recommendation: That the Community Strategic Plan, Delivery Program, Long Term Financial Plan and Asset Management Plans as presented, be adopted.

<p>15/17 RESOLVED on the motion of Crs Rockliff and Walker that the Community Strategic Plan, Delivery Program, Long Term Financial Plan and Asset Management Plans as presented, be adopted subject to the SRV and base case scenario agreed to in the Workshop held prior to this meeting being incorporated into the documents.</p>
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12. 2017/18 OPERATIONAL PLAN AND BUDGET

(GM/I13-005)

Executive Summary

The purpose of this report is to adopt a timetable for the preparation of Council's 2017/18 Operational Plan and Budget.

Report

Council is required to have its Operational Plan adopted before the beginning of each financial year which details the activities to be engaged in by the Council during the year as part of the delivery program covering that year.

The Operational Plan must include a statement of the Council's Revenue Policy for the year covered by the Operational Plan.

Prior to adopting the Operational Plan by 1 July, the Council must prepare a draft Operational Plan and give public notice of the draft indicating that submissions may be made to the Council at any time during the period (not less than 28 days) that the draft is to be on public exhibition.

During the period of public exhibition, the Council must have for inspection at its office (and at such other places as it may determine) a map that shows those parts of its area to which each category and sub-category of the ordinary rate and each special rate included in the draft Operational Plan applies.

In order to ensure that Council meets the legislative deadlines for adoption of the 2017/18 Operational Plan, and having regard to Council's current meeting cycle, the following timeline is proposed for Council's consideration:

Date	Description
Monday 6 Feb 2017 Ordinary Council Meeting	– Community Strategic Plan tabled for adoption. – Special Rate Variation Application tabled for endorsement prior to submitting to IPART.
Date to be determined	– Councillor Bus Tour of Shire
20 March 2017 Councillor Workshop	– Consideration of major projects and "wish lists" for inclusion in draft Budget and Operational Plan.
April 2017 (date TBC) Councillor Workshop	– Consideration of draft Budget and Operational Plan.
15 May 2017 Ordinary Council Meeting	– Draft Budget and Operational Plan tabled for endorsement to place on public exhibition.
16 May - 13 June 2017	– Draft Budget and Operational Plan on public exhibition.
19 June 2016 Ordinary Council Meeting	Draft Budget and Operational Plan tabled for adoption.

Bearing in mind that Council is at the beginning of a new four year term, it is understood that it has been suggested that a bus tour of the Shire be arranged. Ideally this would be most beneficial if it was to take place prior to the Workshop proposed for 20 March 2017. Accordingly it is recommended that a date for such a bus tour be determined by Councillors.

Integrated Planning and Reporting Reference

E4.2.1 – Advocate and prepare for the long term sustainability of our Shire.

E4.2.1a – Continue to develop sound financial management policies and practices that help ensure Council's long term financial sustainability.

E6.1.1 – Meet all governance and regulatory requirements in the conduct of Council's operations.

Legislative Policy & Planning Implications

In order to comply with the legislative deadlines contained in the Local Government Act, and having regard to Council's current meeting cycle, it will be necessary to endorse a Draft Budget and Operational Plan for public exhibition at the May Ordinary Council meeting, and adopt the final version of the documents at the June Ordinary Council meeting after considering any submissions received.

Budget & Financial Aspects

Consultancy services have been engaged to assist with the preparation of the Community Strategic Plan and the IPART Application for a Special Rate Variation however the Draft Budget and Operational Plan will be prepared by Council officers and existing resources.

Attachments

Nil.

Recommendation: That Council:

- a) endorse the timeline outlined in the report for the preparation of the 2017/18 Draft Budget and Operational Plan including the conduct of Councillor Workshops on 20 March and April 2017.
- b) determine a date for a bus tour of the Shire to take place prior to 20 March 2017.

16/17 RESOLVED on the motion of Crs Douglas and Verdon that:

- a) Council endorse the timeline outlined in the report for the preparation of the 2017/18 Draft Budget and Operational Plan including the conduct of Councillor Workshops on 20 March and April 2017.
- b) a bus tour of the Shire take place on Tuesday, 14 March 2017.

13. SPECIAL RATE VARIATION

(GM/I05-005)

Executive Summary

The purpose of this Report is to endorse an application to the Independent Pricing and Regulatory Tribunal (IPART) for a Special Rate Variation (SRV).

Report

Council at its meeting held on 21 November 2016 passed the following resolution: -

“That Council apply for a Special Rate Variation to commence in the 2017/18 financial year of 4.6% per annum inclusive of rate pegging cumulative for 10 years for the purpose of increasing Council’s own source revenue and to be applied to the provision of community infrastructure including flood mitigation works, road restoration and swimming pool refurbishments.”

The above resolution was passed after a period of community engagement, including five community engagement sessions which were held across the Shire and concluded on 27 October 2016.

Subsequent to Council’s resolution being passed the Office of Local Government (OLG) issued “Guidelines for the Preparation of an Application for a Special Variation to General Income for 2017/18”. An application to IPART for an SRV is being prepared having regard to the Guidelines.

Period of the Special Rate Variation

Section 508A of the Local Government Act 1993 deals with special variations over a period of years. Section 508A (2) in particular states that: -

“The specified period must not exceed 7 years, but this subsection does not prevent a further determination being made that takes effect after that period”.

Council’s SRV application to IPART will therefore have to be for a 7 year period notwithstanding that the Council resolution passed on 21 November 2016 and the information disseminated in the community refers to a 10 year period. However Council could, if its application is successful, make another application at the end of the 7 year period seeking an SRV for a further three years consistent with the proposal outlined to the community. Resolving to lodge the second application would of course be a matter for the next Council to be elected in 2020.

An SRV approved pursuant to Section 508A of the Local Government Act can be either temporary or permanent. In the case of a temporary increase, at the expiration of the SRV the Council must adjust its general income to the level that it would have been without the SRV.

In the case of a permanent increase, at the expiry of the SRV period the increases are retained permanently in the rate base and the rate peg applies to the new level of General Income from that point onwards.

It is Council's intention to use the SRV to increase Council's own source revenue and lift its General Income to a new higher level which will then be subject to the rate peg thereafter. Specific projects have been identified for the use of the additional funds during the period of the SRV, i.e. road works, flood mitigation and swimming pool upgrades.

On this basis Council's application to IPART is being prepared on the basis of a permanent SRV.

Bearing in mind that the nominated projects referred to above are subject to a number of funding sources, i.e. SRV, loans and grant funds, Council will need to clarify its position regarding these projects with respect to various scenarios, e.g. if the SRV is not approved and/or if the grant applications are not successful. In this regard it should be noted that IPART can approve an SRV application in whole or in part or decline an application. It can also impose conditions on any approval.

A separate Workshop is proposed to be held prior to the Council meeting to enable financial modelling of the various scenarios referred to above to be presented and discussed so that Council can make an informed decision at the Council meeting.

Integrated Planning and Reporting Reference

E4.2.1a - Continue to develop sound financial management policies and practices that help ensure Council's long term financial sustainability.

Legislative Policy & Planning Implications

Section 508A of the Local Government Act applies in respect of Council's application for an SRV.

Submitting an application for an SRV is also a key component of the Council's Improvement Action Plan submitted as part of the Fit for the Future process.

Budget & Financial Aspects

An SRV where the increases are retained permanently in the rate base is necessary for Council to increase its own source revenue and enable it to fund the nominated projects during the period of the SRV and other infrastructure projects in the future.

Attachments

Nil.

Recommendation: That Council:

- a) Apply for a Special Rate Variation to commence in the 2017/18 financial year of 4.6% per annum inclusive of rate pegging cumulative for 7 years, to remain permanently in the rate base, for the purpose of increasing Council's own source revenue and to be applied to the provision of community infrastructure including flood mitigation works, road restoration and swimming pool refurbishments; and
- b) Clarify which projects (if any) it proposes to include in the 2017/18 budget and Operational Plan, if the SRV application and/or grant applications are unsuccessful, following consideration of the financial modelling to be presented at a Councillor Workshop.

17/17	RESOLVED on the motion of Crs Walker and Rockliff that: <ol style="list-style-type: none">a) Council apply for a Special Rate Variation (SRV) to commence in the 2017/18 financial year of 4.6% per annum inclusive of rate pegging cumulative for 7 years, to remain permanently in the rate base, for the purpose of increasing Council's own source revenue and to be applied to the provision of community infrastructure including flood mitigation works, road restoration and swimming pool refurbishments; andb) If the SRV is approved and the Building Better Regions Fund (BBRF) grant application is unsuccessful, Council will still proceed with a \$4.2M upgrade of Lockhart and The Rock swimming pools;c) If the SRV is not approved Council will proceed with a \$2M repair only of Lockhart and The Rock swimming pools;d) Council will only proceed with the flood mitigation works if Office of Environment and Heritage (OEH) funding is forthcoming.
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14. POLICY DEVELOPMENT AND REVIEW

(GM/C70-025)

Executive Summary

A process for the identification, development and review of appropriate policies and procedures facilitates an effective governance and control environment.

The purpose of this report is to establish a process for the review of existing policies and development of new policies.

Report

Council's Policy Register contains over 70 Policies divided into three sections namely "Council and Electoral", "Technical" and "Staff Matters".

At the Council meeting held on 19 December 2016 up to eight "Technical" Policies were either consolidated, amended, updated or repealed in conjunction with the adoption of the Lockhart Development Control Plan 2016. Certain other Policies governed by legislation e.g. "Payment of Expenses and Provision of Facilities to the Mayor and Councillors" have been reviewed recently however many others have not been reviewed for some time.

Policy No. 1.0 "Policies – Procedure for Consideration and Adoption" itself has not been reviewed since 2009 and needs to be updated as it does not reflect current legislative provisions.

In addition some policy gaps have been identified where new policies need to be developed e.g. Council does not have a policy dealing with the use of computers, the internet, e-mail and social media, an important issue in all organisations today.

Updating and reviewing the Council's Policy Register is a significant and time consuming task. In order to undertake this task the following process is proposed for Council's consideration:

1. In the first instance review Policy No. 1.0 which deals with the procedure for considering and adopting policies. There are certain processes outlined in the Local Government Act that have to be followed and these are not reflected in the current Policy. A revised Policy No. 1.0 "Policies – Procedure for Consideration and Adoption" is attached.
2. Delegate authority to the General Manager to update those Policies that require only minor amendments that do not alter the substance or intent of the Policy. Some Policies for example only need a position title or the name of an Act referenced in the document to be updated.
3. Those Policies that require more significant changes in order to be brought up to date be reviewed in three tranches i.e. "Council and Electoral", "Technical" and "Staff Matters" with reports on each section to be tabled at a future Council meeting.
4. Any new policies are developed in accordance with the revised Policy No. 1 attached and are subject to a separate report to Council.

Integrated Planning and Reporting Reference

E6.1.1a - Ensure all statutory policies, codes and plans are adopted by Council and reviewed regularly.

Legislative Policy and Planning Implications

Codes and policies mandated by legislation, e.g. Code of Conduct, Code of Meeting Practice, Payment of Expenses and Provision of Facilities to the Mayor and Councillors etc. will be incorporated into the Policy Manual along with all other Council policies.

Budget and Financial Aspects

Not applicable.

Attachments

1. Amended Policy 1.0 – "Policies – Procedure for Consideration and Adoption". A marked up copy is attached to highlight the changes proposed.

Recommendation: That Council:

- a) Endorse amended Policy 1.0 “Policies – Procedure for Consideration and Adoption”, as presented for public exhibition;
- b) Delegate authority to the General Manager to update existing Policies that require only minor amendments and do not alter the substance or intent of the Policy.

18/17 RESOLVED on the motion of Crs Verdon and Douglas that Council:

- a) Endorse amended Policy 1.0 “Policies – Procedure for Consideration and Adoption”, as presented for public exhibition;
- b) Delegate authority to the General Manager to update existing Policies that require only minor amendments and do not alter the substance or intent of the Policy.

15. REVIEW OF DELEGATIONS

(GM/D10-005)

Executive Summary

Section 380 of the Local Government Act states that “each council must review all its delegations during the first 12 months of each term of office”. Bearing in mind that the last ordinary council election was held in September 2016 Council is required to review its delegations by September 2017.

Report

A council may, pursuant to Section 377 of the Local Government Act, by resolution, delegate to the general manager or any other person or body (not including another employee of the council) any of the functions of the council, other than the following:

- a) the appointment of a general manager,
- b) the making of a rate,
- c) a determination under section 549 as to the levying of a rate,
- d) the making of a charge,
- e) the fixing of a fee,
- f) the borrowing of money,
- g) the voting of money for expenditure on its works, services or operations,
- h) the compulsory acquisition, purchase, sale, exchange or surrender of any land or other property (but not including the sale of items of plant or equipment),
- i) the acceptance of tenders to provide services currently provided by members of staff of the council,
- j) the adoption of an operational plan under section 405,
- k) the adoption of a financial statement included in an annual financial report,
- l) a decision to classify or reclassify public land under Division 1 of Part 2 of Chapter 6,
- m) the fixing of an amount or rate for the carrying out by the council of work on private land,
- n) the decision to carry out work on private land for an amount that is less than the amount or rate fixed by the council for the carrying out of any such work,
- o) the review of a determination made by the council, and not by a delegate of the council, of an application for approval or an application that may be reviewed under section 82A of the Environmental Planning and Assessment Act 1979,
- p) the power of the council to authorise the use of reasonable force for the purpose of gaining entry to premises under section 194,
- q) a decision under section 356 to contribute money or otherwise grant financial assistance to persons,
- r) a decision under section 234 to grant leave of absence to the holder of a civic office,
- s) the making of an application, or the giving of a notice, to the Governor or Minister,
- t) this power of delegation,
- u) any function under this or any other Act that is expressly required to be exercised by resolution of the council.

With the commencement of a new General Manager this is an opportune time to update the delegations extended by Council to the previous General Manager and also comply with the requirements of Section 380 of the Local Government Act.

Council, at its meeting held on 15 July 2013, passed the following resolution extending the existing delegation to the former General Manager:

- A. *“That pursuant to Section 377 of the Local Government Act 1993 the General Manager, Roderick Shaw, be and hereby is delegated authority to exercise all such powers, authorities, duties and functions as may be experienced by the Council under any Act other than: -*
- i. In relation to any matter where the Mayor has directed the General Manager, in writing, not to exercise a delegated function and to refer the matter to Council for determination; and*
 - ii. Those functions that are required by Section 377 to be exercised only by the Council;*
- B. *That pursuant to Section 377 of the Local Government Act 1993 the General Manager, Roderick Shaw, be and hereby is delegated authority to write off outstanding amounts of up to \$500 that are deemed uneconomic to collect.”*

It is proposed that the Council review its delegations as required by Section 380 of the Local Government Act and extend to the new General Manager the same delegations that were given to the former General Manager.

As Council is required to review all of its delegations within its first 12 months of each term of office, any delegations extended to Committees established pursuant to Section 355 of the Local Government Act will also have to be reviewed and this will be the subject of a separate report to Council.

Integrated Planning and Reporting Reference

E6.1 - Provision of excellent leadership and governance within Council.

Legislative Policy and Planning Implications

It is a legislative requirement that Council review its delegations within 12 months of an ordinary election.

Budget and Financial Aspects

Not applicable.

Attachment

Nil.

Recommendation:

- A. *“That pursuant to Section 377 of the Local Government Act 1993 the General Manager, Peter Veneris, be and hereby is delegated authority to exercise all such powers, authorities, duties and functions as may be experienced by the Council under any Act other than:*
- iii. In relation to any matter where the Mayor has directed the General Manager, in writing, not to exercise a delegated function and to refer the matter to Council for determination; and*
 - iv. Those functions that are required by Section 377 to be exercised only by the Council;*
- B. *That pursuant to Section 377 of the Local Government Act 1993 the General Manager, Peter Veneris, be and hereby is delegated authority to write off outstanding amounts of up to \$500 that are deemed uneconomic to collect.”*

- 19/17 RESOLVED** on the motion of Crs Driscoll and Rockliff that:
- A. *“That pursuant to Section 377 of the Local Government Act 1993 the General Manager, Peter Veneris, be and hereby is delegated authority to exercise all such powers, authorities, duties and functions as may be experienced by the Council under any Act other than:*
 - iii. *In relation to any matter where the Mayor has directed the General Manager, in writing, not to exercise a delegated function and to refer the matter to Council for determination; and*
 - iv. *Those functions that are required by Section 377 to be exercised only by the Council;*
 - B. *That pursuant to Section 377 of the Local Government Act 1993 the General Manager, Peter Veneris, be and hereby is delegated authority to write off outstanding amounts of up to \$500 that are deemed uneconomic to collect.”*

16. SUMMARY OF CUSTOMER REQUESTS REPORT

(DEES/C98-005)

Executive Summary

Summary of customer requests received by Council.

Report

Council receives customer requests for numerous reasons such as road repairs, stormwater issues, trees, noisy dogs, new garbage bins and burials. Council has a system to collect and monitor where any request may be up to at any time, assess for trends, as well as look at response times.

Customer requests are monitored weekly with most requests dealt with in a timely manner. The increase in customer complaints in the last 12 months is mostly attributed to the now reporting of issues with Council properties (87) and also increase in road and drainage complaints due to the wet winter/spring period.

Integrated Planning and Reporting Reference

E2 – Accessible and responsive service delivery.

Legislative Policy & Planning Implications

Nil.

Budget & Financial Aspects

Included in annual operational budget.

Attachment

1. Summary of Customer Requests Report as at 31 December 2016.

Recommendation: For Council's information.

20/17 RESOLVED on the motion of Crs Marston and Walker that the information be noted.

17. COUNCIL MEETING DATES

(GM/C70-005)

Executive Summary

The scheduled date for the April 2017 Council meeting falls on a public holiday necessitating Council to fix an alternative date for that meeting.

Report

Council meetings are scheduled to be held on the third Monday of each month. The April 2017 Council meeting is scheduled to be held on Monday 17 April 2017 which is also the Easter Monday Public Holiday. Accordingly it is necessary for Council to determine an alternative date for that meeting.

Integrated Planning and Reporting Reference

E6.1 - Provision of excellent leadership and governance within Council.

E6.1.1 - Meet all governance and regulatory requirements in the conduct of Council's operations.

Legislative Policy & Planning Implications

Section 365 of the Local Government Act provides that the Council is required to meet at least 10 times each year, each time in a different month. Council's schedule of meeting dates complies with this requirement.

Budget & Financial Aspects

Not applicable.

Attachments

Nil.

Recommendation: That the April Council meeting be held on Tuesday, 18 April 2017 in lieu of 17 April 2017 being the Easter Monday Public Holiday.

21/17 RESOLVED on the motion of Crs Verdon and Sharp that the April Council meeting be held on Tuesday, 18 April 2017 in lieu of 17 April being the Easter Monday Public Holiday.

Questions and Statements

Cr Verdon

- (i) **John Street Laneway, The Rock** – Advised John Street Laneway is untidy and overgrown.

Response – Director Engineering and Environmental Services

DEES advised he will investigate and take appropriate action.

- (ii) **Placement of Ashes in Council Columbarium** – Enquired as to process for placement of ashes in Council columbarium.

Response – Director Engineering and Environmental Services

DEES advised same process as for funeral arrangements and for funeral director to make contact with Council.

Cr Day

- (i) **Garden at New Walter Day Park Toilets** – Enquired as to status of the garden at the new Walter Day Park Toilets as noted that some lawn area had died.

Response – Director Engineering and Environmental Services

DEES advised that this area was sprayed and will become part of the new garden staff are constructing as time and resources permit.

- (ii) **Entrance to Roadhouse, Lockhart** – Advised the bitumen near the Roadhouse entrance is in need of patching.

Response – Director Engineering and Environmental Services

DEES advised he will investigate and take appropriate action.

- (iii) **Hendersons Lane, Lockhart** – Cr Day advised he has had reports that Hendersons Lane needs grading.

Response – Director Engineering and Environmental Services

DEES advised that he has recently inspected this road and it is in good condition.

- (iv) **Bullenbung/The Rock Road Causeway**– Advised a meeting is expected to be held on site soon regarding this causeway.

- (v) **NSW Premier Attending Opening of the Greens Gunyah Museum** – Enquired as to status of invitation for NSW Premier to officially open the Greens Gunyah Museum extension.

Response – General Manager

GM advised a letter has been sent to the new NSW Premier with no response received as yet.

- (vi) **Green Street Lockhart Shopping Precinct Verandahs** – Enquired as to who owns/maintains the verandahs in the Green Street shopping precinct?

Response – General Manager/Director Engineering and Environmental Services

GM advised that under the Roads Act it is the responsibility of who benefits from the structure. DEES advised it is the property owner's responsibility to insure and maintain but there still appears to be some confusion/grey area. DEES will bring a Proposed Verandah Policy report to the next Council meeting.

- (vii) **Lockhart IGA Refurbishment** – Advised that Lockhart IGA will be refurbishing and the owner has requested a visit from Council to look at the works to be undertaken.

Response – General Manager

GM advised that arrangements have been made to visit the supermarket and meet with the owners.

Cr Driscoll

- (i) **Possible Reuse of Materials - Second Property Purchased in The Rock under the VP Scheme** – Enquired on behalf of The Rock Men's Shed if they could possible salvage anything that might be useful?

Response – Director Engineering and Environmental Services

DEES advised the home is not due for demolition until May 2017 and he will ask demolishers to discuss with the Men's Shed.

- (ii) **Status of Sales for Carson Road Subdivision, The Rock** – Enquired as to status of sales for this subdivision?

Response – General Manager

GM advised that Council has sold four of the five blocks and Council may wish to consider Stage 2 of the subdivision in the 2017/18 budget.

Cr Marston

- (i) **The Rock Sewer Extension – Future Presentations/Media Releases** – Enquired if The Rock Councillors could please be given in advance/be briefed on any future presentations/media releases planned for The Rock Sewer Extension?

Response – Director Engineering and Environmental Services

DEES advised he will be putting information in the Council Newsletter and also on the website and a copy will be sent to all Councillors.

Cr Rockliff

- (i) **Street Sweeping/Cleaning of Gutters in Green Street Shopping Precinct, Lockhart** – Enquired as to status of street sweeping and gutter cleaning in the Green Street shopping precinct, Lockhart.

Response – Director Engineering and Environmental Services

DEES advised that Council staff undertake street sweeping by hand as the street sweeper cannot reach the gutters due to wheel stops. DEES will follow up and action further as required.

Cr Douglas

- (i) **Alf Freemans Lane** – Advised that Alf Freemans Lane is in poor condition.

Response – Director Engineering and Environmental Services

DEES advised he will investigate and take appropriate action.

- (ii) **Yerong Creek Mittagong Road** – Advised he has had a report that Yerong Creek Mittagong Road is in poor condition.

Response – Director Engineering and Environmental Services

DEES advised he has inspected this road recently and it is in good condition.

- (iii) **Rectification of Bog Holes on Edge of Lockhart Airstrip**– Enquired about rectification of bog holes on the edge of the Lockhart Airstrip?

Response – Director Engineering and Environmental Services and Cr Day

DEES advised the holes were caused by users during the wet winter and he will arrange for a tidy up of the holes. Cr Day advised he will follow up with the group of farmers who use the airstrip regarding the supply of gravel to make a pad for future use.

Cr Sharp

Nil.

Cr Walker

- (i) **Plums Lane** – Advised that Plums Lane is in poor condition.

Response – Director Engineering and Environmental Services
DEES advised he will investigate and take appropriate action.

CLOSED SESSION

22/17	RESOLVED on the motion of Crs Douglas and Rockliff that Council close the meeting to the public as per section 10(A)(2)(a) of the Local Government Act 1993.
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The meeting moved into Closed Session at 6.36pm.

25/17	RESOLVED on the motion of Crs Day and Douglas that Council move into Open Council.
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The meeting moved into Open Session at 6.40pm.

OPEN COUNCIL

The following resolutions of Council, while the meeting was closed to the public, were read to the meeting by the General Manager.

1. LEASE OF THE ROCK PUBLIC WATERING PLACE – RESERVE 15045 YERONG STREET, THE ROCK (DEES/C80-050)

23/17	RESOLVED on the motion of Crs Marston and Sharp that Council: a) Enter into a lease agreement with Donna Birch for \$2,050 (nil GST) per annum for 3 years, b) The General Manager and Director of Engineering & Environmental Services be authorised to sign the lease on behalf of Council. c) Notify the unsuccessful applicants in writing.
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2. LEASE OF 24 ISLAND BEND LANE, THE ROCK (DEES/C80-050)

24/17	RESOLVED on the motion of Crs Verdon and Driscoll that Council: a) Enter into a lease agreement with Susan Berryman for \$689 (incl. GST) per annum for 3 years, b) The General Manager and Director of Engineering & Environmental Services be authorised to sign the lease on behalf of Council. c) Notify the unsuccessful applicant in writing.
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The meeting concluded at 6.42pm.

The minutes of the meeting held on Monday, 6 February 2017 were confirmed as a true and accurate record at the Ordinary Council Meeting held on 20 March 2017 at which time the signature was hereunto subscribed.

CHAIRMAN