



BUSINESS PAPER

of the Ordinary Meeting Held 16 October 2017

**COUNCILLORS PLEASE NOTE:
RENEWABLE ENERGY WORKSHOP WILL COMMENCE AT 4.00PM
COUNCIL MEETING WILL COMMENCE AT 5.00PM
(NEW EMERGENCY MANAGEMENT PLAN TO BE PRESENTED AT
COMMENCEMENT OF MEETING)**

**Our Values: Leadership • Integrity • Progressiveness • Commitment •
Accountability • Adaptability**

The Prayer

We humbly beseech Thee to vouchsafe Thy blessings on this Council.
Direct and prosper our deliberations to the glory and welfare
of the people of this Shire and throughout our country.
Amen

The Council's Guiding Principles

The following general principles apply to the exercise of functions by councils:

- Councils should provide strong and effective representation, leadership, planning and decision-making
- Councils should carry out functions in a way that provides the best possible value for residents and ratepayers
- Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community
- Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements
- Councils should work cooperatively with other councils and the State Government to achieve desired outcomes for the local community
- Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way
- Councils should work with others to secure appropriate services for local community needs
- Councils should act fairly, ethically and without bias in the interests of the local community
- Councils should be responsible employers and provide a consultative and supportive working environment for staff.

The following general principles apply to decision-making by councils (subject to any other applicable law):

- Councils should recognise diverse local community needs and interests
- Councils should consider social justice principles
- Councils should consider the long term and cumulative effects of actions on future generations
- Councils should consider the principles of ecologically sustainable development
- Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.

Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.

(Section 8A Local Government Act, 1993)

File Ref: PV:LA:C70-005

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11 October 2017

The Mayor and Councillors
Lockhart Shire Council
65 Green Street
LOCKHART NSW 2656

Dear Councillors

Please Note:

A Renewable Energy workshop will commence at 4.00pm. The Council Meeting will commence at 5.00pm. Owen Plowman from the NSW Police Force will present our new Emergency Management Plan at the commencement of the meeting.

I wish to advise that the Ordinary Monthly Meeting of Lockhart Shire Council will be held at the Council Chambers, Green Street, Lockhart on **Monday, 16 October 2017** commencing at **5.00pm**.

The Order of Business will be as shown overleaf.

Yours faithfully



Peter Veneris
GENERAL MANAGER

Order of Business

Opening with a Prayer	
Apologies	
Nil.....	
Leave of Absence	
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- 21. Tender – Waste Contract Page 70

This item is classified CONFIDENTIAL under section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

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This item is classified CONFIDENTIAL under section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (d) Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

Resumption of Open Council Page 70

Mayoral Minute

Nil.

Mayoral Report

Nil.

Urgent Matters

Nil.

Notice of Motion

Nil.

Committee Reports

1. MINUTES OF THE TOURISM/ECONOMIC DEVELOPMENT STEERING COMMITTEE MEETING (T26-005)

MINUTES OF THE TOURISM/ECONOMIC DEVELOPMENT STEERING COMMITTEE MEETING OF LOCKHART SHIRE COUNCIL HELD AT LOCKHART RAILWAY STATION ON TUESDAY, 3 OCTOBER 2017 COMMENCING AT 6.05PM.

PRESENT

Mrs Susan Creek, Councillor Gail Driscoll, Mrs Myra Jenkyn, Mr Colin Wiese, Tourism/Economic Development Officer (Jennifer Connor).

APOLOGIES

Ms Sandra Johnstone, Mrs Raeleen Pfeiffer, Councillor Derek Douglas, Mr Greg Smith.

LEAVE OF ABSENCE

November meeting - Councillor Gail Driscoll

PERCURINARY INTEREST

Nil.

CONFIRMATION OF MINUTES

The minutes of the Meeting held Tuesday, 5 September 2017, as printed and circulated, be taken as read and confirmed on the Motion of M Jenkyn, seconded S Creek.

1. Adam Marshall MP – Minister for Tourism and Major Events

The TEDO was invited to attend a round table meeting in Narrandera with Adam Marshall MP - Minister for Tourism and Major Events and other key stakeholders to discuss tourism potential and barriers in the Riverina.

It was a great opportunity to promote the new and ongoing tourism projects in Lockhart Shire and to also raise a number of issues faced including the requirements for matched funding, legislation surrounding the restriction of free camping particularly on private land and the possibility of NPWS moving the care of The Rock Nature Reserve under the Tumut NSPW branch.

Recommendation: That the information be noted.

Notes:

2. The Rock Nature Reserve

The TEDO has been advised that National Parks & Wildlife Services (NPWS) are going through a restructure, and it is likely that the Moama office, which currently cares for The Rock Nature Reserve, will merge with Griffith. The restructure includes a number of proposed new boundary changes for Moama and Griffith, and it is likely that Tumut will end up managing The Rock Nature Reserve in the future.

The Rock Nature Reserve has been previously managed by both Tumut and Griffith, and while the Tumut Office is the closest to the Reserve, Moama has been the most proactive regarding improvements and engagements. Therefore, the TEDSC feels it would be most beneficial for the management of The Rock Nature Reserve to continue to be undertaken by Moama or a merged Moama/Griffith Office.

Recommendation: That a letter be sent to NPWS requesting consideration be given to the continued management of the Rock Hill Nature Reserve by the Moama/Griffith Office.

Notes:

3. Lockhart Railway Building

The TEDSC was impressed by the visual condition on the Lockhart Railway Building and a number of questions were raised by the committee to better determine potential uses including the ownership of equipment, use of exterior spaces, annual operating costs and commercial lease costs. The TEDO will investigate and revert to the committee at the November meeting.

Recommendation: That the information be noted.

Notes:

4. Crown Land Reserve Submission

The committee expressed a concern that crown lands that have a local use, or potential local use, are not lost to the community and should be considered for transfer to the local council providing there are no additional costs. The committee suggested a submission be made by Council to NSW Crown Lands along these lines, if there was an opportunity to do so or if not already undertaken.

Recommendation: That a submission be made to NSW Crown Lands by Council regarding transfer of ownership to council of crown lands that have a local or potential local use.

Notes:

5. Thrive Riverina (formerly Riverina Regional Tourism)

The TEDO advised she has been re-elected to position as Director on the board of Thrive Riverina (formerly Riverina Regional Tourism) for a second 2-year term. The AGM is to be held in Lockhart Shire, with 30 stakeholders from across the Riverina expected to attend. Following a very successful Taste Riverina Launch, it has been proposed to host the AGM at Marrocka Emu Farm or another local agritourism business.

Recommendation: That the information be noted.

Notes:

6. Greg Grainger, Travel Oz TV Program

During Greg Grainger's visit to Lockhart Shire he filmed segments at The Rock Hill, the Lockhart Verandahs, the Sculpture Trail and the Doris Golder Wool Art Gallery, followed by a panorama from Galore Hill. A very big thanks to Rodger Schirmer who was interviewed by Greg and did an amazing job promoting the Shire and its attractions. The episode is due to air in mid-November/early December. The TEDO will advise dates as soon as available.

Recommendation: That the information be noted.

7. Current TEDO Projects

There are a number of ongoing projects as follows:

Regional Development Australia – Country Change	There will be a film crew in Lockhart Shire on Wednesday, 18 October to interview new residents and to capture some of the Shire highlights. Footage will be used to promote Lockhart Shire as a great place to live.
Regional Economic Development Strategies	TEDO is working with the GM on the Regional Economic Development Strategies with Wagga, Coolamon and Junee Council.
Business Survey	Good response to the business survey with more than 60 responses received to date. The TEDO will compile an analysis of data received for the next meeting.
South Western Wireless Communications (SWWC)	TEDO working on information for grant application due to open at the end of 2017. Information obtained from the Business Survey will be used to support funding requests.
NRMA Road Show	Gail Driscoll, Peter Veneris and the TEDO attended the NRMA road show and distributed a large number of flyers. The Rooster sculpture and a landscape by Doris Golder created a lot of interest.
The Rock Outdoor Gym	The TEDO has submitted the grant application with Stronger Communities Programme for the outdoor fitness stations for installation along the new walking track to The Rock Hill.
Lockhart Water Tower	The TEDO has made an application for grant funding through the Community Arts Support Program (CASP). Announcements are due shortly.
Lockhart Verandah Project	Alan Gundrill, Manager of Environmental Services, has submitted an EOI for funding for restoration works on the Lockhart Verandahs.
Walk of Fame	TEDO working with on layout of information for the Walk of Fame boards with the signwriters.
Drovers Way Touring Route	The TEDO met with a number of the stakeholders. The project is slowly progressing, some LGAs still working on stories. Destination Riverina Murray and Destination NSW advised they are very supportive of this project.
Town Visitor Information Boards	Project with signmaker. On completion of The Rock frame, Lockhart Rotary to produce matching frame. The TEDO will design similar panels for an information board at The Rock Recreation Ground, which is being funded by The Rock Progress Association.
Lockhart Progress Association	Possible outdoor movie screening, e.g. Galore Hill – Man From Snowy River. Progress to advise re timing and TEDO will assist.
The Rock Progress	The Progress Association are looking for funding for the Faerie Tree project. Working on astronomy project. B&S Ball for 2017. A separate committee are working on a Rodeo in December. Sponsoring information sign.
SOL	On very soon, have had great publicity.
Lockhart Museum	Waiting for grant funding announcements, are proceeding with improvements to Billabong Motors in the meantime.

The Rock Museum	The sound system project is underway, the artist having met with a number of residents and community groups. The TEDO has heard a quick clip and it is very well done.
The Rock Hill	Works by NPWS are ongoing. Further interpretative signage is in process. Moama NPWS has been very progressive, great concern that The Rock Hill may be moved under the care of Tumut NPWS.
Go Local in Lockhart Shire	TEDO is working on other possible ideas to assist businesses connect to the community and is liaising with Rotary regarding the 2018 Business Awards.
Promotional flags – main street shopping areas	Flags for the main street featuring the words Welcome to Lockhart have been received and will be installed in the main street once the SOL flags have been removed. The TEDO will visit The Rock to see what opportunity exists for a similar project.

The next TEDSC meeting will be held at Yerong Creek Bowling Club on Tuesday, 7 November 2017 at 6.00pm.

Recommendation: That the report be received and the recommendations contained therein be adopted.

Notes:

Delegates' Reports

Nil.

Status Report/Précis of Correspondence Issued

Status Report: Council Resolutions and Tasks to be finalised

Res. No:	Officer to Action	Info	Action Taken
Ordinary Council Meeting held 18 September 2017			
231/17	DEES	Closed Agenda – Bitumen Emulsion Supply Tender a) Supply of bitumen emulsion be awarded to Downer on a 3-year Rise and Fall contract b) Council authorises GM and DEES to execute Contract	Letter issued to Downer and contract executed. Complete.
230/17	DEES	Closed Agenda – Tender Waste Contract Info noted and introduction of 3-bin FOGO waste collection service endorsed. Staff continue negotiations with contractors and provide further report to Council at Oct 2017 Council Meeting.	See report to October Council meeting. Complete.
229/17	DEES	Closed Agenda – The Rock Pool Contractor, 2017/18 Season a) The Rock Swimming Pool contract for 2017/18 season to be awarded to Ms Sally Hunter; and b) GM and DEES authorised to execute Contract.	Letter issued to Ms Hunter. Contract to be signed on 24 th October. Pool to open 13 November 2017.
227/17	GM	Policy 1.2 – Media Policy Amended policy 1.2 Media Policy adopted as presented.	Policy Register updated. Complete.
224/17	MES	Local Heritage Grants 2017/18 Proposed local heritage grant project for Lockhart Heritage Conservation Area in 2017/18 FY adopted.	Project is progressing. Complete.
222/17	DEES	Regional Growth Fund Council to: a) Make application under “Stronger Country Communities” fund of up to \$2M for swimming pool upgrades at Lockhart and The Rock; and b) Make application under “Growing Local Economies” fund of up to \$1M for repairs/upgrades to bridges and culverts to allow HML access.	(a) “Stronger Country Communities” application for pools closes on 18 October 2017. (b) “Growing Local Economies” application to be submitted after pool application submitted.
221/17	DEES	Request for Road Name Change a) Council does not support the road name change b) Add ‘Bourke’ to list of potential new road and parks names; and c) DEES to write back to applicant informing them of Council's decision DEES will contact LLS regarding reinstatement of signage at Bourkes Reserve.	Letter written to applicant as well as LLS, with no response as yet.
216/17	GM	Local Orders Policy – Premises not in a Safe or Healthy Condition Policy adopted, as publicly exhibited and Council to give public notice of adoption.	Policy Register updated. Complete.
209/17	TEDO	Minutes of the Tourism/Economic Development Steering Committee Meeting - Internet Coverage Subject to SWWC proposal for provision of reliable fast speed internet to Lockhart Shire being relevant to the assessment criteria for “Connecting Country Communities: grants program, Council to submit grant application under that program.	Funding round opens late 2017, date to be advised.

Ordinary Council Meeting held 21 August 2017			
204/17	DEES	<p>Closed Agenda – Tender – Waste Contract Council:</p> <ul style="list-style-type: none"> a) Does not accept any of the tenders for waste, recycling or organics collection b) Does not accept any of the tenders for recyclables waste acceptance and processing, and c) Authorises the GM or his delegate to undertake negotiations with regards to both collection and processing Contracts and reports back to Council at a future meeting. 	DEES has commenced negotiations. Interim report to Council September 2017 meeting. See 230/17. Complete.
201/17	DEES	<p>Closed Agenda – Lockhart & The Rock Pool Contractors – 2017/18 Season</p> <ul style="list-style-type: none"> a) The 2017/18 and 2018/19 seasons Lockhart Swimming Pool contract be awarded to Mrs Tammy Lenon, and b) The Rock Swimming Pool contract be re-advertised and a further report be brought to Council. 	<ul style="list-style-type: none"> (a) Letter issued to Tammy Lenon. (b) Readvertised The Rock pool contract. See further report to Council September 2017 meeting. See 229/17. Complete.
198/17	GM	<p>LGNSW 2017 Annual Conference</p> <ul style="list-style-type: none"> a) Council's voting delegate for voting on policy motions, and for the election of office bearers and LGNSW Board at the 2017 LGNSW Annual Conference be Cr I. Marston, and b) The General Manager also attend the 2017 Annual Conference. 	Registration has been completed for conference attendees. LGNSW to be formally advised of Council's voting delegate in October 2017 in accordance with timeline determined by LGNSW.
197/17	DCCS	<p>Financial Statements – 2016/2017 Audit</p> <ul style="list-style-type: none"> a) The Draft 2016/2017 Financial Statements be referred to Crowe Horwath, as audit agent for NSW Audit Office, for audit, and b) Council delegate authority to the General Manager to authorise the accounts for issue to the Office of Local Government on the date of receipt of the audit report. 	The Draft Financial Statements have been prepared and forwarded to Council's Auditors. Refer item 16, report to Council.
195/17	MES	<p>Development Application – Consolidation of Lots 33-39 Urana St, Lockhart Council to:</p> <ul style="list-style-type: none"> a) Grant consent for Council staff to approve the Development Application under delegation; and b) Refund the development application fees paid by the applicant, as prescribed by Policy 2.36 – Refund of Fees to Community Organisations; and c) Agree to cover costs of the consolidation, including payment of solicitor's fees and costs for registration of deposited plans. 	Staff have commenced with consolidation works. Letter issued to Historical Society. DA approved and plans gone to solicitor for registration with LPI.
181/17	TEDO	<p>Minutes of the Tourism/Economic Development Steering Committee Meeting – Lockhart Railway Station Additive time to be given to source an alternative use/tenant for the Lockhart Railway Station building.</p>	In progress.
179/17	TEDO	<p>Minutes of the Tourism/Economic Development Steering Committee Meeting – Lockhart Heritage Mosaics Support in principle given to assist with installation of the Lockhart Heritage Arts Mosaic Trail.</p>	Grant application submitted by Mrs Fran Day. Complete.

Ordinary Council Meeting held 17 July 2017			
171/17	DEES	Roads Programme 2017/18 Roads programme for 2017/18 year endorsed. Council to apply for funding under Round 3 of Fixing Country Roads of up to \$1,000,000 to undertake bridge repairs and upgrade to HML.	Fixing Country Roads grant applications closed 1/9/2017. Application currently being assessed. See 101/17. Complete.
164/17	GM	Local Orders Policy – Premises Not in a Safe or Healthy Condition In accordance with Part 3 of the Local Government Act Council to: a) Place “Draft Local Orders Policy No. 1 – Premises not in a Safe or Healthy Condition” on public exhibition for a period of not less than 28 days, b) Accept submissions in relation to the Draft Local Policy for a period of 42 days after the date on which Draft Local Policy is placed on public exhibition.	Refer Minute No. 216/17. Complete.
160/17	DEES	Temporary Compliance Officer Position Council endorsed proposed position of ‘Temporary Compliance Officer’ for a fixed term of two years.	Position advertised and has closed. Currently assessing applications. Position has been filled and employee has commenced role. Complete.
159/17	DCCS	Public Toilet Facilities a) Install paper towel and soap dispensers, and bins where required in Council’s public toilets, b) Conduct a review in 12 months’ time.	Quotes being sourced from suppliers. Order placed.
Ordinary Council Meeting held 19 June 2017			
129/17	TEDO	Minutes of the Tourism/Economic Development Steering Committee Meeting – Wall of Fame Walk of Fame project to be undertaken.	In progress.
Ordinary Council Meeting held 15 May 2017			
115/17	GM	Councillor Professional Development Councillors to nominate any professional development they would like to undertake to assist in the development of a Professional Development Program for Councillors for 2017/18.	Training and Development opportunities distributed to Councillors as they arise.
108/17	GM	Council’s Application for a Special Rate Variation – IPART Determination Council to make personal and written representations regarding its experience with the FFTF and SRV process and also redouble its efforts to secure grant funding for the nominated projects and in particular the Lockhart and The Rock swimming pools.	Representations being made with the focus on securing funding for the swimming pool refurbishments. Application for funding proposed to be lodged under the Stronger Country Communities Fund.
101/17	DEES	Bridge Assessment Reports a) Council to apply for grant funding in next rounds of Fixing Country Roads (State), and/or Bridges Renewal programme (Federal) and/or Heavy Vehicle Safety and Productivity Programme (Federal); and b) A programme of repair works to upgrade the structures to HML to be put in place, subject to funding applications.	Fixing Country Roads grant applications closed 1/9/2017. Currently assessing applications. Also see report to October meeting on Green Street culvert system.

Ordinary Council Meeting held 18 April 2017			
73/17	GM	<p>Acknowledgement of Sagggers Family Contribution Council to install a new seat, with an appropriately worded plaque, on the corner of Green & Matthews St's, in recognition of the contribution that the Sagggers Family has made to the community.</p>	<p>Contact has been made with Mr Gordon Sagggers, both verbally and in writing.</p> <p>Mr Sagggers supports and appreciates Council's initiative. The following wording for the plaque has been agreed with Mr Sagggers:</p> <p><i>"In recognition of the significant contribution made by the Sagggers family to the Lockhart District in providing 70 years of continuous dental services to its residents."</i></p> <p>Seat and plaque ordered.</p>
72/17	DEES	<p>Caravan Parks</p> <ul style="list-style-type: none"> a) Information noted pending a furthermore detailed report b) Council has determined as a matter of policy that caravan parks be short term (holiday park) stays; and c) Expressions of Interest (EOI) be invited for Management of the Lockhart Caravan Park for 1 July 2017 to 30 June 2018 with option of 2 x 12-month extensions on mutual agreement. 	<p>More detailed report to be presented at a future Council meeting.</p> <p>Expressions of Interest for the management of the Lockhart caravan park closed on 8/5/17.</p> <p>Interviews with shortlisted candidates currently being undertaken.</p> <p>Report and recommendation to be tabled at the Council meeting (closed section) on 15/5/17.</p> <p>Items (b) & (c) are complete. Staff currently compiling information to put together further report.</p>
59/17	TEDO	<p>Minutes of the Tourism/Economic Development Steering Committee Meeting – South West Wireless Communications TEDO to approach SWWCC to conduct an initial assessment to ascertain the possibility of rolling out this internet service throughout Lockhart Shire.</p>	<p>Assessment undertaken. Application to be submitted under Connecting Country Communities Grants program.</p> <p>Complete.</p>
Ordinary Council Meeting held 20 March 2017			
49/17	DEES	<p>Request for Road Name Change</p> <ul style="list-style-type: none"> a) Council supported the road name change necessary process to be commenced b) DEES to write back to applicant informing them of Council's decision. 	<ul style="list-style-type: none"> (a) Council has commenced process for name change. <p>Staff has received numerous objections to the proposed name change. Currently waiting on Geographic Names Board response. A further report to be brought to Council at the September 2-17 meeting. See 221/17.</p> <p>Complete.</p>

33/17	TEDO	Minutes of the Tourism/Economic Steering Committee Meeting – Shire Signs Designs for the Shire signs to be investigated.	Dependent on budget. Nil progress
Ordinary Council Meeting held 6 February 2017			
5/17	GM	Coffee Shop Proposal Council to invite Mandy Strong, Liz Lane and Susan Gooden to meet with Mayor and GM to discuss the proposal of a coffee shop in the former Billabong Motors building adjacent to the Green Gunyah Museum.	Meeting held on 1 March 2017. Discussions continuing with Council's Manager Environmental Services regarding regulatory requirements.
Ordinary Council Meeting held 19 December 2016			
345/16	DEES	Swimming Pool Upgrade – Lockhart & The Rock Council: a) Continues undertaking detailed design and planning works for both Lockhart and The Rock pool upgrades to ensure project is shovel ready this year with works funded from Council reserves; b) Continues engaging with respective pool Steering Committees to assist and provide guidance to Council; c) Applies for funding of \$1M for the pools under the current round Building Better Regions Fund; and d) Commence upgrade of the pools in 2016/17, 2017/18 and 2018/19 years' subject to confirmation of grant funding, with project funding being combination of grant funding, third party contributions, loan and Council reserves.	Design works for The Rock buildings commenced. Grant application under BBRF closed 28 Feb 2017. Design work for buildings well advanced. DA's submitted for all works. DA approved for building works at Lockhart. Final design plans for building works at The Rock, with DA approval expected within the next few weeks. BBRF grant application unsuccessful. Staff still sourcing grant funding opportunities. See further report to Council September 2017 regarding the Stronger Communities Grants Program. See 222/17. Complete.
Ordinary Council Meeting held 21 November 2016			
315/16	GM/ TEDO	Australian Kelpie Hall of Fame a) Greens Gunyah Museum be requested to develop and provide a long-term business plan to Council, outlining future developments and how they will be funded, and b) The item be brought back to Council for further discussion in the 2017/18 FY.	Lockhart & District Historical Society have developed a strategic plan and are working on extending this into a business plan.
Ordinary Council Meeting held 19 September 2016			
241/16	TEDO	Minutes of Tourism/Economic Development Steering Committee - Town Visitor Information Boards New town visitor information boards to be designed and installed in The Rock and Lockhart.	In progress
Ordinary Council Meeting held 16 May 2016			
109/16	DCCS	Old Lockhart Railway Station Building Council to: a) Seek to find a suitable use/tenant for the building b) Begin negotiations with JHR to hand building back, if suitable use/tenant not found within next 6 months.	Ongoing. No potential tenants have enquired. Promoting venue as a regional meeting site. Very little activity to date.

92/16	TEDO	Minutes of the Tourism/Economic Development Steering Committee – Virtual Touring Route TEDO investigate the potential to develop Drivers Way as a virtual touring route through the region.	Stakeholders contact, project now in development. Complete.
Ordinary Council Meeting held 17 November 2014			
328/14	DCCS	Request for Financial Assistance – The Rock Men’s Shed a) Suitable lease conditions be negotiated between Council and The Rock Men’s Shed.	In progress.
Ordinary Council Meeting held 14 October 2014			
294/14	DCCS	Report of Section 355 Committees - Finances Council to endeavour to meet with all 355 Committees & Pleasant Hills Community Hotel to work with them to understand their costs and future projects	Plan being developed with correspondence to be sent. Workshop material in planning & being developed.
Ordinary Council Meeting held 18 September 2017 – Councillor Questions & Statements			
Councillor’s Questions	DEES	Cr Marston – Drainage Wash Outs, Emily St to Semmlers Ln, The Rock – Cr Marston advised of complaints received.	DEES advised he will investigate and take appropriate action. Nil progress to-date.
	DEES	Cr Marston – Follow Up – Condition of Back Lanes in The Rock – Enquired as to progress on work to tidy up some back lanes in The Rock due to recent Riverina Water works.	DEES advised RWCC has issued works order to Council and staff were still waiting for lanes to dry sufficiently for works to be undertaken. Contractor on standby for when conditions suit. Was scheduled for week 9 th October 2017.
		Cr Marston – Statement – The Rock Touch Association – advised The Rock Touch Association will be making representations via a letter to s355 Committee (The Rock Recreation Ground Committee) and Council requesting installation of second touch oval at the Pony Club grounds to be used for Touch, as well as Junior Football.	Council has received letter from Touch Association, and Council provided a response. Complete.
Ordinary Council Meeting held 21 August 2017 – Councillor Questions & Statements			
Councillor’s Questions	DEES	Cr Marston – Condition of Back Lanes in The Rock – Enquired about condition of back lanes in The Rock.	DEES advised he is aware of condition of some lanes due to recent Riverina Water works, which Council has been engaged to tidy up. However, recent wet weather conditions have not allowed staff to rectify and tidy up will be action as soon as conditions allow. See Meeting 18 September 2017. Complete.
	DEES	Cr Marston - Consideration of New Tourist Attraction, The Rock – advised The Rock RSL, in conjunction with The Rock Catholic Church is looking at putting a mural on the roof of the church building with a Religious/RSL theme. Cr Marston enquired as to whether any approvals from Council would be required?	DEES advised he will investigate and advise regarding approvals. Approval from Council will be required as in a heritage area. Complete.
	DEES	Cr Rockliff – Water Ponding in Green Street West – Enquired as to the water ponding in Green Street West, Lockhart.	DEES advised he is aware of issue which is due to high driveway culverts blocking the water. Council staff will rectify when resourcing permits. Nil progress to-date. Is added to list of low priority actions. Complete.

Councillor's Questions	DEES	Cr Douglas – Newly Constructed Culverts over Brookong Creek – Enquired about the soft patch of road on the newly constructed culverts over Brookong Creek.	DEES advised he is aware of issue and explained that staff made a conscious decision to seal the works (with the soft section) to save 90% of the road, as the winter weather would not allow staff to continue working, and to deal with the soft section when warmer weather permits. Council staff current re-working the soft areas.
	DCCS	Cr Douglas – Long Day Care in Lockhart – Enquired about the current status of the provision of long day care facilities in Lockhart?	DCCS to provide a preliminary report at a future meeting of Council. Arranging meetings with both Lockhart primary schools to gather information.
	DEES	Cr Schirmer – Back Lane Behind Ambulance Station, Lockhart – enquired as to when levels and grading works will occur in back lane behind the Ambulance Station, Lockhart?	DEES advised works will occur when resourcing permits. This work is added to list of low priority works. Complete.
Ordinary Council Meeting held 17 July 2017 – Councillor Questions & Statements			
Councillor's Questions	MAYOR	Cr Driscoll – Fit For the Future Process – Enquired as to where Council was up to regarding the FFTF process and ensuring we comply with our Action Plan.	The Mayor advised we are working on external contracting and other options regarding expanding the Shire's scale and capacity.
	DEES	Cr Douglas – Ryan's Road/Lane? – Queried sign at intersection of Western Rd/Soldiers Settlement Rd that says "Ryans Lane" – is this the correct name for this road and could necessary signs be erected. At t-intersection Lockhart Urana Rd/Western Rd there isn't any signage indicating Western Rd. Could a sign be erected here?	DEES advised correct name is Ryans Lane and additional signage will be erected in due course. Additional signage has been ordered. Ryans Lane sign has been installed. Complete.
	COUNCILLORS	Cr Schirmer – Councillor Relaxed Visits throughout Shire – Thanked Councillors who attended recent Friday night at the Pleasant Hills Pub and advised the visit was well received by the locals with positive feedback being given.	The next Councillor visit will be at Osborne Football Club training on a Thurs night, followed by a Friday fish & chips night at Yerong Creek.
Ordinary Council Meeting held 19 June 2017 – Councillor Questions & Statements			
Councillor's Questions	DEES	Cr Sharp – Culvert Cleaning – Enquired if there is a schedule for culvert cleaning throughout the Shire?	DEES advised he is aware of the issue and action is taken when resourcing permits. Staff currently preparing a drainage maintenance schedule.
Ordinary Council Meeting held 15 May 2017 – Councillor Questions & Statements			
Councillor's Questions	DEES	Free Camping Site at The Rock – Advised The Rock free camping site currently has a long-term occupier and enquired as to whether signage could be installed to advise that the site is short-term only?	DEES advised he will install appropriate signage following the current review of all caravan park/camping sites in the Shire.
Ordinary Council Meeting held 18 April 2017 – Councillor Questions & Statements			
Councillors' Questions	DEES	Cr Verdon – Song Written by Former Grader Operator Mr Keith Ball – Enquired as to whether Council had a copy of the song about working on Council and if not, could a copy be obtained for historical purposes?	DEES advised he is not aware of the song and will contact the Funeral Director. Staff have spoken with family, a copy to be forwarded to Council in due course.

Councillor's Questions	DCCS	Cr Driscoll – Activities/Short Courses for Senior Citizens – Enquired if Council could look into providing activities/special programs for our Senior Citizens, e.g. computer/internet training, food/cooking days, millinery or craft days, etc?	DCCS advised he will investigate request and report to Council. Copy of Greater Hume Shire Seniors program given to Councillors at August 2017 meeting Council's Youth Officer is organising an activity day where school students can interact with senior citizens via activities. Complete.
	DEES	Cr Rockliff –Unrestrained Dogs Roaming Lockhart Streets – Advised there are several local dogs that are being allowed to roam Lockhart streets unrestrained and are urinating in our shopping precinct.	DEES advised Council is currently trying to sort out Ranger Services for our Shire as Wagga Wagga City Council is unable to assist at present and Council staff are now making contact with other neighbouring councils to engage this service. Been confirmed neighbouring Council's unable to assist. Alternative proposal to be presented to Council at July 2017 meeting. Staff continuing to monitor the situation. Council Compliance Officer now doing regular checks each day. Complete.
Ordinary Council Meeting held 24 October 2016 – Councillor Questions & Statements			
Councillors' Questions	DEES	Cr Verdon – Council Disaster Management Plan Availability – Also queried if Council Disaster Management Plan was available?	DEES advised the new Emergency Management Plan was almost complete and to expect a presentation to Council at a future meeting. Proposed to present EMP to October 2017 meeting.
Ordinary Council Meeting Held 16 November 2015 – Councillor Questions & Statements			
Councillors' Questions	DEES	Cr Morgan – Funding Application for Brookdale Hill Blackspot Enquired if Council has received any news on this funding application?	DEES advised that no news has been received to date. Application has been unsuccessful at Federal level, currently being assessed at State level. Council currently undertaking design works for the intersections. Design work complete. Currently investigating services relocations required. Project surveyed and working with Telstra regarding relocation of service. Order given to Telstra.

16 October 2017 Council Meeting - Correspondence Sent to Councillors

Date to Councillors	From	Subject	File Ref
14/09/17 (e-mailed)	Cr Keith Rhoades, LGNSW	LGNSW Weekly #35 - 8 Sept 2017	S20-007
14/09/17 (e-mailed)	Cr Keith Rhoades, LGNSW	President of LGNSW Weekly Update	S20-007
14/09/17 (e-mailed)	ALGA News Editor	ALGA News 8 September 2017	A75-005
19/09/17 (e-mailed)	Cr Keith Rhoades, LGNSW	LGNSW Weekly #36 – 15 Sept 2017	S20-007
19/09/17 (e-mailed)	Cr Keith Rhoades, LGNSW	President of LGNSW Weekly Update	S20-007
19/09/17 (e-mailed)	ALGA News Editor	ALGA News 15 September 2017	A75-005
21/09/17 (e-mailed)	Office of Local Government	“Hit the Ground Running” new Councillor training	C55-005
25/09/17 (e-mailed)	Cr Keith Rhoades, LGNSW	LGNSW Weekly #37 – 22 Sept 2017	S20-007
25/09/17 (e-mailed)	Cr Keith Rhoades, LGNSW	President of LGNSW Weekly Update	S20-007
25/09/17 (e-mailed)	ALGA News Editor	ALGA News 22 September 2017	A75-005
04/10/17 (e-mailed)	ALGA News Editor	ALGA News 29 September 2017	A75-005
04/10/17 (e-mailed)	Cr Keith Rhoades, LGNSW	LGNSW Weekly #38 – 29 September 2017	S20-007
04/10/17 (e-mailed)	Cr Keith Rhoades, LGNSW	President of LGNSW Weekly Update	S20-007
09/10/17 (e-mailed)	Cr Keith Rhoades, LGNSW	LGNSW Weekly #39 – 6 October 2017	S20-007
09/10/17 (e-mailed)	Cr Keith Rhoades, LGNSW	President of LGNSW Weekly Update	S20-007
09/10/17 (e-mailed)	ALGA News Editor	ALGA News 6 October 2017	A75-005
10/09/17 (e-mailed)	LGPA	LGPA Regional Conference 2017 – Albury, 18-19 Oct 2017 and Griffith, 21-22 Nov 2017	P55-005
11/09/17 (e-mailed)	Luke Mazzocchi	Thank you letter re. Council Support given to Luke to represent NSW in the Australian Football Championships in Darwin	D30-005

Recommendation: That the information be noted.

Notes:

Staff Reports

STRATEGIC DIRECTION A: A Connected and Resilient Community

1. REQUEST TO REFUND/WAIVE FEES PAYABLE TO COUNCIL

(GM/F10-005)

Executive Summary

Requests to refund or waive fees payable to Council and for other financial assistance have been received from three organisations which are tabled for Council's consideration.

Report

Council has received requests to refund or waive fees and for other financial assistance from three organisations as follows:

1. The Rock and District Men's Shed is seeking a refund of a Development Application fee of \$585.62 paid in respect of the Development Application lodged and approved for its new building situated on Council owned land at the Rock.
2. The Brookong Nook Craft Shop is requesting Council to waive the food inspection fee (estimated \$130.00). The premises is subject to an annual health inspection due to the organisation selling foodstuff, amongst other things, as part of its fundraising efforts.
3. The Thommos Express Charity Rodeo is proposed to be held at The Rock on 16 December 2017. According to the Event Co-ordinator "*...the intent of the Rodeo is to bring together members of the local community in a family friendly fun event to close out 2017 and at the same time raise much needed funds for various charities within the local area. All profits from the entrance fee to the Rodeo will go towards these local charities.*" The Thommos Express Charity Rodeo is seeking the following assistance:
 - a) Refund of Development Application and associated fees (\$225.00);
 - b) Provision of two skip bins to help manage waste at the event (\$600.00);
 - c) Advertising of the event in Council's Newsletter and any other marketing support Council is able to provide.

Policy 2.36 – Refund of Fees to Community Organisations - allows certain organisations to apply for refund of development related fees, at the discretion of the General Manager. The types of organisations identified in the Policy include service clubs, Section 355 Committees and community based pre-school kindergartens.

Whilst The Rock and District Men's Shed and the Brookong Nook Craft Shop are not section 355 Committees they are both volunteer based, not-for-profit community organisations and accordingly it is recommended that Council agree to the requests.

Similarly, it is noted that the purpose of the Thommos Express Charity Rodeo is to raise funds for local charities. Council has supported events in the past that generate economic activity in the Shire the most recent case brought before Council being the Dogs NSW event held at Yerong creek earlier this year.

Integrated Planning and Reporting Reference

A1 – Build capacity, capability and partnerships to encourage sustainable community groups and clubs.

A1 – Facilitate and support our community to deliver vibrant and dynamic community events.

Legislative Policy & Planning Implications

Pursuant to Section 356 of the Local Government Act a council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

Budget & Financial Aspects

If Council agrees to the requests the Development Application and Health Inspection fees payable will be met from Council's Section 356 Contributions Budget. An amount of \$52,100 has been allocated in the 2017/18 Budget for this purpose.

Attachments

1. Letter from The Rock and District Men's Shed dated 26 September 2017.
2. Letter from Brookong Nook Craft Shop dated 14 September 2017.
3. Letter from Thommos Express Charity Rodeo dated 12 September 2017.

Recommendation: That:

1. Council agree to:
 - a) Refund the Development Application fee paid by The Rock and District's Men's Shed; and
 - b) Waive the Brookong Nook Craft Shop's health inspection fee for 2017/18 year; and
 - c) Refund Development Application and related fees for 2017 Thommos Express Charity Rodeo, provide two skip bins for waste management at the event and advertise the event in Council's Newsletter.
2. The cost of the financial assistance outlined above be met from Council's 2017/18 Section 356 Contributions Budget.

Notes:

Attachment 1. – Letter from The Rock and District Men’s Shed dated 26 September 2017

THE ROCK & DISTRICT MEN’S SHED



Ford Street THE ROCK 2655

DA 4/18
P25-005+

File No:	2411A
Log:	INFO REPLY REPORT
GM	<input checked="" type="checkbox"/>
DCCS	
Rec'd	3 OCT 2017
DEES	
MES	
HR	
TEDO	

The General Manager

Lockhart Shire

65 Green St,

Lockhart

NSW. 2656.

26th September 2017

Dear Sir,

Recently the Men’s Shed applied for a DA for our proposed new building at our existing site. As this is council land I am of the understanding that the application fee can be reimbursed.

The Development Application 4/18 was granted on the 4th August 2017. We made a payment \$585.62 for this DA.

On behalf of my fellow members I am requesting that this can be reimbursed.

I thank you for your support and understanding in this matter.

Yours Sincerely,

Chris Mooney

Attachment 2. – Letter from Brookong Nook Craft Shop dated 14 September 2017

File No:	H10-055.
Log:	
	INP: REPLY REPORT
GM	
DCCS	
Rec'd	22 SEP 2017
DEES	
MES	✓ (25/9/17)
HR	
TEDO	

25/9/17 14th September, 2017

Brookong Nook Craft Shop,
156 Green Street,
LOCKHART. N.S.W. 2656

← see notes
our page

- letter of acknowledgement 25/9/17

General Manager,
Lockhart Shire Council,
Green Street,
LOCKHART. N.S.W. 2656

Reference: Health Inspection Fees for Brookong Nook Craft Shop

As we are a volunteer organisation and our annual income is on a breakeven basis we would like the Lockhart Shire Council to consider reducing or waiving our Health Inspection fees. This would be a considerable help to our income base.

Thank you for your consideration of this matter.



Jeanette Baker
For members of Brookong Nook Craft Shop.

Attachment 3. – Letter from Thommos Express Charity Rodeo dated 12 September 2017

12 September 2017

Attn: David Webb
Lockhart Shire Council

Dear David,

Find enclosed to this letter the Development Application, Statement of Environmental Effects and Event Management Plan for The Thommos Express Charity Rodeo to be held at 4760 Olympic Hwy on Saturday 16 December 2017.

A committee for the Rodeo has been meeting now for the last couple of months and we are continuing to engage with the local community, in particular local charities who are willing to support and correspondingly will receive support (via funds raised) from the Rodeo.

The intent of the Rodeo is to bring together members of the local community in a family friendly, fun event to close out 2017 and at the same time raise much needed funds for various charities within the local area. All profits from the entrance fee to the Rodeo will go towards these local charities.

We are fortunate to have Mr John Gill and family, local residents of The Rock volunteering their services, animals, equipment and expertise to run the rodeo. Mr Gill has been involved in running Rodeos for 70 years and is an expert in the industry.

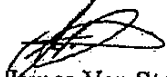
The Kings Own Hotel has provided us a venue (pending DA approval) and to date The Rock RFS, SES and Men's Shed will be supporting as well as supported by the event.


As we continue to seek sponsorship and fundraising support to make the event a reality we would appreciate re-imburement of any Council DA or other associated fees given the charitable nature of the event.

It would also be appreciate if The Lockhart Shire Council could support the event via:

- Provision of 2 x skip bins to help manage waste
- Advertising of the event in Council newsletters / notices
- Any other marketing or other support Council is willing to provide

Yours sincerely,


James Van Strijp
Event Co-ordinator
Thommos Express Rodeo
4760 Olympic Hwy
THE ROCK 2655


George Goward
Fundraising Co-ordinator
Thommos Express Rodeo
4760 Olympic Hwy
THE ROCK 2655

STRATEGIC DIRECTION B: A Dynamic and Prosperous Economy

2. RENEWABLE ENERGY PROJECT LOCKHART

(DEES/E20-005)

Executive Summary

Council has been approached by Better Energy Technology to undertake a renewable energy project in Lockhart.

Report

Council has been approached by Better Energy Technology (BET) to undertake a renewable energy project in Lockhart, where the town's electricity is supplied by 100% renewable energy sources.

Council staff along with the Office Environment & Heritage (OEH) have been considering a renewable energy project for the past two years. OEH through its contacts put Better Energy Technology (BET) in contact with Council. The project has gained some momentum in the last 4-6 months, including a presentation to Councillors and industry representatives on 3 October 2017.

BET proposal is to have Lockhart township electricity 100% supplied by renewable sources, such as Solar, Biomass Generator and Fuel Cells, and includes battery storage options. Lockhart has been chosen as an ideal small town for the project to test the future renewable energy production before it is tried on a much larger scale. This project would involve the use of cutting edge technology and be the first in NSW if not Australia.

The town would still be connected to the power grid in the event of a failure. Also, people with current solar feed in tariffs would still have their agreements honoured under the proposal. The project would be subject to grant funding from both Federal and State Government agencies, as well as a likely in-kind contribution from Council including land for the solar array, engineering and logistics support, community consultation and education, as well as grant application support as required.

The project would provide many benefits to the Shire, including: new investment in town, lower cost of electricity, long term power costs capped, publicity and tourism boost, long term income stream from excess energy production, job creation, businesses support and improved electricity supply reliability and resilience.

There are many planning issues that need to be addressed, and the project would also require approval from the Australian Energy Regulator (AER).

A workshop with Councillors is to be undertaken preceding the October 2017 Council meeting to discuss the project in more detail.

Integrated Planning and Reporting Reference

B1 - Our Shire is attractive and welcoming to businesses, industry, residents and visitors.

C1 - Our environmental practices are sustainable.

Legislative Policy and Planning Implications

There are many legislative and planning issues to be addressed in the project, including approvals from AER, as well as ACCC.

Budget and Financial Aspects

- Total project cost is estimated to be in excess of \$16M.
- Councils contribution is not likely to be in cash, but in kind.

Attachments

Nil.

Recommendation: That Council:

- a) Supports the project in principal; and
- b) Enters into 'Memorandum of Understanding' with Better Energy Technology to further investigate the proposal; and
- c) Assist with grant funding applications with ARENA as well as Federal & NSW Government agencies applicable to the project; and
- d) Undertakes community consultation in a form and time that is applicable; and
- e) Further report be brought to Council as new information becomes available.

Notes:

STRATEGIC DIRECTION C: An Environment that is Respected and Protected

3. BIOSECURITY AND ENVIRONMENTAL REPORT

(DEES/N10-025)

Executive Summary

Monthly report on biosecurity and environmental matters.

Report

Weeds

Property Inspections

The majority of inspections were prompted by a change in ownership.

The weeds most commonly found were Bridal Creeper (*Asparagus asparagoides*), Wild Radish (*Raphanus raphanistrum*), Blackberry (*Rubus fruticosus*), Horehound (*Marrubium vulgare*), Prickly Pear (*Opuntia* sp.), and Asparagus Weed (*Asparagus* sp.).

Other weeds found in lower frequency were St John's Wort (*Hypericum perforatum*), Athel Pine (*Tamarix aphylla*), and Privet (*Ligustrum* sp.).

No. 1 st Inspections	No. Re- inspections required	No.2 nd Inspections	No. Biosecurity Undertakings Accepted	No. Biosecurity Directions Issued	No. 3 rd Inspections
28	9	0	0	0	0

Spray Program

Priority for spraying has been given to the control of all weeds on the shoulders of roads with high traffic volume in preparation for the oncoming fire hazard season. Spot spraying of Horehound (*Marrubium vulgare*) and Bridal Creeper (*Asparagus asparagoides*) on roadsides within the Shire has also continued.

DrumMUSTER

Two successful collection events occurred in the Shire. St Joseph's Catholic School managed the collection event held on 12 September 2017 at Lockhart, inspecting 9586 drums, resulting in a fundraising total of \$2636.15. The Rock collection event, held on 14 September 2017, was managed by The Rock Men's Shed. These volunteers inspected 3095 drums, raising \$773.75 for The Rock Men's Shed. The next collection will occur in March 2018.

Henty Machinery Field Days

Council's Environmental Officer represented Riverina WAP (Weeds Action Program) at the Henty Field Days again this year. The focus for this year was the new Legislation and what it means for the average person.

The display of live plants was again present at the site, containing examples of priority weeds, environmental weeds, and biological control specimens. While the priority weed live species are always a valuable tool for identification, the inclusion of live environmental weeds was a great initiator of conversation and interaction with the general public, with large numbers of people stating that they have these plants present in their gardens.

A high volume of people visited the Riverina WAP and Murray WAP site this year. Other interactions with members of the public included: the identification of weed species, with many people bringing samples or photos; tips to distinguish between plant species that are similar; appropriate weed control and management; successful biological controls available for various weed species; and promotion of the Weed Wise app for weed identification and advice on appropriate control measures available for the general public on their phones.

Pests

Spring Fox Baiting Program

Fox baiting was initiated on 18 September 2017 at Galore Hill Scenic Reserve and Kincaids Reserve, in conjunction with local property owners and the Riverina Local Land Services. Baits will continue to be replaced through early October.

Environmental Matters

Eastern Riverina Landcare Network Birdlip Reserve Working Bee

On 2 September, the Eastern Riverina Landcare Network coordinated a successful working bee on the Birdlip Reserve at The Rock. During this time debris was removed from the fences and these fences were restrained, the horehound infestation was controlled, sporadic thistles were chipped, and the spreading Cootamundra Wattles (*Acacia baileyana*) were controlled. The native species present were recorded to compare with previous records, as well as native fauna. Destruction of rabbit warrens, rabbit control, and removal of scrap metal has been noted for inclusion if another working bee is organised in the future.

Integrated Planning and Reporting Reference

C2.1 – Increase the amount of native flora, fauna and protect threatened species.

C2.2 – Decreased occurrence, spread and impact of weeds and pests throughout the Shire.

Legislative Policy and Planning Implications

Weed inspections and associated activities are carried out in accordance with the Biosecurity Act 2015 and associated regulations.

Budget and Financial Aspects

Will be conducted within Council's allocated budget.

Attachments

Nil.

Recommendation: That the information in this report be noted.

Notes:

STRATEGIC DIRECTION D: Infrastructure for the Long Term Needs of the Community

4. ENGINEERING REPORT

(DEES/T10-005)

Executive Summary

Monthly report on engineering matters.

Background Information

- (a) *Works Report:* Two grader crews are undertaking maintenance grading whilst a third crew is undertaking gravel re-sheets. Construction projects are due to commence early October, including Stage 2 of Council's subdivision in The Rock.

Updated 12-month programme will be presented at the meeting.

Concrete crew is undertaking PAMPS work in widening concrete path from Urana Street to Magnolia Lodge in Lockhart. The crew is also continuing with maintenance of footpaths, drainage structures, kerb and gutter as well as signs maintenance throughout the Shire as required.

Council has also been successful in obtaining a grant to install a new bus shelter at Lockhart Post Office and relocate existing shelter donated by Rotary to Walter Day Park, with the existing information shelter at Walter Day Park to be relocated to Milbrulong as part of its heritage upgrade project.

- (b) *Flood Mitigation:* Refer to Major Projects update.
- (c) *Road Safety Officer:* As part of undertaking traffic counts for road projects, speeds recorded on some of our roads are of concern to Council staff. Both Wagga Road and Western Road show significant speeding and at times quite staggering. Wagga Road traffic counts show that 15% of traffic is travelling more than 130 km/hr. Western Rd showed similar speeds. This data has been forward to the Highway Patrol and staff expect increased monitoring by the Police.
- (d) *Traffic Committee:* Nil to report.
- (e) *Lockhart Local Emergency Management Committee:* The local EMP is complete and will be presented to Council at the October 2017 meeting. Next scheduled meeting of the LEMC is Thursday 19 October 2017.
- (f) *Fleet:* Staff have now obtained all quotes for plant replacement for 2017/18 year, with all orders placed and the first of the small vehicles now being delivered.

Legislative Policy and Planning Implications

Nil.

Integrated Planning and Reporting Reference

D1 – Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future.

Budget and Financial Aspects

Will be conducted within Council's allocated budget.

Attachment

1. Updated 12 Months Works Programme (to be handed out separately at meeting).

Recommendation: That the information be noted.

Notes:

5. MAJOR PROJECTS UPDATE

(DEES/T10-005)

Executive Summary

Update on Council's current major projects.

Report

Council is currently undertaking a number of major projects and the status of each of these is as follows:

- a) *Swimming Pools Upgrade:* Construction documents and engineering plans for The Rock pool buildings have been completed. Development Approval (DA) has been granted for the amenities upgrade at Lockhart pool, with The Rock pool currently being assessed. Council recently was advised it has been unsuccessful in gaining funding under the Building Better Regions Fund. Staff are looking at other funding opportunities via NSW Government's Regional Growth Fund.
- b) *The Rock Sewer Extension:* Mitchell Constructions from Albury were awarded the tender for The Rock East Sewer Extension work. They are on site and have commenced underboring along the Olympic Highway. Work is progressing well. Staff have been liaising with residents that are in the upgrade area to inform them of the upcoming work.
- c) *The Rock STP Tertiary Ponds Upgrade:* The security fencing has been completed by LSC staff.
- d) *Demolition of Voluntary Purchase Properties:* Current grant funding allows for one more property to be purchased at each of Lockhart and The Rock in 2017/18. An agreement with property owner in The Rock has been reached with funding confirmed. Negotiations with property owner in Lockhart is occurring including discussions with OEH regarding funding confirmation.
- e) *Flood Mitigation Construction:* The remaining Aboriginal Land Claim on the Commons has been given the all clear with no claims submitted in the review period allowing construction works to commence. Advertisements have been placed in the newspapers calling for Tenders for the construction works for the Lockhart Levee construction.
- f) The Rock Strevens Street drainage works funding from OEH has been received. Due to changes in the design of the drain on the eastern end of the levee and not being able to access the railway corridor as yet, tenders for the works will not be called until November-December.

Integrated Planning and Reporting Reference

D1 – Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future.

Legislative Policy & Planning Implications

Nil.

Budget & Financial Aspects

- (i) Pools – total refurbishment costs estimated to be \$4.2M for both pools
- (ii) The Rock Sewer Extension – budget for stage 1 construction is \$1.25M
- (iii) The Rock STP Tertiary Ponds – fencing construction estimated \$25,000
- (iv) VP Demolition – Round 3 – purchase & demolition costs for both properties is anticipated to be \$420,000, with OEH to provide grant funding of approximately \$360,000
- (iv) Flood Mitigation Construction – funding received for Lockhart Government dams is \$327,000. Funding received for Streven Street is \$652,000. Construction budget for both projects is \$1.226M, with \$693,000 planned for 2017/18.

Attachment

Nil.

Recommendation: That the information be noted.

Notes:

6. PARKS AND GARDENS REPORT

(DEES/P10-005)

Executive Summary

Monthly report on parks and gardens.

Report

Walter Day Park

Landscaping of the new public toilet site is mostly completed with granite paths to the 'Going to the Dance' and 'Nine Martyrs' sculptures, a corten steel retaining wall, the extension of garden beds and new irrigation added. Steel edging has been used to define the new granite paths and garden beds. 'Going to the Dance' has been relocated to its permanent location amongst the extended rose garden which will hopefully become an attraction in itself. The new roses have been planted, fertilised and mulched. The Red Cross and CWA memorial roses have been transplanted to their new locations; the plaques will also be moved in the near future.

Trees

Annual pruning of street and park trees is mostly complete in Lockhart and The Rock. Work in Yerong Creek and Pleasant Hills is also scheduled. Replacement planting is almost completed for this season, watering will be scheduled regularly throughout the warmer months.

Parks and Gardens

Winter pruning of the Shire's rose gardens has been completed.

Routine garden maintenance is being conducted including regular weeding, spraying, pruning, replacement planting and mulching.

Irrigation systems have been turned on and will be checked regularly during the irrigation season.

Mowing and Slashing

The spring slashing schedule has commenced with priority given to high profile areas in Milbrulong, Lockhart, The Rock and Yerong Creek in the lead up to Henty Field Days, the Picolight Fly-in, Lockhart Show, Spirit of the Land Festival and Lockhart Picnic Races. The spring roadside slashing program has commenced and has been a major focus ahead of local events in the Shire. Fortnightly mowing and edging will be scheduled for most irrigated areas during the growth season.

Weed Control

Regular weed control is being conducted on Council property including hand spraying and weeding of gardens. Spraying lawns for broadleaf weeds has commenced.

General Maintenance

Regular duties include inspections of parks and public facilities to remove litter, clean BBQ's, check for damage or vandalism, clear footpaths and empty public and roadside bins. Most areas undergo inspections twice per week, including Galore Hill, where crews also clean and check the toilet facilities. Contract cleaners attend to the public toilet facilities in Lockhart, The Rock and Yerong Creek. Playgrounds in the Shire are being inspected regularly as per Australian Standards, with any maintenance being noted and completed as necessary.

Integrated Planning and Reporting Reference

D1 – Infrastructure that facilitates an active community.

Legislative Policy and Planning Implications

Nil.

Budget and Financial Aspects

Will be conducted within Council's allocated budget.

Attachment

Nil.

Recommendation: That the information be noted.

Notes:

7. CONSOLIDATION OF TITLES AT 33-39 URANA STREET AND 55-59 HEBDEN STREET, LOCKHART (GM/DA6-18 & DA14-18)

Executive Summary

Authority to execute documentation under Council's seal is being sought in relation to the consolidation of Titles at 33-39 Urana Street and 55-59 Hebden Street, Lockhart.

Report

Lockhart & District Historical Society

Council, at its meeting held on 21 August 2017, resolved that Council:

- a) *"Grant consent for Council staff to approve Development Application under delegation; and*
- b) *Refund the development application fees paid by the applicant, as prescribed by Policy 2.36 – Refund of Fees to Community organisations; and*
- c) *Agree to cover the costs of the consolidation, including payment of solicitor's fees and costs for registration of deposited plans."*

The subject property comprises the land upon which the Lockhart and District Historical Society operate the Greens Gunyah Museum and Doris Golder Gallery as well as the adjoining and recently acquired Billabong motors building.

A refurbishment of the site is proposed and the purpose of consolidating the existing lots into one new lot is to ease mandatory restrictions on construction and fire safety measures under the Building Code of Australia.

To give effect to the consolidation in accordance with the Development Application approved by Council a plan of consolidation must be lodged with Land and Property Information. As Council is the registered proprietor of the land, the plan of consolidation is required to be executed under Council's seal.

Lockhart & District Aged Care

A Development Application for the consolidation of Lots 1 & 2 Section 8 DP230301, Lot 1 Section 9 DP726186 and Lot 10 DP1067716 Hebden Street Lockhart, submitted by Lockhart and District Aged Care in relation to the Woodhaven aged care facility, has recently been approved by Council officers under delegated authority (refer agenda item 12 Development Applications).

The land on which Woodhaven is situated is owned by Council. Accordingly, the plan of consolidation to be lodged with Land and Property Information is required to be executed by Council as the registered proprietor of the land under the Council's seal.

Integrated Planning and Reporting Reference

D3.2 – Land use that supports the development of our community.

Legislative Policy and Planning Implications

Clause 400 (4) of the Local Government (General) Regulation provides that:

“The seal of a council must not be affixed to a document unless the document relates to the business of the council and the council has resolved (by resolution specifically referring to the document) that the seal be so affixed”.

Budget and Financial Aspects

Council has previously resolved to cover the costs of the consolidation. Council includes an annual allocation in its budget for contributions to community groups pursuant to section 356 of the Local Government Act and the costs relating to this matter may be covered by this allocation.

All costs associated with the consolidation of lots on which the Woodhaven aged care facility is situated are to be met by Lockhart & District Aged Care.

Attachments

The plans of consolidation required to be executed under Council's seal will be tabled at the meeting.

Recommendation: That the following documents be executed under Council's seal:

- a) Plan of consolidation and associated documentation relating to the consolidation of Lots 1 to 7 Section 1 DP4749, being 33-39 Urana Street, Lockhart, and;
- b) Plan of consolidation of Lots 1 & 2 Section 8 DP230301, Lot 1 Section 9 DP26186 and Lot 10 DP1067716, being 55-59 Hebden Street, Lockhart.

Notes:

8. GRANT APPLICATION – SAFE AND SECURE WATER PROGRAM

(DEES/G10-005)

Executive Summary

The NSW Government has released the Safe and Secure Water Program Fund to provide quality water and sewerage services to regional NSW.

Report

The NSW Government has released the Safe and Secure Water Program Fund to provide quality water and sewerage services to regional NSW. This is a \$1 billion program for regional water issues (primarily security and supply). Council can apply under the category 'Drinking water quality and wastewater management projects'.

It is a 2-stage application process; first an EOI followed by a Detailed Application. Selection principles are based on growth, asset replacement, and public benefit; with the latter two applicable to Lockhart Shire, with a focus on meeting best practice.

Funding would be used to upgrade treatment works to meet contemporary standards, and regulatory requirements. Lockhart Sewerage Treatment Plant is 50 years old and uses outdated technology (Trickling Filter). It is manually operated and requires attendance 7-days per week.

Council staff recommend applying for funding to upgrade the Lockhart Treatment Works to Pasveer/IDEA treatment process which is better technology, more advanced treatment, and allows for automation of systems. This provides opportunities to invest in renewable technologies for plant, reducing operational costs, as well as provision to introduce tertiary treatment to the plant allowing expansion on Council's ability to provide recycled water.

Indicative costs are approximately \$4-5 million, based on similar projects in Glenrowan and Oxley (\$4.1m and \$3.3m) and is supported by EPA. Although the plant is functioning within its licence requirements, it is not known how much longer the EPA will support Trickling Filter type technology.

Integrated Planning and Reporting Reference

D1 - Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future

Legislative Policy and Planning Implications

- Local Government Act provides provisions for Councils to act as Local Water Utilities (LWU).
- All operations to be in accordance with EPA licencing requirements.

Budget and Financial Aspects

- Early estimated costs to replace Lockhart Sewerage Treatment Plant is approximately \$4-5M.
- Councils current 30-year Sewer Financial Plan estimates \$620K expenditure on the plant, provided EPA allows continuation of current plant.

Attachments

Nil.

Recommendation: That Council submit an Expression of Interest (EOI) application under "Safe and Secure Water Program" fund of up to \$5M for replacement of the sewerage treatment plant at Lockhart.

Notes:

9. GRANT APPLICATIONS – SWIMMING POOLS UPGRADE

(DEES/G10-005)

Executive Summary

Further NSW Government grant opportunities for Lockhart Shire Council for swimming pool upgrades.

Report

Two more NSW Government grant funding opportunities are available to assist with the swimming pool upgrades in Lockhart Shire, being:

- (i) NSW Government “Liveable Communities Grants Program Round 3”, focusing on increasing older people’s participation in artistic, cultural, sport and exercise activities in their community. Funding of up to \$100,000 is available to “improve physical and mental health”. The swimming pool upgrades, in particular ‘solar heating,’ would support health and wellbeing of older people. This project would meet the criteria of the grant and applications close 20 November 2017.
- (ii) NSW Government – Department of Industry - Liquor & Gaming – ClubGrants Category 3 Fund - Infrastructure Grants Program is available for infrastructure projects, including sport and recreation, and particularly the construction of “public swimming pools”. Grants of between \$100,000 and \$300,000 are available, and the project meets the eligibility conditions, as well as the assessment criteria. There are four funding rounds, with first round already closed, next round opens 1 November 2017 and closes 20 November 2017.

Integrated Planning and Reporting Reference

D1 - Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future.

Legislative Policy & Planning Implications

Nil.

Budget & Financial Aspects

Budget estimate for Lockhart and The Rock swimming pool upgrades is \$4.2M.

Attachments

Nil.

Recommendation: That Council makes the following grant applications for Lockhart and The Rock swimming pools upgrade:

- a) NSW Government “Liveable Communities Grants Program Round 3”, up to \$100,000; and
- b) NSW Government – Department of Industry - Liquor & Gaming – ClubGrants Category 3 Fund - Infrastructure Grants Program, up to \$300,000.

Notes:

10. VOLUNTARY PURCHASE SCHEME UPDATE

(DEES/F20-031, F20032)

Executive Summary

Lockhart Shire Council is purchasing residential properties within Lockhart and The Rock which are high risk to life and located in a floodway.

Report

Following the recent completion of Flood Studies, Lockhart Shire Council is purchasing residential properties within Lockhart and The Rock which are high risk to life and located in a floodway. Council has purchased and demolished two houses in each of Lockhart and The Rock. A third property purchase in The Rock has been negotiated and waiting on exchange of contracts. As only three properties were identified in The Rock to qualify under the Voluntary Purchase Scheme (VPS) this will complete Council's obligations in this town.

Council staff have commenced negotiations with the third property owner on the list for Lockhart. This property has two new small sheds suitable for reuse. Pleasant Hills community Hotel has requested a shed for storage as well as Council staff for further storage at Lockhart Depot.

Current funding for Voluntary Purchase (VP) was for three years and expires this financial year. A total of 20 properties were identified for VP in Lockhart, thus leaving a further 17 properties to be purchased. Typically funding provided is for one property per year resulting in 17 years remaining to complete the program.

In addition to VP, Council has received grant funding and is about to commence flood mitigation works (Stage 1) in both Lockhart and The Rock. Following this work Council intends to apply for funding to undertake Stage 2 flood mitigation works in both towns.

Integrated Planning and Reporting Reference

D1 - Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future

Legislative Policy and Planning Implications

Purchases are made in accordance with Office Environment & Heritage (OEH) VPS Guidelines.

Budget and Financial Aspects

- Council receives grant funding from OEH at 6:1 ratio.
- Budget allocation for 2017/18 for VPS is \$630,000.
- Future budgets will require allocation of \$300,000 for one property in Lockhart, with anticipated grant funding of \$257,142.

Attachments

Nil.

Recommendation: That Council:

- a) Allocates sheds from the third property to be purchased in Lockhart, if agreement with owner is reached, as follows: (i) Pleasant Hills Community Hotel, and (ii) Lockhart Shire Council for the Lockhart Depot; and
- b) Makes application in next round of OEH Floodplain Management Program to continue with the Voluntary Purchase Scheme in Lockhart.

Notes:

**11. REPLACEMENT OF CULVERTS ACROSS BROOKONG CREEK, GREEN STREET, LOCKHART
(DEES/R40-020)**

Executive Summary

Council proposes to replace the culvert system across Brookong Creek, on Green Street, Lockhart.

Report

Following recent reports to Council in May and July 2017 regarding bridge assessments and repairs, Council has made its submission under Round 3 of Fixing Country Roads grant funding. One of the bridges that was assessed and fails to carry sufficient heavy vehicle loads, and is subject to flooding and poses a risk to motorists is the culvert system on Green Street, Lockhart.

Council proposes to replace this culvert system, subject to successful grant funding application, with new much larger culvert system that has a road level approximately 600mm higher than the current. The new system will be more than double the flow area than the current system, and will be 12m wide. This will provide a much safer roadway for motorists and significantly reduce the risk of flooding over the road and need for road closures, as well as be able to carry Higher Mass Limits (HML) vehicles.

Council has had the new culvert system modelled to assess the impact of any backwater effect in a 1 in 100-year flood event. WMAwater undertook this modelling and the results will be provided at the meeting.

It is anticipated that this construction work will be undertaken under half road closures, reducing the disruption to residents and motorists.

Integrated Planning and Reporting Reference

D1 - Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future.

Legislative Policy and Planning Implications

Nil.

Budget and Financial Aspects

Allocation under Fixing Country Roads grant application for this bridge is \$330,000.

Attachments

1. Design plans of the proposed new culvert system by Integrity Testing Pty Ltd dated 15 April 2017.
2. Results of flood modelling by WMAwater to be provided at the meeting.

Recommendation: That Council endorses the proposed new culvert upgrade across Brookong Creek on Green Street, Lockhart.

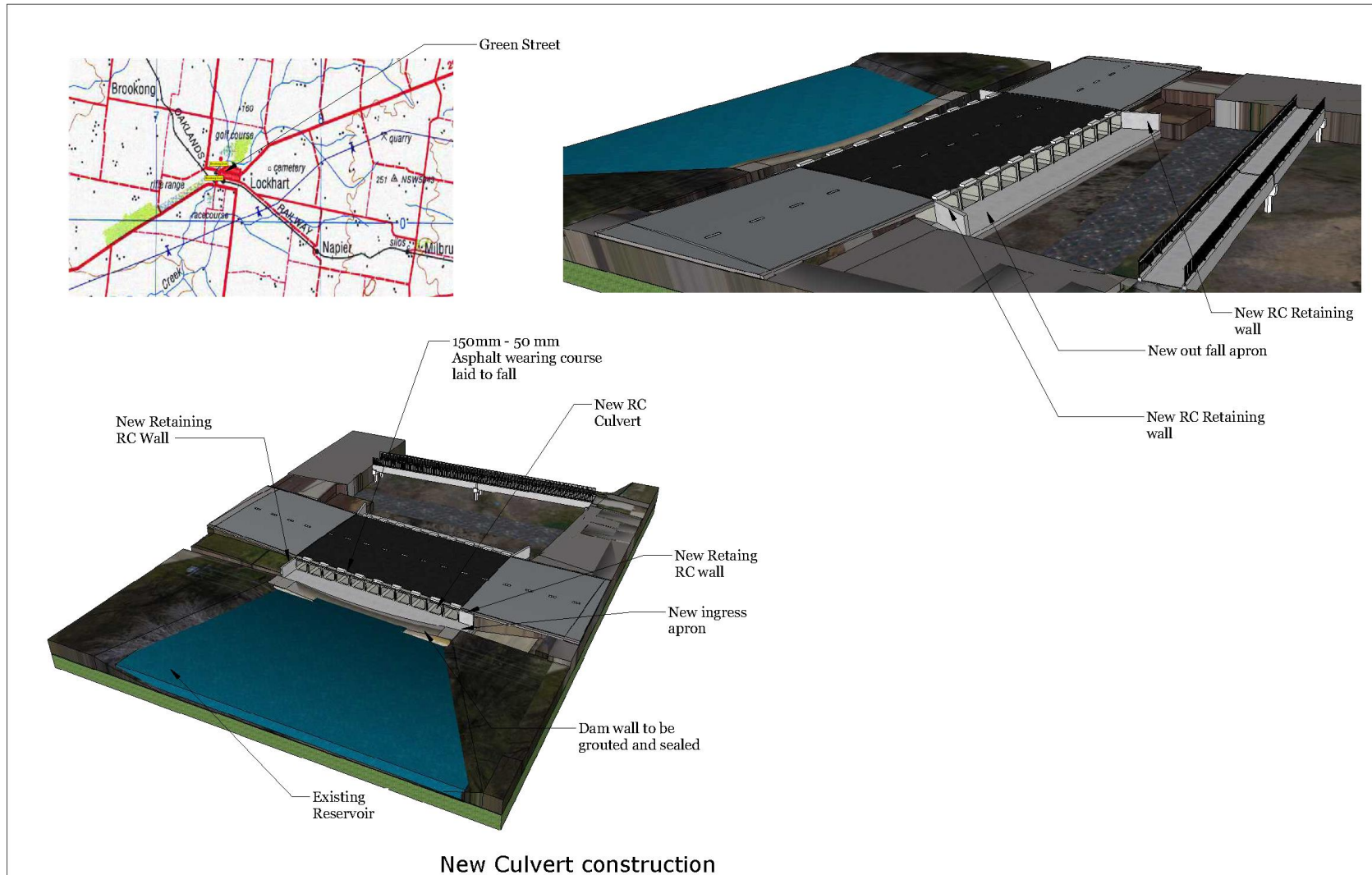
Notes:

Attachment 1. – Design Plans of the Proposed New Culvert System by Integrity Testing Pty Ltd dated



Proposed 19.8 long by 12m raised 600mm new culvert crossing at Green Street Lockhart

IT017-030 Green Street Lockhart, NSW repairs and upgrades	 Integrity Testing Pty Ltd ABN 66 061 419 985 PO Box 1299 Bendigo Central Vic 3552 Victoria, Australia Tel: 03 54440782 Fax: 0354413810 Email : info@integritytesting.com.au Web: www.integritytesting.com.au	 Lockhart Shire Council 65 Green Street, Lockhart NSW 2656 PO Box 21, Lockhart NSW 2656 <small>15th April 2017 Rev 00</small>
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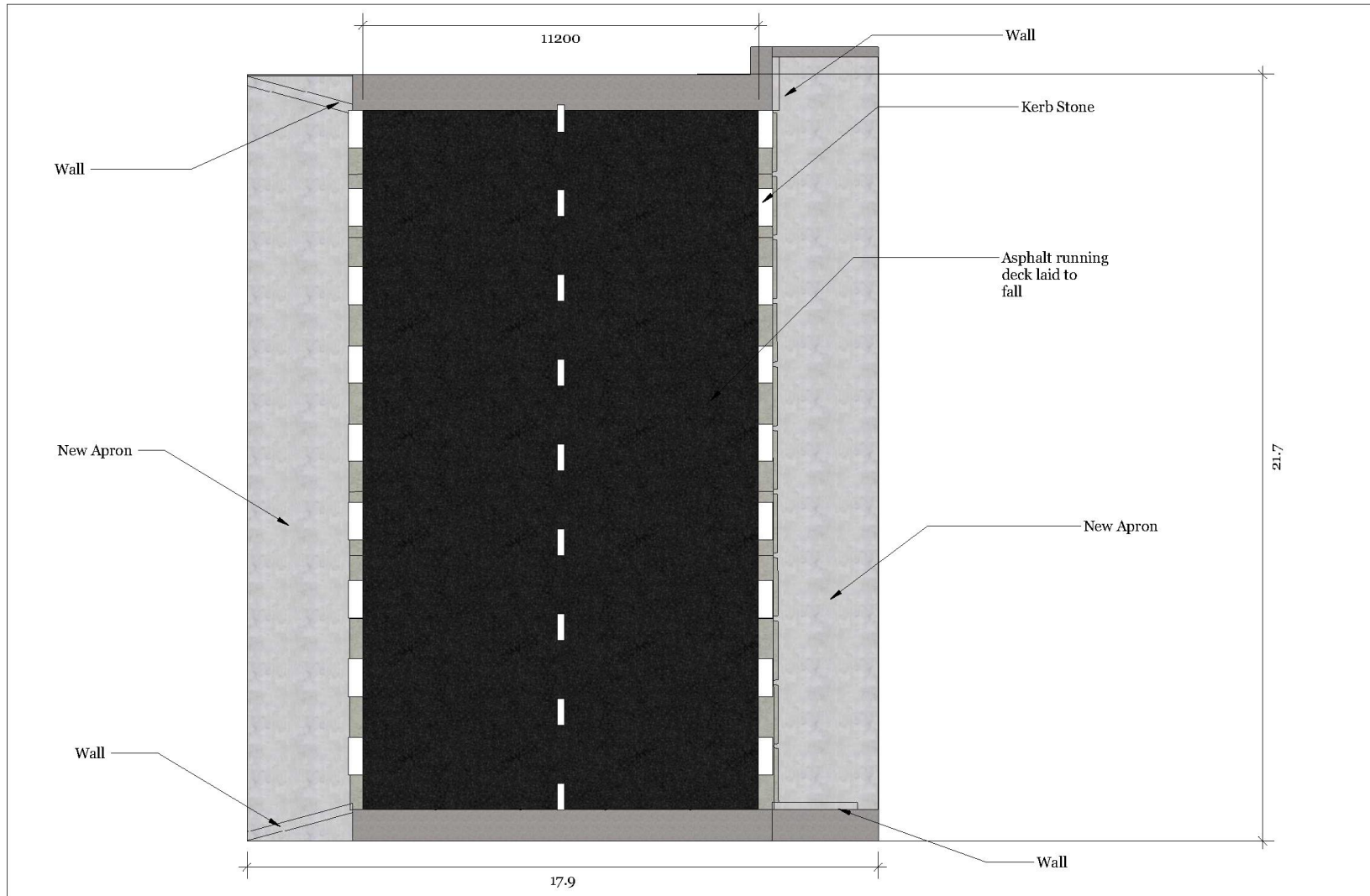
New Culvert construction

**IT017-030 New Culvert Green Street Lockhart, NSW
 repairs and upgrades**

Integrity Testing Pty Ltd
 ABN 66 061 419 985 PO Box 1299 Bendigo Central Vic 3552
 Victoria, Australia

REVISIONS	
MM/DD/YY	REMARKS
1 12/18/16	
2	
3	
4	
5	

A 002



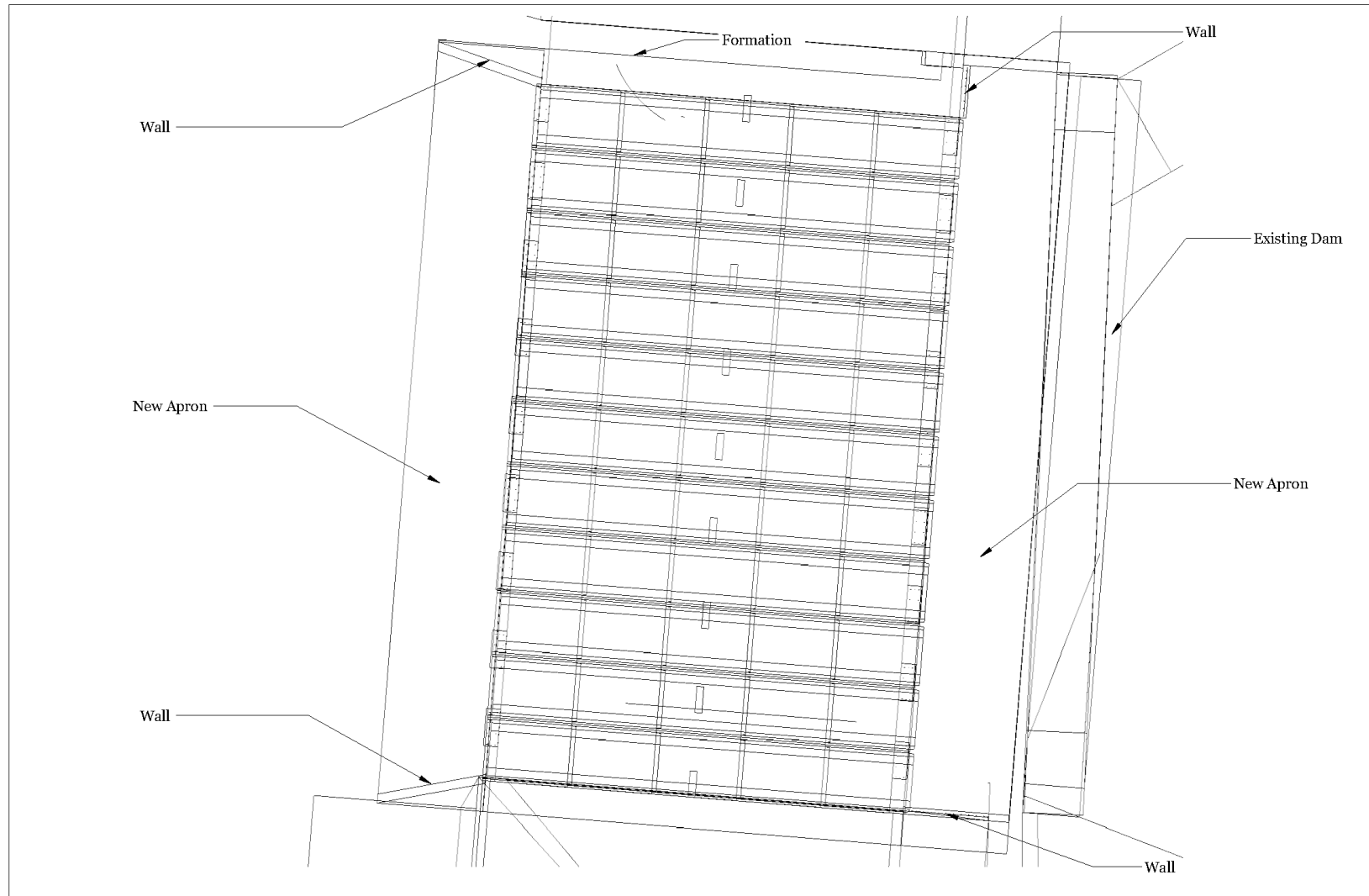
**IT017-030 New Culvert Green Street Lockhart, NSW
 repairs and upgrades**

Integrity Testing Pty Ltd
 ABN 66 061 419 985 PO Box 1299 Bendigo Central Vic 3552
 Victoria, Australia

Plan view of new Culvert crossing

REVISIONS	
MM/DD/YY	REMARKS
1	
2	
3	
4	
5	13/10/16 Issued for construction

A 003



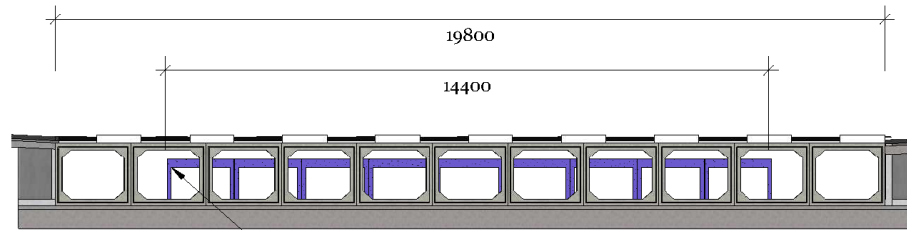
IT017-030 Green Street Lockhart, NSW repairs and upgrades

Integrity Testing Pty Ltd
 ABN 66 061 419 985 PO Box 1299 Bendigo Central Vic 3552
 Victoria, Australia

Wire frame Plan

REVISIONS	
MEM/DD/YY	REMARKS
1	
2	
3	
4	
5	13/10/16 Issued for construction

A 004



Elevation
 Old Culvert

Existing area $9 \times 1.6 \times 1.0 = 14.4 \text{ m}^2$

Area of new culvert $19.8 \times 1.5 = 29.7 \text{ m}^2$
 Greater than existing for Normal flow OK

At over topping
 Assuming the extra height of the new culvert acts
 as a restriction to flow
 New culvert restrictive area $19.8 \times 0.6 = 11.88 \text{ m}^2$
 The net area gain for the new culvert is 17.82 m^2
 this is greater than existing OK.

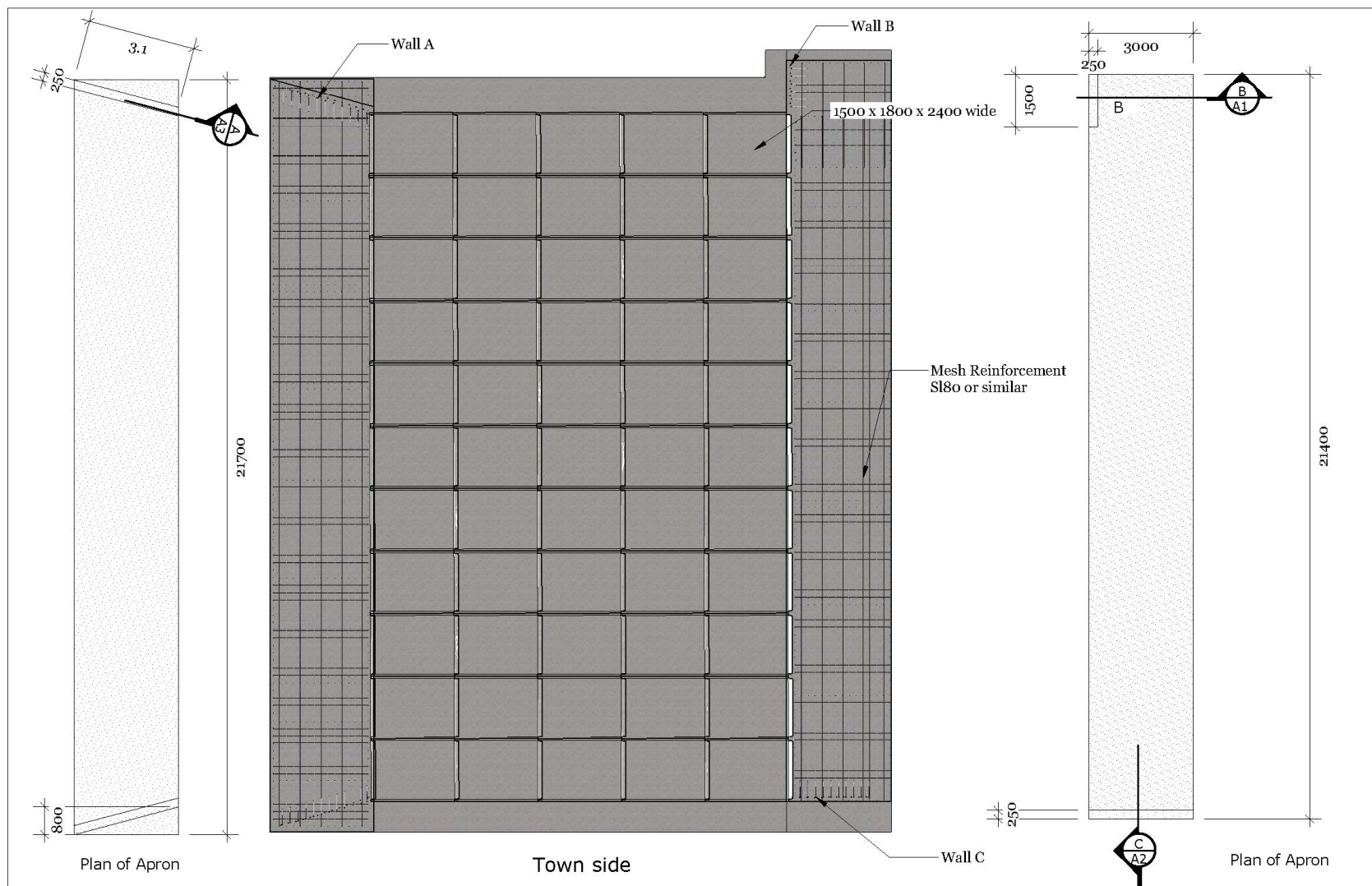
**IT017-030 New Culvert Green Street Lockhart, NSW
 repairs and upgrades**

 Integrity Testing Pty Ltd
 ABN 66 061 419 985 PO Box 1299 Bendigo Central Vic 3552
 Victoria, Australia

Side elevation showing old and new

REVISIONS	
NO	REMARKS
1	18/10/16
2	
3	
4	
5	

005
 A



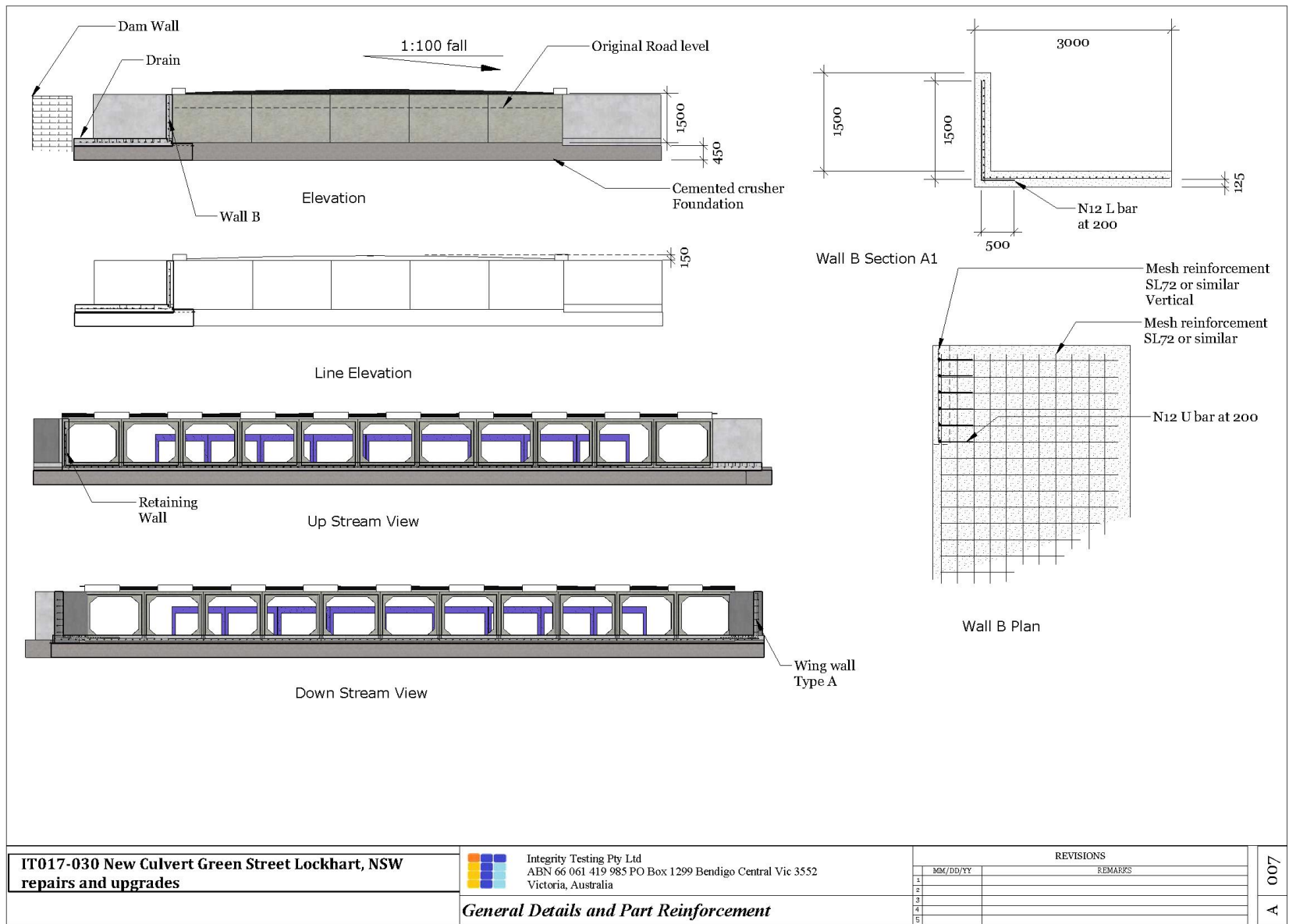
**IT017-030 New Culvert Green Street Lockhart, NSW
 repairs and upgrades**

Integrity Testing Pty Ltd
 ABN 66 061 419 985 PO Box 1299 Bendigo Central Vic 3552
 Victoria, Australia

Perspective reinforcement view

REVISIONS	
MM/DD/YY	REMARKS
1	16/10/16
2	
3	
4	
5	

A 006



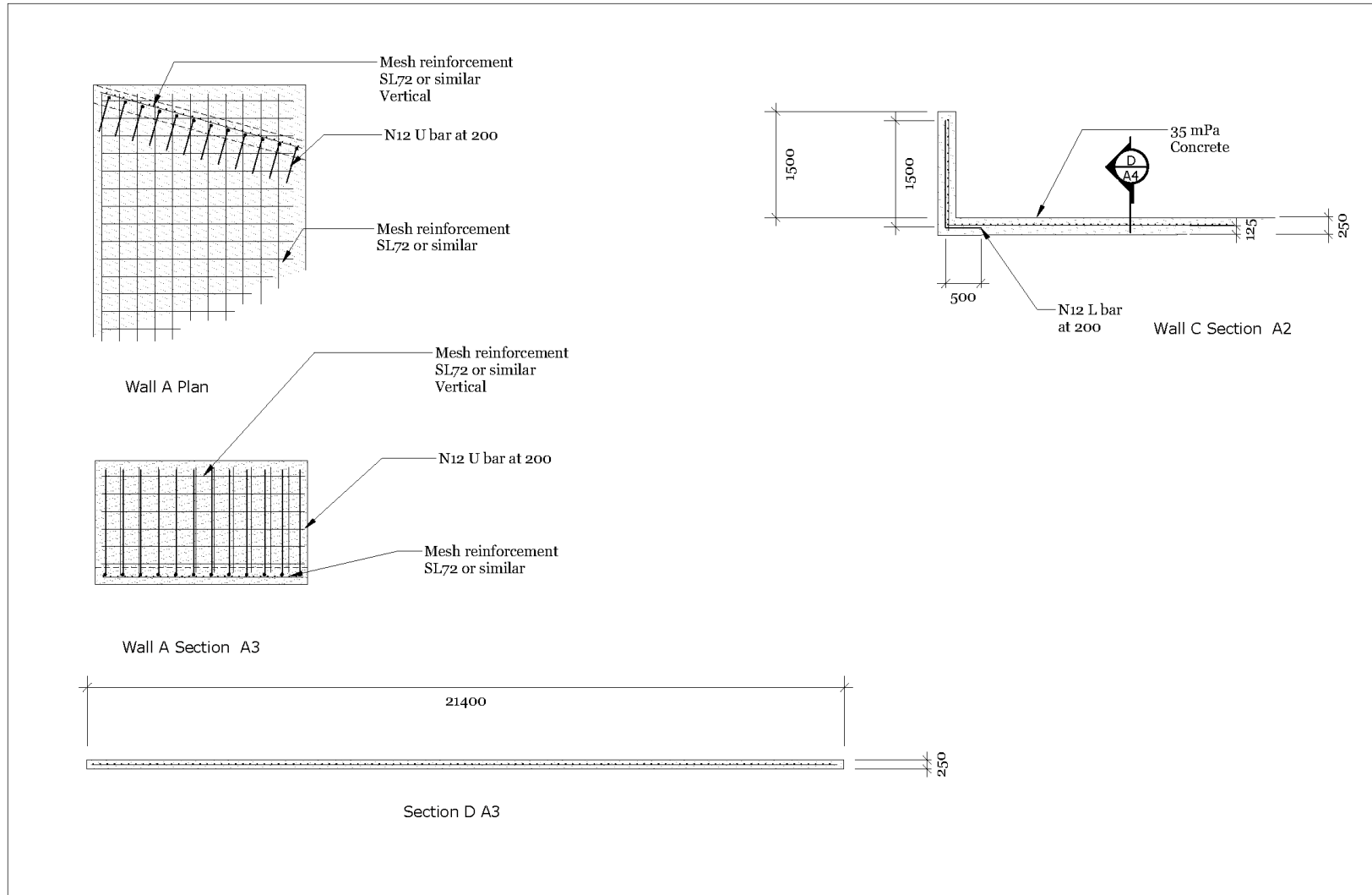
IT017-030 New Culvert Green Street Lockhart, NSW repairs and upgrades

Integrity Testing Pty Ltd
 ABN 66 061 419 985 PO Box 1299 Bendigo Central Vic 3552
 Victoria, Australia

General Details and Part Reinforcement

REVISIONS	
MM/DD/YY	REMARKS
1	
2	
3	
4	
5	

A 007



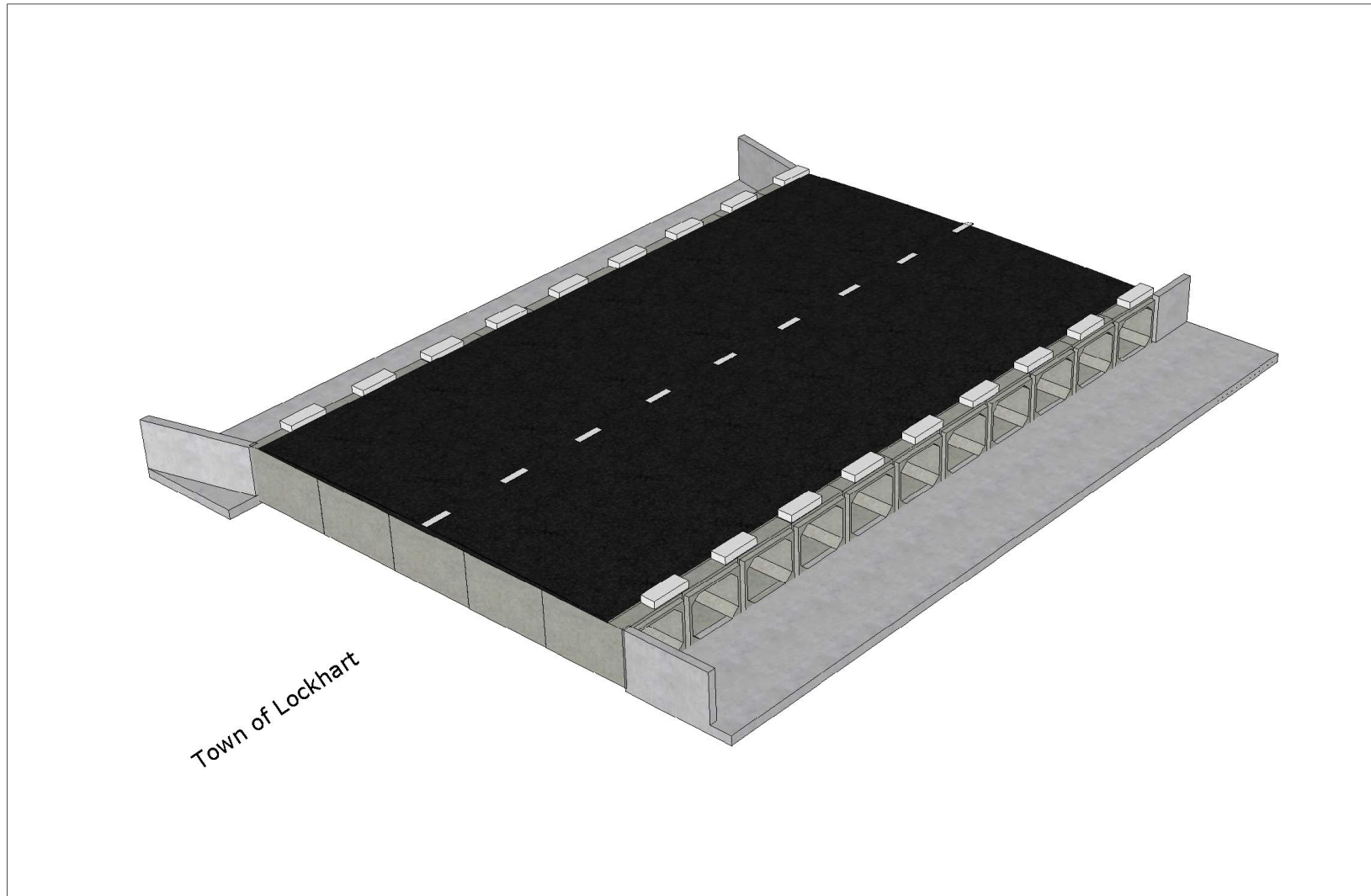
IT017-030 New Culvert Green Street Lockhart, NSW
 repairs and upgrades

Integrity Testing Pty Ltd
 ABN 66 061 419 985 PO Box 1299 Bendigo Central Vic 3552
 Victoria, Australia


Reinforcement details

REVISIONS	
NO	REMARKS
1	01/06/17 Repair
2	
3	
4	
5	

A 008



IT017-030 Green Street Lockhart, NSW repairs and upgrades


 Integrity Testing Pty Ltd
 ABN 66 061 419 985 PO Box 1299 Bendigo Central Vic 3552
 Victoria, Australia
Perspective views

REVISIONS	
NO	REMARKS
1	30/10/16
2	
3	
4	
5	

A 009

12. DEVELOPMENT APPLICATIONS

(MES/P25-010)

Executive Summary

Monthly report on development applications approved by the Council.

Report

The following development applications were approved, with conditions, from 1 September 2017 to 30 September 2017.

DA No	Development	Applicant/Owner	Site of Development
7/18	Change of use	A & J McPhail	9 Park St, The Rock
11/18	New dwelling	Stroud Homes	8 Carson Rd, The Rock
12/18	Consolidation of allotments	Warren Heycox	9 Queen St, Yerong Creek
14/18	Consolidation of allotments	Lockhart Shire Council/Lockhart & District Aged Care Association	57-59 Hebden St, Lockhart
15/18	Boundary adjustment	Ian McLeod & Co	126 & 124 Green St, Lockhart
16/18	New transportable dwelling	L & H Sly	2840 Lockhart The Rock Rd, Osborne
17/18	Interchange bench, coaches bench & media box	Osborne Recreation Ground Management Committee	186 Osborne Yerong Creek Rd, Osborne
CDC20/18PC	New residential dwelling	City of Wodonga Building Services	10 Bond St, Lockhart
22/18	New detached colorbond shed	David Webb	10 Bond St, Lockhart
CDC23/18	New inground pool	L Smith & D Sillett	17 Queen St, Yerong Creek

Integrated Planning & Reporting Reference

D2 - Our planning and development controls work to attract new residents and investment.

Legislative Policy and Planning Implications

Applications processed in accordance with the Environmental Planning & Assessment Act 1979.

Budget and Financial Aspects

Nil.

Attachment

Nil.

Recommendation: That the information be noted.

Notes:

13. VARIATION TO BUILDING LINE SETBACKS, DA18/18

(MES/P25-010)

Executive Summary

Council have received a request for variation to the building controls in the Lockhart Development Control Plan 2016 (DCP), for works proposed at 25 Brookong Street, Lockhart.

Report

In conjunction with Development Application 18/18, Council have received a request for variation to the building line setback control applied by the Lockhart Development Control Plan 2016 (DCP), to permit the erection of a carport to the front of an existing dwelling at 25 Brookong Street, Lockhart.

The Lockhart Development Control Plan provides for efficient development controls that positively respond to the character of existing villages. The 'Residential and Village Development' chapter applies building line setbacks to allow for correct siting of buildings relative to each other, the public domain and natural features, while also maintaining safety, privacy, noise amelioration, views, streetscape, provision of services, retention of vegetation and protection of sensitive areas.

The residence at 25 Brookong Street, Lockhart, meets the current setback requirement of 10 metres. If constructed, the proposed carport at 6 metres deep will result in a reduced setback of 5.5 metres from the front lot boundary.

Before determining the request, Council should consider the aims of the DCP in applying building line setbacks, as well as the following:

Precedence

Setbacks are influenced by the size of the lot upon which a building stands. In Brookong Street, there are some buildings that do not comply exactly with the setback controls applied by the DCP, however most of these buildings pre-date Council's building line setback controls. Intrusions into the setback area are fixed components of the existing homes, such as attached garages, bay windows, or verandahs. There are no 'detached' buildings such as carports along this streetscape in front of the building line.

Impacts on street aesthetics

The land at 25 Brookong Street is heavily landscaped, with mature plant screening a majority of the building elevation. The applicant, in supporting their application, claims that this plant cover will provide screening to the carport, making it not visible to passing traffic. Impact on vision and safety of road users is unlikely. From a road user's perspective, the variation in building line setback will not be immediately obvious, and is more largely influenced by landscaping.

Objectives of the control requirements

The proposed carport is of minor development, and is not expected to have any significant impact with respect to the public domain and natural features, safety, privacy, noise amelioration, views, provision of services, retention of vegetation and protection of sensitive areas.

Based on this information, and given consideration to the vegetative screen to be used/retained the applicant, it would be difficult to justify denying the request for a reduced building line setback to the proposed development.

Integrated Planning and Reporting Reference

D2 - Our planning and development controls work to attract new residents and investment.

Legislative Policy & Planning Implications

The Lockhart Shire Development Control Plan is pursuant to Division 6 of the Environmental Planning & Assessment Act 1979, and sets out Council's controls for building and development in conjunction with the Lockhart Local Environmental Plan 2012.

Budget & Financial Aspects

Nil.

Attachments

1. Letter of support from applicant.
2. Site plan of proposed development.

Recommendation: That Council, through determination of a Development Application for the works, permit a variation to the Lockhart DCP for a reduced building line setback for a carport at 25 Brookong Street, Lockhart NSW.

Notes:

Attachment 1. – Letter of Support from Applicant

File No:	P25-005
Log:	24085
INFO REPLY REPORT	
GM	
DCCS	
Rec'd	28 SEP 2017
DEES	
MES	✓ 28/9/17
HR	
TEDO	

GA & TA HOUNSELL Trading as
G & T Hounsell Family Trust
25 Brookong Street LOCKHART NSW 2656
Mobile: 0427122646
Email: hounsell7@bigpond.com.au
Licence No 70730 C

General Manager
Lockhart Shire Council
PO Box 21
LOCKHART NSW 2656

28 September 2017

Dear Sir

Proposed Development – 25 Brookong St Lockhart

In regards to the 7m setback for the proposed carport area. The carport will have vegetation and plant cover similar to the existing and the carport will not be visible to passing traffic.

The carport will be built to match the existing construction of the residence.

Other residences in the area have similar setbacks.

For all the reasons above I hope Council looks favourable on this proposed development.

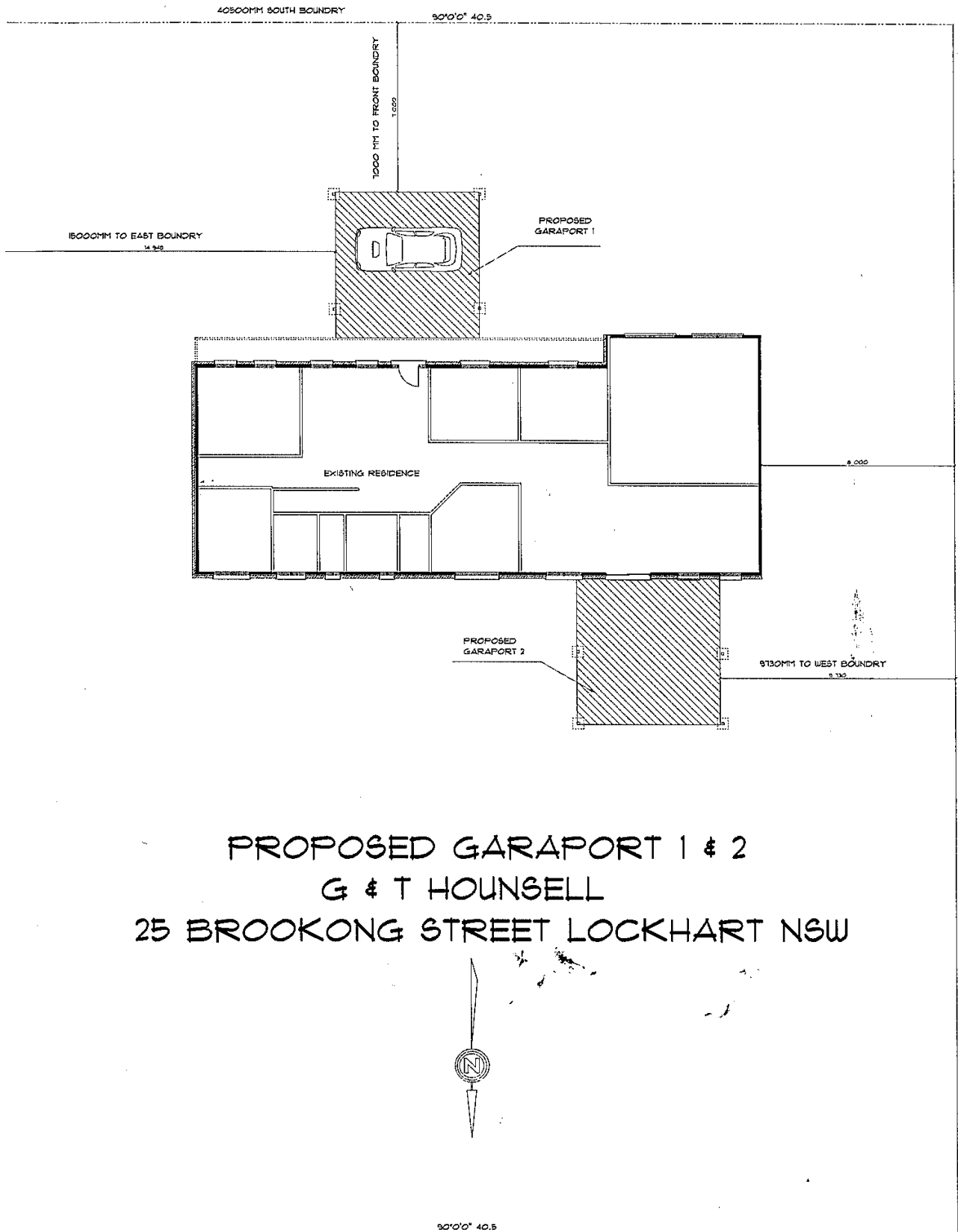
Awaiting your reply

Yours faithfully

GA & TA Hounsell



Attachment 2. – Site Plan of Proposed Development



PROPOSED GARAPORT 1 & 2
G & T HOUNSELL
25 BROOKLONG STREET LOCKHART NSW



14. FEES FOR MICROCHIPPING

(MES/D25-025)

Executive Summary

Council propose a new fee for listing in the 2017-18 Operational Plan, for the delivery of in-house microchipping of companion animals.

Report

Council has been successful in appointing a person to the role of Compliance Officer for the Lockhart Shire Council, to fulfil the duties of enforcement and compliance of regulated activities including the control and identification of dogs and cats under the Companion Animals Act 1998.

In conjunction with this new role, and to assist in achieving better regulation of companion animals, Council staff are keen to provide an in-house service for microchipping of companion animals, as opposed to having this procedure being undertaken by a veterinarian.

The new Compliance Officer has adequate training and experience to deliver the service, and it will be best managed by appointment only (as the Compliance Officer role is a part time role), which Council staff will administer accordingly.

The proposed fee for delivering the in-house microchipping service is \$35 – a saving of \$70 from the same service offered by Council through a veterinarian. The proposed fee covers the cost of the microchip, scanning, medical equipment for installation, staff time and administration expenses.

Integrated Planning and Reporting Reference

A2 - Our community services and facilities meet the needs of our communities.

Legislative Policy & Planning Implications

Identification of companion animals, and associated fees, are regulated by the Companion Animals Act 1998.

Budget & Financial Aspects

The proposed new fee, if endorsed, will be added to the list of Council's fees and charges in the 2017-18 Operational Plan, with income collected going towards offsetting the cost of providing an in-house microchipping service to shire residents.

Attachments

Nil.

Recommendation: That Council endorse the proposed new fee for microchipping for public exhibition and consider any submissions received before formal adoption of the fee.

Notes:

STRATEGIC DIRECTION E: Strong Leadership and Governance

15. STATEMENT OF FUNDS FOR SEPTEMBER 2017

(DCCS/F10-010)

The reconciled position of funds held in Council's bank accounts and on investment as at 30 September 2017 is shown below for the information of members.

Statement of Funds as at:	30 September 2017	
Combined Bank Accounts:		\$
Bank Balance as at:	1 September 2017	1,528,268.21
Plus: Receipts to:		
Rates receipts bank 2 & 5	286,442.98	
Sundry Debtor receipts	507,482.74	
Grant receipts -	-	
Galore Hill Trust Interest	4.02	
Investments redeemed	-	
Interest on Investment	22,610.29	
DEFT transfer	750,000.00	
Sale of 10 Carson Rd	85,459.70	
Other receipts	33,288.28	
Total receipts for month		1,685,288.01
		3,213,556.22
Less: Payments for Month less Canc. Chqs		2,350,091.34
New Term Deposits		0.00
Current Bank Balance		863,464.88

	Interest Rate per Annum	Amount Invested	% of Total
Investments:			
Bankwest	2.35	500,000.00	6.94%
Bankwest	2.40	250,000.00	3.47%
BENDIGO	2.25	250,000.00	3.47%
BENDIGO	2.10	250,000.00	3.47%
BENDIGO	2.20	250,000.00	3.47%
BENDIGO	2.40	500,000.00	6.94%
Curve Securitys/AMP	2.40	250,000.00	3.47%
IMB Limited	2.40	250,000.00	3.47%
IMB Limited	2.40	300,000.00	4.17%
IMB Limited	2.40	500,000.00	6.94%
NAB	2.46	250,000.00	3.47%
NAB	2.53	300,000.00	4.17%
NAB	2.53	300,000.00	4.17%
NAB	2.54	500,000.00	6.94%
Rim AMP	2.40	250,000.00	3.47%
RIM AMP	2.55	300,000.00	4.17%
RIM AMP	2.55	400,000.00	5.56%
RIM-amp	2.60	500,000.00	6.94%
T Corp		1,100,000.00	15.28%
		7,200,000.00	
TOTAL FUNDS HELD ARE:		8,063,464.88	100.00%

These funds are comprised as follows:

	CURRENT A/C	INVESTMENTS	TOTAL
General Fund	-421,646.47	6,239,035.51	5,817,389.04
Combined Sewerage	1,253,543.44	960,964.49	2,214,507.93
Galore Hill Trust Fund	31,567.91	0.00	31,567.91
	863,464.88	7,200,000.00	8,063,464.88

RESERVES	Externally Restricted	2,246,075.84
	Internally Restricted	4,953,924.16
	Unrestricted	863,464.88
		8,063,464.88
		0.00

I hereby certify that all investments shown have been made in accordance with Section 625 of the Local Government Act 1993, the Regulations and Council's Investment Policy.



Director Corporate Services
9 October 2017

Integrated Planning and Reporting Reference

E.4.2.1a – Continue to develop sound financial management policies and practices that help ensure Council's long-term financial sustainability.

Recommendation: That the Statement of Funds for September 2017 be received.

Notes:

16. AUDITED FINANCIAL STATEMENTS – 2016/17

(DCCS/A45-010)

Executive Summary

The purpose of this report is to address the requirement for Council and Management to make a statement as to the preparation and content of the General Purpose and Special Purpose Financial Statements for the 2016-17 financial year.

Report

The Local Government Act (The Act) requires Council to produce General Purpose Financial Statements and Special Purpose Financial Statements for inclusion in Council's Annual Report. These statements are to be externally audited prior to being adopted by Council for publication. The Act also requires Council to resolve prior to submission to the external auditor that the accounts have been prepared in accordance with the Act and the Australian Accounting Standards to fairly represent Council's financial position. Senior staff are also required to certify to this effect. The proposed Statement by Councillors and Management for the General Purpose Financial Statements and Special Purpose Financial Statements are attached.

Integrated Planning and Reporting Reference

E1 – Advocate and prepare for the long-term sustainability of our Shire.

E1 - Continue to enhance sound financial management policies and practices.

Legislative Policy & Planning Implications

Compliance with Section 413 (2c) Local Government Act 1993.

Budget & Financial Aspects

Reporting on Council's performance for 2016-2017 financial year.

Attachments

1. Statement by Councillors and Management – General Purpose Statements
2. Statement by Councillors and Management – Special Purpose Statements
3. Schedule of restricted funds by Council as at 30 June 2017
4. Draft General Purpose and Special Purpose Financial Statements:
 - a. Income Statements
 - b. Balance Sheet/Financial Position
 - c. Cash Flow.

Recommendation: That:

- a) Council certify that in its opinion the General Purpose Financial Statements and the Special Purpose Financial Statements as prepared, are in accordance with the attached certificates and that the certificates by completed by the Mayor, Deputy Mayor, General Manager and Responsible Accounting Officer; and
- b) The funds as listed in the attached schedule be reported as internally restricted in Council's accounts as at 30 June 2017.

Notes:

Attachment 1. – Statement by Councillors and Management – General Purpose Statements

Financial Statements 2017

Lockhart Shire Council

General Purpose Financial Statements
for the year ended 30 June 2017

Statement by Councillors and Management
made pursuant to Section 413(2)(c) of the *Local Government Act 1993 (NSW)* (as amended)

The attached General Purpose Financial Statements have been prepared in accordance with:

- the *Local Government Act 1993 (NSW)* (as amended) and the regulations made thereunder,
- the Australian Accounting Standards and professional pronouncements, and
- the Local Government Code of Accounting Practice and Financial Reporting.

To the best of our knowledge and belief, these financial statements:

- present fairly the Council's operating result and financial position for the year, and
- accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 16 October 2017.

Clr Rodger Schirmer
Mayor

Clr Greg Verdon
Councillor

Peter Veneris
General manager

Craig Fletcher
Responsible accounting officer

Attachment 2. – Statement by Councillors and Management – Special Purpose Statements

SPFS 2017

Lockhart Shire Council

Special Purpose Financial Statements
for the year ended 30 June 2017

Statement by Councillors and Management
made pursuant to the Local Government Code of Accounting Practice and Financial Reporting

The attached Special Purpose Financial Statements have been prepared in accordance with:

- the NSW Government Policy Statement 'Application of National Competition Policy to Local Government',
- the Division of Local Government Guidelines 'Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality',
- the Local Government Code of Accounting Practice and Financial Reporting,
- the NSW Office of Water Best-Practice Management of Water and Sewerage Guidelines.

To the best of our knowledge and belief, these financial statements:

- present fairly the operating result and financial position for each of Council's declared business activities for the year, and
- accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 16 October 2017.

Clr Rodger Schirmer
Mayor

Clr Greg Verdon
Councillor

Peter Veneris
General manager

Craig Fletcher
Responsible accounting officer

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Attachment 3. – Schedule of Restricted Funds by Council as at 30 June 2017

Financial Statements 2017

Lockhart Shire Council

Notes to the Financial Statements
for the year ended 30 June 2017

Note 6c. Restricted cash, cash equivalents and investments – details (continued)

2017 \$ '000	Opening balance	Transfers to restrictions	Transfers from restrictions	Closing balance
Details of restrictions				
External restrictions – included in liabilities				
Nil				
External restrictions – other				
Developer contributions – general	(D) 190	18	–	208
Developer contributions – sewer fund	(D) 6	–	–	6
Specific purpose unexpended grants	(F) 98	–	(2)	96
Sewerage services	(G) 2,432	–	(357)	2,075
External restrictions – other	2,726	18	(359)	2,385
Total external restrictions	2,726	18	(359)	2,385
Internal restrictions				
Plant and vehicle replacement	122	–	(109)	13
Employees leave entitlement	775	–	–	775
Computer software upgrade	40	–	–	40
Disaster reserve	123	11	–	134
Economic development	75	–	–	75
Flood damages reserve	229	–	–	229
Future election expenses	18	6	(24)	–
Future infrastructure improvements/replacement	837	–	–	837
Future landfill land acquisition	20	2	–	22
Galore Hill reserve	16	–	–	16
Gravel pit reserve	207	6	–	213
Lockhart Recreation Ground	10	–	–	10
Lockhart swimming pool	18	–	–	18
Magolia lodge admin fee	52	–	–	52
Public halls	7	5	–	12
Unallocated funds	169	–	–	169
Youth flats	28	–	–	28
Advance Financial Assistance – General	–	1,100	–	1,100
Advance Financial assistance – Roads	–	764	–	764
Total internal restrictions	2,746	1,894	(133)	4,507
TOTAL RESTRICTIONS	5,472	1,912	(492)	6,892

D Development contributions which are not yet expended for the provision of services and amenities in accordance with contributions plans (refer Note 17).

F Grants which are not yet expended for the purposes for which the grants were obtained. (refer Note 1 (b))

G Water, sewerage, domestic waste management (DWM) and other special rates/levies/charges are externally restricted assets and must be applied for the purposes for which they were raised.

Attachment 4a. – Draft General Purpose and Special Purpose Financial Statements – Income Statements

Financial Statements 2017

Lockhart Shire Council

Income Statement

for the year ended 30 June 2017

Budget ¹ 2017	\$ '000	Notes	Actual 2017	Actual 2016
Income from continuing operations				
Revenue:				
3,191		3a	3,145	3,056
297		3b	396	308
240		3c	194	238
178		3d	290	238
6,723		3e,f	13,184	8,602
1,035		3e,f	41	–
Other income:				
–		5	69	137
–		19	–	18
<u>11,664</u>			<u>17,319</u>	<u>12,597</u>
Expenses from continuing operations				
2,589		4a	2,818	3,287
65		4b	65	67
2,270		4c	3,168	1,835
2,848		4d	2,912	2,917
–		4d	–	–
1,110		4e	1,264	1,240
–		19	4	–
<u>8,882</u>			<u>10,231</u>	<u>9,346</u>
<u>2,782</u>			<u>7,088</u>	<u>3,251</u>
Discontinued operations				
–		24	–	–
<u>2,782</u>			<u>7,088</u>	<u>3,251</u>
2,782			7,088	3,251
–			–	–
<u>1,747</u>			<u>7,047</u>	<u>3,251</u>

¹ Original budget as approved by Council – refer Note 16

Lockhart Shire Council

Income Statement of Council's Sewerage Business Activity for the year ended 30 June 2017

\$ '000	Actual 2017	Actual 2016
Income from continuing operations		
Access charges	430	393
User charges	4	7
Liquid trade waste charges	–	–
Fees	–	–
Interest	29	32
Grants and contributions provided for non-capital purposes	11	11
Profit from the sale of assets	–	–
Share of profit from equity accounted investment	–	–
Other income	3	–
Total income from continuing operations	477	443
Expenses from continuing operations		
Employee benefits and on-costs	87	87
Borrowing costs	–	–
Materials and contracts	190	228
Depreciation, amortisation and impairment	170	156
Calculated taxation equivalents	–	–
Debt guarantee fee (if applicable)	–	–
Other expenses	19	–
Total expenses from continuing operations	466	471
Surplus (deficit) from continuing operations before capital amounts	11	(28)
Grants and contributions provided for capital purposes	–	–
Surplus (deficit) from continuing operations after capital amounts	11	(28)
Surplus (deficit) from discontinued operations	–	–
Surplus (deficit) from all operations before tax	11	(28)
Less: corporate taxation equivalent (30%) [based on result before capital]	(3)	–
SURPLUS (DEFICIT) AFTER TAX	8	(28)
Plus opening retained profits	7,506	7,534
Plus/less: prior period adjustments	–	–
Plus adjustments for amounts unpaid:		
– Taxation equivalent payments	–	–
– Debt guarantee fees	–	–
– Corporate taxation equivalent	3	–
Less:		
– Tax equivalent dividend paid	–	–
– Surplus dividend paid	–	–
Closing retained profits	7,517	7,506
Return on capital %	0.1%	-0.4%
Subsidy from Council	200	160
Calculation of dividend payable:		
Surplus (deficit) after tax	8	(28)
Less: capital grants and contributions (excluding developer contributions)	–	–
Surplus for dividend calculation purposes	8	–
Potential dividend calculated from surplus	4	–

Attachment 4b. – Draft General Purpose and Special Purpose Financial Statements – Balance Sheet/Financial Position

Financial Statements 2017

Lockhart Shire Council

Statement of Financial Position
as at 30 June 2017

\$ '000	Notes	Actual 2017	Actual 2016
ASSETS			
Current assets			
Cash and cash equivalents	6a	7,677	7,715
Investments	6b	–	–
Receivables	7	2,609	239
Inventories	8	1,823	1,833
Other	8	9	6
Non-current assets classified as 'held for sale'	22	–	–
Total current assets		12,118	9,793
Non-current assets			
Investments	6b	–	–
Receivables	7	42	81
Inventories	8	355	472
Infrastructure, property, plant and equipment	9	218,620	215,652
Investments accounted for using the equity method	19	139	143
Investment property	14	–	–
Intangible assets	25	–	–
Total non-current assets		219,156	216,348
TOTAL ASSETS		231,274	226,141
LIABILITIES			
Current liabilities			
Payables	10	767	417
Income received in advance	10	13	13
Borrowings	10	36	34
Provisions	10	871	805
Total current liabilities		1,687	1,269
Non-current liabilities			
Payables	10	2	–
Borrowings	10	785	821
Provisions	10	55	117
Total non-current liabilities		842	938
TOTAL LIABILITIES		2,529	2,207
Net assets		228,745	223,934
EQUITY			
Retained earnings	20	205,995	198,907
Revaluation reserves	20	22,750	25,027
Other reserves	20	–	–
Council equity interest		228,745	223,934
Non-controlling equity interests		–	–
Total equity		228,745	223,934

This statement should be read in conjunction with the accompanying notes.

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Lockhart Shire Council

Statement of Financial Position – Council's Sewerage Business Activity as at 30 June 2017

\$ '000	Actual 2017	Actual 2016
ASSETS		
Current assets		
Cash and cash equivalents	2,081	2,437
Investments	–	–
Receivables	38	34
Inventories	–	–
Other	–	–
Non-current assets classified as held for sale	–	–
Total current Assets	2,119	2,471
Non-current assets		
Investments	–	–
Receivables	–	–
Inventories	–	–
Infrastructure, property, plant and equipment	8,872	6,641
Investments accounted for using equity method	–	–
Investment property	–	–
Other	–	–
Total non-current assets	8,872	6,641
TOTAL ASSETS	10,991	9,112
LIABILITIES		
Current liabilities		
Bank overdraft	–	–
Payables	–	–
Income received in advance	–	–
Borrowings	–	–
Provisions	5	5
Total current liabilities	5	5
Non-current liabilities		
Payables	–	–
Borrowings	–	–
Provisions	2	2
Total non-current liabilities	2	2
TOTAL LIABILITIES	7	7
NET ASSETS	10,984	9,105
EQUITY		
Retained earnings	7,517	7,506
Revaluation reserves	3,467	1,599
Other reserves	–	–
Council equity interest	10,984	9,105
Non-controlling equity interest	–	–
TOTAL EQUITY	10,984	9,105

Attachment 4c. – Draft General Purpose and Special Purpose Financial Statements – Cash Flow

Financial Statements 2017

Lockhart Shire Council

Statement of Cash Flows

for the year ended 30 June 2017

Budget 2017	\$ '000	Notes	Actual 2017	Actual 2016
Cash flows from operating activities				
<u>Receipts:</u>				
3,191		Rates and annual charges	3,123	3,036
297		User charges and fees	427	414
240		Investment and interest revenue received	210	230
7,758		Grants and contributions	10,921	8,612
–		Bonds, deposits and retention amounts received	5	–
179		Other	1,237	1,056
<u>Payments:</u>				
(3,479)		Employee benefits and on-costs	(2,826)	(3,154)
(1,380)		Materials and contracts	(3,834)	(2,479)
(65)		Borrowing costs	(65)	(67)
–		Bonds, deposits and retention amounts refunded	–	(5)
(1,110)		Other	(1,363)	(1,338)
<u>5,631</u>		Net cash provided (or used in) operating activities	<u>7,835</u>	<u>6,305</u>
		11b		
Cash flows from investing activities				
<u>Receipts:</u>				
–		Sale of real estate assets	358	60
279		Sale of infrastructure, property, plant and equipment	222	547
21		Deferred debtors receipts	39	–
<u>Payments:</u>				
(6,211)		Purchase of infrastructure, property, plant and equipment	(8,438)	(6,431)
–		Purchase of real estate assets	(20)	(211)
–		Deferred debtors and advances made	–	(62)
<u>(5,911)</u>		Net cash provided (or used in) investing activities	<u>(7,839)</u>	<u>(6,097)</u>
Cash flows from financing activities				
<u>Receipts:</u>				
Nil				
<u>Payments:</u>				
(34)		Repayment of borrowings and advances	(34)	(30)
<u>(34)</u>		Net cash flow provided (used in) financing activities	<u>(34)</u>	<u>(30)</u>
(314)		Net increase/(decrease) in cash and cash equivalents	(38)	178
7,715		Plus: cash and cash equivalents – beginning of year	7,715	7,537
<u>7,401</u>		Cash and cash equivalents – end of the year	<u>7,677</u>	<u>7,715</u>
		11a		
Additional Information:				
		plus: Investments on hand – end of year	–	–
		6b		
		Total cash, cash equivalents and investments	<u>7,677</u>	<u>7,715</u>

Please refer to Note 11 for additional cash flow information

This statement should be read in conjunction with the accompanying notes.

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17. 2017 ANNUAL UNION PICNIC DAY

(GM/S30-065)

Executive Summary

The Local Government (State) Award 2017 provides for an Annual Union Picnic Day.

Report

The Local Government (State) Award provides that:

“Union Picnic day shall for the purposes of this Award be regarded as a holiday for employees who are financial members of the Union.

Employees who are not financial members of the Union and who are required to work on the day shall be paid ordinary pay for their normal working day.”

Following a meeting and a vote being taken amongst Union members, the requested date for the Council Employee Picnic Day this year is Friday, 3 November 2017.

Employees who are not financial members of the Union will be required to work on the day or alternatively take annual leave.

Provided there is a sufficient number of employees who are not Union members available to work on the day, Council’s office will remain open.

Integrated Planning and Reporting Reference

E.1 – Meet all governance and regulatory requirements in the conduct of Council’s operations.

Legislative Policy & Planning Implications

The Annual Union Picnic is an Award entitlement for those employees who are members of the Union.

Budget & Financial Aspects

Nil.

Attachments

Nil.

Recommendation: That the Annual Union Picnic be held on Friday, 3 November 2017.

Notes:

18. RETURNS DISCLOSING INTERESTS OF COUNCILLORS AND DESIGNATED PERSONS
(GM/LD5)

Executive Summary

The Register of returns disclosing interests by councillors and designated persons is tabled in accordance with Section 450A of the Local Government Act.

Background

A councillor or designated person holding that position at 30 June in any year must complete and lodge with the general manager within 3 months after that date, i.e. by 30 September, a return in the form prescribed by the regulations.

Returns required to be lodged with the general manager must be tabled at the first Council meeting held after the last day for lodgement.

Report

The returns lodged by Councillors and designated persons have been recorded in the Register and the register will be tabled at the meeting in accordance with the Local Government.

For the purposes of lodging a disclosure of interests return the designated persons include the General Manager, Director Engineering and Environmental Services and Director Corporate and Community Services.

Integrated Planning and Reporting Reference

E1 - Meet all governance and regulatory requirements in the conduct of council's operation.

Legislative Policy & Planning Implications

Section 449 of the Local Government Act requires councillors and designated persons holding that position at 30 June to lodge a disclosure of interests return by 30 September.

Section 450A provides that the General Manager must maintain a register of returns required to be lodged and that the register must be tabled at the first Council meeting after the last day for lodgement of the returns.

Budget & Financial Aspects

Nil.

Attachment

The Register of Disclosure of Interests Returns will be tabled at the meeting.

Recommendation: That the tabling of the Register of Disclosure of Interests Returns be noted.

Notes:

19. POLICY 1.10 INVESTMENT POLICY

(GM/C70-025)

Executive Summary

A revised Policy 1.10 Investment Policy is presented for Council's consideration.

Background

At its meeting held on 6 February 2017 Council endorsed a process for the review of existing policies and development of new policies. The process included Delegating authority to the General Manager to update existing Policies that require only minor amendments and do not alter the substance or intent of the Policy.

As part of the ongoing process of reviewing Council's policies, Policy 1.10 Investment Policy has been reviewed. As the proposed changes are more than merely minor amendments, the revised Policy is tabled for Council's consideration.

Report

Whilst investment activities are not Council's primary function, the investment of surplus funds provides Council with a significant amount of own source revenue. Even during recent periods of historically low interest rates, Council's interest and investment revenue has exceeded the rate peg.

The purpose of the Investment Policy is to ensure that surplus cash funds are invested efficiently to achieve the optimal balance between risk and return.

Integrated Planning and Reporting Reference

E1 – Plan for the long-term sustainability of our Shire.

Legislative Policy & Planning Implications

Section 625 of the Local Government Act provides councils with the power to invest surplus cash funds. Section 625 provides as follows:

- 1) *"A council may invest money that is not, for the time being, required by the council for any other purpose."*
- 2) *"Money may be invested only in a form of investment notified by order of the Minister published in the Gazette."*

Budget & Financial Aspects

Council's 2017/18 Operational Plan Budget estimates interest and investment revenue of \$144,000. The revised Investment Policy will not affect this estimate.

Attachment

1. Amended Policy 1.10 Investment Policy.

Recommendation: That the amended Policy 1.10 Investment Policy, as presented, be adopted.

Notes:

Attachment 1. – Amended Policy 1.10 Investment Policy

1.10 Investment Policy

POLICY TITLE: INVESTMENT POLICY

FILE REF: 105-005

EXPIRY DATE: OCTOBER 2020

OBJECTIVE

The purpose of this Policy is to ensure that surplus cash funds are invested efficiently to achieve the optimal balance between risk and return.

LEGISLATIVE BASIS

Section 625 of the Local Government Act provides councils with the power to invest surplus cash funds. Section 625 provides as follows: -

- 1) "A council may invest money that is not, for the time being, required by the council for any other purpose."
- 2) "Money may be invested only in a form of investment notified by order of the Minister published in the Gazette."

INVESTMENT LIMITS

Investment of Council funds is to be in accordance with the Order of the Minister published in the Government gazette from time to time for the purposes of section 625 (2) of the Local Government Act 1993 and the following policy guidelines.

- a) All investments must be denominated in Australian dollars.
- b) The investment shall be secured at all times as to both principal and interest.
- c) No Institution shall hold more than 30% of Council's total investments at the time the investment was made.
- d) Building Societies and Credit Unions are designated as authorised deposit taking institutions by the Australian Prudential Regulation Authority and therefore comply with the Minister's Investment order. The maximum amount of funds invested with an individual Building Society/Credit Union will be 5% of Council's total investments at the time the investment was made. Not more than 30% of Council's portfolio should be held with Building Societies/Credit Unions in total at the time of placing each investment.

MARKET TESTING

Three (3) quotations shall be obtained from authorised deposit taking institutions whenever placing a short term (1-30 days), medium term (31-90 days) or long term (91-180 days) deposit.

The term of the deposit will depend on Council's funding requirements and risk profile at the time of placing each investment but shall not exceed 180 days.

MONITORING AND REPORTING

In accordance with clause 212 of the Local Government (General) Regulation, The Director Corporate and Community Services shall provide a written report at each monthly Council meeting setting out the details of all money that the Council has invested. The report must be made up to the last day of the month immediately preceding the Council meeting.

*Amended by Council 16 October 2017
Refer minute xxx/17*

*Amended by Council 17 August 2009
Refer minute 283/09*

*Adopted by Council – 15 October 2007
Refer Minute No. 336/07*

20. SUMMARY OF CUSTOMER REQUESTS REPORT

(DEES/C98-005)

Executive Summary

Summary of customer requests received by Council.

Report

Council receives customer requests for numerous reasons such as road repairs, stormwater issues, trees, noisy dogs, new garbage bins and burials. Council has a system to collect and monitor where any request may be up to at any time, assess for trends, as well as look at response times.

Customer requests are monitored weekly with most requests dealt with in a timely manner.

Customer Requests for January to September 2017 period have continued to trend down on a number of requests. This could be the result of the drier winter to date.

Integrated Planning and Reporting Reference

E2 – Accessible and responsive service delivery.

Legislative Policy & Planning Implications

Nil.

Budget & Financial Aspects

Included in annual operational budget.

Attachments

1. Summary of Customer Requests Report as at 30 September 2017.

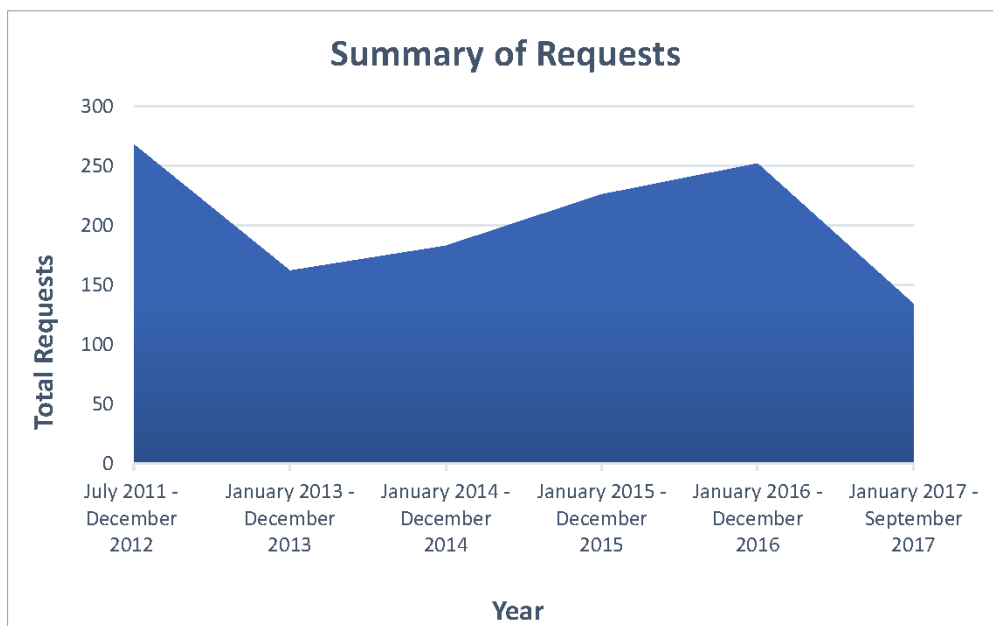
Recommendation: For Council's information.

Notes:

Attachment 1. – Summary of Customer Request Report as at 30 September 2017

Summary of Requests Lodged

Year	Period	Total Requests
July 2011 - December 2012	18 months	268
January 2013 - December 2013	12 months	162
January 2014 - December 2014	12 months	183
January 2015 - December 2015	12 months	226
January 2016 - December 2016	12 months	252
January 2017 - September 2017	9 months	134



SERVICE TYPE - July 2017 to September 2017

Dogs	6
Animals	1
Big Bins	8
Burials	9
Roads - Rural Unsealed	6
Roads - Rural Sealed	1
Roads - Urban Unsealed	2
Roads - Urban Sealed	1
Application for Rural Addressing Post	3
Rural Addressing Application	1
Cemeteries	1
Back Lanes	1
Trees	1
Drainage	1
Footpaths	2
TOTAL	44

Questions and Statements

Nil.

Closed Session Agenda

In accordance with the Local Government Act 1993 the following business is considered to be of a kind referred to in subsection 10A(2) of the Act and should be dealt with as part of the meeting closed to the media and public.

21. TENDER – WASTE CONTRACT (DEES/T20-005)

This item is classified CONFIDENTIAL under section 10A(2) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

22. TENDER – SPRAY SEALING (DEES/T20-005)

This item is classified CONFIDENTIAL under section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.