



MINUTES

**of the
Ordinary Meeting
Held
17 September 2018**

**Our Values: Leadership • Integrity • Progressiveness • Commitment •
Accountability • Adaptability**

**Minutes of the Ordinary Monthly Meeting of Lockhart Shire Council held in the Council Chambers,
Green Street, Lockhart on Monday, 17 September 2018 at 5.02pm.**

PRESENT

Cr R. Schirmer (Mayor), Cr G. Verdon (Deputy Mayor), Cr M Day OAM, Cr D. Douglas, Cr I. Marston, Cr A. Rockliff, Cr P. Sharp and Cr J. Walker.

Also in attendance were the General Manager, Director Corporate and Community Services, Director Engineering and Environmental Services and Executive Assistant.

The meeting opened with a prayer.

APOLOGIES

Cr G. Driscoll.

LEAVE OF ABSENCE

Nil.

CONFIRMATION OF MINUTES ORDINARY MEETING 20 AUGUST 2018

231/18 RESOLVED on the motion of Crs Rockliff and Verdon that the Minutes of the Ordinary Meeting held on Monday, 20 August 2018 as printed and circulated be taken as read and confirmed.
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DECLARATION OF PECUNIARY AND NON-PECUNIARY INTERESTS

General Manager – Pecuniary Interest – Closed Session, Item 17, General Manager’s 2017-18 Performance Review.

MAYORAL MINUTE

Refer Item 17 – General Manager’s 2017-18 Performance Review.

MAYORAL REPORT

The Mayor, Cr Schirmer, verbally reported on activities during the past month as follows:

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| Tues, 21 Aug | Along with General Manager, Peter Veneris and Director Engineering and Environmental Services, David Webb, participated in a renewable energy project teleconference with Gordon Hinds from Better Energy Technology. |
| Tues, 28 Aug | Along with General Manager, Peter Veneris and Director Engineering and Environmental Services, David Webb, participated in a renewable energy project teleconference with Gordon Hinds from Better Energy Technology. |
| Thurs, 30 Aug | Attended the 2018 NSW Volunteer of the Year (Riverina) Awards Ceremony in Wagga Wagga, along with representatives from 5 other Councils. |
| Wed, 5 Sept | Along with General Manager Peter Veneris and Better Energy Technology, attended a meeting with the Australian Renewable Energy Agency (ARENA) in Sydney to try to secure funding for the Lockhart Renewable Energy Project. |
| Mon, 10 Sept | Along with General Manager, Peter Veneris, attended a Riverina Joint Organisation Implementation meeting via teleconference in Lockhart. |

232/18 RESOLVED on the motion of Crs Verdon and Marston that the Mayoral Report be received.
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ELECTION OF MAYOR AND DEPUTY MAYOR

1. ELECTION OF MAYOR AND DEPUTY MAYOR

(GM/E15-015)

Executive Summary

Section 230 of the Local Government Act 1993 provides that a mayor elected by the councillors holds the office of mayor for 2 years. The last election of Mayor and Deputy Mayor was held in September 2016. Accordingly, the two-year term concludes in September 2018 and it is necessary to conduct an election for the office of Mayor and Deputy Mayor at this meeting.

Report

The process for the election of a Mayor and Deputy Mayor is outlined in Clause 394 and Schedule 7 of the Local Government (General) Regulation which provide as follows:

- a) The General Manager (or a person appointed by the General Manager) is the returning officer.
- b) A councillor may be nominated without notice for election as mayor or deputy mayor.
- c) The nomination is to be made in writing by 2 or more councillors (one of whom may be the nominee). The nomination is not valid unless the nominee has indicated consent to the nomination in writing.
- d) The nomination is to be delivered or sent to the returning officer. *(This can occur prior to or at the Council meeting at which the election will be held. Forms for this purpose will be circulated to all Councillors.)*
- e) The returning officer is to announce the names of the nominees at the council meeting at which the election is to be held.
- f) If only one councillor is nominated, that councillor is elected.
- g) If more than one councillor is nominated, the council is to resolve whether the election is to proceed by preferential ballot, by ordinary ballot or by open voting.
- h) The election is to be held at the council meeting at which the council resolves on the method of voting.

“Preferential ballot” and “ordinary ballot” referred to in g) above are secret ballots. “Open voting” means voting by a show of hands.

In the case of an “ordinary ballot” and “open voting”, if there are only 2 candidates, the candidate with the higher number of votes is elected. If there are three or more candidates the candidate with the lowest number of votes is excluded and a further vote is taken of the remaining candidates.

In the case of a preferential ballot, if a candidate has an absolute majority of first preference votes, that candidate is elected. If not, the candidate with the lowest number of first preference votes is excluded and the votes on the unexhausted ballot-papers counted to him or her are transferred to the candidates with second preferences on those ballot-papers. A candidate who then has an absolute majority of votes is elected.

Integrated Planning and Reporting Reference

E1 - Meet all governance and regulatory requirements in the conduct of Council operations.

Legislative Policy and Planning Implications

The election of Mayor and Deputy Mayor must be conducted in accordance with the Local Government Act and Schedule 7 of the Local Government (General) Regulation.

Budget and Financial Aspects

The allowance payable to the Mayor has previously been determined by Council and provided for in the 2018/19 Operational Plan Budget.

Attachments

Blank nomination forms have been provided to Councillors in their correspondence folder.

Recommendation: That the election of Mayor and Deputy Mayor for the ensuing two year term be conducted.

Election of Mayor

The General Manager as Returning Officer announced that he had received one nomination for the Office of Mayor, that being for Cr Rodger Schirmer, and asked if there were any further nominations. No other nominations were received.

As there was only one nomination for the Office of Mayor, the General Manager declared Cr Rodger Schirmer elected Mayor of Lockhart Shire Council for the ensuing 2 year term.

Election of Deputy Mayor

The General Manager as Returning Officer announced that he had received one nomination for the Office of Deputy Mayor, that being for Cr Greg Verdon, and asked if there were any further nominations. No other nominations were received.

As there was only one nomination for the Office of Deputy Mayor, the General Manager declared Cr Greg Verdon elected Deputy Mayor of Lockhart Shire Council for the ensuing 2 year term.

URGENT MATTERS

Nil.

NOTICE OF MOTION

Nil.

COMMITTEE REPORTS

1. **TOURISM/ECONOMIC DEVELOPMENT OFFICER REPORT** (TEDO/T26-005)

1. **Lockhart Water Tower**

The Lockhart Water Tower mural has been completed and looks fantastic. Riverina Water County Council are very happy with the artwork and it is receiving extremely positive feedback from residents, visitors and on social media, which has reached over 100,000 people as of the first week of September. There has been a consistent number of people stopping to look at it and the President of Greens Gunyah Museum advised they had already received a booking at the Museum in October for a small coach load of people coming to view the Tower.

A part of the CWA Park remains cordoned off to enable the Parks and Gardens team to replace edging and repair the lawns. A footpath is being planned to enable access around the base. There had been requests for the trees to be removed to enable better viewing from the road however the artists have incorporated the existing trees into the artwork, with both the kookaburra and two magpies appearing to sit on the branches. The artwork was also designed to ensure people get out of their cars and walk around the tower, encouraging them to stay longer and perhaps take a stroll down the main street and into our local businesses.

A time lapse video and other images taken during the process will be utilised as promotional material and will feature at the launch on Friday, 12 October.



2. Walk of Fame and Lockhart Water Tower Launch

The official launch of Lockhart Water Tower and the Lockhart Shire Walk of Fame has been confirmed for Friday, 12 October. The schedule of events for the day is as follows:

- 10:00am – Morning Tea at Lockhart Water Tower
- 10:30am – Official opening of the Lockhart Water Tower
- 11:30am – Official opening of the Lockhart Shire Walk of Fame
- 12:00pm – High tea at Greens Gunyah Museum (light lunch).

A save the date has been sent to the family members of the Walk of Fame inductees and the TEDO is working with the GM on invitations for a guest to officially open the Lockhart Shire Walk of Fame and a guest to officially open the Lockhart Water Tower. A high tea for the launch for the Walk of Fame and the Lockhart Water Tower is planned for 12pm on Friday, 12 October at Greens Gunyah Museum.

3. Business Support

The Lockhart Shire Business Innovation Forum is due to be held at 6pm on Thursday, 18 October at the Lockhart Ex-Servicemen's Club and will include the launch of the Online Business Directory and guest speaker, Kerry Anderson, who will address the topic "Innovate or Suffocate". The forum is being sponsored by NSW Small Business and will include evening meal for attendees. Work has begun on the online Lockhart Shire Business Directory website to ensure it is ready for the launch.

The Annual Business Survey is ready to be posted and the covering letter will include details inviting participation in the online business directory and the forum.

4. Lockhart Shire Subdivision Information Evening

The TEDO is organising and promoting the Subdivision Information Evening on Tuesday, 11 September at 6pm at The Rock Memorial Bowling Club which will be attended by the Director of Engineering and presented by the Manager of Environmental Services.

5. Drovers Way Touring Route

The TEDO met with stakeholders in Jerilderie on Monday, 10 September and a number of actions to progress the Drovers Way Touring Route were noted at the meeting. Items of actions included branding, copywriting, product audits, funding and media promotion. A follow up meeting will be held in Urana on 7 November 2018.

The next TEDSC meeting will be held at **Yerong Creek on Tuesday, 2 October 2018 at 6:30pm.**

Recommendation: That the information be noted.

233/18

RESOLVED on the motion of Crs Rockliff and Day that:

- a) The information be noted; and
- b) Feedback received from the community proposing the removal of a tree adjacent to the Lockhart Water Tower be referred to the Tourism & Economic Development Steering Committee for review and report back to Council.

Delegates' Reports

RIVERINA WATER COUNTY COUNCIL (RWCC) – AUGUST 2018

1. Financial Investments for April/May were received.
2. Minutes Audit & Risk Committee received and noted.
3. A revised Delivery Program was adopted for 2018/19 which included provision for additional standpipes across the Council area.
4. Rates and Charges as outlined in Operational Plan were adopted.
5. Water Treatment Plant is producing good quality water progress with Coffey Dam completed. RWCC and Contractor have reached an agreement on replacement of Lamella Plates.
6. Council agreed to increase fees for Independent Members of Audit & Risk Committee.
7. Council has agreed to move to new Board Room to allow consolidation of Office functions.
8. Council has received and reviewed a snapshot of Performance Comparison with other Water Utilities. Operating cost per property is \$236 in RWCC against a statewide median of \$440.
9. Council has agreed to institute a Community Grants Program for 2 years with an amount of \$500k each year. A Community Engagement Officer has been employed and part of their duties will be to administer the Grants.
10. RWCC provided sponsorships to the value of \$60,743 in 2017/18.

Cr Greg Verdon
Delegate

Recommendation: That the information be noted.

234/18 RESOLVED on the motion of Crs Verdon and Walker that the information be noted.

Status Report/Précis of Correspondence Issued

Status Report: Council Resolutions and Tasks to be finalised

es. No:	Officer to Action	Info	Action Taken
Ordinary Council Meeting held 20 August 2018			
229/18	DEES	Closed Agenda – Tender – Major Plant a) Award the tender for the purchase of 2 new Caterpillar CW34 Multi-Tyre Rollers to WesTrac Pty Ltd for \$359,700 (incl. GST); and b) Authorise the GM to execute purchase orders.	Purchase order raised. Complete.
228/18	DEES	Closed Agenda – Tender – Winning & Crushing of Gravel a) Council does not accept any of the tenders for the Winning and Crushing of Gravel; b) Authorises DEES to negotiate with the tenderers on a reduced volume for the 2018/19 year or other options that may be pertinent; and c) A further report be brought to Council in due course.	DEES currently negotiating with tenderers
227/18	DEES	Closed Agenda – The Rock Swimming Pool Contractor – 2018/19 Season a) Award the management of The Rock Swimming Pool for both the 2018/19 and 2019/20 seasons to Ms Sally Hunter; and b) Authorise the G and DEES to execute Contract.	Contract executed. Complete.
223/18	DEES	Works Deeds – ARTC, RMS and Lockhart Shire Council a) Execute the Works Deed between ARTC and Council for the construction works at The Rock – 549.570km on the Main South Railway Line under Council Seal; b) Execute the Minor Works Authorisation Deed between RMS and Council for private financing and construction works on Olympic Hwy under Council seal c) Ensure appropriate insurance coverage is provided for the project; and d) Present security of \$100,000 in the form of a Bank Guarantee as required under the Deed with ARTC,	Works completed on site. Complete.
222/18	DEES	Grain Harvest Management Scheme 2018/19 Continue to participate in the Grain Harvest Management Scheme for 2018/19 grain harvest, from 1 Nov 2018 to 31 Jan 2019.	Notice returned to RMS for gazettal. Complete.
221/18	DEES	Sewer Development Servicing Plan (DSP) a) Adopt the final Development Servicing Plan (DSP) as presented; and b) Advise the Department of Industry Water the DSP has been adopted.	(a) and (b) actioned. Complete.
229/18	DEES	Stormwater and Bridge Maintenance Policy Draft Policy 2.52 Stormwater and Bridge Maintenance, as presented, be adopted.	Policy Register updated. Complete.
215/18	DEES	Master Plan for Lockhart Business Centre a) Establish a Focus Group to set the initial set of principles for the master plan, and b) Additional funds for the master planning of Lockhart Business Centre budget be from either the first quarterly budget review or reserves as required.	Focus group being established. First meeting scheduled for 16 October 2018. Complete.

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214/18	GM	Request to Refund Development Application Fee Paid to Council a) Council agreed to refund DA fee of \$898.00 paid by The Rock Progress Association in respect of DA 5/19 for The Rock Regional Observatory Project; and b) The cost of refunding the DA fee be met from Council's 2018/19 Section 356 Contributions Budget.	Applicant advised of Council's decision and refund of fees actioned. Complete.
206/18	TEDO	Minutes of the TEDSC Meeting - Business Support A business networking evening be held in Lockhart in October and that a professional website developer be engaged to undertake the online Lockhart Shire Business Directory	Planning in progress
Ordinary Council Meeting held 16 July 2018			
195/18	DEES	Roads Program 2018/19 a) endorses the Roads Programme for the 2018/19 year; and b) submits application under NSW EPA "Product Improvement Program" grant for crushed glass recycling in road base materials.	a) No further action. Complete. b) Grant applications close 23 August 2018. Grant application submitted. Complete.
181/18	TEDO	Minutes of the TEDSC Meeting – Walk of Fame Launch A high tea to launch the Walk of Fame and Lockhart Water Tower be held on Friday, 12 Oct 2018.	Planning in progress. An invitation has been extended to Tim Fischer to launch the Walk of Fame on 12 October 2018.
180/18	TEDO	Minutes of the TEDSC Meeting – Lockhart Water Tower a) Fauna depicted on the artwork for the Lockhart Water Tower mural be adjusted as follows: <ul style="list-style-type: none"> • Superb Parrot – change to Rosella (Milbrulong is aboriginal word for Rosella) • Koala – change to Brush Tail Possum • Black Cockatoos – change to Magpies • Willy Wag Tails – to include b) Council proceed to enter into a contract with the Artists for the Water Tower Mural Project.	Contract entered into with Artists. Mural completed on 7/09/18 in accordance with contract. Complete.
Ordinary Council Meeting held 18 June 2018			
154/18	GM	Commemorating the 100th Anniversary of Armistice Day a) Invite the Lockhart, Pleasant Hills, The Rock & Yerong Creek communities to submit proposals and requests for financial support for the commemoration of the 100 th anniversary of Armistice Day; and b) Delegate to the General Manager the authority to approve requests for financial support up to a maximum of \$1,500.	Letters forwarded to relevant groups confirming Council's financial support and payments processed. Complete.
151/18	TEDO	Minutes of the TEDSC Meeting – Spirit of the Land Art Gallery Spirit of the Land Art Gallery to be established in the Greens Gonyah Museum.	In progress
150/18	TEDO	Minutes of the TEDSC Meeting - Heritage Near Me App Lockhart Shire Council to participate in the Heritage Near Me App.	Complete. App due for release.

Ordinary Council Meeting held 21 May 2018			
138/18	GM	<p>LGNSW 2018 Annual Conference</p> <p>a) Council appoint the Mayor as its voting delegate at the 2018 LGNSW Annual Conference; and</p> <p>b) Councillors wishing to attend the 2018 LGNSW Annual Conference</p>	<p>a) Registration of voting delegate completed.</p> <p>b) Registration of conference attendees commenced.</p>
126/18	DEES	<p>Recycling Update</p> <p>b) Council authorises DEES to negotiate CDS refund sharing agreement with Kurrajong Recycling and bring a further report to Council, and</p> <p>c) Submit a grant application under NSW EPA funding for material recovery facilities when open, for use of recycled glass in road base construction.</p>	<p>DEES still in negotiations with Kurrajong Recyclers. Grant funding due to open in October 2018. Webinar in early July on the funding program. DEES has attended webinar and grant funding is currently open. (c) has been completed.</p>
117/18	TEDO	<p>Minutes of the TEDSC Meeting – Magnolia Lodge Land</p> <p>TEDSC investigate the existing documentation on the Magnolia Lodge to ascertain previous project plans.</p>	In progress
Ordinary Council Meeting held 16 April 2018			
84/18	GM	<p>Round 2 – Stronger Country Communities Fund</p> <p>a) Council submit the following grant applications (listed in priority order) under Round 2 of the Stronger Country Communities Fund:</p> <ol style="list-style-type: none"> 1. Lockhart Recreation Ground – Facilities for footballers and netballers 2. The Rock Recreation Ground – Toilets and Showers 3. Osborne Recreation Ground – Playground and Traffic Improvements 4. Town/Shire Entrance Signs 5. Town/Shire Beautification 6. Yerong Creek Recreation Ground – Netball and Handball Court 7. The Rock Observatory 8. The Rock Recreation Ground – Relocation of Pony Club and New Oval 9. ½ Basketball Court at The Rock <p>b) Any of the above projects that are unsuccessful in securing grant funding under the Stronger Country Communities Fund may be funded from Council's Reserves; and</p> <p>c) Council's Reserves be replenished over time with the proceeds from the sale of residential lots in Stage 2 of the Carson Road subdivision at The Rock.</p>	<p>All nine grant applications have been submitted by the closing date of 4 May 2018.</p> <p>The outcome of the applications is expected to be known in August 2018.</p>
80/18	DCCS	<p>Minutes of the TEDSC Meeting – Lockhart Childcare Facilities</p> <p>Council investigate a scheme to benefit the serious lack of childcare facilities in Lockhart.</p>	<p>A survey to be designed then distributed to Lockhart and surrounding area. Survey posted Wed 15 August. Survey closed 10 Sept, now collating responses.</p>

Ordinary Council Meeting held 19 March 2018			
68/18	GM	<p>Closed Agenda – Green Street West Lockhart – Price Review</p> <p>a) Council adopt the following asking process for lots remaining unsold in the residential subdivision at Green Street West, Lockhart:</p> <p style="margin-left: 20px;">a. \$25,000 Lots 1, 6, 7, 9, 10, 23, 24, 25, 27, 28, 29, 30, 31, and 32</p> <p style="margin-left: 20px;">b. \$27,500 Lots 12, 16, 17 and 18</p> <p style="margin-left: 20px;">c. \$44,000 Lots 11 and 34</p> <p>b) That in relation to Lots 6-7, 9-10, 23-25 and 28-31, the price of two adjoining lots sold in a single transaction, i.e. one contract of sale, be reduced to \$22,000 each or a total contract price of \$44,000.</p> <p>c) That Lot 8 Rockliff Court in the Green Street West Residential Estate be taken off the Market whilst cost estimates are prepared for converting the allotment into a local park.</p> <p>d) That the GM be authorised to negotiate with project home builders for establishment of a display home at Green Street West with any incentives to be offered to be subject to approval by Council.</p>	<p>Council's agent has been informed of the revised selling prices adopted by Council.</p> <p>Council's agent is contacting all builders on its data base regarding incentives that might encourage the construction of a spec/display home.</p> <p>A cost estimate for converting an allotment into a park is currently being prepared.</p>
51/18	GM	<p>Lockhart Renewable Energy Project</p> <p>a) Project update provided by Better Energy Technology Pty Ltd noted,</p> <p>b) Lockhart Renewable Energy Project Information Brochure endorsed for distribution to Lockhart premises.</p>	<p>Application for funding of Phase 1 of the project (regulatory & planning approvals) has been lodged by BET with the Australian Renewable Energy Agency (ARENA).</p>
Ordinary Council Meeting held 5 February 2018			
21/18	GM	<p>Joint Organisations of Council</p> <p>Council will support the continuation of REROC for a period no longer that 12 months from the proclamation of the Joint Organisation.</p>	<p>JOs proclaimed and discussions continuing between member councils regarding governance arrangements.</p> <p>A further JO implementation meeting scheduled for 27/09/18.</p> <p>First JO Board meeting scheduled for 19/10/18.</p>
Ordinary Council Meeting held 18 December 2017			
316/17	GM	<p>The Rock to Boree Creek Rail Line</p> <p>Council to continue to make applications when further rounds of funding are released.</p>	<p>A further application will be made when next funding round is launched.</p>
Ordinary Council Meeting held 20 November 2017			
298/17	DEES	<p>Quarterly Budget Review – September 2017</p> <p>a) Develop a town beautification masterplan, including costings, for the Shire.</p>	<p>a) Very preliminary discussions had with staff on this matter. Draft 2018/19 budget to include funds for consultant to assist with masterplan. See report to August 2018 council meeting. Complete.</p>

Ordinary Council Meeting held 16 October 2017			
266/17	DEES	<p>Closed Agenda – Tender – Waste Contract</p> <p>a) Contract for 'Domestic Garbage, Recyclables & Organics Collection & Transport Service' to be awarded to Cleanaway, adjusted for two bin collection service for an interim 6-month period as required; Contract to be 7 years – 2 April 2018 to 2 April 2025, renewable annually thereafter by mutual consent for up to three by one-year agreements; and</p> <p>b) General Manager and Director of Engineering & Environmental Services authorised to sign Contract and Purchase Orders; and</p> <p>c) Council to make application for grant funding to supply FOGO bins and kitchen caddy's; and</p> <p>d) Undertake resident education program on 3-bin system and FOGO collection; and</p> <p>e) Staff authorised to enter into negotiations with Kurrajong Waratah to continue with Recyclables processing on behalf of Lockhart Shire Council.</p>	<p>(a) & (b) Letter issued to Cleanaway. Contracts prepared. Cleanaway has commenced new contract with new truck, still operating on two bin system. Two bin system to continue till 1 April 2019 at this stage.</p> <p>(c) & (d) Council engaging consultant to assist with grant application. Consultant is working on documentation and grant application. Grant application submitted.</p> <p>(e) Council met with Kurrajong Waratah. Negotiations progressing well, waiting on CDS information before can finalise agreement. Staff had further discussions with Kurrajong recently. See report to Council meeting.</p> <p>Grants for FOGO implementation now open and currently preparing application. Consultant still working on composting licence requirements. Grant submitted. Awaiting outcome.</p>
Ordinary Council Meeting held 21 August 2017			
181/17	TEDO	<p>Minutes of the Tourism/Economic Development Steering Committee Meeting – Lockhart Railway Station</p> <p>Addition time to be given to source an alternative use/tenant for the Lockhart Railway Station building.</p>	<p>Consideration to be given as an office for the solar project if successful prior to advertising availability.</p>
Ordinary Council Meeting held 15 May 2017			
115/17	GM	<p>Councillor Professional Development</p> <p>Councillors to nominate any professional development they would like to undertake to assist in the development of a Professional Development Program for Councillors for 2017/18.</p>	<p>Training and Development opportunities distributed to Councillors as they arise.</p> <p>Draft Councillor Professional Development Guidelines recently released by OLG. Awaiting final version of Guidelines following a period of consultation.</p>

Ordinary Council Meeting held 18 April 2017			
72/17	DEES	Caravan Parks a) Information noted pending a furthermore detailed report b) Council has determined as a matter of policy that caravan parks be short term (holiday park) stays; and c) Expressions of Interest (EOI) be invited for Management of the Lockhart Caravan Park for 1 July 2017 to 30 June 2018 with option of 2 x 12-month extensions on mutual agreement.	More detailed report to be presented at a future Council meeting. Items (b) & (c) are complete. Staff currently compiling information to put together further report.
Ordinary Council Meeting held 20 March 2017			
33/17	TEDO	Minutes of the Tourism/Economic Steering Committee Meeting – Shire Signs Designs for the Shire signs to be investigated.	Application lodged under the Stronger country Communities Fund – Round2.
Ordinary Council Meeting held 21 November 2016			
315/16	GM/ TEDO	Australian Kelpie Hall of Fame a) Greens Gonyah Museum be requested to develop and provide a long-term business plan to Council, outlining future developments and how they will be funded, and b) The item be brought back to Council for further discussion in the 2017/18 FY.	Complete. Lockhart & District Historical Society working on refurbishment of Billabong Motors Building. No further action at this stage.
Ordinary Council Meeting held 19 September 2016			
241/16	TEDO	Minutes of Tourism/Economic Development Steering Committee - Town Visitor Information Boards New town visitor information boards to be designed and installed in The Rock and Lockhart.	Signs due for delivery.
Ordinary Council Meeting held 16 May 2016			
109/16	DCCS	Old Lockhart Railway Station Building Council to: a) Seek to find a suitable use/tenant for the building b) Begin negotiations with JHR to hand building back, if suitable use/tenant not found within next 6 months.	Ongoing. No potential tenants have enquired. Promoting venue as a regional meeting site. Very little activity to date.
Ordinary Council Meeting held 14 October 2014			
294/14	DCCS	Report of Section 355 Committees - Finances Council to endeavour to meet with all 355 Committees & Pleasant Hills Community Hotel to work with them to understand their costs and future projects	Revised policy adopted by Council. Procedure Manual has been developed and finalised. Meetings held with S355 Committees on 11/07/18 at Lockhart & 18/07/18 at Yerong Creek. Arrangements made for Council to receive AGM Treasurer's Report for Pleasant Hills Community Hotel annually in the future. Received Complete.

Ordinary Council Meeting held 20 August 2018 – Councillor Questions & Statements			
	DEES	Cr Douglas – Inspection Fee for Septic Systems and Education of Shire Residents – Enquired about this fee and process to inform/educate Shire residents.	DEES advised that the fee was set by Council in consultation with the community, to cover the costs of the inspection. If the fee is to be waived it will require Council resolution. Staff have previously placed educational material in the Council Newsletter on the requirements of the onsite sewerage systems. Staff will look at a re-education program, and as well are more than happy to have discussions with residents before an inspection is scheduled, if they are concerned their system does not comply with the regulations. Further education materials to be provided via newsletter. Complete.
Councillor's Questions	DEES	Cr Schirmer – Reading of Water Standpipes – Advised the Contractor is having problems with reading water standpipes	DEES advised he will investigate the matter and take appropriate action. DEES has investigated and offending stand pipes have been removed from service. Complete.
Ordinary Council Meeting held 16 July 2018 – Councillor Questions & Statements			
Councillor's Questions	DEES	Cr Verdon – Potholes at The Rock Recreation Ground – Requested if the potholes in the gravel track from the entrance around the oval at The Rock Recreation Ground could be filled.	DEES advised he will arrange for this work to be completed. Potholed filled. Complete.
Ordinary Council Meeting held 18 June 2018 – Councillor Questions & Statements			
	DEES	Cr Driscoll – Availability of New Lots on Carson Rd, The Rock – Enquired as to when the new lots on Carson Rd, The Rock will be available for sale?	DEES advised Council is waiting for Telstra to commence installation. Electrical services are installed but yet to be commissioned. The surveyor is due on site shortly to commence the survey and registration process whilst waiting for services to be completed. Telstra being installed, survey to follow. Telstra and power installed. Survey of lots occurring. Survey plan nearing completion.
	DEES	Cr Sharp – Vandal/Theft Proofing of Road Name Signs – Enquired as to whether road name signs could be made vandal/theft proof as the Thomas Lane sign has been stolen less than a week after being installed.	DEES advised he will investigate and take appropriate action.
	DEES	Cr Schirmer – Shrubs Growing at the Intersection of Western and Bidgeemia Rds – Advised that shrubs growing at the intersection of Western and Bidgeemia Rds are obstructing sight distance for drivers.	DEES advised he will investigate and take appropriate action.

Ordinary Council Meeting held 21 May 2018 – Councillor Questions & Statements			
	DEES	Cr Rockliff – Water going into Back Yards between Green & Hebden Sts, Lockhart – Advised he has been approached by 2 residents regarding water going into back yards between Green and Hebden Sts, Lockhart.	DEES advised he is aware of the issue and will investigate when time and resourcing permits.
Councillor's Questions	DEES	Cr Rockliff – Speeding Vehicles on Green St, Lockhart – Enquired regarding what can be done about speeding vehicles going through town on Green St as he feels an accident could happen.	DEES advised he has discussed this issue with RMS and Police and has been advised that reduced speed zones are used for schools and other specific areas, however when preparing the street beautification plan he will investigate other ideas to help the matter. DEES did advise there is a crossing in the middle of the Green Street Shopping Precinct specifically for use by the less mobile to access the other side of the street. DEES has learnt at RMS forum on 7 June 2018 that RMS is looking at having possible 40 kmhr in high pedestrian areas. Unsure what that means at this stage. Council currently gathering data to be presented to Council, and will be installing 24/7 cameras in Green Street for 2 weeks to monitor traffic and pedestrian movements. 24/7 cameras have been installed. Complete.
	DEES	Cr Driscoll – Missing Town Entrance Sign – Advised that The Rock entrance sign on the Olympic Highway on the Yerong Creek side is missing.	DEES advised he will investigate and advise, and also noted that town entrance signs were part of the recent SCCF grant application. DEES has had discussions with GHSC about reinstalling the sign, which is located at The Rock depot. Expect this will be undertaken in the near future.

	DCCS	<p>Cr Driscoll – Draft Delivery Program 2017-21 - Enquired under ‘B: <i>A Dynamic and Prosperous Economy</i>’ – would there be room in the budget for possible support to assist with the workload of the Shire’s Tourism/Economic Development Officer,</p> <p>and under ‘A: <i>A Connected and Resilient Community</i>’ would like to be kept up to speed regarding support to help elderly residents remain in their homes via an aged care serviced hub in the Shire.</p>	<p>General Manager in discussions with TEDO regarding most appropriate form of assistance.</p> <p>DCCS advised that he will enquire as to the background to including a reference in the Delivery Program to supporting a feasibility study into aged persons’ accommodation.</p> <p>This item originated from discussions at the Disability Inclusion Action Plan engagement meetings in Lockhart, initiated by Valmar. DCCS is meeting with CEO of Valmar on 24 Aug to discuss further.</p> <p>Refer report to Council on 17/09/18. Complete.</p>
Councillor’s Questions	DEES	<p>Cr Verdon – Funding to Improve Accessibility – Stated the Arts Council received significant grant funding to improve accessibility to events and enquired if Council could access NDIS funding to improve accessibility around the Shire.</p>	<p>DEES advised he will make some enquiries and advise. DEES has investigated and NDIS funding is for individuals and not organisations. Staff currently looking into what other funding maybe available.</p>
	GM	<p>Cr Schirmer – Councillor Shire Tour – Enquired if Councillors would like another tour of the Shire, specifically to look at the many projects that are currently being undertaken.</p>	<p>Councillors were in agreement that another tour would be a good idea. Bus tour scheduled for 16 August 2018. Complete.</p>
Ordinary Council Meeting held 16 April 2018 – Councillor Questions & Statements			
Councilor’s Questions	GM	<p>Cr Verdon – Lockhart Shire Council Polo Shirts for Councillors – Enquired as to whether Councillors could have a Lockhart Shire Council Polo shirt to wear when representing Council at less formal functions?</p>	<p>Polo Shirts in process of being ordered.</p>
Ordinary Council Meeting held 5 February 2018 – Councillor Questions & Statements			
Councillor’s Questions	DEES	<p>Cr Sharp – Issue with Murray Pines Encroaching Henty-Pleasant Hills Rd – advised had received a letter from a resident re. these trees on Henty-Pleasant Hills Rd, just east of Figtree Lane.</p>	<p>DEES advised will investigate and take appropriate action. DEES has inspected the site and is currently having the vegetation assessed by Environmental Officer. Trees to be trimmed have been identified and works will occur as resourcing permits.</p>
	DCCS	<p>Cr Day – Hole in West Wall of Memorial Hall, Lockhart – Advised that birds have been observed going in and out of a hole in the west wall of the Memorial Hall, Lockhart.</p>	<p>DCCS advised he will investigate and take appropriate action. Quotes had already been requested & approved, contractor then notified could not do the work. Further quotes being sort, approved & contractor engaged. Scheduled for mid Sept to be completed.</p>

Ordinary Council Meeting held 18 December 2017 – Councillor Questions & Statements			
Councillor's Questions	GM	Cr Marston – Council Elections – Enquired if Council, for the 2020 Council Elections would consider advertising its own election (not through AEC) to save money.	GM advised that this could be considered at the appropriate time, closer to the election year.
Ordinary Council Meeting held 20 November 2017 – Councillor Questions & Statements			
Councillor's Questions	GM	Cr Marston – Potential Purchase of Land for Development – Following completion of Carson Rd Development, The Rock, enquired if Council could look into the purchase of more land for development (using borrowings) – Shire-wide, but maybe concentrating on The Rock and lifestyle blocks in Yerong Creek, requesting this be put on the agenda for further discussion.	Discussions have been held with Council's agent and the availability of suitable developable land coming on to the market is being monitored.
Ordinary Council Meeting held 16 October 2017 – Councillor Questions & Statements			
Councillor's Questions	DEES	Cr Douglas – Lockhart Industrial Park – Enquired if trees could be planted on southern side of the Lockhart Industrial Park as a screen?	DEES will investigate and advise.
Ordinary Council Meeting held 17 July 2017 – Councillor Questions & Statements			
Councillor's Questions	MAYOR	Cr Driscoll – Fit For the Future Process – Enquired as to where Council was up to regarding the FFTF process and ensuring we comply with our Action Plan.	The Mayor advised we are working on external contracting and other options regarding expanding the Shire's scale and capacity.
Councillor's Questions	COUNCILLORS	Cr Schirmer – Councillor Relaxed Visits throughout Shire – Thanked Councillors who attended recent Friday night at the Pleasant Hills Pub and advised the visit was well received by the locals with positive feedback being given.	Councillors attended the Friday fish & chips night at Yerong Creek on 6 July 2018.
Ordinary Council Meeting held 18 April 2017 – Councillor Questions & Statements			
Councillor's Questions	DEES	Cr Verdon – Song Written by Former Grader Operator Mr Keith Ball – Enquired as to whether Council had a copy of the song about working on Council and if not, could a copy be obtained for historical purposes?	DEES advised he is not aware of the song and will contact the Funeral Director. Staff have spoken with family, a copy to be forwarded to Council in due course.

17 September 2018 Council Meeting - Correspondence Sent to Councillors

Date to Councillors	From	Subject	File Ref
20/08/18	Cr Linda Scott, LGNSW	LGNSW Weekly – 17 August 2018	S20-007
20/08/18	ALGA News Editor	ALGA News 17 August 2018	A75-005
27/08/18	Cr Linda Scott, LGNSW	LGNSW Weekly – 24 August 2018	S20-007
27/08/18	ALGA News Editor	ALGA News 24 August 2018	A75-005
03/09/18	ALGA News Editor	ALGA News 31 August 2018	A75-005
03/09/18	Cr Linda Scott, LGNSW	LGNSW Weekly – 31 August 2018	S20-007
03/09/18	The Hon. Gabrielle Upton, Minister for Local Government	Media Release – Tough New Behaviour Code for Councillors	D15-005
10/9/18	Cr Linda Scott, LGNSW	LGNSW Weekly – 7 September 2018	S20-007
10/9/18	ALGA News Editor	ALGA News 7 September 2018	A75-005

Recommendation: That the information be noted.

235/18	RESOLVED on the motion of Crs Douglas and Marston that the information be noted.
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Staff Reports

STRATEGIC DIRECTION A: A Connected and Resilient Community

1. SECTION 355 COMMITTEES

(DCCS/C70-035)

Executive Summary

A review of Council's Section 355 Committees has identified a number of issues that need to be addressed from a risk management perspective.

Report

Pursuant to a previous Council resolution, a Procedures Manual has been prepared and made available to Council's Section 355 Committees. The Manual provides information and guidance to section 355 Committees on relevant matters including insurance cover, application of GST, conduct of meetings, financial records, etc.

Meetings were held at Lockhart and The Rock to which all Section 355 Committees were invited and the contents of the Procedures Manual explained and discussed. During this process the following issues have been identified that need to be addressed from a risk management perspective:

Tootool Roadside Rest Stop Management Committee

A small group of volunteers, namely Barry & Betty Chaplin, Roy Chaplin, Beth McMeekin, Bob & Elsie Peschla, Judy & Graham Lewis, Bruce & Shirley Tutty, Linsay Horton, Helen Terlick, Jean Michael, Margaret Cox and Michael McDonnell, undertake general maintenance of the road side stop at Tootool including the public toilets, garden and surrounding landscaping. Whilst this activity has been carried out on the public road for some years, the group of volunteers have never been appointed as a committee of Council pursuant to Section 355 of the Local Government Act.

To ensure that this activity, and the volunteers involved, are covered by Council's insurance policies, it is recommended that Council appoint the Tootool Roadside Rest Stop Committee as a management committee pursuant to Section 355 and delegate to that Committee, the care control and management of the Tootool Roadside Rest Stop and associated facilities.

Yerong Creek Recreation Reserve Management Committee

Council has delegated to the Yerong Creek Recreation Reserve Management Committee the care, control and management of the Yerong Creek Recreation Reserve. It is noted that this Committee also undertakes general mowing of the public road verges along the boundary of the Recreation Reserve and at the Yerong Creek Cemetery.

This activity is of assistance to Council however in order to ensure that, in the event of an incident occurring, a case cannot be made that the Committee is acting outside its delegation, it is recommended that Council extend its delegation to include the activity being undertaken on the public road and at the cemetery.

Magnolia Lodge Tenancy Advisory Committee

Council has established a Committee for the purposes of determining applications from prospective tenants of the Magnolia Lodge units. As Magnolia Lodge is a Council owned facility, determining applications for occupation of the units is a Council responsibility and if a Committee is to undertake this function on Council's behalf it should be properly delegated.

Furthermore, as the composition of the Committee is not limited to Councillors but also includes community representatives, it is considered appropriate that this Committee also be appointed under Section 355 of the Act to ensure Committee members enjoy the protection of Council's insurance cover. This would be consistent with the approach Council has taken with the Tourism and Economic Development Steering Committee.

Integrated Planning and Reporting Reference

A1 – Build capacity, capability and partnerships to encourage sustainable community groups and clubs.
A1 - Provide support and advice to community groups, clubs and volunteers.
A1 - Within financial means support and fund section 355 committees to manage and maintain council facilities.

Legislative Policy and Planning Implications

Committees are established by a resolution of Council pursuant to section 355 of the Local Government Act. The Council may dissolve any such Committee at any time.

Once a committee is established by a Council resolution, the Council may, pursuant to section 377 of the Local Government Act, delegate certain functions to that committee.

Budget and Financial Aspects

The 2018/19 Budget makes provision for financial support to be provided to all committees established pursuant to Section 355 of the Local Government Act.

Attachments

Nil.

Recommendation: That Council:

- a) Appoint the Tootool Roadside Rest Stop Committee as a management committee pursuant to Section 355 of the Local Government Act and delegate to that Committee, the care control and management of the Tootool Road Reserve and Rest Stop and associated facilities; and
- b) Extend the delegation given to the Yerong Creek Recreation Reserve Management Committee to include maintenance of the public road verges adjoining the Recreation Reserve and the Yerong Creek Cemetery; and
- c) Appoint the Magnolia Lodge Tenancy Advisory Committee as a management committee pursuant to Section 355 of the Local Government Act and delegate to that Committee the determining of applications from prospective tenants for occupancy of the units; and
- d) That Council's Policy 1.11 Section 355 Committees be amended to reflect the foregoing changes.

236/18

RESOLVED on the motion of Crs Rockliff and Sharp that Council:

- a) Appoint the Tootool Roadside Rest Stop Committee as a management committee pursuant to Section 355 of the Local Government Act and delegate to that Committee, the care control and management of the Tootool Road Reserve and Rest Stop and associated facilities; and
- b) Extend the delegation given to the Yerong Creek Recreation Reserve Management Committee to include maintenance of the public road verges adjoining the Recreation Reserve and the Yerong Creek Cemetery; and
- c) Appoint the Magnolia Lodge Tenancy Advisory Committee as a management committee pursuant to Section 355 of the Local Government Act and delegate to that Committee the determining of applications from prospective tenants for occupancy of the units; and
- d) That Council's Policy 1.11 Section 355 Committees be amended to reflect the foregoing changes.

2. **REQUEST FOR FINANCIAL ASSISTANCE – THE ROCK SHOW SOCIETY INC. (GM/D30-005)**

Executive Summary

A request for financial assistance has been received from The Rock Show Society Inc. and is tabled for Council's consideration.

Report

The Rock Show Society Inc. has written to Council seeking financial support towards the 72nd The Rock Show to be held on 20 October 2018. A copy of the correspondence is attached.

Council officers are currently in discussions with the Secretary of The Rock Show Society regarding governance arrangements, particularly with respect to separating the financial activities of the Show Society, as an incorporated body and user of the Showground Reserve, from the Section 355 Management Committee's activities as Council's delegated manager of the Reserve.

The Rock Show is one of two agricultural shows held in the Shire on an annual basis, the other being the Lockhart Show. Whilst no request for financial assistance has been received from the Agricultural Pastoral & Show Society of Lockhart, Council may wish to consider offering the same level of assistance to both Show Societies, if any.

The Rock Show Society has not specified the amount of financial support being sought and therefore the matter is tabled for Council's determination.

Integrated Planning and Reporting Reference

A1 - Facilitate and support our community to deliver vibrant and dynamic community events.

A1 - Provide or partner to provide cultural and sporting participation opportunities.

A1 – Build capacity, capability and partnerships to encourage sustainable community groups and clubs.

A1 – Provide support and advice to community groups, clubs and volunteers.

Legislative Policy and Planning Implications

Pursuant to section 356 of the Local Government Act a council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

Budget and Financial Aspects

Council's 2018/19 Budget includes an allocation of \$52,100 for the purpose of providing financial assistance to community groups in the Shire in accordance with section 356 of the Local Government Act.

Attachments

1. Letter from The Rock Show Society Inc.

Recommendation: That:

- a) Council determine the amount of financial support to be provide to The Rock Show Society Inc.; and
- b) Any financial assistance agreed to by Council be paid to The Rock Show Society Inc. after the governance arrangements referred to in this report have been clarified.

237/18

RESOLVED on the motion of Crs Verdon and Rockliff that:

- a) An amount of \$500 be provided to The Rock Show Society Inc. as a one-off donation; and
- b) Aby financial assistance agreed to be Council be paid to The Rock Show Society Inc. after the governance arrangements referred to in this report have been clarified.

3. DELIVERY PROGRAM 2017-2021 “A CONNECTED AND RESILIENT COMMUNITY” (DCCS/I13-005)

Executive Summary

The purpose of this report is to provide an update requested by Council on Delivery Program, Action “Support a feasibility study to explore the establishment of an aged care service hub within the Lockhart Shire”.

Report

Council reviewed its Community Strategic Plan and Delivery Program in early 2017, which also incorporated Council's Disability Inclusion Action Plan. Council conducted community engagement meetings for the review of Council's Community Strategic Plan and Delivery Program. There were also specific engagement meetings on the Disability Inclusion Action Plan.

At the Disability Inclusion Action Plan engagement meetings in Lockhart, there were representatives from service providers, Woodhaven Aged Care and Valmar Support Services. The meeting included discussion around developing a one-stop shop for coordinating and navigating aged care and health services. Valmar Support Services initiated the hub feasibility discussion.

Council's Director Corporate & Community Services met with Roy Humphries, Chairperson of Valmar Board, and Lynda Smith, Coordinator - Fleet, Asset and Corporate, on Friday, 24 August.

The background for the Action, “Support a feasibility study to explore the establishment of an aged care service hub within the Lockhart Shire” being included in Council's Community Strategic Plan and Delivery Program was provided. Valmar indicated the concept of a “service hub” was still in the planning stage and was not at this stage a strategic policy direction for Valmar.

Valmar indicated their energies and focus of the past 12 to 24 months have been around the implementation of the National Disability Insurance Scheme (NDIS). Moving forward Valmar will be conducting in-house strategic planning sessions which will include the feasibility of service hub(s).

Council and Valmar will continue to communicate where there may be opportunities to work in partnership regarding the provision of aged care services in our Shire.

Integrated Planning and Reporting Reference

A3 - A Connected and Resilient Community.

A3 - People of all ages, abilities, and backgrounds participate in community life.

A3 - Provide support and opportunities to celebrate our older residents.

A3 - Support a feasibility study to explore the establishment of an aged care service hub within the Lockhart Shire.

Legislative Policy and Planning Implications

Nil.

Budget and Financial Aspects

Nil.

Attachments

Nil.

Recommendation: That the information be noted.

238/18 RESOLVED on the motion of Crs Rockliff and Douglas that the information be noted.
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STRATEGIC DIRECTION B: A Dynamic and Prosperous Economy

Nil.

STRATEGIC DIRECTION C: An Environment that is Respected and Protected

4. BIOSECURITY AND ENVIRONMENTAL REPORT

(DEES/N10-025)

Executive Summary

Monthly report on priority weeds and environmental matters.

Report

Weeds

Property Inspections

Inspections were carried out on both rural and residential properties, which were selected due to a change of ownership, as well as weed control assessment.

The weeds most commonly found were Bridal Creeper (*Asparagus asparagoides*), Horehound (*Marrubium vulgare*), Prickly Pear (*Opuntia* sp.), Privet (*Ligustrum* sp.) and Lippia (*Phyla canescens*).

No. 1 st Inspections	No. Re-inspections required	No. 2 nd Inspections	No. Biosecurity Undertakings Accepted	No. Biosecurity Directions Issued	No. 3 rd Inspections	No. 4 th Inspections
11	1	2	0	0	0	0

drumMUSTER

Advertisement occurred in July for expressions of interest from community groups to manage the upcoming drumMUSTER events in September at both Lockhart and The Rock. Submissions closed 24 August. Two community groups have corresponded with Council, expressing their interest in managing the drumMUSTER events. As such, St Joseph's School has been notified as the successful applicant to manage the Lockhart drumMUSTER event, scheduled for 11 September, as has The Rock Men's Shed for The Rock drumMUSTER event, scheduled for 13 September.

Pests

Snail Baiting

Snail baiting occurred at Fairview Lane on 15 August. Herbicide application was also applied on this date to eliminate all sources of food and refuge for the snails, and to create a habitat which is undesirable to the snail, being exposed to predation and the elements on bare ground.

Eradication of the Common White Snail (*Cermea virgata*) from this site is achievable should a coordinated effort be applied to all infested properties. Local Land Services is the enforcement agency for the management of pest control. In accordance with the Biosecurity Act 2015, the local control authority (Council) has the obligation and jurisdiction to implement the prevention, elimination, minimisation and management for the biosecurity risk posed or likely to be posed by weeds only within their local government area. Council staff are regularly applying control measures to reduce the population of this pest on council land and are meeting Council's obligations to reduce snail invasion onto other properties, including baiting, vegetation control, vehicle hygiene and the decline of grazing permits or livestock movements within this area.

Integrated Planning and Reporting Reference

C2.1 – Increase the amount of native flora, fauna and protect threatened species.

C2.2 – Decreased occurrence, spread and impact of weeds and pests throughout the Shire.

C3 – Flora and fauna are protected across the Shire.

Legislative Policy and Planning Implications

Weed inspections and associated activities are carried out in accordance with the Biosecurity Act 2015 and associated regulations.

The Stock Movement and Grazing Policy has been amended to incorporate the Local Land Services Act and the jurisdiction of the Local Land Services in granting travelling stock permits.

Budget and Financial Aspects

Will be conducted within Council's allocated budget.

Attachments

Nil.

Recommendation: That the information in this report be noted.

239/18	RESOLVED on the motion of Crs Walker and Sharp that the information in this report be noted.
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STRATEGIC DIRECTION D: Infrastructure for the Long Term Needs of the Community

5. ENGINEERING REPORT

(DEES/T10-005)

Executive Summary

Monthly report on engineering matters.

Background Information

- (a) *Works Report:* Two grader crews are continuing with maintenance grading as well as sealed roads shoulder grading in accordance with updated programme. Construction projects are due to commence late September 2018 with gravel re-sheeting to occur first.

Updated 12-month programme will be presented at the meeting.

Concrete crew is undertaking HML bridges project as well as external pool upgrade works.

Council has commenced the repair and upgrade of 9 bridge structures throughout the Shire. It is planned to have the bridges completed prior to Christmas 2018 and the new culverts to be undertaken in the New Year.

Council has just been advised that it has been successful with its grant application under Heavy Vehicle Safety & Productivity Program (HVSPP) for replacement of a further 4 structures as well as Flood Detour Road upgrade. It is expected that these projects will commence mid-2019.

Council has also just been advised it has been invited to submit a full business case for the upgrade of Urana Lockhart Road, which would be the widening and heavy patching works on 22.5km of MR59. The full business case is required to be submitted by mid-October 2019.

- (b) *Flood Mitigation:* Refer to Major Projects update.
- (c) *Road Safety Officer:* Nil to report.
- (d) *Traffic Committee:* Nil to report.
- (e) *Lockhart Local Emergency Management Committee:* Nil to report.
- (f) *Fleet:* Council staff have commenced the fleet replacement program for 2018-19.

Legislative Policy and Planning Implications

Nil.

Integrated Planning and Reporting Reference

D1 – Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future.

Budget and Financial Aspects

Will be conducted within Council's allocated budget.

Attachment

New 12-month Works Programme (to be handed out separately at meeting).

Recommendation: That the information be noted.

240/18 RESOLVED on the motion of Crs Rockliff and Sharp that the information be noted.
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6. MAJOR PROJECTS UPDATE

(DEES/T10-005)

Executive Summary

Update on Council's current major projects.

Report

Council is currently undertaking a number of major projects and the status of each of these is as follows:

- a) *Swimming Pools Upgrade:* (i) *Lockhart* pool works are progressing very well, with the three pools poured and tiling complete. Works on the new concourse are well advanced as well as the new plant room. The amenities have been tiled, with painting and fit out works to commence shortly. External works have commenced with concreting and fencing works being undertaken. New BBQ and playground to be installed in October as well as re-painting of the existing building. (ii) *The Rock* new amenities are taking shape with framing and structural steel works complete. External cladding is nearing completion and internal fit out now commenced. External works will commence in October once contractor's concrete works are completed.

Dates for pool openings have been locked in, with Lockhart pool being Saturday, 27 October 2018, 62 years to the day from opening of the original pool. The Rock amenities opening is scheduled for Friday, 16 November 2018.

The Rock pool works itself is planned to be undertaken in 2019 between swimming seasons.

- b) *Demolition of Voluntary Purchase Properties:* Grant application has been submitted for Voluntary Purchase of properties in Lockhart for the next three years. The Voluntary Purchase of properties in The Rock has been completed.
- c) *Flood Mitigation Construction-Lockhart:* Council has submitted grant application for Stage 2 flood mitigation works in Lockhart, being the drainage system east of the Industrial Park.
- d) *Flood Mitigation Construction-The Rock:* The Rock Strevens Street drainage is progressing well. The main drain and Mangoplah Road culvert crossing are complete, as is the culvert on private land. Main Southern Rail Line shutdown occurred on 1 September 2018, where new rail culverts were installed. The additional culverts crossing for the Olympic Highway are scheduled for October 2018. All works are scheduled for completion in November 2018.

Integrated Planning and Reporting Reference

D1 – Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future.

Legislative Policy & Planning Implications

Nil.

Budget & Financial Aspects

- (i) Pools – total refurbishment costs estimated to be \$4.7M for both pools
- (ii) VP Demolition – Round 3 – purchase & demolition costs for both properties is anticipated to be \$420,000, with OEH to provide grant funding of approximately \$360,000
- (iii) Flood Mitigation Construction - Funding received for Strevens Street is \$856,000. Construction budget for the project is \$1.0M.

Attachment

Nil.

Recommendation: That the information be noted.

241/18	RESOLVED on the motion of Crs Marston and Walker that the information be noted.
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7. PARKS AND GARDENS REPORT

(DEES/P10-005)

Executive Summary

Monthly report on parks and gardens.

Report

Green Street, Lockhart

The dianthus in the planter boxes were removed, divided and replanted.

Some of the extra plants from the planter boxes have been used in the garden under the clock either side of a row of Euonymus 'Tom Thumb' and in a planter box created in the cart of 'Good Old Days' at Cowan Gardens.

The choice of plants will achieve congruency from the clock to the roundabout and once established the gardens will offer variation in foliage colour year-round with periodic flushes of pink also tying in with the crepe myrtles and pig face next to the museum.

Reid St, Lockhart

Two blocks of Reid Street have been planted with Acer negundo 'Kelly's Gold' a hybrid of the very hardy Box Elder however it does not produce viable seed like its weedy relation. Two specimens were planted on a naturestrip in Lockhart a couple of years ago as a trial; they are establishing well and have shown no signs of stress over the hot summer months.

'Kelly's Gold' has a mature height of 6 metres making it suitable under the high voltage powerlines on the northern side of the street. Leaf colour ranges from lime green in spring to golden yellow in autumn. Once established further planting in this street will continue.

Previous trial planting of Acer negundo 'Sensation' in Halliday Street has continued on the eastern side of the block between Drummond and Brookong St. 'Sensation' will also be planted on the western side in front of the pool once construction works are completed. Like 'Kelly's Gold', 'Sensation' is sterile and very hardy however it has a mature height of 9m and red autumn foliage.

Lockhart Cemetery

Sections of lawn have been removed under the large eucalypts on the southern side of the lawn cemetery in preparation for concrete edging to be installed shortly.

Trees

Annual pruning of street and park trees has commenced and will continue throughout cooler months.

Trees and vegetation overhanging urban lanes are also being cut back to the fence line during this period.

Where possible trees will also be pruned to improve access for the streetsweeper.

A platform was hired to assist with the removal of a number of dead or dangerous trees in The Rock, Yerong Creek and Lockhart.

Mowing and Slashing

Spring mowing schedule has begun with initial focus on prominent areas for upcoming events in and around the shire.

Growth of irrigated areas is still slow; mowing is being scheduled as required.

Weed Control

Regular weed control is being conducted on Council property including hand spraying and weeding of gardens. Spraying lawns for broadleaf weeds especially clover is being conducted.

Parks and Gardens

Corten steel edging has been installed around the garden beds in Walter Day Park, continuing the edging used in the landscape work around the new toilet block last year. The edging will define the gardens and assist with lawn maintenance.

Standard iceberg roses have been planted on the Urana Street side of the new toilet block and on either side of the gates at Walter Day Park.

Rosemary has been planted behind the newly installed Walk of Fame plaques and will also be planted under the standard roses at the gate. The combination of roses and rosemary should complement the historic gate quite nicely and rosemary obviously has links to remembrance in regard to the Walk of Fame.

Seven new 'A Country Woman' roses have been planted to complete the CWA section of the Walter Day Park rose garden. Two standard and four shrub 'Red Cross' roses should arrive soon to complete the Red Cross section.

Irrigation systems are being checked and adjusted. Running times will be increased as the weather warms up.

Routine garden maintenance is being conducted including regular weeding, spraying, pruning and mulching.

General Maintenance

Regular duties include inspections of parks and public facilities to remove litter, clean BBQ's, check for damage or vandalism, clear footpaths and empty public and roadside bins. Most areas undergo inspections twice per week, including Galore Hill, where crews also clean and check the toilet facilities. Contract cleaners attend to the public toilet facilities in Lockhart, The Rock and Yerong Creek. Playgrounds in the Shire are being inspected regularly as per Australian Standards, with any maintenance being noted and completed as necessary.

Integrated Planning and Reporting Reference

D1 – Infrastructure that facilitates an active community.

Legislative Policy and Planning Implications

Nil.

Budget and Financial Aspects

Will be conducted within Council's allocated budget.

Attachment

Nil.

Recommendation: That the information be noted.

242/18 RESOLVED on the motion of Crs Verdon and Walker that the information be noted.

8. DEVELOPMENT APPLICATIONS

(MES/P25-010)

Executive Summary

Monthly report on development applications approved by the Council.

Report

The following development applications were approved, with conditions, from 1 August to 31 August 2018.

DA No	Development	Applicant/Owner	Site of Development
1/19	Detached colorbond shed	The Shed Company	6 Carson Rd, The Rock
2/19	Detached colorbond shed	GA & TA Hounsell	16 Green St, Lockhart
5/19	Observatory	The Rock Progress Association	The Rock Showground, 3778 Lockhart The Rock Rd, The Rock
6/19	Patio	Sumloe Pty Ltd	6 Ferrier St, Lockhart
7/19	Boundary adjustment	W Holding	388 Mittagong Rd, Yerong Creek
8/19	Manufactured home	Anne Barnett	27 Bretton St, The Rock
9/19	Business identification signage	Mark White	123 Urana St, The Rock
10/19	Demolition of dwelling and ancillary building	Lockhart Shire Council	61 Urana St, Lockhart
12/19	Subdivision of land	C Morey	635 Curries Ln, Yerong Creek
13/19	Verandah to existing dwelling	J Thompson	183 Humphrys Lane, The Rock

Integrated Planning & Reporting Reference

D2 - Our planning and development controls work to attract new residents and investment.

Legislative Policy and Planning Implications

Applications processed in accordance with the Environmental Planning & Assessment Act 1979.

Budget and Financial Aspects

Nil.

Attachment

Nil.

Recommendation: That the information be noted.

243/18 RESOLVED on the motion of Crs Douglas and Sharp that the information be noted.

9. VARIATION TO DEVELOPMENT CONTROL PLAN - DA11/19 AND DA19/19 (MES/P25-010)

Executive Summary

Council has received an application for development involving the construction of a new colorbond shed and fence at 7 Drummond Street, Lockhart NSW. The proposed developments are inconsistent with the Lockhart Development Control Plan 2016 and are therefore presented for Council's consideration.

Report

To ensure that development positively responds to the character of the Shire's village areas, the Lockhart Shire Development Control Plan 2016 (DCP) sets in place development restrictions on development in residential and village areas, including building heights. Noting this, Council has received two separate development applications for a vacant lot at 7 Drummond Street in Lockhart; the first being for construction of a new detached shed, and the other for a front boundary fence of solid construction. Neither application complies with the development controls set by the DCP.

The lot is entirely undeveloped. There is no fencing to the front or rear of the block, no landscaping and no constructed vehicular access from either Drummond Street or the rear laneway. There are residential buildings located beside and adjacent to the proposed site.

DA11/19

For this application, the developer proposes a shed height of 3.6m to the gutter (0.5m higher than what the DCP permits), and 4.6m to the shed pitch (0.1m higher than what the DCP permits). A written statement from the applicant confirms that the variation is intended to allow them to store a caravan in the building (among other things). The shed is proposed to be set back 27 metres from the front boundary and is largely concealed when viewed from a western and northern aspect.

In determining this request Council need to consider the following matters:

- Streetscape – No. 7 Drummond Street is built into a cul-de-sac. It is predominantly residential, and generally frequented only by local traffic. The road reserve is wide and open, with neat and modern dwellings fronting the street. Landscaping is appealing, and there are no sheds fronting the building line. Being set back 27 metres from the front boundary, the shed will be less visible from a road users' perspective.
- Precedence – Sheds on existing allotments in the immediate vicinity all comply with the height restrictions set by the Council DCP. Potentially all of these buildings were built prior to the adoption of the DCP. It is a reasonable argument that, by permitting a variation to the height restriction, a domino effect may follow with future developments.

With the taller walls and low-pitched roof design, the proposed new shed is, at its highest point, only 0.1m higher than the DCP restriction. It will be of a low-reflective, pre-finished material which is consistent in design with all other shed buildings in the locality.

Aside from the building height restriction, a comprehensive assessment of the development application has not revealed any other issues that may appear problematic with respect to the natural or built environments.

DA 19/19

For this application, the developer proposes a front boundary fence of solid construction, to 1.8m in height. While the lot is currently vacant, it has been purchased for the storage of personal and household items, including vehicles, trailers and vintage machinery. The applicant aims to shield these items from view, and have confirmed in a written statement that privacy and security will be greatly improved with the proposed new fence. While the proposed new fence will be in front of the building line, Council staff have negotiated with the owners to set it back 1.5m from the front boundary to allow a screen of vegetation to be planted.

From an inspection of the site, the fence will be visible from the street and a road users' perspective. Furthermore, being of solid construction (i.e. not a picket or open-style fence), its design may be considered less visually appealing. However, given Council's ongoing issue of unsightly blocks in village areas (because of car bodies and storage of personal items), a screening fence would be preferable.

Fences in this area of Drummond Street all comply with Council's DCP. While the owners acknowledge that the proposed new fence does not comply, they have tried to mitigate its visual impact by allowing space for planting of a natural vegetative screen.

Aside from the fence height restriction, a comprehensive assessment of the development application has not revealed any other issues that may appear problematic with respect to the natural or built environments.

Integrated Planning and Reporting Reference

D2 - Our planning and development controls work to attract new residents and investment.

Legislative Policy and Planning Implications

The development as proposed requires a variation to Council's Development Control Plan 2016.

In accordance with Sec 4.15 of the Environmental Planning and Assessment Act 1979, Council are to consider, as with all development applications, the likely impacts of that development, and the suitability of the site for the development.

Budget and Financial Aspects

Nil.

Attachments

1. Letter from applicant.
2. Site plan
3. Elevations
4. Photographs of proposed site.

Recommendation: That Council grant consent for a variation to the Lockhart DCP, thereby permitting an increased building height for a proposed new front boundary fence and shed at 7 Drummond Street, Lockhart.

244/18	RESOLVED on the motion of Crs Rockliff and Douglas that Council grant consent for a variation to the Lockhart DCP, thereby permitting an increased building height for a proposed new front boundary fence and shed at 7 Drummond Street, Lockhart.
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10. VARIATION TO DEVELOPMENT CONTROL PLAN – DA22/19

(MES/P25-010)

Executive Summary

Council has received a development application for a front boundary fence which does not comply with the controls set forth in Council's Development Control Plan 2016.

Report

To ensure that develop positively responds to the character of the Shire's village areas, the Lockhart Shire Development Control Plan 2016 (DCP) sets in place development restrictions on development in residential and village areas. Recently, Council has received a development application for a front boundary fence to an existing residential allotment; the design of which does not comply with the DCP.

In this instance, the applicant seeks consent to erect a front boundary fence over two adjoining lots at 218 Green Street in Lockhart. The DCP permits front boundary fences of open-style construction to 1.2 metres, however for privacy reasons, the applicant would prefer a solid fence immediately fronting the house along the Green Street boundary. On the adjoining vacant lot, which also faces Green Street, the applicant requests that the fence transition to a 1.8m-high solid style fence also along the front boundary.

An existing 1.8m high colorbond fence is constructed along the side boundary of the property, in Rockliff Court.

Upon inspection of the site, Council staff observed the following matters:

- Streetscape – 218 Green Street is a corner allotment in the newer Green Street west residential estate and is highly visible on a main entrance into Lockhart. Despite the wide road reserve and adjacent footpath, there are no street trees or landscaping in the immediate locality. Homes are generally set well back from the road, there is a consistent 'open' style streetscape.
- Precedence – From Brookong Creek and along to the end of Green Street, and along Prichard Place and Rockliff Court, there are no front boundary fences that are built outside of the development controls of the DCP. Any fences fronting the boundary that are higher than 1.2m are set back at the building line. It is a reasonable argument that, by permitting a variation to the height restriction, a domino effect may follow with future developments.

The applicant cites security and safety issues as justification for the higher fence, including protection from vehicle rollovers on the busy road. However, aside from the fact that the road is straight and restricted to 50kmph, a fence is unlikely to have any impact in preventing vehicle rollovers. Given that the blocks of land are adjoining, thereby providing substantial rear yard space for the occupants, it is recommended that a 1.8m high fence would be more aesthetically suitable when set back at the building line.

Aside from the potential aesthetical impacts, a comprehensive assessment of the development application under 4.15 of the EP & A Act 1979 has not revealed any other issues that may appear problematic with respect to the natural or built environments.

Integrated Planning and Reporting Reference

D2 - Our planning and development controls work to attract new residents and investment.

Legislative Policy and Planning Implications

The development as proposed requires a variation to Council's Development Control Plan 2016.

In accordance with Sec 4.15 of the Environmental Planning and Assessment Act 1979, Council are to consider, as with all development applications, the likely impacts of that development, and the suitability of the site for the development.

Budget and Financial Aspects

Nil.

Attachments

1. Site plan.
2. Photographs of proposed site.

Recommendation: That Council do not grant consent for a variation to the Lockhart DCP, thereby not supporting the erection of a 1.8m colorbond fence to the front boundary of 216 & 218 Green Street, Lockhart.

245/18	RESOLVED on the motion of Crs Rockliff and Sharp that Council do not grant consent for a variation to the Lockhart DCP, thereby not supporting the erection of a 1.8m colorbond fence to the front boundary of 216 and 218 Green Street, Lockhart.
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11. LOCAL STRATEGIC PLANNING STATEMENTS

(MES/P25-010)

Executive Summary

In March 2018, amendments to the Environmental Planning and Assessment Act 1979 (EP&A Act) introduced new requirements for councils to prepare and make local strategic planning statements.

Report

Under the recently updated Environmental Planning and Assessment Act 1979 Councils now have further obligations that need to be considered as a planning authority. Aside from additional reporting requirements, Council must also now prepare a local strategic planning statement (LSPS). A LSPS aims to set out the 20-year vision for land-use in the local area, the special character and values that are to be preserved and how change will be managed into the future.

The statement must identify the planning priorities for the Shire and explain how these are to be delivered. They must also show how the council will monitor and report on how the priorities will be implemented. In practice, the statements will shape how the local environmental plan (LEP) and development control plan (DCP) evolves over time.

While Council is already guided by the Community Strategic Plan (which is prepared under the Local Government Act 1993), a Local Strategic Planning Statement is quite different. Local Strategic Planning Statements focus on the vision and priorities for land use in the local area, whereas Community Strategic Plans have a broader focus on achieving the long term social, environmental and economic aspirations of the community. The two plans, however, will be unified.

In developing a LSPS, scoping out the communities' priorities is imperative, and will be the most resource intensive component. Engagement and consultation with key stakeholders and the local community will be undertaken to understand and analyse local issues, and to set priorities. NSW Department of Planning and Environment announced at a recent Roundtable discussion in Wagga that support may be available to Councils for development of a LSPS. Council has contacted the Department about their supporting capacity, however no response has been received to date. Meanwhile, guidance material, as well as information sessions for staff are gradually being developed and made available by the Department.

Lockhart Council must have a Local Strategic Planning Statement in place by 1 July 2020, and further reports will be presented to Council as more information becomes available.

Integrated Planning and Reporting Reference

D2. Our planning and development controls work to attract new residents and investment.

Legislative Policy and Planning Implications

Obligations for implementation of a LSPS follows the passing of the Environmental Planning and Assessment Amendment Act 2017 in the NSW Parliament in November 2017.

Budget and Financial Aspects

Council staff time and resources will be allocated during normal work time with no impact on existing budget.

Furthermore, \$10,000 has been allocated in the 2018/19 Delivery and Operational Plan for expenses resulting from a formal review of the Lockhart Local Environmental Plan (LEP), which may also include commencement of the LSPS review.

Financial support may be available through the NSW Department of Planning and Environment, and this option is currently being explored by Council staff.

Attachments

Nil.

Recommendation: That the information be noted.

246/18	RESOLVED on the motion of Crs Walker and Marston that the information be noted.
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STRATEGIC DIRECTION E: Strong Leadership and Governance

12. INVESTMENT AND BANK BALANCES REPORT – AUGUST 2018

(DCCS/F10-010)

Executive Summary

The purpose of this report is to inform Council of the funds that have been invested and bank account balances.

Report

It is required under Clause 212 of the Local Government (General) Regulations 2005 and Section 625 of the Local Government Act 1993 to provide the Council with a written report each month detailing all money that Council has invested.

Cash at Bank

Opening Combined Cashbook Balance 785,339.47

Add: Total Receipts

Rates	929,813.78	
Debtors	1,165,751.52	
Grants	863,185.71	
Investment Interest	10,546.58	
Sale of Land - Green St	37,924.74	
Other Receipts	68,551.05	
	3,075,773.38	

Less: Total Payments

2,335,486.98

New Investments 1490-3015-0001 100,000.00

Closing Combined Cashbook Balance **1,525,625.87**

Closing Bank Statement Balance

Bendigo Bank	828,129.04
Macquarie Bank	638,469.99
Bendigo Bank-Prichard Trust	31,611.15
	1,498,210.18

Add: Outstanding Deposits

116,918.20

1,615,128.38

Less: Outstanding Cheques

89,502.51

Closing Combined Cashbook Balance **1,525,625.87**

Investments:	Interest Rate per Annum	Amount Invested	% of Total	
AMP/Curve Securitys	2.95	250,000.00	2.49	
AMP/RIM	2.55	500,000.00	4.98	
AMP/RIM	2.80	300,000.00	2.99	
AMP/RIM	2.80	400,000.00	3.98	
Bankwest	2.70	500,000.00	4.98	
Bankwest	2.75	500,000.00	4.98	
Bankwest	2.75	300,000.00	2.99	
Bankwest	2.75	400,000.00	3.98	
Bankwest	2.80	500,000.00	4.98	
Bankwest	2.75	400,000.00	3.98	
BENDIGO	2.30	250,000.00	2.49	
BENDIGO	2.00	100,000.00	1.00	
BENDIGO	2.30	500,000.00	4.98	
BENDIGO	2.45	250,000.00	2.49	
NAB	2.70	500,000.00	4.98	
NAB	2.70	500,000.00	4.98	
NAB	2.76	500,000.00	4.98	
NAB	2.66	500,000.00	4.98	
NAB/Tcorp	2.71	500,000.00	4.98	
T Corp	at call	2,400,000.00	23.88	
		10,050,000.00	100.00	%

General Ledger Balances as at Month End

<u>FUND</u>		<u>AMOUNT</u>
General (PTD)	1490-3000-0000	1,207,851.33
Combined Sewerage	8490-3000-0000	286,163.39
Trust Fund	9991-3000-0000	31,611.15
		1,525,625.87
		1,525,625.87
	TOTAL FUNDS HELD ARE:	<u>11,575,625.87</u>

Integrated Planning and Reporting Reference

E1 - Council is strong, sustainable and able to stand alone.

E1 - Plan for the long-term sustainability of the Shire.

E1 - Meet all governance and regulatory requirements in the conduct of Council operations.

Legislative Policy and Planning Implications

Local Government Act 1993 Section 625 Investments.

Government (General) Regulations Clause 212.

Budget and Financial Aspects

Council's 2018/19 Operational Budget has forecast a total of \$100,000 income from interest on investments, being split between General Fund of \$85,000 and Sewer Fund of \$15,000. For the month of August 2018 the average end of month balance of funds invested has been \$10 million and the average return on invested funds has been 2.56%. On these year to date figures, Council's budgeted income on investments will be achieved for General Fund and Sewer Fund.

Responsible Accounting Officer Statement

I, Craig Fletcher, hereby certify that all investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulations and Council's Investment Policy. The Internal and External Reserve amounts and Unrestricted Funds are estimate valued only, they are subject to change and review in part with the annual audit of Council's Financial Statements and each Quarterly Budget Review.

Recommendation: That:

- a) the August 2018 Investment and Bank Balances Report be received and noted.
- b) The Responsible Accounting Officer Statement be noted, and the report be adopted.

247/18

RESOLVED on the motion of Crs Douglas and Sharp that:

- a) The August 2018 Investment and Bank Balances Report be received and noted; and
- b) The Responsible Accounting Officer Statement be noted, and the report be adopted.

13. AUDITED FINANCIAL STATEMENTS – 2017/2018

(DCCS/A45-010)

Executive Summary

The purpose of this report is to address the requirement for Council and Management to make a statement as to the preparation and content of the General Purpose and Special Purpose Financial Statements for the 2017-18 financial year.

Report

The Local Government Act (The Act) requires Council to produce General Purpose Financial Statements and Special Purpose Financial Statements for inclusion in Council's Annual Report. These statements are to be externally audited prior to being adopted by Council for publication. The Act also requires Council to resolve prior to submission to the external auditor that the accounts have been prepared in accordance with the Act and the Australian Accounting Standards to fairly represent Council's financial position. Senior staff are also required to certify to this effect. The proposed Statements by Councillors and Management for the General Purpose Financial Statements and Special Purpose Financial Statements are to be signed after being adopted at Council's meeting on Monday 17 September 2018.

Integrated Planning and Reporting Reference

E4.2.1a - Continue to develop sound financial management policies and practices that help ensure Council's long-term financial sustainability.

Legislative Policy and Planning Implications

Compliance with Section 413 (2c) Local Government Act 1993.

Budget and Financial Aspects

Reporting on Council's performance for 2017-2018 financial year.

Attachments

To be provided under separate cover, prior to Council meeting:

1. Statement by Councillors and Management – General Purpose Statements.
2. Statement by Councillors and Management – Special Purpose Statements.
3. Schedule of restricted funds by Council as at 30 June 2018.
4. Draft General Purpose and Special Purpose Financial Statements:
 - a. Income Statements
 - b. Balance Sheet/Financial Position
 - c. Cash Flow.

Recommendation: That:

- a) Council certify in its opinion the General Purpose Financial Statements and the Special Purpose Financial Statements as prepared, are in accordance with the attached certificates and that the certificates be completed by the Mayor, Deputy Mayor, General Manager and Responsible Accounting Officer.
- b) The funds as listed in the schedule be reported as internally restricted in Council's accounts as at 30 June 2018.

248/18

RESOLVED on the motion of Crs Verdon and Walker that:

- a) Council certify in its opinion the General Purpose Financial Statements and the Special Purpose Financial Statements as prepared, are in accordance with the attached certificates and that the certificates be completed by the Mayor, Deputy Mayor, General Manager and Responsible Accounting Officer.
- b) The funds as listed in the schedule be reported as internally restricted in Council's accounts as at 30 June 2018.

Questions and Statements

Cr Verdon

- (i) **Wagga Wagga City Council's (WWCC) position regarding Riverina Joint Organisation (RIVJO)** - Enquired as to an update regarding WWCC's position regarding joining the RIVJO.

Response – Mayor

The Mayor advised that the WWCC had indicated in writing that it was prepared to join the RIVJO subject to certain conditions and that the conditions were acceptable to the RIVJO member councils insofar as they were able to be accommodated within the provisions of the Local Government Act. It was also noted that a meeting of RIVJO member councils is scheduled for 27 September 2018 to which WWCC has been invited to attend to work through the any remaining issues.

Cr Day OAM

- (i) **Dr Joe McGirr's Election as Member for Wagga Wagga** – Enquired if a letter of congratulations has been sent to Dr McGirr on his election to the seat of Wagga Wagga, and also enquired if an invitation to the upcoming Spirit of the Land Festival could be sent?

Response – Mayor and General Manager

The Mayor advised that a letter of congratulations is being prepared and will be forwarded to Dr McGirr the next day.

The General Manager confirmed that Spirit of the Land Lockhart Inc. has already issued an invitation to Dr McGirr to attend the Spirit of the Land Festival on 13 and 14 October 2018.

- (i) **Article in Today's Daily Advertiser by Keith Wheeler** – Drew Council's attention to an article written by Keith Wheeler in today's Daily Advertiser which stated, "*The Wagga Wagga electorate includes Lockhart, a council that will disappear with the next round of Liberal amalgamations.*" Enquired if this statement could be addressed in the letter to our new Local Member for Wagga Wagga?

Response – Mayor

The Mayor advised that this issue can be addressed with the new Local Member in due course and that the initial correspondence from Council should be limited to conveying Council's congratulations.

Cr Marston

- (i) **Drain on the corner of Emily St and Olympic Hwy, The Rock** – has received an enquiry from an elderly resident requesting this drain now be maintained by Council as the resident is finding it difficult to continue weeding the drain.

Response – Director Engineering and Environmental Services

DEES advised he will add this maintenance to the list for The Rock Parks and Gardens staff to attend to.

- (ii) **Donation Box at The Rock Recreation Ground** – Thanked staff for the new donation box in the male toilets at The Rock Recreation Ground and asked if a donation box could also be installed in the female toilets?

Response – Director Engineering and Environmental Services

DEES advised he will arrange for this to occur.

Cr Rockliff

- (i) **Sculpture in Pastoral Shadows of Brookong, Lockhart** – Advised that a tourist had advised that a sculpture of a drover in the Pastoral Shadows of Brookong had blown over (and possibly had been stood up temporarily).

Response – Director Engineering and Environmental Services

DEES advised he was aware of the matter and will follow up with staff and the local committee who look after the area.

- (ii) **Notification to Shop Owners of Events being held in Lockhart** – Enquired as to whether businesses in the CBD could be advised if there is going to be an event like the recent Antique Bottle Show that was held in the Lockhart Memorial Hall last weekend, to help ensure businesses are open and trading when these events are conducted?

Response – General Manager

The General Manager advised that he will investigate whether an appropriate system can be put in place to communicate this information to local businesses when bookings are taken at Council's office for these types of events.

- (iii) **Statement – Lockhart Water Tower Mural** – Believes the water tower mural is fantastic and an asset to the town, and has received many positive compliments from travellers and residents.

Cr Douglas

- (i) **Double Glazing in New Home Builds** – Enquired if there are any provisions in DA's to encourage double glazing in new homes as an energy saving initiative?

Response – Director Engineering and Environmental Services

DEES advised that legally Council is only required to enforce the NSW Government's BASIX and BCA requirements. Council could, if it wishes, include a clause in its DCP to encourage property owners to consider other, higher level energy saving initiatives, however would not be able to mandate the requirements.

Cr Sharp

- (i) **Handrail – Pleasant Hills Hall** – Enquired if a section of the handrail to the supper door ramp could be made removable for the purpose of allowing easier access for removing and returning chairs, etc?

Response – Director Engineering and Environmental Services

DEES advised this is acceptable provided the handrail is reinstalled as soon as the activity is finished.

- (ii) **Bus Stop Signs – Figtree Road** – Advised that the parent of the school children picked up by the school bus on Figtree Rd requested school bus signs to be installed either side of Ledheys Lane.

Response – Director Engineering and Environmental Services

DEES thanked Cr Sharp for this information and will arrange for the signs to be installed.

Cr Walker

- (i) **Statement – “The Merger”** – advised he had recently watched “The Merger” movie and noticed that Wagga Wagga City Council had been recognised in the credits. Given part of the movie was filmed in Yerong Creek he suggested that in future Lockhart Shire Council could ensure it is recognised as well if its facilities are used in other movies.

Cr Schirmer

- (i) **Installation of Handrails in the Lockhart Caravan Park Toilets and Showers** – Enquired as to whether handrails could be installed in the Lockhart Caravan Park toilets and showers as he has received requests from “grey nomad” travellers?

Response – Director Engineering and Environmental Services
DEES advised he will investigate and take appropriate action.

- (ii) **Statement – Charlie Pertzel’s funeral** will be held on Tuesday, 18 September and will be a sad day for Lockhart.
- (iii) **Mayor’s Christmas Party 2018** – Advised Councillors that the Mayor’s Christmas Party will be held on Saturday, 8 December at The Rock Golf Club and could Councillors please think about and advise on invitations.

CLOSED SESSION

249/18 **RESOLVED** on the motion of Crs Rockliff and Verdon that Council close the meeting to the public as per section 10(A)(2)(a) of the Local Government Act 1993.

The meeting moved into Closed Session at 6.37pm.

254/18 **RESOLVED** on the motion of Crs Verdon and Rockliff that Council move into Open Council.

The meeting moved into Open Session at 6.47 pm.

OPEN COUNCIL

The resolutions of Council, relating to Item 14, Item 15 and Item 16, passed while the meeting was closed to the public, were read to the meeting by the General Manager.

In accordance with the Local Government Act 1993 the following business is considered to be of a kind referred to in subsection 10A(2) of the Act and should be dealt with as part of the meeting closed to the media and public.

14. TENDER – WINNING AND CRUSHING OF GRAVEL (DEES/T20-005)

This item is classified CONFIDENTIAL under section 10A(2) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

250/18 **RESOLVED** on the motion of Crs Marston and Douglas that Council:

- a) Awards the tender for the Winning & Crushing of Gravel and Concrete for 2018/19 to Bald Hill Quarry Pty Ltd for \$467,430 (including GST);
- b) Authorise the General Manager and Director of Engineering & Environmental Services to execute Contract and purchase order for the works.

15. TENDER – SPRAY SEALING CONTRACT (DEES/T20-005)

This item is classified CONFIDENTIAL under section 10A(2) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

251/18 **RESOLVED** on the motion of Crs Day and Walker that:

- a) Downer EDI Ltd be awarded the sealing contract for 2018/19 up to value of \$635,000; and
- b) The General Manager and Director of Engineering & Environmental Services be authorised to execute Purchase Order and Contract.

16. INFORMATION TECHNOLOGY SYSTEMS - QUOTATIONS

(DCCS/I13-005)

This item is classified CONFIDENTIAL under section 10A(2) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

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| 252/18 | RESOLVED on the motion of Crs
a) Council approve the purchase of the Electronic Document and Records Management System (EDRMS) HPE Content Manager with initial purchase, setup and training costs to be funded from Council's Systems & IT Improvements Reserve;
b) Council approve the purchase of Asset Management system AssetFinda with initial purchase, setup and training costs to be funded from Council's Systems & IT Improvements Reserve;
c) Initial and ongoing cost of iPad Minis are to be incorporated and funded from Council's Operating Plan Budget at Quarterly Budget Review; and
d) Year 2 and ongoing annual license fees cost are to be incorporated and funded from Council's Operating Plan Budget. |
|---------------|---|

The General Manager declared a pecuniary interest in the following item and vacated the Chambers for its duration.

The Director Corporate and Community Services, Directory Engineering and Environmental Services and Executive Assistant also vacated the Chambers for the duration of the following item.

The resolution of Council, relating to Item 17, passed while the meeting was closed to the public, was read to the meeting by the Mayor.

17. GENERAL MANAGER'S PERFORMANCE REVIEW

(GM/V11)

This item is classified CONFIDENTIAL under section 10A(2) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (a) Personnel matters concerning particular individuals (other than councillors).

- | | |
|---------------|---|
| 253/18 | RESOLVED on the motion of Crs Verdon and Walker that:
a) The record of performance assessment as recorded in the General Manager's Performance Agreement Annual Review be submitted to Council for information.
b) It be noted in the opinion of the Performance Review Committee, the General Manager, Peter Veneris is performing at a level that is Better than Satisfactory standard.
c) It be noted the Committee has made the following summary assessment on the General Manger's Performance for the annual review period 1 July 2017 to 30 June 2018: <ul style="list-style-type: none">• That the General Manager had provided an Outstanding Performance that certainly exceeds a Better than Satisfactory standard• Under Mr Veneris' stewardship, the status of Council has been elevated in the eyes of the community and the Local Government industry.
d) The projects referred to in the report have been included in the 2018/19 Performance Agreement; and
e) The Mayoral Minute as read be accepted. |
|---------------|---|

The meeting concluded at 6.53pm.

The minutes of the meeting held on Monday, 17 September 2018 were confirmed as a true and accurate record at the Ordinary Council Meeting held on 15 October 2018 at which time the signature was hereunto subscribed.

CHAIRMAN