



MINUTES

**of the
Ordinary Meeting
Held
15 July 2019**

**Our Values: Leadership • Integrity • Progressiveness • Commitment •
Accountability • Adaptability**

**Minutes of the Ordinary Monthly Meeting of Lockhart Shire Council held in the Council Chambers,
Green Street, Lockhart on Monday, 15 July 2019 at 4.59pm.**

PRESENT

Cr R. Schirmer (Mayor), Cr G. Verdon (Deputy Mayor), Cr. M. Day OAM, Cr D. Douglas, Cr G. Driscoll, Cr I. Marston, Cr P. Sharp and Cr J. Walker.

Also in attendance were the General Manager, Director Corporate and Community Services, Director Engineering and Environmental Services and Executive Assistant.

The meeting opened with a prayer.

APOLOGIES

Cr A. Rockliff.

LEAVE OF ABSENCE

Crs G. Driscoll and P. Sharp sought Leave of Absence for the August 2019 meeting.

163/19	RESOLVED on the motion of Crs Walker and Day that Crs Driscoll and Sharp be granted Leave of Absence for the August 2019 meeting.
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CONFIRMATION OF MINUTES ORDINARY MEETING 17 JUNE 2019

164/19	RESOLVED on the motion of Crs Verdon and Sharp that the Minutes of the Ordinary Meeting held on Monday, 17 June 2019 as printed and circulated be taken as read and confirmed.
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DECLARATION OF PECUNIARY AND NON-PECUNIARY INTERESTS

Cr G. Driscoll – Non-Pecuniary Interest – Staff Reports, Item 15, Development Applications.

MAYORAL MINUTE

Nil.

MAYORAL REPORT

The Mayor, Cr Schirmer, verbally reported on activities during the past month as follows:

Mon, 24 Jun	Attended Lockhart Central School to conduct pupil interviews for Student Council.
Fri, 28 Jun	Attended REROC Executive meeting in Wagga Wagga.
Mon, 8 Jul	Along with Director Engineering and Environmental Services David Webb, met with Don Murray, CleanStar Australia Pty Ltd and Jillian Kilby, The Infrastructure Group regarding the rail bridge in Lockhart township.
Tues, 9 Jul	Along with some Councillors and staff, attended the General Manager's mother-in-law's funeral in Albury.
Sun, 14 Jul	Attended the Lockhart Lions Club Changeover lunch.

165/19 RESOLVED on the motion of Crs Marston and Walker that the Mayoral Report be received.

URGENT MATTERS

Nil.

NOTICE OF MOTION

Nil.

COMMITTEE REPORTS

1. TOURISM/ECONOMIC DEVELOPMENT OFFICER REPORT (TEDO/T26-005)

MINUTES OF THE TOURISM/ECONOMIC DEVELOPMENT STEERING COMMITTEE (TEDSC) MEETING OF LOCKHART SHIRE COUNCIL HELD AT LOCKHART COUNCIL OFFICES ON TUESDAY, 2 JULY 2019 COMMENCING AT 6.05PM.

PRESENT

Mrs Myra Jenkyn, Mrs Raeleen Pfeiffer, Ms Sandra Johnstone, Councillor Derek Douglas, Mr John Holstein, Tourism/Economic Development Officer (Jennifer Connor).

APOLOGIES

Councillor Gail Driscoll, Mr Greg Smith.

LEAVE OF ABSENCE

Nil

PERCURINARY INTEREST

Raeleen Pfeiffer and Sandra Johnstone – Love Lockhart Shire Photo Competition.

CONFIRMATION OF MINUTES

The minutes of the Meeting held Tuesday, 4 June 2019, as printed and circulated, be taken as read and confirmed on the Motion of Sandra Johnson, seconded Myra Jenkyn.

1. Public Art Projects

Yerong Creek Water Tower Mural: Yerong Creek Progress Association are awaiting the outcome of a grant application.

Milbrulong Water Tower Mural: The TEDO will liaise with the artists Scott Nagy and Janne Birkner to work on a proposed design submission within budget for the Milbrulong Water Tower mural in keeping with the Rosella theme.

As with the Lockhart Water Tower mural, a Water Tower Design Committee - consisting of a representative from Riverina Water, Lockhart Shire Council, Lockhart Shire Tourism & Economic Development Officer, Milbrulong community and Eastern Riverina Arts – will be instrumental in reaching the final design from artists.

Once the design has been approved the TEDO will submit a development application including environmental impact report, subject to securing all necessary funds. At all stages key stakeholders (Riverina Water, Lockhart Shire Council, Milbrulong Community and artists) will be keep up to date on progressing the project.

Recommendation: That the information be noted.

166/19	RESOLVED on the motion of Crs Douglas and Sharp that the information be noted.
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2. Lockhart Photo Competition

A record number of entries in the Love Lockhart Shire Photo Competition have been received, with over 100 entries from across the region and as far as Sydney and Melbourne. The photos will be judged during July and will be displayed in the Museums new Showroom Gallery during the Spirit of the Land Festival.

Recommendation: That the information be noted.

167/19	RESOLVED on the motion of Crs Driscoll and Douglas that the information be noted.
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3. Business Support

The new Lockhart Shire Business Directory website has had a steady increase in usage, with just under 3000 hits recorded since being launched at the end of May 2019. Weekly social media posts are helping to promote our local businesses while driving traffic to the site.

The annual Business Survey is due to be distributed in July. Following the Survey the TEDO will begin a Business Gap Analysis, which will take some months to complete.

Recommendation: That the information be noted.

168/19 RESOLVED on the motion of Crs Driscoll and Douglas that the information be noted.

4. Lockhart Shire Visitor Brochure

To encourage greater distribution and to increase the chances of our tourism guide being placed in the larger Visitor Information Centres, the TEDO raised the possibility of collaborating with Murrumbidgee Council on a joint visitor guide. The TEDO will contact Murrumbidgee Council to ascertain if this is something they would be interested in pursuing and if so, will revert to the TEDSC and Council.

Recommendation: That the information be noted.

169/19 RESOLVED on the motion of Crs Douglas and Day that the information be noted.

5. The Rock Hill

The TEDO advised Council are continuing to receive complaints about lack of directional signage and the condition of the walking paths at The Rock Nature Reserve. With an increasing number of people visiting The Rock Hill each year it is imperative the visitor experience remains a positive one. The TEDSC noted the important role The Rock Hill plays in attracting visitors to the Shire and felt this important issue should be addressed by Council taking up with National Parks & Wildlife Service (NPWS) NSW.

Recommendation: That ongoing issues regarding signage and the walking tracks at The Rock Nature Reserve be raised with National Parks and Wildlife Service NSW.

170/19 RESOLVED on the motion of Crs Verdon and Douglas that the ongoing issues regarding signage and the walking tracks at The Rock Nature Reserve be raised with National Parks and Wildlife Service NSW.

6. Project Updates

The TEDO provided an update on ongoing projects as follows:

Lockhart & District Historical Society	Planning an official opening in October 2019 prior to the Spirit of the Land Festival. The TEDO has applied for Level 2 VIC accreditation and is awaiting a response.
Yerong Creek Progress Association	Are working on a number of economic drivers for their community including two potential events. Awaiting reply regarding grant application for the Water Tower mural.
The Rock Museum	The committee is continuing to work on the layout of exhibits in the upper floor of the museum.
Partnership Advertising	Marketing campaigns with Destination Riverina Murray, Thrive Riverina and Wagga Wagga City Council are continuing, as is ongoing monthly advertising promotions. The new Riverina tourism website has gone live. Potential for cross promotions with Greater Hume, Murrumbidgee and Federation Council are being investigated. The new Newell Highway brochure is in the process of being printed.

The next TEDSC meeting will be held at Lockhart Shire Council administration office on Tuesday, 6 August 2019 at the earlier wintertime of 6.00pm.

Recommendation: That the report be received and noted.

171/19	RESOLVED on the motion of Crs Douglas and Walker that the report be received and noted.
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2. LOCKHART SHIRE COUNCIL AUDIT, RISK AND IMPROVEMENT COMMITTEE (GM/A65-011)

MINUTES OF THE MEETING OF THE LOCKHART SHIRE COUNCIL AUDIT, RISK AND IMPROVEMENT COMMITTEE HELD AT THE LOCKHART SHIRE COUNCIL OFFICES ON WEDNESDAY 3 JULY 2019 AT 10:25AM

1. Present

James Davis (Independent Chairperson)
Keith White (Independent Member)

2. In Attendance

Craig Fletcher (Director Corporate and Community Services)
Tracy Hounsell (Finance Officer)
Ian Roberts (Internal Auditor)

3. Apologies

Andrew Rockliff (Lockhart Shire Councillor)
Peter Veneris (General Manager)

4. Confirmation of Minutes

The minutes of the meeting held on 6 March 2019, as printed and circulated, were confirmed as a true and correct record of the proceedings of that meeting

5. Business Arising

Nil.

6. Internal Audit Reports

The Internal Auditor, Ian Roberts, tabled his Report on Legislative Compliance at Lockhart Shire Council.

Mr Roberts reported that while the report is titled Legislative Compliance, it should be noted that as well as relating to the need to comply with relevant legislative instruments, the term also encompasses compliance with directions issued by Government Departments and Agencies.

Mr Roberts also commented on the challenge for Councils to have a framework and structure to ensure Council maintains being up to date with legislations.

The Independent Chairperson, James Davis, detailed how other councils within the alliance are using delegation software to manage legislative compliance. Junee Council recently purchased the delegation module offer in Pulse software. If a Council purchases the Delegations module the Council also needs to engage a law firm to provide the legislative updates every six months.

Pulse Delegations accesses up to 15 Acts pertaining to Local Government. In the Delegations module Council can add any specific Agreements, local delegations, policies and Accreditations.

It was resolved that the Internal Audit Report on Legislative Compliance at Lockhart Shire Council and recommendation “the mechanisms that the Council uses to ensure the currency and effectiveness of its Legislative Compliance Framework be refined and outlined in its Legislative Compliance Policy” be endorsed and management’s responses thereto be noted.

7. Internal Audit Recommendations – Status Report

The Internal Audit Recommendations Status Report was noted with Status updated. Those with Status as Completed to be taken off report.

8. Notice of Reportable Incidents

Nil.

9. General Business

Methodology for the next report on Payroll/Human Resources:

The audit will confirm whether Council has developed a payroll policy or payroll management procedures.

Additionally, the audit will investigate how payroll is processed at council, how many staff members are involved in this process, what checks and balances are in place, whether there have been issues in the past with the processing of payroll and what action may have been taken as a consequence.

To achieve this, the auditor will, by way of emails and during field visits:

- Make appropriate enquiries of the General Manager, Director of Corporate Services and any other relevant staff who are responsible for processing the council's payroll;
- Review any appropriate policy or governing documentation that the Council may have adopted.

10. Date of Next Meeting

The next meeting will be held on a date to be confirmed in November 2019.

There being no further business the meeting closed at 11:30 am.

James Davis
Chairperson

Recommendation: That the information be noted.

172/19 RESOLVED on the motion of Crs Verdon and Douglas that the information be noted.
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Delegates' Reports

1. RIVERINA WATER COUNTY COUNCIL (RWCC) - JULY 2019

1. Council received and noted Financial Statements and List of Investments.
2. Council noted increase in Councillor and Chairperson's allowance.
3. Draft Delivery and Operational Plans for 2019/20 were adopted, along with fees and charges.
4. Minutes Audit & Risk Committee received and noted. Also agreed to increase in Fees for Chair and Independent.
5. Council agreed to sponsor REROC for \$2,500 for "Build a Bridge" program.
6. Council has engaged "Imperium Markets" as its new Investment Advisor.
7. Council has approved guidelines for Sponsorships.
8. Riverina Water will be sending delegates to this year's Water Conference in Albury and Local Government Conference at Warwick Farm.
9. Council has adopted a new Community Engagement Strategy.
10. Council has approved the purchase of a new parcel of land for Operational purposes.
11. Council received an update on the Water Treatment Plant Contract.

Greg Verdon
Delegate

Recommendation: That the information be noted.

173/19 RESOLVED on the motion of Crs Marston and Sharp that the information be noted.

Status Report/Précis of Correspondence Issued

Status Report: Council Resolutions and Tasks to be finalised

Res. No:	Officer to Action	Info	Action Taken
Ordinary Council Meeting held 17 June 2019			
161/19	DEES	<p>Closed Council – Tender – Flood Mitigation Construction Works Stage 2 – Lockhart Council:</p> <p>a) Notes the information provided in the report;</p> <p>b) Does not accept any of the tenders;</p> <p>c) Not invite fresh tenders due to the lack of local suitable contractors to complete the work and the high demand for these services at present; and</p> <p>d) Subject to receiving successful additional grant funding from Office of Environment & Heritage (OEH), authorises the Director Engineering & Environmental Services to enter into negotiations with all three tenderers to achieve best possible outcome for Council, with a further report brought to Council in due course.</p>	<p>Additional funding has been received.</p> <p>DEES negotiating with tenderers.</p> <p>See separate report to July council meeting.</p>
159/19	DEES	<p>Community Engagement Strategy</p> <p>Draft Community Engagement Strategy be placed on public exhibition for a period of not less than 28 days following which a further report be presented to Council together with any submissions received.</p>	<p>Community Engagement Strategy has been placed on public exhibition.</p> <p>A further report is to be tabled at the August Council meeting to formally adopt the Strategy after considering any submissions received.</p>
158/19	GM	<p>Policy 3.29 Excessive Leave Policy</p> <p>Policy 3.29 Excessive Leave Policy, as presented, be adopted.</p>	<p>Policy Register updated. A copy of the policy will be distributed to all staff with their pay slips.</p> <p>Complete.</p>
156/19	DCCS	<p>Draft Delivery Program 2017-21, Operational Plan 2019-20, Budget Estimates and Fees & Charges 2019-20</p> <p>As per Minutes of the 17 June 2019 Council Meeting.</p>	<p>Completed.</p>
154/19	DEES	<p>National Cranes Mass and Dimension Exemption Notice</p> <p>Council:</p> <p>a) Consents the Shire approved 25/26m B-Double road network to the NSW Class 1, 4-Axle and 5-Axle All Terrain Mobile Crane Mass and Dimension Exemption Notice 2019, the NSW Class 1, All Terrain Mobile Crane and Dolly Mass and Dimension Exemption Notice 2019, and National Class 1 Special Purpose Vehicle Authorisation Notice 2016 (NSW 2019); and</p> <p>b) Authorises Director Engineering & Environmental Services to complete and submit Consent forms to the NHVR.</p>	<p>Completed consent requests have been submitted to NHVR.</p> <p>Complete.</p>
148/19	DEES	<p>Masterplan for Lockhart Business Centre</p> <p>Council endorsed the final Lockhart Business Centre Masterplan.</p>	<p>No further action at this stage.</p> <p>Complete.</p>
144/19	TEDO	<p>Minutes of the TEDSC Meeting – Public Art Projects</p> <p>A submission be requested from the artists Scott Nagy and Janne Birkner to undertake the Milbrulong Water Tower project subject to their quotation being within budget.</p>	

Ordinary Council Meeting held 15 April 2019			
98/19	DEES	<p>Closed Council – My Community Grant Project – Public Toilets Green Street, Lockhart</p> <p>Council endorse a grant application under the My Community Project grant for the establishment of public toilets and community facilities in Green Street, Lockhart</p>	<p>Grant application has been submitted.</p> <p>Council in discussions with property owner.</p> <p>Further advice from property has been received.</p> <p>No further action at this stage until result of grant funding application is received.</p>
89/19	DCCS	<p>Disused Buildings – French Park Tennis Courts</p> <p>a) Council approve the two buildings be disposed and advertise them in Council's Newsletter, and</p> <p>b) Advise Mr Bahr that Council is required to undertake a transparent and competitive focus and that he is invited to submit an expression of interest at the appropriate time.</p>	<p>Advertised in April Newsletter, with expression of interest (EOI) closing 31 May 2019.</p> <p>EOI's being collated and assessed.</p> <p>Item 13 in agenda as a late report.</p>
87/19	GM	<p>Crown Land Management</p> <p>a) Council endorse the actions outlined in the attached list of crown reserves and authorise the General Manager to make the necessary applications</p> <p>b) Ratify the appointment of the Director Engineering and Environmental Services as the Council's Authorised Officer and Native Title Manager for the purposes of the Crown Land Management Act 2016.</p>	<p>Crown land categorisation and grouping for the reserves for the purposes of preparing Plans of Management currently being finalised to facilitate the necessary applications being lodged with the Crown Lands Office.</p> <p>Regional approach to preparation of plans of management being discussed at a REROC level.</p>
77/19	DCCS	<p>Lockhart Medical Centre Community Services Building</p> <p>Council support the change of use to the Lockhart Medical Centre/Community Services, on the corner of Matthews and Hebden Streets in principle and provide a letter of landowner consent to a Development Application being lodged.</p>	<p>GM & DCCS met with Valmar's Coordinator - Fleet, Asset and Corporate to progress the matter with Valmar agreeing to provide plans prior to Council's providing landowners consent to lodge a DA.</p> <p>Valmar are in the process of putting plans with proposed works together to present to Council for approval.</p>
Ordinary Council Meeting held 18 March 2019			
66/19	DEES	<p>Proposed Restructure – Engineering and Environmental Services</p> <p>Proposed restructure to include:</p> <p>a) Regrading the vacant Grader and Roller Operator positions to a Plant Operator and a Labourer respectively;</p> <p>b) The addition of the position of Light Vehicle Mechanic in the organisation structure;</p> <p>c) The addition of the position of Compliance Officer (permanent part time 25.5 hours per week) in the organisation structure; and</p> <p>d) Extending the position of Fixed Term Project Officer with current incumbent to continue in the role on a works as required basis until 31 December 2020.</p>	<p>a) New positions have been filled.</p> <p>b) Position has been advertised.</p> <p>c) To be advertised in the near future.</p> <p>d) To be extended at time of current term completion in October 2019.</p>

49/19	DEES	<p>Masterplan for The Rock Avenue of Honour Council to:</p> <p>a) Endorse the formation of a Focus Group to discuss options for the masterplan; and</p> <p>b) Consider any formal master planning and upgrade works at the upcoming budget workshop.</p>	<p>Focus group formed and first meeting to occur shortly.</p> <p>First meeting has occurred, which was very productive. Some basic plans and notes to be drawn up for endorsement of the group before coming back to Council.</p> <p>See separate report to July Council meeting.</p>
48/19	GM	<p>A.R. Bluett Memorial Award Council submit a nomination for the 2019 A.R. Bluett Memorial Award.</p>	<p>Bluett Award online entries open from 1 June to 31 July 2019. Council's entry is currently being prepared.</p>
Ordinary Council Meeting held 4 February 2019			
25/19	DCCS	<p>Information Technology Systems Infrastructure</p> <p>a) Council approve the purchase of the additional information technology infrastructure up to value \$25,000; and</p> <p>b) Additional information technology infrastructure to be funded from December 2018 Quarterly Budget Review.</p>	<p>Contact has been made with selected suppliers. Tender specifications being finalised to initiate negotiations will select suppliers to continue.</p> <p>Ongoing</p>
12/19	DEES	<p>Integrated Water Cycle Management Strategy – Sewerage Services Council apply for funding under the Safe and Secure Water Program to undertake IWCM Strategy renewal.</p>	<p>DEES in discussions with DPI about grant funding for IWCM.</p> <p>Council staff working with DPI regarding the funding, which has confirmed Council is eligible for funding.</p>
Ordinary Council Meeting held 17 December 2018			
344/18	GM/ DCCS	<p>Closed Agenda – Request from Osborne Recreation Ground Management Committee</p> <p>a) Enter into a lease agreement with Jason Webster, as adjoining landowner to the Osborne Recreation Ground to lease land as per map for \$1.00 per annum for 3 years, and</p> <p>b) The General Manager and Director Corporate and Community Services be authorised to sign the lease on behalf of Council.</p>	<p>Lease is being drafted. The matter of a 3-year lease was following up and solicitor advised a caveat stipulating Council's interest with regards to leased land can be put in place. Work is progressing and updates will be reported to Council.</p> <p>In the hands of Friedlieb Fox McLeod to draw up agreements & have adjoining landowner sign.</p>
Ordinary Council Meeting held 19 November 2018			
294/18	DCCS	<p>Minutes of the TEDSC Meeting – Magnolia Lodge Council investigate the funding of additional independent living/aged care accommodation in the Shire, including at Magnolia Lodge.</p>	<p>Discussed at a meeting with Valmar, continuing investigations.</p>

Ordinary Council Meeting held 15 October 2018			
270/18	GM	<p>Woodhaven Aged Care Facility – Land Ownership</p> <p>a) The land described as Lot 1 DP230301, Lot 2 DP230301, Lot 10 DP1067716 and Lot 1 DP726186 be transferred to Lockhart and District Aged Care Association Inc. trading as Woodhaven Aged Care for \$1.00, and</p> <p>b) Authority be granted for the Transfers and other relevant documentation to be executed under the Council's seal.</p>	<p>Woodhaven Aged Care advised of council's decision and requested to arrange for necessary legal documentation to be prepared and forwarded to Council for execution. Documents have now been received, executed under Council's seal and returned to Woodhaven's solicitor on 7 June 2019.</p>
261/18	TEDO	<p>Minutes of the TEDSC Meeting – Water Tower Lighting</p> <p>Consideration be given to funding to light the Lockhart Water Tower Mural and that Council investigate possible lighting options.</p>	<p>In progress.</p>
260/18	TEDO	<p>Minutes of the TEDSC Meeting – Water Tower Long Term Maintenance</p> <p>An agreed amount be held in reserve to enable future maintenance of the Lockhart Water Tower as and when needed.</p>	<p>MoU with RWCC being discussed.</p>
Ordinary Council Meeting held 17 September 2018			
252/18	DCCS	<p>Closed Agenda – Information Technology Systems – Quotations</p> <p>a) Council approve the purchase of the Electronic Document and Records Management System (EDRMS) HPE Content Manager with initial purchase, setup and training costs to be funded from Council's Systems & IT Improvements Reserve;</p> <p>b) Council approve the purchase of Asset Management system AssetFinda with initial purchase, setup and training costs to be funded from Council's Systems & IT Improvements Reserve;</p> <p>c) Initial and ongoing cost of iPad Minis are to be incorporated and funded from Council's Operating Plan Budget at Quarterly Budget Review; and</p> <p>d) Year 2 and ongoing annual license fees cost are to be incorporated and funded from Council's Operating Plan Budget.</p>	<p>Purchase Order for AssetFinda raised, software licence received and being reviewed.</p> <p>IT Server is at end of life, quotes being sort. Server requires upgrade or replacing to enable AssetFinda to be installed. Refer to item in this agenda on upgrade to server.</p> <p>Purchase order raised for HPE Content Manager, Project manager from Civica has been assigned.</p>

Ordinary Council Meeting held 19 March 2018			
68/18	GM	<p>Closed Agenda – Green Street West Lockhart – Price Review</p> <p>a) Council adopt the following asking process for lots remaining unsold in the residential subdivision at Green Street West, Lockhart:</p> <p style="margin-left: 20px;">a. \$25,000 Lots 1, 6, 7, 9, 10, 23, 24, 25, 27, 28, 29, 30, 31, and 32</p> <p style="margin-left: 20px;">b. \$27,500 Lots 12, 16, 17 and 18</p> <p style="margin-left: 20px;">c. \$44,000 Lots 11 and 34</p> <p>b) That in relation to Lots 6-7, 9-10, 23-25 and 28-31, the price of two adjoining lots sold in a single transaction, i.e. one contract of sale, be reduced to \$22,000 each or a total contract price of \$44,000.</p> <p>c) That Lot 8 Rockliff Court in the Green Street West Residential Estate be taken off the Market whilst cost estimates are prepared for converting the allotment into a local park.</p> <p>d) That the GM be authorised to negotiate with project home builders for establishment of a display home at Green Street West with any incentives to be offered to be subject to approval by Council.</p>	<p>Council's agent has been informed of the revised selling prices adopted by Council.</p> <p>Council's agent is contacting all builders on its data base regarding incentives that might encourage the construction of a spec/display home.</p> <p>A cost estimate for converting an allotment into a park is currently being prepared.</p>
51/18	GM	<p>Lockhart Renewable Energy Project</p> <p>a) Project update provided by Better Energy Technology Pty Ltd noted,</p> <p>b) Lockhart Renewable Energy Project Information Brochure endorsed for distribution to Lockhart premises.</p>	<p>Phase 1 funding for the project has been announced by the Australian Government. Formal documentation including a funding agreement is awaited.</p>
Ordinary Council Meeting held 21 August 2017			
181/17	TEDO	<p>Minutes of the Tourism/Economic Development Steering Committee Meeting – Lockhart Railway Station</p> <p>Additional time to be given to source an alternative use/tenant for the Lockhart Railway Station building.</p>	<p>Consideration to be given as an office for the solar project if successful prior to advertising availability.</p>
Ordinary Council Meeting held 18 April 2017			
72/17	DEES	<p>Caravan Parks</p> <p>a) Information noted pending a furthermore detailed report</p> <p>b) Council has determined as a matter of policy that caravan parks be short term (holiday park) stays; and</p> <p>c) Expressions of Interest (EOI) be invited for Management of the Lockhart Caravan Park for 1 July 2017 to 30 June 2018 with option of 2 x 12-month extensions on mutual agreement.</p>	<p>More detailed report to be presented at a future Council meeting.</p> <p>Items (b) & (c) are complete. Staff currently compiling information to put together further report to come to Council shortly.</p>

Ordinary Council Meeting held 16 May 2016			
109/16	DCCS	Old Lockhart Railway Station Building Council to: a) Seek to find a suitable use/tenant for the building b) Begin negotiations with JHR to hand building back, if suitable use/tenant not found within next 6 months.	Ongoing. No potential tenants have enquired. Promoting venue as a regional meeting site. Very little activity to date. Lockhart Central School has used for 2018 HSC exams. No enquiries for a permanent tenant. Correspondence forwarded to JHR to ascertain whether it would enforce the lease and require the lease to be paid out in full if Council was to terminate the Agreement.
Ordinary Council Meeting held 17 June 2019 – Councillor Questions & Statements			
Councillor's Questions	DEES	Cr Rockliff – Farrells Lane – Has been advised that there wash-outs across Farrells Lane at the crossing.	DEES advised he will investigate and take appropriate action. Investigations have determined work is required on the table drains. Timing to be confirmed.
	GM	Cr Driscoll - 2019 Lockhart Shire Business Excellence Awards – Requested a letter be sent to Jennifer Connor, Tourism & Economic Development Officer and Traci Driscoll, President, The Rock Progress Association to congratulate them on an outstanding job done in organising the Awards.	GM to send congratulatory letters. Complete.
	DEES	Cr Day – Compliance Officer – Enquired as he had noticed that the Compliance Officer position is to be advertised?	DEES advised as the position is now to become a permanent position it must be readvertised, which will be done in the next few months.
	DEES	Cr Verdon – Carson Rd, The Rock – Enquired if a Give Way sign could be installed at the end of Carson Rd, The Rock?	DEES advised he will investigate. Council's road safety officer has investigated and determined a give way sign should be necessary once the chevron has been installed. Complete.
	DEES	Cr Verdon – Status of No Truck Parking, The Rock – Enquired on the status of the No Truck Parking in The Rock?	DEES advised that a report has been sent to the Traffic Committee and he is awaiting approval.
	DEES	Cr Schirmer – Warning Wording on Crossing at Green St, Lockhart – Requested that the warning wording at the crossing on Green St (across from the Newsagency) be repainted and also the light posts.	DEES advised he will investigate and take appropriate action. Warning stickers have been installed. DEES advises the light poles do not need painting at this stage.
	DEES	Cr Schirmer – Tree Trimming – Pleasant Hills to Henty – Enquired on the status of the tree trimming program from Pleasant Hills to Henty?	DEES advised that the road is listed to be done and the tree crew will be heading that way from Yerong Creek. Tree crews is currently working along Henty Pleasant Hills Road.

Ordinary Council Meeting held 20 May 2019 – Councillor Questions & Statements			
	DEES	Cr Rockliff and Cr Douglas - Bus Shelter Outside Lockhart Post Office – Advised that the bus shelter outside the Lockhart Post Office does not provide adequate protection from all weather conditions and enquired what can be done to improve the shelter's performance?	DEES advised he will investigate and take appropriate action. DEES has investigated and is looking at options that might be feasible. This is a "standard" compliant bus shelter that meets guidelines for the funding received. At this stage no works are planned. Complete.
	DEES	Cr Douglas - Carns Lane – Requested that the drainage along Carns Lane be investigated and improved as the water does not seem to be getting away.	DEES advised he will investigate and take appropriate action.
	DEES	Cr Sharp - Table Drain in Front of Pleasant Hills Fire Shed – Advised that the table drain in front of the Pleasant Hills Fire Shed is washed out and making it difficult for trucks to exit and enter the shed.	DEES advised he will investigate and take appropriate action. Works have been undertaken. Complete.
Councillor's Questions	DCCS	Cr Sharp - Pleasant Hills Hall Public Toilet – Enquired if the Director Corporate and Community Services has determined if the Pleasant Hills Hall public toilets were on the public toilet register?	DCCS advised that he was still investigating the matter, but in the meantime had paid for the cistern repairs and toilet paper supply.
	DEES	Cr Verdon - Drain at Western End of Wilson Street and also Corner of Bretton and Urana Streets, The Rock – Requested if these drains could be cleared?	DEES advised he will investigate and take appropriate action. Works have been planned to concrete the ends of the drains to improve water movement.
Ordinary Council Meeting held 15 April 2019 – Councillor Questions & Statements			
Councillor's Questions	DCCS	Cr Verdon - Public Toilets at The Rock Recreation Ground – Advised that The Rock Recreation Ground toilets often do not have sufficient toilet paper supply left at the end of the week to cater for campers and/or home football games.	DCCS advised he will investigate and take appropriate action.
	DEES	Cr Day – Brookong Reserve Signs on Urana Road, Lockhart – Enquired if these signs could be replaced?	DEES advised he will investigate and take appropriate action. Staff are investigating what can be done regarding the signage as this is not a Council reserve.
	GM	Cr Driscoll – Lockhart Shire Council Block of Land, Scott Street, The Rock – Enquired of Council was planning to sell the block of land in Scott St, The Rock?	GM advised that an expression of interest has been received in relation to another parcel of land not currently listed for sale that will be the subject of a report to a future meeting of Council which can also include consideration of the block of land in Scott St, The Rock.

	DEES	Cr Driscoll – The Rock Town Entrance Sign – Advised that The Rock town entrance sign re-instated south of The Rock on the Olympic Hwy is a lot further south than its original position and enquired if it could be relocated back closer to The Rock?	DEES advised he will investigate and take appropriate action. DEES has discussed with GHSC and they are looking at if sign can be moved closer to the town.
	DEES	Cr Schirmer – Galore Street, Lockhart – Advised that some treated pine posts are missing across Galore St, Lockhart at the western end.	DEES advised he will investigate and take appropriate action. DEES confirmed two posts to be re-installed when resourcing permits.
Ordinary Council Meeting held 18 March 2019 – Councillor Questions & Statements			
	DEES	Cr Marston – Pavers Lifting in The Rock – Advised that the pavers have lifted in The Rock near the café and the next building to the east.	DEES advised he will investigate and take appropriate action. Work have been completed. Complete.
Ordinary Council Meeting held 4 February 2019 – Councillor Questions & Statements			
Councillor's Questions	DCCS	Cr Rockliff – Lighting around Magnolia Lodge, Lockhart – Enquired if extra lighting could be provided around Magnolia Lodge residences?	DCCS advised he will investigate and advise. Existing lights being fixed, then consult with electrician on improvements. Report will be provided to May meeting. Addressed in agenda item 6.
Ordinary Council Meeting held 19 November 2018 – Councillor Questions & Statements			
Councillor's Questions	DCCS	Cr Driscoll – Cleaning of Toilets at The Rock Recreation Ground – Advised that there seems to be a problem with cleaning of the toilets at The Rock Recreation Ground.	DCCS advised he was aware of the issue and would be attending a meeting this week to resolve the issue. Have met with Rec Ground representatives, issue addressed in short term, still investigating long term options. Extra clean per week has been in place since Dec-2018 and working well.
Councillor's Questions	DEES	Cr Verdon – Council Contribution – The Rock Recreation Ground – Advised The Rock Recreation Ground receives an annual contribution funding of \$12,500 from Council and with electricity currently costing \$12,000 p.a., was wondering if Council could do and audit or assist in any way?	DEES advised there may be some upcoming opportunities for grant funding for solar and battery storage for Council buildings and he will investigate further and advise. DEES has been in contact with OEH about opportunities. Council to provide information to OEH. DEES still in discussions with OEH. This will be a work in progress.
Ordinary Council Meeting held 21 May 2018 – Councillor Questions & Statements			
	DEES	Cr Rockliff – Water going into Back Yards between Green & Hebden Sts, Lockhart – Advised he has been approached by 2 residents regarding water going into back yards between Green and Hebden Sts, Lockhart.	DEES advised he is aware of the issue and will investigate when time and resourcing permits.

Ordinary Council Meeting held 20 November 2017 – Councillor Questions & Statements			
Councillor's Questions	GM	Cr Marston – Potential Purchase of Land for Development – Following completion of Carson Rd Development, The Rock, enquired if Council could look into the purchase of more land for development (using borrowings) – Shire-wide, but maybe concentrating on The Rock and lifestyle blocks in Yerong Creek, requesting this be put on the agenda for further discussion.	Discussions have been held with Council's agent and the availability of suitable developable land coming on to the market is being monitored. Land development at The Rock has also been submitted to the Riverina JO for inclusion in the Statement of Regional Priorities being developed by the JO.
Ordinary Council Meeting held 17 July 2017 – Councillor Questions & Statements			
	COUNCIL LORS	Cr Schirmer – Councillor Relaxed Visits throughout Shire – Thanked Councillors who attended recent Friday night at the Pleasant Hills Pub and advised the visit was well received by the locals with positive feedback being given.	Councillors attended the Friday fish & chips night at Yerong Creek on 6 July 2018.

15 July 2019 Council Meeting - Correspondence Sent to Councillors

Date to Councillors	From	Subject	File Ref
14/06/19	Cr Linda Scott, LGNSW	LGNSW Weekly – 13 June 2019	S20-007
18/06/19	ALGA News Editor	ALGA News 14 June 2019	A75-005
21/06/19	Cr Linda Scott, LGNSW	LGNSW Weekly – 21 June 2019	S20-007
21/06/19	Cr Linda Scott, LGNSW	NSW State Budget 2019-20 – LGNSW Summary	S20-020
24/06/19	ALGA News Editor	ALGA News 21 June 2019	A75-005
27/06/19	Cr Linda Scott, LGNSW	LGNSW Weekly – 27 June 2019	S20-007
01/07/19	ALGA News Editor	ALGA News 28 June 2019	A75-005
05/07/19	Cr Linda Scott, LGNSW	LGNSW Weekly – 4 July 2019	S20-007
08/07/19	ALGA News Editor	ALGA News 5 July 2019	A75-005
08/07/19	Andrew Crakanthorp, RWCC	Response re. letter received from the Hon. Melinda Pavey MP, re. Planning for Critical Water Shortages	W10-005

Recommendation: That the information be noted.

174/19	RESOLVED on the motion of Crs Verdon and Day that the information be noted.
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Staff Reports

STRATEGIC DIRECTION A: A Connected and Resilient Community

1. ROUND 3 – STRONGER COUNTRY COMMUNITIES FUND

(GM/G10-005)

Executive Summary

The NSW Government has launched a third round of the Stronger Country Communities Fund (SCCF) Program and Council has an opportunity to submit projects for funding under the program.

Report

Council has previously been successful in securing grant funding totalling \$1,528,000 under the first two rounds of the SCCF Program towards the refurbishment of the Lockhart and The Rock swimming pools.

In May 2018 Council had the opportunity to submit projects for additional funding totalling \$764,000 that had been made available under Round 2 of the Program. The successful projects that received funding under the extended Round 2 of the Program included:

- Osborne Recreation Ground playground and traffic improvements
- Lockhart Recreation Ground amenities building upgrade
- The Rock Recreation Ground amenities building improvements
- The Rock Recreation Ground second oval & relocation of the Pony Club
- The Rock Regional Observatory
- Shire and town and entrance signs.

Correspondence has been received from the NSW Deputy Premier advising that the funding to be made available for projects in Lockhart Shire under Round 3 of the Program is \$763,834.

Whereas Round 2 was focused on sport and recreation projects, the Round 3 funding will be focused on young people (aged 12-24) and a broader scope of eligible projects including programs and local infrastructure. Funding will be allocated to projects that clearly demonstrate community support and align with the Program's objectives. At least 50% of the Round 3 funding will be allocated to projects supporting young people.

More information about the funding criteria and eligible projects is provided in the SCCF 2019 Program Guidelines document, a copy of which is attached.

Other changes introduced for Round 3 of the Program include:

- Extending the open period to three months. Round 2 had a much shorter turn-around time which provided less opportunity for consultation and project planning.
- Extending the funding period from two years to three years to allow applicants sufficient time to deliver projects.
- Opening the Round to applications directly from eligible community groups who will be responsible for delivering the project if successful.
- Not conducting choice modelling, e.g. random telephone surveys to gauge the level of community support for projects. Instead applicants will be required to provide evidence of community consultation and support for projects in the application.

Key dates for Round 3 funding are as follows:

Monday 1 July 2019	Applications open
Friday 27 September 2019	Applications close
October 2019 – January 2020	Projects are assessed
From January 2020	Successful projects expected to be announced

With respect to Round 2 of the Program, which was open for a much shorter period allowing little time for consultation, a Councillor workshop was held to consider priorities and determine projects to be submitted for funding.

Under Round 3 however applicants will be required to demonstrate that they have consulted the community and that there is community support for the project. One way this can be achieved is for Council to write to all its Section 355 Management Committees, which manage Council facilities such as recreation grounds and public halls, and invite them to submit proposals for Council's consideration. These facilities are more often than not the subject of grant applications and the Management Committees also act as a conduit between Council and other users of the facilities.

If this approach was adopted a Councillor Workshop could then be held prior to the August Council meeting to consider the proposals received from Management Committees together with any projects identified by Council. Projects would be prioritised according to how closely they align to the SCCF funding criteria and Council's Community Strategic Plan and Delivery Program to enhance the chances of success. This will leave approximately five weeks for applications to be prepared for lodging by the closing date of 27 September 2019.

Integrated Planning and Reporting Reference

A1 - Support cultural and sporting opportunities that respond to the needs of the community.

A2 - Plan, develop and maintain facilities, parks and gardens that respond to the needs of the community.

A3 - Support our children and young people.

A3 - Support the provision of pre-school, playgroup and childcare services within the community.

A3 - Provide young residents with greater access to youth services.

Legislative Policy and Planning Implications

Nil.

Budget and Financial Aspects

A co-contribution is not required for applications submitted under the SCCF Program.

Attachments

1. Stronger Country Communities Fund 2019 Program Guidelines.

Recommendation: That:

- a) information regarding Round 3 of the Stronger Country Communities Fund Program be forwarded to all its Section 355 Committees of Management and invite the Committees to submit project proposal for funding under the Program;
- b) A Councillor Workshop be convened at 4.00pm on Monday 19 August 2019 prior to the Ordinary meeting of Council to consider and prioritise any proposals received from the Management Committees.

175/19

RESOLVED on the motion of Crs Verdon and Driscoll that Council:

- a) information regarding Round 3 of the Stronger Country Communities Fund Program be forwarded to all its Section 355 Committees of Management and invite the Committees to submit project proposal for funding under the Program;
- b) A Councillor Workshop be convened at 4.00pm on Monday 19 August 2019 prior to the Ordinary meeting of Council to consider and prioritise any proposals received from the Management Committees.

STRATEGIC DIRECTION B: A Dynamic and Prosperous Economy

2. AVENUE OF HONOUR, THE ROCK

(DEES/P10-035)

Executive Summary

Report on the proposed masterplan for The Avenue of Honour in The Rock.

Report

Following a report to Council at its March 2019 meeting and approaches by both The Rock RSL Subbranch and The Rock Progress Association, a Focus Group was formed involving the RSL Subbranch, Progress Association along with other interest groups and staff to discuss the issues and opportunities for The Avenue of Honour in The Rock. A meeting was held in April 2019 and ideas were discussed on ways to improve the avenue including the area adjacent to the Lone Pine memorial. The main points agreed were:

- Kurrajong trees were to remain and used to replace the ones which have died
- The area adjacent to the Rural Fire Services shed at entrance to town centre to be developed for a “Christmas tree” type arrangement to be used for festivities
- Staff develop a concept plan for island adjacent to the Lone Pine for a history of conflict walk
- although expensive, look to run electricity under Avenue of Honour so kurrajong trees would not have to be lopped, thereby ensuring attractive and healthy trees
- landscaping with seating in Ford Street adjacent the Catholic church.

The concept plan has been developed and sent to the Focus Group for comment (see attached). All were in agreeance that it looked fantastic with some minor comments on directional signage for parking, rocks positioned for plaques as well as an overall comment of providing positions for possible further large memorabilia such as a Howitzer Gun or similar. Staff note that there is still room on the main avenue for further large memorabilia if needed.

Other points to be noted form the concept plan are:

- The old driveway opposite bowling club in existing garden border to be removed and replaced with pedestrian access. Proposed location for a women in conflict memorial – possibly a laser cut steel silhouette of WWI Nurse on one side facing a modern day female soldier on the other and perhaps a rose with significant link to women in war.
- Signage/Memorials
 - Ave of Honour sign at Lockhart end of island the same as the one at the other end of the main street
 - Australians at War, as per <https://www.awm.gov.au/articles/atwar>. Could include photos or art work. Could also continue the steel silhouette theme by having the sign held by a silhouette of a WWI and modern day soldier.
 - The gardens will provide plenty of spaces and a symbolic timeline for signage and memorials explaining Australia’s military history and possibly stories of locals involved in these conflicts.
 - Consideration for recognising Indigenous Australian’s contributions.

If Council endorses the concept plan and points of agreement from the Focus Group, this then completes the process and the plan can be put into place as funding and other opportunities arise.

Integrated Planning and Reporting Reference

B1 - Our Shire is attractive and welcoming to businesses, industry, resident and visitors.

D1 - Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future.

Legislative Policy and Planning Implications

- Any upgrade works must comply with Heritage requirements as well as the Disability Inclusion Act 2016.
- Roads Act 1993.

Budget and Financial Aspects

- There was no budget allowance for the master planning project.
- The Rock RSL Subbranch has been very successful in gaining grant funding and memorabilia for the Avenue. Council has provided contribution as required in the form of landscaping works.

Attachments

1. New Island Concept Plan – Avenue of Honour.

Recommendation: That Council:

- a) Notes the information provided in the report; and
- b) Endorses the island concept plan for The Avenue of Honour.

176/19	RESOLVED on the motion of Crs Driscoll and Walker that Council: a) Notes the information provided in the report; and b) Endorses the island concept plan for The Avenue of Honour.
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3. SHIRE AND TOWN ENTRANCE SIGNS

(DEES/G10-005)

Executive Summary

Report on the status of the new Shire & Town entry signs as part of the Stronger Country Communities Fund Round 2.

Report

Council received funding under Round 2 of the Stronger Country Communities Fund for the supply and installation of new Shire and Town entrance signs. Council's Tourism and Economic Development Steering Committee undertook the initial scoping of designs for the signs, which staff then had the artwork completed for community consultation (see attached artworks for the signs). A total of seven (7) Shire Entrance and 18 Town signs are proposed.

Community consultation has been undertaken for the full month of June 2019, with two submissions received (see attached). There have been more than 200 engagements on the sign proofs via social media. Silhouette signs look good and can be varied like the ones Mrs Schneider has stated. They can be, however, difficult to see in poor light and with a dark background.

As no submissions have been received regarding the tag lines and pictures for all signs, it is proposed that the signs are referred back to Council's Tourism and Economic Development Officer for further development and liaison with the relevant progress association or community group for each town. A further report is to be brought back to Council prior to another round of wider community consultation.

Integrated Planning and Reporting Reference

B1 - Our Shire is attractive and welcoming to businesses, industry, residents and visitors.

Legislative Policy and Planning Implications

Any signs installed on the Olympic Highway will require RMS concurrence.

Budget and Financial Aspects

Budget for the project is \$100,000.

Attachments

1. Lockhart Shire Entrance and Town Signs Proofs 3 May 2019.
2. Submissions - Mrs Sue Schneider dated 13 June 2019 and Michelle Bailey dated 28 June 2019.

Recommendation: That Council:

- a) Endorses the shire entrance and town sign proofs;
- b) Refers the signs back to Council's Tourism and Economic Development Officer for further development and liaison; and
- c) A further report is brought to Council in due course prior to undertaking another round of community consultation.

177/19	RESOLVED on the motion of Crs Day and Douglas that Council: <ol style="list-style-type: none">a) Endorses the shire entrance and town sign proofs in principle;b) Refers the signs back to Council's Tourism and Economic Development Officer for further development and liaison; andc) A further report is brought to Council in due course prior to undertaking another round of community consultation.
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4. PETITION RECEIVED AGAINST PROPOSED DEVELOPMENT

(DEES/G10-005)

Executive Summary

Council has received a petition against a proposed development within the Shire.

Report

Council has received a petition against a proposed large scale piggery development in the Pleasant Hills-Woodend area of the Shire. The petition notes the concerns why the petitioners oppose the development.

It should be noted that while there has been some planning enquiries, Council is yet to receive any formal application for the development. If, and when, Council does receive a formal application it will be assessed in accordance with the relevant legislation including notifications to the neighbours and the community. At this time people will be able to submit objections to the proposed development which will be considered in the assessment process.

Staff proposed to write back to the lead petitioner thanking them for their petition and explain the process moving forward including opportunities to make submissions to Council.

Integrated Planning and Reporting Reference

- B1 - Our Shire is attractive and welcoming to businesses, industry, residents and visitors.
- C1 - Our environmental practices are sustainable.
- D2 - Our planning and development controls work to attract new residents and investment.
- E2 - Council actively engages with its residents to support and facilitate decision making.

Legislative Policy and Planning Implications

- Environmental Planning & Assessment Act and regulations
- Council's Community Engagement Strategy and Participation Plan.

Budget and Financial Aspects

Nil.

Attachments

1. Copy of petition dated 21 May 2019, received by Council 10 July 2019.

Recommendation: That Council notes the information provided.

178/19	RESOLVED on the motion of Crs Sharp and Walker that Council notes the information provided.
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STRATEGIC DIRECTION C: An Environment that is Respected and Protected

5. BIOSECURITY AND ENVIRONMENTAL REPORT

(DEES/N10-025)

Executive Summary

Monthly report on priority weeds and environmental matters.

Report

Weeds

Control Program

Priority has been given to the control of Spiny Burrgrass (*Cenchrus spinifex*), Feathertop Rhodes Grass (*Chloris virgata*), Bridal Creeper (*Asparagus asparagoides*), and Horehound (*Marrubium vulgare*) on roadside reserves.

Riverina LLS Regional Weed Committee Meeting

Council's Environmental Officer attended the Riverina LLS Regional Weeds Committee Meeting held on 4 June at Narrandera.

The Weeds Management Capacity Audits were discussed, following the commencement of the auditing pilot project. The auditing process highlights areas where a council is excelling with their weed management capacity, and areas they still need to develop. Local Control Authorities can expect to be randomly selected for auditing from June onwards. The finalised Standard and the audit tools will be made available at completion of the pilot phase.

With the financial year of 2019-20 being the last year within the current NSW Weeds Action Program, discussion and consideration for the planning and preparation of the NSW Weeds Action Program 2020-25 occurred during the meeting. The guidelines for the next round of the NSW Weeds Action Program are in development.

Weeds officers from around the region expressed their concerns to the NSW DPI representative regarding the lack of appropriate time to prepare the next Weeds Action Program, given the fact that the guidelines have not been completed by the NSW DPI, and are not expected to be released for several months yet.

Significance discussion occurred around the use of glyphosate and the recent successful international compensation claims. Mel Wilkerson from Snowy Valleys Council supplied weeds officers with a report on the use of glyphosate by NSW Councils to address the controversy surrounding this issue. Key factors including. Glyphosate has been determined as carcinogenic by being injected directly into the brains of mice. Other activities also considered carcinogenic includes the burning of wood within a fireplace, doing shift work, eating red meat, and drinking hot coffee; and most significant, it has been concluded that glyphosate is safe to use if the directions on the label are followed.

Pests

Common White Snail Baiting Program

Snail baiting application occurred on Fairview Lane on 17 June.

Environmental Matters

Best Management Practice of Roadside Reserve Corridors Project

The final stage of the Best Management Practice of Roadside Reserve Corridors Project, in partnership with Wagga Wagga City Council, occurred in June. Roadside vegetation interpretive signs were developed and are located at various locations around the Shire, addressing the significance of roadside vegetation regarding conservation value, cultural values, wildlife habitat, threatened species and endangered ecological communities, and the processes that are degrading the composition of the roadside vegetation, including weed invasion, firewood collection, travelling stock, road maintenance and agricultural activities that are extending further than the property fence line.

Site specific signs were also generated to highlight the presence of threatened plant species or unique plant populations within the Shire, to provide protection for these individuals and establish exclusion zones for roadworks and travelling stock.

Integrated Planning and Reporting Reference

C2 – Flora and fauna are protected across the Shire.

C2.1 – Increase the amount of native flora, fauna and protect threatened species.

C2.2 – Decreased occurrence, spread and impact of weeds and pests throughout the Shire.

Legislative Policy and Planning Implications

Weed inspections and associated activities are carried out in accordance with the Biosecurity Act 2015 and associated regulations.

Budget and Financial Aspects

Will be conducted within Council's allocated budget.

Attachments

Nil.

Recommendation: That the information in be noted.

179/19 RESOLVED on the motion of Crs Douglas and Walker that the information be noted.
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6. RELEASE OF IPART REPORTS FOR CONSULTATION

(GM/I05-005)

Executive Summary

Three reports relevant to Local Government have been released by the Independent Pricing and Regulatory Tribunal (IPART) for consultation purposes.

Report

The Office of Local Government (OLG) has advised that IPART has released the following three reviews for feedback before developing final responses:

1. Review of the Local Government rating System;
2. Review of Reporting and Compliance Burdens on Local Government; and
3. Review of Local Government Compliance and Enforcement.

OLG has advised that together the recommendations contained in the IPART reviews proposes changes to Local Government which, if implemented, will have a significant impact on councils and communities.

OLG has further advised that some of the recommendations have already been implemented through other reform initiatives, whilst others have been ruled out by the Government because they may have adverse impacts on vulnerable members of the community, affect regional jobs and communities, or substantially increase costs for taxpayers and the broader community.

The closing dates for submissions have been staggered so that councils, community members and other stakeholders have time to consider each report individually. The consultation closing dates are as follows:

1. 13 September 2019 - Review of the Local Government rating System
2. 25 October 2019 - Review of Reporting and Compliance Burdens on Local Government
3. 15 November 2019 - Review of Local Government Compliance and Enforcement.

In order to fit in with the closing dates outlined above it is proposed to table separate reports on each of the three IPART reviews at the August, September and October Council meetings respectively.

Integrated Planning and Reporting Reference

C3 - Protect the environment by continual monitoring to detect possible breaches of relevant legislation or standards.

E1 - Advocate and prepare for the long-term sustainability of our Shire.

E1 - Continue to enhance sound financial management policies and practices.

E1 - Meet all governance and regulatory requirements in the conduct of Council operations.

Legislative Policy and Planning Implications

The IPART reviews and recommendations, if implemented, may lead to changes to the Local Government Act and other legislation affecting councils.

Budget and Financial Aspects

Any budget and financial implications will become clearer when more detailed reports are presented on each of the three IPART Reviews.

Attachments

Nil.

Recommendation: That the information be noted.

180/19 RESOLVED on the motion of Crs Verdon and Douglas that the information be noted.
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7. PROPERTY MANAGEMENT REPORT

(DCCS/A60-020)

Executive Summary

Report to update Council on Council-owned buildings for the period 1 July 2018 to present. Going forward a property management report will now be incorporated for information with the Quarterly Budget Review.

Report

Council Housing

Council owns three dwellings in Lockhart. Since 1 July 2018 to date, Council has attended to 20 repairs and maintenance issues. Major improvements have been completed at 6 Drummond Street, Lockhart, with garden beds against the building along the rear and one section at the front of the house being replaced with concrete paths, due to termite and moisture problems.

Administration Building

There have been 21 maintenance issues attended to. Of concern sections of the roof leak in heavy rain on the eastern side of the building. Council has received one and is in the process of attaining another quote to rectify this issue.

Railway Building

There have been 8 maintenance issues attended to at the old Railway Station building. This building is currently rented to casual user groups. In the near future Council will need to consider improvements to the water pressure to ensure the building meets with Fire Safety Standards and significant repairs and painting to the exterior of the building will be needed.

Commercial Buildings

Council has three buildings currently leased - The Rock Medical Centre, the Lockhart Medical Centre and the Lockhart Dental Surgery. Council has attended to 29 maintenance issues for these three properties.

The Dental Surgery building will soon have a major facelift with the old fascia being removed and replaced due to asbestos and replacement of the fins on the eastern side. These repairs are being funded by Council, with the painting being funded under the current Heritage grant.

Magnolia Lodge

Council has nine units at Magnolia Lodge, all currently leased under residential leases. Council has attended to 73 maintenance issues and also visits residences every third Wednesday to collect rent, check Vital Calls are working and just say hello to the residents.

Council has recently sort feedback from residents asking if they feel the lighting is adequate. Eight of the 9 residents indicated they felt that the lighting is adequate, with one resident advising it is a little dark around the front of the units closest to Green Street. Council will investigate options to improve lighting for those units closest to Green Street.

The next planned improvement works identified to be undertaken is the removal of a tree in front of Unit 8 and the replacement of the path in front of Units 7 to 9. When Unit 7 became vacant recently, Council took the opportunity to have the unit painted and recarpeted.

Unit 6, which was damaged by fire, is currently in the hands of the insurer and assessor. Tenders have been evaluated and a contractor has been engaged to repair the unit.

Lockhart Memorial Hall

There have been 5 maintenance issues attended to. The Lockhart Memorial Hall continues to be hired to casual hirers and as with all our public halls, it would be nice to see an increase in use.

Major works identified for the hall is replacement of the roof of the supper room, as this is the original roof and was not replaced when the main roof was refurbished in 2011. Council will continue to look for grants to complete this work. Council also may need to look at renewing the flooring at some stage as spot repairs to the flooring is becoming a regular requirement.

Public Toilets

Lockhart public amenities - 34 maintenance and/or inspections have been completed in the financial year. Currently the toilets in CWA Park are cleaned daily and the toilets in Walter Day Park are cleaned 6 times per week. A tank has been installed at Walter Day Park to rectify water flow/pressure issues.

The Rock public amenities - 30 maintenance issues resolved at The Rock. Council has introduced an extra clean on Wednesdays for the amenities in the Avenue, Coronation Park and The Rock Recreation Ground as a trial, which seems to be working well. Larger toilet roll holders have been installed in all these amenities, due mainly to vandalism, theft and rolls being put down toilets causing blockages.

Galvin Park Yerong Creek – 12 issues resolved. Again, there had been a problem with vandalism involving paper. This has also been resolved by the introduction of larger toilet roll holders and there has not been a report of a blockage since 13 December 2018.

Youth Flats

Council has had 48 maintenance issues resolved at the youth flats. Most of these issues were identified at yearly inspections or inspections conducted at the end of a lease. All four youth flats are currently occupied.

The nature strip has been replaced with granite which has made an improvement to the flats. Other improvements that will be required in the near future include the installation of a split system air conditioner and repainting of Unit 3.

Integrated Planning and Reporting Reference

C1 - Ensure that Council buildings and facilities are environmentally sensitive.

D1 - Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future.

Legislative Policy and Planning Implications

Nil.

Budget and Financial Aspects

The combined budget of the properties in this report totalled \$95,800 as at 31 March 2019 Quarterly Budget Review. All works have been within this budget.

Attachments

Nil.

Recommendation: That the report be noted.

181/19 RESOLVED on the motion of Crs Marston and Walker that the report be noted.

STRATEGIC DIRECTION D: Infrastructure for the Long Term Needs of the Community

8. ENGINEERING REPORT

(DEES/T10-005)

Executive Summary

Monthly report on engineering matters.

Background Information

- a) *Works Report:* Two grader crews are continuing with maintenance grading in accordance with the interim programme. Council has activated its third grader to assist with maintenance grading over the wetter winter months as required.

An Interim 3-month programme will be presented at the meeting. A new 12-month programme will be presented at the August 2019 meeting.

Concrete crew is continuing with the HML bridges project. The Urangeline Creek culverts on Western Road are complete, with sealing works to occur later in the warmer months. The triple culvert system on Henty Pleasant Hills Road will be the last set of culverts to be undertaken, with the culverts being delivered to site.

The Heavy Vehicle Safety & Productivity Program (HVSP) replacement of a further 4 structures as well as Flood Detour Road upgrade is expected to commence mid to late 2019. Design works have been undertaken for Flood Detour Road, with the road to be designed to accommodate B-Doubles, as well as improving the drainage in the area. Culverts have been ordered and expected to be delivered in the coming months.

Council has also been successful with its grant application under the Growing Local Economies grant program for the upgrade of Urana Lockhart Road, which is the widening and heavy patching works on 22.5km of MR59. It is expected that Council will continue with its works on the road shortly, with staff currently in the planning phase, with the project expected to take 12-18 months to complete.

Council's project under the Drought Relief Heavy Vehicles Access program for the trimming of trees and vegetation to allow 4.6m high access across the Shire is progressing well with one crew working its way through roads on the east and south sides of the Shire and another crew recently engaged to assist. It is expected the works will be completed in July 2019.

- b) *Flood Mitigation:* Refer to Major Projects update.
- c) *Road Safety Officer:* The Road Safety Officer is continuing with the safety audit of all roads within the Shire. The audit will form the basis of Council's Strategic Road Safety Plan and will be used for grant applications in the future.
- d) *Traffic Committee:* The new 50 km/hr zone on the west side of Lockhart to incorporate Flood Detour Road in the urban zone was installed in early July 2019.
- e) *Lockhart Local Emergency Management Committee:* The Lockhart Shire LEMC meeting was held on the 14 June 2019 at The Rock Hill Nature Reserve. An exercise simulating a rescue from the top of the hill was conducted with emergency services personnel.
- f) *Fleet:* Staff are currently obtaining quotes for the plant replacement in accordance with the adopted 2019/20 budget.

Legislative Policy and Planning Implications

Nil.

Integrated Planning and Reporting Reference

D1 – Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future.

Budget and Financial Aspects

Will be conducted within Council's allocated budget.

Attachment

1. New 12-month Works Programme (to be handed out separately at the meeting).

Recommendation: That the information be noted.

182/19 RESOLVED on the motion of Crs Sharp and Walker that the information be noted.
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9. MAJOR PROJECTS UPDATE – JULY 2019

(DEES/T10-005)

Executive Summary

Update on Council's current major projects.

Report

Council is currently undertaking a number of major projects and the status of each of these is as follows:

- Swimming Pools Upgrade:* The Rock pool upgrade works are progressing well with the tiling almost complete and pool shed construction commenced. Council staff have ordered materials for the playground and BBQ's. It is anticipated that the works will be completed by mid-October 2019, with opening date set for Saturday 26 October 2019.
- Demolition of Voluntary Purchase Properties:* Council has been successful with its grant application to continue the Voluntary Purchase of properties in Lockhart for the next three years, commencing 1 July 2019. Staff are now in discussions with next properties on the priority list.
- Flood Mitigation Construction-Lockhart:* Council has been successful with the grant application for Stage 2 flood mitigation works in Lockhart, being the drainage system east of the Industrial Park. As reported at the June 2019 meeting, all the tenders were well over budget. Council staff have submitted a funding variation request with OEH which has been successful (see further report in Closed Committee).
- Flood Mitigation Construction-The Rock:* A grant application has been submitted for Stage 2 flood mitigation works at The Rock, being the drainage works along Nicholas, Yerong and Urana Streets. It is not anticipated to hear any outcome on this application till late 2019.
- Playground – The Rock Recreation Ground:* Council has been successful in gaining \$75,000 from the NSW Government's 'Everyone Can Play' grant, with Council also contributing \$75,000 to the project. Staff have met with the Focus Group recently to discuss the finer detail of location and design of the playspace. This is currently being drafted for final agreement before the ordering of the equipment (see separate report to Council). The location is set to be near the netball courts at the current entrance to the Recreation Ground, with a new entrance to be constructed to the east as part of the swimming pool upgrade works along Wilson Street. Works are expected to commence late 2019.

Council has also been successful in gaining a further \$25,000 funding for the project from the Federal Government's Community Development Grant programme. As the Government has recently returned from caretaker mode from the election, the final timing of the grant is still not known.

- f) **Lockhart Renewable Energy Project:** Council has also been successful in gaining \$1M funding from the Federal Government's Community Development Grant programme to undertake Stage 1 of the project. Stage 1 entails the detail design, financial modelling, DA applications, and connection agreements with Essential Energy. As the Government has recently returned from caretaker mode from the election, the final timing of the grant is still not known.

Integrated Planning and Reporting Reference

D1 – Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future.

Legislative Policy & Planning Implications

Nil.

Budget & Financial Aspects

- (i) Pools – total refurbishment costs estimated to be \$4.7M for both pools
- (ii) VP Demolition – The purchase and demolition of properties over the next three years is anticipated to cost \$930,000 with the NSW Government to fund \$797,000.
- (iii) Flood Mitigation Construction - Funding received for Streven Street is \$856,000. Construction budget for the project is \$1.0M. Funding for Stage 2 at Lockhart is now \$741,000 with total project value of approx. \$1M. Stage 2 at The Rock total project value is \$1.0M.
- (iv) Playground at The Rock Recreation Ground budget is currently \$150,000.
- (iv) Stage 1 of the Lockhart Renewable Energy project is \$1M, with the overall project budget being approximately \$30M.

Attachments

Nil.

Recommendation: That the information be noted.

183/19 RESOLVED on the motion of Crs Driscoll and Verdon that the information be noted.

10. PARKS AND GARDENS REPORT

(DEES/P10-005)

Executive Summary

Monthly report on parks and gardens.

Report

Environmental Grants

Parks and Urban maintenance crews have been conducting woody weed removal at Burkes Creek and Galore Hill. Removal of woody weeds reduces competition and allows local native species to regenerate; reduces habitat for feral pest animals and improves visual amenity. Funding is now fully expended.

Inclusive Playground

\$75,000 has been granted to Council from the NSW Govt. Everyone Can Play initiative to partially fund a new playground for The Rock. Council's financial commitment to this project will be included in the 2019/20 budget. Council representatives met with community groups and interested parties recently to discuss location, equipment and creative ideas. A revised plan has gone out to the focus group for comment.

Inclusive playspaces consider as many needs as possible. Playspaces should be welcoming and comfortable, easy to navigate and interesting. They should offer a range of physical challenges, a variety of landscape settings and provide opportunities to connect with others.

The new playground will be installed at The Rock Recreation Ground and will follow the design principles to create a playspace for everyone, regardless of age, ability (both physical and mental) or cultural background.

Trees

Pruning of street trees has begun and will continue throughout winter.

Cooler temperatures, some rain and deciduous trees entering dormancy has allowed the watering schedule to be dramatically reduced.

Mowing and Slashing

The winter slashing schedule is being revised due to low rainfall slowing growth.

Mowing and edging of parks and recreation grounds is being completed as required.

Weed Control

Regular weed control is being conducted on Council property including hand spraying and weeding of gardens. Spraying lawns for broadleaf weeds, especially clover, is being conducted.

Parks and Gardens

The warm weather has seen the Shire roses continue to bloom well into autumn and have continued to require regular deadheading. Winter pruning will be scheduled for July and August.

Irrigation systems have been reduced or shut off.

Routine garden maintenance is being conducted including regular weeding, spraying, pruning and mulching.

General Maintenance

Regular duties include inspections of parks and public facilities to remove litter, clean BBQ's, check for damage or vandalism, clear footpaths and empty public and roadside bins. Most areas undergo inspections twice per week, including Galore Hill, where crews also clean and check the toilet facilities. Contract cleaners attend to the public toilet facilities in Lockhart, The Rock and Yerong Creek. Playgrounds in the Shire are being inspected regularly as per Australian Standards, with any maintenance being noted and completed as necessary.

Integrated Planning and Reporting Reference

D1 – Infrastructure that facilitates an active community.

Legislative Policy and Planning Implications

Nil.

Budget and Financial Aspects

Will be conducted within Council's allocated budget.

Attachments

Nil.

Recommendation: That the information be noted.

184/19 RESOLVED on the motion of Crs Douglas and Marston that the information be noted.

11. ROADS PROGRAMME 2019/20

(DEES/T10-015)

Executive Summary

Council has a large roads construction programme planned for 2019/20 year.

Report

Council's adopted Operation Plan for 2019/20 has allocated \$7,457,528 to roads and footpath capital works. This includes R2R allocation of \$677,249 and Growing Local Economies (State) of \$3,935,280 for MR59 Upgrade project, as well as Heavy Vehicle Safety & Productivity Programme (Federal) for Bridges and Flood Detour Road upgrade of \$690,000.

Council staff propose the following roads programme, which is slightly modified to that presented in the Operational Plan to incorporate possible R2R grant increase in which Council is waiting on the outcome:

- PAMPS/Active Transport program - \$95,000 (50% external funding to be confirmed)
- Bus Shelters at Yerong Creek for school bus exchange - \$20,000 (external funding to be confirmed)
- Bridges/Culverts on Grubben Road, Lockhart The Rock Road and Bullenbong Road as well as Flood Detour Road Upgrade project - \$690,000
- Widening of MR59 – Urana Lockhart Road - \$3,935,280
- RRRP (RMS) of Regional Roads at MR59 & MR370 to tie into Flood Detour Road project – \$200,000
- RRRP (RMS) – Heavy patching MR59 in conjunction with Widening Project - \$190,000
- Continue widening Western Road - \$169,312
- Continue widening Osborne Yerong Creek Road - \$169,312
- Continue widening The Rock Mangoplah Road - \$169,312
- Continue widening Yerong Creek Mangoplah Road – \$169,312
- Resealing Regional Roads - \$600,000
- Resealing of Local Roads, including sealing Flood Detour Road - \$350,000
- Resheeting of gravel roads - \$690,000 being:
 - Flood Detour Road - \$100,000
 - McRories Lane - \$60,000
 - Ryan Stock Route - \$80,000
 - Spurrells Lane - \$80,000
 - Munyabla-Munyaplah Lane - \$40,000
 - Spanish Ave - \$40,000
 - Adams Lane - \$20,000
 - Unallocated - \$270,000.

Council has been advised that additional R2R allocation of \$169,313 is to be confirmed in the first quarter of 2019/20 and as such it is proposed that this is used as part of Council's contribution to Widening of MR59 – Urana Lockhart Road.

Integrated Planning and Reporting Reference

D1 – Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future.

Legislative Policy and Planning Implications

Nil.

Budget and Financial Aspects

All works will be undertaken within budget allocations for 2019/20 and successful grant funding applications.

Attachments

Nil.

Recommendation: That Council endorses the roads programme for the 2019/20 year.

185/19	RESOLVED on the motion of Crs Verdon and Walker that Council endorses the roads programme for the 2019/20 year.
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12. LOCAL ROADS CONGRESS

(DEES/P55-010)

Executive Summary

Report on the NSW Local Roads Congress held in Sydney on 3 June 2019.

Report

The NSW Local Roads Congress was held in Sydney on 3 June 2019 at NSW Parliament House. Lockhart Shire Council did not have any attendees at this years' conference, however, the attached newsletter from Institute of Public Works Engineering Australasia (IPWEA) provides a summary of the discussion and Communique from the day.

With regards to the actions called upon Councils to undertake, it should be noted that Lockhart Shire Council has or currently is undertaking the following:

- Annual review of its Asset Management, particularly valuations, in conjunction with external auditor and the NSW Audit Office. Staff are continuing to improve their asset management skills and knowledge.
- Completed a Road Safety Plan and now undertaking through the Road Safety Officer a safety audit of all roads within the Shire. The audit will form the basis of Council's Strategic Road Safety Plan and will be used for grant applications in the future.
- Council staff attend regional meetings and forums where knowledge sharing occurs and also attend training as budget allows.
- Implemented several new practices and technologies into the road making process, including the recent purchase of "Pugmill" and use of recycled glass.
- Implemented a cadet engineer programme as well as apprentice and trainee positions in the organisation. Council maintains a Workforce Plan and uses techniques such as mentoring to ensure skills are not lost on retirements.
- REROC has developed a Regional Transport Plan which has been used to obtain significant grant funding.

Council has been quite proactive on road safety to ensure that its road network is safe and functional for all road users.

Integrated Planning and Reporting Reference

D1 – Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future.

Legislative Policy and Planning Implications

Nil.

Budget and Financial Aspects

Nil.

Attachments

1. IPWEA Newsletter – 2019 Local Roads Congress.

Recommendation: That Council notes the information provided.

186/19	RESOLVED on the motion of Crs Douglas and Walker that Council notes the information provided.
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13. **PLAYGROUND AT THE ROCK RECREATION GROUND**

(DEES/G10-005)

Executive Summary

Update on the status of the new playground at The Rock Recreation Ground.

Report

Further to the report to Council at its November 2019 meeting regarding application to the NSW Government's Everyone Can Play (ECP) in NSW Grant 2018-19, Council has been successful with this grant funding. The ECP grant funding is for providing inclusive playspaces for everyone - young and old, families and carers and people of all abilities and backgrounds through the ECP program. Playspaces exist at the heart of our communities and should cater for everyone. The Rock Recreation Ground does not currently have any playgrounds and in fact The Rock has very limited playground spaces compared with Lockhart. The ECP grant is a good opportunity to help fund the design and construction of the latest all-inclusive playground at the recreation ground, which would be a wonderful facility and attraction to the town.

A Focus Group was formed during the grant application process involving all areas of the local community including The Rock Recreation Ground Committee, local pre-school and school, Emily Gardens, local indigenous representative as well as The Rock Progress Association. A meeting was held on site in April 2019 to discuss the planned layout and positioning of the new playground. The Focus Group felt that the best positioning would be adjacent to the netball courts and in the location of the existing driveway access to the reserve, with a new improved access to be constructed further to the east along Wilson Street. This access is to be constructed in conjunction with works on the swimming pool upgrade and is proposed to occur after the current football netball season is completed.

Following the meeting in April an overall plan has been developed in accordance with the 'Everyone Can Play' checklist and has been circulated to the Focus Group for comment (see attached). All agreed that it looks great and will be a fantastic addition to the recreation reserve.

If Council endorses the overall layout and plan for the new playground it is a requirement that it is sent to 'Everyone Can Play' for its concurrence before works can proceed. It is anticipated that works would commence late in 2019 once sign off by the NSW Government has been received, the new entrance has been constructed and the play equipment has been procured.

Integrated Planning and Reporting Reference

D1 - Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future.

Legislative Policy and Planning Implications

- New playgrounds are required to be designed and constructed in accordance with the NSW Government's 'Everyone Can Play in NSW' guidelines
- NSW Disability Inclusion Act 2016.

Budget and Financial Aspects

- Budget for new playground is \$150,000
- Grant funding received is \$75,000
- Council's contribution to be \$75,000 which is included in the 2019/20 budget.
- A further \$25,000 has been pledged by the Federal Government with funding agreement yet to be finalised.

Attachments

1. Everyone Can Play-Interactive Playground Plan.

Recommendation: That Council endorses the overall layout and plan for the new 'Everyone Can Play' playground at The Rock Recreation Ground.

187/19

RESOLVED on the motion of Crs Marston and Sharp that Council endorses the overall layout and plan for the new 'Everyone Can Play' playground at The Rock Recreation Ground.

14. **DISUSED BUILDINGS – FRENCH PARK TENNIS COURTS**

(DCCS/P25-025)

Executive Summary

Update on the disposal of the disused buildings at the French Park Tennis Courts.

Report

Further to report to Council at its April 2019 regarding the disposal of the disused buildings at the French Park Tennis Courts, Council has sort advice from Council's insurer. Council's insurer has recommended that the movement and relocation be on the proviso that the buildings are sold in an "as is" condition and "the Purchaser" is strongly encouraged to conduct their own inspection as to the integrity of the structures (as part of the terms and conditions of the transfer of ownership).

With the successful Expression of Interest (EOI) Council will have terms and conditions of the transfer of ownership, which will incorporate the recommendation to conduct their own inspection as to the integrity of the structures and potential of asbestos in buildings.

Integrated Planning and Reporting Reference

D1 - Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future.

Legislative Policy and Planning Implications

Nil.

Budget and Financial Aspects

Expected to be nil cost to Council.

Attachments

Nil.

Recommendation: That Council:

- a) dispose of the asset by Expression of Interest;
- b) award to the highest bidder; and
- c) the successful EOI acknowledges purchasing and moving buildings in an "as is" condition and sign an agreement.

188/19	RESOLVED on the motion of Crs Verdon and Sharp that: a) Dispose of the asset by Expression of Interest; b) Award to the highest bidder; and c) The successful EOI acknowledges purchasing and moving buildings in an "as is" condition and sign an agreement.
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Cr G. Driscoll declared a non-pecuniary interest in the following item and vacated the Chambers for its duration.

15. **DEVELOPMENT APPLICATIONS**

(MES/P25-010)

Executive Summary

Monthly report on development applications approved by the Council.

Report

The following development applications were approved, with conditions, from 1 June to 30 June 2019.

DA No	Development	Applicant/Owner	Site of Development
70/19	Shipping container	L Hayes	4 Roberts St, Milbrulong
CDC71/19	Patio and deck	J Higginson	32 Urana Street, The Rock
72/19	Detached shed	J Driscoll	38A King St, The Rock
75/19	Farm building with office	W Nightingale	3200 Lockhart The Rock Rd, The Rock

Integrated Planning & Reporting Reference

D2 - Our planning and development controls work to attract new residents and investment.

Legislative Policy and Planning Implications

Applications are processed under the provisions of the Environmental Planning & Assessment Act 1979.

Budget and Financial Aspects

Nil.

Attachments

Nil.

Recommendation: That the information be noted.

189/19 RESOLVED on the motion of Crs Douglas and Walker that the information be noted.
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16. VARIATION TO BUILDING LINE SETBACKS, DA73/19

(MES/P25-010)

Executive Summary

Council have received a request for variation to the building controls in the Lockhart Development Control Plan 2016 (DCP), for works proposed at 57 King Street, The Rock NSW.

Report

In conjunction with Development Application 73/19, Council have received a request for variation to the building line setback control applied by the Lockhart Development Control Plan 2016 (DCP), to permit the erection of a verandah and deck to the front of an existing dwelling at 57 King Street, The Rock.

The Lockhart Development Control Plan provides for efficient development controls that positively respond to the character of existing villages. The 'Residential and Village Development' chapter applies building line setbacks to allow for correct siting of buildings relative to each other, the public domain and natural features, while also maintaining safety, privacy, noise amelioration, views, streetscape, provision of services, retention of vegetation and protection of sensitive areas.

The residence at 57 King Street, The Rock, sits well behind the current setback requirement of 10 metres. If constructed, the proposed deck (including the access ramp at 3.5 metres deep) will result in a reduced setback of 8.2 metres from the front lot boundary.

Before determining the request, Council should consider the aims of the DCP in applying building line setbacks, as well as the following:

Precedence

Setbacks are influenced by the size of the lot upon which a building stands. In King Street at The Rock, some buildings do not comply exactly with the setback controls applied by the DCP, however most of these buildings pre-date Council's building line setback controls. The setback of existing dwellings in King Street vary from 4 metres to 8 metres, depending on the lot size.

Impacts on street aesthetics

King Street is a wide, sealed street with dwellings of various styles. Street trees and private landscaping work to fill the front yards. The plain façade and modest landscaping at 57 King Street highlight the large building line setback on the existing dwelling house, and if constructed, the proposed deck and verandah could well complement the large open space and provide a more complementary and modern street appeal.

Objectives of the control requirements

The proposed deck with access ramp is of minor development and is not to have any significant impact with respect to the public domain and natural features and safety.

Based on this information and given consideration to the existing street scape it would be difficult to refuse the request for a reduced building line setback to the proposed development.

Integrated Planning and Reporting Reference

D2 - Our planning and development controls work to attract new residents and investment.

Legislative Policy and Planning Implications

The Lockhart Shire Development Control Plan is pursuant to Division 6 of the Environmental Planning & Assessment Act 1979, and sets out Council's controls for building and development in conjunction with the Lockhart Local Environmental Plan 2012.

Budget and Financial Aspects

Nil.

Attachments

1. Application for Variation to DCP from applicant.
2. Site plan of proposed development.
3. Photo of proposed site.

Recommendation: That Council grant the request variation to the Lockhart DCP for reduced building line setback for a front porch with access ramp at 57 King Street, The Rock, NSW.

190/19	RESOLVED on the motion of Crs Verdon and Day that Council grant the request variation to the Lockhart DCP for reduced building line setback for a front porch with access ramp at 57 King Street, The Rock, NSW.
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STRATEGIC DIRECTION E: Strong Leadership and Governance

17. INVESTMENT AND BANK BALANCES REPORT – 30 June 2019

(DCCS/F10-010)

Executive Summary

This report is to inform Council of the funds that have been invested and bank account balances.

Report

It is required under Clause 212 of the Local Government (General) Regulations 2005 and Section 625 of the Local Government Act 1993 to provide the Council with a written report each month detailing all money that Council has invested.

Cash at Bank

Opening Combined Cashbook Balance 1,286,334.23

Add: Total Receipts

Rates	81,979.17
Debtors	281,074.32
DEFT Transfer	500,000.00
Grants - Advanced FAG	1,870,785.00
The Rock East Drainage	294,258.86
RMS - RRRP	51,958.00
The Rock Progress Grant	38,260.00
CBP Grant Engineering costs of the Observatory	16,740.00
Everyone Can Play Grant	15,000.00
FOGO in the Heart of the Riverina	60,275.00
The Rock Rec Ground Upgrade Amenities Building	16,500.00
Osborne Rec Ground Access Road Safety & Playground	21,763.00
The Rock Unit Building Grant	19,299.28
Coolmon Shire - Grant Internal Audit	20,000.00
Sale of Land	111,895.21
Investment Interest	19,277.87
Redeemed Investments	750,000.00
BAS Refund - July 2018	8,851.47
BAS Refund - May 2019	66,521.00
Other Receipts	42,769.65
	4,287,207.83

Less: Total Payments 4,287,207.83

New Investments 4,708,548.92

1490-3015-0001 2,150,000.00

Closing Combined Cashbook Balance **864,993.14**

Closing Bank Statement Balance

Bendigo Bank 872,409.85

Macquarie Bank 14,310.89

Bendigo Bank-Prichard Trust 31,650.66

918,371.40

Add: Outstanding Deposits 0.00

918,371.40

Less: Outstanding Cheques 53,378.26

Closing Combined Cashbook Balance **864,993.14**

Investments:	Interest Rate per Annum	Amount Invested	% of Total
AMP RIM	2.30	250,000.00	3.36
AMP/RIM	2.35	300,000.00	4.03
AMP/RIM	2.30	500,000.00	6.71
Bankwest	2.30	500,000.00	6.71
Bankwest	1.85	500,000.00	6.71
Bankwest	1.85	400,000.00	5.37
Bankwest	At Call	500,000.00	6.71
BENDIGO	2.25	250,000.00	3.36
Bendigo	2.05	400,000.00	5.37
BENDIGO	2.20	100,000.00	1.34
BENDIGO	2.20	250,000.00	3.36
BENDIGO	2.20	500,000.00	6.71
Bendigo	2.10	500,000.00	6.71
NAB	2.10	500,000.00	6.71
NAB	2.03	500,000.00	6.71
NAB/T corp	2.49	500,000.00	6.71
T Corp	At Call	1,000,000.00	13.42
		7,450,000.00	100.00

General Ledger Balances as at Month End

FUND		AMOUNT
General (PTD)	1490-3000-0000	688,454.23
Combined Sewerage	8490-3000-0000	144,888.25
Trust Fund	9991-3000-0000	31,650.66
		864,993.14
		864,993.14
	TOTAL FUNDS HELD ARE:	8,314,993.14

Integrated Planning and Reporting Reference

E1 - Council is strong, sustainable and able to stand alone.

E1 - Plan for the long-term sustainability of the Shire.

E1 - Meet all governance and regulatory requirements in the conduct of Council operations.

Legislative Policy and Planning Implications

Local Government Act 1993 Section 625 Investments.

Local Government (General) Regulation Clause 212.

Budget and Financial Aspects

Council's 2018/19 Operational Budget has forecast a total of \$100,000 income from interest on investments, being split between General Fund of \$85,000 and Sewer Fund of \$15,000. For the months July 2018 to June 2019 the average end of month balance of funds invested has been \$7.98 million and the average return on invested funds has been 2.55%. On these year to date figures, Council's budgeted income on investments will be achieved for General Fund and Sewer Fund.

At the Quarterly Budget Review July-December 2018, General Fund interest income budget has been increased to \$140,000 and Sewer Fund interest income has been increased to \$20,000.

Responsible Accounting Officer Statement

I, Craig Fletcher, hereby certify that all investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulations and Council's Investment Policy. The Internal and External Reserve amounts and Unrestricted Funds are estimate valued only, they are subject to change and review in part with the annual audit of Council's Financial Statements and each Quarterly Budget Review.

Recommendation: That:

- a) The June 2019 Investment and Bank Balances Report be received and noted.
- b) The Responsible Accounting Officer Statement be noted, and the report be adopted.

191/19

RESOLVED on the motion of Crs Driscoll and Walker that:

- a) The June 2019 Investment and Bank Balances Report be received and noted.
- b) The Responsible Accounting Officer Statement be noted, and the report be adopted.

18. DELIVERY PROGRAM 2017-2021, OPERATIONAL PLAN 2018-2019

(GM/I13-005)

Executive Summary

Provision of a six monthly progress report on the implementation of the Delivery Program and Operational Plan.

Report

Section 404 of the Local Government Act states the General Manager must ensure that regular progress reports are provided to the Council reporting as to its progress with respect to the principal activities detailed in its Delivery Program. Progress reports must be provided at least every 6 months.

The report on the progress of the 2017-2021 Delivery Program and 2018-2019 Operational Plan for the period 1 January to 30 June 2019 is separately enclosed.

Integrated Planning and Reporting Reference

E1 - Meet all governance and regulatory requirements in the conduct of council's operation.

Legislative Policy and Planning Implications

It is a legislative requirement that regular progress reports are provided to Council.

Budget and Financial Aspects

Not applicable.

Attachments

Lockhart Shire Council Delivery Program and Operational Plan Progress Report (attached as separate document).

Recommendation: That the report on the progress of the 2017-2021 Delivery Program and 2018-2019 Operational Plan for the period 1 January to 30 June 2019 be received and its contents noted.

192/19	RESOLVED on the motion of Crs Sharp and Walker that the report on the progress of the 2017-2021 Delivery Program and 2018-2019 Operational Plan for the period 1 January to 30 June 2019 be received and its contents noted.
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19. FORTHCOMING CONFERENCES

(GM/S20-005)

Executive Summary

Council is required to determine its voting delegate and other attendees to the Annual Conference of Local Government NSW (LGNSW). Council also has an opportunity to consider sending delegates to the LGNSW Water Management Conference which this year is being held in Albury.

Report

1. LGNSW Annual Conference

The LGNSW Annual Conference is the annual policy-making event for all councils of NSW, its Associate members and the NSW Aboriginal Land Councils. This year the Annual Conference will be held from 14 to 16 October 2019 at the William Inglis Hotel, Warwick Farm.

Historically the Mayor has attended the Conference as the Council's voting delegate along with the General Manager. In addition, it is noted that Councillor Verdon usually attends the Conference as a delegate of Riverina Water. Last year several other Councillors attended Conference sessions in addition to the Mayor due to the Conference being held in Albury.

Council, at its meeting held on 15 April 2019, adopted a Councillors Professional Development Program which included, amongst other things, provision for a councillor to attend the LGNSW Annual Conference each year in addition to the Mayor.

As 2019 is a Board election year voting for the LGNSW President and Director positions will also take place at this year's Conference. Therefore, separate from Conference registration for Conference attendees, Council must also appoint its delegate for voting on motions during the formal business sessions and to vote for the Board. Two separate rolls of voters will be prepared, i.e. for voting on motions and for voting in the election for Board positions. The deadline for nominating Council's voting delegate is 20 September 2019.

Member councils are invited to put forward motions by 19 August 2019 to be considered at the Conference. LGNSW advises that proposed motions should be strategic, affect members state-wide and introduce new and emerging policy issues and actions. LGNSW encourages councils to review the Action Reports from previous conferences before submitting motions for the 2019 Conference. Action Reports from previous conferences are available on the LGNSW website at www.lgnsw.org.au.

Set out below is a summary of the key dates leading up to the Conference:

15 July	Online registration opens for Conference attendees.
19 August	Deadline for payment of membership fees (required for councils to be financial and entitled to vote on motions and for the LGNSW Board).
19 August	Deadline for submitting motions for inclusion in the Conference Business Paper.
20 September	Deadline for councils to provide names of voting delegates

2. LGNSW Water Management Conference

The LGNSW Water Management Conference will take place in Albury, from 2 – 4 September 2019. The Conference presents local government attendees with a broad range of information on water policy, water management and issues associated with water supply and sewerage services provided by council-owned and operated local water utilities.

Whilst Lockhart Shire Council is not a water authority (reticulated water is supplied to the Shire by Riverina Water County Council) it is a sewerage authority and Council has recently received government funding support to plan for an upgrade of the Lockhart Sewerage Treatment Plant. Council is also currently collaborating with neighbouring Councils to undertake a review of its Integrated Water Cycle Management Strategy.

With this year's Conference being held in Albury it represents a cost effective opportunity to join other councillors, senior local government professionals, policy makers and industry stakeholders to discuss and debate current water management issues, particularly in the context of the severe drought affecting much of NSW. LGNSW has provided the following overview of the Conference Program:

“With much of NSW in the grip of severe drought, many councils are facing significant and unprecedented challenges in providing their communities with an ongoing supply of safe water. This year’s Conference focusses on these challenges from a variety of perspectives, including government policy, innovation, collaboration and community.

On day one, hear from the Minister for Water (invited) about the NSW Government’s urban water policy agenda and priorities for water security; find out the Bureau of Meteorology’s latest predictions; and hear what the Regional Town Water Supply Coordinator thinks are some of the short-term fixes and long-term solutions to water security.

The Office of Emergency Management will discuss the criticality of water and sewer infrastructure in the context of drought, while the Department of Industry – Water will discuss how it is working with water utilities on a regional basis to improve water security and planning.

On day two, the focus shifts to issues of governance and oversight. Through case studies, delegates will be informed of the responsibilities of elected representatives, while the Department of Industry will talk about regulatory oversight. A panel of councillors will discuss their experiences in water policy, oversight and management.”

Integrated Planning and Reporting Reference

E3 - Advocate for the appropriate representation of the needs of the Lockhart Shire community at a state and regional level.

E3 - Continue to lead and advocate on key social and community issues.

E3 - Ensure Council staff and Councillors participate regularly in professional development to support high quality customer service and professional skills.

Legislative Policy and Planning Implications

The LGNSW Annual Conference is the annual policy-making event for all NSW councils.

Budget and Financial Aspects

Annual Conference costs are provided for in the 2019/20 Budget, except for any partner costs not covered by Council's policy, which will be on-charged, if applicable.

Attachments

Nil.

Recommendation: That Council:

- a) Appoint the Mayor as its voting delegate at the 2019 LGNSW Annual Conference for voting on motions and voting for Board positions; and
- b) Nominate one other Councillor to attend the Annual Conference together with the Mayor and the General Manager.
- c) Nominate any councillor(s) to attend the 2019 LGNSW Water Management Conference with the Director Engineering and Environmental Services.

193/19

RESOLVED on the motion of Crs Verdon and Driscoll that:

- a) Council appoint the Mayor as its voting delegate at the 2019 LGNSW Annual Conference for voting on motions and voting for Board positions; and
- b) The LGNSW Annual Conference be attended by the Mayor, the General Manager and Cr Day; and
- c) The 2019 LGNSW Water Management Conference be attended by the Mayor (voting delegate), Cr Day, Cr Driscoll and the Director Engineering and Environmental Services.

20. POLICY 3.30 WORKPLACE SURVEILLANCE POLICY

(DEES/C70-025)

Executive Summary

A new policy dealing with Workplace Surveillance has been developed and is presented for Council's consideration.

Report

Surveillance is used for the general security of Council property and assets, operational needs and for the protection and safety of Council employees and the public. It is proposed that surveillance cameras are to be installed at workplaces such as depots and landfill sites.

GPS tracking devices have already been installed in lone workers vehicles for safety monitoring of staff who work by themselves, and Council already has adopted a policy on computer usage.

The Workplace Surveillance policy applies to all workplaces under the control and responsibility of Council where the following surveillance may directly or indirectly monitor an employee (as defined in the Industrial Relations Act 1996), Council contractors, Councillors, persons performing voluntary work or any person authorised to undertake a Council function or activity while in the workplace.

The *Workplace Surveillance Act 2005* (the Act) requires Lockhart Shire Council (Council) to notify employees of all surveillance in the workplace which may be carried out by Council while the employee is at a workplace of Council or performing work for Council.

Council staff, who seek to access any surveillance information, must comply with the applicable provisions of this policy and the Act.

The policy has been endorsed by the Staff Awards Consultative Committee as well as the United Services Union (USU).

Integrated Planning and Reporting Reference

E1 – Council is strong, sustainable and able to stand alone.

Legislative Policy and Planning Implications

- *Workplace Surveillance Act 2005 (NSW)*
- *Workplace Surveillance Regulations 2005, (NSW)*
- *State Records Act 1998 (NSW)*
- Council's Policy 3.26 Computer, Internet, Email and Social Media Policy
- Council's Code of Conduct
- Council's Employee Handbook.

Budget and Financial Aspects

Implementation of the Workplace Surveillance Policy will not have any discernible impact on the budget other than the setting up of any surveillance equipment that may be required, however it will reduce the risks associated with the possible theft.

Attachments

1. Policy 3.30 Workplace Surveillance Policy.

Recommendation: That Policy 3.30 Workplace Surveillance, as presented, be adopted.

194/19	RESOLVED on the motion of Crs Douglas and Marston that the policy 3.30 Workplace Surveillance, as presented, be adopted.
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21. REVIEW OF LOCAL GOVERNMENT ELECTION COSTS

(GM/E15-020)

Executive Summary

The NSW Government has asked the Independent Pricing and Regulatory Tribunal (IPART) to review the costs of conducting local government elections in NSW. The Draft Report has been released for consultation purposes and IPART is now seeking feedback on its recommended changes to what councils pay for election services provided by the NSW Electoral Commission (NSWEC). Councils are invited to make a submission by the closing date of 19 July 2019.

Report

The NSW Government asked IPART to recommend a robust methodology for allocating the costs incurred by the NSWEC in administering local government elections in order to minimise the financial burden on councils while encouraging the NSWEC to provide its election services in an efficient and cost effective way.

IPART has now released a Draft Report for consultation purposes and councils are invited to provide feedback on IPART's recommendations by 19 July 2019. IPART is due to provide its Final Report to the Minister for Local Government by 30 August 2019.

A copy of the Executive Summary of the Draft Report is attached. Also attached is a list of IPART's recommendations and a Table showing indicative bills for councils if IPART's recommendations are adopted, compared to the indicative bills councils would receive under NSWEC's proposal for the 2020 elections. The table also shows the actual costs incurred by councils in 2016/17 for the last ordinary elections. A copy of the full Draft Report (approx. 140 pages) can be found on the IPART website at <https://www.ipart.nsw.gov.au/>.

In undertaking its review IPART has applied the impactor-pays principle. According to this principle where possible costs should be allocated to the parties that create the need for those costs. If that is not possible, the beneficiary should pay. In some cases the impactor and the beneficiary are the same entity. Finally, where it is impractical to allocate costs in either of these ways, the costs should be funded by the NSW Government (i.e. the taxpayers).

As a result of applying the impactor-pays principle IPART, in formulating its recommendations regarding the costs to be met by councils, has included a proportion of the NSWEC's costs which previously have not been passed on to councils.

IPART has also distinguished between direct and indirect costs incurred by the NSWEC. It maintains that the direct costs that are specific to an individual council should be paid by that council and the indirect costs, subject to certain exclusions, should be distributed across all client councils on a per elector basis.

In Chapter 5 of the Draft Report (page 51) IPART outlines the impact on council bills as a result of its draft recommendations. Chapter 5 in part states:

“The average council bill would be around 62% higher than for the 2016-17 elections if our draft recommendations are adopted.”

“As explained in Chapter 4, consistent with the impactor pays principle, we recommend councils in aggregate pay a larger share of the efficient costs of providing local government elections compared to what they have in the past and what the NSWEC proposed for 2020.”

“While our draft recommendations would result in higher bills for councils in the short term, we consider that the increased opportunities for competition could lead to cost decreases over the medium term. This would occur as service providers enter or expand their presence in the market.”

IPART has made a number of recommendations to facilitate increased competition for the provision of election services as the NSWEC currently enjoys a near monopoly situation. The need for more competition amongst electoral services providers will be even more important because new laws were passed in the NSW Parliament in the last week of June banning council staff from administering their own elections. The amendments to the Local Government Act will remove the ability of general managers to administer the elections, instead requiring an electoral services provider engaged by the council to administer the election.

IPART also analysed the impact of its draft recommendations on councils of different sizes and different geographical locations (page 52). It concluded that under its recommended costing methodology, small rural councils would incur the largest percentage increase in costs in 2020.

Large metropolitan councils would incur the lowest cost on a per-electoral basis and small rural councils the highest. This reflects the view that geography and population density have a direct impact on the costs of elections.

IPART also discusses the increased bills that would result for councils if its recommendations are adopted in the context of the rate peg (page 53). In this regard the Draft Review states that:

“We estimate that for the typical council, our draft recommendations represents an increase in costs per residential assessment of around \$1.65 per year. As such we consider the impact on ratepayers to be relatively modest.”

The implications specific to Lockhart Shire Council are outlined below under “Budget and Financial Aspects”.

Having regard to the implications for small rural councils in particular in the event that IPART’s recommendations are adopted by the NSW Government, it is recommended that Lockhart Shire Council make a submission in the following terms:

- Recommending a costing methodology that increases costs to councils by an average of 62% is inconsistent with the Review’s Terms of Reference.
(Under the Terms of Reference *“The costing methodology is required to minimise the financial burden on councils and ratepayers...”*)
- It is unreasonable to adopt a methodology that results in higher costs for small rural councils compared to metropolitan councils.
Elections costs are not included in the Local Government Cost Index (LGCI). IPART determines the rate peg each year by reference to the LGCI which is a measure of movements in unit costs incurred by councils for ordinary council activity funded from general rate revenue.
Metropolitan councils have much greater capacity to generate own source revenue outside of the rate peg.
- Councils should not be disadvantaged in the distribution of costs because of their geographic location.

- Whilst in isolation IPART might consider the impact on ratepayers to be “relatively modest”, when the cumulative impact of Government decisions is taken into account e.g. recent increases in auditing costs and the emergency services levy, the impact on ratepayers is significant.
- If the Government feels compelled to adopt the IPART recommendations, and bearing in mind that Lockhart Shire Council has adopted a prudent approach of transferring an amount to an election reserve each year to cover the cost of the forthcoming elections, any revised costing methodology should not be applied until the 2024 elections,

Integrated Planning and Reporting Reference

E1 - Advocate and prepare for the long-term sustainability of our Shire.

E1 - Promote the increased participation of local people in local government and the community.

E1 - Meet all governance and regulatory requirements in the conduct of Council operations.

Legislative Policy and Planning Implications

If IPART’s recommendations are adopted by the Government, the NSWEC will be required to change the way it distributes election costs across the State and the amounts payable by councils. IPART is due to provide its final report to the Minister for Local Government by 30 August 2019.

Councils have until 1 October 2019 to make a decision on the administration of their September 2020 ordinary elections and until 1 January 2020 to enter into an election arrangement with the NSWEC.

Council has previously resolved to have its 2020 elections administered by the NSWEC but has not entered into an arrangement with the NSWEC at this stage.

Council will no longer have the option of administering its own elections but will be required to engage an electoral services provider.

Budget and Financial Aspects

Lockhart Shire Council’s 2016 election bill for services provided by the NSWEC was \$18,000. It should be noted that there was not a contested election in all three wards which would have contained the costs to this amount.

The indicative bill Council would receive for the 2020 elections under the NSWEC’s proposal is \$24,000. Council is transferring to an election reserve an amount of \$6,000 per annum for the elections held every four years and therefore its current budgeting would be sufficient to cover the costs of the 2020 elections.

However, if IPART’s recommendations are adopted the indicative bill Council will receive for the 2020 elections is \$34,000, an increase of \$10,000 or 41%.

Attachments

1. Executive Summary – IPART Draft Report on the review of local government election costs.
2. List of Recommendations - IPART Draft Report on the review of local government election costs.
3. Table B.1 – Comparison of indicative bills with 2016/17 actual bills.

Recommendation: That Council make a submission to IPART in response to its Draft Report on the review of local government election costs in the terms outlined in this report.

195/19

RESOLVED on the motion of Crs Douglas and Day that Council make a submission to OPART in response to its Draft Report on the review of local government election costs in the terms outlined in this report.

22. SUMMARY OF CUSTOMER REQUESTS REPORT

(DEES/C98-005)

Executive Summary

Summary of customer requests received by Council.

Report

Council receives customer requests for numerous reasons such as road repairs, stormwater issues, trees, noisy dogs, new garbage bins and burials. Council has a system to collect and monitor where any request may be up to at any time, assess for trends, as well as look at response times.

Customer requests are monitored weekly with most requests dealt with in a timely manner.

Requests have trended upwards slightly, however this is a result of staff resolving unauthorised bin collections in the last few months.

Integrated Planning and Reporting Reference

E2 – Accessible and responsive service delivery.

Legislative Policy and Planning Implications

Nil.

Budget and Financial Aspects

Included in annual operational Budget.

Attachments

1. Summary of Customer Requests Report as at 30 June 2019.

Recommendation: For Council's information.

196/19

RESOLVED on the motion of Crs Marston and Sharp that the Customer Requests Report as at 30 June 2019 be noted.

Questions and Statements

Cr Walker

- (i) **Tree Trimming – Pleasant Hills to Henty** – Thanked staff for the tree trimming and enquired on the status of the tree trimming program.

Cr Sharp

- (i) **Tree Trimming – Pleasant Hills to Henty** – Also thanked staff for the tree trimming works.
- (ii) **Works done for Greater Hume Shire Council on the Culcairn – Walbundrie Road** – Passed on compliment to Council staff from a resident for the recently completed works done for Greater Hume Shire Council on the Culcairn – Walbundrie Road.

Cr Douglas

Nil.

Cr Marston

- (i) **Creek Crossing on Jaegers Lane** – Advised that the creek crossing on Jaegers Lane is washed out.

Response – Director Engineering and Environmental Services

DEES advised that he will investigate and noted that the crossing might not be in Lockhart Shire.

- (ii) **New Lights on the Memorabilia in the Avenue of Honour, The Rock** – Advised that the new lights on the memorabilia in the Avenue of Honour, The Rock have been installed and that an additional light may be installed on the “Lest We Forget”.

Cr Driscoll

- (i) **Road Signage on Olympic Highway (as you leave Wagga Wagga)** – Enquired if Council could enquire with RMS if “The Rock” and “Yerong Creek” could be added to the road signage on the Olympic Highway (as you leave Wagga Wagga)? The sign currently shows distance to Uranquinty, with the next town being Culcairn.

Response – Director Engineering and Environmental Services

DEES advised that he will investigate and advise.

- (ii) **Old Police Residence in The Rock** – Enquired if negotiations could continue regarding the possible use of the old Police residence in The Rock as a business hub for businesses that currently do not have a shop front?

Response – General Manager

GM advised that he will make representations to the Police and raise it at the next meeting of the Police and Community Consultation Group.

Cr Day

- (i) **Lockhart Airstrip** – Enquired on the status of the Lockhart Airstrip operations.

Response – Director Engineering and Environmental Services

DEES advised that he met with Alan Mulholland today and the current arrangement is to continue. DEES also has met with the local crop duster and agreement has been made for storage and gravel pad construction.

Cr Verdon

- (i) **Stronger Country Communities Fund Projects – in particular The Rock Observatory Project** – Enquired on the status of discussions with CSU and Crown Lands regarding Stronger Country Communities Fund projects, in particular, The Rock Observatory project?

Response – General Manager

GM advised that discussions were continuing and progressing much slower than hoped and response was still awaited from Charles Sturt University regarding a partnership arrangement.

- (ii) **Wagga Wagga City Council Climate Emergency Plan** – Enquired if Lockhart Shire Council had been approached regarding Wagga City's Climate Emergency Plan?

Response – General Manager

GM advised that there had been one approach and Lockhart Shire had advised in writing of the work it was undertaking on the front, on which the enquirer wrote back commending Lockhart Shire on its proactive approach to climate change.

Cr Schirmer

- (i) **Ed Schirmer Crossing**– Advised that Ed Schirmer crossing currently has some potholes.

Response – Director Engineering and Environmental Services

DEES advised he will investigate and take appropriate action.

- (ii) **Posts across Galore St, Lockhart** – Enquired on the status of replacing the posts across Galore St, Lockhart?

Response – Director Engineering and Environmental Services

DEES advised that the posts were re-installed last week.

CLOSED SESSION

197/19	RESOLVED on the motion of Crs Verdon and Marston that Council close the meeting to the public as per section 10(A)(2)(a) of the Local Government Act 1993.
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The meeting moved into Closed Session at 6.26pm.

199/19	RESOLVED on the motion of Crs Verdon and Marston that Council move into Open Council.
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The meeting moved into Open Session at 6.28pm.

OPEN COUNCIL

The resolution of Council, relating to Item 23, passed while the meeting was closed to the public, were read to the meeting by the General Manager.

In accordance with the Local Government Act 1993 the following business is considered to be of a kind referred to in subsection 10A(2) of the Act and should be dealt with as part of the meeting closed to the media and public.

23. TENDER - FLOOD MITIGATION CONSTRUCTION WORKS STAGE 2 - LOCKHART (DEES/T20-005)

This item is classified CONFIDENTIAL under section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

198/19	RESOLVED on the motion of Crs Douglas and Walker that Council: <ul style="list-style-type: none">a) Awards the Contract for 'Flood Mitigation Construction Works Stage 2 – Lockhart' to Mitchell Constructions (NSW) Pty Ltd for \$1,020,859.40 (including GST), subject to any final confirmation of approval from OEH required; andb) Authorises the General Manager and Director of Engineering and Environmental Services to sign Contract and Purchase Order.
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The meeting concluded at 6.30pm.

The minutes of the meeting held on Monday, 15 July 2019 were confirmed as a true and accurate record at the Ordinary Council Meeting held on 19 August 2019 at which time the signature was hereunto subscribed.

CHAIRMAN