



BUSINESS PAPER

**of the
Ordinary Meeting
Held
18 June 2018**

**COUNCILLORS PLEASE NOTE:
PLANNING WORKSHOP WILL COMMENCE AT 4.00PM**

**Our Values: Leadership • Integrity • Progressiveness • Commitment •
Accountability • Adaptability**

The Prayer

We humbly beseech Thee to vouchsafe Thy blessings on this Council.
Direct and prosper our deliberations to the glory and welfare
of the people of this Shire and throughout our country.
Amen

The Council's Guiding Principles

The following general principles apply to the exercise of functions by councils:

- Councils should provide strong and effective representation, leadership, planning and decision-making
- Councils should carry out functions in a way that provides the best possible value for residents and ratepayers
- Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community
- Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements
- Councils should work cooperatively with other councils and the State Government to achieve desired outcomes for the local community
- Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way
- Councils should work with others to secure appropriate services for local community needs
- Councils should act fairly, ethically and without bias in the interests of the local community
- Councils should be responsible employers and provide a consultative and supportive working environment for staff.

The following general principles apply to decision-making by councils (subject to any other applicable law):

- Councils should recognise diverse local community needs and interests
- Councils should consider social justice principles
- Councils should consider the long term and cumulative effects of actions on future generations
- Councils should consider the principles of ecologically sustainable development
- Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.

Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.

(Section 8A Local Government Act, 1993)

File Ref: PV:LA:C70-005

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13 June 2018

The Mayor and Councillors
Lockhart Shire Council
65 Green Street
LOCKHART NSW 2656

Dear Councillors

Please Note:

A Councillor Workshop on Planning will commence at 4.00pm.

I wish to advise that the Ordinary Monthly Meeting of Lockhart Shire Council will be held at the Council Chambers, Green Street, Lockhart on **Monday, 18 June 2018** commencing at **5.00pm**.

The Order of Business will be as shown overleaf.

Yours faithfully



Peter Veneris
GENERAL MANAGER

Order of Business

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This item is classified CONFIDENTIAL under section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

Resumption of Open Council

Mayoral Minute

Nil.

Mayoral Report

Nil.

Urgent Matters

Nil.

Notice of Motion

Nil.

Committee Reports

1. TOURISM/ECONOMIC DEVELOPMENT OFFICER REPORT (TEDO/T26-005)

MINUTES OF THE TOURISM/ECONOMIC DEVELOPMENT STEERING COMMITTEE MEETING OF LOCKHART SHIRE COUNCIL HELD AT THE LOCKHART SHIRE COUNCIL ON TUESDAY, 5 JUNE 2018 COMMENCING AT 6.15PM

PRESENT

Mrs Myra Jenkyn, Mrs Raeleen Pfeiffer, Ms Sandra Johnstone, Councillor Derek Douglas, Mr Greg Smith, Mr John Holstein, Tourism/Economic Development Officer (Jennifer Connor).

APOLOGIES

Councillor Gail Driscoll, Mrs Susan Creek.

LEAVE OF ABSENCE

Nil.

PERCURINARY INTEREST

Nil.

CONFIRMATION OF MINUTES

The minutes of the Meeting held Tuesday, a May 2018, as printed and circulated, be taken as read and confirmed on the Motion of M Jenkyn, seconded R Pfeiffer.

1. **Mr John Holstein, Yerong Creek**

John Holstein was welcomed to the TEDSC following resolution by Council at the May Ordinary Meeting to approve his application to join the TEDSC.

Recommendation: That the information be noted.

Notes:

2. **Lockhart Shire Business Excellence Awards**

The 2018 Lockhart Shire Business Excellence Awards was hosted by The Rock Progress Association at The Rock Memorial Bowling Club on Thursday, 10 May. The event was a very successful evening and was attended by nearly 80 guests.

Lockhart Shire Council Mayor Rodger Schirmer was the official master of ceremonies for the evening, whilst David Yeates of BEC Business Advice South and West was guest speaker, providing an engaging and informative presentation. David, who filled in at the last moment, was very well received.

Judges for the Awards were members of Riverina Regional Development Australia and BEC Business Advice South & West.

Recipients of the Lockhart Shire Business Excellence Awards are as follows:

Young Entrepreneur

Winner: Rachel Viski, Sprinkler

Highly Commended: Simon Lane, Simon Lane Electrical

Encouragement Award: Celeste & Michael Cunningham, C&M Home & Garden Care

Award sponsored by The Rock Progress Association

Employee of the Year

Winner: Cheryl Farrall, Lockhart IGA
Highly Commended: Charlie Apps, MSW Fabrication
Encouragement Award: Robert Farrall, MSW Fabrication
Award sponsored by Lockhart Rotary Club

Business Leader

Winner: Mark & Erin Schirmer, MSW Fabrication
Highly Commended: Lockhart & District Community Bank
Encouragement Award: Geoff & Tracy Hounsell, Cango Sheds
Award sponsored by Lockhart Progress Association

Excellence in Small Business

Winner: The Rock Memorial Bowling Club
Highly Commended: Mandy Strong & Margie Habraken, Sunshine Iris Nursery
Encouragement Award: Greens Gonyah Museum
Award sponsored by Lockhart Shire Council

Overall Lockhart Shire Business Excellence Award

Winner: Mark & Erin Schirmer, MSW Fabrication
Award sponsored by Lockhart Rotary Club

Lockhart Rotary Club are already in discussions with the TEDO regarding hosting the 2019 Awards. For the past two years the TEDO has followed the NSW Business Chamber entry format however for the 2019 Awards will tailor the process and questions to better suit Lockhart Shire. Businesses will be encouraged to self-nominate, with the refined questionnaires being part of this process.

The guest speaker from Green Grove Organics (June Chocolate Factory/Corowa Whisky Factory) was forced to cancel attendance at the 2018 Awards at the last moment due to a business issue. The owner, Neil Druce, was very apologetic and is happy to attend Lockhart as guest speaker at a future business evening. This is another great opportunity and the TEDO will liaise with him regarding this.

Recommendation: That the information be noted.

Notes:

3. Lockhart Water Tower

The selection committee for the Lockhart Water Tower met on 21 May 2018 and unanimously selected the design submission by Scott Nagy and Janne Birkner. The price for these works were at the higher end of the submissions but the committee felt it was the design which was most representative of our local landscape and surrounds, and one which would draw visitors to Lockhart. The TEDO approached Riverina Water County Council (RWCC) who confirmed a further \$3,000 in sponsorship for the project. Their support is much appreciated.

The TEDO has lodged a DA with Council for the project, which will request response from the public, with an aim to undertake the project in late August/early September. A copy of the design concept is as follows:



The TEDO will keep the committee updated on the progress of the application and project.

Recommendation: That the information be noted.

Notes:

4. Walk of Fame

All panels for the Walk of Fame have been received and installation is due to take place this week. The TEDSC discussed timing and format for the launch of the Walk of Fame, which relatives of the inductees will be invited to attend.

The committee felt there was merit in incorporating the launch of the Walk of Fame with the launch of the Lockhart Water Tower to attract greater media coverage, generate strong interest and to potentially secure attendance of a government representative.

The preferred date for the launch was Friday, 12 October which is the Friday preceding the Spirit of the Land Festival. There is a great atmosphere in Lockhart in the week of the Festival and the main street is at its best at this time of year. Holding the launch at that time would undoubtedly garner publicity for the Festival and increase attendance that weekend. Attending relatives of the inductees would be encouraged to make the most of their visit to Lockhart.

The committee suggested rolling images and television footage of the inductees could be used as part of the launch and discussed giving family members of the Walk of Fame inductees an opportunity to record stories and memories for use in the Museum at a future date.

The TEDO will discuss this with the President of the Lockhart & District Historical Society to ascertain if a high tea at the Museum would be possible due to the works being undertaken by the Museum. Depending on the outcome the TEDO will revert to the TEDSC with a proposed plan for the launch.

Recommendation: That the information be noted.

Notes:

5. Lockhart Shire Shopfronts

Following concerns raised by the TEDSC over the advent of shopfronts in the Lockhart business centre turning into houses, an amended chapter on 'Commercial Development' from the Lockhart DCP was presented for Council's consideration. The draft amended Development Control Plan 2016 has now been placed on public exhibition for a period of 28 days, after which it will be presented to Council for further consideration.

The TEDO has been in touch with a real estate agent who has current business listings at The Rock. The agent was impressed by population growth and visitor numbers at The Rock and will be meeting with the TEDO in early June to discuss potential in the main street.

Recommendation: That the information be noted.

Notes:

6. Start Your Business in Lockhart Shire

The TEDO has commenced an audit of available buildings for rent and purchase in Lockhart Shire as part of the Start Your Business in Lockhart Shire campaign and these will be listed on the Lockhart Shire website under Business and Investment. Radio and social media campaigns have commenced in support of the project. Statistics on the website show an increase in hits on the Business and Investment pages.

The sourcing of up to date information for the improved online business directory has commenced and a new stand-alone business directory will proceed as a long-term project in June.

Recommendation: That the information be noted.

Notes:

7. Heritage Near Me App

The Office of Environment and Heritage is developing a free web app to motivate visitors across NSW to engage with heritage sites, offering attractions and experiences that encourage them to explore and stay longer at your destination.

For this project, heritage has a very broad definition and can include stories, buildings, legends, natural history, art, loops and trails. The sites need to be open to the public and must be unique places that are important to your community and show why your local area is special.

The TEDO has been in discussions with Heritage Near Me and they have approved the following three themes. Each theme will have 8 stories attached to it:

- Lockhart Sculpture and Heritage Trail (including verandahs)
- Greens Gonyah Museum
- The Rock Heritage Trail.

Recommendation: That Lockhart Shire Council participate in the Heritage Near Me App.

Notes:

8. Spirit of the Land Art Gallery

Lockhart Shire Council annually supports artists participating in the Spirit of the Land Festival by purchasing an original painting entered in the fine arts section. The artwork has previously been hung in the public areas at Lockhart Shire Council, however space is now becoming limited.

With the purchase of Billabong Motors, there is an opportunity to display any future artwork in a public space in the museum complex under the title of the ‘Spirit of the Land Art Gallery’. The TEDO has confirmed with the President of Lockhart Historical Society that a space at the front of Billagong Motors, which will have solar tinted windows, would be available for the establishment of the Gallery.

As it grows, the collection would bring a new element to the Museum, increasing cultural offerings for both locals and visitors to Lockhart at no additional cost to Council.

Recommendation: That the Spirit of the Land Art Gallery be established in Greens Gonyah Museum.

Notes:

9. Project Updates

Lockhart Museum	Received \$72,000 in grant funding. VIC Training Workshop attended by 15 people. TEDO working towards Level 2 accreditation over 3 years. TEDO to advertise EOI for participation in pavers project in the next newsletter.
Drovers Way Touring Route	The TEDO has made contact with relevant stakeholders.
Events Policy	The proposed Events Policy has been adopted by Council.
Lockhart Progress Association	Undertaking fundraising over next 6 months to enable support of further community projects.
Lockhart Verandah Project	\$100,000 Heritage Near Me grant application submitted by the Manager of Environmental Services. Awaiting next stage of grant process.
Love Lockhart Shire Photo Competition	Promotion for the competition has commenced. Entries close on 30 June.
Regional Tourism Awards	Applications submitted. Onsite judging confirmed for mid-June.
The Rock Museum	Looking to install Hall & Museum sign on façade and internal lift. In discussions with MEES. Applied for grant funding for interpretative panels.
The Rock Outdoor Gym	Equipment due to be installed on receipt (advised due 15 June)

The Rock Progress	Work continuing on funding for astronomy project. TEDO proposing Picnic at Hanging Rock Movie Night combined with Cork and Fork event in October / November.
Thrive Riverina	New marketing strategies to commence in early July.
Town Visitor Information Boards	Due for installation. Information board at The Rock Recreation Ground, funded by The Rock Progress Association, is due for production in June.
Magnolia Lodge Land	TEDO to investigate the existing documentation on the Magnolia Lodge to ascertain previous project plans.
Eastern Riverina Landcare Group	Undertaking planting at Woodend Five Ways which has 20 acres of walking paths, tables and interpretative signs. They are looking to undertake further improvements and there is an opportunity here to benefit nature-based tourism.

The next meeting will be held at The Rock Bowling Club on Tuesday, 3 July 2018 at 6.00pm.

Recommendation: That the information be noted.

Notes:

Delegates' Reports

Nil.

Status Report/Précis of Correspondence Issued

Status Report: Council Resolutions and Tasks to be finalised

Res. No:	Officer to Action	Info	Action Taken
Ordinary Council Meeting held 21 May 2018			
140/18	DEES	Policy 3.28 Safe Driving Policy 3.28 Safe Driving Policy, as presented, be adopted.	Copy of policy issued to all staff. Complete.
139/18	GM	Policy 3.25 Payment of Interview and Removal Expenses Policy 3.25 Payment of Interview and removal Expenses, as presented, be adopted.	The Policy Register has been updated. Complete.
138/18	GM	LGNSW 2018 Annual Conference a) Council appoint the Mayor as its voting delegate at the 2018 LGNSW Annual Conference; and b) Councillors wishing to attend the 2018 LGNSW Annual Conference	a) Registration of voting delegates opens in August 2018. b) Awaiting advice from councillors interested in attending the 2018 Conference.
137/18	GM	Fees Payable to the Mayor and Councillors a) Council adopt a midpoint between the minimum and maximum allowable fee for Councillors of a 'Non-metropolitan – Rural' Council for the period 1 July 2018 to 30 June 2019, and b) Fees for Mayor for the period 1 July 2018 to 30 June 2019 be set at the maximum rate allowable for a 'Non-metropolitan – Rural' Council.	Revised Mayoral Allowance and Councillors Fees to take effect from 1 July 2018. Accounts Payable Officer has been advised of the new fees and authorised to make the revised payments from 1 July 2018. Complete.
135/18	DCCS	Draft Delivery Program 2017-21 and Operational Plan 2018-19 and Budget a) Council adopt for the purpose of public comment the Draft Delivery Program 2017-2021 and the Draft Operational Plan 2018-19 and Budget estimates b) Following the 28-day public exhibition period, Council further consider the Draft documents at its 18 June 2018 meeting, in conjunction with any public comments or submissions received, for the purpose of adoption prior to 30 June 2018.	Draft Delivery Program 2017-2021 and the Draft Operational Plan 2018-19 and Budget estimates placed on public exhibition from 22 May 2018. Draft Delivery Program 2017-2021 and the Draft Operational Plan 2018-19 and Budget estimates included in the 18 June Council meeting for adoption. Complete.
134/18	DCCS	Quarterly Budget Review - March 2018 b) The adjustments in income, expenditure and reserves in the 31 March 2018 Quarterly Budget Review be adopted.	Complete.
133/18	DCCS	Investment and Bank Balances Report – April 2018 c) Council approve an amount exceeding 30% of its total investments being placed with the TCorpIM account until such time as the TCorp loan funds are expended on the nominated projects.	Complete.
132/18	MES	Amendment to Development Control Plan Council place the draft amended Development Control Plan 2016 on public exhibition for a period of 28 days, after which it be presented to Council for further consideration.	Amended DCP placed on public exhibition.

130/18	DEES	<p>Sewer Development Servicing Plan (DSP)</p> <p>a) Council places the draft Development Servicing Plan (DSP) on public exhibition for 30 days</p> <p>b) Advises other authorities and developers of the draft DSP as required by the guidelines, and</p> <p>c) Further report be brought to Council on completion of exhibition period.</p>	DSP placed on public exhibition, and authorities have been advised.
126/18	DEES	<p>Recycling Update</p> <p>b) Council authorises DEES to negotiate CDS refund sharing agreement with Kurrajong Recycling and bring a further report to Council, and</p> <p>c) Submit a grant application under NSW EPA funding for material recovery facilities when open, for use of recycled glass in road base construction.</p>	DEES still in negotiations with Kurrajong Recyclers. Grant funding due to open in October 2018.
122/18	GM	<p>Policy 2.51 Event Management Policy</p> <p>Subject to including Lockhart Picnic Races and Lockhart Little Athletics Carnival in the list of recurring annual events, the draft Policy 2.51 Event Management Policy, as presented, be adopted.</p>	The Policy Register has been updated. Complete.
121/18	DEES	<p>Footpath Area – Greens Gunyah Museum</p> <p>b) Includes this proposal in the street beautification master planning to be commenced in 2018/19</p> <p>c) Considers Stage 1 of the project in future budget(s).</p>	Letter sent to Historical society. To be included in masterplan for Lockhart CBD area. Complete.
117/18	TEDO	<p>Minutes of the TEDSC Meeting – Magnolia Lodge Land</p> <p>TEDSC investigate the existing documentation on the Magnolia Lodge to ascertain previous project plans.</p>	In progress
110/18	TEDO	<p>Minutes of the TEDSC Meeting – Walk of Fame</p> <p>The relatives of inductees be invited to attend the launch of the Walk of Fame.</p>	Planning of launch in progress
107/18	TEDO	<p>Minutes of the TEDSC Meeting – Mr John Holstein, Yerong Creek</p> <p>Mr John Holstein be approved as a member of the Tourism & Economic Development Steering Committee.</p>	Complete.
Ordinary Council Meeting held 16 April 2018			
103/18	GM	<p>Closed Agenda – Voluntary Purchase Scheme – Lockhart</p> <p>Authorise the acquisition of a third property in Lockhart under the Voluntary Purchase Scheme on the basis of the relocatable home being retained by the current owners' subject to:</p> <p>a) The acquisition being based on external valuations being obtained for the relocatable dwelling and the property as a whole; and</p> <p>b) The current owners meeting the costs of relocating the dwelling.</p>	Purchase of the subject property has been finalised. Complete
93/18	DEES	<p>Growing Local Economies Fund</p> <p>Council apply for grant funding under the Growing Local Economies Fund of up to \$4,000,000 to upgrade MR59.</p>	Staff working on application, which is expected to be submitted shortly. Draft of application has been completed.

84/18	GM	<p>Round 2 – Stronger Country Communities Fund</p> <p>a) Council submit the following grant applications (listed in priority order) under Round 2 of the Stronger Country Communities Fund:</p> <ol style="list-style-type: none"> 1. Lockhart Recreation Ground – Facilities for footballers and netballers 2. The Rock Recreation Ground – Toilets and Showers 3. Osborne Recreation Ground – Playground and Traffic Improvements 4. Town/Shire Entrance Signs 5. Town/Shire Beautification 6. Yerong Creek Recreation Ground – Netball and Handball Court 7. The Rock Observatory 8. The Rock Recreation Ground – Relocation of Pony Club and New Oval 9. ½ Basketball Court at The Rock <p>b) Any of the above projects that are unsuccessful in securing grant funding under the Stronger Country Communities Fund may be funded from Council's Reserves; and</p> <p>c) Council's Reserves be replenished over time with the proceeds from the sale of residential lots in Stage 2 of the Carson Road subdivision at The Rock.</p>	<p>All nine grant applications have been submitted by the closing date of 4 May 2018.</p> <p>The outcome of the applications is expected to be known in August 2018.</p>
80/18	DCCS	<p>Minutes of the TEDSC Meeting – Lockhart Childcare Facilities</p> <p>Council investigate a scheme to benefit the serious lack of childcare facilities in Lockhart.</p>	<p>A survey to be designed then distributed to Lockhart and surrounding area.</p>
79/18	DEES/ MES	<p>Minutes of the TEDSC Meeting – Lockhart Shop Fronts</p> <p>Concerns regarding the change of use of commercial premises in the Lockhart and The Rock Central Business Districts to residential premises be addressed as a priority.</p>	<p>Staff addressing the issue in short term via a DCP amendment tabled at the May 2018 Council meeting. Amended DCP on public exhibition, which includes section regarding shop fronts in CDB area.</p>

Ordinary Council Meeting held 19 March 2018			
68/18	GM	<p>Closed Agenda – Green Street West Lockhart – Price Review</p> <p>a) Council adopt the following asking process for lots remaining unsold in the residential subdivision at Green Street West, Lockhart:</p> <p style="margin-left: 20px;">a. \$25,000 Lots 1, 6, 7, 9, 10, 23, 24, 25, 27, 28, 29, 30, 31, and 32</p> <p style="margin-left: 20px;">b. \$27,500 Lots 12, 16, 17 and 18</p> <p style="margin-left: 20px;">c. \$44,000 Lots 11 and 34</p> <p>b) That in relation to Lots 6-7, 9-10, 23-25 and 28-31, the price of two adjoining lots sold in a single transaction, i.e. one contract of sale, be reduced to \$22,000 each or a total contract price of \$44,000.</p> <p>c) That Lot 8 Rockliff Court in the Green Street West Residential Estate be taken off the Market whilst cost estimates are prepared for converting the allotment into a local park.</p> <p>d) That the GM be authorised to negotiate with project home builders for establishment of a display home at Green Street West with any incentives to be offered to be subject to approval by Council.</p>	<p>Council's agent has been informed of the revised selling prices adopted by Council.</p> <p>Council's agent is contacting all builders on its data base regarding incentives that might encourage the construction of a spec/display home.</p> <p>A cost estimate for converting an allotment into a park is currently being prepared.</p>
58/18	DEES	<p>Heavy Vehicle Safety and Productivity Program</p> <p>Council to apply for grant funding in Round 6 of the Heavy Vehicle Safety and Productivity Program of up to \$800,000.</p>	<p>Grant applications close 30 March 2018.</p> <p>Grant application submitted. Not expecting outcome till mid-year.</p>
57/18	DCCS	<p>Loan Borrowings</p> <p>1) Council make application to the NSW Treasury Corporation (T-Corp) for a loan of \$3.2 million for the purposes of extending the sewer at The Rock and upgrading the Lockhart and The Rock swimming pools;</p> <p>2) loan funds be distributed as follows:</p> <p style="margin-left: 20px;">a. General Fund \$2.2 million upgrading of the Lockhart and The Rock swimming pools;</p> <p style="margin-left: 20px;">b. Sewer Fund \$1.0 million extending the sewer at The Rock.</p> <p>3) The Mayor and GM be authorised to sign the Council Declaration Form, Loan Facility Agreement and other relevant documentation under the seal of Council.</p>	<p>Application lodged with TCorp. Complete.</p>
51/18	GM	<p>Lockhart Renewable Energy Project</p> <p>a) Project update provided by Better Energy Technology Pty Ltd noted,</p> <p>b) Lockhart Renewable Energy Project Information Brochure endorsed for distribution to Lockhart premises.</p>	<p>Awaiting clarification from BET before proceeding with next phase of consultation.</p>
Ordinary Council Meeting held 5 February 2018			
21/18	GM	<p>Joint Organisations of Council</p> <p>Council will support the continuation of REROC for a period no longer than 12 months from the proclamation of the Joint Organisation.</p>	<p>JOs proclaimed and discussions continuing between member councils regarding governance arrangements.</p>
5/18	GM	<p>The Rock SES Unit Headquarters</p> <p>Council approved expenditure of up to \$3,000 towards completion of The Rock SES Unit's headquarters building upgrade.</p>	<p>The access ramp has been installed.</p> <p>Complete.</p>

Ordinary Council Meeting held 18 December 2017			
316/17	GM	The Rock to Boree Creek Rail Line Council to continue to make applications when further rounds of funding are released.	A further application will be made when next funding round is launched.
Ordinary Council Meeting held 20 November 2017			
298/17	DCCS DEES	Quarterly Budget Review – September 2017 a) Adopt adjustments in income, expenditure and reserves in the Sept 2017 Quarterly Budget Review b) Bring report to February 2018 Council Meeting on borrowing requirements c) Develop a town beautification masterplan, including costings, for the Shire.	a) Completed. b) Refer agenda item 13 c) Very preliminary discussions had with staff on this matter. Draft 2018/19 budget to include funds for consultant to assist with masterplan.
Ordinary Council Meeting held 16 October 2017			
266/17	DEES	Closed Agenda – Tender – Waste Contract a) Contract for 'Domestic Garbage, Recyclables & Organics Collection & Transport Service' to be awarded to Cleanaway, adjusted for two bin collection service for an interim 6-month period as required; Contract to be 7 years – 2 April 2018 to 2 April 2025, renewable annually thereafter by mutual consent for up to three by one-year agreements; and b) General Manager and Director of Engineering & Environmental Services authorised to sign Contract and Purchase Orders; and c) Council to make application for grant funding to supply FOGO bins and kitchen caddy's; and d) Undertake resident education program on 3-bin system and FOGO collection; and e) Staff authorised to enter into negotiations with Kurrajong Waratah to continue with Recyclables processing on behalf of Lockhart Shire Council.	(a) & (b) Letter issued to Cleanaway. Contracts prepared. Cleanaway has commenced new contract with new truck, still operating on two bin system. (c) & (d) Council engaging consultant to assist with grant application. Consultant is working on documentation and grant application. (e) Council met with Kurrajong Waratah. Negotiations progressing well, waiting on CDS information before can finalise agreement. Staff had further discussions with Kurrajong recently. See report to Council meeting. Grants for FOGO implementation now open and currently preparing application. Consultant still working on composting licence requirements.
Ordinary Council Meeting held 21 August 2017			
181/17	TEDO	Minutes of the Tourism/Economic Development Steering Committee Meeting – Lockhart Railway Station Addition time to be given to source an alternative use/tenant for the Lockhart Railway Station building.	Consideration to be given as an office for the solar project if successful prior to advertising availability.

Ordinary Council Meeting held 15 May 2017			
115/17	GM	<p>Councillor Professional Development Councillors to nominate any professional development they would like to undertake to assist in the development of a Professional Development Program for Councillors for 2017/18.</p>	<p>Training and Development opportunities distributed to Councillors as they arise.</p> <p>Draft Councillor Professional Development Guidelines recently released by OLG. Awaiting final version of Guidelines following a period of consultation.</p>
Ordinary Council Meeting held 18 April 2017			
72/17	DEES	<p>Caravan Parks</p> <p>a) Information noted pending a furthermore detailed report</p> <p>b) Council has determined as a matter of policy that caravan parks be short term (holiday park) stays; and</p> <p>c) Expressions of Interest (EOI) be invited for Management of the Lockhart Caravan Park for 1 July 2017 to 30 June 2018 with option of 2 x 12-month extensions on mutual agreement.</p>	<p>More detailed report to be presented at a future Council meeting.</p> <p>Items (b) & (c) are complete. Staff currently compiling information to put together further report.</p>
Ordinary Council Meeting held 20 March 2017			
33/17	TEDO	<p>Minutes of the Tourism/Economic Steering Committee Meeting – Shire Signs Designs for the Shire signs to be investigated.</p>	<p>Application lodged under the Stronger country Communities Fund – Round2.</p>
Ordinary Council Meeting held 6 February 2017			
5/17	GM	<p>Coffee Shop Proposal Council to invite Mandy Strong, Liz Lane and Susan Gooden to meet with Mayor and GM to discuss the proposal of a coffee shop in the former Billabong Motors building adjacent to the Green Gunyah Museum.</p>	<p>Meeting held on 1 March 2017. Discussions continuing with Council's Manager Environmental Services regarding regulatory requirements. Subject to refurbishment of former Billabong Motors building.</p>
Ordinary Council Meeting held 21 November 2016			
315/16	GM/ TEDO	<p>Australian Kelpie Hall of Fame</p> <p>a) Greens Gunyah Museum be requested to develop and provide a long-term business plan to Council, outlining future developments and how they will be funded, and</p> <p>b) The item be brought back to Council for further discussion in the 2017/18 FY.</p>	<p>Lockhart & District Historical Society working on refurbishment of Billabong Motors Building. No further action at this stage.</p>
Ordinary Council Meeting held 19 September 2016			
241/16	TEDO	<p>Minutes of Tourism/Economic Development Steering Committee - Town Visitor Information Boards New town visitor information boards to be designed and installed in The Rock and Lockhart.</p>	<p>Due for install.</p>
Ordinary Council Meeting held 16 May 2016			
109/16	DCCS	<p>Old Lockhart Railway Station Building Council to:</p> <p>a) Seek to find a suitable use/tenant for the building</p> <p>b) Begin negotiations with JHR to hand building back, if suitable use/tenant not found within next 6 months.</p>	<p>Ongoing. No potential tenants have enquired. Promoting venue as a regional meeting site. Very little activity to date.</p>

Ordinary Council Meeting held 14 October 2014			
294/14	DCCS	Report of Section 355 Committees - Finances Council to endeavour to meet with all 355 Committees & Pleasant Hills Community Hotel to work with them to understand their costs and future projects	Revised policy adopted by Council. Procedure Manual has been developed and finalised. Meetings being scheduled to occur in June/July with Section 355 Committees to present revised Policy and Procedure Manual.
Ordinary Council Meeting held 21 May 2018 – Councillor Questions & Statements			
Councillor's Questions	DEES	Cr Walker – Henderson Lane – Enquired as to the status of grading Henderson Lane?	DEES advised he inspected the road following another complain and advised it will be scheduled to have a maintenance grade shortly. Refer to updated works program. Complete.
	DEES	Cr Walker – Tootool-Mittagong Road – Enquired as to when Tootool-Mittagong Road will be graded?	DEES advised he will inspect the road and advise. DEES has inspected the road and will be maintenance graded shortly. Complete.
	GM	Cr Walker – Dunns Rd – Requested Council write to Wagga Wagga City Council regarding Dunns Rd, stating Lockhart Shire wishes for the road to be kept open and sealed as residents on the east side of the Shire believe this road is an important link to the south and east side of Wagga Wagga.	Letter forwarded to Wagga Wagga City Council. Complete.
Councillor's Questions	DEES	Cr Sharp – Munyabla-Munyaplah Road – Enquired as to when this road will be graded?	DEES advised he will inspect the road and advise. DEES has inspected the road and is in fair to good condition. Scheduled for a maintenance grade in a few months. Complete.
	DEES	Cr Walker – Anglican Church, Lockhart – Advised he has been approached by a parishioner regarding the state of disrepair of a ramp into the Anglican Church, Lockhart.	DEES advised he will investigate and advise. DEES has investigated and spoken with parishioner. Issue is actual ramp into the church building. DEES advised parishioner if require Council assistance to write to Council. Complete.
	DEES	Cr Douglas – Garbage Truck – Enquired as to why Council doesn't buy its own garbage truck?	DEES advised he did consider this at the time of tendered rates before negotiating final contract. The main reason for not buying own truck is it would not be fully utilised (only working 1-2 days/wk) and also the need for a backup vehicle in case the main truck was unavailable. No further action for Council. Complete.

DEES	Cr Douglas – Heavy Vehicle Bypass of Lockhart CBD – Enquired as to the creation of a heavy vehicle bypass of the Lockhart CBD via Flood Detour Road?	DEES advised this is his intention if successful in receiving grant funding under HVSP as this will allow sealing and improving drainage and alignment/intersections of the road. This would then allow un-gazetting of Urana St to heavy vehicles. Also, further consideration could be given to sealing Wattles Lane to create another bypass to the north. No further action for Council at this stage. Complete.
DEES	Cr Rockliff – Roundabout in Green Street CBD – Stated he believes the plants in the roundabout on Green St are too high and restrict the view to the other side of the intersection.	DEES advised he will investigate and take appropriate action. Plants have been removed as part of scheduled upgrade of gardens in town. Complete.
DEES	Cr Rockliff – Water going into Back Yards between Green & Hebden Sts, Lockhart – Advised he has been approached by 2 residents regarding water going into back yards between Green and Hebden Sts, Lockhart.	DEES advised he is aware of the issue and will investigate when time and resourcing permits.
DEES	Cr Rockliff – Speeding Vehicles on Green St, Lockhart – Enquired regarding what can be done about speeding vehicles going through town on Green St as he feels an accident could happen.	DEES advised he has discussed this issue with RMS and Police and has been advised that reduced speed zones are used for schools and other specific areas, however when preparing the street beautification plan he will investigate other ideas to help the matter. DEES did advise there is a crossing in the middle of the Green Street Shopping Precinct specifically for use by the less mobile to access the other side of the street. DEES has learnt at RMS forum on 7 June 2018 that RMS is looking at having possible 40 kmhr in high pedestrian areas. Unsure what that means at this stage. Council currently gathering data to be presented to Council and will be installing 24/7 cameras in Green Street for 2 weeks to monitor traffic and pedestrian movements.

	DEES	Cr Marston – Works Program – Enquired as to why the current works program does not show future works past 30 June 2018 and requested being able to see scheduled works for the six-month period following 30 June 2018.	DEES advised that as there is no confirmed budget for the 2018/19 FY as yet, he is only able to compile the Program to the end of the current FY until the budget and construction projects are approved by Council. Interim short-term program to be presented at June Council meeting. Complete.
Councillor's Questions	DEES	Cr Marston – Avenue of Honour, The Rock 100th Anniversary – Stated that 24 July 2018 will mark the 100 th Anniversary of the Avenue of Honour, The Rock and advised that The Rock RSL Sub Branch is planning to mark the occasion with a book launch and the planting of a Lone Pine and installation of a plaque. The Rock RSL Sub Branch will write to Council to request in-kind assistance with the celebrations.	Letter from RSL received. Refer to report to June Council meeting. Complete.
	DEES	Cr Driscoll – Missing Town Entrance Sign – Advised that The Rock entrance sign on the Olympic Highway on the Yerong Creek side is missing.	DEES advised he will investigate and advise, and also noted that town entrance signs were part of the recent SCCF grant application. DEES has had discussions with GHSC about reinstalling the sign, which is located at The Rock depot. Expect this will be undertaken in the near future.
	DCCS	Cr Driscoll – Draft Delivery Program 2017-21 - Enquired under ' <i>B: A Dynamic and Prosperous Economy</i> ' – would there be room in the budget for possible support to assist with the workload of the Shire's Tourism/Economic Development Officer, and under ' <i>A: A Connected and Resilient Community</i> ' would like to be kept up to speed regarding support to help elderly residents remain in their homes via an aged care serviced hub in the Shire.	General Manager in discussions with TEDO regarding most appropriate form of assistance. DCCS advised that he will enquire as to the background to including a reference in the Delivery Program to supporting a feasibility study into aged persons' accommodation.
	DEES	Cr Driscoll – Councillor Workshop on Planning – Enquired again regarding the possibility of Council organising/providing a Councillor Workshop on the planning process and what it means to Councillors.	DEES advised he is ready to go and was planning on presenting this workshop for Councillors immediately prior to the June Council meeting. Complete.
	DEES	Cr Day – Tinamba and Wattles Lanes, Lockhart – Enquired about maintenance grading of Tinamba and Wattles Lanes, Lockhart.	DEES advised he has inspected these lanes and advised Tinamba Lane, up to Wattles Lane could do with a grade as it is corrugated, however Wattles Lane is satisfactory. Also, DEES stated he is considering making Wattles Lane a heavy vehicle bypass for north of the town. Tinamba lane has been graded. Complete.

	DEES	Cr Verdon – Donations to RSL Sub Branches and ANZAC Committees for 100 Year Celebration of Armistice Day – Enquired if donations could be given as per Council's contributions towards ANZAC Day Centenary of Gallipoli in 2015.	Matter listed in the June Council meeting agenda for Council's consideration. Complete.
	DEES	Cr Verdon – Funding to Improve Accessibility – Stated the Arts Council received significant grant funding to improve accessibility to events and enquired if Council could access NDIS funding to improve accessibility around the Shire.	DEES advised he will make some enquiries and advise. DEES has investigated and NDIS funding is for individuals and not organisations. Staff currently looking into what other funding maybe available.
	GM	Cr Schirmer – Councillor Shire Tour – Enquired if Councillors would like another tour of the Shire, specifically to look at the many projects that are currently being undertaken.	Councillors were in agreeance that another tour would be a good idea. The GM to discuss further with the Mayor about timing and logistics.
Ordinary Council Meeting held 16 April 2018 – Councillor Questions & Statements			
	DEES	Cr Driscoll – Councillor Workshop on Planning – Enquired as to whether Council could organise/provide a Councillor Workshop on the Planning process and what it means to Councillors.	DEES advised he will investigate and advise. DEES has presentation ready for June meeting. Complete.
Councillor's Questions	DEES	Cr Verdon – Brightness of Chevron Reflectors on Lockhart-The Rock Road and Bullenbong-The Rock Road – Advised he believes the chevrons on bends in these roads are too reflective and enquired what may be done to improve the situation?	DEES advised he will investigate and advise. Councils RSO has investigated the signs and they are to standard. Council staff have adjusted the signs down to reduce reflection. Complete.
	GM	Cr Verdon – Lockhart Shire Council Polo Shirts for Councillors – Enquired as to whether Councillors could have a Lockhart Shire Council Polo shirt to wear when representing Council at less formal functions?	Information regarding styles and costs has been distributed to all councillors.
		Cr Schirmer – Also Enquired about the Brightness of Chevron Reflectors – Supported earlier comments about the brightness of chevrons on Lockhart-The Rock Road and asked if anything can be done?	DEES advised he will investigate and advise. Councils RSO has investigated the signs and they are to standard. Council staff looking at what other actions could be taken.
Ordinary Council Meeting held 19 March 2018 – Councillor Questions & Statements			
Councillor's Questions	DEES	Cr Sharp – School Bus Signs, Figtree Ln – on behalf of a resident, enquired as to a request for school bus signs on Figtree Ln.	DEES is aware of request and there has been some correspondence between parties. Council to meet with resident to find a resolution. Council staff have attempted to make contact with resident and no response. Complete.
	DEES	Cr Rockliff – Speed Limit in Green St, Lockhart CBD Area – Enquired if speed limit on Green St, Lockhart CBD area could be reduced to 40km/hr for the safety of older pedestrians and people using scooters/gophers.	DEES advised this would be unlikely, however he will make some enquiries. See item from meeting 21 May 2018. Complete.

Ordinary Council Meeting held 5 February 2018 – Councillor Questions & Statements			
Councillor's Questions	DEES	Cr Sharp – Issue with Murray Pines Encroaching Henty-Pleasant Hills Rd – advised had received a letter from a resident re. these trees on Henty-Pleasant Hills Rd, just east of Figtree Lane.	DEES advised will investigate and take appropriate action. DEES has inspected the site and is currently having the vegetation assessed by Environmental Officer. Trees to be trimmed have been identified and works will occur as resourcing permits.
	DEES	Cr Rockliff - Caravan Parking Signage – Advised he has received complaints from caravaners requesting more caravan parking signage be placed around Lockhart township.	DEES advised he will investigate and take appropriate action as resourcing permits.
	DCCS	Cr Day – Hole in West Wall of Memorial Hall, Lockhart – Advised that birds have been observed going in and out of a hole in the west wall of the Memorial Hall, Lockhart.	DCCS advised he will investigate and take appropriate action. Quotes had already been requested & approved, contractor then notified could not do the work. Further quotes being sort, approved & contractor engaged.
	DEES	Cr Schirmer – Weeds in the Lagoon at Hodgson Park – Enquired if the weeds in the lagoon at Hodgson Park could be removed?	DEES advised he will investigate and take appropriate action. DEES has requested Environmental Officer to investigate. Refer to Biosecurity Report in June meeting business paper. Would require consent from DPI to remove plants. This would be part of a bigger picture regarding the lagoon. Complete.
Ordinary Council Meeting held 18 December 2017 – Councillor Questions & Statements			
Councillor's Questions	GM	Cr Marston – Council Elections – Enquired if Council, for the 2020 Council Elections would consider advertising its own election (not through AEC) to save money.	GM advised that this could be considered at the appropriate time, closer to the election year.
	DEES	Cr Sharp – Advised of 'Speed hump' (tree root), West of Spurrells Lane, Pleasant Hills Rd.	DEES advised he is aware of the lifted pavement and will re-inspect and take appropriate action. Staff have investigated and arranging remedial works.
Ordinary Council Meeting held 20 November 2017 – Councillor Questions & Statements			
Councillor's Questions	GM	Cr Marston – Potential Purchase of Land for Development – Following completion of Carson Rd Development, The Rock, enquired if Council could look into the purchase of more land for development (using borrowings) – Shire-wide, but maybe concentrating on The Rock and lifestyle blocks in Yerong Creek, requesting this be put on the agenda for further discussion.	Discussions have been held with Council's agent and the availability of suitable developable land coming on to the market is being monitored.

Ordinary Council Meeting held 16 October 2017 – Councillor Questions & Statements			
Councillor's Question	DEES	Cr Douglas – Lockhart Industrial Park – Enquired if trees could be planted on southern side of the Lockhart Industrial Park as a screen?	DEES will investigate and advise.
Ordinary Council Meeting held 17 July 2017 – Councillor Questions & Statements			
Councillor's Questions	MAYOR	Cr Driscoll – Fit For the Future Process – Enquired as to where Council was up to regarding the FFTF process and ensuring we comply with our Action Plan.	The Mayor advised we are working on external contracting and other options regarding expanding the Shire's scale and capacity.
	COUNCILLORS	Cr Schirmer – Councillor Relaxed Visits throughout Shire – Thanked Councillors who attended recent Friday night at the Pleasant Hills Pub and advised the visit was well received by the locals with positive feedback being given.	The next Councillor visit will be at Osborne Football Club training on a Thurs night, followed by a Friday fish & chips night at Yerong Creek.
Ordinary Council Meeting held 18 April 2017 – Councillor Questions & Statements			
Councillors' Questions	DEES	Cr Verdon – Song Written by Former Grader Operator Mr Keith Ball – Enquired as to whether Council had a copy of the song about working on Council and if not, could a copy be obtained for historical purposes?	DEES advised he is not aware of the song and will contact the Funeral Director. Staff have spoken with family, a copy to be forwarded to Council in due course.

18 June 2018 Council Meeting - Correspondence Sent to Councillors

Date to Councillors	From	Subject	File Ref
22/05/18	Myra Jenkyn	Lockhart Central School 125 Years Celebration in 2022	E10-005
22/05/18	Cr Linda Scott, LGNSW	LGNSW Weekly – 18 May 2018	S20-007
22/05/18	ALGA News Editor	ALGA News 18 May 2018	A75-005
28/05/18	ALGA News Editor	ALGA News 25 May 2018	A75-005
28/05/18	Cr Linda Scott, LGNSW	LGNSW Weekly – 25 May 2018	S20-007
29/05/18	The Hon. Don Harwin MLC/Daryl Maguire MP	Press Release – Wagga Wagga's Bustling New Artscene (Greens Gonyah Museum: Double the Space, Double the History - \$72,920 grant announcement)	G10-005
01/06/18	David Webb, Director Engineering & Enviro Svcs	Lockhart Pool Upgrade – Site Layout Plan	G10-005/SCCF
04/06/18	ALGA News Editor	ALGA News 1 June 2018	A75-005
04/06/18	Cr Linda Scott, LGNSW	LGNSW Weekly – 1 June 2018	S20-007
12/06/18	Cr Linda Scott, LGNSW	LGNSW Weekly – 8 June 2018	S20-007
12/06/18	ALGA News Editor	ALGA News 8 June 2018	A75-005

Recommendation: That the information be noted.

Notes:

Staff Reports

STRATEGIC DIRECTION A: A Connected and Resilient Community

1. COMMEMORATING THE 100TH ANNIVERSARY OF ARMISTICE DAY (GM/D30-005)

Executive Summary

11 November 2018 will be the 100th anniversary of Armistice Day. Council in 2015 provided financial support to RSL Sub-Branches in the Shire to commemorate the 100th Anniversary of Anzac Day and is in a position to provide similar support to commemorate the centenary of Armistice Day.

Report

In 2018, Sunday 11 November marks the 100th anniversary of the Armistice which ended the First World War (1914–18). It has been proposed that financial support be provided to relevant organisations in the Shire to assist in commemorating the 100th anniversary, similar to the support that was provided for the 100th anniversary of the Gallipoli landings commemorated in 2015.

In 2015 Council provided financial support of \$1,000 to each of the Lockhart and The Rock RSL Sub-Branches and \$1,500 and \$500 to Yerong Creek and Pleasant Hills respectively.

Integrated Planning and Reporting Reference

A1 – Build capacity, capability and partnerships to encourage sustainable community groups and clubs.

A1 - Facilitate and support programs and projects within the community to make them accessible to people with all abilities.

A1 – Provide support and advice to community groups, clubs and volunteers.

Legislative Policy and Planning Implications

Pursuant to section 356 of the Local Government Act a council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

An allocation of \$52,100 has been included in the 2018/19 Budget for financial contributions pursuant to Section 356 of the Local Government Act.

Budget and Financial Aspects

Council's 2018/19 Budget includes an allocation of \$52,100 for the purpose of providing financial assistance to community groups in the Shire in accordance with Section 356 of the Local Government Act.

Attachments

Nil.

Recommendation: That Council:

- a) Invite the Lockhart, Pleasant Hills, The Rock and Yerong Creek communities to submit proposals and requests for financial support for the commemoration of the 100th anniversary of Armistice Day; and
- b) Delegate to the General Manager the authority to approval requests for financial support up to a maximum of \$1,500.00.

Notes:

2. SPIRIT OF THE LAND FESTIVAL REQUEST

(DEES/C95-020)

Executive Summary

Request for contribution for 2018 Festival.

Report

The Spirit of the Land Committee (SOL) has forwarded a letter thanking Council for its continued support for the Festival.

It has requested Council to continue its support for 2018 in the form of sponsorship of \$9,000, reduced from \$10,000 of previous years. The request is to continue sponsorship in future years decreasing to \$8,000 in 2019 and \$7,000 in 2020, demonstrating the Committee's objective of working towards becoming financially sustainable.

In addition, Council also provides in-kind support of up to \$2,000 to the festival in the form of extra bins, traffic control and ground preparations.

The festival brings about \$1.3M into our economy over its 2 days, so Council's contribution is well worthwhile.

Integrated Planning and Reporting Reference

A1.3 - Support community driven projects.

Legislative Policy and Planning Implications

Nil.

Budget and Financial Aspects

\$12,000 has been included in 2018/19 draft budget as part of s356 budget allocation, consistent with past years.

Attachments

1. Letter dated 11 May 2018 from Spirit of the Land Lockhart.

Recommendation: That Council continues to support the Spirit of the Land Festival as follows:

- a) \$11,000 in 2018/19 budget;
- b) \$10,000 in 2019/20 budget; and
- c) \$9,000 in 2020/21 budget.

Notes:

Attachment 1. – Letter dated 11 May 2018 from Spirit of the Land Lockhart

SPIRIT OF THE LAND LOCKHART

ABN: 31 198 128 281

P.O. Box 98, LOCKHART NSW 2656

info@spiritofthelandlockhart.com.au

www.spiritofthelandlockhart.com.au

11 May 2018

Cr Rodger Schirmer
Mayor
Lockhart Shire Council
PO Box 21
Lockhart, NSW 2656

File No:	C95-020
Log:	26767
	INFO REPLY REPORT
GM	✓ sighted by Gill
DCCS	
Rec'd	5 JUN 2018
DEES	✓
MES	✓
HR	
TEDO	

Dear Councillor Schirmer,

On behalf of the Spirit of the Land Festival Committee I would like to thank the Lockhart Shire Council for its continued support of the Festival. The Committee's hard work was rewarded with a very successful Festival in 2018 and we are very appreciative of the financial, in-kind and personal support provided by the Councillors and staff of the Shire.

In previous years Council has provided the major sponsorship of the event with a contribution of \$10,000 for the main prize in the Farm Art Sculpture Award, as well as in-kind assistance. The Committee is mindful that it has been the objective for the Festival to work towards becoming financially sustainable in the event of which Council's contribution would be reviewed. In this regard it is respectfully requested that Council consider the following sponsorship of the Festival over the next two years: -

2018 \$9,000

2019 \$8,000

2020 \$7,000

Whilst it is acknowledged that in previous years Council has considered its support of the Festival on an annual basis, the above three-year commitment is proposed on the basis that: -

- It demonstrates the Festival Committee's commitment to reducing its reliance on Council's support in the coming years;
- It does not require the current Council to commit a future Council but restricts Council's commitment to the current term of office;

The same in-kind assistance as has been provided by Council in previous years will be appreciated.

We look forward to continuing our close relationship with the Council and hope you will give this matter your favourable consideration.

Yours sincerely,

Helen Stakelum
Secretary

3. YOUTH ACTIVITIES REPORT

(DCCS/Y05-005)

Executive Summary

The purpose of this report is to provide Council with an overview of the establishment of the Lockhart Shire Youth Advisory Committee and youth activities for the 2017-2018 period.

Report

Establishment of Lockhart Shire Youth Advisory Committee

January 2017

Craig Fletcher, Director Corporate & Community Services, and Susan Kane, Youth Services Development Officer, met to discuss the successful Youth Opportunity Grant Operation Connect, Engage, and Implement Youth Advisory Committee grant project. Dates for Nathan Hull to commence the three days of workshops were confirmed:

Day 1 – Monday 27 February

Day 2 – Monday 3 April

Day 3 - Monday 31 July.

February 2017

Nathan travelled to both the Lockhart Central School and The Rock Central School. Nathan Hull presented his "Decide Your Own Destiny" keynote motivational presentation to the students at both high schools and at the end spoke to them about the opportunity to be a part of a full day youth forum coming up in 6 to 8 weeks (the second visit).

April 2017

This full day youth forum included practical workshops about personal development, leadership and goal setting, and taking the students through some brainstorming activities around their community; what do they love about the community? What are some of the biggest challenges for young people in the community? How can they be a part of the solution?

July 2017

The day was a full day of Youth Advisory Training with 12 – 15 young people. This was the day the Youth Advisory Committee was officially established. The day included fun team building and bonding activities and walks them through a planning process to identify some of the things they want to achieve over the next 12 months as a Committee.

Youth Committee Planned Activities & Annual Scheduled Events

April 2017

Youth Week 2017 - Youth Week 2017 was held at the Lockhart Recreational Ground on Friday 7 April with over 175 young people from Lockhart and The Rock Central Schools invited to attend an afternoon of recreational fun. The day commenced with a BBQ followed by the amazing fun of rolling around in the orb-like bubble soccer balls.

Also available on the day was the hot new combat sport of bows and foam-tipped arrows with the thrilling excitement of Archery Tag. It was like dodgeball meets archery. The day of exciting activities continued with two large jumping castles. Lastly, what event isn't complete without the photo booth which is probably the fastest growing form of entertainment. The photo booth provided an opportunity for students to leave the 2017 Youth Week event with a memento.

July 2017

July School Holidays - On Friday 14 July archery tag was held at The Rock Recreational Ground. The day also included two jumping castles and a BBQ. The day entirely funded by the Lockhart Shire Council. Approximately fifty adults and children attended the events.

August 2017

REROC Take Charge Forum - On Thursday 31 August 3 students from Lockhart Central attended the REROC Take Charge event at Charles Sturt University. This is an event organised by the REROC Youth & Community Development Network.

September 2017

Youth Advisory Committee – Fun Activity Day - The Lockhart Shire Youth Advisory Committee had an opportunity to assist with the organisation of an afternoon of fun for students attending the Lockhart and The Rock Central Schools. The day consisted of jumping castles, a craft table, a BBQ, photo booth and much more.

October 2017

Motivational Media – Take the Shot Presentation - On Monday 16 October Motivational Media visited the Lockhart Shire to present their dynamic 40-minute audio-visual presentation to students in the Shire. Motivational Media presented an opening to challenge the lifestyle, values and desires of the students in a non-threatening environment. It allowed the young people the opportunities to change live behaviours and the results are remembered for a lifetime. Lockhart Shire Council provided funding for the visit by Motivational Media.

December 2017

Youth Advisory Committee – Fun Activity Day to be held at The Rock Pool

In December 2017 the Lockhart Shire Youth Advisory Committee organised a fun day of activities for students from Lockhart and The Rock Central School. The day was held at The Rock Pool and included Wally Wipeout, Totem Tennis, Horse Shoe Tossing, Apple Bobbing plus loads of other fun activities. This was a great way to end a really successful year for the newly established Lockhart Shire Youth Committee.

January 2018

School Holidays - In December/January 2018 the Youth Services Development Officer organised the use of the Greater Hume's pool inflatable Wally Wipeout for the Lockhart Shire's Pools. Wally Wipeout was loaned a total of 4 times, twice at each pool. The pools also held a total of three movies using the shire's inflatable screen.

Youth Advisory Committee Meetings

Since the establishment of the Lockhart Shire Youth Advisory Committee in July 2017 the committee meets on the first Monday of each month from 1pm – 1.45pm. There are 10 members on the committee. The committee have had t-shirts designed which they wear at all youth events. A banner for the committee is currently in the process of being made. Funding for the Youth Advisory Committee t-shirts and banner comes from the Youth Opportunity Grant Operation Connect, Engage, and Implement.

Integrated Planning and Reporting Reference

A3 - People of all ages, abilities, and backgrounds participate in community life.

A3 - Support our children and young people.

Legislative Policy & Planning Implications

Nil.

Budget & Financial Aspects

Will be conducted within Council's budget allocation for Youth Services.

Attachments

Nil.

Recommendation: That the report be noted.

Notes:

STRATEGIC DIRECTION B: A Dynamic and Prosperous Economy

4. REQUEST FOR ASSISTANCE – THE ROCK RSL SUB BRANCH (DEES/D30-005)

Executive Summary

The Rock RSL Sub Branch is celebrating 100 years of the Avenue of Honour in The Rock.

Report

The Rock RSL Sub Branch is celebrating 100 years of the Avenue of Honour in The Rock. To mark the occasion the Sub Branch plans to unveil a plaque and plant a Lone Pine tree, along with a book launch.

Staff have had discussions with Sub Branch members on site and have agreed location for the plaque and tree to be in traffic island to service road on the south western side of the main intersection, opposite the Bowling Club. This area is undeveloped and has potential for future memorials and beautification.

It is proposed that Council will undertake construction of a granite strip with edge paving along with a decorative tree guard and assist with plaque installation.

Integrated Planning and Reporting Reference

B1 - Our Shire is attractive and welcoming to businesses, industry, resident and visitors.

C3 - Our open space and natural environment are protected for future generations

Legislative Policy and Planning Implications

Nil.

Budget and Financial Aspects

Estimated cost of Council component of works is \$2,500.

Attachments

1. Letter from The Rock RSL Sub Branch, dated 24 May 2018.

Recommendation: That Council:

- a) supports The Rock RSL Sub Branch proposal for 100th Anniversary celebrations of Avenue of Honour; and
- b) Council component of works for the project be funded from s356 contributions.

Notes:

Attachment 1. – Letter from The Rock RSL Sub Branch, dated 24 May 2018



File No:	MOS-015
Loc:	26696
INFO REPLY REPORT	
GM	✓ sighted by GM
DCCS	
Rec'd	28 MAY 2018
DEES	✓ 2 = 29/5/18
MES	
HR	
UNDO	

**THE RETURNED AND SERVICES LEAGUE
OF AUSTRALIA**

NEW SOUTH WALES BRANCH INCORPORATED
"The Price of Liberty is Eternal Vigilance"

THE ROCK SUB-BRANCH RSL

Hon. Secretary:
Mick Flinn
"Oakview"
The Rock
Ph 02 69203321
0427647958.
24 May 2018.

The General Manager
Lockhart Shire Council
65 Green St
Lockhart 2656 NSW.

Dear Sir,

On the 24th July 2018, The Rock RSL SUB BRANCH is proposing to hold the 100th Anniversary of the planting of trees in the Avenue of Honour at The Rock. We are intending to launch a book compiled by historian Geoffrey Burch and ex local Ian Vennell on those that enlisted from this area. The book will be named The Rocks Avenue of Honour Centenary 1918-2018... At the same time we are proposing to unveil a plaque to mark the occasion of the anniversary and to plant a Lone Pine specimen tree if this is allowable by Council. On behalf of the President, Executive and members of the Sub Branch we wish to ask your help and authority to allow this event.

We wish to invite those Councillors and Shire personnel that may wish to participate on this memorable day to the event.

Thanking You and the Council

Mick Flinn

Hon Sec

THE ROCK RSL SUB BRANCH.

STRATEGIC DIRECTION C: An Environment that is Respected and Protected

5. BIOSECURITY AND ENVIRONMENTAL REPORT

(DEES/N10-025)

Executive Summary

Monthly report on priority weeds and environmental matters.

Report

Weeds

Sagittaria Best Practice Management and Update of Sagittaria and Silverleaf Nightshade Biological Control Workshop

The Sagittaria Best Practice Management and Update of Sagittaria and Silverleaf Nightshade Biological Control Workshop was held in Griffith on 17 May. Council's Environmental Officer was unable to attend but received a copy of the Silverleaf Nightshade Biological Control presentation. Researchers have been investigating the suitability of the Texas Potato Beetle (*Leptinotarsa texana*) as a biological control agent for Silverleaf Nightshade within Australia. During trials, the Texas Potato Beetle caused damage on eggplant, potato cultivars and Australian native *Solanum* species, resulting in the conclusion that the beetle is unsuitable for release in Australia, with adverse effects to Australia's agriculture industries and native biodiversity. More agents have been selected and phase four has commenced.

Australian Biocontrol Hub

The Australian Biocontrol Hub is available through the Atlas of Living Australia website and has been developed to support the recording of populations of a range of biological control agents for numerous declared weed species and potentially other target species. Farmers, natural resource managers and community groups play an important role in monitoring biocontrol agent releases, and recording field observations of agent occurrence. A custom-made app has been developed to facilitate the collection of data from the field via smartphone technology. The Atlas of Living Australia, combined with smartphone technology and a custom-made app, has potential to transform the assessment of biocontrol agent establishment and spread, and facilitate adoption of biocontrol by end-users. The hub also contains information about species identification and management for both target and agent species.

NSW Invasive Species Plan 2018-2021

The NSW Invasive Species Plan 2018-2021 has been released and is available. The plan supports the NSW Biosecurity Strategy 2013-2021 and identifies key deliverables to help prevent new incursions, eliminate or contain existing populations and effectively manage already widespread invasive species. Its scope includes weeds, and vertebrate and invertebrate pests in terrestrial, freshwater and marine environments. Contents include: impacts of invasive species; principles of invasive species management; roles and responsibilities in invasive species management in NSW; prioritisation and risk assessment; NSW legislation and invasive species management; key deliverables; and implementing the NSW Invasive Species Plan. The Red Guide Post initiative has also been included as a case study.

Weed Management Compliance Standard

The NSW State Weed Committee has been developing a Weed Management Compliance Standard to deliver consistent weed management in NSW. The consultation phase for the Standard has now commenced. Although the Standard can be used by a variety of land managers, its main audience is regulatory authorities and regional planners by providing a basis for organisational policy and structural change to ensure they have the capacity to manage the biosecurity threats posed by weeds. It is envisaged that the Standard will also be used by some stakeholders as a self-assessment tool to identify organizational investment and professional development needs. The Standard will remain open for written submissions until 6 July 2018.

Caravan Park Lagoon on Brookong Creek

Investigations occurred during May regarding the reported water weed infestation in the Caravan Park Lagoon on Brookong Creek. After inspection the water dwelling plant has been identified as the Australian native, Water Primrose (*Ludwigia peploides ssp. montevidensis*). The grass species which is also abundant on the wall of the lagoon against Green Street is also another Australian native plant, Water Couch (*Paspalum distichum*). These individuals have been able to thrive due to: lower than normal rainfall events, and subsequent limited creek flow; water nutrient loading from exotic fish species; water nutrient loading and oxygen depletion resulting from the decomposition of introduced tree species leaves, such as willow and poplar trees, which surround the lagoon; and sediment build up from past flow events creating a base for the plants to anchor. No priority weed species were identified during the inspection.

Environmental Matters

Junior Landcare Day Events

On 8 May the Junior Landcare Day and Community Afternoon was held at the Galore Hill Scenic Reserve. 35 students from Lockhart Central School and St. Joseph's School attended the day.

On 31 May the Junior Landcare Day was held at Kapooka. 168 students from Kapooka, Tarcutta, Ladysmith and Uranquinty Schools attended the day.

During the day students gained an appreciation of Aboriginal art and culture, threatened species and conservation of habitat, and incorporating native vegetation protection into agricultural practices.

Integrated Planning and Reporting Reference

C2.1 – Increase the amount of native flora, fauna and protect threatened species.

C2.2 – Decreased occurrence, spread and impact of weeds and pests throughout the Shire.

C3 – Flora and fauna are protected across the Shire.

Legislative Policy and Planning Implications

Weed inspections and associated activities are carried out in accordance with the Biosecurity Act 2015 and associated regulations.

Budget and Financial Aspects

Will be conducted within Council's allocated budget.

Attachments

Nil.

Recommendation: That the information in this report be noted.

Notes:

6. 32 FERRIER STREET, LOCKHART - UPDATE

(DEES/B35-040)

Executive Summary

Update on the status of the condition of the property at 32 Ferrier Street, Lockhart.

Report

A letter of petition was presented to Council at its meeting 19 June 2017, regarding the condition of the property at 32 Ferrier Street, Lockhart.

Since this meeting there has been progress with resolving the issues tabled in the petition:

- (i) A demolition order was issued pursuant to the Local Government Act 1993;
- (ii) Some clean up and tidying works have been undertaken;
- (iii) The property has been sold to new owners;
- (iv) A Development Application (DA) has been approved for demolition works on the site; and
- (v) Demolition works are expected to commence in the near future.

A letter has been sent to the petitioner to advise of the status.

Integrated Planning and Reporting Reference

C1 – Ensure responsible development practices are exercised.

Legislative Policy and Planning Implications

- Local Government Act 1993 - s8A, s96, s124, s159, s165, s191, s678 & s679.
- Protection of the Environment Operations Act 1997 - s187.

Budget and Financial Aspects

Nil.

Attachments

Nil.

Recommendation: That the information be noted.

Notes:

STRATEGIC DIRECTION D: Infrastructure for the Long Term Needs of the Community

7. ENGINEERING REPORT

(DEES/T10-005)

Executive Summary

Monthly report on engineering matters.

Background Information

- (a) *Works Report:* All construction projects have been completed. Two grader crews are undertaking maintenance grading as well as sealed roads shoulder grading in accordance with updated programme.

An interim 3-month programme will be presented at the meeting, which will cover maintenance works until budget is adopted and construction projects known.

Concrete crew is undertaking sign maintenance and miscellaneous culvert works across the Shire.

Council has commenced planning and procurement to repair and upgrade 9 bridge structures throughout the Shire. This will allow opening up the Shire road network to HML, as well as Livestock Loading and Grain Harvest Management Schemes. Works are expected to commence on the ground in July 2018.

Council is waiting on outcome of submitted grant application under Heavy Vehicle Safety & Productivity Program (HVSPP) for upgrade to further 4 structures as well as Flood Detour Road upgrade.

- (b) *Flood Mitigation:* Refer to Major Projects update.
- (c) *Road Safety Officer:* The RSO undertook inspection at night of installed chevrons on Lockhart The Rock Road and Bullenbung Road.
- (d) *Traffic Committee:* Nil to report.
- (e) *Lockhart Local Emergency Management Committee:* Next meeting is to be held Friday, 15 June 2018.
- (f) *Fleet:* Nil to report.

Legislative Policy and Planning Implications

Nil.

Integrated Planning and Reporting Reference

D1 – Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future.

Budget and Financial Aspects

Will be conducted within Council's allocated budget.

Attachment

Interim 3 Months Works Programme (to be handed out separately at meeting).

Recommendation: That the information be noted.

Notes:

8. MAJOR PROJECTS UPDATE

(DEES/T10-005)

Executive Summary

Update on Council's current major projects.

Report

Council is currently undertaking a number of major projects and the status of each of these is as follows:

- a) *Swimming Pools Upgrade:* Lockhart pool works are progressing well, with the two small pools poured and the big pool due to be poured after Queens Birthday long-weekend, weather permitting. Both Lockhart and The Rock amenities works have also commenced and due for completion prior to the 2018/19 swimming season. Dates for pool openings are currently being planned and will be advised once a few dignitaries have been confirmed, with Lockhart pool tentatively being set for 27 October 2018, 62 years to the day from opening of the original pool. The Rock amenities opening is tentatively scheduled for mid-November 2018.

The Rock pool works is planned to be undertaken in 2019 between swimming seasons.

- b) *The Rock Sewer Extension:* Construction work has been completed, with only minor clean up and outstanding works still to be undertaken. The system is now live and in use. There have been 53 confirmed properties agreeing to connect to the scheme.
- c) *Demolition of Voluntary Purchase Properties:* Contracts for purchase of a third property in Lockhart has been exchanged and settlement has occurred. Demolition works are scheduled for late 2018.

Grant application has been submitted for Voluntary Purchase of properties in Lockhart for the next three years. The Voluntary Purchase of properties in The Rock has been completed.

- d) *Flood Mitigation Construction-Lockhart:* Construction work on the Lockhart Government Dam Levee has been completed. Council has submitted grant application for Stage 2 flood mitigation works in Lockhart, being the drainage system east of the Industrial Park.
- e) *Flood Mitigation Construction-The Rock:* The Rock Strevens Street drainage works has commenced on site, with completion scheduled for November 2018.

Integrated Planning and Reporting Reference

D1 – Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future.

Legislative Policy & Planning Implications

Nil.

Budget & Financial Aspects

- (i) Pools – total refurbishment costs estimated to be \$4.5M for both pools
- (ii) The Rock Sewer Extension – budget for stage 1 construction is \$1.25M
- (iii) VP Demolition – Round 3 – purchase & demolition costs for both properties is anticipated to be \$420,000, with OEH to provide grant funding of approximately \$360,000
- (iv) Flood Mitigation Construction – funding now received for Lockhart Government dams is \$407,000 from OEH. Funding received for Strevens Street is \$856,000. Construction budget for both projects is \$1.482M, with \$800,000 planned for 2017/18.

Attachment

Nil.

Recommendation: That the information be noted.

Notes:

9. PARKS AND GARDENS REPORT

(DEES/P10-005)

Executive Summary

Monthly report on parks and gardens.

Report

Wal Alexander Park

Installation of new playground equipment is complete. The combination unit is very similar to the old one but meets current Australian safety standards. The new basket swing is the first of its kind in the shire and should prove to be a popular addition. Some of the vegetation had to be removed from the fall zone of the swing. Agapanthus have been planted along the front fence and other planting within the park will be planned soon. These changes have given this popular little park a much needed facelift.

Lockhart Caravan Park

The existing BBQ area is being extended on the western side and will include a firepit. A concrete sleeper retaining wall and granite is being used to create an area for visitors to the park to gather socially. The firepit will be an added bonus in chilly weather with users being able to gather to cook, eat, socialize and watch the footy.

Green Street Roundabout

The dwarf oleander from the centre of the roundabout have been transplanted to Walter Day Park. The mature height of the oleander has been an impediment to driver's vision and this shrub does not lend itself to regular pruning, it also seemed a pity to prune it back just as it was ready to flower each year. The roundabout will still have three tiers of planting; the euonymus from the front row has been moved back to the second row, Westringia Jervis Gem will be planted behind it to match the planting on the outside of the roundabout and the same Dianthus as those in the planter boxes will be in the front row. The dianthus have proved to have quite a long flowering period and the westringia have a small blue flower, during non-flowering times the colour and texture variation of the foliage will add interest and structure.

Trees

Annual pruning of street and park trees has commenced and will continue throughout cooler months. Trees and vegetation overhanging urban lanes are also being cut back to the fence line during this period.

A contractor was organized to grind stumps of previously felled trees in Lockhart. A list of stumps is being collated for The Rock and Yerong.

Mowing and Slashing

A very dry autumn has seen all growth slow dramatically. Growth of irrigated areas has slowed significantly as well; mowing is being scheduled as required.

Weed Control

Regular weed control is being conducted on Council property including hand spraying and weeding of gardens. Spraying lawns for broadleaf weeds especially clover is being conducted.

Parks and Gardens

The unseasonably warm weather has extended the blooming of the shire's roses, regular dead heading is still being conducted to keep them at their best. Winter pruning will commence in July and into August.

Some transplanting has taken place to prepare for new garden design in some parks and roses have been ordered to complete the garden at Walter Day Park.

Routine garden maintenance is being conducted including regular weeding, spraying, pruning and mulching.

Irrigation systems are being backed down now that temperatures are dropping and growth is slowing.

General Maintenance

Regular duties include inspections of parks and public facilities to remove litter, clean BBQ's, check for damage or vandalism, clear footpaths and empty public and roadside bins. Most areas undergo inspections twice per week, including Galore Hill, where crews also clean and check the toilet facilities. Contract cleaners attend to the public toilet facilities in Lockhart, The Rock and Yerong Creek. Playgrounds in the shire are being inspected regularly as per Australian Standards, with any maintenance being noted and completed as necessary.

Integrated Planning and Reporting Reference

D1 – Infrastructure that facilitates an active community.

Legislative Policy and Planning Implications

Nil.

Budget and Financial Aspects

Will be conducted within Council's allocated budget.

Attachment

Nil.

Recommendation: That the information be noted.

Notes:

10. NATIONAL CLASS 2 B-DOUBLE AUTHORISATION NOTICE

(DEES/R40-065)

Executive Summary

The National Class 2 B-Double Authorisation Notice 2018 proposes to replace the existing B-Double notice.

Report

The National Class 2 B-Double Authorisation Notice 2018 proposes to replace the existing B-Double notice. Lockhart Shire is currently gazetted for B-Double access across the whole Shire except for roads on the east adjacent to the main southern railway where stacking distance is insufficient. The 2018 Notice has nil impact for Lockhart Shire.

Consideration should be given to un-gazetting Urana Street, Lockhart once suitable heavy vehicle by-pass is constructed at Lockhart. This will form subject of a separate report to Council in due course.

Integrated Planning and Reporting Reference

D1 – Our assets and infrastructure are well planned and managed to meet needs of the community now and into the future.

B1 – Our Shire is attractive and welcoming to business, industry, residents and visitors.

Legislative Policy and Planning Implications

- National Class 2 Heavy Vehicle B-Double Authorisation (Notice) 2014.
- National Class 2 Heavy Vehicle B-Double Authorisation (Notice) 2018.
- National Heavy Vehicle Law (NHVL).

Budget and Financial Aspects

Nil.

Attachments

1. Email from NHVR dated 4 June 2018, including NHVR Information Sheet, National Class 2 B-Double Authorisation Notice 2018, and Consent form.

Recommendation: That Council:

- a) Consents to continue B-Double Access in accordance with 2018 Notice, excluding Yerong Street, The Rock and Neuhaus Lane, Yerong Creek; and
- b) Authorises Director Engineering & Environmental Services to complete and submit Consent form to the NHVR.

Notes:

Attachment 1. – Email from NHVR dated 4 June 2018, including NHVR Information Sheet, National Class 2 B-Double Authorisation Notice 2018, and Consent Form

Subject: FW: National Class 2 B-double Authorisation Notice 2018 - consent
Attachments: NHVR Information Sheet - National Class 2 B-double Notice 2018 - Lockhart.pdf;
National Class 2 B-Double Authorisation Notice 2018 (Final).pdf; Lockhart -NSW
Form.pdf

From: Jose Arredondo <Jose.Arredondo@nhvr.gov.au>
Sent: Monday, 4 June 2018 3:26 PM
To: David Webb <DWebb@lockhart.nsw.gov.au>
Subject: National Class 2 B-double Authorisation Notice 2018 - consent

Hello David
I hope all is well.

David, I have attached in this email three documents:
1-NHVR information sheet – brief document explaining the purpose of the notice
2-National Class 2 B-double Authorisation notice 2018 – the proposed notice that will replace the existing B-double notice (the legal instrument)
3-The consent form.

I would like to reiterate that this notice is no changing the roads, dimensions and masses for existing B-doubles. The updated notice simplifies the operating conditions and refers to the same B-double maps as the old does.

Please let me know if I can do anything else to assist with this process.

Kind regards

Jose Arredondo

Heavy Vehicle Access
Network Access
National Heavy Vehicle Regulator

P: 07 3309 8729 | M: 0413 884 393 | E: jose.arredondo@nhvr.gov.au
PO Box 492 | Fortitude Valley QLD 4006
Gasworks | Level 3, 76 Skyring Terrace | Newstead QLD 4006
www.nhvr.gov.au



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4 June 2018

Road Manager Engagement – Lockhart Shire Council

Road Manager Consent for National Class 2 B-double Authorisation Notice 2018

Purpose

The purpose of this document is to provide you with information about the upcoming National Class 2 B-Double Authorisation Notice 2018 (*B-Double Notice 2018*), and to seek consent from the Lockhart Shire Council for establishment of existing B-double networks under the updated notice (Appendix 1).

The notice covers the following types of B-doubles:

- 19 metres (general access)
- 23 metres
- 25/26 metres

This redesigned notice is NOT amending masses or dimensions of B-doubles currently operating on your roads.

What's changing with B-doubles in Lockhart?

Following a review of the current *National Class 2 Heavy Vehicle B-double Authorisation (Notice) 2014*, the NHVR will be introducing the *B-Double Notice 2018* that will improve the consistency of B-double access and conditions nationally.

The updated notice has been reviewed and simplified so that transport operators experience consistent conditions when crossing state and territory borders. Key changes include:

- alignment of general access requirements across states and territories
- general access bridge formulae to be applied nationally to all general access B-double operations up to a total combination mass of 50 tonnes
- removal of redundant conditions legislated through other law – for example the current notice lists the requirement for “long vehicle” signs. This requirement is also listed in the Heavy vehicle (Vehicle Standards) National Regulation. The redesign notice removes the duplication of this condition.

What's not changing?

Same vehicles: Under the Heavy Vehicle National Law (HVNL), a B-double is a class 2 heavy vehicle that meets

the mass and dimension requirements set out in the *Heavy Vehicle (Mass, Dimension and Loading) Regulation*. The updated national notice will apply to the same B-double combinations as the current one.

Same networks: The updated national notice will carry over the same networks as those included in the current notice. Lockhart Shire Council's networks are attached at the end of this document.

What do we require from you?

The National Class 2 B-Double Authorisation Notice 2018 will provide access for existing B-Doubles on existing networks.

However, because there is an updated notice, Part 4.7 of the HVNL requires that the NHVR gains consent from all effected Road Manager to the continuation of the current networks for B-doubles under the updated national notice.

You will find an attached consent form for you to sign and return via the same email that contained this information sheet.

Please note that consent is request simply to re-establish the existing network under the updated Notice and so satisfy the requirements of the HVNL.

If you are happy to continue with existing B-double access under the *B-Double Notice 2018* please simply tick the consent box on the attached form and return it to the NHVR via reply email.

If upon review of your networks would like to amend your B-double networks, it is recommended that you still grant consent under this request. You may then initiate a standard request for an route amendment.

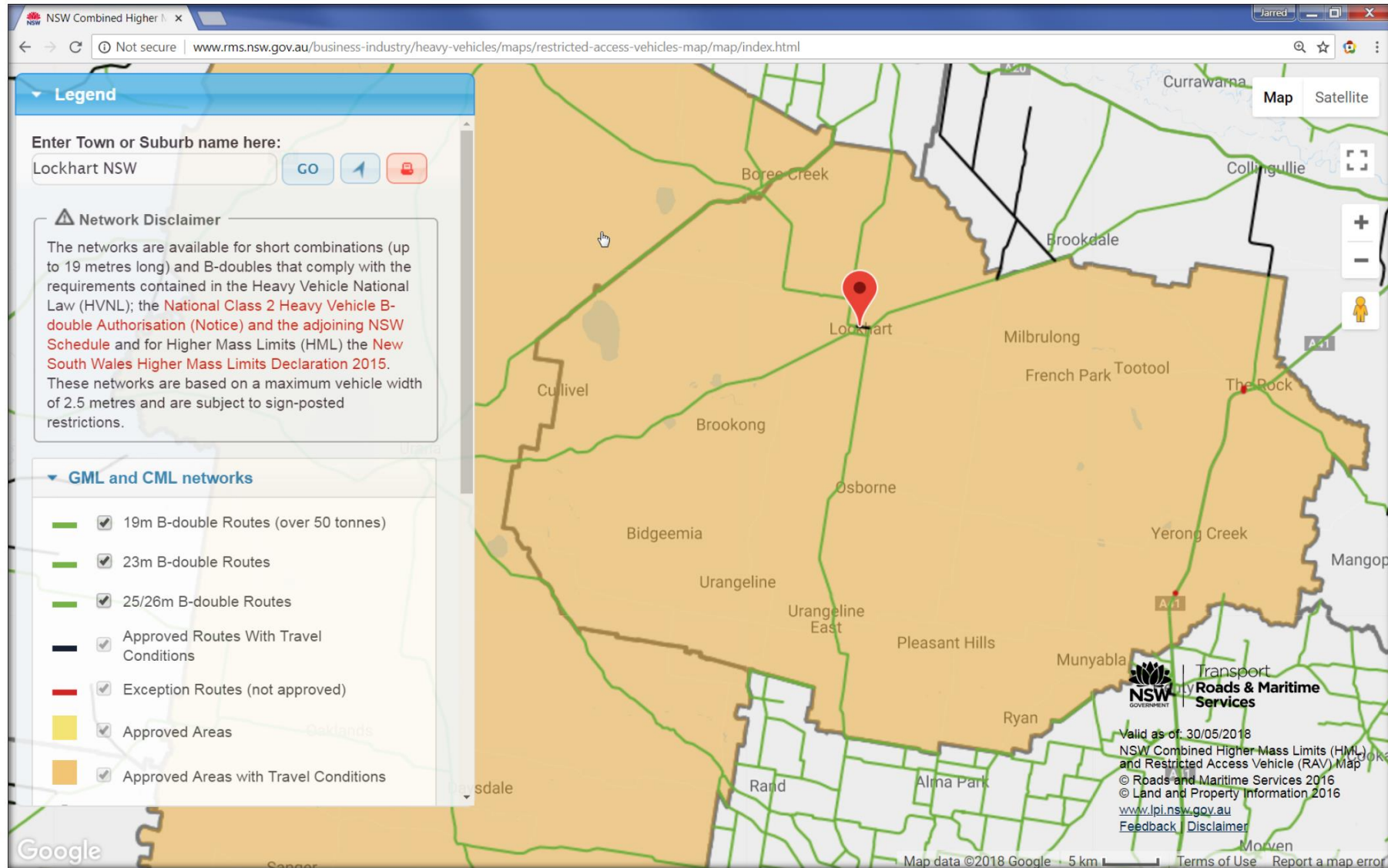
Either way, a response to this request for consent is required under the HVNL.

The HVNL requires road managers to respond to this request for consent within 28 days from the day of the NHVR's request.

Contact the NHVR

Please direct any enquiries to RMconsent@nhvr.gov.au or call the road manager hotline on 1300 880 493.

Appendix 1 – Map of Existing Approved Networks in Lockhart Shire Council for B-Doubles (May 2018).



HEAVY VEHICLE NATIONAL LAW

National Class 2 B-double Authorisation Notice 2018

1 Purpose

The purpose of this Notice is to authorise access for class 2 heavy vehicles that are B-doubles.

Note: The National Class 2 B-double Operator's Guide (Operator's Guide) provides supplementary information for operation under this Notice. The Operator's Guide is maintained and published by the National Heavy Vehicle Regulator (NHVR).

2 Authorising Provision

This Notice is made under section 138 of the *Heavy Vehicle National Law* (HVNL).

3 Title

This Notice may be cited as the *National Class 2 B-double Authorisation Notice 2018*.

4 Commencement

This Notice commences on xx xx xx.

5 Expiry

This Notice expires on xx xx xx.

6 Definitions

(1) Unless otherwise stated, words and expressions used in this Notice have the same meanings as those defined in the HVNL.

(2) In this Notice:

Eligible vehicle means a class 2 B-double.

General access means access to all roads, subject to the operation of the road rules of the relevant participating jurisdiction.

Participating jurisdiction means the Australian Capital Territory, New South Wales, Queensland, South Australia, Tasmania or Victoria.

7 Application

(1) This Notice applies in each participating jurisdiction according to;

(a) the provisions of this Notice; and

(b) the provisions in the Schedule for a given participating jurisdiction.

8 Conditions – General access

- (1) An eligible vehicle on which all axle groups meet the mass limits specified in Table 1 has general access subject to any further conditions in the relevant Schedule for each participating jurisdiction.

Table 1: General access axle spacing mass limits (up to 50 tonnes)

Length of axle spacing (metres)		Mass limit (tonnes)	Length of axle spacing (metres)		Mass limit (tonnes)
At least	Less than		At least	Less than	
3.5	3.7	23.0	8.2	8.3	37.0
3.7	3.8	23.5	8.3	8.5	37.5
3.8	4.0	24.0	8.5	8.7	38.0
4.0	4.2	24.5	8.7	8.8	38.5
4.2	4.3	25.0	8.8	9.0	39.0
4.3	4.5	25.5	9.0	9.2	39.5
4.5	4.7	26.0	9.2	9.3	40.0
4.7	4.8	26.5	9.3	9.5	40.5
4.8	5.0	27.0	9.5	9.7	41.0
5.0	5.2	27.5	9.7	9.8	41.5
5.2	5.3	28.0	9.8	10.0	42.0
5.3	5.5	28.5	10.0	10.5	42.5
5.5	5.7	29.0	10.5	11.0	43.0
5.7	5.8	29.5	11.0	11.5	43.5
5.8	6.0	30.0	11.5	12.0	44.0
6.0	6.2	30.5	12.0	12.5	44.5
6.2	6.3	31.0	12.5	13.0	45.0
6.3	6.5	31.5	13.0	13.5	45.5
6.5	6.7	32.0	13.5	14.0	46.0
6.7	6.8	32.5	14.0	14.5	46.5
6.8	7.0	33.0	14.5	15.0	47.0
7.0	7.2	33.5	15.0	15.5	47.5
7.2	7.3	34.0	15.5	16.0	48.0
7.3	7.5	34.5	16.0	16.5	48.5
7.5	7.7	35.0	16.5	17.0	49.0
7.7	7.8	35.5	17.0	17.5	49.5
7.8	8.0	36.0	17.5		50.0
8.0	8.2	36.5			

- (2) If the eligible vehicle is a complying steer axle vehicle, 0.5 tonnes may be added to the mass limit calculated in subsection (1) if the steer axle is part of the axle group being considered.

Note: Complying steer axle vehicle is defined in section 3 of the Heavy Vehicle (Mass, Dimension and Loading) National Regulation.

- (3) An eligible vehicle operating under this section and that complies with the conditions of Schedule 2 of the *Heavy Vehicle (Mass, Dimension and Loading) National Regulation* may apply Concessional Mass Limits (CML) to the mass limits prescribed in Table 1.

9 Conditions – Restricted access

- (1) An eligible vehicle that does not comply with the requirements in section 8 may access the stated routes and areas routes set out in the relevant Schedule for each participating jurisdiction.

10 Conditions – Stated hours of stated days

- (1) An eligible vehicle may use areas or routes at any time unless specified otherwise as a travel condition on the stated map or stated list.

11 Conditions – Tri-drive prime mover restriction

- (1) Access for tri-drive prime movers is not authorised under this Notice.
- (2) In this section, tri-drive prime mover means a prime mover with a drive axle group consisting of three axles, all of which are in contact with the road.

Schedule 1 Australian Capital Territory

1 Application

- (1) This Schedule applies to eligible vehicles operating under this Notice in the Australian Capital Territory.
- (2) This Schedule applies to eligible vehicles operating in the Australian Capital Territory even if part of the journey includes routes and areas in another state or territory.

2 Stated areas and routes – General access

- (1) An eligible vehicle up to 19 metres in length that complies with the requirements in section 8 of the Notice has general access.

3 Stated areas and routes – Restricted access

- (1) An eligible vehicle that does not qualify for general access under section 2 of this Schedule may access the following network:

- (a) eligible vehicles that are not longer than 26 metres in length:

Australian Capital Territory B-double Network

- (2) An eligible vehicle accessing a network set out in subsection (1) must comply with the road and travel conditions set out in that network.

Note: Links and descriptions of these routes may be found in the Operator's Guide.

Schedule 2 New South Wales

1 Application

- (1) This Schedule applies to eligible vehicles operating under this Notice in New South Wales.
- (2) This Schedule applies to eligible vehicles operating in New South Wales even if part of the journey includes routes and areas in another state or territory.

2 Stated areas and routes – General access

- (1) An eligible vehicle up to 19 metres in length that complies with the requirements in section 8 of the Notice has general access.

3 Stated areas or routes – Restricted access

- (1) An eligible vehicle that does not qualify for general access under section 2 of this Schedule may access the following network:

- (a) eligible vehicles up to 19 metres in length and over 50 tonnes:

New South Wales 19 metre B-double (over 50.0 tonnes) Network

- (b) eligible vehicles that are not longer than 23 metres in length:

New South Wales 23 metre B-double Network

- (c) eligible vehicles that are not longer than 26 metres in length:

New South Wales 26 metre B-double Network

- (2) An eligible vehicle accessing a network set out in subsection (1) must comply with the road and travel conditions set out in that network.

Note: Links and descriptions of these routes may be found in the Operator's Guide.

Schedule 3 Queensland

1 Application

- (1) This Schedule applies to eligible vehicles operating under this Notice in Queensland.
- (2) This Schedule applies to eligible vehicles operating in Queensland even if part of the journey includes routes and areas in another state or territory.

2 Stated areas and routes – General access

- (1) An eligible vehicle up to 19 metres in length that complies with the requirements in section 8 of the Notice has general access.

3 Stated areas or routes – Restricted access

- (1) An eligible vehicle that does not qualify for general access under section 2 of this Schedule may access the following network:

- (a) eligible vehicles that are not longer than 23 metres in length:

Queensland 23 metre B-double Network

- (b) eligible vehicles that are not longer than 26 metres in length:

Queensland 25/26 metre B-double Network

- (2) An eligible vehicle accessing a network set out in subsection (1) must comply with the road and travel conditions set out in that network.

Note: Links and descriptions of these routes may be found in the Operator's Guide.

Schedule 4 South Australia

1 Application

- (1) This Schedule applies to eligible vehicles operating under this Notice in South Australia.
- (2) This Schedule applies to eligible vehicles operating in South Australia even if part of the journey includes routes and areas in another state or territory.

2 Stated areas and routes – General access

- (1) An eligible vehicle up to 19 metres in length that complies with the requirements in section 8 of the Notice has general access.

3 Stated areas or routes – Restricted access

- (1) An eligible vehicle that does not qualify for general access under section 2 of this Schedule may access the following network:

- (a) eligible vehicles that are not longer than 23 metres in length:

South Australia 23 metre B-double Network

- (b) eligible vehicles that are not longer than 26 metres in length:

South Australia 26 metre B-double Network

- (c) eligible vehicles that are transporting commodities and are not more than 26 metres in length:

South Australia 26 metre B-double Commodity Routes Network

- (2) An eligible vehicle accessing a network set out in subsection (1) must comply with the road and travel conditions set out in that network.

Note: Links and descriptions of these routes may be found in the Operator's Guide.

4 Conditions – Maintenance management accreditation and inspection labels

- (1) For any vehicle that makes up a B-double that is registered in South Australia:
 - (a) the operator must hold maintenance management accreditation for the vehicle; or
 - (b) display the appropriate current inspection label issued by the South Australian Department of Planning, Transport and Infrastructure which clearly states the type of vehicle configuration and the inspection expiry date.

Schedule 5 Tasmania

1 Application

- (1) This Schedule applies to eligible vehicles operating under this Notice in Tasmania.
- (2) This Schedule applies to eligible vehicles operating in Tasmania even if part of the journey includes routes and areas in another state or territory.

2 Stated areas and routes – General Access

- (1) An eligible vehicle up to 21 metres in length which meets the mass limits in section 8 has general access.
- (2) An eligible vehicle up to 21.3 metres in length fitted with a rear load restraining guard that complies with the *Forestry Safety Code (Tasmania) 2007* and meets the mass limits in section 8 has general access.

3 Stated areas or routes – Restricted Access

- (1) An eligible vehicle that does not qualify for general access under section 2 of this Schedule may access the following network:

- (a) eligible vehicles that are not longer than 23 metres in length:

Tasmanian 23 metre B-double Network

- (b) eligible vehicles that are not longer than 26 metres in length:

Tasmanian 26 metre B-double Network

- (2) An eligible vehicle accessing a network set out in subsection (1) must comply with the road and travel conditions set out in that network.

Note: Links and descriptions of these routes may be found in the Operator's Guide.

Schedule 6 Victoria

1 Application

- (1) This Schedule applies to eligible vehicles operating under this Notice in Victoria.
- (2) This Schedule applies to eligible vehicles operating in Victoria even if part of the journey includes routes and areas in another state or territory.

2 Stated areas and routes – General access

- (1) An eligible vehicle up to 19 metres in length that complies with the requirements in section 8 of the Notice has general access.

3 Stated areas or routes – Restricted access

- (1) An eligible vehicle that does not comply with subsection (1) may access the following network:
 - (a) eligible vehicles that are not longer than 26 metres in length:

Victoria B-double Network

- (2) An eligible vehicle accessing a network set out in subsection (1) must comply with the road and travel conditions set out in that network.

Note: Links and descriptions of these routes may be found in the Operator's Guide.



Road Manager Network Consent Form

Heavy Vehicle National Law Section 142(4)(a)

Network Consent Confirmation

Road network access for B-doubles in NSW is largely provided by the National Class 2 B-Double Authorisation Notice 2014 (B-Double Notice 2014). This Notice carried forward B-double networks in place in NSW before the Heavy Vehicle National Law (HVNL), and will in turn expire when it reaches its 5 year statutory limit in February 2019. Ahead of this expiry, the National Heavy Vehicle Regulator and Roads and Maritime Service have developed a harmonised and streamlined B-Double notice that will again adopt the current B-Double networks in New South Wales.

The HVNL requires that the Regulator seeks Road Manager consent for new notices, including the new National Class 2 B-Double Authorisation Notice 2018 that will replace the B-Double Notice 2014.

This is a request for Road Manager consent that will allow continued access on existing B-double routes for the updated 2018 B-double notice. Consent is sought for all Class 2 B-Doubles that are already in place under current notices (same mass, dimensions and conditions as stated in the RMS maps), but will also introduce a clarifying provision for Concessional Mass Limits of 1 tonne, as currently available under the Heavy Vehicle (Mass, Dimension and Loading) National Regulation. Therefore, although this is a new, clearer notice, in practice it provides for business as usual operation of B-doubles in NSW.

Confirmation of Consent

Consent is given to confirm the transition of the following existing B-double Networks:

- 1) A B-double up to 19m in length which meets the general access axle spacing mass limits requirements (Table 1 in section 8 of the new National Notice) may use all roads in New South Wales with a gross mass of up to 50 tonnes.
 - a. For a B-double satisfying above item (1), the gross mass limit is increased by 0.5 tonne if the steer axle is eligible for the 0.5t steer axle mass exception.
 - b. For a B-double satisfying above item (1) or (1a), the gross mass limit is increased by a further 1 tonne if the vehicle / operator meet eligibility requirements for Concessional Mass Limits (CML).
- 2) A B-double that is up to 19m long with a gross mass over 50 tonnes, may access the New South Wales 19m B-double (over 50 tonnes) network:
<http://www.rms.nsw.gov.au/business-industry/heavy-vehicles/maps/restricted-access-vehicles-map/index.html>
- 3) A B-double that is up to 23m long may access the New South Wales 23m B-double network:
<http://www.rms.nsw.gov.au/business-industry/heavy-vehicles/maps/restricted-access-vehicles-map/index.html>
- 4) A B-double that is up to 26m long may access the New South Wales 25/26m B-double network:
<http://www.rms.nsw.gov.au/business-industry/heavy-vehicles/maps/restricted-access-vehicles-map/index.html>

Written Statement of Road Manager Consent

The Road Manager consents to the heavy vehicle access described in this Road Manager Consent Form, and the Road Manager Delegate holds an appropriate delegation to sign for this consent on behalf of the Road Manager.

Name of Road Manager Delegate

Road Manager e.g. Council Name

Signature

Road Manager Delegate Title / Position

If providing an electronic signature please consent to the following:

I accept the electronic signature has the same status as a signed signature.

Date Signed

The National Heavy Vehicle Regulator's privacy practices are regulated by the *Information Privacy Act 2009 (Qld)*. For more information, contact the Office of the Information Commissioner (www.oic.qld.gov.au).

11. **STORMWATER AND BRIDGE MAINTENANCE POLICY**

(DEES/C70-025)

Executive Summary

Draft “Stormwater and Bridge Maintenance Policy” to ensure that bridges and drainage structures are functioning satisfactorily.

Report

Further to Council’s Asset Management Policy, the draft Stormwater and Bridge Maintenance Policy is for Council staff to ensure that bridges and drainage structures are functioning satisfactorily.

The policy sets out minimum inspection and maintenance requirements for the all bridges and drainage structures throughout the Shire. The requirements of the policy are in line with current practices and/or resourcing levels.

Integrated Planning and Reporting Reference

D1 – Our assets and infrastructure are well planned and managed to meet needs of the community now and into the future.

Legislative Policy & Planning Implications

Roads Act 1993.

Budget & Financial Aspects

Nil budget impact expected.

Attachments

1. Draft Policy “2.52 Stormwater and Bridge Maintenance Policy”.

Recommendation: That the draft *policy 2.52 Stormwater and Bridge Maintenance*, as presented, be placed on public exhibition for a period of 28 days and further report be brought to Council.

Notes:

Attachment 1. – Draft “Stormwater and Bridge Maintenance Policy”, dated 5 June 2018

2.52 Storm Water and Bridge Maintenance Policy

POLICY TITLE: STORMWATER AND BRIDGE MAINTENANCE POLICY

FILE REF: A60-035

EXPIRY DATE: MAY 2021

OBJECTIVES

- i) To clearly designate for information of the Council and public, the maintenance of Council’s stormwater and bridge assets.
- ii) To facilitate management of Council’s road system by indicating priorities and preferences with a view to the limited funds available for stormwater and bridge maintenance being expended in the most equitable and effective manner.

The general objectives of inspections include:

- To check the general serviceability of the structure for obvious signs of defects which might affect the immediate safety of road users
- To identify maintenance items that require immediate action and/or to schedule routine maintenance for completion at a later date.
- Identify and prioritise maintenance needs including monitoring, maintenance and/or repair or further investigation
- Assess the effectiveness of past maintenance treatments
- Model and forecast changes in condition (deterioration modelling) and residual life
- Estimate future requirements for maintenance budgets.

POLICY STATEMENT

That the Shire’s stormwater and bridge assets be classified on the following priority basis, which is hereby adopted as policy:

1. STORMWATER ASSETS

Stormwater assets are to be inspected and cleared of debris immediately following large storm events.

1.1. Stormwater Assets – Urban

- Asset inspections of drainage structures to be yearly
- Cleaning of kerbed roads to be monthly
- Cleaning of unkerbed road gutters to be yearly
- Maintenance of open stormwater drains to be yearly
- Stormwater culverts to be maintained yearly
- Cleaning of gross pollutant traps (GPT’s) to be six-monthly

1.2. Stormwater Assets – Rural

- Asset inspections to occur at time of maintenance grade for unsealed roads
- Asset inspections to be a time of maintenance shoulder grades for local, sealed roads
- Asset inspections to be yearly for sealed, regional roads
- Maintenance of open table drains to occur at the time of maintenance grades
- Stormwater culverts to be maintained bi-annually

2. BRIDGE ASSETS

The following section outlines the basic procedures that would be employed to inspect bridge structures and provides additional information on establishing a typical inspection process.

The bridge inspection regime includes four levels of inspections:

Level	Inspection description	Frequency
1	Level 1 inspections are drive-by inspections which identify obvious safety issues on a bridge.	Generally, in accordance with the road maintenance inspection regime (minimum of once every six months).
2	Level 2 inspections are condition rating inspections that are carried out in accordance with the Bridge Inspection Procedure by trained Bridge Inspectors.	Normally a 2-year interval.
3	Level 3 inspections are structural engineering inspections carried out by an experienced structural engineer with a trained Bridge Inspector.	The need for a Level 3 inspection is identified by: (i) A level 2 inspection, (ii) A Level 4 inspection indicating strength issues, or (iii) Performance of similar class of bridges/ bridge elements. (iv) Incident on the bridge impacting structural capacity (v) Post natural disaster such as heavy floods, earth quake etc.
4	Level 4 inspections involve load assessment due to proposed changes in legal loading, new vehicle types, or the need to confirm the structural capacity of a bridge carried out by an experienced structural engineer.	As requested for changes in legal loads or new vehicles.

2.1. Bridge maintenance

The primary objective of maintenance activities should be preventative in order to avoid the need for member replacement or other major repairs.

2.2. Types of maintenance tasks

Maintenance tasks are split into routine maintenance procedures (clearing deck drainage scuppers) and repair or replacement of items as identified in the inspection process:

- Routine maintenance are the periodic tasks that are required to keep the asset/component in a satisfactory condition, including cleaning deck drainage scuppers.
- Repair or replacement to the asset/component when the condition has reached an unsatisfactory level, including replacing elastomeric bearings, and replacing deck seals.

3. Bridge Operation and Maintenance Strategy

The table on the following page lists the major components of a bridge and the asset maintenance tasks associated with them.

Bridge element or component	Design life	Planned access	Inspection cycle	Inspection activities	Maintenance cycle	Maintenance activities
Internal precast concrete module <ul style="list-style-type: none"> • Concrete deck wearing surface • Webs • Top flanges (top surface underside). 	100 years	<ul style="list-style-type: none"> • Standard inspection of upper surfaces from bridge deck • Access to ensure inspected from within 3m of all visually available surfaces of the component. 	2-year interval	Level 2	As determined from inspection results	Superstructure designed to be maintenance free during design life. Where damage occurs, repair the deteriorated areas as required.
External precast concrete module <ul style="list-style-type: none"> • Webs • End cross girders • Top flanges (top surface and underside) • Kerb. 	100 years	Inspect with the internal precast concrete module			As determined from inspection results	Superstructure designed to be maintenance free during design life. Where damage occurs, repair the deteriorated areas as required.
Low performance level steel traffic barrier <ul style="list-style-type: none"> • Posts • Rails • Expansion joints • Connections. 	25 years	Inspection from bridge deck	2-year interval	Level 2	As determined from inspection results	Touch up protective coating. Check bolts and tighten bolts to the torque provided on the drawings.
Insitu concrete closure strip	100 years	Inspect with the internal precast concrete module			As determined from inspection results	Superstructure designed to be maintenance free during design life. Where damage occurs, repair the deteriorated areas as required.
Piled foundations	100 years	Inspection for cracks and spalling (above ground only)	2-year interval	Level 2	N/A	Substructure is designed to be maintenance free during project life

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Bridge element or component	Design life	Planned access	Inspection cycle	Inspection activities	Maintenance cycle	Maintenance activities
Precast reinforced concrete abutment sill beam and wall panel <ul style="list-style-type: none"> • Lateral restraint blocks • Curtain wall • Wing wall returns • Kerb. 	100 years	Access to ensure inspected from within 3m of all visually available surfaces of the component.	2-year interval	Level 2	As determined from inspection results	Substructure is designed to be maintenance free during project life. Where damage occurs, repair the deteriorated areas as required.
Precast reinforced concrete pier headstock <ul style="list-style-type: none"> • Lateral restraint blocks 	100 years	Access to ensure inspected from within 3m of all visually available surfaces of the component.	2-year interval	Substructure is designed to be maintenance free during project life. Where damage occurs, repair the deteriorated areas as required.	N/A	N/A
Laminated elastomeric bearing	100 years	Access to ensure inspected from within 3m of all visually available surfaces of the component.	2-year interval	Level 2	As determined from inspection results	Remove debris from the bearings
Shear key plinth	100 years	Access to ensure inspected from within 3m of all visually available surfaces of the component.	2-year interval and after significant flood events	Level 2	As determined from inspection results	Shear key is designed to be maintenance free during project life. Where damage occurs, repair the deteriorated areas as required.
Module holding down bracket	40 years	Access to ensure inspected from within 3m of all visually available surfaces of the component.	2-year interval and after significant flood events	Level 2	As determined from inspection results	<ul style="list-style-type: none"> • Touch up protective coating • Replacement of missing nuts • Tightening of bolts.
Sealant deck joint	25 years	Inspection from bridge deck	2-year interval	Level 2	As determined from inspection results	Remove debris from the joints
Thrie beam <ul style="list-style-type: none"> • Transition connection 	25 years	Inspection from bridge deck	2-year interval	Level 2	As determined from inspection results	<ul style="list-style-type: none"> • Touch up protective coating • Check bolts and tighten bolts to the torque provided on the drawings.

Bridge element or component	Design life	Planned access	Inspection cycle	Inspection activities	Maintenance cycle	Maintenance activities
Deck running surface/sprayed seal (if applicable)	10 years	Inspection from bridge deck	Inspected as part of road maintenance inspection regime and 2-yearly bridge inspection	Level 1 and 2	As determined from inspection results	Where damage occurs, repair the deteriorated areas as required.
Scuppers	100 years	Inspection from bridge deck	Inspected as part of road maintenance inspection regime and 2-yearly bridge inspection	Level 1 and 2	Annually	Remove debris from the scuppers

2. REFERENCES

The following publications are referenced in this guide:

- IPWEA (NSW) (2009) BRIDGEguide Bridge Inspection and Management Manual.
- Roads and Maritime Services (2011) Bridge inventory, inspection and condition rating - Policy
- NSW Work Health and Safety Act and Regulation 2011 and the Safe design of structures Code of Practice

Confirmed by Council – DATE

Refer Minute No. NUMBER

Adopted by Council – DATE

Refer minute No. NUMBER

12. DEVELOPMENT APPLICATIONS

(MES/P25-010)

Executive Summary

Monthly report on development applications approved by the Council.

Report

The following development applications were approved, with conditions, from 1 May 2018 to 31 May 2018.

DA No	Development	Applicant/Owner	Site of Development
58/18	New detached Colorbond shed	David Flynn & Helen Stakelum	68 Ferrier St, Lockhart
59/18	Extension to existing potting shed	Ian Taylor	38-50 Emily St, The Rock
60/18	Inground swimming pool	Adam Price	28 Yerong St, The Rock
61/18	Patio – roofed deck & glass enclosed	Spanline Riverina	522 The Rock Mangoplah Rd, The Rock
62/18	New dwelling with attached garage	GJ Gardner	87-89 Brookong St, Lockhart
63/18	Subdivision	Gerard Erbacher	36 King St, The Rock

Integrated Planning & Reporting Reference

D2 - Our planning and development controls work to attract new residents and investment.

Legislative Policy and Planning Implications

Applications processed in accordance with the Environmental Planning & Assessment Act 1979.

Budget and Financial Aspects

Nil.

Attachment

Nil.

Recommendation: That the information be noted.

Notes:

13. CAR BODY COLLECTION PROGRAM

(MES/E30-015)

Executive Summary

Council staff have facilitated the operation of a car body collection clean up program in the Shire's villages, with positive results.

Report

In September 2017, Council endorsed the Local Orders Policy No. 1 – Premises or Land not in a Safe or Healthy Condition, in response to increasing concerns regarding maintenance of land in the Shire's villages. The policy regulates compliance and enforcement for various matters including overgrown properties, inappropriate handling of sewerage and breeding and/or infestation of disease vectors or noxious pests.

Unfortunately, car bodies continue to be a nuisance issue for Councils and if stored correctly on a parcel of land, there is little that can be done to enforce their removal. As such, and to encourage cooperation between Council and residents, staff have facilitated a car body collection program in the Shire's villages. Expressions of interest were sought from residents wishing to participate, and a scrap metal dealer was engaged by Council to arrange the collection.

The first advertisement for collection of car bodies attracted little interest from the public, however the latest program successfully saw 28 car bodies removed from villages within the Shire, and at no cost to residents.

Certainly, this is a positive outcome, and while many car bodies remain in the Shire, Council staff are pleased with the response and are investigating the possibility of running the car body collection program annually.

Integrated Planning and Reporting Reference

D2 - Our planning and development controls work to attract new residents and investment.

Legislative Policy and Planning Implications

Nil.

Budget and Financial Aspects

Nil.

Attachments

Nil.

Recommendation: That the information be noted.

Notes:

14. VARIATION TO DEVELOPMENT CONTROL PLAN, DA64/18

(MES/P25-010)

Executive Summary

Development Application DA64/18 has been lodged, seeking consent for the construction of a Colorbond shed at 97-103 Federal Street, Lockhart NSW. The proposed shed dimensions require a variation to the development standards of the Lockhart Development Control Plan 2016.

Report

To ensure that development positively responds to the character of the Shire's village areas, the Lockhart Shire Development Control Plan 2016 (DCP) sets in place restrictions on construction of sheds in residential areas. Specifically, the DCP requires a maximum shed height of 4.50m measured from surrounding ground level to the top of the highest point of the shed and a maximum of 3.10m from finished ground level to the top of the gutter.

Council has received a development application for construction of a new detached shed in South Lockhart, at 97-103 Federal Street. While the applicant has not submitted a written statement specifying the ground for the variation, they have stated that the extra height is required for the storage of a caravan. Located on a corner of two streets, the lot is currently vacant, with no other development on it, nor any vegetation or fencing. The shed is proposed to be set well back from the front boundaries of both road frontages, as required by the DCP, and the colour schedule of *Surfmist* and *Pale Eucalypt* aims to draw less attention to the building.

In determining this request Council need to consider the following matters:

- Streetscape – Federal Street is near the southwest boundary of the village. It is a less developed street and not on a main travel route, however frequented by local traffic. There are no street trees, and minimal shielding or screening from the road to residential blocks. The proposed shed will be easily visible from this aspect.
- Precedence - several allotments near to the subject land have sheds that do not comply with the development standards of the DCP. The area appears to be a mix of residential and light industrial premises, and while these buildings were built prior to the adoption of the DCP, considering these variations will make it difficult to selectively enforce development standards.

Through assessing the DA, Council has undertaken adjoining landholder notification of the development application with respect to the shed height, location and aesthetics. Upon expiry of the notification period no submissions were received. Aside from the building height restriction, a comprehensive assessment of the development application has not revealed any other issues that may appear problematic with respect to the natural or built environments.

Integrated Planning and Reporting Reference

D2 - Our planning and development controls work to attract new residents and investment.

Legislative Policy and Planning Implications

The development as proposed requires a variation to Council's Development Control Plan 2016.

In accordance with Sec 4.15 of the Environmental Planning and Assessment Act 1979, Council are to consider, as with all development applications, the likely impacts of that development, and the suitability of the site for the development.

Budget and Financial Aspects

Nil.

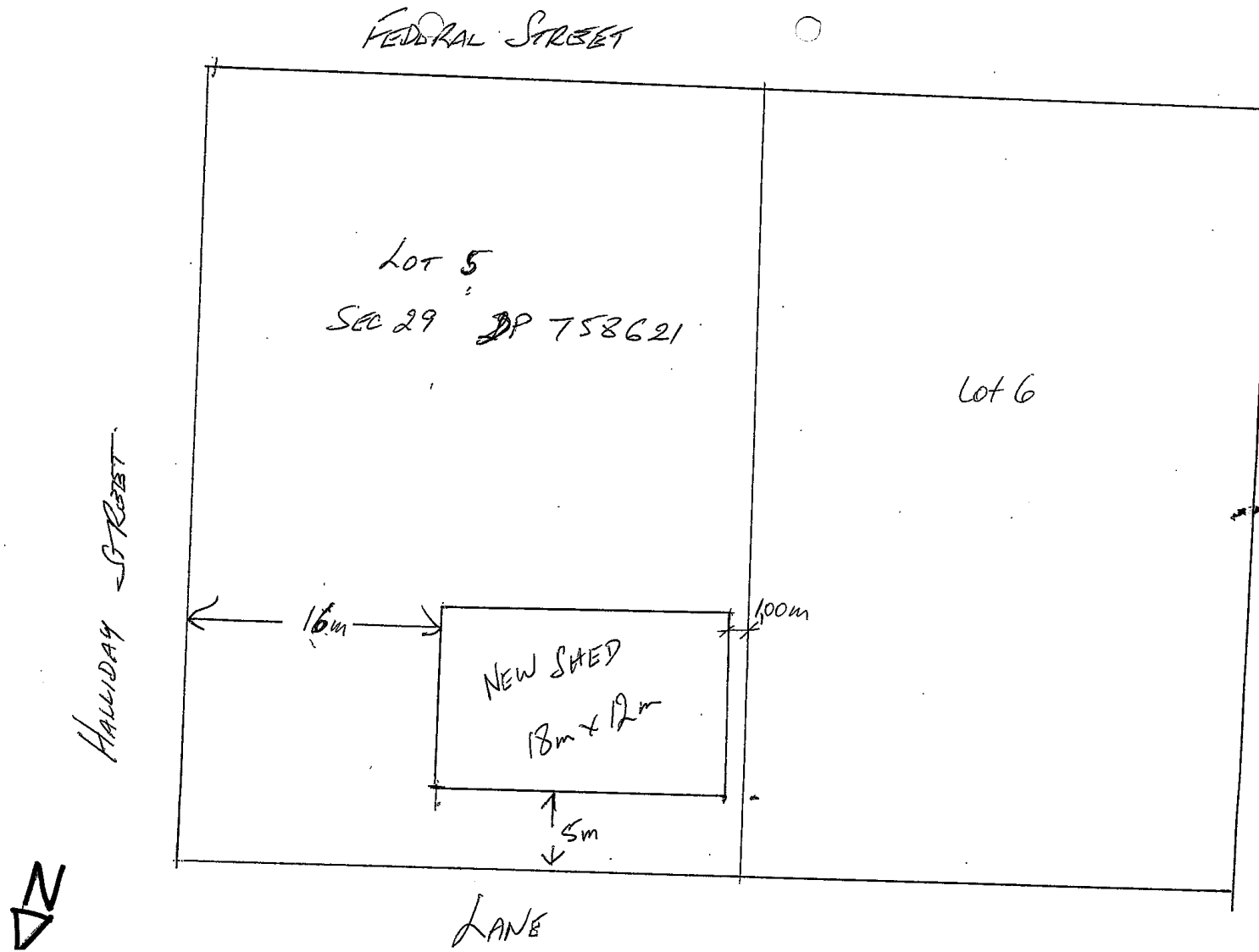
Attachments

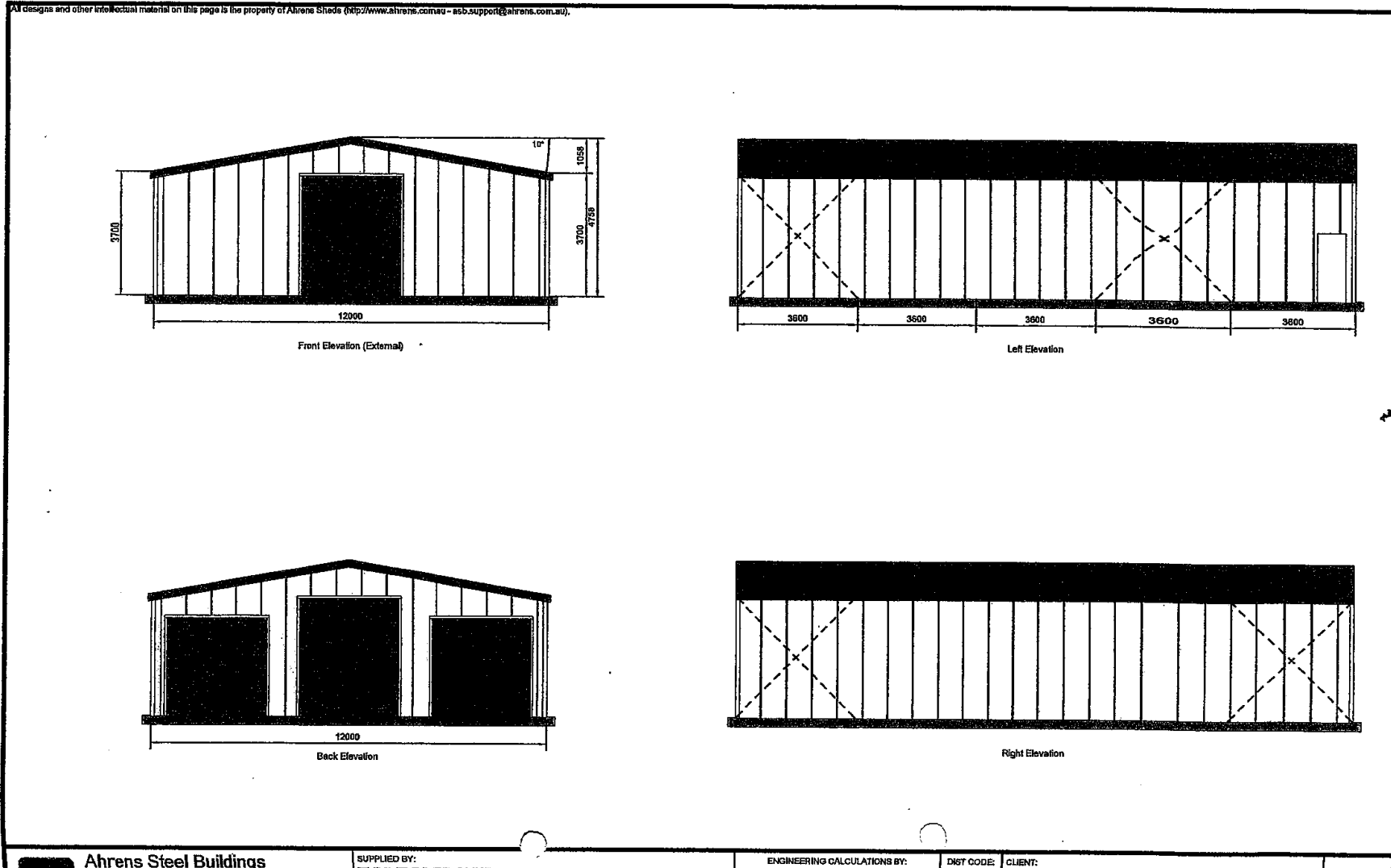
1. Site Plan and Elevations.
2. Photographs of proposed site.

Recommendation: That Council grant consent for a variation to the Lockhart DCP, thereby permitting an increased building height, for a proposed new shed at 97-103 Federal St, Lockhart.

Notes:

Attachment 1. – Site Plan and Elevations





Attachment 2. – Photographs of Proposed Site



STRATEGIC DIRECTION E: Strong Leadership and Governance

15. INVESTMENT AND BANK BALANCES REPORT – MAY 2018

(DCCS/F10-010)

Executive Summary

The purpose of this report is to inform Council of the funds that have been invested and bank account balances.

Report

It is required under Clause 212 of the Local Government (General) Regulations 2005 and Section 625 of the Local Government Act 1993 to provide the Council with a written report each month detailing all money that Council has invested.

<u>Cash at Bank</u>	TOTAL FUNDS HELD AS AT APRIL 2018:	5,073,256.00
Opening Combined Cashbook Balance		623,256.00
Add: Total Receipts		
	Rates	475,238.20
	Debtors	53,177.47
	Grants	1,186,750.61
	Investments Redeemed	800,000.00
	Investment Interest	17,534.89
	Sale of Land - Bond St	58,569.29
	BAS Refund	33,278.00
	Other Receipts	60,315.21
		2,684,863.67
Less: Total Payments		1,753,279.66
	New Investments	0.00
Closing Combined Cashbook Balance		1,554,840.01

Investments:	Interest Rate per Annum	Amount Invested	% of Total
Bankwest	2.30	500,000.00	7.30
BENDIGO	2.25	500,000.00	7.30
BENDIGO	2.25	250,000.00	3.65
BENDIGO	2.25	250,000.00	3.65
Curve Securitys/AMP	2.30	250,000.00	3.65
NAB	2.45	500,000.00	7.30
RIM AMP	2.30	300,000.00	4.38
RIM AMP	2.60	500,000.00	7.30
RIM AMP	2.30	400,000.00	5.84
T Corp	at call	3,400,000.00	49.64
	incl \$3.2M TCorp Loan	6,850,000.00	100.00

General Ledger Balances as at Month End

FUND		AMOUNT
General	1490-3000-0000	1,329,811.67
Combined Sewerage	8490-3000-0000	193,429.14
Trust Fund	9991-3000-0000	31,599.20
		1,554,840.01
TOTAL FUNDS HELD ARE:		8,404,840.01

Integrated Planning and Reporting Reference

E1 - Council is strong, sustainable and able to stand alone.

E1 - Plan for the long-term sustainability of the Shire.

E1 - Meet all governance and regulatory requirements in the conduct of Council operations.

Legislative Policy and Planning Implications

Local Government Act 1993 Section 625 Investments.

Government (General) Regulations Clause 212.

Budget and Financial Aspects

Council's 2017/18 Operational Budget has forecast a total of \$134,000 income from interest on investments, being split between General Fund of \$110,000 and Sewer Fund of \$24,000. For the period July 2017 to May 2018, the average end of month balance of funds invested has been \$6.26 million and the average return on invested funds has been 2.39%. On these year to date figures, Council's budgeted income on investments will be achieved for General Fund and interest on investments for Sewer Fund have been reduced by \$3,000.

Responsible Accounting Officer Statement

I, Craig Fletcher, hereby certify that all investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulations and Council's Investment Policy. The Internal and External Reserve amounts and Unrestricted Funds are estimate valued only, they are subject to change and review in part with the annual audit of Council's Financial Statements and each Quarterly Budget Review.

Recommendation: That:

- a) the May 2018 Investment and Bank Balances Report be received and noted.
- b) The Responsible Accounting Officer Statement be noted, and the report be adopted.

Notes:

16. DRAFT DELIVERY PROGRAM 2017-21, OPERATIONAL PLAN 2018-19, BUDGET ESTIMATES AND FEES & CHARGES 2018-19 (DCCS/I13-005)

Executive Summary

The Draft Delivery Program 2017-2021, Operational Plan 2018-2019 and Budget Estimates 2019-2022, including Fees & Charges 2018-2019 are tabled for Council's consideration and adoption.

Report

General Fund Report

The Draft Delivery Program 2017-2021, Operational Plan 2018-2019 and Budget Estimates 2019-2022 along with Draft Fees and Charges 2018-2019 have been placed on exhibition for 28 days in accordance with the Local Government Act 1993. Submissions relating to the Delivery Program, Operational Plan, Budget Estimates and Fees and Charges are able to be received up to 4pm on Monday 18 June 2018. At the time of preparing this report, no submissions had been received. Any submissions received post this report being prepared will be tabled at the June 2018 Council Meeting.

The following table provides a summary of General Fund expenditure for 2018-19:

Total Operating Expenditure (excl. Depreciation)	6,270,915
Total Depreciation	2,928,500
Total Capital Expenditure	11,316,017
Total Expenditure	20,515,432

The Draft Budget for General Fund provides for a surplus of \$9,624.00

Amendments to Draft Budget as Exhibited

Councillor & Mayoral Fees

The fees payable to the Mayor and Councillors from 1 July 2018 as determined by council at its meeting held on 21 May 2018 also been incorporated into the draft budget for adoption.

Caravan Park

General ledger amounts for Caravan Park Rent, Electricity & Caretakers Fee have been amended, however the net result for Caravan Park activities remains the same as the exhibited draft budget.

Bridges - Fixing Country Roads Program

Council was successful in receiving grant funding of \$959,766 to upgrade nine bridges and culverts to HML 26m B-Double standard. This project was due to commence this financial year, however due to delays in the funding agreement being received by Council, the project will not commence now until after 30 June 2018 as work was not permitted to commence until the funding agreement was fully executed. The total project cost is \$1,572,225, with balance of \$612,459 coming from unspent 2017/18 Rural Roads Sealed budget allocation for the project. If the project had commenced as scheduled, this project would have come into the 2018/19 budget as a carry forward from 2017/18 in the first Quarterly Review Statement for the 2018/19 financial year. However, due to the project now scheduled to commence in next financial year, the project is now being included into the 2018/19 budget for adoption.

Subsidies to Recreation Ground Management Committees

This budget has been increased by \$6,000 as an unallocated amount. Due to the revaluation of Council's buildings for the 2017/18 Audited Statements, Council's property insurance premium is expected to increase with the flow on impact to Recreation Ground Management Committees not calculated at the time of this report being prepared. When the impact has been calculated the unallocated amount will be divided up amongst the various Recreation Ground Management Committees to offset any increase in their property insurance premium.

Commentary

The Office of Local Government released a circular on 20 March 2018 advising the Maximum Interest on Overdue Rates and Charges. In accordance with section 566(3) of the Act, it has been determined that the maximum rate of interest payable on overdue rates and charges for the 2018-19 rating year will be 7.5%.

In the recent Federal Budget, the Australian Government will maintain bringing forward the first payment of the estimated 2018-19 Financial Assistance Grants and maintain annual indexation for 2018-19. This will not affect the amount of Financial Assistance Grants (FAGS) Council receives between now and 30 June 2019. However due to the advanced payments of FAGS, this will have significant implications to Council's reported revenue and profits in Council's Audited Statements for 2017-18 and 2018-19. With the most noticeable impact being on any benchmark ratios which have been used in the Fit for the Future process as indicators of Council's performance.

Sewer Fund Report

The following table provides a summary of Sewer Fund expenditure for 2018-19.

Total Operating Expenditure (excl. Depreciation)	385,500
Total Depreciation	170,000
Total Capital Expenditure	154,500
Total Expenditure	710,000

The Draft Budget for Sewer Fund provides for a surplus of \$4,566.00.

Integrated Planning and Reporting Reference

E4.2.1 – Advocate and prepare for the long-term sustainability of our Shire.

E4.2.1a – Continue to develop sound financial management policies and practices that help ensure Council's long term financial sustainability.

E6.1.1 – Meet all governance and regulatory requirements in the conduct of Council's operations.

Legislative Policy and Planning Implications

Draft Delivery Program, Operational Plan, Delivery Program Budget and Fees and Charges are required to be presented to Council for adoption after being placed on exhibition for 28 days under the Local Government Act 1993

Budget and Financial Aspects – General Fund

The budget that is adopted will be Council's Budget for 2018-2019 that will fund the provision of Council's services and activities.

Attachments

1. Draft Delivery Program 2017-2021 and Operational Plan 2018-2019 including Budget Estimates and Council's Fees and Charges for 2018-19 (attached as a separate document).

Recommendation: That:

1. Council note and consider any public submissions made in respect to the Draft Delivery Program 2017-2021 and Operational Plan Budget 2018-2019 and Budget Estimates 2018-2021;
2. The Draft Delivery Program 2017-2021 incorporating Budget Estimates 2019-22 for income and expenditure for Council's General Fund and Sewer Fund and the Draft Revenue Policy, as attached, be adopted;
3. Pursuant to the provisions of the Local Government (Financial Management) Regulation 1993, expenditure required to finance works, services and activities of the Council for the financial year 2018-19 as detailed in Part 1 Budget Estimates section of the Council's Operational Plan Budget 2018-19 and Delivery Program Budget 2020-22 be approved and voted accordingly;
4. Council, pursuant to section 535 of the Local Government Act 1993, hereby **makes** the following **Ordinary Rates** for the rating period 1 July 2018 to 30 June 2019;
 - i. An *ad valorem* rate of 0.278156 cents in the dollar (zero point two seven eight one five six), on all rateable land in Lockhart Shire, categorised as FARMLAND in accordance with Section 515 of the Local Government Act 1993, and named "**Farmland**".
 - ii. An ordinary rate on all rateable land in Lockhart Shire, categorised as RESIDENTIAL in accordance with Section 516 of the Local Government Act 1993, excluding land that is subject to either Residential – Lockhart, Residential – The Rock, Residential – Yerong Creek or Residential – Rural, and named "**Residential**", comprising,
 - a) A base amount of \$40.00 (forty dollars) estimated to realise 32% (thirty-two percent) of the total yield of this rate, and
 - b) An *ad valorem* rate of 1.943644 cents in the dollar (one point nine four three six four four).
 - iii. An ordinary rate on all rateable land in Lockhart Shire, sub-categorised as RESIDENTIAL - LOCKHART in accordance with Section 516 of the Local Government Act 1993, and named "**Residential – Lockhart**", comprising,
 - a) A base amount of \$75.00 (seventy-five dollars) estimated to realise 22% (twenty two percent) of the total yield of this rate, and
 - b) An *ad valorem* rate of 1.136442 cents in the dollar (one point one three six four four two).

- iv. An ordinary rate on all rateable land in Lockhart Shire, sub-categorised as RESIDENTIAL - THE ROCK in accordance with Section 516 of the Local Government Act 1993, and named “**Residential - The Rock**”, comprising,
 - a) A base amount of \$75.00 (seventy-five dollars) estimated to realise 21% (twenty one percent) of the total yield of this rate, and
 - b) An *ad valorem* rate of 0.520846 cents in the dollar (zero point five two zero eight four six).

- v. An ordinary rate on all rateable land in Lockhart Shire, sub-categorised as RESIDENTIAL - YERONG CREEK in accordance with Section 516 of the Local Government Act 1993, and named “**Residential - Yerong Creek**”, comprising,
 - a) A base amount of \$80.00 (eighty dollars) estimated to realise 38% (thirty eight percent) of the total yield of this rate, and
 - b) An *ad valorem* rate of 0.585019 cents in the dollar (zero point five eight five zero one nine).

- vi. An ordinary rate on all rateable land in Lockhart Shire, sub-categorised as RESIDENTIAL - RURAL in accordance with Section 516 of the Local Government Act 1993, and named “**Residential - Rural**”, comprising,
 - a) A base amount of \$50.00 (fifty dollars) estimated to realise 12% (twelve percent) of the total yield of this rate, and
 - b) An *ad valorem* rate of 0.368407 cents in the dollar (zero point three six eight four zero seven).

- vii. An ordinary rate on all rateable land in Lockhart Shire, categorised as MINING in accordance with Section 517 of the Local Government Act 1993, and named “**Mining**”, comprising,
 - a) A base amount of \$150.00 (one hundred and fifty dollars) estimated to realise 0% (zero percent) of the total yield of this rate, and
 - b) An *ad valorem* rate of 1.8 cents in the dollar (one point eight).

- viii. An ordinary rate on all rateable land in Lockhart Shire, categorised as BUSINESS in accordance with Section 518 of the Local Government Act 1993, excluding land that is subject to either Business – Lockhart, Business – The Rock or Business – Yerong Creek, and named “**Business**”, comprising,
 - a) A base amount of \$120.00 (one hundred and twenty dollars) estimated to realise 29% (twenty nine percent) of the total yield of this rate, and
 - b) An *ad valorem* rate of 3.432824 cents in the dollar (three point four three two eight two four).

- ix. An ordinary rate on all rateable land in Lockhart Shire, sub-categorised as BUSINESS - LOCKHART in accordance with Section 518 of the Local Government Act 1993, and named “**Business – Lockhart**”, comprising,
 - a) A base amount of \$150.00 (one hundred and fifty dollars) estimated to realise 31% (thirty one percent) of the total yield of this rate, and
 - b) An *ad valorem* rate of 1.412184 cents in the dollar (one point four one two one eight four).

- x. An ordinary rate on all rateable land in Lockhart Shire, sub-categorised as BUSINESS - THE ROCK in accordance with Section 518 of the Local Government Act 1993, and named “**Business - The Rock**”, comprising,
 - a) A base amount of \$130.00 (one hundred and thirty dollars) estimated to realise 23% (twenty three percent) of the total yield of this rate, and
 - b) An *ad valorem* rate of 0.794987 cents in the dollar (zero point seven nine four nine eight seven).
 - xi. An ordinary rate on all rateable land in Lockhart Shire, sub-categorised as BUSINESS - YERONG CREEK in accordance with Section 518 of the Local Government Act 1993, and named “**Business - Yerong Creek**”, comprising,
 - a) A base amount of \$50.00 (fifty dollars) estimated to realise 14% (fourteen percent) of the total yield of this rate, and
 - b) An *ad valorem* rate of 1.947726 cents in the dollar (one point nine four seven seven two six).
5. Council, pursuant to section 535 of the Local Government Act 1993, hereby **makes** the following charges for the rating period 1 July 2018 to 30 June 2019:

WASTE MANAGEMENT:

- i. A Domestic Waste Management annual charge of \$390.00 (three hundred and ninety dollars) for a once weekly garbage bin collection service and a once fortnightly recycle bin collection service for all rateable residential properties with a dwelling, located within the area for which the service is available, named “**Domestic Waste Management**”.
- ii. A Domestic Waste Management vacant charge of \$54.00 (fifty-four dollars) for all vacant rateable residential assessments located within the area for which the service is available, named “**Domestic Waste Vacant**”.
- iii. An additional Domestic Waste Management annual charge of \$195.00 (one hundred and ninety-five dollars) for an additional once weekly garbage bin collection service for any rateable residential properties with a dwelling who request the additional service, located within the area for which the service is available, named “**Domestic Waste Additional Garbage**”.
- iv. An additional Domestic Waste Management annual charge of \$195.00 (one hundred and ninety-five dollars) for an additional once fortnightly recycle bin collection service for any rateable residential properties with a dwelling who request the additional service, located within the area for which the service is available, named “**Domestic Waste Additional Recycle**”.
- v. A Waste Management annual charge of \$390.00 (three hundred and ninety dollars) for a once weekly garbage bin collection service and a once fortnightly recycle bin collection service for all rateable non-residential occupied properties, located within the area for which the service is available, named “**Waste Management Non-residential**”.
- vi. A Waste Management vacant charge of \$54.00 (fifty-four dollars) for all vacant rateable non-residential assessments located within the area for which the service is available, named “**Waste Management Vacant Non-residential**”.

- vii. An additional Waste Management annual charge of \$195.00 (one hundred and ninety-five dollars) for an additional once weekly garbage bin collection service for any rateable occupied non-residential properties who request the additional service, located within the area for which the service is available, named **“Waste Management Additional Garbage”**.
- viii. An additional Waste Management annual charge of \$195.00 (one hundred and ninety-five dollars) for an additional once fortnightly recycle bin collection service for any rateable occupied non-residential properties who request the additional service, located within the area for which the service is available, named **“Waste Management Additional Recycle”**.
- ix. A Waste Management charge of \$54.00 (fifty-four dollars) for all assessments with a dwelling who do not receive a Domestic Waste Management charge, named **“Tip Availability”**.

SEWERAGE CHARGES:

- x. A Sewerage Availability annual charge of \$518.00 (five hundred and eighteen dollars) for all rateable residential properties with a dwelling, located within the town of Lockhart for which the service is available, named **“Lockhart Sewerage Residential”**.
- xi. A Sewerage Availability vacant annual charge of \$262.00 (two hundred and sixty-two dollars) for all vacant rateable residential properties, located within the town of Lockhart for which the service is available, but is not connected, named **“Lockhart Sewerage Vacant Residential”**.
- xii. A Sewerage Availability annual charge of \$518.00 (five hundred and eighteen dollars) for all rateable residential properties with a dwelling, located within the town of The Rock for which the service is available, named **“The Rock Sewerage Residential”**.
- xiii. A Sewerage Availability vacant annual charge of \$262.00 (two hundred and sixty-two dollars) for all vacant rateable residential properties, located within the town of The Rock for which the service is available, but is not connected, named **“The Rock Sewerage Vacant Residential”**.
- xiv. A Sewerage Availability annual charge of \$518.00 (five hundred and eighteen dollars) for all rateable residential properties with a dwelling, located within the town of Yerong Creek for which the service is available, named **“Yerong Creek Sewerage Residential”**.
- xv. A Sewerage Availability vacant annual charge of \$262.00 (two hundred and sixty-two dollars) for all vacant rateable residential properties, located within the town of Yerong Creek area for which the service is available, but is not connected, named **“Yerong Creek Sewerage Vacant Residential”**.
- xvi. A Sewerage Availability annual charge of \$250.00 (two hundred and fifty dollars) for all water meter sizes for all rateable non-residential properties, located within the town of Lockhart for which the service is available, named **“Lockhart Sewerage Non-residential access charge”**.
- xvii. A Sewerage usage annual charge of \$1.37 (one dollar and thirty-seven cents) per kilolitre for all rateable non-residential properties, located within the town of Lockhart for which the service is available, named **“Lockhart Sewerage Non-residential usage charge”**.

- xviii. A Sewerage Availability annual charge of \$250.00 (two hundred and fifty dollars) for all rateable non-residential properties, located within the town of Lockhart for which the service is available, that are vacant and/or do not have a water meter, named “**Lockhart Sewerage Non-Residential Vacant**”.
- xix. The minimum charge applicable to **Lockhart non-residential** metered assessments will be \$495.00 (four hundred and ninety-five dollars) for the period 1 July 2018 to 30 June 2019.
- xx. A Sewerage Availability annual charge of \$250.00 (two hundred and fifty dollars) for all water meter sizes for all rateable non-residential properties, located within the town of The Rock for which the service is available, named “**The Rock Sewerage Non-residential access charge**”.
- xxi. A Sewerage usage annual charge of \$1.37 (one dollar and thirty-seven cents) per kilolitre for all rateable non-residential properties, located within the town of The Rock for which the service is available, named the “**The Rock Sewerage Non-residential usage charge**”.
- xxii. A Sewerage Availability annual charge of \$250.00 (two hundred and fifty dollars) for all rateable non-residential properties, located within the town of The Rock for which the service is available, that are vacant and/or do not have a water meter, named “**The Rock Sewerage Non-Residential Vacant**”.
- xxiii. The minimum charge applicable to **The Rock non-residential** metered assessments will be \$495.00 (four hundred and ninety-five dollars) for the period 1 July 2018 to 30 June 2019.
- xxiv. A Sewerage Availability annual charge of \$250.00 (two hundred and fifty dollars) for all water meter sizes for all rateable non-residential properties, located within the town of Yerong Creek for which the service is available, named “**Yerong Creek Sewerage Non-residential access charge**”.
- xxv. A Sewerage usage annual charge of \$1.37 (one dollar and thirty-seven cents) per kilolitre for all rateable non-residential properties, located within the town of Yerong Creek for which the service is available, named the “**Yerong Creek Sewerage Non-residential usage charge**”.
- xxvi. A Sewerage Availability annual charge of \$250.00 (two hundred and fifty dollars) for all rateable non-residential properties, located within the town of Yerong Creek for which the service is available, that are vacant and/or do not have a water meter, named “**Yerong Creek Sewerage Non-Residential Vacant**”.
- xxvii. The minimum charge applicable to **Yerong Creek non-residential** metered assessments will be \$495.00 (four hundred and ninety-five dollars) for the period 1 July 2018 to 30 June 2019.

6. the Draft Fees and Charges 2018-19 as displayed on public exhibition be adopted;
7. the interest charge on overdue rates be set at the maximum permitted by the Office of Local Government of 7.5% for the 2018-19 financial year.

Notes:

17. INTERNAL RESTRICTIONS

(DCCS/A45-010)

Executive Summary

The purpose of this report is to review Council's internally restricted reserves and recommend a revised structure of Internal Reserves moving forward.

Report

Council's current list of Internal Reserves have all been generated by a council resolution over time. It is now timely that a review of Council's Internal Reserves is conducted, with Council's 2018/19 Budget Estimates requiring significant funding from reserves to fund Council's activities for 2018/19. The three projects requiring funding from reserves are Flood Mitigation works, Council's two swimming pool upgrades and Fixing Country Roads bridges to HML 26m B-Double standard.

Internal restrictions arise as a result of resolutions of Council to set aside reserves of cash resources, generally to fund future infrastructure expenditure for the stated purpose. Any such reserves are not permitted to exceed the amounts of cash assets and cash investments not otherwise restricted.

Internal restrictions are generally required to fund one-off capital expenditure that the operational budget would not be able to accommodate. These one-off projects are often intergenerational assets which the community will derive benefit from over many years.

LG Solutions have been providing the Local Government sector with Best Practice in financial management advice for many years. The best practice guide on internal restrictions is principally "to have a smaller number (of higher level reserves) that are more general but at the same time very specific as to the nature of the reserve and the purpose for which the funds are reserved".

With that approach in mind, the below internal restrictions listing is being recommended moving forward.

Lockhart Shire Council
Ordinary Meeting – 18 June 2018

		30-June		30-June
Current List of Internal Restrictions		2017	Proposed List of Internal Restrictions	2018
		\$ '000		\$ '000
Magolia lodge admin fee	buildings	52		
Public halls	buildings	12		
Youth flats	buildings	28	Buildings	105
Computer software upgrade		40	Systems & IT Improvements	160
Lockhart Recreation Ground		10	Lockhart Recreation Ground	10
Employees Leave Entitlement		775	Employees Leave Entitlement	741
Plant and Vehicle Replacement		13	Plant and Vehicle Replacement	13
Future landfill land acquisition		22		-
Gravel pit reserve		213	Rehabilitation Reserve	237
Economic development		75	Economic Development	75
Future Election Expenses		-	Future Election Expenses	6
Disaster reserve		134		-
Flood damages reserve		229	Disaster Recovery	374
Lockhart swimming pool		18		-
Unallocated Funds		169		-
Future infrastructure improvements/replacement		837	Future Infrastructure Development	1,500
Galore Hill reserve		16	Galore Hill Trust	16
			Borrowed Funds-Pools	2,200
Advanced Financial Assistance-General		1,100		-
Advanced Financial Assistance-Roads		764		-
		4,507		5,437

A further report will be presented to Council in the next financial year which will review the required balance of each proposed internal restriction and the timing of when reserve funds may be required for the purpose of each internal restriction.

Integrated Planning and Reporting Reference

E1 - Council is strong, sustainable and able to stand alone.

D1 - Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future.

Legislative Policy & Planning Implications

Council resolution is required for any changes to internal restrictions that will be presented in Council's Audited Statements.

Budget & Financial Aspects

Availability of internal restrictions can impact of timing and ability of budget to fund projects.

Attachments

Nil.

Recommendation: That Council adopt the proposed list of internal restrictions and balances for 30 June 2018 as detailed in this report.

Notes:

18. LOCAL GOVERNMENT NSW – ELECTION TO FILL A CASUAL VACANCY (GM/S20-020)

Executive Summary

Council is required to nominate its voting delegate for an election to be held to fill a casual vacancy on the Board of the Local Government and Shires Association (LGNSW).

Report

LGNSW has written to member councils in the “Rural/ Regional councils” category to advise that the former Vice President (Rural/Regional councils) has resigned from the Board which resulted in a casual vacancy. LGNSW rules require that the casual vacancy be filled by secret postal ballot.

The Registered organisations Commission has approved the election and has instructed the Australian Electoral Commission (AEC) to make arrangements for the election.

Council has until 12 noon on Friday 6 July 2018 to provide the name and postal address of its voting delegate for the secret postal ballot. No changes to the names of voting delegates (Roll of Voters) will be accepted after this time.

On Friday 13 July 2018 the AEC will cause an Election Notice inviting nominations for the office of Vice President (Rural/ Regional councils) to be published in the LGNSW official journal, the *LGNSW Weekly*, and sent to each member entitled to vote in the election by post on this date.

Further details regarding the election, including the closing date for nominations and the dates the ballot opens and closes, will be contained in the Election Notice.

Voting delegates must be a councillor of a council which is an ordinary member of LGNSW in the “Rural/ Regional councils” category. At the meeting held on 21 May 2018 Council resolved to appoint the Mayor as its voting delegate for the purposes of the LGNSW Annual Conference to be held in October 2018.

Integrated Planning and Reporting Reference

E1 - Advocate and prepare for the long-term sustainability of our Shire.

E3 - Advocate for the appropriate representation of the needs of the Lockhart Shire community at a state and regional level.

E3 - Continue to lead and advocate on key social and community issues.

E3 - Ensure Council staff and Councillors participate regularly in professional development to support high quality customer service and professional skills.

Legislative Policy & Planning Implications

LGNSW is the peak industry and advocacy body representing NSW councils.

Budget & Financial Aspects

Council is a member of LGNSW and the annual membership contribution has been incorporated into the 2018/19 annual budget.

Attachments

Nil.

Recommendation: That Council appoint the Mayor as its voting delegate for the secret postal ballot being held to fill the casual vacancy in the LGNSW Rural/Regional Councils category.

Notes:

19. POLICY 3.1 PROVISION OF PROTECTIVE CLOTHING/EQUIPMENT

(GM/C70-025)

Executive Summary

A revised *Policy 3.1 Provision of Protective Clothing/Equipment* is presented for Council's consideration.

Report

At its meeting held on 6 February 2017 Council endorsed a process for the review of existing policies and development of new policies. As part of the ongoing process of reviewing Council's policies, *Policy 3.1 Provision of Protective Clothing/Equipment* has been reviewed and the revised Policy is tabled for Council's consideration.

The main changes made to the Policy as part of this review have been to update references to the relevant legislation. Up until now the Policy referred to Council's obligations under the Occupational Health and Safety Act 2000 which was replaced by the Work Health and Safety Act 2011 some years ago.

Furthermore, for some years now Council's practice has been to provide protective footwear (safety boots) that meets the minimum standard required up to the value of \$90.00. Where an employee selected a type of safety boot that exceeded this amount the employee has been required to contribute the difference. As this threshold has not been reviewed for a number of years, it is proposed to increase the threshold from \$90 to \$120.

Integrated Planning and Reporting Reference

E1 - Meet all governance and regulatory requirements in the conduct of Council operations.

E1 – Minimise Council's exposure to risk and promote a strong risk management culture within Council.

Legislative Policy & Planning Implications

The Work Health and Safety Act 2011 places obligations on employers to ensure, so far as is reasonably practicable, the health and safety of their workers.

Budget & Financial Aspects

The Policy changes will have a negligible impact on Council's Budget.

Attachments

1. *Policy 3.1 Provision of Protective Clothing/Equipment.*

Recommendation: That the revised *Policy 3.1 Provision of Protective Clothing/Equipment*, as presented, be adopted.

Notes:

Attachment 1. – Policy 3.1 Provision of Protective Clothing/Equipment

3.1 Provision of Protective Clothing/Equipment

POLICY TITLE: PROVISION OF PROTECTIVE CLOTHING/EQUIPMENT

FILE REF: O05-005

EXPIRY DATE: MAY 2021

OBJECTIVES

- A. To comply with Council's obligations as an employer under the:
- a) Work Health & Safety Act 2011; and
 - b) Local Government (State) Award 2017; and
- Any relevant legislation by, inter alia, supplying workers with protective clothing and equipment suitable to the nature of the work performed and the work environment.
- B. To demonstrate a positive approach towards work health and safety.

POLICY STATEMENT

1. Application of the Policy

This Policy applies to all workers of Lockhart Shire Council who work in an environment where they are exposed to workplace hazards such as ultra violet radiation, chemical and mechanical hazards. These positions shall be supplied with personal protective clothing and equipment to reduce the risk of exposure.

2. Employee Responsibilities

All Lockhart Shire Council workers are responsible for their personal health, safety and welfare and that of their fellow workers. They are required to co-operate with their employer in the interest of health and safety in accordance with Section 28 of the Work Health & Safety Act 2011.

In conjunction with this employee statutory requirement, it is the responsibility of supervisory staff to enforce this Policy to ensure that each worker, required to wear protective clothing/equipment, does so at the appropriate times.

3. Clothing Protection

Council employees working in an environment exposed to UV rays for a period of more than 30 minutes MUST WEAR the following protective clothing and personal protective equipment at all times.

- a) Long Sleeved Shirts
- b) Long Trousers or Overalls
- c) Broad Brimmed Hats or Bucket Hats
- d) Other Safety Equipment (as required).

a) Long Sleeved Shirts

Shirts must have a sun protective factor of not less than 48 UPF+ (when new), have a close weave and be loose fitting to allow for air circulation and comfort. Shirts must have long sleeves and collars, and Council's "LSC" identifier embroidered on the breast pocket.

High visibility shirts classified as UPF shirts, with a minimum sun protective factor of no less than 48 UPF+ (when new) can be used in place of standard long sleeved shirts and safety vest.

b) Long Trousers or Overalls

Long Trousers and overalls must have a sun protective factor of not less than 48+ UPF (when new), have a close weave and be loose fitting to allow for air circulation and comfort. Council's "LSC" identifier must be embroidered on the trousers/overalls.

c) Broad Brimmed Hats/ Bucket Hats

A broad brimmed hat or bucket hat will be worn at all times. Broad brimmed hats are required to have a broad brim measuring no less than 8 cm in width, and bucket hats are required to have a brim of at least 6 cm in width, as recommended by the NSW Cancer Council.

Hats worn by employees whilst working in an environment exposed to UV radiation should be light enough to wear in hot conditions and made of a fabric either wool/fur or washable style, that is of a close weave and does not allow the penetration of sunlight.

d) Other Safety Equipment

The following safety items MUST be worn at all times including smoko & meal breaks:

- * Safety boots - Standards Association of Australia Approved
- * Safety vests – if not wearing a high visibility shirt.

The following safety items will be provided on an individual needs basis and MUST be worn when appropriate:

- * Sunglasses - that comply to Australian Standard AS 1067
- * Sunscreen - at least 15+
- * Safety goggles
- * Gloves
- * Hearing Protective Muffs/Plugs
- * Wet weather gear
- * Gumboots
- * Dust Masks.

4. Supply of Protective Clothing/Equipment

Council will supply safety boots that meet the Australian Standard to a value of \$120.00. Any cost above this amount is required to be met by the employee.

Council will provide all other protective clothing and equipment outlined in Clause 3 at no cost to the employee. Quantities of clothing supplied will be at the discretion of the Director Engineering and Environmental Services.

5. Maintenance and Replacement of Items

Items will be replaced only if the unserviceable items are returned to the Storeperson who will determine whether the item is serviceable or not.

The worker will be responsible for notifying the Storeperson of any lost or stolen items.

The worker will be responsible for the daily maintenance and safe keeping of all personal protective clothing and equipment issued to them.

6. Disputes

Any disputes regarding the replacement of unserviceable or lost items will be referred to the relevant Director.

7. Property Ownership

At all times personal protective equipment remains the property of Lockhart Shire Council.

8. Return of Personal Protective Clothing and Equipment

Permanent and temporary employees upon termination may be required, at the discretion of Director Engineering and Environmental Services, to return all items of personal protective clothing and equipment to the Council Storeperson. If clothes are deemed serviceable Council will arrange for their suitable cleaning and they will go into a pool of clothing for temporary workers.

9. Exemption

There will be no exemptions to the wearing of personal protective clothing and equipment and other safety equipment deemed necessary under the circumstances.

10. Disciplinary Procedures
Any worker who fails to wear any of the personal protective clothing/equipment shall not be paid until such time that they report to work wearing the correct personal protective clothing/equipment. The incident will be reported to the relevant Director and the disciplinary procedure as outlined in the NSW Local Government (State) Award 2017 applied.

11. Education and Training of Employees
At induction to Council all new workers are to be made aware of the Protective Clothing & Equipment Policy and their duty to comply with this Policy.

Supervisors who work in an environment exposed to solar UV radiation will be required to participate in sun protection education training dealing with issues surrounding supervisory responsibilities.

12. Plant
Where practicable all items of plant shall be air conditioned and all large areas of glass shall be tinted. Seatbelts where fitted must be worn at all times.

13. Contractors
Contractors and their workers are required to meet the minimum personal protective equipment requirements as set out in Clause 3 at their own cost. There will be no exemptions to this requirement.

*Amendments adopted by Council – xx June 2018
Refer Minute No. xxx/18*

*Amendments adopted by Council – 13 December 2010
Refer Minute No. 392/10*

*Confirmed by Council 17 August 2009
Refer Minute 283/09*

*Amendments adopted by Council – 20 June 2005
Refer Minute No. 24669*

*Amendments adopted by Council – 23 April 2001
Refer Minute No. 22610*

Questions and Statements

Nil.

Closed Session Agenda

In accordance with the Local Government Act 1993 the following business is considered to be of a kind referred to in subsection 10A(2) of the Act and should be dealt with as part of the meeting closed to the media and public.

20. TENDER – BOX CULVERT SUPPLY – BRIDGES UPGRADE PROJECT (DEES/T20-005)

This item is classified CONFIDENTIAL under section 10A(2) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.