



BUSINESS PAPER

**of the
Ordinary Meeting
Held
18 September 2017**

**Our Values: Leadership • Integrity • Progressiveness • Commitment •
Accountability • Adaptability**

The Prayer

We humbly beseech Thee to vouchsafe Thy blessings on this Council.
Direct and prosper our deliberations to the glory and welfare
of the people of this Shire and throughout our country.
Amen

The Council's Guiding Principles

The following general principles apply to the exercise of functions by councils:

- Councils should provide strong and effective representation, leadership, planning and decision-making
- Councils should carry out functions in a way that provides the best possible value for residents and ratepayers
- Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community
- Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements
- Councils should work cooperatively with other councils and the State Government to achieve desired outcomes for the local community
- Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way
- Councils should work with others to secure appropriate services for local community needs
- Councils should act fairly, ethically and without bias in the interests of the local community
- Councils should be responsible employers and provide a consultative and supportive working environment for staff.

The following general principles apply to decision-making by councils (subject to any other applicable law):

- Councils should recognise diverse local community needs and interests
- Councils should consider social justice principles
- Councils should consider the long term and cumulative effects of actions on future generations
- Councils should consider the principles of ecologically sustainable development
- Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.

Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.

(Section 8A Local Government Act, 1993)

File Ref: PV:LA:C70-005

O:\2017-18\General Manager\C70-005 Council Committees General\Business Paper\September 2017\September 2017 Business Papers.doc

13 September 2017

The Mayor and Councillors
Lockhart Shire Council
65 Green Street
LOCKHART NSW 2656

Dear Councillors

I wish to advise that the Ordinary Monthly Meeting of Lockhart Shire Council will be held at the Council Chambers, Green Street, Lockhart on **Monday, 18 September 2017** commencing at **5.00pm**.

The Order of Business will be as shown overleaf.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Peter Veneris', written over a faint horizontal line.

Peter Veneris
GENERAL MANAGER

Order of Business

Opening with a Prayer	
Apologies	
Crs G. Driscoll, G. Verdon and J. Walker for September 2017	
Leave of Absence	
Confirmation of Minutes of the Ordinary Meeting 21 August 2017	
Declarations of Pecuniary & Non-Pecuniary Interest	
Mayoral Minute/Report	Page 6
Urgent Matters	Page 6
Notice of Motion	Page 6
Committee Reports	Page 7
Delegates Reports	Page 11
Status Report/Précis of Correspondence Issued	Page 12
Staff Reports	
A. <u>A Connected and Resilient Community</u>	
1. Lockhart Picnic Races – Office Closure	Page 22
B. <u>A Dynamic and Prosperous Economy</u>	
2. Local Orders Policy – Premises Not in a Safe or Healthy Condition	Page 23
C. <u>An Environment that is Respected and Protected</u>	
3. Biosecurity and Environmental Report	Page 27
D. <u>Infrastructure for the Long Term Needs of the Community</u>	
4. Engineering Report	Page 29
5. Major Projects Update	Page 30
6. Parks and Gardens Report	Page 31
7. Request for Road Name Change	Page 32
8. Regional Growth Fund	Page 53
9. Development Applications	Page 54
10. Local Heritage Grants 2017-18	Page 55

E. Strong Leadership and Governance

- 11. Statement of Funds for August 2017 Page 56
- 12. Inquiry into Preference Counting in NSW Local Government Elections Page 57
- 13. Policy 1.2 Media Policy Page 58

Questions & Statements Page 62

Consideration of Business in Closed Session

- 14. Lockhart and The Rock Pool Contractor – 2017/18 Season Page 62

This item is classified CONFIDENTIAL under section 10A(2) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

- 15. Tender – Waste Contract Page 62

This item is classified CONFIDENTIAL under section 10A(2) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

- 16. Bitumen Emulsion Supply Tender Page 62

This item is classified CONFIDENTIAL under section 10A(2) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (d) Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

Resumption of Open Council Page 62

Mayoral Minute

Nil.

Mayoral Report

Nil.

Urgent Matters

Nil.

Notice of Motion

Nil.

Committee Reports

1. MINUTES OF THE TOURISM/ECONOMIC DEVELOPMENT STEERING COMMITTEE MEETING (T26-005)

MINUTES OF THE TOURISM/ECONOMIC DEVELOPMENT STEERING COMMITTEE MEETING OF LOCKHART SHIRE COUNCIL HELD AT THE ROCK MEMORIAL BOWLING CLUB ON TUESDAY, 5 SEPTEMBER 2017 COMMENCING AT 6.05PM.

PRESENT

Mrs Susan Creek, Councillor Gail Driscoll, Mrs Myra Jenkyn, Ms Sandra Johnstone, Mrs Raeleen Pfeiffer, Councillor Derek Douglas, Mr Colin Wiese, Tourism/Economic Development Officer (Jennifer Connor).

APOLOGIES

Mr Greg Smith

LEAVE OF ABSENCE

Nil

PERCURINARY INTEREST

Nil

CONFIRMATION OF MINUTES

The minutes of the Meeting held Tuesday, 6 June 2017, as printed and circulated, be taken as read and confirmed on the Motion of D Douglas, seconded S Creek.

1. **Development of a Regional Economic Development Strategy**

The Office of Regional Development, Department of Premier and Cabinet (DPC) are providing Lockhart Shire Council with the opportunity to participate in the development of a Regional Economic Development Strategy (REDS).

The opportunity is being extended under the NSW Government Regional Development Framework to 16 sub-regional areas, which have been identified as growing, to develop a REDS for their Functional Economic Region. A Functional Economic Region is intended to represent the economic boundaries of the region.

Whilst local economic development strategies have historically been developed by local councils for individual local government areas using a variety of methodologies, this approach often does not consider the broader region and councils have limited capacity to develop comprehensive regional plans given the cost and resources required.

For this reason, the DPC has engaged a panel of expert contractors to work in collaboration with the local councils and stakeholders to develop REDS. These contractors have experience developing REDS in Australia and internationally. Whilst the cost is to be met by the State Government the document will belong to Council and its development will rest with the relevant councils.

The Functional Economic Region for the Wagga Wagga area is defined as Wagga Wagga, Coolamon, Junee and Lockhart. Consideration is also being given to Snowy Rivers Council being included.

Participating in the development of a REDS under this process is completely voluntary and not meant to supersede the Council's current Economic Development Strategy. There will be no obligation to amend or update any of the content of Council's current economic development strategy.

It is also understood that funding will be allocated to each Functional Economic Region based on the size of the regional economy and population also this is to be confirmed. It is considered that in future those projects that are aligned with the REDS that has been developed for the Functional Economic Regions will be more likely to be supported in grant funding programs.

That the preparation of a Regional Economic Development Strategy for the Functional Economic Region comprising Coolamon, Junee, Lockhart and Wagga Wagga Councils, with resources to be provided by the NSW Government, be noted.

Recommendation: That the information be noted.

Notes:

2. Internet Coverage

Committee members will be aware that discussions have been held with South Western Wireless Communications (SWWC) regarding a proposal that has the potential to improve internet access in the Shire’s rural areas.

SWWC has identified three options or scenarios under which the provision of reliable high-speed internet to Lockhart Shire could be progressed.

The first option involves a major customer/consumer with a certain minimum monthly spend on telecommunications to sign up in order to justify the expense to be incurred by SWWC in providing the necessary infrastructure.

Under the second option, and in the absence of a major customer being signed up from the outset, SWWC would provide the necessary facilities in exchange for a maximum underwriting (guarantee) from Council. The amount underwritten by Council would be progressively reduced as new customers in the Shire are signed up.

The third option is to secure a government grant to commence installation of modular data centres and build out multipurpose towers where necessary to cover the region, SWWC has deployed the infrastructure using this approach in other States.

Option 1 outlined above is considered unlikely and Option 2 is not supported.

However, there is an opportunity to pursue Option 3 due to the \$1.3 billion Regional Growth Fund launched by the NSW Government in conjunction with the 2017-18 State Budget.

The Regional Growth Fund comprises six different funding streams, each with a different focus, which are being progressively released. One of the streams yet to be released is titled “Connecting Country Communities” and is aimed at improving telecommunication connectivity in regional NSW to drive economic growth.

It is proposed to investigate the relevance of the SWWC proposal to this funding stream once it is released and the assessment criteria is known.

Recommendation: That subject to the SWWC proposal for the provision of reliable fast speed internet to Lockhart Shire being relevant to the assessment criteria for the “Connecting Country Communities” grants program, Council submit a grant application under that program.

Notes:

3. Greg Grainger – Travel Oz

Following an approach by Taste Riverina, Greg Grainger from Travel Oz will be in the region filming footage of a heritage train touring group in early October. Travel Oz is one of the premier travel shows in Australia, with audience figures of 830,000 people per episode, in addition to international audiences, reruns and an online presence.

There is an opportunity for LGA members of Thrive Riverina (formerly Riverina Regional Tourism) to purchase airtime to showcase the top experiences they have to offer, creating a whole episode dedicated to our region. Raw footage of each LGAs highlights will be made available for promotional purposes, as will a short promotional video.

As this is an extremely good opportunity for promotion, the TEDO has allocated \$3,000 from the tourism budget to ensure that Lockhart Shire features in the episode. The three key attractions selected to feature are:

- Doris Golder Wool Art Gallery/Greens Gunyah Museum
- Lockhart Farm Art Sculptures
- The Rock Hill Nature Reserve.

The TEDO will advise the committee when the episode will be shown.

Recommendation: That the information be noted.

Notes:

4. NRMA Member Roadshow

Lockhart Shire Council have been invited to exhibit promotional material at the NRMA Member Roadshow being held in Wagga on Friday, 22 September. Cr Gail Driscoll will be attending with the TEDO to promote Lockhart Shire to potential visitors and residents. Promotional material on display will include tourism brochures and the Welcome to Lockhart Shire resident's booklet. The TEDO will approach Spirit of the Land/Lockhart Community Bank to take the '5 past 5' rooster sculpture along to raise interest.

Recommendation: That the information be noted.

Notes:

5. The Rock Outdoor Gym

Following a request by Michael McCormack's office, the TEDO forwarded a number of Expressions of Interest for potential projects for funding through the Stronger Communities Programme. The project selected to proceed to the next round was the installation of an outdoor gym at The Rock. The project aims to install seven easy to use outdoor fitness stations along a 1.5km section of the newly completed 3km walking track between The Rock and The Rock Hill Nature Reserve.

The TEDO is currently working on the grant application and if funding is successful, the fitness stations will be located along a straight, flat section of road between the town boundary and the entrance to The Rock Hill Nature Reserve, an area well utilised by the community.

The installation of this outdoor gym, which will contain instruction signs and exercise equipment, will provide free exercise and physical activity opportunities to residents and visitors to The Rock Hill.

Recommendation: That the information be noted.

Notes:

6. Current TEDO Projects

Lockhart Water Tower	The TEDO has made an application for grant funding through the Community Arts Support Program (CASP).
Regional Development Australia – Country Change	The RDA Country Change project, encouraging people to move to the Riverina, received funding for the new campaign and the TEDO is supplying necessary information to complete information on Lockhart Shire
Lockhart Verandah Project	A study of the Lockhart Verandahs will be undertaken in preparation for the restoration grant application.
Business Survey	Survey is ready to be sent out to businesses. Following receipt of information from SWWCC, questions on telecommunications will be included in the survey.
Walk of Fame	TEDO working with on layout of information for the Walk of Fame boards with the signwriters. The project will take a few months to complete.
Billboard	Narrandera council have advised that they have reviewed all the requirements and unfortunately the installation of a billboard along the Sturt Highway is not possible at this time.
Drovers Way Touring Route	The TEDO met with a number of the stakeholders. The project is slowly progressing, some LGAs still working on stories.
Town Visitor Information Boards	Project with signmaker. On completion of The Rock frame, Lockhart Rotary to produce matching frame. The TEDO will design similar panels for an information board at The Rock Recreation Ground, which is being funded by The Rock Progress Association.
Lockhart Progress Association	Possible outdoor movie screening at Galore Hill – Man From Snowy River. Progress to advise re timing and TEDO will assist.
The Rock Progress	The Progress Association are looking for funding for the Faerie Tree project. Working on astronomy project. They are sponsoring an information sign at the Rec Ground. B&S Ball in November 2017. A separate committee are working on a Rodeo in December.
SOL	Features on the front page of the spring edition of the Out & About Magazine. 25,000 flyers are in the process of being distributed.
The Rock Hill	Works by NPWS are ongoing. Further interpretative signage is in process. The Moama office of NPWS has been fantastic to deal with, however there may be a restructure of NPWS boundaries, with the Rock potential reverting back to management by the Tumut office.
Lockhart Museum	Waiting for grant funding announcements, are proceeding with improvements to Billabong Motors in the meantime.
The Rock Museum	The sound system project is underway, the artist having met with a number of residents and community groups.

Business & Investment	TEDO is working on other possible ideas to assist businesses connect to the community. Improvements have been made to the Business & Investment section of the website to include updated sections on the Business Awards, Business Directory, Business Incentives, Business Support, Business Survey, Land for Sale, Make the Move and Shopping Locally.
Promotional flags – main street shopping areas	Flags for the main street featuring the words Welcome to Lockhart have been received and will be installed in the main street in the coming weeks. The TEDO will visit The Rock to see what opportunity exists for a similar project.
Lockhart Shire Advertising	As well as ongoing marketing, Lockhart Shire is getting good press and editorial regarding attractions and events. Current advertising projects include ongoing joint campaigns with Wagga and Albury councils through printed promotional material.
Lockhart Shire Tourism Logo	Temporarily on hold due to other projects.

The October TEDSC meeting will be held at Lockhart Railway Station on 3 October 2017 at 6.00pm.

Recommendation: That the report be received and the recommendations contained therein be adopted.

Notes:

Delegates' Reports

Nil.

Status Report/Précis of Correspondence Issued

Status Report: Council Resolutions and Tasks to be finalised

Res. No:	Officer to Action	Info	Action Taken
Ordinary Council Meeting held 21 August 2017			
204/17	DEES	<p>Closed Agenda – Tender – Waste Contract Council:</p> <ul style="list-style-type: none"> a) Does not accept any of the tenders for waste, recycling or organics collection b) Does not accept any of the tenders for recyclables waste acceptance and processing, and c) Authorises the GM or his delegate to undertake negotiations with regards to both collection and processing Contracts and reports back to Council at a future meeting. 	DEES has commenced negotiations. Interim report to Council September 2017 meeting.
203/17	DEES	<p>Closed Agenda – Tender – The Rock Sewer Extension Project Council:</p> <ul style="list-style-type: none"> a) Awards the tender for construction of sewer extension works at The Rock to Mitchell Constructions (NSW) P/L for \$921,470.00 (incl. GST); b) Awards the supply of sewer pump units for sewer extension works at The Rock to Enviro One Services & Installation p/L for \$205,320.87 (incl. GST); and c) Authorise the GM and DEES to execute Contract and Purchase Orders for the Works as required. 	<ul style="list-style-type: none"> (a) Contract signed and purchase order raised. (b) Purchase order raised. (c) Works due to commence on site early September 2017. Complete.
202/17	DEES	<p>Closed Agenda – Tender – Heavy Combination Trucks Council:</p> <ul style="list-style-type: none"> a) Determines award of supply of three (3) heavy combination of trucks to PACCAR Kenworth for \$907,959.00 + GST, and b) Authorise the GM to execute Purchase Orders. 	<p>Purchase order raised.</p> <p>Awaiting advice on delivery dates. Complete.</p>
201/17	DEES	<p>Closed Agenda – Lockhart & The Rock Pool Contractors – 2017/18 Season</p> <ul style="list-style-type: none"> a) The 2017/18 and 2018/19 seasons Lockhart Swimming Pool contract be awarded to Mrs Tammy Lenon, and b) The Rock Swimming Pool contract be re-advertised and a further report be brought to Council. 	<ul style="list-style-type: none"> (a) Letter issued to Tammy Lenon. (b) Readvertised The Rock pool contract. See further report to Council September 2017 meeting.
198/17	GM	<p>LGNSW 2017 Annual Conference</p> <ul style="list-style-type: none"> a) Council's voting delegate for voting on policy motions, and for the election of office bearers and LGNSW Board at the 2017 LGNSW Annual Conference be Cr I. Marston, and b) The General Manager also attend the 2017 Annual Conference. 	<p>Registration has been completed for conference attendees.</p> <p>LGNSW to be formally advised of Council's voting delegate in October 2017 in accordance with timeline determined by LGNSW.</p>
197/17	DCCS	<p>Financial Statements – 2016/2017 Audit</p> <ul style="list-style-type: none"> a) The Draft 2016/2017 Financial Statements be referred to Crowe Horwarth, as audit agent for NSW Audit Office, for audit, and b) Council delegate authority to the General Manager to authorise the accounts for issue to the Office of Local Government on the date of receipt of the audit report. 	The Draft Financial Statements have been prepared and forwarded to Council's Auditors.

195/17	MES	<p>Development Application – Consolidation of Lots 33-39 Urana St, Lockhart Council to:</p> <p>a) Grant consent for Council staff to approve the Development Application under delegation; and</p> <p>b) Refund the development application fees paid by the applicant, as prescribed by Policy 2.36 – Refund of Fees to Community Organisations; and</p> <p>c) Agree to cover costs of the consolidation, including payment of solicitor's fees and costs for registration of deposited plans.</p>	<p>Staff have commenced with consolidation works. Letter issued to Historical Society.</p> <p>DA approved and plans gone to solicitor for registration with LPI.</p>
193/17	GM	<p>Request to Waive Fees Council to not waive the s94A contribution fees to Woodlea Ag Enterprises.</p>	<p>Letter issued to applicant. Complete.</p>
192/17	DEES	<p>Supply of Enviro One Sewer Pump Units Council to:</p> <p>a) Not invite tenders for supply of onsite sewer pump units for the low pressure The Rock East Sewer Extension project due to lack of competition in the supply market; and</p> <p>b) Obtain quotes directly from the two main suppliers for the supply of onsite sewer pump units for the low pressure The Rock East Sewer Extension project.</p>	<p>See Item 203/17. Complete.</p>
191/17	DEES	<p>Grain Harvest Management Scheme 2017-18 Council to continue to participate in the Grain Harvest Management Scheme for 2017/18 grain harvest, from 1 Nov 2017 to 31 Jan 2018.</p>	<p>Letter and notice issued to RMS. Complete.</p>
186/17	GM	<p>Policy 2.10 Authority to Undertake Enforcement Action Policy 2.10 Authority to Undertake Enforcement Action adopted.</p>	<p>Policy register updated. Complete.</p>
185/17	GM	<p>Policy 1.11 Section 355 Committees Policy 1.11 Section 355 Committees adopted.</p>	<p>Policy register updated. Complete.</p>
181/17	TEDO	<p>Minutes of the Tourism/Economic Development Steering Committee Meeting – Lockhart Railway Station Addition time to be given to source an alternative use/tenant for the Lockhart Railway Station building.</p>	<p>In progress.</p>
179/17	TEDO	<p>Minutes of the Tourism/Economic Development Steering Committee Meeting – Lockhart Heritage Mosaics Support in principle given to assist with installation of the Lockhart Heritage Arts Mosaic Trail.</p>	<p>Grant application submitted by Mrs Fran Day. Complete.</p>
Ordinary Council Meeting held 17 July 2017			
171/17	DEES	<p>Roads Programme 2017/18 Roads programme for 2017/18 year endorsed. Council to apply for funding under Round 3 of Fixing Country Roads of up to \$1,000,000 to undertake bridge repairs and upgrade to HML.</p>	<p>Fixing Country Roads grant applications closed 1/9/2017. Application currently being assessed. See 101/17. Complete.</p>

164/17	GM	<p>Local Orders Policy – Premises Not in a Safe or Healthy Condition In accordance with Part 3 of the Local Government Act Council to:</p> <p>a) Place “Draft Local Orders Policy No. 1 – Premises not in a Safe or Healthy Condition” on public exhibition for a period of not less than 28 days, b) Accept submissions in relation to the Draft Local Policy for a period of 42 days after the date on which Draft Local Policy is placed on public exhibition.</p>	Local Orders Policy placed on public exhibition. No submissions received. Presented to September meeting for adoption.
163/17	GM	<p>Purchase of Lot 2 DP255427 Scott St, The Rock a) Authority granted to execute the Contract of Sale and Transfer document under Council’s Seal b) The land to be classified as “operational land” for the purposes of Section 25 of the Local Government Act.</p>	The purchase of the land has been finalised and the Certificate of title has been issued in Council’s name. Complete.
160/17	DEES	<p>Temporary Compliance Officer Position Council endorsed proposed position of ‘Temporary Compliance Officer’ for a fixed term of two years.</p>	Position advertised and has closed. Currently assessing applications.
159/17	DCCS	<p>Public Toilet Facilities a) Install paper towel and soap dispensers, and bins where required in Council’s public toilets, b) Conduct a review in 12 months’ time.</p>	Quotes being sourced from suppliers.
Ordinary Council Meeting held 19 June 2017			
142/17	MES	<p>Variation to DCP – Building Line Setbacks Council to permit a variation to the Lockhart DCP for a reduced building line setback of 4.2m for a new dwelling at 24 Yerong St, The Rock.</p>	MES has written to applicant advising of Council’s resolution and planning advice on lodging a DA if required. Complete.
134/17	GM	<p>Lots 1 to 5 Carson Road, The Rock Authority granted to execute under Council’s Seal the Transfers and related documents for the sales of Lots 1 to 5 DP1220989 Carson Rd, The Rock.</p>	The sale of all five lots have now been settled. Complete.
129/17	TEDO	<p>Minutes of the Tourism/Economic Development Steering Committee Meeting – Wall of Fame Walk of Fame project to be undertaken.</p>	In progress.
Ordinary Council Meeting held 15 May 2017			
118/17	GM	<p>Closed Council – Request to be Release from Contract of Sale – Lot 5 DP1220989, 10 Carson Road, The Rock Council to not release the purchasers from their obligations under the contract at this time and let the contract run its course.</p>	The sale of this lot was completed on 4/9/17 in accordance with the Contract of Sale. Complete.
115/17	GM	<p>Councillor Professional Development Councillors to nominate any professional development they would like to undertake to assist in the development of a Professional Development Program for Councillors for 2017/18.</p>	Indicative costs currently being sought from LGNSW for various training modules including provision of in house training.
108/17	GM	<p>Council’s Application for a Special Rate Variation – IPART Determination Council to make personal and written representations regarding its experience with the FFTF and SRV process and also redouble its efforts to secure grant funding for the nominated projects and in particular the Lockhart and The Rock swimming pools.</p>	Representations being made with the focus on securing funding for the swimming pool refurbishments. Application for funding proposed to be lodged under the Stronger Country Communities Fund.

101/17	DEES	<p>Bridge Assessment Reports</p> <p>a) Council to apply for grant funding in next rounds of Fixing Country Roads (State), and/or Bridges Renewal programme (Federal) and/or Heavy Vehicle Safety and Productivity Programme (Federal); and</p> <p>b) A programme of repair works to upgrade the structures to HML to be put in place, subject to funding applications.</p>	<p>Fixing Country Roads grant applications closed 1/9/2017. Currently assessing applications.</p>
Ordinary Council Meeting held 18 April 2017			
73/17	GM	<p>Acknowledgement of Saggars Family Contribution</p> <p>Council to install a new seat, with an appropriately worded plaque, on the corner of Green & Matthews St's, in recognition of the contribution that the Saggars Family has made to the community.</p>	<p>Contact has been made with Mr Gordon Saggars, both verbally and in writing.</p> <p>Mr Saggars supports and appreciates Council's initiative. The following wording for the plaque has been agreed with Mr Saggars: -</p> <p><i>"In recognition of the significant contribution made by the Saggars family to the Lockhart District in providing 70 years of continuous dental services to its residents."</i></p> <p>Nil progress to-date.</p>
72/17	DEES	<p>Caravan Parks</p> <p>a) Information noted pending a furthermore detailed report</p> <p>b) Council has determined as a matter of policy that caravan parks be short term (holiday park) stays; and</p> <p>c) Expressions of Interest (EOI) be invited for Management of the Lockhart Caravan Park for 1 July 2017 to 30 June 2018 with option of 2 x 12 month extensions on mutual agreement.</p>	<p>More detailed report to be presented at a future Council meeting.</p> <p>Expressions of Interest for the management of the Lockhart caravan park closed on 8/5/17.</p> <p>Interviews with shortlisted candidates currently being undertaken.</p> <p>Report and recommendation to be tabled at the Council meeting (closed section) on 15/5/17.</p> <p>Items (b) & (c) are complete.</p>
59/17	TEDO	<p>Minutes of the Tourism/Economic Development Steering Committee Meeting – South West Wireless Communications</p> <p>TEDO to approach SWWCC to conduct an initial assessment to ascertain the possibility of rolling out this internet service throughout Lockhart Shire.</p>	<p>Long term project Questions regarding telecommunications in 2017 Business Survey.</p> <p>Proposed to submit an application under the Connecting Country Communities Grants program.</p>

Ordinary Council Meeting held 20 March 2017			
49/17	DEES	<p>Request for Road Name Change</p> <p>a) Council supported the road name change necessary process to be commenced</p> <p>b) DEES to write back to applicant informing them of Council's decision.</p>	<p>(a) Council has commenced process for name change.</p> <p>Staff has received numerous objections to the proposed name change. Currently waiting on Geographic Names Board response. A further report to be brought to Council at the September 2-17 meeting.</p>
33/17	TEDO	<p>Minutes of the Tourism/Economic Steering Committee Meeting – Shire Signs</p> <p>Designs for the Shire signs to be investigated.</p>	<p>Dependent on budget.</p> <p>Nil progress</p>
Ordinary Council Meeting held 6 February 2017			
5/17	GM	<p>Coffee Shop Proposal</p> <p>Council to invite Mandy Strong, Liz Lane and Susan Gooden to meet with Mayor and GM to discuss the proposal of a coffee shop in the former Billabong Motors building adjacent to the Green Gunyah Museum.</p>	<p>Meeting held on 1 March 2017. Discussions continuing. Proponents are awaiting outcome of grant application lodged by Museum Committee.</p>
Ordinary Council Meeting held 19 December 2016			
345/16	DEES	<p>Swimming Pool Upgrade – Lockhart & The Rock</p> <p>Council:</p> <p>a) Continues undertaking detailed design and planning works for both Lockhart and The Rock pool upgrades to ensure project is shovel ready this year with works funded from Council reserves;</p> <p>b) Continues engaging with respective pool Steering Committees to assist and provide guidance to Council;</p> <p>c) Applies for funding of \$1M for the pools under the current round Building Better Regions Fund; and</p> <p>d) Commence upgrade of the pools in 2016/17, 2017/18 and 2018/19 years' subject to confirmation of grant funding, with project funding being combination of grant funding, third party contributions, loan and Council reserves.</p>	<p>Design works for The Rock buildings commenced.</p> <p>Grant application under BBRF closed 28 Feb 2017. Design work for buildings well advanced. DA's submitted for all works.</p> <p>DA approved for building works at Lockhart. Final design plans for building works at The Rock, with DA approval expected within the next few weeks.</p> <p>BBRF grant application unsuccessful. Staff still sourcing grant funding opportunities. See further report to Council September 2017 regarding the Stronger Communities Grants Program.</p>
Ordinary Council Meeting held 21 November 2016			
315/16	GM/ TEDO	<p>Australian Kelpie Hall of Fame</p> <p>a) Greens Gunyah Museum be requested to develop and provide a long-term business plan to Council, outlining future developments and how they will be funded, and</p> <p>b) The item be brought back to Council for further discussion in the 2017/18 FY.</p>	<p>Lockhart & District Historical Society have developed a strategic plan and are working on extending this into a business plan.</p>
Ordinary Council Meeting held 19 September 2016			
241/16	TEDO	<p>Minutes of Tourism/Economic Development Steering Committee - Town Visitor Information Boards</p> <p>New town visitor information boards to be designed and installed in The Rock and Lockhart.</p>	<p>In progress</p>

Ordinary Council Meeting held 18 July 2016			
185/16	DEES	<p>Sewer Financial Plan and Proposed Extension at The Rock</p> <p>a) Commence with design and planning of sewer extension at The Rock in 2016/17 as per Lockhart Sewerage Business: Capital Works Plan and Financial Plan</p> <p>b) Undertake construction of Stages 1-6 of proposed low pressure sewer extension at The Rock in 2017/18 as per Lockhart Sewerage Business Capital Works Plan and Financial Plan</p> <p>c) Investigate feasibility of sewerage Council subdivision on Milne Rd in advance of rest of works.</p>	<p>Will commence quotes for design works once Project Officer is engaged.</p> <p>Project detailed design to commence Oct Sept.</p> <p>Quotations being sought for design consultant.</p> <p>Currently liaising with other Authorities for access. Design works 100% complete with finalisation of authorities' requirements almost completed. Tenders currently being invited.</p> <p>Tenders closed. See separate report to Council. See 203/17. Complete.</p>
Ordinary Council Meeting held 16 May 2016			
109/16	DCCS	<p>Old Lockhart Railway Station Building</p> <p>Council to:</p> <p>a) Seek to find a suitable use/tenant for the building</p> <p>b) Begin negotiations with JHR to hand building back, if suitable use/tenant not found within next 6 months.</p>	<p>Ongoing. No potential tenants have enquired. Promoting venue as a regional meeting site. Very little activity to date.</p>
92/16	TEDO	<p>Minutes of the Tourism/Economic Development Steering Committee – Virtual Touring Route</p> <p>TEDO investigate the potential to develop Drovers Way as a virtual touring route through the region.</p>	<p>In progress. Long term project.</p>
Ordinary Council Meeting held 17 November 2014			
328/14	DCCS	<p>Request for Financial Assistance – The Rock Men's Shed</p> <p>a) Suitable lease conditions be negotiated between Council and The Rock Men's Shed.</p>	<p>In progress.</p>
Ordinary Council Meeting held 14 October 2014			
294/14	DCCS	<p>Report of Section 355 Committees - Finances</p> <p>Council to endeavour to meet with all 355 Committees & Pleasant Hills Community Hotel to work with them to understand their costs and future projects</p>	<p>Plan being developed with correspondence to be sent. Workshop material in planning & being developed.</p>
Ordinary Council Meeting held 21 August 2017 – Councillor Questions & Statements			
Councillor's Questions	DEES	<p>Cr Marston – Condition of Back Lanes in The Rock –</p> <p>Enquired about condition of back lanes in The Rock.</p>	<p>DEES advised he is aware of condition of some lanes due to recent Riverina Water works, which Council has been engaged to tidy up. However, recent wet weather conditions have not allowed staff to rectify and tidy up will be action as soon as conditions allow.</p>
	TEDO	<p>Cr Marston – Installation of Storyboards for APC and Stabiliser Fin, Avenue of Honour, The Rock –</p> <p>advised The Rock RSL is working with Council to install storyboards for the APC and Stabiliser Fin in the Avenue of Honour, The Rock. This will be at nil cost to Council.</p>	<p>Information noted. Complete.</p>

Councillor's Questions	DEES	Cr Marston - Consideration of New Tourist Attraction, The Rock – advised The Rock RSL, in conjunction with The Rock Catholic Church is looking at putting a mural on the roof of the church building with a Religious/RSL theme. Cr Marston enquired as to whether any approvals from Council would be required?	DEES advised he will investigate and advise regarding approvals.
	DEES	Cr Rockliff – Water Ponding in Green Street West – Enquired as to the water ponding in Green Street West, Lockhart.	DEES advised he is aware of issue which is due to high driveway culverts blocking the water. Council staff will rectify when resourcing permits.
	DEES	Cr Douglas – Newly Constructed Culverts over Brookong Creek – Enquired about the soft patch of road on the newly constructed culverts over Brookong Creek.	DEES advised he is aware of issue and explained that staff made a conscious decision to seal the works (with the soft section) to save 90% of the road, as the winter weather would not allow staff to continue working, and to deal with the soft section when warmer weather permits.
	DCCS	Cr Douglas – Long Day Care in Lockhart – Enquired about the current status of the provision of long day care facilities in Lockhart?	DCCS to provide a preliminary report at a future meeting of Council.
	DEES	Cr Walker – New Bike Path, The Rock – congratulated and thanked staff on the new bike path from The Rock Township to The Rock Hill Nature Reserve.	Complete.
	DEES	Cr Walter on behalf of Cr Sharp – Max Newton wished to pass on a thank you to staff for the wonderful job done grading roads in the southern area of the Shire.	Complete.
	DEES	Cr Walker on behalf of Cr Sharp – Ian McGee wished to pass on a thank you to staff for the installation of bollards in Pleasant Hills.	Complete.
	DEES	Cr Schirmer – Back Lane Behind Ambulance Station, Lockhart – enquired as to when levels and grading works will occur in back lane behind the Ambulance Station, Lockhart?	DEES advised works will occur when resourcing permits.
Ordinary Council Meeting held 17 July 2017 – Councillor Questions & Statements			
Councillors' Questions	DEES	Cr Day – Mosaic Pathway Project, Lockhart - Advised Council that community is working on a grant application for this project. Provided brief overview of project and indicated it will require Council to provide in-principle support to submit the grant application	DEES advised he is aware of project and can provide letter of support for the grant application and a more detailed report to Council at August meeting through TEDO report. Complete.
	MAYOR	Cr Driscoll – Fit For the Future Process – Enquired as to where Council was up to regarding the FFTF process and ensuring we comply with our Action Plan.	The Mayor advised we are working on external contracting and other options regarding expanding the Shire's scale and capacity.
	DEES	Cr Douglas – Ryan's Road/Lane? – Queried sign at intersection of Western Rd/Soldiers Settlement Rd that says "Ryans Lane" – is this the correct name for this road and could necessary signs be erected. At t-intersection Lockhart Urana Rd/Western Rd there isn't any signage indicating Western Rd. Could a sign be erected here?	DEES advised correct name is Ryans Lane and additional signage will be erected in due course. Additional signage has been ordered.

	COUNCIL LORS	Cr Schirmer – Councillor Relaxed Visits throughout Shire – Thanked Councillors who attended recent Friday night at the Pleasant Hills Pub and advised the visit was well received by the locals with positive feedback being given.	The next Councillor visit will be at Osborne Football Club training on a Thurs night, followed by a Friday fish & chips night at Yerong Creek.
Ordinary Council Meeting held 19 June 2017 – Councillor Questions & Statements			
Councillor's Questions	DEES	Cr Sharp – Culvert Cleaning – Enquired if there is a schedule for culvert cleaning throughout the Shire?	DEES advised he is aware of the issue and action is taken when resourcing permits.
	DEES	Cr Schirmer – Trucks Cutting across the Kerb at Urana & Green Sts Intersection, Lockhart – Advised b-doubles are dragging their wheels over the traffic island when negotiating this intersection.	DEES advised he is aware of issue and encourages large trucks to use the heavy vehicle route via Flood Detour Rd, and that he has applied for grant funding to realign this intersection with proposed new footpath works from Cowan Gardens to Magnolia Lodge. Council will upgrade this intersection when grant funding is available. Staff to keep applying under Active Transport funding program with RMS. Complete.
Ordinary Council Meeting held 15 May 2017 – Councillor Questions & Statements			
Councillor's Questions	DCCS	Cr Driscoll – The Rock Recreation Ground Toilets – Enquired as to whether mops, toilet brushes and soap dispensers can be provided at The Rock Recreation Ground Toilets as a request has come from campers?	DCCS will investigate and advise. Concern is items going missing. Can look at increasing frequency of cleaners attending to clean. Status quo to remain. Complete.
	DEES	Free Camping Site at The Rock – Advised The Rock free camping site currently has a long-term occupier and enquired as to whether signage could be installed to advise that the site is short-term only?	DEES advised he will install appropriate signage following the current review of all caravan park/camping sites in the Shire.
Ordinary Council Meeting held 18 April 2017 – Councillor Questions & Statements			
Councillors' Questions	DEES	Cr Verdon – Song Written by Former Grader Operator Mr Keith Ball – Enquired as to whether Council had a copy of the song about working on Council and if not, could a copy be obtained for historical purposes?	DEES advised he is not aware of the song and will contact the Funeral Director. Staff have spoken with family, a copy to be forwarded to Council in due course.
	DCCS	Cr Driscoll – Activities/Short Courses for Senior Citizens – Enquired if Council could look into providing activities/special programs for our Senior Citizens, e.g. computer/internet training, food/cooking days, millinery or craft days, etc?	DCCS advised he will investigate request and report to Council. Copy of Greater Hume Shire Seniors program given to Councillors at August 2017 meeting. Council's Youth Officer is organising an activity day where school students can interact with senior citizens via activities.

Councillors' Questions	DEES	Cr Rockliff –Unrestrained Dogs Roaming Lockhart Streets – Advised there are several local dogs that are being allowed to roam Lockhart streets unrestrained and are urinating in our shopping precinct.	DEES advised Council is currently trying to sort out Ranger Services for our Shire as Wagga Wagga City Council is unable to assist at present and Council staff are now making contact with other neighbouring councils to engage this service. Been confirmed neighbouring Council's unable to assist. Alternative proposal to be presented to Council at July 2017 meeting. Staff continuing to monitor the situation.
	DEES	Cr Rockliff – Temporary Table and Seats Located on the Pavers near Walkway in Greet Street – Advised that the temporary table and seats are being well utilised and requested consideration of a permanent installation.	DEES advised he will consider this request. Staff have had a look at this request, and still considering options. Staff have repaired the pavers and removed the seat/table. Nil further action as this stage. Complete.
Ordinary Council Meeting held 19 December 2016 – Councillor Questions & Statements			
Councillor s' Questions	GM	Cr Driscoll – New Crown Lands Management Act – Enquired as to status of review of Crown Lands Management Act and has it been discussed at Council?	EOI process to select Councils to apply criteria for assessing land as local or state use. An EOI has been submitted. Complete.
Ordinary Council Meeting held 24 October 2016 – Councillor Questions & Statements			
Councillors' Questions	DEES	Cr Verdon – Council Disaster Management Plan Availability – Also queried if Council Disaster Management Plan was available?	DEES advised the new Emergency Management Plan was almost complete and to expect a presentation to Council at a future meeting. Proposed to present EMP to October 2017 meeting.
Ordinary Council Meeting Held 16 November 2015 – Councillor Questions & Statements			
Councillors' Questions	DEES	Cr Morgan – Funding Application for Brookdale Hill Blackspot Enquired if Council has received any news on this funding application?	DEES advised that no news has been received to date. Application has been unsuccessful at Federal level, currently being assessed at State level. Council currently undertaking design works for the intersections. Design work complete. Currently investigating services relocations required. Project surveyed and working with Telstra regarding relocation of service.

18 September 2017 Council Meeting - Correspondence Sent to Councillors

Date to Councillors	From	Subject	File Ref
21/08/17 (e-mailed)	ALGA News Editor	ALGA News 18 August 2017	A75-005
21/08/17 (e-mailed)	Cr Keith Rhoades, LGNSW	LGNSW Weekly #32 – 18 Aug 2017	S20-007
21/08/17 (e-mailed)	Cr Keith Rhoades, LGNSW	President of LGNSW Weekly Update	S20-007
29/08/17 (e-mailed)	ALGA News Editor	ALGA News 25 August 2017	A75-005
29/08/17 (e-mailed)	Cr Keith Rhoades, LGNSW	LGNSW Weekly #33 – 25 Aug 2017	S20-007
29/08/17 (e-mailed)	Cr Keith Rhoades, LGNSW	President of LGNSW Weekly Update	S20-007
01/09/17 (e-mailed)	Mayor David O'Loughlin, ALGA	National Local Roads & Transport Congress 2017, 6-8 November 2017	A75-005
04/09/17 (e-mailed)	ALGA News Editor	ALGA News 1 September 2017	A75-005
04/09/17 (e-mailed)	Cr Keith Rhoades, LGNSW	LGNSW Weekly #34 – 01 Sept 2017	S20-007
04/09/17 (e-mailed)	Cr Keith Rhoades, LGNSW	President of LGNSW Weekly Update	S20-007
04/09/17 (e-mailed)	Mick Flinn, The Rock RSL Sub Branch	Congratulations & thank you for paving and stencilling, Avenue of Honour, The Rock	C63-015
05/09/17 (e-mailed)	Alison Byrne, NSW Electoral Commission	2017 Councillor Disclosures – Important Information	C85-025
08/09/17 (e-mail)	David Webb, Director Engineering & Environmental Service, Lockhart Shire Council	Waste Management Survey	W05-035

Recommendation: That the information be noted.

Notes:

Staff Reports

STRATEGIC DIRECTION A: A Connected and Resilient Community

1. LOCKHART PICNIC RACES – OFFICE CLOSURE

(GM/S30-005)

Executive Summary

In accordance with previous practice and existing industrial arrangements Council's office will be closed from 12.00pm on Friday, 6 October 2017.

Report

Under the current conditions of employment and industrial arrangements, full-time indoor staff work 19 days each 4 weeks, nominating one Rostered Day Off (RDO), subject to approval, in each 4-week period.

The hours of work also accrue time for paid leave annually, for a half day for the Lockhart Picnic Races and the three days that the office is closed between Christmas and New Year.

Accordingly, in accordance with previous practice and existing industrial arrangements Council's office will close at 12.00pm on Friday, 6 October 2017, for the Lockhart Picnic Races, and reopen at 8.30am on Monday, 9 October 2017.

Integrated Planning and Reporting Reference

A1 – Provide support to events held within the community.

E1 – Attract and retain a quality workforce.

Legislative Policy & Planning Implications

The office closure is in accordance with existing industrial arrangements between Council and its employees.

Budget & Financial Aspects

Nil.

Attachments

Nil.

Recommendation: That the closure of Council's office at 12.00pm on Friday, 6 October 2017, be noted.

Notes:

STRATEGIC DIRECTION B: A Dynamic and Prosperous Economy

2. LOCAL ORDERS POLICY – PREMISES NOT IN A SAFE OR HEALTHY CONDITION (GM/C70-025)

Executive Summary

The proposed *Local Orders Policy – Premises Not in a Safe or Healthy Condition* is presented for adoption following public exhibition of the document.

Report

At the Council meeting held on 17 July 2017 Council endorsed a draft *Local Orders Policy – Premises Not in a Safe or Healthy Condition*, for public exhibition.

In accordance with Council's resolution the amended Policy was publicly exhibited for a period of 28 days. Copies of the document were made available on Council's website as well as Council's office and Post Offices within the Shire. A period of 42 days has been allowed for the acceptance of submissions in accordance with legislative requirements however no submissions were received.

The draft Policy is now presented for adoption by Council. A copy of the draft Policy is attached.

Integrated Planning and Reporting Reference

B1 - Manage and improve the appearance of our towns in line with their desired identities.

E1 - Meet all governance and regulatory requirements in the conduct of council's operation.

Legislative Policy & Planning Implications

Section 159 of the Local Government Act enables a council to prepare a draft local orders policy to specify the criteria which the council must take into consideration in determining whether or not to give an order under section 124.

The council must give public notice of a draft local policy after it is prepared for a period of not less than 28 days. The public notice must also specify a period of not less than 42 days after the date on which the draft local policy is placed on public exhibition during which submissions may be made to the council.

If after considering any submissions received the council resolves to adopt the local orders policy, it must give public notice of the adoption of the local policy.

A council may at any time revoke a local policy adopted under Section 159. A local policy (other than a local policy adopted since the last general election) is automatically revoked at the expiration of 12 months after the declaration of the poll for that election.

Budget & Financial Aspects

Not applicable.

Attachments

1. Local Orders Policy – Premises Not in a Safe or Healthy Condition.

Recommendation: That *Local Orders Policy – Premises Not in a Safe or Healthy Condition*, as publicly exhibited, be adopted and that Council give public notice of the adoption of the Policy.

Notes:

Attachment 1. – Local Orders Policy – Premises Not in a Safe or Healthy Condition

Local Orders Policy No. 1 – Premises or Land not in a Safe or Healthy Condition

POLICY TITLE: LOCAL ORDERS POLICY NO. 1 – PREMISES OR LAND NOT IN A SAFE OR HEALTHY CONDITION

FILE REF: E30-115

REVIEW DATE: SEPTEMBER 2021

PURPOSE

This Local Order Policy (No. 1) has been written in accordance with s159 of the Local Government Act 1993.

Local Order Policy (No. 1) deals specifically with premises or land which is not in a safe and healthy condition.

Under this Local Order Policy an Order can be issued to require an owner or occupier of land, to do, or refrain from doing, certain things to ensure the land or premises are placed or kept in a safe or healthy condition.

SCOPE

The Orders Policy shall apply to:

1. All premises and all areas associated with those premises;
2. All land within the following planning zones within Lockhart Shire:
 - a) RU5 Village;
 - b) R5 Large Lot Residential.
 - c) IN1 General Industrial
 - d) SP2 Infrastructure.

OBJECTIVE:

This Local Orders Policy has been prepared to specify the criteria that Council will consider when determining whether or not premises or land which is in a safe and healthy condition and whether the issuing of an Order is warranted.

This policy aims to:

- a) Ensure consistency and fairness in the manner in which Council deals with issuing orders;
- b) Make the Council's policies and requirements for orders readily accessible and understandable to the public;

CIRCUMSTANCE

Council may serve an order when the land or premises are not in a safe or healthy condition.

CRITERIA

The circumstance of unsafe or unhealthy land may be considered to exist when an authorised Council officer observes any or all of the following:

Overgrown Vegetation¹

Land may be considered to be not in a safe or healthy condition when it is located in a built up urban area and vegetation on the land:

- a) Is harbourage for vermin (evidence can include sightings, faeces, nests, runs, eggs etc.); or
- b) Is likely to be harbourage for vermin (such vegetation should be consistently thick to an average height of 500mm covering vacant land or the unbuild portion of land). It does not follow from this that an uncleared or regenerated bush block comprising of mainly indigenous vegetation would be considered likely to be a harbourage for vermin; or
- c) Is determined by the relevant fire authority as posing a high fire hazard (Council will not consider vegetation to be a fire hazard if it has been determined not to be a fire hazard by the NSW Fire Service or the Rural Fire Service).

¹ Overgrown vegetation does not include any vegetation that is protected by legislation and does not include a commercial crop. Vermin does not include any native fauna.

Accumulation of Materials, Refuse or Other Hazardous Items²

Land or premises may be considered not in a safe or healthy condition when materials accumulated thereon or in:

- a) Provide harbourage for vermin (evidence may include faeces, sightings, nests, runs, eggs etc.); or
- b) Are likely to attract, or provide harbourage for, vermin. (Council will not consider inert items that are stacked in a safe, tidy manner, at least 300 mm off the ground and at least 600mm from a boundary to allow adequate mowing around the items, as being likely to attract, or provide harbourage to vermin); or
- c) Aid the breeding of flies, mosquitoes, or other potentially disease carrying insects or animals; or
- d) Are likely to be releasing gas/dust/vapour/liquid or other emission which could be considered harmful to humans and/or the environment; or
- e) Are suspected to contain asbestos and are being handled (including, but not limited to, cutting, sanding, breaking, removing), or stored in a manner inconsistent with NSW WorkCover and / or Department of Environment and Climate Change guidelines and is considered likely to lead to the release of fibres and/or dust to present a threat to health (material suspected as being asbestos is assumed to be asbestos, unless the recipient, or proposed recipient, of an Order can prove otherwise); or
- f) The material is considered to be hazardous.

Breeding and/or Infestation of Disease Vectors or Noxious Pests³

Land or premises may be considered not to be in a safe or healthy condition when:

- a) They are infested with vermin, flies, mosquitoes or other insects or animals that are recognized as potentially carrying human diseases; or
- b) Conditions are aiding the breeding of vermin, flies, mosquitoes or other insects or animals that are recognized as potentially carrying human diseases; or
- c) Noxious pests are breeding on or infesting a premises.

Inappropriate Handling of Sewage⁴

Land or premises may be considered not to be in a safe or healthy condition when:

- a) The plumbing on the premises is failing, leading to the discharge of sewage/ inappropriate handling of sewage; or
- b) The premises are currently serviced by an on-site sewage management system (OSSM) and that system is failing to meet the requirements of:
 - i. The conditions of consent / approval in any approval to install or operate the on-site system, or
 - ii. The requirements of the Environmental and Health Protection Guidelines: On-site Sewage Management for Single Households.

Unsafe or Unhealthy Conditions in a Building or Structure

Land or premises may be considered not to be in a safe or healthy condition when:

- a) A building contravenes the structural or health and amenity provisions of the Building Code of Australia to an extent which causes it to be unsafe or unhealthy; or
- b) A wall or structure is considered dangerous by an authorised Council officer; or
- c) Overcrowded sleeping conditions prevail (as determined by the Public Health (General) Regulation 2002); or
- d) A designated drinking water supply system is contaminated or is unfit for human consumption; or
- e) A food premises contravenes health and safety requirements of Chapter 3 of the Australia New Zealand Food Standards Code.

Other

Any other situation which is deemed by the Director Engineering and Environmental Services as being likely to pose an immediate danger to health or safety to the greater public.

REMEDIAL ACTION

An order may specify certain works that need to be undertaken in order to place a property in a safe and healthy condition. These works may include, but are not limited to, any of the following:

- a) Remove, cut, slash, mow, prune, trim, or thin out overgrown vegetation on the property.
- b) Removal of waste material, and any unwanted material, and dispose of at a suitably licensed waste facility.

² *Vermin does not include any native fauna.*

³ *Noxious Pests include European wasps, fire ants or any other pest determined by the Director Engineering and Environment Services (in consultation with the Department of Primary Industry or any other relevant Government Authority), but does not include any native fauna.*

⁴ *Sewage is taken to be either grey water or black water.*

- c) Store materials in a safe and tidy manner at least 300 mm off the ground level and 600mm away from boundary fences (to allow mowing to be undertaken).
- d) Eradicate disease vectors or noxious pests that are harbouring on the property.
- e) Remove items or material which are aiding the harbourage and / or breeding of disease vectors or noxious pests.
- f) Engage a pest controller to manage disease vectors or noxious pests that may be present on the site, and remove the potential for harbourage.
- g) Clean the premises, or aspects of the premises, to place it in a healthy condition.

NOTICE OF INTENT

Prior to the issue of an order, Council must give the owner or occupier of the land or premises a notice of intent to give an order.⁵

MAKING REPRESENTATIONS

Any person in receipt of a notice of intent may make written representations on the proposed order within 14 days.⁶

HEARING AND CONSIDERATION OF REPRESENTATIONS

Depending on the circumstances, the Director Engineering and Environmental Services, or any other delegated officer, shall be the officer to determine the representations in respect of the issue of an order.⁷

ISSUING OF AN ORDER

Should it be necessary to issue an order, a reasonable period will be given so that the terms of the order can be complied with.

The order will be issued by the Director Engineering and Environmental Services or any other delegated officer, on the owner or occupier of the land or premises.

RIGHT OF APPEAL

The person affected by the order has the right of appeal to the Land and Environment Court within 28 days after the service of the order on the person.

PENALTY

Any person not complying with an order is guilty of an offence in accordance with the Local Government Act 1993, and may be subject to prosecution or a fine.

A penalty notice (on the spot fine) may be issued for failure to comply with the terms of Order No.1. After issuing a penalty notice, Council may proceed to issue a new order for an ongoing offence.

If a person fails to comply with the terms of an Order, Council may do such things as necessary or convenient to give effect to the terms of the Order, in accordance with s678 of the Local Government Act 1993.

LEGISLATIVE PROVISIONS AND DURATION OF THIS LOCAL POLICY

This Local Order Policy (No.1) has been adopted under Part 3 of the Local Government Act - Adoption of Local Policies Concerning Approvals and Orders

Pursuant to Section 165 of the Local Government Act:

- 1) A council may amend a local policy adopted under this Part by means only of a local policy so adopted.
- 2) An amending local policy may deal with the whole or part of the local policy amended.
- 3) A council may at any time revoke a local policy adopted under this Part.
- 4) A local policy (other than a local policy adopted since the last general election) is automatically revoked at the expiration of 12 months after the declaration of the poll for that election.

⁵ *The need for a notice of intent to give an order does not apply in emergency situations (section 129 of the Local Government Act 1993).*

⁶ *This does not apply in emergency situations (section 129 of the Local Government Act 1993).*

⁷ *This does not apply in emergency situations (section 129 of the Local Government Act 1993).*

STRATEGIC DIRECTION C: An Environment that is Respected and Protected

3. BIOSECURITY AND ENVIRONMENTAL REPORT

(DEES/N10-025)

Executive Summary

Monthly report on biosecurity and environmental matters.

Report

Weeds

Property Inspections

The majority of inspections were carried out on residential properties, prompted by a change in ownership.

The weeds most commonly found were Privet (*Ligustrum* sp.), Green Cestrum (*Cestrum parqui*), Bridal Creeper (*Asparagus asparagoides*), and Lippia (*Phyla canescens*).

Other weeds found in lower frequency were Horehound (*Marrubium vulgare*), St John's Wort (*Hypericum perforatum*), and Prickly Pear (*Opuntia* sp.).

No. 1 st Inspections	No. Re- inspections required	No.2 nd Inspections	No. Biosecurity Undertakings Accepted	No. Biosecurity Directions Issued	No. 3 rd Inspections
21	3	0	0	0	1

As the General Biosecurity Duty is tenure neutral, the inspection of Crown Land has been added to the inspection timetable.

Spray Program

Priority for spraying has been given to the control of Horehound (*Marrubium vulgare*), and Bridal Creeper (*Asparagus asparagoides*) on roadsides within the Shire.

DrumMUSTER

Expressions of interest for the management of the September drumMUSTER events have now closed. The successful applicant for the Lockhart drumMUSTER event, scheduled for 12 September, is St Joseph's School. The successful applicant for The Rock drumMUSTER event, scheduled for 14 September, is The Rock & District Men's Shed. No other applications were received by Council. Both these community groups are experienced in implementing these collection events and have volunteers who are trained in the appropriate safety procedures required for handling chemical drums.

Pests

Spring Fox Baiting Program

Advertisement of the spring fox baiting program has occurred. Fox baiting is to commence on 11 September for three weeks. Baiting will occur on the Galore Hill Scenic Reserve and Kincaids Reserve. This baiting program will occur in conjunction with the baiting program of neighbouring properties of Galore Hill.

Environmental Matters

Riverina Local Land Services Community Grants

The final reports for both the Galore Hill Scenic Reserve Rehabilitation Project and the Galore Hill Scenic Reserve Biodiversity Study Project have been submitted to Riverina Local Land Services. These projects were initiated to improve the vegetative composition of the Galore Hill Scenic Reserve, as well as provide scientific analysis of the ecological significance of the Reserve. This will become an integral component during the revision of the Galore Hill Management Plan.

Integrated Planning and Reporting Reference

C2.1 – Increase the amount of native flora, fauna and protect threatened species.

C2.2 – Decreased occurrence, spread and impact of weeds and pests throughout the Shire.

Legislative Policy and Planning Implications

Weed inspections and associated activities are carried out in accordance with the Biosecurity Act 2015 and associated regulations.

Budget and Financial Aspects

Will be conducted within Councils allocated budget.

Attachments

Nil.

Recommendation: That the information in this report be noted.

Notes:

STRATEGIC DIRECTION D: Infrastructure for the Long Term Needs of the Community

4. ENGINEERING REPORT

(DEES/T10-005)

Executive Summary

Monthly report on engineering matters.

Background Information

(a) *Works Report:* Three grader crews are all undertaking maintenance grading. Construction projects are due to commence late September weather permitting.

Updated 12-month programme will be presented at the meeting.

Concrete crew is continuing with maintenance of footpaths, drainage structures, kerb and gutter as well as signs maintenance throughout the Shire.

PAMPS program for 2017/18 is the installation of shared path from Rio to Magnolia Lodge in Lockhart. Council has also been successful in securing a grant to install a new bus shelter at Lockhart Post Office and relocate the existing shelter donated by Rotary to Walter Day Park, with the existing information shelter at Walter Day Park to be relocated to Milbrulong as part of its heritage upgrade project.

(b) *Flood Mitigation:* Refer to Major Projects update.

(c) *Road Safety Officer:* Nil to report.

(d) *Traffic Committee:* Nil to report.

(e) *Lockhart Local Emergency Management Committee:* The local EMP is almost complete with presentation to Council at the October 2017 meeting.

(f) *Fleet:* Staff have now obtained all quotes for plant replacement for 2017/18 year, with all orders placed and the first of the small vehicles now being delivered.

Legislative Policy and Planning Implications

Nil.

Integrated Planning and Reporting Reference

D1 – Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future.

Budget and Financial Aspects

Will be conducted within Council's adopted budget and any subsequent Council resolutions.

Attachment

1. Updated 12 Months Works Programme (to be handed out separately at meeting).

Recommendation: That the information be noted.

Notes:

5. MAJOR PROJECTS UPDATE

(DEES/T10-005)

Executive Summary

Update on Council's current major projects.

Report

Council is currently undertaking a number of major projects and the status of each of these is as follows:

- a) *Swimming Pools Upgrade*: Construction documents and engineering plans for The Rock pool buildings have been completed. Development Approval (DA) has been granted for the amenities upgrade at Lockhart pool, with The Rock pool currently being assessed. Council recently was advised it has been unsuccessful in gaining funding under the Building Better Regions Fund. Staff are looking at other funding opportunities via NSW Government's Regional Growth Fund.
- b) *The Rock Sewer Extension*: Mitchell Constructions from Albury has been awarded the tender for The Rock East Sewer Extension work. They are expected to be on site 11 September 2017 to commence work. Staff have been liaising with residents that are in the upgrade area to inform them of the upcoming work.
- c) *The Rock STP Tertiary Ponds Upgrade*: The security fencing has nearly been completed by LSC staff.
- d) *Demolition of Voluntary Purchase Properties*: Current grant funding allows for one more property to be purchased at each of Lockhart and The Rock in 2017/18. An agreement with property owner in The Rock has been reached with funding confirmed. Negotiations with property owner in Lockhart is occurring including discussions with OEH regarding funding confirmation.
- e) *Flood Mitigation Construction*: It is expected that staff will call for tenders for the construction works for the Lockhart Levee by September 2017. There is some administration works remaining regarding Aboriginal Land Claim on the Commons that need to be completed before construction works can commence. The Rock Strevens Street drainage works funding from OEH has been received, and is expected that staff will call for tenders for the construction works by October 2017.

Integrated Planning and Reporting Reference

D – Infrastructure for the long-term needs of the community.

Legislative Policy & Planning Implications

Nil.

Budget & Financial Aspects

- i) Pools – total refurbishment costs estimated to be \$4.2M for both pools
- ii) The Rock Sewer Extension – budget for stage 1 construction is \$1.25M
- iii) The Rock STP Tertiary Ponds – fencing construction estimated \$25,000
- iv) VP Demolition – Round 3 – purchase and demolition costs for both properties is anticipated to be \$420,000, with OEH to provide grant funding of approximately \$360,000
- v) Flood Mitigation Construction – funding received for Lockhart Government dams is \$327,000. Funding received for Streven Street is \$652,000. Construction budget for both projects is \$1.226M, with \$693,000 planned for 2017/18.

Attachment

Nil.

Recommendation: That the information be noted.

Notes:

6. PARKS AND GARDENS REPORT

(DEES/P10-005)

Executive Summary

Monthly report on parks and gardens.

Report

Walter Day Park

Landscaping of the new public toilet site has commenced with excavation of the site for granite paths to the 'At the Dance' and 'Nine Martyrs' and the extension of garden beds. 'At The Dance' has been relocated to its approximate location and work has begun on the corten steel retaining wall. Steel edging has also been installed to define the new granite paths and garden beds. The Red Cross and CWA memorial roses have been transplanted to their new locations; the plaques will also be moved in the near future. New roses will also be added to the extended gardens around both the new and existing toilet blocks softening the overall structures, enhancing the sculptures and becoming a feature for visitors.

Sculpture Trail

The new granite and steel-edged path through Cowin Gardens is complete, linking Green St from the craft shop to the sculptures in Cowin Gardens and on to Walter Day Park. Some planting has also started, breaking up the large section of mulch running down Urana St; as this planting establishes the need for mulch will be greatly reduced.

The Rock Skate Park

For the safety of users, a pine log fence has been constructed along the front of the skate park to enforce the no parking zone. Trees have been planted to increase shade and some simple landscaping is planned to create an inviting environment for families.

Trees

Annual pruning of street and park trees is mostly complete in Lockhart; The Rock tree program has commenced. Work in Yerong Creek and Pleasant Hills is also scheduled. Replacement planting is almost completed for this season.

Parks and Gardens

Winter pruning of the Shire's rose gardens has been completed. Routine garden maintenance is being conducted including regular weeding, spraying, pruning, replacement planting and mulching.

Irrigation systems will be checked as the spring programs are set.

Mowing and Slashing

The spring roadside slashing program has commenced and will become a major focus ahead of local events in the Shire and as growth increases. Mowing and edging of most irrigated areas is being conducted as required due to the recent frosts significantly slowing growth.

Weed Control

Regular weed control is being conducted on Council property including hand spraying and weeding of gardens. Spraying lawns for broadleaf weeds has commenced.

General Maintenance

Regular duties include inspections of parks and public facilities to remove litter, clean BBQ's, check for damage or vandalism, clear footpaths and empty public and roadside bins. Most areas undergo inspections twice per week, including Galore Hill, where crews also clean and check the toilet facilities. Contract cleaners attend to the public toilet facilities in Lockhart, The Rock and Yerong Creek. Playgrounds in the Shire are being inspected regularly as per Australian Standards, with any maintenance being noted and completed as necessary.

Integrated Planning and Reporting Reference

D1 – Infrastructure that facilitates an active community.

Legislative Policy and Planning Implications

Nil.

Budget and Financial Aspects

Will be conducted within Council's allocated budget.

Attachment

Nil.

Recommendation: That the information be noted.

Notes:

7. REQUEST FOR ROAD NAME CHANGE

(DEES/R40-055)

Executive Summary

Council has received a request to change the name of Wide Lane, Osborne to Bourkes Lane, Osborne.

Report

Council has received a request to change the name of Wide Lane, Osborne to Bourkes Lane, Osborne, which was presented to the March 2017 Council meeting, where it was resolved to support the road name change and commence the necessary process.

Wide Lane is not a gazetted name – in which the majority of the Shire's roads are not. This is the case for most of NSW.

The process involved to rename a road includes registering the proposed name and any historical support with the NSW Online Road Naming System NORNS, notification of prescribed organisations of the proposal and advertising the proposal in local newspapers asking for public comment. If then passed by Council, further advertising to advise the change will occur; as well as notification of prescribed organisations and official gazettal through NORNS.

The Geographical Names Board (GNB) has provided its concurrence to the proposed road name change.

Following advertising of the proposed road name change Council has received 13 written submissions against the proposal and 2 in support. These are included as attachments to this report.

It appears that no residential address is using Wide Lane and also the remaining direct relatives with the Bourke name are no longer living within Lockhart Shire.

Also, a change in road name may result in a precedent been set and a resulting influx of requests. It is suggested 'Bourke' be listed as a potential name for any new streets/roads that may arise.

Also, the NSW Addressing Manual under section 6.7.9 Amending Road Names states "Road names are intended to be enduring, and the renaming of roads is discouraged unless there are compelling reasons for a change. Issues that can prompt renaming include the redesign of a road, changed traffic flow, mail or service delivery problems, duplication issues and addressing problems. Where there are significant reasons for a change the GNB encourages authorities to undertake renaming action in conformity with these principles."

There has been suggestion of placing a sign on what was known as 'Bourke's Reserve' on the travelling stock route (TSR) on Urangeline Creek on Urangeline Creek Road. This is a crown reserve and not under control of Council.

Integrated Planning and Reporting Reference

D2 - Our planning and development controls work to attract new residents and investment.

Legislative Policy and Planning Implications

Nil.

Budget and Financial Aspects

- Advertising in newspaper - \$380
- Cost for using NORNS – Nil
- Cost for Gazettal – unknown
- Cost to re-advertise - \$380
- Cost to replace signage - \$250.

Attachments

1. Letter from Bourke family dated February 2017 and two letters of support.
2. GNB concurrence and 13 letters of objection.

Recommendation: That Council:

- a) Does not support the road name change;
- b) Add 'Bourke' to the list of potential new road names; and
- c) Director Engineering & Environmental Services writes back to applicant informing them of its decision.

Notes:

Attachment 1. – Letter from Bourke Family dated February 2017 and Two Letters of Support

February, 2017.

File No:	R40-055		
Log:	21607		
	INFO REPLY REPORT		
GM			
DCCS			
Rec'd	28 FEB 2017		
DEES		✓	✓
MES			
HR			
TEDO			

Sarah,
 Please confirm
 - wide lane is gazetted and date
 - confirm other similar names that could lead to refusal
 - confirm process to have name changed.

Sarah
 Council resolved to proceed with road name change process. Please commence with registering on NDRMS and advertising in local news papers.

10. on 21/2/17
 Ta-
 as
 2/3.

Dear Sir,

I'd like to propose a road name change from the current name, Wide Lane, Osborne to Bourkes Lane, Osborne.

Around the year 1860, when few white men inhabited the area now known as Lockhart, Mr Green lost some horses whilst passing through the locality and the rest is history. Lockhart was proclaimed on 30th December, 1896.

Michael Bourke, being one of the earliest settlers in the shire, took up land in the district in 1865, when he was a young man, residing on the property "Benburb", situated near the lane known as Wide Lane. He married Anne and had three children. His two surviving children, Patrick and Margaret all lived there and later his parents, Michael and Bridget also joined Michael on his farm. His children Margaret married Patrick Gleeson and Patrick his son continued farming "Benburb". Patrick married his wife Annie in 1928 and they had six children John, Anne, Michael, Peter, Bryan and Thomas. After Patrick's untimely death in 1946, his wife Annie along with their 5 sons and daughter continued to live and work on the farm. Managing mixed wheat and sheep farming, her veggie garden, orchard, poultry and her children's desire to hunt and catch rabbits kept her family alive through the hard drought and depression years. Annie continued to live on the farm until she passed away in 1970. Her son Peter continued to live on the farm until he sold the family farm in 1972, before moving to Queensland. The Bourke family had been pioneers in the area for over 100 years. The lane was affectionately known as Bourke's Lane by many families in the district and the Bourke's are very proud of their heritage.

Buried In the Lockhart Cemetery are:

One of the earliest settlers in the district;

Michael Bourke 1842 d 1905 his wife Anne Bourke (O'Connell) 1837 d 1912

along with his parents Michael Bourke his wife Bridget Bourke (Jones)

his son Patrick Michael Bourke 1878 d 1946 and his wife Annie Amalda Bourke (Mullins) 1895 d 1970

his daughter Margaret Gleeson (nee Bourke) d 1955

Patrick's two sons, Michael Joseph Bourke 1932 d 2004

and Peter Julian Bourke 1933 d 2016

and Michael's daughter Anna Bourke 1968 d 2016

Descendants of Michaels family's also took part in the Green Street Pavers, Golden Memories undertaken by the Lockhart & District Arts Council Community Project completed in 2001. Their names can be found amongst the many pavers that adorn Green Street which provides a unique record of Lockhart's community history, creating and promoting the wonderful township of Lockhart or The Verandah Town as it is referred to.

We trust that you will give this proposal favourable consideration as we feel it would be an excellent way to celebrate the name Bourke which has long being associated with one of the earliest pioneers to have settled in the shire of Lockhart and still a well respected name in the local area.

Thanking you in advance for your utmost consideration.

Kerry Burke, Daughter of Bryan & Beryl (Gleeson) Bourke. (Bryan son of Patrick Bourke) &

Molly Burke, Daughter of Kerry & John Burke and Granddaughter of Bryan & Beryl Bourke.

Sent: Sunday, 19 March 2017 8:53 AM
To: Fran Day
Subject: Att Councillor Max Day

Application for
road name change
on 18/4/17

Dear Cr Max and fellow councillors,

Greetings to Lockhart Shire and I wish to respectfully signify my support for the renaming of Wide Lane to Bourke's Lane at Osborne as soon as reasonably possible, given the definitive connections of the Bourke family over the decades with this locality.

There is much in a name, I helped select Federation Bridge as the name for the new bridge at Corowa and as a sharp reminder of the role Corowa played in 1893 towards Federation. This branding helped lead to the name Federation Shire and now all are reminded of the historic role of Corowa, nicely featured in their main street on panels.

Now sadly a previous incarnation of Wagga Council, less than creative at the time, declined to have the new Murrumbidgee Railway Bridge at Wagga named the Mark Twain Bridge as Mark Twain crossed it in 1895 travelling from Sydney to Melbourne by train, it would mean daylight XPT passengers being reminded of early international connections of Wagga – it would also help US inbound tourism interests, no matter. Maybe the next new street at The Rock should be called after Mark Twain.

There is also a case for the name "Alma Park Avenue" to be applied to the upgraded road Walla Walla past the Alma Park Lutheran Church to Pleasant Hills if not to near Milbrulong but that is for another day. The Bourke Lane does salute a family of standing from the area that contributed so much to the area over the years and it does not take away from any other family. Wide Lane is not an impressive name so I do commend the consideration of Council in relation to this,

Sincerely,

Tim Fischer – Former Chair of Tourism Australia, now ex everything !
The Hon T. A Fischer AC

Lockhart Shire Council, General Manager, Director Engineering and Environmental Services and Councillors,

Could you please give more consideration to the proposed road name change:

Points being that the anticipated resistance to the change from the Geographical Names Board because Name duplication within a local government area should be avoided. If possible duplication of names in proximity to adjacent local government areas should also be avoided as pointed out in the guidelines for naming of roads in the Geographical Names Board of New South Wales information kit.

1) Lockhart Shire Council has Burkes Street at the Rock, also Bourke Street in Wagga Wagga, Mangoplah and Matong are all Street names and not a Lane name - Bourkes Lane Osborne as is the proposal being nominated.

It is a Lane name change and not a street name and it is in a different area to the above townships.

2) Lane being a narrow road in a rural area, and a street being a public road typically with houses and buildings on one or both sides, the above Boukre/Burke relates to Street names.

3) It can also be noted that Wide Lane runs into Albury Road, Lockhart, there is a Urana Street in Lockhart as well as Osborne Street, Galore Street and a Brookong Street. Urana, Osborne, Galore and Brookong being names of towns/districts within or near the Lockhart Shire and Albury city being an hour away from Lockhart and half an hour from Wagga Wagga.

Sources 2.1 Preferred sources for road names include: (from the same information kit, GNB-2003)

- Aboriginal names
- local history
- early explorers, pioneers, settlers and other eminent persons
- war/casualty lists
- thematic names such as flora, fauna or ships

We believe Bourkes Lane, Osborne falls into the above categories of local history and early explorers, pioneers, settlers and other eminent persons in the Lockhart Shire area.

Wide Lane is one of the few lanes/roads not named after a family who resided in the area.

In the immediate district we have Barry Bowyers Lane, Barry Smiths Lane, Bond Lane, Chambers Lane, Dan Gleasons Lane, Doigs Lane, Gooden Lane, Lallarook Lane, Lynchs Lane, O'connells Lane, Reads Lane, Ryans Lane, Schneiders Lane, Sid Matthews Lane, Sielers Lane, Thomas Lane, Wallace Browne Lane, Woodlands Lane and many of their descendants of these families no longer live in the Lockhart Shire but their pioneers formed part of the integral history of the area. Maybe Pat Bourkes Lane might be more appropriate however we note a lot of the above Lane names relate to just a surname, and the ones with a first name was due to some of the surnames been used twice in the local shire area.

Other significant names of Lanes/roads named after families in Lockhart Shire area are Schirmers Lane, Jim McDonnells Lane, Kings Lane, Jack Mitchells Lane, Golders Road, Stokes Road, Clancys Lane, Forcks Lane, Slys Lane, Garrett Hoffmans Lane, Leischkes Lane, Carrolls Lane, Pat Gleasons Lane, Crowes Lane.

In the township of Lockhart we have names of streets named after people that made up the history of Lockhart such as Veneris Street, Ferrier Street, Reid Street, Rockliff Court, Hayes street, Day Street, Matthews Street, Green Street, Drummond Street, John Grant Drive, Bond Street, O'Connell Street to name a few.

4) I don't think that by changing the name to Bourkes Lane will set a precedent as most lanes have already been named after persons of interest who lived in the surrounding community area.

It has been pointed out to me the road naming/changes can be a long drawn out process but in our favour

The NSW Online Road Naming System adopted by the Geographical Names Board in August 2013 has

5) Eliminating the need for road naming authorities to manually notify the 12 prescribed authorities (in accordance with the Roads Regulation 2008) of proposed road names as the system performs this process automatically. • Time and costs savings by enabling road naming authorities to propose and gazette road names online.

Thanking you for your consideration,

Kerry, Molly and the Bourke family.

Attachment 2. – GNB Concurrence and Thirteen Letters of Objection

Road Name Details

Road Name

Name: Type: Suffix:
 BOURKES LANE

LGAs: LOCKHART

Suburbs: URANGELINE EAST

Position Extent and Origin

Extent

Description: Commencing at Albury Road, Urangeline East continuing in a approximately northwest direction for approximately 8km (currently known as Wide Lane)

Shire Road

Number:

Origin:

Renaming suggested by descendants of Michael Bourke who took up land in the district in 1865 and family members resided there until 1972 when it was sold.

Determination

Processing

Status: CONCURRED

Objection

Guideline:

Determination

Comment:

Reason for Appeal

Correspondence

Date	Sender	Details	
31-07-2017	Sarah Jones Assets/Mapping Officer sjones@lockhart.nsw.gov.au	Please find attached documentation in support of an application to rename a local road from Wide Lane to Bourkes Lane. Whilst Council has resolved to support this application, it is noted that within the LGA there is already a Burkes Street and Burkes Lane at The Rock. Please let	3 attachments

Sent: Thursday, 3 August 2017 9:25 PM
To: Inbox
Subject: Wide Lane

DEES	✓			4/8/17
MES				
HR				
TEDO				

(Peter)

I Peter McDonnell, of 12 Drummond St Lockhart, object to the road currently known as Wide Lane, that is proposed to be changed to Bourkes Lane. I strongly believe it is not necessary due to the Bourke's only owning land at one end of Wide Lane. Wide Lane is an iconic name to the surrounding areas.
Yours Sincerely,
Peter McDonnell

Sent from my iPad

'Norwood'
Urana, NSW
2645

Dear Peter

Hereby am against changing the name of Wide Lane to Bourkes Lane.

Changing the name would cost money, money that could be well used in other areas. It would be an inconvenience for locals, especially in case of an emergency such as a fire. Most local volunteer firefighters would know where Wide Lane is, they are told Bourkes lane, there could be confusion with Burkes lane located near The Rock or not even knowing where it is all together.

Wide lane has been a road used to access our property for an extensive time, why is there a need to change it now? If the council was to change the name why not name it Gleesons Lane or Clancy Lane, the longest and majority of land owners on the lane. There is a commemorative stone down the road in memory of the early settlers of Gleeson's and Clancy's. Who still to this day own land along the lane. Unlike the Bourkes.

It is sad that a lot of original names of roads that had character and a story behind them are all getting changed.

Regards

Rodney McDonnell 31/7/17
R.M. McDonnell

Robyn McDonnell
R.M. McDonnell

Jacob McDonnell
J.M. McDonnell

Jessica McDonnell
J.R. McDonnell.

15 Sweetwater Dr
Henty NSW 2658

Friday August 4, 2017

Dear Mr Veneris,

I am writing to express my disappointment at the proposed name change for the Wide Lane.

This name has been attached to the said lane for a great length of time and as such the lane has a long history within the local community.

Other reasons why the name should not be changed include:

- Cause of confusion: community members most especially the local SES and fire brigades know where the Wide lane is located. Changing to another name will result in confusion as local community members won't know the lane being referred to in emergency situations. Are there other lanes within the Lockhart Shire or close by known as Bourke's Lane or similar?
- Cost: there is considerable cost involved when changing signage etc. Who becomes responsible for these costs?
- Historical significance: The Wide Lane has been used by the Clancy family for an extended period to access the property that we know as John's Top (currently I own that property). It is easily located when giving directions that the property can be entered via the Wide Lane. There is also a site of historical significance for the Clancy family located along the Wide Lane.

Given that the Wide Lane is well known within the local community; I cannot see that choosing to change the name of this lane will add value to the district.

Thank you for your consideration of these concerns.

Yours Sincerely,



Therese M Clancy

“BOXDALE”
Rand NSW 2642

4th August 2017

General Manager
Lockhart Shire Council
PO Box 21
Lockhart NSW 2656

Dear Mr Veneris

We are writing in regard to the Lockhart Shire Council’s advertisement in the Wagga Daily Advertiser for the proposal of re-naming the **Wide Lane** to **Bourkes Lane**.

We use the Wide Lane to access our properties for a long period of time. It also forms the northern boundary of our property.
The name Wide Lane is well known in the district and is used commonly as a landmark within the community.

This is an unnecessary cost to council and an inconvenience to the locals living in the area.

If you wish to spend money on the wide lane some gravel in the bog holes on it and halls creek road would be more appreciated

I hope that you will consider our opposition to the proposed name change for the Wide Lane. This Lane has been there for well over 100 years and it would be very sad to lose it’s original identity.

Kind regards

Wayne and Janet Parker

File No:	R40-055		
Lot:	23425		
	INFO REPLY REPORT		
GM	<input checked="" type="checkbox"/>		
DCCS	<input type="checkbox"/>		
Rec'd	- 4 AUG 2017		
DEES	<input type="checkbox"/>	<input checked="" type="checkbox"/>	aw 4/8/17
MES	<input type="checkbox"/>		
HR	<input type="checkbox"/>		
TEDO	<input type="checkbox"/>		

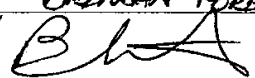
BRENDAN FORBES
 'FAIRVIEW'
 YERONG CREEK NSW 2642
 4-8-2017

TO WHOM IT MAY CONCERN,

I AM WRITING TO OBJECT TO THE CHANGE OF NAME FROM 'WIDE LANE' TO 'BOURKES LANE' LOCATED IN THE LOCKHART SHIRE. I FARM ALONG THE 'WIDE LANE' ON THE PROPERTY 'MIRRABOOKA' AND ALREADY HAVE ISSUES IN THIS SHIRE IN REGARDS TO GIVING DIRECTIONS TO OUR PROPERTIES. FOR INSTANCE, THE RECENT CHANGES MADE TO 'SOLDIER SETTLEMENT' RD, THE DELETION OF 'BOWYERS' LANE AND THE ADDITION OF 'JIM MAHEEDY'S' LANE HAVE CREATED PROBLEMS WHEN ASSOCIATED WITH VARIOUS GPS DEVICES THAT FOR SOME REASONS NOW DONT DISPLAY THESE ROADS CORRECTLY. ANY MORE CHANGES TO LOCAL ROAD NAMES ARE LIKELY TO TAKE ANOTHER SIGNIFICANT AMOUNT OF TIME TO BE RECTIFIED ON THESE DEVICES. ADD TO THIS THE FACT THAT 'WESTERN RD' IS NOT SIGNED AS SUCH AT THE URANA RD 'T' INTERSEKTIION, NOT TO MENTION ROADSIDE NUMBERS NOT MATCHING GPS', YOU CAN START TO APPRECIATE THE CHALLENGES WE ALREADY FACE WHEN GIVING DIRECTIONS.

I PERSONALLY HAVE HAD THE UNFORTUNATE EXPERIENCE OF CONFUSION PLAYING A ROLE IN AN EMERGENCY WHEN AN AMBULANCE WAS CALLED TO OUR ADDRESS. ONLY THE FACT THAT OUR LOCAL AMBULANCE DRIVER KNEW THIS AREA, STOPPED THE SERVICES FROM GOING TO AN INCORRECT ADDRESS. I DREAD TO THINK HOW SERIOUS OUTCOMES COULD BE IF WE MAKE OUR ROAD NETWORK EVEN MORE COMPLICATED

ALSO THE COST INVOLVED IN DOING SO IS HARDLY WARRANTED CONSIDERING FAMILY TIES TO THIS ROAD ARE NO LONGER APPARENT AND ARE NOT ANY MORE SIGNIFICANT THAN CURRENT OCCUPIERS OF LAND ON THIS ROAD.

YOURS FAITHFULLY, BRENDAN FORBES


File No:	R40-065		
Lot:	23426		
GM	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DOCS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rec'd	- 4 AUG 2017		
DEES	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
MES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TEDO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4.8.2017

Jodie Forbes
'FAIRVIEW'
Yerong Creek NSW
2642

4/8/17

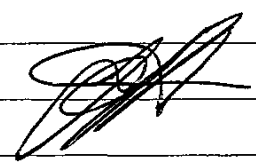
To The General Manager,

I am against the change of the name of one of our local roads, WIDE LANE TO BOURKES LANE. I think the cost incurred by rate payers is not feasible as there are no distinguishing features along this road pertaining to this name.

Also discussions with community and land holders have voiced there disaproval as this road is very well known as Wide Lane and changes would only add to confusion.

As a land holder along this road I would appreciate the road be left named WIDE LANE.

Yours Sincerely
Jodie Forbes



File No:	R40-055		
Log:	23418		
	INFO	REPLY	REPORT
Civ	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DCCS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rec'd	- 4 AUG 2017		
DEES	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> pw 4/8/17
MES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TEDO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WT & AM SCHOLZ
CAROLEN
PLEASANT HILLS NSW 2658

Dear Peter

We are against changing the name of Wide Lane to Bourke's Lane.

Changing the name would cost money, money that could be well used in other areas. It would be an inconvenience for locals, especially in case of an emergency such as a fire. Most local volunteer firefighters would know where Wide Lane is, they are told Bourke's lane, there could be confusion with Burke's lane located near The Rock or not even knowing where it is all together.

As Land owners of Property which is accessed via Wide Lane, change of name would be an inconvenience not only to ourselves but our carting company and contractors of which have used the above named lane as a landmark for many of years, which is also used for directional purposes for not only this property but several of our other properties.

Wide lane has been a road used to access our property for an extensive time, why is there a need to change it now? If the council was to change the name why not name it Gleeson's Lane or Clancy Lane, the longest and majority of land owners on the lane. There is a commemorative stone down the road in memory of the early settlers of Gleeson's and Clancy's. Who still to this day own land along the lane. Unlike the Bourke's.

It is sad that a lot of original names of roads that had character and a story behind them are all getting changed.

Regards

Wayne & Annie Scholz

“Clontarf”
Pleasant Hills NSW 2658

4th August 2017

General Manager
Lockhart Shire Council
PO Box 21
Lockhart NSW 2656

Dear Mr Veneris

We are writing in regard to the Lockhart Shire Council’s advertisement in the Wagga Daily Advertiser for the proposal of re-naming the **Wide Lane** to **Bourkes Lane**.

Our family is opposed to this name change as we are landholders down this lane and there is a commemorative stone near our property in memory of the early settlers of Gleeson’s and Clancy’s.

We have also used the Wide Lane to access our properties for a long period of time. The name Wide Lane is well known in the district and is used commonly as a landmark within the community. This Lane has a lot of history to our early settlers, it was a well known route between Corowa and Lockhart and to rename it would be an injustice to them. It is also documented in Corowa’s history of early settler’s exploration and settling in the Lockhart district. It will also create confusion amongst our local landholders and for our Emergency services.

This is an unnecessary cost and inconvenience to Council and the money could be used in other areas within our Shire.

I hope that you will consider our opposition to the proposed name change for the Wide Lane. This Lane has been there for well over 100 years and it would be very sad to lose it’s original identity.

Kind regards



Patrick and Julianne Clancy

File No:	R40-055
Log:	23224
GM	<input checked="" type="checkbox"/>
DCCS	<input type="checkbox"/>
Rec'd	- 4 AUG 2017
DEES	<input type="checkbox"/>
MES	<input type="checkbox"/>
HR	<input type="checkbox"/>
TRDO	<input type="checkbox"/>

4/8/17

"Avon.lea" Via
Yerong Creek. 2642
04.08.17

The General Manager,
Shire Council
Lockhart.

Dear Mr. Veneris,

We only just heard of a proposal to change the Wide Lane to Bourkes Lane. We strongly object to a change & can't understand why things have to change. It's name has character & history behind it, so why should it change? Changing will cost money, time & resources that could be used in other areas. The Gleeson - Clancy families first settled there, & still farm along there today, so renaming could cause unnecessary debate. Locals would also be disadvantaged when directing for help for things such as fires & emergencies.

Celeste K. Gleeson
Gleeson

Kennan J. Gleeson
K. J. Gleeson

“Killarney”

Pleasant Hills

NSW 2658

Dear Peter

Re: Re-naming of Public Road currently known as **Wide Lane**

I would like to register my opposition to changing the name of Wide Lane to Bourkes Lane.

My reasons are as follows:

- Cost:
 - Changing the name would cost money that could be well used in other areas within the Lockhart Shire.
- Inconvenience:
 - It would be inconvenient to many locals when giving directions. This is especially so in the case of an emergency such as a fire. Most local volunteer firefighters would know where Wide Lane is, but if they are told Bourkes Lane, there would be confusion with the Bourkes Lane located near The Rock, or not even knowing where it is all together.
- Confusion for Emergency Services
 - If an emergency service vehicle was required urgently, such as an Ambulance, Police or Fire Brigade, most locals would refer to the road as Wide Lane out of habit which could delay the arrival time significantly of the emergency vehicle.
- Historical relevance
 - Wide Lane has been a road used to access our property for an extensive time, why is there a need to change it now? If the council was to change the name why not name it Gleeson’s Lane or Clancy Lane, representing the longest and majority of land owners on the lane. There is a commemorative stone down the lane in memory of the early settlers of Gleeson’s and Clancy’s, who still to this day own land along the lane, unlike the Bourke family.

It is sad that a lot of the original names of roads that had character and a story behind them are getting changed.

Regards

H. T. Clancy
HUGH CLANCY
4.8.2017

File No:	RAO-055
Log:	23423
Gen:	✓
DCCS	
Rec'd	- 4 AUG 2017
DEES	
MES	
HR	
TEDO	

4/8/17

Pineview
LOCKHART NSW 2656

4 August 2017

Peter Veneris
Lockhart Shire Council
PO Box 21
LOCKHART NSW 2656

File No:	23 R40-055
Lot:	23-422
	MPC TRIP REPORT
GM	
DOCS	
Rec'd	- 4 AUG 2017
DEES	
DES	
HR	
TRD	

✓ 4/8/17

Dear Peter

I would like to oppose the name change of Wide Lane to Bourkes Lane.

I think changing the name would be a waste of council's time and money that would be better spent elsewhere.

We have another property in a different Shire which has been part of a road name change. This has led to confusion when trying to give directions. I feel that this would happen if the road was changed especially if trying to give directions to the local volunteer firefighters.

Thank you for your consideration

Regards

Ken McRae

Graeme Gleeson
89 Hebden Street
Lockhart, NSW 2656

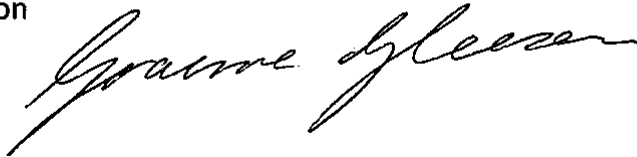
Lockhart Shire Council
Green Street
Lockhart, NSW 2656

To Whom It May Concern:

I, Graeme Gleeson, strongly object to the name change of Wide Lane to Bourke's Lane. My family owns land on the Wide Lane and we are unable to see the need as to why it needs to be changed.

Yours Sincerely,

Graeme Gleeson



File No:	R40-055
Loc:	
GM	<input checked="" type="checkbox"/>
DCCS	<input checked="" type="checkbox"/>
Rec'd	- 4 AUG 2017
DEES	<input checked="" type="checkbox"/>
MES	<input type="checkbox"/>
HR	<input type="checkbox"/>
TEDO	<input type="checkbox"/>

4/8/17

“Shaumella”

Albury Road

LOCKHART. NSW 2656

3rd August 2017.

General Manger,
Lockhart Shire Council.
P.O.Box 21,
LOCKHART. NSW. 2656

File No:	RAO-055	
Lot:	23+20	
GM	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
DCCS		
Rec'd	- 4 AUG 2017	
DEES		<input checked="" type="checkbox"/>
MES		
HR		
TRD		

4/8/17

Dear Mr Veneris,

We are writing to the shire council in regards to the advertisement for the proposal of re-naming the Wide Lane to Bourkes Lane.

We are opposed to this name change as we are landholders along this lane and have been for many many years. The Hamson family have owned land along the Wide Lane for a very long time and we feel it is an unnecessary cost to the shire and it is well known in our district as the Wide Lane, and also known in the wider community as the Wide Lane and for our emergency services.

We hope you will consider our letter for the proposed name change from the Wide Lane to Bourkes Lane. We believe the Wide Lane name has been there for approx. 100 years and it would be sad to see it re-named.

Thank you for taking the time to read our letter.

Regards,



Lyn and Bill Hamson

8. REGIONAL GROWTH FUND

(DEES/G10-005)

Executive Summary

The NSW Government has released its Regional Growth Fund to provide quality services and infrastructure to regional NSW.

Report

The NSW Government has released its \$1.3B Regional Growth Fund to provide quality services and infrastructure to regional NSW. The Regional Growth Fund is split into two main streams:

- (i) \$1B Economic Activation Fund – projects of regional significance and have a Cost Benefit Ratio (CBR) >1.0. Grant programs under this stream are – Growing Local Economies; Sport; Connecting Country Communities; and Resources for Regions. Unfortunately, Lockhart Shire does not qualify for Sport or Resources for Regions funding.
- (ii) \$300M Community Amenity Fund – projects more local in nature to improve amenity in regional areas. These do not require a CBR >1.0. Grant programs under this stream are – Stronger Country Communities; and Cultural Fund.

The Lockhart Progress Association has submitted an Expression of Interest (EOI) under the Cultural Fund for the Lockhart Museum Redevelopment project. In addition, 'South Western Wireless Communications' project falls under the Connecting Country Communities funding and is subject to a report from the Tourism and Economic Development Steering Committee.

Stronger Country Communities grant funding is specifically for infrastructure that improves the lives of local residents from parklands to health centres and community halls. The swimming pools upgrade at Lockhart and The Rock fall within the criteria for this funding. Council has allocated \$2M of its own funding in future budgets, and has consulted with the community and the project is shovel ready. Lockhart Shire Council is in Tranche C of applicants, with applications opening 20 September and closing 18 October 2017. It is anticipated that there will be a second round in 2018 where Council can look at other projects such as parks/playgrounds particularly in The Rock.

Growing Local Economies grant funding is to help regional communities capitalise on their strengths or broaden and reposition their industry base. Following the recent bridge assessment where they were found to be in some cases inadequate to carry multi-axel truck let alone High Mass Limits (HML). The repair and upgrade to these bridges and culverts to allow HML access would provide significant economic benefit to our local agricultural industry. The cost to repair/upgrade the bridges and culverts is \$1.6M of which council has allocated \$612,000 in its 2017/18 budget. The average CBR calculated for these repairs/upgrade is 75, well above the minimum required of 1, demonstrating significant benefit to local producers, grain receival points and transport operators. The project also aligns with State and Regional transport strategies and priorities, as well as being shovel ready.

Council has liaised and discussed these projects with our Local Member Daryl Maguire on 4 September 2017.

Integrated Planning and Reporting Reference

D1 - Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future.

Legislative Policy and Planning Implications

Nil.

Budget and Financial Aspects

- Cost to upgrade swimming pool complexes at Lockhart and The Rock is \$4.2M. Council has currently allocated \$2.0M in its budgets for 2018/19 & 2019/20.
- Cost of repairing/upgrading bridges and culverts is \$1.6M. Council has allocated \$612,000 in its 2017/18 budget for these repairs subject to successful grant applications.

Attachments

Nil.

Recommendation: That Council:

- a) Makes application under “Stronger Country Communities” fund of up to \$2M for swimming pool upgrades at Lockhart and The Rock; and
- b) Makes application under “Growing Local Economies” fund of up to \$1M for repairs/upgrades to bridges and culverts to allow HML access.

Notes:

9. DEVELOPMENT APPLICATIONS

(MES/P25-010)

Executive Summary

Monthly report on development applications approved by the Council.

Report

The following development applications were approved, with conditions, from 1 August 2017 to 31 August 2017.

DA No	Development	Applicant/Owner	Site of Development
3/18	Grain Storage Facility	S Day	Long Park Rd, Lockhart
4/18	New Colorbond Shed	The Rock District Men’s Shed	5 Ford St, The Rock
5/18	Installation of a Second-Hand Building	D & M Vieira	143 Old Trunk Rd, The Rock
6/18	Consolidation of Allotments	Lockhart Historical Society/LSC	Museum, 39 Urana St, Lockhart
8/18	Shipping Container	W Heycox	9 Queen St, Yerong Creek
9/18	Inground Swimming Pool	S Wishart	25 Cole St, Yerong Creek
10/18	Second-Hand Dwelling	W Slattery	28 McArthur St, Yerong Creek
13/18	Detached Colorbond Shed	R & G Hallam	3 Nicholas St, The Rock

Integrated Planning & Reporting Reference

D3.2 – Land use that supports the development of our community.

Legislative Policy and Planning Implications

Applications processed in accordance with the Environmental Planning & Assessment Act 1979.

Budget and Financial Aspects

Nil.

Attachment

Nil.

Recommendation: That the information be noted.

Notes:

10. LOCAL HERITAGE GRANTS 2017-18

(MES/H15-030)

Executive Summary

The 2017-18 local heritage grant program has been targeted at Lockhart.

Report

Council's Local Heritage Grant program is an event that aims to preserve, protect and/or identify areas or buildings of local heritage significance. NSW Office of Environment and Heritage (OEH) support the program by providing funding to support Council's commitment at \$1:\$1. This year, \$15,000 has been made available.

Each year, Council have been dedicating the grant program to a particular town. Last year's very successful program saw to the restoration of verandahs on existing heritage recognised buildings in the village of Milbrulong, as well as some heritage display boards and signage.

This year Council has been dedicating the 2017-18 program to the Lockhart Heritage Conservation Area. It is also proposed to make application later in the year for funding of up to \$100,000 available under a separate program for additional works in the Heritage Conservation Area subject to consultation with property owners.

General preliminary discussions with some property owners have taken place, however should any property owner not wish to participate, the Heritage Advisor and Council staff will re-arrange the administration of funds to other similar works in the conservation area, to ensure the overall project objective is achieved.

Council proposes to undertake the following works to the Lockhart Heritage Conservation Area under the Local Heritage Grant project:

- Provide new downpipes and spouts to verandah gutters
- Provide painting, and where possible signage, to blend parapet and fascia areas
- Other minor works to restore shopfronts and verandahs as funding allows.

Integrated Planning and Reporting Reference

D4.2 – Protection of our historic buildings and landmarks.

Legislative Policy & Planning Implications

The proposed grants are administered in accordance with the Office of Environment and Heritage Funding Guidelines.

Budget & Financial Aspects

Council has allocated \$15,000 to support the program in the 2017-18 Operational Plan, with \$7,500 to be received as a reimbursement from Office of Environment and Heritage at the successful completion of the project.

Attachments

Nil.

Recommendation: That Council adopt the proposed local heritage grant project for the Lockhart Heritage Conservation Area in the 2017-18 financial year.

Notes:

STRATEGIC DIRECTION E: Strong Leadership and Governance

11. STATEMENT OF FUNDS FOR AUGUST 2017

(DCCS/F10-010)

The reconciled position of funds held in Council's bank accounts and on investment as at 31 August 2017 is shown below for the information of members.

Statement of Funds as at:	31 August 2017	
Combined Bank Accounts:		\$
Bank Balance as at:	1 August 2017	728,749.70
Plus: Receipts to:		
Rates receipts bank 2 & 5	941,740.65	
Sundry Debtor receipts	384,369.08	
Grant receipts -	-	
RMS Grant	256,250.00	
FAG Grant ist QTR	360,273.75	
Galore Hill Trust Interest	4.02	
Investments redeemed	250,000.00	
Interest on Investment	11,039.04	
Sale - 6 Carson Road	85,449.25	
Other receipts	144,221.75	
Total receipts for month		2,433,347.54
		3,162,097.24
Less: Payments for Month less Canc. Chqs		1,633,829.03
New Term Deposits		0.00
Current Bank Balance		1,528,268.21

Investments:	Interest Rate per Annum	Amount Invested	% of Total
Bankwest	2.45	500,000.00	7.58%
Bankwest	2.40	250,000.00	3.79%
BENDIGO	2.00	250,000.00	3.79%
BENDIGO	2.10	250,000.00	3.79%
BENDIGO	2.20	250,000.00	3.79%
BENDIGO	2.40	500,000.00	7.58%
Curve Securitys/AMP	2.25	250,000.00	3.79%
IMB Limited	2.55	300,000.00	4.55%
IMB Limited	2.55	500,000.00	7.58%
IMB Limited	2.40	250,000.00	3.79%
NAB	2.48	500,000.00	7.58%
NAB	2.48	300,000.00	4.55%
NAB	2.46	250,000.00	3.79%
RIM AMP	2.25	400,000.00	6.06%
Rim AMP	2.40	250,000.00	3.79%
RIM-amp	2.25	500,000.00	7.58%
T Corp	at call	1,100,000.00	16.67%
		6,600,000.00	
TOTAL FUNDS HELD ARE:		8,128,268.21	100.00%

These funds are comprised as follows:

	CURRENT A/C	INVESTMENTS	TOTAL
General Fund	290,660.08	5,639,035.51	5,929,695.59
Combined Sewerage	1,206,044.24	960,964.49	2,167,008.73
Galore Hill Trust Fund	31,563.89	0.00	31,563.89
	1,528,268.21	6,600,000.00	8,128,268.21

RESERVES		
Externally Restricted	2,198,572.62	
Internally Restricted	4,401,427.38	0.00
Unrestricted	1,528,268.21	
	8,128,268.21	

I hereby certify that all investments shown have been made in accordance with Section 625 of the Local Government Act 1993, the Regulations and Council's Investment Policy.



Director Corporate Services
11 September 2017

Integrated Planning and Reporting Reference

E.4.2.1a – Continue to develop sound financial management policies and practices that help ensure Council's long-term financial sustainability.

Recommendation: That the Statement of Funds for August 2017 be received.

Notes:

**12. INQUIRY INTO PREFERENCE COUNTING IN NSW LOCAL GOVERNMENT ELECTIONS
(GM/E15-020)**

Executive Summary

The NSW Parliament's Joint Standing Committee on Electoral Matters is conducting an inquiry into preference counting in local government elections in NSW. The Committee is inviting submissions to the inquiry which will be received up to Friday 29 September 2017.

Report

The NSW Parliament's Joint Standing Committee on Electoral Matters is conducting an inquiry into preference counting in local government elections in NSW with the following Terms of Reference:

- a) *The current system of 'random selection' in the counting of preferences in local government elections;*
- b) *Whether this system delivers fair results in all cases for candidates;*
- c) *Whether there are any alternative methods of ballot counting which would produce more accurate preference flows; and*
- d) *Any other related matter.*

Submissions to the inquiry close on 29 September 2017 and the Committee is required to report by 14 November 2017.

Integrated Planning and Reporting Reference

E.1 - Promote the increased participation of local people in local government and the community.
E.1 - Meet all governance and regulatory requirements in the conduct of Council's operations.

Legislative Policy & Planning Implications

Section 285 of the Local Government Act provides that the voting system in a contested election of a councillor or councillors is to be:

- a) Optional preferential, if only one councillor is to be elected, or
- b) Proportional, if 2 or more councillors are to be elected.

Under the proportional system of counting votes, an elected candidate's surplus ballot-papers, in excess of the quota required to be elected, are distributed to the continuing candidates at a reduced value and these ballot papers are selected at random.

Budget & Financial Aspects

Nil.

Attachments

Nil.

Recommendation: That Council determine whether it wishes to make a submission to the inquiry by the Joint Standing Committee on Electoral Matters into preference counting in local government elections.

Notes:

13. POLICY 1.2 MEDIA POLICY

(GM/C70-025)

Executive Summary

A revised Policy 1.2 Media Policy is presented for Council's consideration.

Background

At its meeting held on 6 February 2017 Council endorsed a process for the review of existing policies and development of new policies. The process included delegating authority to the General Manager to update existing Policies that require only minor amendments and do not alter the substance or intent of the Policy.

As part of the ongoing process of reviewing Council's policies, Policy 1.2 Media Policy has been reviewed. As the proposed changes are significant and more than merely minor amendments, the revised Policy is tabled for Council's consideration.

Report

The current Policy 1.2 relates to Councillors only and includes the following policy statements:

- A. *The Mayor is the official spokesperson for the Council.*
- B. *"As the Mayor and Councillors are elected representatives of the community they are able to speak freely to the media to convey their personal opinion.*
- C. *Every Councillor has a right to express a private opinion on any issue whether or not that opinion reflects Council's official position, but Councillors must carefully identify the role in which they speak.*
- D. *Whenever the Mayor or Councillors publicly express their own opinions they must make it clear they are speaking for themselves and not for the Council.*
- E. *When the Mayor and Councillors speak "for the Council" they must express and support Council's entire policy on the issue at hand.*
- F. *From time to time the Mayor and Councillors may be requested to contribute material for a newspaper column. The views of such columns are the Mayors and Councillors own but must not include personal criticism of other Councillors or Council Staff and must comply with the media policy."*

The policy principles listed above have been retained and are incorporated into the revised Media Policy, a copy of which is attached.

The main change resulting from the review of the Policy is to expand its application so that it applies to Councillors and Council staff and to clarify which staff may respond to media enquiries.

Integrated Planning and Reporting Reference

E2 - Use effective community engagement processes.

Legislative Policy & Planning Implications

Nil.

Budget & Financial Aspects

Nil.

Attachment

1. Amended Policy 1.2 Media Policy.

Recommendation: That the amended Policy 1.2 Media Policy, as presented, be adopted.

Notes:

Attachment 1. – Amended Policy 1.2 Media Policy

1.2 Media Policy

POLICY TITLE: MEDIA POLICY
FILE REF: I05-005
EXPIRY DATE: AUGUST 2021.

OBJECTIVE

This Policy sets out the roles and responsibilities of elected members and staff in relation to responding to media enquiries.

GENERAL PRINCIPLES

The Policy applies to:

- Elected members and staff
- All forms of media (print, verbal, electronic, social etc.)
- All times of day (24 hours a day, seven days a week).

For the purposes of this Policy, media contact includes:

- Providing information via media releases or statements,
- Letters to the editor,
- Responding to media enquiries over the phone and via email,
- Interviews or briefings,
- Disclosing information to the media,
- Comments on talkback radio,
- Addressing a seminar, conference or community group where the media are present and
- Media activities for events, reports and launches.

In its dealings with the media the Council will endeavour to:

- Be a reliable source of information;
- Never provide false information;
- Be as co-operative as possible;
- Be available;
- Check second hand sources of "facts" or opinions for accuracy before repeating;
- Provide up to date information;
- Always give a direct and honest answer;
- Respond promptly.

POLICY STATEMENT

The Mayor is the official spokesperson for Council and is to be available to receive requests and provide appropriate background and follow up to the media.

The Mayor may handle media inquiries directly and where required seek input from Councillors and Council officers.

As elected community representatives, Councillors may express their personal view on any matter to the media, providing it is clearly understood that the views expressed are not necessarily the views of Council i.e. Councillors must carefully identify the role in which they speak.

From time to time the Mayor and Councillors may be requested to contribute material for a newspaper column. The views of such columns are the Mayors and Councillors own but must not include personal criticism of other Councillors or Council Staff and must comply with the Media Policy.

As members of the community, Council staff have a right to enter into public debate in their private capacity. However, Council staff must clearly indicate that the views expressed are their own and must not give the impression that their comments are made on behalf of Council.

The General Manager may handle media inquiries directly and where required seek input from the Mayor, Councillors and Council officers.

Directors may handle media enquiries relating to matters within their area of responsibility.

When the Mayor, Councillors, General Manager or Directors are speaking in an official capacity "for the Council" and not expressing a personal view, they must express and support Council's entire policy on the issue at hand.

*Reviewed by Council 21 August 2017
Refer minute xxx/17*

*Adopted by Council 17 August 2009
Refer minute 290/09*

Questions and Statements

Nil.

Closed Session Agenda

In accordance with the Local Government Act 1993 the following business is considered to be of a kind referred to in subsection 10A(2) of the Act and should be dealt with as part of the meeting closed to the media and public.

14. THE ROCK POOL CONTRACTOR – 2017/18 SEASON (DEES/S55-020)

This item is classified CONFIDENTIAL under section 10A(2) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

15. TENDER – WASTE CONTRACT (DEES/T20-005)

This item is classified CONFIDENTIAL under section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

16. BITUMEN EMULSION SUPPLY TENDER (DEES/T20-005)

This item is classified CONFIDENTIAL under section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (d) Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.