



MINUTES

**of the
Ordinary Meeting
Held
16 September 2019**

**Our Values: Leadership • Integrity • Progressiveness • Commitment •
Accountability • Adaptability**

**Minutes of the Ordinary Monthly Meeting of Lockhart Shire Council held in the Council Chambers,
Green Street, Lockhart on Monday, 16 September 2019 at 5.04pm.**

PRESENT

Cr R. Schirmer (Mayor), Cr G. Verdon (Deputy Mayor), Cr M. Day OAM, Cr D. Douglas, Cr G. Driscoll, Cr I. Marston, Cr A. Rockliff, Cr P. Sharp and Cr J. Walker.

Also in attendance were the General Manager, Director Corporate and Community Services, Acting Director Engineering and Environmental Services and Executive Assistant.

The meeting opened with a prayer.

APOLOGIES

Nil.

LEAVE OF ABSENCE

Nil.

CONFIRMATION OF MINUTES ORDINARY MEETING 19 AUGUST 2019

245/19	RESOLVED on the motion of Crs Rockliff and Walker that the Minutes of the Ordinary Meeting held on Monday, 19 August 2019 as printed and circulated be taken as read and confirmed.
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DECLARATION OF PECUNIARY AND NON-PECUNIARY INTERESTS

Mr Peter Veneris, General Manager – Pecuniary Interest – Closed Meeting Reports, Item 16, General Manager's 2018/19 Performance Review.

MAYORAL MINUTE

Nil.

MAYORAL REPORT

The Mayor, Cr Schirmer, verbally reported on activities during the past month as follows:

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|--------------|---|
| Fri, 30 Aug | Attended a REROC Executive meeting in Wagga Wagga. |
| Wed, 11 Sept | Along with General Manager Peter Veneris, attended a REROC and RIVJO dinner and Parliament House visit in Canberra. |

The Mayor also thanked Councillors Verdon and Douglas for standing in for him at events during the month.

246/19 RESOLVED on the motion of Crs Sharp and Walker that the Mayoral Report be received.
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URGENT MATTERS

Nil.

NOTICE OF MOTION

Nil.

COMMITTEE REPORTS

1. TOURISM/ECONOMIC DEVELOPMENT OFFICER REPORT – SEPTEMBER 2019 (TEDO/T26-005)

The TEDSC September meeting in Yerong Creek was cancelled due to a number of members being unable to attend.

1. TEDSC Committee

The TEDO has been in touch with a member of the Pleasant Hills community who indicated their interest in joining the TEDSC Committee following the sad passing of Susan Creek. Following previous discussions by the TEDSC, the member has been invited to attend the October TEDSC meeting prior to any formal nomination by the Committee.

Recommendation: That the information be noted.

247/19 RESOLVED on the motion of Crs Marston and Douglas that the information be noted.

2. Lockhart Shire Events

The TEDO has sought interest from the community to kickstart two new events, the Lockhart to The Rock Marathon and a Lockhart Country Music Festival. Committed volunteers would be required to drive the events however there has been little response to either of the events to date.

Advertising by Council in the wider Riverina Murray region continues in conjunction with ongoing tourism promotion in support of our larger Shire events including Lockhart Show, Lockhart Picnic Races, Spirit of the Land, The Rock Show and The Rock BnS Ball, all which contribute to our local economies.

Recommendation: That the information be noted.

248/19 RESOLVED on the motion of Crs Douglas and Sharp that the information be noted.

3. Business Support

Responses from the Lockhart Shire Business Survey are due on Friday, 12 October 2019. It is anticipated the lack of rain will have a significant effect on this year's results. An online survey to ascertain business gaps in Lockhart Shire is being prepared and will be promoted via social media and the website. The resulting information will be used to promote opportunities for new start-ups and the expansion of existing businesses.

Recommendation: That the information be noted.

249/19 RESOLVED on the motion of Crs Douglas and Day that the information be noted.

4. Lockhart Shire Public Art

Yerong Creek were unsuccessful in their bid for funding through the My Community Project funding despite their extensive promotion. They are continuing to seek funding. The TEDO is also applying for funding for the Milbrulong Water Tower mural.

In accordance with the Minutes of the June Ordinary Meeting of Council, the TEDO requested Scott Nagy and Janne Birkner submit a preliminary design for the Milbrulong Water Tower mural. Having recently finished a major art project in Queensland the artists are working on the submission. The TEDO will liaise with Lockhart Shire Council, Riverina Water and the Milbrulong community once the proposal has been received to further discuss.

Recommendation: That the information be noted.

250/19 RESOLVED on the motion of Crs Douglas and Marston that the information be noted.

5. Lockhart Railway Station/Tim Fischer Statue

Expressions of interest for community or commercial purposes are being sought from the wider community for the Lockhart Railway Station building, with an advert being placed in the Lockhart Shire newsletter and on social media.

The TEDO also met with Myra Jenkyn, President of Lockhart Shire Progress Association to discuss the proposed Tim Fischer statue and potential funding streams. During discussions the TEDO confirmed that while Council is supportive in principle of the project, the location of the statue was still to be decided as the Lockhart Railway Station land is not owned by Council.

Recommendation: That the information be noted.

251/19 RESOLVED on the motion of Crs Douglas and Day that the information be noted.

6. Project Updates

The TEDO provided an update on ongoing projects as follows:

Tourism Signs	The TEDO has been in touch with the relevant Town Progress Associations/Committees regarding wording and images for the new tourism signs in order to progress the project. Discussions are ongoing with meetings planned for September.
Lockhart Visitor Brochure	The TEDO is awaiting an update from Murrumbidgee Council regarding the proposed joint venture.
Lockhart & District Historical Society	Planning an official opening in October 2019 prior to the Spirit of the Land Festival.
Yerong Creek Progress Association	Are working on a number of economic drivers for their community including two potential events.
The Rock Museum	The committee are continuing to work on the layout of exhibits in the upper floor of the museum.

The next TEDSC meeting will be held at The Rock Bowling Club on Tuesday 1 October 2019 at 6:30pm.

Recommendation: That the report be received and noted.

252/19 RESOLVED on the motion of Crs Douglas and Sharp that the report be received and noted.

Delegates' Reports

1. POLICE AND COMMUNITY CONSULTATION GROUP MEETING – 13 AUGUST 2019 AT THE ROCK

A quarterly meeting of the Police and Community Consultation Group was held at The Rock on Tuesday, 13 August 2019.

The meeting was attended by NSW Police and representatives of licensed premises, local schools and other community organisations in the Shire. Issues discussed included:

- *Truck parking at The Rock.*
This matter is being addressed through the Traffic Committee.
- *Recent break-ins at Lockhart businesses.*
It was confirmed that this matter had been reported to the Police.
- *Vandalism at The Rock Anglican Church.*
It was confirmed that this matter had been reported to the Police.
- *The introduction of new drink driver offences.*
Attention was drawn to the new rules in Council's monthly Newsletter. Police confirmed that posters and other promotional material that can be used by licensed premises are available from NSW Liquor and Gaming.
- *Digital driver licenses.*
These are being trialled in selected parts of NSW.
- *The Rock Police Residence.*
Police confirmed that funding has been approved for the building's repair and refurbishment so that it may continue to be used as a Police residence

The next meeting will be held at Yerong Creek on 12 November 2019.

Cr Greg Verdon
Delegate

2. RIVERINA WATER COUNTY COUNCIL (RWCC) – SEPTEMBER 2019

1. Council received and noted Financial Statements and List of Investments.
2. Chair of Audit & Risk Committee delivered his Annual Report.
3. New purchasing delegations for Chair and GM approved.
4. Minutes Audit & Risk Committee received and noted.
5. Riverina Water Assessment Panels for Community Grants were endorsed.
6. Council received Social Media and Media Report.
7. Council received report on Operational and Capital Works Targets for 2018/19 financial year.
8. Arrangements for Christmas closedown were approved.
9. Council has agreed to go with LGP for electricity contract.
10. Council received report on GM's Performance Review which was most satisfactory.
11. Council received an update on the Water Treatment Plant Contract.
12. Council agreed to proceed on new Water Filling Relocation at Pleasant Hills.

Cr Greg Verdon
Delegate

3. LGNSW WATER MANAGEMENT CONFERENCE 2019 – 2-4 SEPTEMBER

I attended the annual Local Government NSW (LGNSW) Water Management Conference in Albury on 2 & 3 September 2019. We were presented a broad range of information from a local government perspective on water management, issues associated with water supply and sewerage services provided by water utilities.

The conference was attended by councillors and general managers, water managers and professionals, policy makers from government agencies and key industry stakeholders.

We were presented with the latest water policy initiatives and trends and received updates on emergent technical issues.

A site visit to the Hume Dam, where an explanation of how water releases from the dam are regulated to provide water for irrigation, stock and domestic and critical human needs throughout the river system, and Wonga Wetlands, a pioneering method for using retreated wastewater to improve the natural environment, was interesting and informative.

Cr Gail Driscoll
Delegate

4. BUSH FIRE MANAGEMENT COMMITTEE MEETING – 11 SEPTEMBER

I attended a meeting of the Riverina Fire Zone Bush Fire Management Committee held in Wagga Wagga on 11 September 2019 as Council's Alternate Delegate due to the Mayor's unavailability as Council's primary delegate.

Matters discussed with particular relevance to Lockhart Shire include the following:

- A hazard reduction burn at Emily Street The Rock was cancelled after it was determined that the subject property was Crown Land and also the site of sensitive vegetation.
- The Gap Road Fire Trail at The Rock has been included in the Fire Access and Fire Trails Plan. The work has been scoped by the Soil Conservation Service and a cost estimate is being prepared. Subject to funding being approved the Fire Trail will be upgraded to Category 1 Tanker standard.
- The Rock Rural Fire Brigade is participating in the Rural Fire Service "Get Ready Weekend" activities.
- It is proposed to recommend that the statutory Bush Fire Danger Period come into force from 14 October 2019 after which time a Permit to Burn is required.

Cr James Walker
Delegate

Recommendation: That the information be noted.

253/19 RESOLVED on the motion of Crs Driscoll and Walker that the information be noted.
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Status Report/Précis of Correspondence Issued

Status Report: Council Resolutions and Tasks to be finalised

Res. No:	Officer to Action	Info	Action Taken
Ordinary Council Meeting held 19 August 2019			
243/19	DEES	<p>Closed Council – Tender – Winning and Crushing of Gravel</p> <p>a) Award tender for the Winning and Crushing of Gravel 2019-20 to Rocky Point Quarries Pty Ltd Pty Ltd for \$827,520.00 (including GST), and</p> <p>b) Authorise General Manager and Director Engineering & Environmental Services to execute the Contract and Purchase Order.</p>	<p>Contract fully executed. Purchase order to the raised in due course. Works to commence on site shortly.</p> <p>Complete.</p>
242/19	DEES	<p>Closed Council – Tender – Supply of Skid Steer Loader and Attachments</p> <p>a) Award the tender for the purchase of a new Caterpillar 279D Skid Steer Loader Plus CAT Cold Planner PC306B XD and CAT BR378 HF Brushcutter attachments to WesTrac Pty Ltd for \$200,076.80 (including GST), and</p> <p>b) Authorise General Manager to execute Purchase order.</p>	<p>Purchase order raised. Waiting delivery of machine.</p> <p>Complete.</p>
241/19	DEES	<p>Closed Council – Tender – Supply of Motor Grader</p> <p>a) Award the tender for the purchase of a new 12M Motor Grader, including the trade of existing 12M Motor Grader, to WesTrac Pty Ltd for \$277,577.50 (including GST), and</p> <p>b) Authorise the General Manager to execute the Purchase order.</p>	<p>Purchase order raised. Waiting delivery of machine.</p> <p>Complete</p>
240/19	GM	<p>Closed Council – Purchase Offer – Lots 21 and 22 Bond St, Lockhart</p> <p>Council accept the offer for the purchase of Lots 21 and 22 Bond St, Lockhart as outlined in the report.</p>	<p>Real Estate Agent advised and contracts currently being prepared.</p> <p>Complete.</p>
237/19	GM	<p>Resignation of Director Engineering and Environmental Services</p> <p>a) Council express its appreciation to David Webb for his services whilst in the position of Director Engineering and Environmental Services and congratulate him on his new role; and</p> <p>b) The panel to interview any shortlisted candidates for the appointment of a new Director Engineering and Environmental Services comprise the Mayor, Deputy Mayor, General Manager and Human Resources Co-ordinator.</p>	<p>Applications for the position of Director Engineering and Environmental Services have closed and arrangements are currently being made to interview shortlisted candidates.</p>
236/19	GM	<p>Policy 2.31 Procurement Policy</p> <p>Policy 2.31 Procurement Policy, as presented, be adopted.</p>	<p>The Policy Register has been updated and staff with purchasing delegations advised of the revised policy.</p> <p>Complete</p>
235/19	GM	<p>IPART Review of the Local Government Rating System</p> <p>Council make a submission to the Office of Local Government, in response to IPART's Final Report on the review of the local government rating system, in the terms outlined in the report.</p>	<p>Submission made to IPART.</p> <p>Complete.</p>

234/19	GM	Community Engagement Strategy Draft Community Engagement Strategy and Community Participation Plan, as presented, be adopted.	Department of Planning and Environment notified, and Community Engagement Strategy and Community Participation Plan uploaded onto Council's website. Complete.
233/19	DCCS	Internal Restrictions Council adopt the proposed list of internal restrictions and balances for 30 June 2019 as detailed in this report.	
232/19	DCCS	Unspent Expenditure to be Revoted to the 2019/2020 Budget List of items contained in the Report be revoted in the 2019/2020 Operational Plan Budget.	
229/19	DEES	Fixing Country Rods Grant Funding Program a) Submit a grant application under the next round of Fixing Country Roads program for the upgrade of Wattles Road and Tinamba Lane; and b) Place notices in the August 2019 Council Newsletter for letters of support for the project.	Grant application being prepared. Applications close 10 October 2019. Letters of support being sourced.
224/19	GM	Lockhart Renewable Energy Project a) Authorise the General Manager to enter into a funding agreement with the Commonwealth Government for the \$1 million Community Development Grant for Stage 1 of the Better Energy Technology Lockhart Renewable Energy Project; b) Give public notice of its proposal to pass a resolution at the Council meeting to be held on 16 September 2019, to grant financial assistance to Better Energy Technology Pty Ltd, pursuant to Section 356 of the Local Government Act, 1993, to enable it to undertake Stage 1 of the Better Energy Technology Lockhart Renewable Energy Project; and c) Authorise the General Manager to enter into an Agreement with Better Energy Technology, in relation to the financial assistance to be provided pursuant to Section 356, that enables Council to meet its obligations under its funding agreement with the Commonwealth.	Public Notice given in local newspaper, community Facebook page and Council Newsletter. Refer to further report to 16 September Council meeting.
223/19	DEES	Lockhart Caravan Park a) Endorses the proposed Lockhart Caravan park revised layout; and b) A further report be brought to Council in due course once a detailed costing can be provided.	Work in progress. Fire-fighting services currently being designed.
221/19	DCCS	Lockhart Showground and Racecourse Toilets a) Approve funding for the construction of new absorption trenches at the Lockhart Showground. b) Council fund 70% of the costs from S356 Contributions with a 30% contribution from the Lockhart Showground and Racecourse Management Committee.	Works arranged and currently in progress. Completed.
220/19	GM	Independent Living Units and Aged Care Accommodation Council continue to monitor grant funding opportunities for the development of independent living units and aged care accommodation in the Shire.	

219/19	DEES	<p>Pleasant Hills Water Filling Station</p> <p>a) Enters into agreement with Riverina Water County Council to acquire the land at Lot 10 DP 9145 Manson Street, Pleasant Hills for the purposes of establishing a Water Filling Station;</p> <p>b) The land be categorised as Operational under the Local Government Act 1993.</p>	<p>Letter provided to Riverina Water.</p> <p>Work in progress.</p>
218/19	GM	<p>Lockhart Bowling Club – Request for Financial Assistance</p> <p>Council contribute an amount of \$300 towards the Lockhart Bowling Club's annual tournament with the contribution to be funded from the 2019/20 budget allocation for Section 356 contributions.</p>	<p>Financial assistance provided as agreed by Council.</p> <p>Letter of thanks received from Bowling Club.</p> <p>Complete.</p>
217/19	GM	<p>Riverina Antique Bottles and Collectables Fair – Request for Financial Assistance</p> <p>Council to provide assistance by:</p> <p>a) Publicising the event in the Council Newsletter and informing local businesses of the event; and</p> <p>b) Charging the half day fee for the hire of the Memorial Hall on the day of the event, i.e. 14 September 2019.</p>	<p>Financial Assistance provided as agreed by Council.</p> <p>The event has been promoted in the Council Newsletter and community Facebook page.</p> <p>Complete.</p>
216/19	GM	<p>Round 3 Stronger Country Communities Fund</p> <p>Council submit applications under Round 3 of the Stronger Country Communities Fund Program for the following projects:</p> <ol style="list-style-type: none"> 1. Life Skills for Young People program – proposed by Council's Youth Officer (\$66,000). 2. The Rock Recreation Ground – replacement of netball courts (\$215,000). 3. Osborne Recreation Ground – redevelopment of change room facilities (\$268,265). 4. Lockhart Recreation Ground – upgrade of kitchen facilities (\$85,000). 5. Pleasant Hills Public Hall – hall improvements (\$55,000). 6. The Rock Recreation Ground – second oval (\$60,000). 7. Yerong Creek Recreation Ground – upgrade of tennis courts (\$50,000). 	<p>Section 355 Committee notified of priorities determined by Council.</p> <p>Applications are currently been prepared for the nominated projects.</p>
210/19	TEDO	<p>Minutes of the TEDSC Meeting – Tim Fischer Statue/Lockhart Railway Station</p> <p>Subject to agreement by the authorised managers of the Lockhart Railway Station, expressions of interest for community or commercial purposes be sought from the wider community for the Lockhart Railway Station building.</p>	<p>Advertisement placed in the Lockhart Shire newsletter and on social media</p>
Ordinary Council Meeting held 15 July 2019			
188/19	DCCS	<p>Disused Buildings – French Park Tennis Courts</p> <p>a) Dispose of the asset by Expression of Interest;</p> <p>b) Award to the highest bidder; and</p> <p>c) The successful EOI acknowledges purchasing and moving buildings in an “as is” condition and sign an agreement.</p>	<p>Correspondence to successful EOI has been posted.</p> <p>Successful EOI notified, accepted & paid.</p>

177/19	DEES	<p>Shire and Town Entrance Signs Council:</p> <p>a) Endorses the shire entrance and town sign proofs in principle;</p> <p>b) Refers the signs back to Council's Tourism and Economic Development Officer for further development and liaison; and</p> <p>c) A further report is brought to Council in due course prior to undertaking another round of community consultation.</p>	<p>Plans referred back to TEDO for further consultation with local Progress Associations and community groups.</p> <p>Ongoing.</p>
Ordinary Council Meeting held 17 June 2019			
159/19	DEES	<p>Community Engagement Strategy Draft Community Engagement Strategy be placed on public exhibition for a period of not less than 28 days following which a further report be presented to Council together with any submissions received.</p>	<p>Community Engagement Strategy has been placed on public exhibition.</p> <p>A further report is being tabled at the August Council meeting to formally adopt the Strategy after considering any submissions received.</p> <p>Strategy adopted by Council.</p> <p>Complete.</p>
144/19	TEDO	<p>Minutes of the TEDSC Meeting – Public Art Projects A submission be requested from the artists Scott Nagy and Janne Birkner to undertake the Milbrulong Water Tower project subject to their quotation being within budget.</p>	<p>In progress.</p>
Ordinary Council Meeting held 15 April 2019			
98/19	DEES	<p>Closed Council – My Community Grant Project – Public Toilets Green Street, Lockhart Council endorse a grant application under the My Community Project grant for the establishment of public toilets and community facilities in Green Street, Lockhart</p>	<p>Grant application has been submitted.</p> <p>Council in discussions with property owner.</p> <p>Further advice from property has been received.</p> <p>No further action at this stage until result of grant funding application is received.</p> <p>Council unsuccessful with grant application.</p> <p>Complete.</p>
87/19	GM	<p>Crown Land Management</p> <p>a) Council endorse the actions outlined in the attached list of crown reserves and authorise the General Manager to make the necessary applications</p> <p>b) Ratify the appointment of the Director Engineering and Environmental Services as the Council's Authorised Officer and Native Title Manager for the purposes of the Crown Land Management Act 2016.</p>	<p>Notice of Crown land categorisation and related documentation has now been lodged with the Crown Lands Office.</p> <p>A Consultant's Brief has been prepared for the purpose of engaging a consultant to prepare plans of management for the Crown reserves, as required by the new legislation, and for which government funding has been received.</p> <p>Proposals from consultants received and currently being assessed.</p>

77/19	DCCS	<p>Lockhart Medical Centre Community Services Building Council support the change of use to the Lockhart Medical Centre/Community Services, on the corner of Matthews and Hebden Streets in principle and provide a letter of landowner consent to a Development Application being lodged.</p>	<p>GM & DCCS met with Valmar's Coordinator - Fleet, Asset and Corporate to progress the matter with Valmar agreeing to provide plans prior to Council's providing landowners consent to lodge a DA.</p> <p>Valmar are in the process of putting plans with proposed works together to present to Council for approval. No updates to report.</p>
Ordinary Council Meeting held 18 March 2019			
66/19	DEES	<p>Proposed Restructure – Engineering and Environmental Services Proposed restructure to include:</p> <ul style="list-style-type: none"> a) Regrading the vacant Grader and Roller Operator positions to a Plant Operator and a Labourer respectively; b) The addition of the position of Light Vehicle Mechanic in the organisation structure; c) The addition of the position of Compliance Officer (permanent part time 25.5 hours per week) in the organisation structure; and d) Extending the position of Fixed Term Project Officer with current incumbent to continue in the role on a works as required basis until 31 December 2020. 	<ul style="list-style-type: none"> a) New positions have been filled. b) Position has been filled. c) Position has been advertised. Currently assessing applications. d) To be extended at time of current term completion in October 2019.
Ordinary Council Meeting held 4 February 2019			
25/19	DCCS	<p>Information Technology Systems Infrastructure</p> <ul style="list-style-type: none"> a) Council approve the purchase of the additional information technology infrastructure up to value \$25,000; and b) Additional information technology infrastructure to be funded from December 2018 Quarterly Budget Review. 	<p>Contact has been made with selected suppliers. Tender specifications being finalised to initiate negotiations will select suppliers to continue.</p> <p>Ongoing.</p>
12/19	DEES	<p>Integrated Water Cycle Management Strategy – Sewerage Services Council apply for funding under the Safe and Secure Water Program to undertake IWCM Strategy renewal.</p>	<p>DEES in discussions with DPI about grant funding for IWCM.</p> <p>Council staff working with DPI regarding the funding, which has confirmed Council is eligible for funding.</p> <p>Council has received and signed funding agreement. Waiting on fully executed funding agreement .</p> <p>Works to commence shortly.</p>

Ordinary Council Meeting held 17 December 2018			
344/18	GM/ DCCS	<p>Closed Agenda – Request from Osborne Recreation Ground Management Committee</p> <p>a) Enter into a lease agreement with Jason Webster, as adjoining landowner to the Osborne Recreation Ground to lease land as per map for \$1.00 per annum for 3 years, and</p> <p>b) The General Manager and Director Corporate and Community Services be authorised to sign the lease on behalf of Council.</p>	<p>Lease is being drafted. The matter of a 3-year lease was following up and solicitor advised a caveat stipulating Council's interest with regards to leased land can be put in place. Work is progressing and updates will be reported to Council.</p> <p>In the hands of Friedlieb Fox McLeod to draw up agreements & have adjoining landowner sign.</p>
Ordinary Council Meeting held 15 October 2018			
261/18	TEDO	<p>Minutes of the TEDSC Meeting – Water Tower Lighting</p> <p>Consideration be given to funding to light the Lockhart Water Tower Mural and that Council investigate possible lighting options.</p>	Photographs of the water tower mural in the evening show it is quite well lit. Discussions in progress with Parks & Gardens regarding any potential improvements.
260/18	TEDO	<p>Minutes of the TEDSC Meeting – Water Tower Long Term Maintenance</p> <p>An agreed amount be held in reserve to enable future maintenance of the Lockhart Water Tower as and when needed.</p>	MoU with RWCC being discussed.
Ordinary Council Meeting held 17 September 2018			
252/18	DCCS	<p>Closed Agenda – Information Technology Systems – Quotations</p> <p>a) Council approve the purchase of the Electronic Document and Records Management System (EDRMS) HPE Content Manager with initial purchase, setup and training costs to be funded from Council's Systems & IT Improvements Reserve;</p> <p>b) Council approve the purchase of Asset Management system AssetFinda with initial purchase, setup and training costs to be funded from Council's Systems & IT Improvements Reserve;</p> <p>c) Initial and ongoing cost of iPad Minis are to be incorporated and funded from Council's Operating Plan Budget at Quarterly Budget Review; and</p> <p>d) Year 2 and ongoing annual license fees cost are to be incorporated and funded from Council's Operating Plan Budget.</p>	<p>Purchase Order for AssetFinda raised, software licence received and being reviewed.</p> <p>IT Server is at end of life, quotes being sort. Server requires upgrade or replacing to enable AssetFinda to be installed. Refer to item in this agenda on upgrade to server.</p> <p>Purchase order raised for HPE Content Manager, Project manager from Civica has been assigned.</p>

Ordinary Council Meeting held 19 March 2018			
68/18	GM	<p>Closed Agenda – Green Street West Lockhart – Price Review</p> <p>a) Council adopt the following asking process for lots remaining unsold in the residential subdivision at Green Street West, Lockhart:</p> <p style="margin-left: 20px;">a. \$25,000 Lots 1, 6, 7, 9, 10, 23, 24, 25, 27, 28, 29, 30, 31, and 32</p> <p style="margin-left: 20px;">b. \$27,500 Lots 12, 16, 17 and 18</p> <p style="margin-left: 20px;">c. \$44,000 Lots 11 and 34</p> <p>b) That in relation to Lots 6-7, 9-10, 23-25 and 28-31, the price of two adjoining lots sold in a single transaction, i.e. one contract of sale, be reduced to \$22,000 each or a total contract price of \$44,000.</p> <p>c) That Lot 8 Rockliff Court in the Green Street West Residential Estate be taken off the Market whilst cost estimates are prepared for converting the allotment into a local park.</p> <p>d) That the GM be authorised to negotiate with project home builders for establishment of a display home at Green Street West with any incentives to be offered to be subject to approval by Council.</p>	<p>Council's agent has been informed of the revised selling prices adopted by Council.</p> <p>Council's agent is contacting all builders on its data base regarding incentives that might encourage the construction of a spec/display home.</p> <p>A cost estimate for converting an allotment into a park is currently being prepared.</p> <p>The project has been referred to the Councillor Workshop to be held on 19 August 2019 to consider projects for funding under Round 3 of the SCCF Grants program.</p>
51/18	GM	<p>Lockhart Renewable Energy Project</p> <p>a) Project update provided by Better Energy Technology Pty Ltd noted,</p> <p>b) Lockhart Renewable Energy Project Information Brochure endorsed for distribution to Lockhart premises.</p>	<p>Phase 1 funding for the project has been announced by the Australian Government.</p> <p>A separate report has been included in the agenda for the 16 September 2019 Council meeting.</p>
Ordinary Council Meeting held 21 August 2017			
181/17	TEDO	<p>Minutes of the Tourism/Economic Development Steering Committee Meeting – Lockhart Railway Station</p> <p>Additional time to be given to source an alternative use/tenant for the Lockhart Railway Station building.</p>	<p>Complete.</p> <p>See 210/19.</p>
Ordinary Council Meeting held 18 April 2017			
72/17	DEES	<p>Caravan Parks</p> <p>a) Information noted pending a furthermore detailed report</p> <p>b) Council has determined as a matter of policy that caravan parks be short term (holiday park) stays; and</p> <p>c) Expressions of Interest (EOI) be invited for Management of the Lockhart Caravan Park for 1 July 2017 to 30 June 2018 with option of 2 x 12-month extensions on mutual agreement.</p>	<p>More detailed report to be presented at a future Council meeting.</p> <p>Items (b) & (c) are complete. Staff currently compiling information to put together further report to come to Council shortly.</p> <p>Report to August 2019 Council meeting.</p> <p>See item 223/19.</p>

Ordinary Council Meeting held 16 May 2016			
109/16	DCCS	Old Lockhart Railway Station Building Council to: a) Seek to find a suitable use/tenant for the building b) Begin negotiations with JHR to hand building back, if suitable use/tenant not found within next 6 months.	Ongoing. No potential tenants have enquired. Promoting venue as a regional meeting site. Very little activity to date. Lockhart Central School has used for 2018 HSC exams. No enquiries for a permanent tenant. Correspondence forwarded to JHR to ascertain whether it would enforce the lease and require the lease to be paid out in full if Council was to terminate the Agreement.
Ordinary Council Meeting held 19 August 2019 – Councillor Questions & Statements			
Councillor's Questions	DEES	Cr Verdon – Trees – Cnr. Yerong and Urana Sts, The Rock – Enquired if staff could take a look at the trees on the corner of Yerong and Urana Sts, The Rock, as a resident is concerned that despite recent works by staff, there is still an unhealthy tree.	DEES advised that he will investigate and take appropriate action. Council has assessed tree left and is satisfactory. Staff to continue to monitor. Complete.
	GM/ DCCS	Cr Marston – Status of Work on the Second Oval, The Rock – Enquired about the status of the work for the second oval at The Rock particularly with respect to commencing the project within 12 months of the grant being approved.	Arrangements being made to prepare the area at the western end of the Recreation Reserve for temporary use by the Pony Club to enable works to commence on the 2 nd oval.
	DEES	Cr Marston – ‘Weed of the Month’ in the Council Newsletter – Enquired if a suggested treatment could also be included with the ‘Weed of the Month’ in the Council Newsletter?	DEES advised that he will investigate and advise. Council, staff have looked at this before and on advice with other councils do not advise treatment in the newsletter as it can vary from situation to situation. Residents should contact Council staff for advice on their particular property. Complete.
	DEES	Cr Rockliff – Possibility of Residents Living in a Shed on a Property in South Lockhart – Advised that it had come to his attention that it may be possible that residents are living in a shed on a property in South Lockhart?	DEES advised that he will investigate and take appropriate action. Council staff are investigating.
	DEES	Cr Rockliff – New Shop Owners in Green Street Planning on Living in the Shopfront – Advised that it had come to his attention that new shop owners in Green St, Lockhart CBD could be planning on living in the shop fronts.	DEES advised that he will investigate and take appropriate action. Council staff are investigating.
	DEES	Cr Douglas – Tenison Lane, Lockhart – Enquired if Tenison Lane could have a maintenance grade before the harvest season?	DEES advised he will investigate and advise. Tenison Lane to be graded when resourcing permits.
	DEES	Cr Douglas – Nursery, The Rock – Enquired if staff had received the letter of concern from Leo Driscoll regarding the nursery in The Rock?	DEES advised that staff were currently investigating the matter and will respond accordingly. Council staff are investigating.

Councillor' s Questions	DEES	Cr Schirmer – Lockhart CBD Plans – Enquired if the proposed Lockhart CBD Masterplan could be put on the Council website?	DEES advised that this is possible and a copy of the plans is available for viewing at the Council office front counter. Plans uploaded to Council website. Complete.
	DCCS	Cr Schirmer – Lockhart Show Advertising in the Council Newsletter – Enquired if the Lockhart Show Society would be able to advertise the upcoming Lockhart Show in the Council Newsletter?	DCCS advised that yes, the Lockhart Show can be advertised in the Council Newsletter as per previous years. Complete.
Ordinary Council Meeting held 15 July 2019 – Councillor Questions & Statements			
Councillor' s Questions	DEES	Cr Marston – Creek Crossing on Jaegers Lane – advised that the creek crossing on Jaegers Lane is washed out.	DEES advised that he will investigate and noted that the creek crossing might not be in Lockhart Shire. DEES has investigated and interim works to occur shortly.
	GM	Cr Verdon – Stronger Country Communities Fund Projects – in particular The Rock Observatory Project – Enquired on the status of discussions with CSU and Crown Lands regarding Stronger Country Communities Fund projects, in particular The Rock Observatory project?	GM advised that discussions were continuing and progressing much slower than hoped and response was still awaited from CSU regarding a partnership arrangement.
Ordinary Council Meeting held 17 June 2019 – Councillor Questions & Statements			
Councillor' s Questions	DEES	Cr Rockliff – Farrells Lane – Has been advised that there wash-outs across Farrells Lane at the crossing.	DEES advised he will investigate and take appropriate action. Investigations have determined work is required on the table drains. Timing to be confirmed.
	DEES	Cr Day – Compliance Officer – Enquired as he had noticed that the Compliance Officer position is to be advertised?	DEES advised position is now to become a permanent position & must be readvertised, which will be done in the next few months. Position has been advertised. Currently assessing applications.
	DEES	Cr Verdon – Status of No Truck Parking, The Rock – Enquired on the status of the No Truck Parking in The Rock?	DEES advised a report has been sent to the Traffic Committee and he is awaiting approval. Traffic committee approval has been received. Signs to be installed shortly. Signs have been erected. Complete.
Ordinary Council Meeting held 20 May 2019 – Councillor Questions & Statements			
Councillor' s Questions	DEES	Cr Douglas - Carns Lane – Requested that the drainage along Carns Lane be investigated and improved as the water does not seem to be getting away.	DEES advised he will investigate and take appropriate action. DEES has inspected the road and maintenance grading to occur shortly which should address most drainage issues. Carns Lane is currently being graded.

Lockhart Shire Council
Ordinary Meeting – 16 September 2019

Councillor's Questions	DCCS	Cr Sharp - Pleasant Hills Hall Public Toilet – Enquired if the Director Corporate and Community Services has determined if the Pleasant Hills Hall public toilets were on the public toilet register?	DCCS advised that he was still investigating the matter, but in the meantime had paid for the cistern repairs and toilet paper supply.
	DEES	Cr Verdon - Drain at Western End of Wilson Street and also Corner of Bretton and Urana Streets, The Rock – Requested if these drains could be cleared?	DEES advised he will investigate and take appropriate action. Works have been planned to concrete the ends of the drains to improve water movement.
Ordinary Council Meeting held 15 April 2019 – Councillor Questions & Statements			
Councillor's Questions	DCCS	Cr Verdon - Public Toilets at The Rock Recreation Ground – Advised that The Rock Recreation Ground toilets often do not have sufficient toilet paper supply left at the end of the week to cater for campers and/or home football games.	DCCS advised he will investigate and take appropriate action.
	DEES	Cr Day – Brookong Reserve Signs on Urana Road, Lockhart – Enquired if these signs could be replaced?	DEES advised he will investigate and take appropriate action. Staff are investigating what can be done regarding the signage as this is not a Council reserve.
	GM	Cr Driscoll – Lockhart Shire Council Block of Land, Scott Street, The Rock – Enquired of Council was planning to sell the block of land in Scott St, The Rock?	GM advised that an expression of interest has been received in relation to another parcel of land not currently listed for sale that will be the subject of a report to a future meeting of Council which can also include consideration of the block of land in Scott St, The Rock.
	DEES	Cr Driscoll – The Rock Town Entrance Sign – Advised that The Rock town entrance sign re-instated south of The Rock on the Olympic Hwy is a lot further south than its original position and enquired if it could be relocated back closer to The Rock?	DEES advised he will investigate and take appropriate action. DEES has discussed with GHSC and they are looking at if sign can be moved closer to the town.
Ordinary Council Meeting held 19 November 2018 – Councillor Questions & Statements			
Councillor's Questions	DEES	Cr Verdon – Council Contribution – The Rock Recreation Ground – Advised The Rock Recreation Ground receives an annual contribution funding of \$12,500 from Council and with electricity currently costing \$12,000 p.a., was wondering if Council could do and audit or assist in any way?	DEES advised there may be some upcoming opportunities for grant funding for solar and battery storage for Council buildings and he will investigate further and advise. DEES has been in contact with OEH about opportunities. Council to provide information to OEH. DEES still in discussions with OEH. This will be a work in progress.
Ordinary Council Meeting held 21 May 2018 – Councillor Questions & Statements			
	DEES	Cr Rockliff – Water going into Back Yards between Green & Hebden Sts, Lockhart – Advised he has been approached by 2 residents regarding water going into back yards between Green and Hebden Sts, Lockhart.	DEES advised he is aware of the issue and will investigate when time and resourcing permits.

Lockhart Shire Council
Ordinary Meeting – 16 September 2019

Ordinary Council Meeting held 20 November 2017 – Councillor Questions & Statements			
Councillor's Questions	GM	Cr Marston – Potential Purchase of Land for Development – Following completion of Carson Rd Development, The Rock, enquired if Council could look into the purchase of more land for development (using borrowings) – Shire-wide, but maybe concentrating on The Rock and lifestyle blocks in Yerong Creek, requesting this be put on the agenda for further discussion.	Discussions have been held with Council's agent and the availability of suitable developable land coming on to the market is being monitored. Land development at The Rock has also been submitted to the Riverina JO for inclusion in the Statement of Regional Priorities being developed by the JO.
Ordinary Council Meeting held 17 July 2017 – Councillor Questions & Statements			
Councillor's Questions	COUNCIL LORS	Cr Schirmer – Councillor Relaxed Visits throughout Shire – Thanked Councillors who attended recent Friday night at the Pleasant Hills Pub and advised the visit was well received by the locals with positive feedback being given.	Councillors attended the Friday fish & chips night at Yerong Creek on 6 July 2018.

16 September 2019 Council Meeting - Correspondence Sent to Councillors

Date to Councillors	From	Subject	File Ref
16/08/19	Leo Driscoll	Nursery in Emily Street, The Rock	C50-005
16/08/19	Cr Linda Scott, LGNSW	LGNSW Weekly – 15 August 2019	S20-007
19/08/19	ALGA News Editor	ALGA News – 16 August 2019	A75-005
22/08/19	The Sydney Morning Herald	Former Deputy Prime Minister Tim Fischer dies	C75-020
23/08/19	Australian Electoral Commission	Election Notice – conduct of the election for Board positions on LGNSW	S20-005
29/08/19	ALGA News Editor	ALGA News – 23 August 2019	A75-005
29/08/19	Cr Linda Scott, LGNSW	LGNSW Weekly – 22 August 2019	S20-007
06/09/19	Cr Linda Scott, LGNSW	LGNSW Weekly – 5 September 2019	S20-007
06/09/19	Peter Veneris, LSC	Councillor Training Opportunity – Financial Issues in Local Government	C85-010
09/09/19	ALGA News Editor	ALGA News – 6 September 2019	A75-005

Recommendation: That the information be noted.

254/19 RESOLVED on the motion of Crs Walker and Rockliff that the information be noted.
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Staff Reports

STRATEGIC DIRECTION A: A Connected and Resilient Community

1. **REQUEST FOR ASSISTANCE – LOCKHART PICNIC RACE CLUB INC.** (GM/D30-005)

Executive Summary

A request for financial assistance has been received from the Lockhart Picnic Race Club Inc. and is tabled for Council's consideration.

Report

The Lockhart Picnic Race Club Inc. has written to Council seeking financial support towards the watering of the race track leading up to the annual picnic race meeting held on 4 October 2019. A copy of the correspondence is attached.

A similar approach was made to council last year due to the very dry winter leading to the race track being unusually hard, which can have a detrimental effect on the race horses, often resulting in horse owners/trainers pulling out of the race meet. On that occasion a total of 365 KI was used by the Committee, equating to \$748 in supply cost. Following representations being made to Riverina Water the cost was met 50/50 between Lockhart Shire and Riverina Water with each contributing \$374.

It will be noted from the Club's correspondence, a copy of which is attached, that the Club has not quantified its request. This is because it is endeavouring to address the situation through other sources without requiring to access water from Riverina Water's reticulated system, and the request for Council support is being made in the event that these other alternatives do not come to fruition.

In view of the circumstances and the uncertainty regarding the actual amount of financial support that the Club may require, it is suggested that Council consider approving a contribution to a pre-determined maximum amount.

Integrated Planning and Reporting Reference

- A1 - Facilitate and support our community to deliver vibrant and dynamic community events.
- A1 - Provide or partner to provide cultural and sporting participation opportunities.
- A1 - Build capacity, capability and partnerships to encourage sustainable community groups and clubs.
- A1 - Provide support and advice to community groups, clubs and volunteers.

Legislative Policy and Planning Implications

Pursuant to section 356 of the Local Government Act a council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

Budget and Financial Aspects

Council's 2019/20 Budget includes an allocation of \$52,100 for the purpose of providing financial assistance to community groups in the Shire in accordance with section 356 of the Local Government Act.

Attachments

1. Letter from Lockhart Picnic Race Club Inc. dated 9 September 2019.

Recommendation: That:

- a) Council provide financial support to a maximum of \$350 to the Lockhart Picnic Race Club Inc to assist with the cost of the water supply; and
- b) Council make representations to Riverina Water County Council requesting that it consider making a similar contribution.

<p>255/19 RESOLVED on the motion of Crs Douglas and Marston that:</p> <ol style="list-style-type: none">a) Council provide financial support to a maximum of \$350 to the Lockhart Picnic Race Club Inc to assist with the cost of the water supply; andb) Council make representations to Riverina Water County Council requesting that it consider making a similar contribution.
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STRATEGIC DIRECTION B: A Dynamic and Prosperous Economy

2. LOCKHART RENEWABLE ENERGY PROJECT

(GM/E20-010)

Executive Summary

Council has secured Commonwealth Government funding for Stage 1 of Better Energy Technology Pty Ltd's (BET) Renewable Energy Project for the township of Lockhart and has given public notice of a proposal to provide financial assistance to BET to undertake Stage 1 of the project.

Report

Council has secured funding for Stage 1 of Better Energy Technology Pty Ltd's (BET) Renewable Energy Project proposed for the township of Lockhart. The funding totalling \$1 million is being provided under the Commonwealth Department of Infrastructure, Transport, Cities and Regional Development's Community Development Grants Program.

The project aims to demonstrate that a town like Lockhart can be 100% self-sufficient using renewable energy sources with battery storage technology to power the town 24 hours a day seven days a week whilst remaining connected to the grid. In addition to enhancing energy security the project will result in reduced power prices for the town's residents and businesses thereby providing significant economic development opportunities for the town.

The purpose of the Stage 1 funding is to prepare and submit the documentation required for the necessary planning approvals, regulatory approvals and connection agreements with the grid operator. Stage 1 will also include project design, financial modelling and technical optimisation for the project.

At its October 2017 Council meeting, Council resolved to support the project in principle and to, amongst other things, assist BET "...with grant funding applications with ARENA as well as Federal & NSW Government agencies applicable to the project". It has always been Council's intention to play a facilitating role rather than have a direct involvement in delivering the project.

Notwithstanding this, Commonwealth government funding for Stage 1 has been secured in the form of a grant to Council. At its meeting held on 19 August 2019 Council resolved to give public notice pursuant to Section 356 of the Local Government Act 1993 that it proposed to pass a resolution at the Council meeting to be held on 16 September 2019 to provide financial assistance to BET to undertake Stage 1 of the project.

The requirement to give 28 days' public notice of its intention to pass such a resolution was necessary in order to comply with Section 356 of the Local Government Act which states that:

- 1) *"A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.*
- 2) *A proposed recipient who acts for private gain is not ineligible to be granted financial assistance but must not receive any benefit under this section until at least 28 days' public notice of the council's proposal to pass the necessary resolution has been given".*

Public notice has been given through the local press, Council website, Community Facebook page and the Council Newsletter. No submissions or comments were received.

It is understood by the funding body that the project activities relating to Stage 1 will be undertaken by BET. The funds will be released to Council in six instalments as follows;

- One initial payment of 10% on signing of the Funding Agreement;
- Four progress payments of 20% subject to the lodgement of progress reports;
- One final instalment of 10% following completion of the project.

It is proposed that the funding will in turn be provided to BET in the same instalments subject to acceptance of the progress reports by the funding body.

To facilitate this, and in accordance with a resolution passed at the 19 August 2019 Council meeting, a separate agreement has been prepared between Council and BET which mirrors the funding agreement between Council and the Commonwealth. This agreement will require BET to submit the same milestone progress reports that are required to be submitted by Council to the Commonwealth. Subject to the acceptance of the progress reports by the funding body, Council will make progress payments to BET.

There are two additional matters dealt with in the agreement between Council and BET that are not part of the funding agreement between Council and the Commonwealth. Firstly, the agreement with BET contains an acknowledgement that Council has a first option or first right of refusal to acquire the project assets at the end of the demonstration project. Council has previously considered a suggestion by BET that Council or a community based entity acquire and own the assets at the end of the demonstration. Council determined that having a first right of refusal is the most risk averse position to adopt. This way it can play a wait and see role, observe the degree of success of the demonstration project and assess both the risks and rewards of acquiring the assets at the relevant time. This way a future Council will not be bound to acquire the assets but, in the event that it is determined to be a good proposition, it will be placed at the front of the queue in any negotiation.

Secondly, the agreement acknowledges that the outcomes of Stage 1, i.e. planning and regulatory approvals, project design etc, will be the property of BET. This is consistent with the position adopted by Council from the outset, i.e. that it play a facilitating role only in helping BET secure funding so it, rather than the Council, can deliver this project for the town. Subject to successful completion of Stage 1 it will be BET and not Council that will have to raise the capital for Stage 2 of the project which involves the actual construction of the solar farm, battery storage and related infrastructure.

With respect to economic development opportunities an approach has been made from a potential industry. They have visited Lockhart and looked at blocks in the Industrial Estate in close proximity to the renewable energy project. Arrangements are being made for the party concerned to address Council.

Integrated Planning and Reporting Reference

B1 - Provide strong strategic direction for economic development.

C1 - Where practical improve the energy efficiency of Council buildings.

C1 - Develop and implement a strategy that works towards Lockhart Shire being carbon neutral.

C1 - Investigate installation of new energy efficient street lighting.

C1 - Investigate programs and initiatives that promote renewable energy options for households and industry.

Legislative Policy and Planning Implications

According to Section 356 of the Local Government Act a proposed recipient who acts for private gain is not ineligible to be granted financial assistance from Council. However, the proposed recipient must not receive any benefit until at least 28 days' public notice of the Council's proposal to pass the necessary resolution has been given.

Budget and Financial Aspects

The amount of financial assistance to be provided to BET is the amount Council will receive from the Commonwealth Government in the form of a Community Development Grant so that there will be no net impact on Council's budget.

Attachments

Nil.

Recommendation: That Council:

- a) Having secured Commonwealth government funding totalling \$1 million for the Better Energy Technology Renewable Energy Project for Lockhart Township; and
- b) Having given 28 days public notice of its intention to do so:
- c) Hereby resolves pursuant to Section 356 Local Government Act 1993 to provide financial assistance totalling \$1 million to Better Energy Technology, in the same manner, i.e. progress payments, as Council receives the funding from the Commonwealth, and for the sole purpose of undertaking Stage 1 of the Lockhart Renewable Energy Project.

256/19 RESOLVED on the motion of Crs Verdon and Walker that Council:

- a) Having secured Commonwealth government funding totalling \$1 million for the Better Energy Technology Renewable Energy Project for Lockhart Township; and
- b) Having given 28 days public notice of its intention to do so:
- c) Hereby resolves pursuant to Section 356 Local Government Act 1993 to provide financial assistance totalling \$1 million to Better Energy Technology, in the same manner, i.e. progress payments, as Council receives the funding from the Commonwealth, and for the sole purpose of undertaking Stage 1 of the Lockhart Renewable Energy Project.

STRATEGIC DIRECTION C: An Environment that is Respected and Protected

3. BIOSECURITY AND ENVIRONMENTAL REPORT

(DEES/N10-025)

Executive Summary

Monthly report on priority weeds and environmental matters.

Report

Weeds

Property Inspections

Inspections were carried out on both rural and residential properties, which were selected due to a change of ownership, or by the request of the landholder.

The weeds most commonly found were Bridal creeper (*Asparagus asparagoides*), Horehound (*Marrubium vulgare*), Privet (*Ligustrum* sp.), Sweet briar (*Rosa rubiginosa*), Asparagus weed (*Asparagus* sp.), Wild radish (*Raphanus raphanistrum*), Green cestrum (*Cestrum parqui*), and Giant reed (*Arundo donax*).

No. 1 st Inspections	No. Re-inspections required	No. 2 nd Inspections	No. Biosecurity Undertakings Accepted	No. Biosecurity Directions Issued	No. 3 rd Inspections	No. 4 th Inspections
29	9	0	0	0	0	0

Control Program

Priority has been given to the control of Bridal creeper (*Asparagus asparagoides*), Horehound (*Marrubium vulgare*), St John's wort (*Hypericum perforatum*), and Wild radish (*Raphanus raphanistrum*) on roadside reserves.

NSW Weeds Conference

Council's Environmental Officer attended the 20th NSW Weeds Conference in Newcastle held on the 26 to 29 August. The conference aimed to provide delegates with opportunities to build or strengthen networks, partnerships, and to raise awareness of challenges and opportunities for those working in the field of weeds. The presentations were selected to highlight advances in weed management in NSW.

The emphasis of the conference was on biocontrol, putting the we into weeds and community engagement, risk management, human behaviour, weed management, innovative weed control, alternative weed management, peri urban, innovations and technology.

Topics included:

- Managing cross border priority weeds.
- Successes and pitfalls of historical weed incursions.
- Weed hygiene and stopping weeds at the gate.
- Herbicide resistant.
- Alternative weed control including steam application, encapsulated dry herbicides, introduction of hormones to prevent seed set, Aboriginal Cultural burning, eco-pigs, and essential oil products.
- Emergency response to the detection of prohibited matter, following the discovery of black knapweed in Tenterfield in March 2019; and
- DNA diagnosis in the field to identify Chilean needle grass and serrated tussock amongst native grasses.

Pests

Common White Snail Baiting Program

Snail baiting application occurred on Fairview Lane on 15 August.

Indian Myna Bird Invasion

Concerned residents within the Shire have contacted the Council office regarding cage designs, sightings, and advice in the control of the Indian Myna bird following Council snippets including in the Council newsletter.

Environmental Matters

NSW Linear Reserve Environmental Management Forum

Council's Manager Environmental Services and Environmental Officer attended the NSW Linear Reserve Environmental Management Forum in Sydney on 21 August. The forum was hosted by the NSW Roadside Environment Committee with the vision of Linear Reserves: Linking People, Nature and Infrastructure. Topics included:

- The historical context of linear reserves in NSW.
- Putting environmental management into practice.
- Local Land Services state-wide travelling stock reserves plan of management.
- Local council roadside environmental management.
- Implementing the Biosecurity Act.
- Roads and Maritime Services environmental management of roadsides.
- Bushfire environmental assessment code.
- Managing bridges, culverts and other structures that provide habitat.
- Using drones for environmental assessments.
- Sharing and Enabling Environmental Data (SEED) Services and Proposed Area of Interest Tool.
- Natural Asset Management.
- Biodiversity Stewardship Agreements and linear reserves, using conservation agreements as conditions of consent.
- Ecomapping
- Essential Energy approach to biosecurity risk management and community engagement.
- The role of street vegetation management and biodiversity.

Eastern Riverina Landcare Group Meeting

On 11 August, members of the Eastern Riverina Landcare Group coordinated squirrel glider nesting box inspections on Munyabla Cemetery Road. Squirrel gliders (*Petaurus norfolcensis*) is a threatened species present within the Lockhart Shire. Thirty nesting boxes were inspected within Munyabla Cemetery Road. Three nesting boxes were found to contain one or more squirrel gliders. Twelve nesting boxes contained used glider nests. Three boxes showed evidence of new nesting material being brought in. The highest rate of nesting and all glider sightings were in the northern end of the road, believed to be due to the presence of improved connectivity to other habitat and a higher density of older nesting boxes. These statistics are essential to provide a base line in the monitoring of the squirrel gliders population, have implications for any works scheduled within this area, will be valuable in applying for grant funding, provide guidance in flora species selection for revegetation purposes, and emphasizes the necessity to uphold pest control.

Integrated Planning and Reporting Reference

C2 – Flora and fauna are protected across the Shire.

C2.1 – Increase the amount of native flora, fauna and protect threatened species.

C2.2 – Decreased occurrence, spread and impact of weeds and pests throughout the Shire.

Legislative Policy and Planning Implications

Weed inspections and associated activities are carried out in accordance with the Biosecurity Act 2015 and associated regulations.

Budget and Financial Aspects

Will be conducted within Council's allocated budget.

Attachments

Nil.

Recommendation: That the information in be noted.

257/19 RESOLVED on the motion of Crs Sharp and Walker that the information be noted.

4. CONTROL OF BURNING UNDER LEGISLATION

(MES/B35-015)

Executive Summary

The NSW Government is remaking the Protection of the Environment Operations (Clean Air) Regulation 2010 (the regulation), and participation is sought from Lockhart Council.

Report

The NSW Government is remaking the Protection of the Environment Operations (Clean Air) Regulation 2010 (the Regulation), with specific relevance to the provisions for the control of burning in the open.

The Regulation has been highly successful in eliminating backyard burning and improving air quality in the Greater Metropolitan Area (Newcastle, Sydney and Wollongong) as well as in many regional areas of NSW. Feedback to government in recent years indicates that the Regulation provides adequate regulatory measures for use by local councils where burning in the open needs to be controlled.

Schedule 8 of the Regulation includes three parts under which a council can choose to be listed. This enables the council to choose a level of control on burning that is appropriate to conditions in the local government area (LGA):

- Part 1 lists LGAs having the highest level of control, where all burning in the open is effectively prohibited except with approval by the EPA.
- Part 2 lists LGAs where the burning of vegetation is prohibited except with approval by council.
- Part 3 lists LGAs where all burning of waste (other than burning of vegetation) is prohibited except with approval by the EPA.

Although not currently listed under any of these three parts, Lockhart Council have been addressing the regulation of burning as if under Part 3, to ensure consistency with other Councils in the Riverina.

With the legislative review currently underway, the NSW Department of Planning, Industry and Environment are inviting Council to consider the options for management of open burning and consider nominating Lockhart Shire to be listed in Schedule 8 of the Regulation. Under Part 3 of Schedule 8, a person must not burn anything (other than vegetation):

- (a) in the open, or
- (b) in an incinerator,

in a local government area specified in Part 3 of Schedule 8 except in accordance with an approval.

The EPA may grant an approval for the purposes of Part 3, and before granting an approval, the EPA must take the following matters into consideration:

- (a) the impact on regional air quality and amenity,
- (b) the impact on local air quality and amenity,
- (c) the feasibility of re-use, recycling or other alternative means of disposal,
- (d) any opinions of the sector of the public likely to be affected by the proposed approval, and
- (e) any other item listed in the regulation.

Councils currently regulating the control of burning in the open under Part 3 include Wagga Wagga, Narrandera, Greater Hume, Coolamon, Cootamundra, Junee, Leeton, and Temora. As Lockhart Council have already been addressing the regulation of burning as if under Part 3, it is recommended that Lockhart Council notify the Department of its intention to be nominated under Part 3 of Schedule 8 of the Regulation.

Integrated Planning and Reporting Reference

C1 - Our environmental practices are sustainable.

Legislative Policy and Planning Implications

Control of burning in the open, and other scheduled activities, are regulated by the Protection of the Environment Operations (Clean Air) Regulation 2010, and the Protection of the Environment Operations Act 1997.

Budget and Financial Aspects

Nil.

Attachments

Nil.

Recommendation: That Lockhart Shire Council notify the Department of Planning, Industry and Environment of its intention to be nominated under Part 3 of Schedule 8 of the Regulation.

258/19 RESOLVED on the motion of Crs Verdon and Sharp that Lockhart Shire Council notify the Department of Planning, Industry and Environment of its intention to be nominated under Part 3 of Schedule 8 of the Regulation.

5. FOGO KERBSIDE COLLECTION

(MES/W05-050)

Executive Summary

Update on the status of the implementation of Food Organics and Garden Organics (FOGO) kerbside collection.

Report

At its meeting October 2017 Council resolved to award the Contract for the kerbside collection of waste to Cleanaway, which included 3-bin system of which one bin is to be for Food Organics and Garden Organics (FOGO), commencing 1 April 2018. In August 2018, the implementation was delayed until 1 April 2019, due to delayed announcements of grant applications.

In early December 2018 Council was successful with the grant application to implement FOGO, allowing funds to purchase bins, kitchen caddies, and to deliver an education program for residents. As part of this grant, contracting firm Projectura have been engaged to develop an education and communication strategy, bin audits, and to facilitate the FOGO collection rollout. As the first component of the rollout, a survey will be sent out to all residents to collect feedback, perceptions and identify any potential issues relating to the proposed new FOGO service. The survey also acts as a communication tool to promote the introduction of the service. The survey will be made available online from 20 September 2019, with notification to residents via the Council website, Council newsletter, social media.

Once results of the survey have been collated, Council will work with staff from Projectura to develop a draft Education and Communication Plan that focuses on educating the community about the change of service; pre, during and post service introduction.

The plan will include face to face engagement with community and businesses, promotional material for households, online and social media information and information for Lockhart Shire newsletters.

Integrated Planning and Reporting Reference

C1 - Our environmental practices are sustainable.

Legislative Policy and Planning Implications

Waste management and associated services are regulated by the Protection of the Environment Operations Act 1997 and the Protection of the Environment Operations (Waste) Regulation 2014.

Budget and Financial Aspects

Council received \$120,550 in funding under the NSW Environmental Trust Waste Less Recycle More Organics Collections grants program, (in partnership with the NSW Environment Protection Authority). These scheduled works form part of the activities funded by the grant.

Attachments

Nil.

Recommendation: That the information be noted.

259/19 RESOLVED on the motion of Crs Walker and Rockliff that the information be noted.

STRATEGIC DIRECTION D: Infrastructure for the Long Term Needs of the Community

6. ENGINEERING REPORT

(DEES/T10-005)

Executive Summary

Monthly report on engineering matters.

Background Information

- (a) *Works Report:* Three grader crews are undertaking maintenance grading and gravel re-sheets in accordance with the new 12-month programme. Preparations for Urana Lockhart Road widening project are well advanced, with works anticipated to commence mid-late September 2019. Western Road widening is scheduled to commence mid-October 2019. Delays should be expected on all the construction jobs once commenced.

An updated 12-month programme will be presented at the meeting.

Concrete crew is continuing with the last stage of the HML bridges project being the triple culvert system on Henty Pleasant Hills Road. It is anticipated that the project will be completed by end of September 2019. Once completed the crew will then undertake culvert works as part of the Flood Detour Road upgrade. This will then be followed by causeway replacement of Lockhart The Rock Road and Bullenbung Road, then major culvert replacement on Grubben Road. All culverts have been ordered and due to be delivered to site in the coming months.

- (b) *Flood Mitigation:* Refer to Major Projects update.
- (c) *Road Safety Officer:* The Road Safety Officer is continuing with the safety audit of all roads within the Shire. The audit will form the basis of Council's Strategic Road Safety Plan and will be used for grant applications in the future.
- (d) *Traffic Committee:* Nil to report.
- (e) *Lockhart Local Emergency Management Committee:* Next LEMC meeting is scheduled for Friday, 18 October 2019.
- (f) *Fleet:* Orders have been placed for all the plant replacement in accordance with the adopted 2019/20 budget. The first of the new vehicles has been delivered along with the new water tanker. The remaining vehicles and truck body modifications are due to be delivered in the next few months and the heavy plant in early 2020.

Legislative Policy and Planning Implications

Nil.

Integrated Planning and Reporting Reference

D1 – Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future.

Budget and Financial Aspects

Will be conducted within Council's allocated budget.

Attachment

1. New 12-month Works Programme (to be handed out separately at the meeting).

Recommendation: That the information be noted.

260/19 RESOLVED on the motion of Crs Sharp and Walker that the information be noted.

7. MAJOR PROJECTS UPDATE – SEPTEMBER 2019

(DEES/T10-005)

Executive Summary

Update on Council's current major projects.

Report

Council is currently undertaking a number of major projects and the status of each of these is as follows:

- (a) *Swimming Pools Upgrade:* The Rock pool upgrade works continues to progress very well with the contractor now removing equipment from site and due to fill the new pools in the coming weeks. Council staff have ordered all materials required and have commenced installation works and as well as the new fencing. It is anticipated that the works will be fully completed by mid-October 2019, with opening date set for Saturday 26 October 2019.
- (b) *Demolition of Voluntary Purchase Properties:* Council has been successful with its grant application to continue the Voluntary Purchase of properties in Lockhart for the next three years, commencing 1 July 2019. Council has secured another property and have signed contracts for the purchase, with settlement due late October 2019. Demolition works will occur in early 2020.
- (c) *Flood Mitigation Construction-Lockhart:* Council has been successful with the grant application for Stage 2 flood mitigation works in Lockhart, being the drainage system east of the Industrial Park. Council has engaged Mitchell Constructions (NSW) P/L to undertake the project, who has now completed the main drain component of the project. Once the new culverts are delivered to site, hopefully in the coming weeks, then the contractor will proceed onto the Albury Road then Lockhart The Rock Road works. Some delays are expected when works occur on Albury Road with a side-track being put in place. Staff are continuing to work with John Holland Rail regarding finalising the approval for the culverts under the branch line, along with the culverts as part of the Flood Detour Road upgrade. Project is expected to be completed prior to Christmas 2019.
- (d) *Flood Mitigation Construction-The Rock:* A grant application has been submitted for Stage 2 flood mitigation works at The Rock, being the drainage works along Nicholas, Yerong and Urana Streets. It is not anticipated to hear any outcome on this application till late 2019.
- (e) *Playground – The Rock Recreation Ground:* Council has been successful in gaining \$75,000 from the NSW Government's 'Everyone Can Play' grant, with Council also contributing \$75,000 to the project. The playspace has been designed and approved for the grant funding body. The location is set to be near the netball courts at the current entrance to the Recreation Ground, with a new entrance to be constructed to the east as part of the swimming pool upgrade works along Wilson Street. Works are expected to commence in November 2019 and completed in February 2020.

Council has also been successful in gaining a further \$25,000 funding for the project from the Federal Government's Community Development Grant programme. The funding agreement has been finalised and signed by Council.

- (f) *Lockhart Renewable Energy Project:* Council has also been successful in gaining \$1M funding from the Federal Government's Community Development Grant programme to enable Better Energy Technology to undertake Stage 1 of the project. Stage 1 entails the detail design, financial modelling, DA applications, and connection agreements with Essential Energy. This project has also been subject of separate reports to Council.

Integrated Planning and Reporting Reference

D1 – Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future.

Legislative Policy & Planning Implications

Nil.

Budget & Financial Aspects

- (i) Pools – total refurbishment costs estimated to be \$4.7M for both pools
- (ii) VP Demolition – The purchase and demolition of properties over the next three years is anticipated to cost \$930,000 with the NSW Government to fund \$797,000.
- (iii) Flood Mitigation Construction - Funding for Stage 2 at Lockhart is \$741,612 with total project value of \$1,031,662. Stage 2 at The Rock total project value is \$1.0M.
- (iv) Playground at The Rock Recreation Ground budget is \$175,000 with the additional of the \$25,000 from the Federal Government.
- (iv) Stage 1 of the Lockhart Renewable Energy project is \$1M, with the overall project budget being approximately \$30M.

Attachments

Nil.

Recommendation: That the information be noted.

261/19 RESOLVED on the motion of Crs Verdon and Marston that the information be noted.

8. PARKS AND GARDENS REPORT

(DEES/P10-005)

Executive Summary

Monthly report on parks and gardens.

Report

The Rock Pool

The new playground equipment has been installed by suppliers. Council staff will now install bark softfall and edging to retain it.

Inclusive Playground

\$75000 has been granted to Council from the NSW Government's Everyone Can Play initiative to partially fund a new playground for The Rock. Council's financial commitment to this project has been included in the 2019/20 budget. Council representatives met with community groups and interested parties recently to discuss location, equipment and creative ideas. The revised plan has been accepted by the focus group and grant administrators; quotes will now be sort to supply and install the playground equipment.

Inclusive playspaces consider as many needs as possible. Playspaces should be welcoming and comfortable, easy to navigate and interesting. They should offer a range of physical challenges, a variety of landscape settings and provide opportunities to connect with others.

The new playground will be installed at The Rock Recreation ground and will follow the design principles to create a playspace for everyone, regardless of age, ability (both physical and mental) or cultural background.

Trees

Pruning of street trees and laneway vegetation has continued.

A number of dead and dangerous trees have been removed with the assistance of a cherry picker.

Watering of street trees planted in the last two years will recommence soon.

Mowing and Slashing

Slashing of roadsides and town entrances will become a priority during the spring growth period and busy events period.

The onset of warmer weather will see the fortnightly scheduling of mowing and edging the parks and recreation grounds reintroduced shortly.

Weed Control

Regular weed control is being conducted on Council property including hand spraying and weeding of gardens. Spraying lawns for broadleaf weeds especially clover is being conducted.

Parks and Gardens

Winter pruning of Shire's roses has been conducted.

Irrigation systems will be inspected and maintained in preparation for growth season.

Routine garden maintenance is being conducted including regular weeding, spraying, pruning and mulching.

General Maintenance

Regular duties include inspections of parks and public facilities to remove litter, clean BBQ's, check for damage or vandalism, clear footpaths and empty public and roadside bins. Most areas undergo inspections twice per week, including Galore Hill, where crews also clean and check the toilet facilities. Contract cleaners attend to the public toilet facilities in Lockhart, The Rock and Yerong Creek. Playgrounds in the Shire are being inspected regularly as per Australian Standards, with any maintenance being noted and completed as necessary.

Integrated Planning and Reporting Reference

D1 – Infrastructure that facilitates an active community.

Legislative Policy and Planning Implications

Nil.

Budget and Financial Aspects

Will be conducted within Council's allocated budget.

Attachments

Nil.

Recommendation: That the information be noted.

262/19 RESOLVED on the motion of Crs Walker and Driscoll that the information be noted.
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9. PETITION – REPLACEMENT OF KERB & GUTTER, GALORE STREET, LOCKHART (DEES/R40-015)

Executive Summary

Council has received a petition to replace a section of kerb & gutter along Galore Street, Lockhart.

Report

Council has received a petition to replace a section of kerb & gutter along Galore Street, from Number 2 to Number 12. The petitioners state the kerb & gutter is low and holds water after rain events.

Staff have assessed the site and conclude that it is not performing as would be expected. This is similar to many other sites across the Shire, especially where damage has occurred due the garbage truck.

Staff propose that this section of kerb & gutter is to be included in a future capital works program along with other damaged sections across the Shire.

Integrated Planning and Reporting Reference

D1 – Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future.

Legislative Policy and Planning Implications

Nil.

Budget and Financial Aspects

- Replacement cost for the kerb & gutter in Galore Street estimated to be \$40,000.
- Maintenance budget for Footpaths, Kerb & gutter for 2019/20 is \$10,000
- There is nil budget for kerb & gutter replacement in 2019/20.

Attachments

1. Petition dated 21 August 2019 from residents in Galore Street, Lockhart.

Recommendation: That Council:

- a) Notes the information provided in the report; and
- b) The replacement of the kerb and gutter in Galore Street, Lockhart be considered in a future capital works budget.

263/19 RESOLVED on the motion of Crs Driscoll and Walker that Council: a) Notes the information provided in the report; and b) The replacement of the kerb and gutter in Galore Street and Lockhart Shire as a whole be considered in a future capital works budget.
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10. DEVELOPMENT APPLICATIONS

(MES/P25-010)

Executive Summary

Monthly report on development applications approved by the Council.

Report

The following development applications were approved, with conditions, from 1 August to 31 August 2019.

DA No	Development	Applicant/Owner	Site of Development
6/20	Container Swimming Pool	Mr T Lehmann	3567 Lockhart Collingullie Rd, Lockhart

Integrated Planning & Reporting Reference

D2 - Our planning and development controls work to attract new residents and investment.

Legislative Policy and Planning Implications

Applications are processed under the provisions of the Environmental Planning & Assessment Act 1979.

Budget and Financial Aspects

Nil.

Attachments

Nil.

Recommendation: That the information be noted.

264/19 RESOLVED on the motion of Crs Day and Rockliff that the information be noted.
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11. UNDERGROUND PETROLEUM STORAGE SYSTEMS

(MES/E30-055)

Executive Summary

On 1 September 2019 NSW Councils will reassume responsibility for regulating most underground petroleum storage systems (UPSS) in their local areas.

Report

The updated Protection of the Environment Operations (Underground Petroleum Storage Systems) Regulation 2019 commences on 1 September 2019. From this date, NSW Councils will reassume responsibility for regulating most underground petroleum storage systems (UPSS) in their local areas.

More than 60% of contaminated sites notified to the EPA were contaminated by petroleum. Historically, underground fuel tanks and pipes were single-walled and made of steel. Steel is more vulnerable to corrosion than newer materials such as fibreglass and other composites. The release of petroleum through leaks and spills from underground storage systems can contaminate the soil, groundwater, surface water and air. Clean up of contamination in soil and groundwater is costly for the community and individuals and may also restrict the future use of land.

In 2008, the EPA assumed responsibility for regulating UPSS sites to lift the standards of design, construction and operation of UPSS. The Protection of the Environment Operations (Underground Petroleum Storage Systems) Regulation was introduced to focus on preventing leaks and detecting/fixing them early. It was envisaged that after an implementation period for the new requirements of around 5 years, responsibility for these sites would transition back to Councils. Compliance with the UPSS requirements has reached levels where transitioning responsibility back to Councils is now appropriate.

The EPA is currently delivering a training package on regulating UPSS sites for local council officers, and Council will receive a 'handover package' of information about known UPSS sites in the Lockhart LGA. The package will also include templates for inspections, leak notification forms and notices. The EPA will also shortly be releasing guidance materials to assist council officers in undertaking inspections, determining compliance with the Regulation, and following up non-compliances or incidents.

The EPA is also funding specialist contaminated land officers in rural and regional councils through the \$4.2M Council Regional Capacity Building Program. The program helps to ensure participating Councils have resources and improved knowledge of the legal duties and technical aspects of contaminated land management. REROC has been successful in applying for funding through the program, however despite an extensive advertising campaign, have been unable to appoint a suitable candidate to date.

Council's Manager Environmental Services will inherit the role of regulation and compliance of UPSS in the Lockhart LGA, and the next available training being offered is scheduled for November 2019 at Wagga Wagga.

Given Council's new compliance role with respect to UPSS, consideration should be given to our own UPSS infrastructure at the Lockhart Depot. Recently, Council arranged for soil testing to be undertaken around the current underground diesel fuel tanks at the Lockhart Depot to determine if there is any contamination. The tanks were implemented over 30 years ago with no plans or layout designs. Results from this testing are yet to be obtained, however there will almost certainly be evidence of ground surface contamination. Rather than replacing the tanks with new, self-bunded tanks, Council staff are establishing some costings to install ground water monitoring bores and concrete bunded filling stations, to better meet industry best practice, and to satisfy Council's liabilities as a UPSS user and regulator.

Integrated Planning and Reporting Reference

D2 - Our planning and development controls work to attract new residents and investment.

Legislative Policy and Planning Implications

Applications are processed under the provisions of the Environmental Planning & Assessment Act 1979.

Budget and Financial Aspects

Cost of staff time dedicated to inspections, training and administration will be absorbed by Council's delivery and operational plan.

Cost of upgrades to Council's existing UPSS, if required, will be given consideration in the 2020-2021 budget, with some funds already allocated towards Depot Improvements.

Attachments

Nil.

Recommendation: That the information be noted.

265/19 RESOLVED on the motion of Crs Verdon and Rockliff that the information be noted.

STRATEGIC DIRECTION E: Strong Leadership and Governance

12. INVESTMENT AND BANK BALANCES REPORT – 31 AUGUST 2019

(DCCS/F10-010)

Executive Summary

This report is to inform Council of the funds that have been invested and bank account balances.

Report

It is required under Clause 212 of the Local Government (General) Regulations 2005 and Section 625 of the Local Government Act 1993 to provide the Council with a written report each month detailing all money that Council has invested.

1. INVESTMENT AND BANK BALANCES REPORT- 31 August 2019

(DCCS/F10-010)

Executive Summary

The purpose of this report is to inform Council of the funds that have been invested and bank account balances.

Report

It is required under Clause 212 of the Local Government (General) Regulations 2005 and Section 625 of the Local Government Act 1993 to provide the Council with a written report each month detailing all money that Council has invested.

Cash at Bank

Opening Combined Cashbook Balance		896,176.74
Add: Total Receipts		
Rates	910,276.35	
Debtors	74,193.04	
Interest	8,135.43	
Redeemed Investment	300,000.00	
June BAS Refund	9,664.00	
Miscellaneous	62,547.16	
Grants:		
Milbrulong Road - 18-19 FM-038	43,226.73	
FAG - 1st Qtr Grant	445,884.00	
Everyone can play Grant	15,000.00	
Sale of Carson Road	95,822.22	
Sale of Plant	49,688.80	
		2,014,437.73
Less: Total Payments		1,274,328.23
New Investments	1490-3015-0001	
Closing Combined Cashbook Balance		1,636,286.24
Closing Bank Statement Balance		
Bendigo Bank	778,599.89	
Macquarie Bank	660,701.43	
Bendigo Bank-Prichard Trust	31,656.65	
		1,470,957.97
Add: Outstanding Deposits		176,069.53
		1,647,027.50
Less: Outstanding Cheques		10,741.26
Closing Combined Cashbook Balance		1,636,286.24

Investments:	Interest Rate per Annum	Amount Invested	% of Total
AMP RIM	2.30	250,000.00	3.76
AMP/RIM	2.30	500,000.00	7.52
Bankwest	1.85	500,000.00	7.52
Bankwest	1.65	400,000.00	6.02
Bankwest	at call	500,000.00	7.52
Bendigo	2.10	500,000.00	7.52
Bendigo	2.05	400,000.00	6.02
BENDIGO	1.95	250,000.00	3.76
BENDIGO	1.75	100,000.00	1.50
BENDIGO	1.75	250,000.00	3.76
BENDIGO	1.70	500,000.00	7.52
NAB	2.10	500,000.00	7.52
NAB	2.03	500,000.00	7.52
NAB/Tcorp	2.06	500,000.00	7.52
T Corp	at call	1,000,000.00	15.04
		6,650,000.00	100.00

General Ledger Balances as at Month End

FUND	AMOUNT
General (PTD)	1490-3000-0000 1,306,929.65
Combined Sewerage	8490-3000-0000 297,699.94
Trust Fund	9991-3000-0000 31,656.65
	1,636,286.24
TOTAL FUNDS HELD ARE:	1,636,286.24
	8,286,286.24

Integrated Planning and Reporting Reference

E1 - Council is strong, sustainable and able to stand alone.

E1 - Plan for the long-term sustainability of the Shire.

E1 - Meet all governance and regulatory requirements in the conduct of Council operations.

Legislative Policy and Planning Implications

Local Government Act 1993 Section 625 Investments.

Local Government (General) Regulation Clause 212.

Budget and Financial Aspects

Council's 2019/20 Operational Budget has forecast a total of \$165,000 income from interest on investments, being split between General Fund of \$145,000 and Sewer Fund of \$20,000. For the month of August 2019, the average end of month balance of funds invested has been \$6.80 million and the average return on invested funds has been 2.04%. On these year to date figures, Council's budgeted income on investments is **NOT** forecast to be achieved for the General Fund and Sewer Fund. This will be reviewed at the first Quarterly Budget Review and adjusted if required.

Responsible Accounting Officer Statement

I, Craig Fletcher, hereby certify that all investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulations and Council's Investment Policy. The Internal and External Reserve amounts and Unrestricted Funds are estimate valued only, they are subject to change and review in part with the annual audit of Council's Financial Statements and each Quarterly Budget Review.

Recommendation: That:

- a) The August 2019 Investment and Bank Balances Report be received and noted.
- b) The Responsible Accounting Officer Statement be noted, and the report be adopted.

266/19 RESOLVED on the motion of Crs Walker and Day that:

- a) The August 2019 Investment and Bank Balances Report be received and noted.
- b) The Responsible Accounting Officer Statement be noted, and the report be adopted.

**13. IPART REVIEW OF REPORTING AND COMPLIANCE BURDENS ON LOCAL GOVERNMENT
(GM/I05-005)**

Executive Summary

The Final Report of the Independent Pricing and Regulatory Tribunal's (IPART) Review of reporting and compliance burdens on Local Government has been released. Submissions are being invited by the Office of Local Government (OLG) in relation to IPART's recommendations and will be received up until 25 October 2019.

Report

The NSW Government asked IPART to identify inefficient, unnecessary or excessive burdens placed on local government by the State in the form of planning, reporting and compliance burdens and to make recommendations on how these burdens can be reduced.

In undertaking the review IPART focused on matters such as planning (DA) approvals and reporting requirements, financial reporting, tendering and procurement requirements and the GIPA Act (public access to information) amongst other things.

A list of the total of 51 recommendations made by IPART is attached. The recommendations have been grouped in the following categories:

- Systematic issues;
- Water and sewerage;
- Planning;
- Administration and governance;
- Building and construction;
- Public land and infrastructure;
- Animal control; and
- Community order.

Some of the positive aspects arising from the recommendations include:

- Changing the way the State develops regulatory proposals and devolves responsibilities to councils to ensure the impacts on councils are properly considered;
- Consolidating and streamlining council reporting and sharing of council data between state agencies;
- Aligning the timing of reporting with council reporting cycles;
- Removing the “one-size-fits-all” approach and tailoring requirements to better suit the different circumstances of rural and regional councils.
- For new regulatory functions and for councils without the necessary resources, the State needs to provide greater support to assist councils.

If the IPART recommendations are adopted by Government. They have the potential to result in significant time savings and efficiencies for councils and should be supported.

Integrated Planning and Reporting Reference

E1 - Advocate and prepare for the long-term sustainability of our Shire.

E1 - Meet all governance and regulatory requirements in the conduct of Council operations.

E1 - Continue to enhance sound financial management policies and practices.

Legislative Policy and Planning Implications

The IPART review of reporting and compliance burdens on Local Government is one of a number of reviews undertaken by IPART in recent times and forms part of a broader local government reform program that commenced some years ago and included work undertaken by the Independent Local Government Review Panel.

Budget and Financial Aspects

IPART engaged the Centre for International Economics (CIE) to undertake a cost-benefit analysis of its recommendations. IPART maintains that its recommendations will result in a net benefit of approximately \$313 million over ten years, and that this is a conservative estimate bearing in mind that not all recommendations could be costed and therefore analysed by the CIE.

Attachments

1. List of recommendations - IPART Final Report on the review of reporting and compliance burdens on Local Government.

Recommendation: That Council make a submission to the Office of Local Government supporting the recommendations of the IPART review of reporting and compliance burdens on Local Government.

<p>267/19 RESOLVED on the motion of Crs Verdon and Rockliff that Council make a submission to the Office of Local Government supporting the recommendations of the IPART review of reporting and compliance burdens on Local Government.</p>
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14. REVIEW OF FRAUD CONTROL FRAMEWORK

(GM/C70-025)

Executive Summary

A revised Fraud Control Policy, Fraud Control Action Plan and Code of Conduct Policy is tabled for Council's consideration.

Report

A revised Fraud Control Policy, Fraud Control Action Plan and Code of Conduct Policy is tabled for Council's consideration following recent discussions with Council's external auditors, Crowe Horwath on contract to the Audit Office of NSW (AONSW) and the issue of the annual Audit Management Letter by the AONSW.

It is a standard practice for auditors to raise matters that the auditor believes should be addressed or to highlight improvements that can be made in relation to internal processes and procedures and risk mitigation. Often these matters are not considered significant enough to include in the final Audit Report but are nevertheless considered important enough to draw to management's attention in the form of a Management Letter.

In the course of the 2018/19 audit it was noted by the auditors that:

- Council does not conduct organisation wide fraud awareness training for all staff at regular intervals;
- new starters do not formally sign-off on the Code of Conduct;
- existing staff do not sign-off on the Code of Conduct annually;
- Council does not report on fraud control activities in their annual report.

The AONSW has recommended that Council review its current fraud control framework for each of the items raised above and updates should be made where appropriate.

Accordingly, the Fraud Control Policy, Fraud Control Action Plan and Code of Conduct Policy have been reviewed to address the issues referred to above and copies of the revised documents are attached.

It is noted that training on the new Code of Conduct was provided to all staff, over three sessions held on 15/16 May and 23 July 2019. The training was also offered to all Councillors.

It is proposed to include information on the Council's fraud control activities in the next Annual Report to be completed by the legislative deadline of 30 November 2019 for the 2018/19 financial year.

The practice of requiring new and existing staff to "sign-off" on the Code of Conduct will be introduced subject to the adoption of the revised Policies by Council.

Integrated Planning and Reporting Reference

E1 - Meet all governance and regulatory requirements in the conduct of Council operations.

E1 – Minimise Council's exposure to risk and promote a strong risk management culture within Council.

Legislative Policy and Planning Implications

The Code of Conduct, Fraud Control Policy and Fraud Control Action Plan are essential elements of a robust governance framework.

Budget and Financial Aspects

Fraud control training is incorporated into the annual training budget i.e. \$9500 for councillors and \$60,000 for staff in 2019/20.

Attachments

1. Policy 1.4 Code of Conduct Policy.
2. Policy 1.7 Fraud Control Policy.
3. Fraud Control Action Plan.

Recommendation: That Policy 1.7 Fraud Control Policy and the Fraud Control Action Plan, as presented, be adopted.

268/19 RESOLVED on the motion of Crs Marston and Day that Policy 1.7 Fraud Control Policy and the Fraud Control Action Plan, as presented, be adopted.

15. 2019 ANNUAL UNION PICNIC DAY

(GM/S30-065)

Executive Summary

The Local Government (State) Award 2017 provides for an Annual Union Picnic Day.

Report

The Local Government (State) Award provides that:

“Union Picnic day shall for the purposes of this Award be regarded as a holiday for employees who are financial members of the Union.

Employees who are not financial members of the Union and who are required to work on the day shall be paid ordinary pay for their normal working day.”

Following a meeting and a vote being taken amongst Union members, the requested date for the Council Employee Picnic Day this year is Monday 30 September 2019.

Employees who are not financial members of the Union will be required to work on the day or alternatively take annual leave.

There is a sufficient number of employees who are not Union members to enable Council’s office to remain open on this day.

Integrated Planning and Reporting Reference

E.1 – Meet all governance and regulatory requirements in the conduct of Council’s operations.

Legislative Policy & Planning Implications

The Annual Union Picnic is an Award entitlement for those employees who are members of the Union.

Budget & Financial Aspects

Nil.

Attachment

Nil.

Recommendation: That the Annual Union Picnic be held on 30 September 2019.

269/19 RESOLVED on the motion of Crs Douglas and Day that the Annual Union Picnic be held on 30 September 2019.
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Questions and Statements

Cr Verdon

- (i) **Opportunities for Trainees in Lockhart Shire** – Enquired if it would be possible to identify possible opportunities for trainees in Lockhart Shire.

Response – General Manager

GM advised that during a recent visit to Canberra REROC delegates met with the Minister for Employment, The Hon Mikaela Cash MP, who undertook to provide information on all Commonwealth Government funding opportunities and subsidies that are available, and that following receipt of this information consideration will be given to opportunities that could apply to Lockhart Shire.

Cr Day

- (i) **Motor Bikes in the Common, Lockhart** – Enquired about motor bikes seen in the Common and Community Forrest and enquired as to whether this land was under Council's control.

Response – General Manager

GM advised that he will investigate the ownership of the land and report back to Council.

- (ii) **Cars at Property in Galore Street and Anglican Church, Lockhart** – Advised that the number of car bodies in Lockhart township is steadily increasing and that he had recently received eight complaints from concerned residents. Advised that he would be happy to liaise with the new Anglican Bishop to investigate a solution.

Response – General Manager

GM advised that Council's Compliance Officer has been made aware of the issue.

Cr Driscoll

- (i) **LGNSW Water Management Conference 2019** – Following attendance at the LGNSW Water Management Conference and responding to the advice that our water supply will be under stress for many years to come, asked Council to consider the strategies to increase water collection in our Shire to water our public areas. Suggested looking for suitable funding to develop the Government Dam in The Rock to expand the dam and make it viable for watering our Parks and Gardens and for recreational use.

Response – General Manager

GM advised that grant funding programs are monitored and any opportunities that meet the criteria will be brought to Council's attention.

- (ii) **The Rock Observatory** – Enquired how negotiations were progressing with Charles Sturt University regarding work on The Rock Observatory?

Response – General Manager

GM advised that Charles Sturt University had indicated that they would be in a position to meet with Council representatives in mid-September and that he will follow up the matter.

Cr Marston

- (i) **Emily Street, The Rock** – Enquired if vegetation on the corner of Emily Street and the Olympic Highway, The Rock could be mowed/whipper-snipped?

Response – Acting Director Engineering and Environmental Services

Acting DEES advised that he will investigate and take appropriate action.

Cr Rockliff

- (i) **Lockhart Golf Club** – Advised that the Lockhart Golf Club is currently struggling with membership numbers and enquired if the possibility of the Club becoming a 355 Committee of Council could be investigated.

Response – Director Corporate and Community Services
DCCS advised that he will investigate and advise.

Cr Douglas

- (i) **Urangeline Creek Road** – Advised that he had received an enquiry from the Bender Family regarding a request for Council to reconsider pushing up gravel on the Urangeline Creek Road?

Response – Director Engineering and Environmental Services
DEES advised that the request had been denied due to Council not having the machinery to do the work and outside sources would need to be hired to do this work.

- (ii) **Lockhart Shire Council Indoor Staff 9 Day Fortnight Request** – Enquired where this request is up to?

Response – General Manager
GM advised that he has asked staff requesting a 9 day fortnight to provide information e.g. staff rosters etc. that demonstrate a 9 day fortnight can be introduced without additional cost to Council or reduction in service levels, and that he is awaiting this information before considering the matter further.

Cr Sharp

- (i) **Pleasant Hills Community Hotel Financial Statements** – Enquired if the Hotel had forwarded a copy of their 2018/19 financial statements to Council?

Response – Director Corporate and Community Services
DCCS advised that the Hotel had not sent a copy of their Financial Statements as yet and he would follow up with the Hotel.

Cr Walker

Nil.

Cr Schirmer

- (i) **Jo Palmer – 2019 AgriFutures Rural Women's Award National Winner** – Informed Council that Ms Jo Palmer of The Rock has received the 2019 AgriFutures Rural Women's National Award and suggested that Council move a motion to recognise Jo's achievement by forwarding a letter of congratulations.

<p>270/19 RESOLVED on the motion of Crs Verdon and Marston that Council forward a letter of congratulations to Jo Palmer in recognition of her being awarded the "2019 AgriFutures Rural Women's National Award".</p>
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CLOSED SESSION

271/19 RESOLVED on the motion of Crs Verdon and Marston that Council close the meeting to the public as per section 10(A)(2)(a) of the Local Government Act 1993.

The meeting moved into Closed Session at 6.20pm.

273/19 RESOLVED on the motion of Crs Rockliff and Sharp that Council move into Open Council.

The meeting moved into Open Session at 6.29pm.

OPEN COUNCIL

The resolution of Council, relating to Item 16, passed while the meeting was closed to the public, was read to the meeting by the Mayor.

In accordance with the Local Government Act 1993 the following business is considered to be of a kind referred to in subsection 10A(2) of the Act and should be dealt with as part of the meeting closed to the media and public.

The General Manager declared a pecuniary interest in the following item and vacated the Chambers for its duration.

The Director Corporate and Community Services, Acting Director Engineering and Environmental Services and Executive Assistant also vacated the Chambers for the duration of the following item.

The resolution of Council, relating to Item 16, passed while the meeting was closed to the public, was read to the meeting by the Mayor.

16. GENERAL MANAGER'S 2018-19 PERFORMANCE REVIEW (GM/V11)

This item is classified CONFIDENTIAL under section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (a) Personnel matters concerning particular individuals (other than councillors).

272/19 RESOLVED on the motion of Crs Verdon and Marston that:

- a) the record of performance assessment as recorded in the General Manager's Performance Agreement Annual Review be endorsed by Council.
- b) it be noted that in the opinion of the Performance Review Panel, the General Manager, Peter Veneris, is performing at a level that is Better than Satisfactory standard.
- c) it be noted that the Panel has made the following summary assessment on the General Manager's Performance for the annual review period 1 July 2018 to 30 June 2019:
- d) "The General Manager has demonstrated outstanding leadership and management capabilities. This leadership has resulted in an organisational culture that is aligned from the Council through to all staff. The Panel congratulates Mr Veneris on his achievements."
- e) The projects as outlined in the report be included in the 2019/2020 Agreement.
- f) the Total Remuneration Payment for Mr Veneris be increased by 3%.

The meeting concluded at 6.32pm.

The minutes of the meeting held on Monday, 16 September 2019 were confirmed as a true and accurate record at the Ordinary Council Meeting held on 21 October 2019 at which time the signature was hereunto subscribed.

CHAIRMAN