



MINUTES

**of the
Ordinary Meeting
held
20 March 2023**

**Our Values: Leadership • Integrity • Progressiveness • Commitment •
Accountability • Adaptability**

Minutes of the Ordinary Monthly Meeting of Lockhart Shire Council held in the Council Chambers,
Lockhart on Monday, 20 March 2023 commencing at 5.00pm.

PRESENT

Cr G Verdon (Mayor), Cr J Hunter, Cr I Marston, Cr R Mathews, Cr P Sharp and Cr J Walker.

Also in attendance were the General Manager, Director Corporate and Community Services, Director Engineering & Environmental Services, Executive Assistant and the Tourism and Economic Development Officer (part meeting only).

The meeting opened with a prayer, followed by an Acknowledgement of Country.

The Mayor reminded Councillors of their ethical obligations as reflected in the oath and affirmation of office, and the Code of Conduct.

The Mayor also informed all persons present that the proceedings of the meeting were being recorded.

APOLOGIES

27/23 **RESOLVED** on the motion of Crs Mathews and Sharp that the apology from Councillors Gail Driscoll, Fran Day and Andrew Rockliff be accepted and leave of absence be granted.

REQUESTS FOR LEAVE OF ABSENCE OR ATTENDANCE BY AUDIO-VISUAL LINK

Nil.

CONFIRMATION OF MINUTES ORDINARY MEETING HELD 13 FEBRUARY 2023


28/23 **RESOLVED** on the motion of Crs Walker and Mathews that the Minutes of the Ordinary Meeting held on Monday, 13 February 2023 as printed and circulated be taken as read and confirmed.

DECLARATION OF PECUNIARY AND NON-PECUNIARY INTERESTS

Nil.

MAYORAL MINUTE

Nil.


CHAIRPERSON

REPORT ON MAYORAL & COUNCILLOR ACTIVITIES

The Mayor, Cr Verdon, verbally reported on activities during the past month as follows:

14 February Along with General Manager attended the Police & Community Consultation Group meeting at Lockhart.

19-21 February Along with Director of Engineering & Environmental Services attended the Rural Forum and Country Mayors Meeting in Sydney.

24 February Along with the General Manager attended the RIVJO and REROC Board meetings.

16 March Assisted The Rock Men's Shed with DrumMuster.

29/23 RESOLVED on the motion of Crs Sharp and Marston that the Mayoral & Councillor Activities Report be received.

URGENT MATTERS

Nil.

NOTICE OF MOTION

Cr Day has given notice that at the Council meeting to be held on 20 March 2023 she proposes to move the following motion:

"That Council consider celebrating International Day for People with Disability held annually on 3 December which aims to increase public awareness, inclusion, understanding and acceptance of people with a disability and celebrate their achievements and contributions to the community."

Cr Day proposes that Council invites people with disability and their families, friends and carers to come to a free fun morning tea/lunch in the Walter Day Park to celebrate the United Nations observed day which could include:

- Free barbeque (picnic lunch)
- Music entertainment
- Art therapy and wellness – demonstrations of art therapy, yoga, tai chi
- Guest speaker (stories from people with a lived experience of disability)

30/23 RESOLVED on the motion of Crs Mathews and Sharp that Council considers, subject to funding availability, celebrating International Day for People with Disability held annually on 3 December which aims to increase public awareness, inclusion, understanding and acceptance of people with a disability and celebrate their achievements and contributions to the community, at a venue to be determined."

31/23 RESOLVED on the motion of Crs Walker and Sharp that the Order of Business be amended to enable Item 6 Local Environmental Plan Review – Local Housing and Employment Strategy to be considered at this time.

6. **LOCAL ENVIRONMENTAL PLAN REVIEW – LOCAL HOUSING AND EMPLOYMENT STRATEGY**
(23/3143)

Executive Summary

Council at its meeting held on 19 December 2022 resolved that the Draft Local Housing and Employment Strategy be placed on exhibition for public comment.

Council recently completed public exhibition of the Draft Strategy. The following report has now been submitted by the consultants engaged by Council to undertake the review of the Lockhart Local Environmental Plan (LEP). The purpose of this report is to respond to the submission received during the community consultation period and identify the next steps to finalise the Strategy.

Report

Lockhart Shire Council has engaged Habitat Planning to prepare the Lockhart Shire Local Housing and Employment Strategy (“the Strategy”). A copy of the Strategy has been separately distributed to Councillors.

The purpose of the Strategy is to guide the future development and use of residential and employment lands within Lockhart Shire for the next 20 years.

Upon completion, the Strategy will inform the preparation of an updated Local Environmental Plan, providing a community driven and expert led direction for targeted growth across the Lockhart LGA.

A constraints and opportunities analysis was undertaken as part of the preparation of the Strategy, as well as a review of demographic data and previous strategic planning investigations.

Key investigation sites were identified for future growth to cater for the long-term needs of the two main towns of Lockhart and The Rock, balancing the existing supply with the particular environmental and servicing constraints of new land identified for development.

Following Council’s adoption of the draft Strategy, it is recommended that the process be progressed to preparation of a Planning Proposal to formally implement the changes to the Lockhart Local Environmental Plan.

Community Consultation

At various stages throughout the development of the Strategy, the Council, community and relevant stakeholders were provided with opportunities to offer feedback and seek clarification.

Following the preparation of the Draft Strategy, Council placed the document on public exhibition from 9 January 2023 until 6 March 2023.

Copies of the Draft Strategy have been made available for viewing at the Council’s Administration Building, 65 Green Street Lockhart as well as The Rock, Yerong Creek and Pleasant Hills Post Offices.

A publicity campaign involved the following:

- Notice published in the Council newsletter.
- Static displays containing all exhibition material for viewing purposes in the Council’s Administration Building in Lockhart, as well as post offices in The Rock, Yerong Creek and Pleasant Hills.
- Consultant planning and Council planning staff available (on demand or by appointment or telephone) to assist with any inquiries relating to the Strategy.

Submissions

During this period, one submission from the general public was received. A copy of the submission received during the public exhibition period is attached.

A summary of the submission received during the public exhibition period and a response is provided below.

1. R5 Large Lot Residential at Lockhart

A submission has been received from the owner of residential lots within the R5 Large Lot Residential zone in South Lockhart and sought to have that land rezoned to RU5 Village zone and the minimum lot size to be reduced from two hectares to “1.9 acres”. After considering the submission, it has been determined that the desired outcome is broadly in line with the Strategy’s goals.

It is recommended the R5 Large Lot Residential zone in South Lockhart remains unchanged, though the Minimum Lot Size is reduced to from two hectares to a smaller lot minimum size of 7,500m². The draft Strategy has been updated to reflect this.

The lots identified in the submission were 126, 128, 129 and 130 in DP756429, addressed as Barton St, Lockhart, however it is noted that there is potential for similar opportunities on the land surrounding the submitter's properties.



Figure 1- Subject Lots

The cost of developing a lot for residential subdivision has recently been prohibitive in Lockhart due to the cost of construction and servicing when compared to the potential return from lot sales. Ability for privately initiated larger lot subdivision would indicate confidence in the sales potential of the lots for residential use as well as the success Council has achieved by earlier developing land.

While the submission suggests a zone change from R5 Large Lot Residential to RU5 Village, there is enough land supply in the existing RU5 Village Zone and smaller lot sizes, without adding surplus. Likewise, the outcome being sought by the submitter is appropriate within R5 zone with an altered minimum lot size.

Retaining the R5 Large Lot Residential Zone would also help to retain the character of the area and reflect an orderly transition from higher to lower density dwellings.

A balance of lot size and proportions, environmental constraints, lifestyle, access, servicing capacity and any other considerations set out in the Development Control Plan should be assessed during a proposal to reduce the minimum lot size.

The lots within the zone range from approximately 12,400m² to 44,200m² and will allow for a variety of lot configurations and orderly pattern of subdivision.



Figure 2 - Lot Size Analysis, subject zone

When calculating potential lot yield for the R5 Large Lot Residential zone, the strategy has assumed a 5,000m² lot size. Increasing the lot size to 7,500m² would reduce the potential yield by around fifty lots and ten years' supply.

Given the total supply available over the next twenty years, factoring both common growth and high growth scenarios, it is considered an acceptable outcome for the zone.

It is anticipated the existing infrastructure and the cost to extend it will guide the spread of future subdivision within the zone. Prior to reducing the minimum lot size, suitable testing should be performed to ensure the land's capacity for effluent disposal.

Road reserves exist within the area and depending on the location of any proposed subdivisions, sealed roads may have to be provided, likely with a spoon drain (rather than kerb and gutter).

Electricity is currently provided along Day Street and Barton Street and will have to be extended to service new subdivisions.

Water supply is currently provided along Day Street and Barton Street and will have to be extended to service any new subdivisions.

2. R5 Large Lot Residential at The Rock

Refer to pages 74 and 76 of the updated Strategy.

Feedback during consideration of the draft Strategy with Council and others has indicated that there is greater interest in the community for R5 Large Lot Residential land to accommodate future growth at The Rock. It is considered appropriate that the Strategy allow for variation in lot outcomes, including larger residential lots in appropriate locations.

Two areas are already zoned R5, at the northern and southern edges of the town, which were not included as key investigation sites in the draft Strategy. Initial reviews indicate that each of these sites are similarly serviced with roads, electricity and water supply.

During the consultation process, anecdotal information indicated sites north of Burkes Creek would not be preferred, due to flood risk. The Rock Flood Study (2014) also indicated a lack of suitable access via the singular road and the submerged Collingullie Road bridge during flood events, cutting the area off from the town.

This has led initially to the R5 zone in the south being the preferred site, although achieving future development outcomes will ultimately require further consideration of infrastructure availability and cost benefit analysis. Preference would be that development of the land would be a landowner or developer led process rather than Council funded.

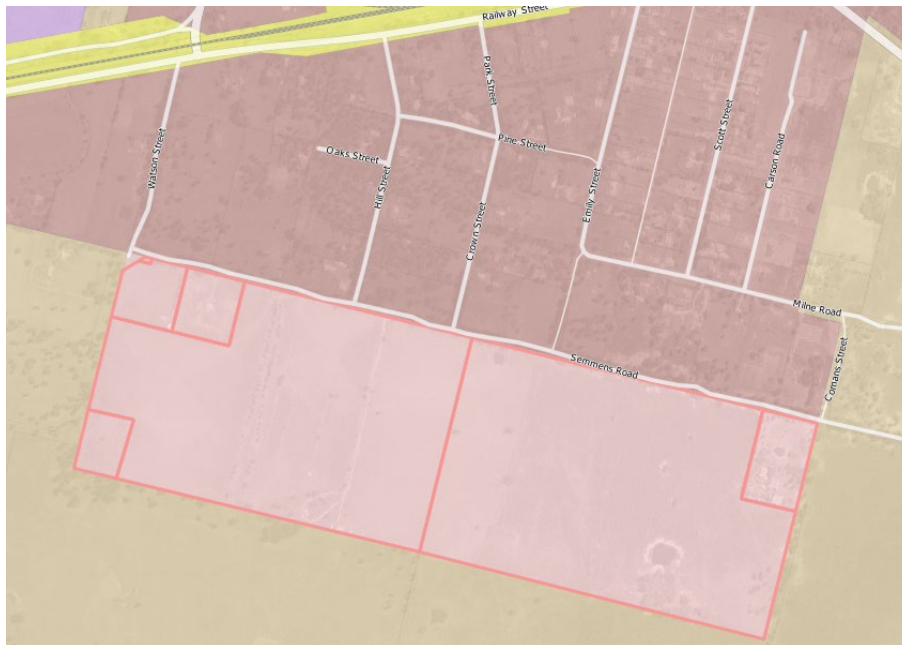


Figure 3 - R5 Large Lot Residential Zone at south of The Rock

A potential lot yield has been calculated, similarly assuming 7,500m² lots and reserving 20% for infrastructure, resulting in 85 lots.

It is anticipated the existing infrastructure and the cost to extend it will guide the spread of future subdivision within the zone.

Prior to reducing the minimum lot size, suitable testing should be performed to ensure the land's capacity for effluent disposal.

Sealed roads are provided to within approximately 200m of Semmens Road, at the northern boundary of the zone. Sealed roads may have to be provided, likely with a spoon drain (rather than kerb and gutter).

Electricity is currently provided up to Semmens Road and will have to be extended to service new subdivisions.

Water supply is currently provided along Semmens Road and will have to be extended to service any new subdivisions.

Conclusion

Having completed public exhibition of the Lockhart Shire Local Housing and Employment Strategy, it is recommended that:

- a) Council adopt the draft Lockhart Shire Local Housing and Employment Strategy with changes based on consideration of submissions.
- b) Council now progress with the preparation of a Planning Proposal process to formally implement the recommended planning actions of the Strategy into the Lockhart Local Environmental Plan 2012.

Integrated Planning and Reporting Reference

C1: Our environmental practices are sustainable

C2: Flora and fauna are protected across the Shire

C3: Our open space and natural environment are protected for future generations

D2: Our planning and development controls work to attract new residents and investment

Budget and Financial Aspects

Council has allocated funds in its 2022/23 budget to undertake the LEP review.

Attachments

- 1) Submission to the Draft Local Housing and Employment Strategy
- 2) The Local Housing and Employment Strategy has been separately distributed to Councillors.

Recommendation: That:

- 1) Council adopts the draft Lockhart Shire Local Housing and Employment Strategy with changes based on consideration of submissions.
- 2) Council now progresses with the preparation of a Planning Proposal process to formally implement the recommended planning actions of the Strategy into the Lockhart Local Environmental Plan 2012.

SUSPENSION OF STANDING ORDERS

32/23 RESOLVED on the motion of Crs Marston and Hunter that Standing Orders be suspended, the time being 5.15pm, to allow Council's consultant, David Hunter of Habitat Planning, to address Council in relation to the Local Housing and Employment Strategy.

The Mayor also invited Mr Clint Davies to address Council in relation to the Strategy.

RESUMPTION OF STANDING ORDERS

33/23 RESOLVED on the motion of Crs Marston and Walker that Standing Orders be resumed, the time being 5.30pm.

6. LOCAL ENVIRONMENTAL PLAN REVIEW – LOCAL HOUSING AND EMPLOYMENT STRATEGY

34/23 RESOLVED on the motion of Crs Sharp and Walker that:

- 1) Council adopts the draft Lockhart Shire Local Housing and Employment Strategy with changes based on consideration of submissions and subject to incorporating the changes recommended by the Department of Planning.
- 2) Council now progresses with the preparation of a Planning Proposal process to formally implement the recommended planning actions of the Strategy into the Lockhart Local Environmental Plan 2012.

At this time the Mayor invited Matthew Holt, Tourism and Economic Development Officer, to present his six-monthly progress report to Council.

COMMITTEE REPORTS

1. **MINUTES OF THE MEETING OF THE LOCKHART SHIRE COUNCIL AUDIT, RISK AND IMPROVEMENT COMMITTEE HELD ON WEDNESDAY 8 MARCH 2023 AT 2.00PM** (GM: 23/2912)

1. Present

James Davis (Independent Chairperson) – remotely via MS Teams

Lloyd Hart (Independent Member) - remotely via MS Teams

Cr Andrew Rockliff (Lockhart Shire Councillor) – in person

2. In Attendance

Peter Veneris (General Manager) - in person

Craig Fletcher (Director Corporate and Community Services) - in person

Nadine Douglas (HR/WHS Coordinator) – part meeting only via MS Teams

Ian Roberts (Internal Auditor) – part meeting only remotely via MS Teams

Danielle McKenzie (Crowe) – part meeting only remotely via MS Teams

3. Apologies

Hong Wee Soh (Audit Office of NSW)

Luke Taberner (Independent Member)

4. Confirmation of Minutes

It was RESOLVED on the motion of Cr Rockliff and James Davis that the minutes of the meeting held on 10 November 2022, as printed and circulated, be confirmed as a true and correct record of the proceedings of that meeting.

5. Business Arising

Nil.

6. Internal Audit Reports

6.1 Recruitment and Staffing

The Chairperson invited the Internal Auditor, Ian Roberts, to present his report.

Mr Roberts gave a brief summary of his report and findings and advised that he approached the review by checking the Council's Procedure Manual for recruitment and selection and then reviewing the files of a number of recent recruitments to see how closely the Council's Procedure Manual was followed.

He noted that Council was very fortunate to have the services of a qualified HR specialist which is not always the case in smaller rural councils.

Referring once again to the Procedure Manual Mr Roberts said that it contained most of the provisions one would expect to find in such a document but identified some additional matters that should be included and these matters formed part of his recommendations.

He also noted that Council should ensure that all relevant information pertaining to a recruitment should be retained on file.

The Chairperson noted that management has accepted the Internal Auditor's recommendation.

It was RESOLVED on the motion of Cr Rockliff and Lloyd Hart that the Internal Auditor's Report and the recommendations contained therein be noted.

The Chairperson thanked Mr Roberts for his attendance.

The Internal Auditor and the HR/WHS Coordinator departed the meeting at this juncture.

7. Prior Internal Audit Recommendations – Status Report

The Chairperson referred to the prior internal audit recommendations relating to Council's Developer Contributions Plan and enquired as to when the Plan is due to expire.

The General Manager advised that the Plan was adopted by Council in August 2020 and is valid for five years. He noted that the internal auditor proposed that the recommendations be implemented at the time of the Plan's next review.

The Chairperson suggested that the review date be included in the Status Report in lieu of the comment "not commenced" as a better reflection of the current status.

Reference was also made to the status of the recommendation relating to Council's cyber security framework which was described as "ongoing" and suggested that in the circumstances and given the nature of the recommended actions it could be reported as "completed".

It was RESOLVED on the motion of Cr Rockliff and Lloyd Hart that the status of prior internal audit recommendations be noted.

8. External Audit Engagement Plan

The Chairperson invited Danielle McKenzie of Crowe to provide a brief outline of the Audit Engagement Plan (AEP) for the 2022/23 external audit. Ms McKenzie drew attention to the following matters in particular:

- A new auditing standard will apply which requires the auditor to take a different view of risk and how it is being managed within the organisation.
- IT risk will be the subject of particular focus in the 2022/23 audit.
- There will also be a focus on the impact of flood events on the financial statements e.g. whether any assets have been impacted and an impairment is required and whether government funding is being appropriately recorded.

The Director Corporate and Community Services referred to the section in the AEP regarding materiality and suggested that the Audit Office of NSW could enable some consistency across the local government sector by providing guidance and more clarity on the thresholds for materiality and also in relation to the appropriate accounting treatment of government funding received in response to natural disasters.

Lloyd Hart noted that the Office of Local Government (OLG) has released some guidelines regarding the treatment of disaster recovery funding e.g. revenue vs capital and advised that he will forward information to Council on this matter.

It was RESOLVED on the motion of Cr Rockliff and Lloyd Hart that the External Audit Engagement Plan for 2023 be noted.

The Chairperson thanked Ms McKenzie and she departed the meeting at this juncture.

9. Annual Review of Risk Register

The Chairperson referred to Risk 1.8 in the Risk Register and noted that the mitigation measures included a reference to Policy 3.7 relating to staff housing. He enquired whether Council had other types of property that also needed to be mentioned.

The General Manager confirmed that Council did own and lease other types of property however there was only a Council policy in place for staff housing.

He further advised that a Procedures Manual has been developed for the leasing and management of all commercial and residential property and that a reference to this document will be added as a mitigation measure in the Risk Register for Risk 1.8.

It was RESOLVED on the motion Lloyd Hart and Cr Rockliff that the Risk Register as tabled be noted.

10. Adoption of ARIC Work Plan for 2023/24

It was RESOLVED on the motion of Cr Rockliff and Lloyd Hart that the ARIC Work Plan for 2023/24 as presented be adopted.

11. OLG Guidelines for the Use And management of Credit Cards

It was RESOLVED on the motion of Cr Rockliff and Lloyd Hart that the *OLG Guidelines for the Use And Management of Credit Cards* be received and noted.

12. Notice of Reportable Incidents

The General Manager advised that there were no incidents to report.

13. General Business

Nil.

14. Date of Next Meeting

2.00pm Wednesday 5 July 2023.

There being no further business the meeting closed at 2.39pm.

James Davis
Chairperson

Recommendation: That the minutes of the Lockhart Shire Audit, Risk and Improvement Committee meeting held on 8 March 2023 be received.

35/23 RESOLVED on the motion of Crs Sharp and Walker that the minutes of the Lockhart Shire Audit, Risk and Improvement Committee meeting held on 8 March 2023 be received.

DELEGATES' REPORTS

1. POLICE AND COMMUNITY CONSULTATION GROUP MEETING HELD AT THE LOCKHART SHIRE COUNCIL ADMINISTRATION BUILDING ON TUESDAY 14 FEBRUARY 2023

(GM: 23/1900)

I report having attended the Police and Community Consultation Group meeting held in Lockhart on 14 February 2023.

The Police provided an updated in relation to Police matters and all Committee members provided updates in relation to their respective communities. The following issues were noted in particular:

- Sergeant Davies attended his first meeting as the newly appointed Sergeant at Lockhart.
- Police have identified drugs, motor vehicle incidents (motorists not driving to the conditions of the road) and mental health as issues for the district.
- Some security issues have been experienced at The Rock Showground and Golf Course.
- Police referred to The Rock Triathlon which was held recently and suggested that the host organisation needs to update its Traffic Management Plan for the event.
- St Joseph's School at Lockhart referred to the need for a school crossing in Ferrier Street.
- Local clubs were waiting on the aftermath of the NSW State election and the potential introduction of a cashless gaming card.

Cr Greg Verdon
Delegate

2. RIVERINA JOINT ORGANISATION (RIVJO) – 24 FEBRUARY 2023 AT WAGGA WAGGA
(GM: 23/2279)

I together with the General Manager attended a meeting of RIVJO in Wagga on 24 February 2023. A summary of the main issues addressed is set out below.

- With respect to advocacy the JO Board resolved to:
- Prepare a response to the Senate Inquiry into the Closure of Regional Banks; and
- Write to the Minister for Planning, after the NSW Government election to request that more work be undertaken on the Portal to make it more user-friendly for first-time users.
- The JO Board adopted a Code of Meeting Practice and a Code of Conduct

3. RIVERINA EASTERN REGIONAL ORGANISATION OF COUNCILS (REROC) – 24 FEBRUARY 2023 AT WAGGA WAGGA
(GM: 23/2279)

I together with the General Manager attended the REROC Board meeting in Wagga on 24 February 2023. A summary of the main issues addressed is set out below.

- Domonic Kennedy of the Department of Regional NSW was a guest speaker and gave a presentation on the Department's structure, roles and activities, particularly with respect to investment attraction.
- REROC has been successful in its bid for capacity building funding under the NSW government's Net Zero Acceleration Grant. REROC will receive \$155,000 to employ a staff member who is dedicated to implementing projects across the Member Councils that achieve energy efficiencies and progress towards net zero.
- REROC is considering lodging an application for funding for a project involving the identification of land zoned residential that is unlikely to be developed. The Department of Planning has indicated that they may have some funding to assist with this project, as a pilot.
- Draft membership contribution models for 2023/24 were discussed in anticipation of preparing a budget for next financial year. Previously REROC member contributions were based on a formula that incorporated a per capita component and consideration is now being given to introducing a flat membership fee. Due to RIVJO being placed in 'hiatus' an overall saving in combined membership fees is anticipated.
- The dates for the next REROC Energy and Innovation Conference have been set for 13-14 September 2023.
- The 2023 Take Charge Youth Leadership Forum will be held on 23 March at the Range in Wagga Wagga with two guest speakers and opportunities for students to participate in Capacity Building workshops.
- REROC continues to make representations on behalf of Lockhart regarding a Return and Earn Collection Point under the Container Deposit Scheme.

Cr G Verdon
Delegate

4. LOCAL GOVERNMENT NSW RURAL AND REGIONAL SUMMIT HELD AT SYDNEY ON 20 FEBRUARY 2023
(GM: 23/2656)

I attended the Rural and Regional Summit hosted by Local Government NSW in Sydney on 20 February 2023 together with the Director Engineering and Environmental Services.

Speakers at the Summit included:

- Minister for Local Government, Wendy Tuckerman MP
- Federal Minister for Regional Development, Local Government and Territories of Australia, Kristy McBain MP,

- Shadow Minister for Local Government, Veterans and Western Sydney, Greg Warren MP
- Minister for Women, Minister for Regional Health and Minister for Mental Health, Bronnie Taylor, MLC
- Shadow Minister for Health and Shadow Minister for Mental Health, Ryan Park MP
- Independent Member for Wagga Wagga, Dr Joe McGirr MP
- Minister for Regional Transport and Roads, Sam Farraway MLC
- Shadow Minister for Regional Transport and Roads, Jenny Aitchison MP
- Deputy Premier and Leader of the Nationals, Minister for Police and Minister for Regional NSW, Paul Toole MP

Common themes among the respective addresses were:

- Lack of housing in regional NSW and successful pilot projects in Albury and Forbes
- Lack of medical resources in regional NSW
- Need for further funding to maintain Council assets and grow businesses and communities
- Review of Code of Conduct policies for Councillors

Cr Greg Verdon
Delegate

5. COUNTRY MAYORS ASSOCIATION POLITICAL LEADERS FORUM HELD AT SYDNEY ON 21 FEBRUARY 2023

(GM: 23/2656)

I report having attended the Country Mayors Association (CMA) Political Leaders Forum held in Sydney on 21 February 2023 together with the Director of Engineering and Environmental Services.

The CMA presented the adopted Country Mayors State Election Priorities document which was provided to leaders of all current political parties. The priorities adopted are:

- Skills and Education
- Health Services
- Roads and Transport
- Water Security
- Housing
- Crime, Law and Order
- Telecommunications Blackspot Coverage
- Disaster Preparedness and Funding

Leaders or their representatives from the Coalition, Labor Party, Greens Party, One Nation, Shooters, Fishers and Farmers, and Animal Justice Party addressed the CMA members followed by a Q&A session. A summary of the topics covered by each speaker is set out below.

Jenny Aitchison - Shadow Minister for Regional Transport and Roads

- Support for Kids Helpline
- Increase TAFE places
- Medical resourcing
- Establish a NSW Energy Corporation

Paul Toole – Deputy Premier and Leader of the Nationals, Minister for Police and Minister for Regional NSW

- Continue grant funding programs

Mark Latham – One Nation Party

- Improve school results
- Address energy crisis

Alison Waters – Animal Justice Party

- All animals treated equally in legislation

Robert Borsak MLC – Shooters Fishers and Farmers Party

- Increase TAFE places
- Medical resourcing
- Disaster preparedness

Cate Fairman – NSW Greens Party

- Increase TAFE places
- Address RFS asset ownership
- Protect biodiversity
- Disaster preparedness

Cr Greg Verdon
Delegate

6. RIVERINA WATER COUNTY COUNCIL BOARD MEETING – 23 FEBRUARY 2023

(GM:23/2657)

To support the work of its Board members and provide regular information to its constituent councils, Riverina Water distributes a summary of the key reports from its six Board meetings per year.

The aim is to keep constituent councils informed of relevant matters including water usage, development and growth, documents and policies in development, strategies and plans and other major decisions.

The update relating to the Board meeting held on 23 February 2023 has been received and has been distributed separately to Councillors.

Recommendation: That the Delegates' Reports be received.

36/23 RESOLVED on the motion of Crs Mathews and Walker that the Delegates' Reports be received.

STATUS REPORT/PRÉCIS OF CORRESPONDENCE ISSUED

Status Report: Council Resolutions and Tasks to be finalised

Minute No:	Officer to Action	Council Resolution	Action Taken
Ordinary Council Meeting held 13 February 2023			
26/23	GM	<p>Proposed Acquisition of Land</p> <p>That, subject to obtaining the landowner's consent, Council authorises the General Manager to prepare and submit a development application for the development of a car park on the land situated at Lot 2 DP1196082.</p>	DA requirements currently being determined
23/22	GM	<p>Passing of Peter Wilson</p> <p>That a message of condolence be sent to the family of Mr Wilson, thanking them for his service to the Shire community.</p>	Completed
22/23	GM	<p>Condolences – Passing of Doris Golder</p> <p>That a message of condolence be sent to the family of Doris Golder.</p>	Completed
21/23	GM	<p>2023/24 Operational Plan and Budget</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Endorse the timeline outlined in the report for the preparation of the 2023/24 Draft Budget and Operational Plan including the conduct of Councillor Workshops on 20 March and 17 April 2023 and a bus tour of the Shire on 20 March 2023. 2. Undertake a Community Satisfaction Survey prepared in-house similar to previous years as part of the 2023/24 budget preparation process. 3. Make provision in the 2024/25 Budget for outsourcing the conduct of a residents' survey to a specialised firm. 	<ol style="list-style-type: none"> 1. Councillor Workshop convened for 4.00pm on 20 March 2023. Bus tour of the Shire arranged for 20 March 2023. 2. Community Satisfaction Survey has been launched with a closing date of 6 April 2023. 3. Draft Budget to be presented to Councillor Workshop on 17 April 2023.

*Lockhart Shire Council
Ordinary Meeting – 20 March 2023*

Minute No:	Officer to Action	Council Resolution	Action Taken
18/23	GM	<p>2024 Local Government Elections</p> <p>That:</p> <ol style="list-style-type: none"> 1. pursuant to section 296(2) and (3) of the Local Government Act 1993 (NSW) (“the Act”) that an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council. 2. pursuant to section 296(2) and (3) of the Act, as applied and modified by section 18, that a council poll arrangement be entered into by contract for the Electoral Commissioner to administer all council polls of the Council. 3. pursuant to section 296(2) and (3) of the Act, as applied and modified by section 18, that a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council. 	<p>NSW Electoral Commission acknowledged receiving Council’s decision on 27 February 2023.</p> <p>Complete.</p>
17/23	GM	<p>Revision of Policy 1.25 Australian Citizenship Ceremonies Dress Code</p> <p>That Policy 1.25 Australian Citizenship Ceremonies Dress Code, be placed on public exhibition for a period of not less than 28 days and any submissions received be considered by Council prior to adoption of the Policy.</p>	<p>Exhibition period ends 20 March 2023. Report to be presented to the April Council meeting.</p>
16/23	GM	<p>Conflict of Interest Policy – Council Related Developments</p> <p>That Draft Policy 2.58 Conflicts of Interest – Council Related Developments be placed on public exhibition for a period of not less than 28 days and any submissions received be considered by Council prior to adoption of the Policy.</p>	<p>Exhibition period ends 20 March 2023. Report to be presented to the April Council meeting.</p>
10/23	DEES	<p>Lockhart Caravan Park Management Contract</p> <ol style="list-style-type: none"> 1. Council invites proposals for the management of the Lockhart Caravan Park through an expressions of interest (EOI) process. 2. A further report be presented to Council following the close of the EOI advertising period. 	<ol style="list-style-type: none"> 1. Expressions of interest close Monday, 6 April 2023. 2. Report to be presented to the May Council meeting.


 CHAIRPERSON

*Lockhart Shire Council
Ordinary Meeting – 20 March 2023*

Minute No:	Officer to Action	Council Resolution	Action Taken
9/23	GM	<p>Disaster Recovery Funding Arrangements In accordance with the outcome of the Councillor Workshop held earlier in the day, Council nominates the following projects for funding under the Local Government Recovery Grants Program:</p> <ol style="list-style-type: none"> 1. Emily Street, The Rock – drainage improvements 2. Cole Street, Yerong Creek – drainage improvements 3. Green Street West, Lockhart – drainage improvements 4. Flood Detour Road – culvert installation 5. Waste Mgt Facilities Access Roads 6. Community information initiative (social media) 7. Access Road – Golf Club 	Projects submitted to the Office of Local Government and response is awaited.
7/23	GM	<p>Policy 1.27 Australia Day Awards Place Draft Policy 1.27 Australia Day Awards on public exhibition for a period of not less than 28 days and consider any submissions received.</p>	Exhibition period ends on 20 March 2023. Report to be presented to the April Council meeting.
Ordinary Council Meeting held 19 December 2022			
267/22	DCCS	<p>The Rock Medical Centre – Lease Renewal That Council negotiates a monthly rental at an amount of up to \$1500 per month.</p>	In negotiations.
266/22	GM	<p>Opportunity to Purchase Commercial Property That Council accept the vendor's offer to purchase the property situated at 97 Green Street Lockhart.</p>	Purchase has been finalised. Refer separate report to Council (item 9). Completed.
261/22	GM	<p>Review of Organisation Structure That, subject to the successful recruitment of a Director Planning and Environment, Council adopts the three-directorate organisation structure based on the distribution of functions as shown in the attached organisation chart.</p>	Recruitment process commenced.


 CHAIRPERSON

*Lockhart Shire Council
Ordinary Meeting – 20 March 2023*

Minute No:	Officer to Action	Council Resolution	Action Taken
Ordinary Council Meeting held 21 November 2022			
238/22	DEES	<p>Lockhart Main Street Parking</p> <p>That Council:</p> <p>a) Allocate \$15,000 for the construction and installation of two disabled access ramps;</p> <p>b) Endorse the removal of the existing disabled car parking space on the south-western side of Green Street and move it to the south-eastern side;</p> <p>c) Remove the community parking space from the western end of Green Street and move it to in front of Valmar Community Services; and</p> <p>d) Liaise with Foodworks at The Rock to gauge their interest in jointly funding an all-abilities access ramp.</p>	Work order issued. Ramps being installed March 2023.
237/22	DEES	<p>Lockhart Airstrip</p> <p>That Council advertises, for 30 days, the closure of the Lockhart Airstrip and considers any submissions received.</p>	Report being presented to March Council meeting.
Ordinary Council Meeting held 19 September 2022			
195/22	GM	<p>Model Media Policy – Consultation Draft</p> <p>That the information be noted and consideration be given to adopting the Model Media Policy when Council's current Media Policy 1.2 is scheduled for review in October 2023.</p>	Deferred for consideration in October 2023.
Ordinary Council Meeting held 15 August 2022			
160/22	DCCS	<p>Lockhart Out of School Hours (OOSH) Care Service</p> <p>Council undertakes a 12-month trial period of Out of School Hours Care at Lockhart, under a single management structure for childcare services in the Shire.</p>	Recruitment finalised. Working with Central School to set up Library.
Ordinary Council Meeting held 18 July 2022			
147/22	GM	<p>The Rock Community Centre</p> <p>Council:</p> <p>a) Authorises the General Manager to purchase Lot 2, Section 17, DP758971 in accordance with the updated valuation advice received by Council, and</p> <p>b) Request the General Manager to further investigate the possible purchase of Lot 2, DP1196082 Burke Street, The Rock.</p>	<p>a) Council's acceptance of the asking price has been conveyed to the vendor. Awaiting confirmation from vendor.</p> <p>b) Superseded by minute no.26/23. Complete.</p>
141/22	GM	<p>Request for Council to Purchase Private Access</p> <p>Council agrees to the request in principle subject to Council and the applicants agreeing to a reasonable cost sharing arrangement.</p>	Agreement has been reached on a cost sharing arrangement. Surveyors have been engaged to commence survey of land to be transferred to Council.

This is page 18 of the Business Paper of the Ordinary Monthly Meeting of the Lockhart Shire Council held in the Council Chambers, Green Street, Lockhart – 20 March 2023.


 CHAIRPERSON

*Lockhart Shire Council
Ordinary Meeting – 20 March 2023*

Minute No:	Officer to Action	Council Resolution	Action Taken
Ordinary Council Meeting held 16 May 2022			
109/22	GM	<p>Tender – 109 Green Street</p> <p>Council declines to accept the tender received from ASCO Group (Aust) Pty Ltd for the provision of public toilets at 109 Green Street Lockhart and seek separate quotations for the individual components of the project for the following reasons:</p> <p>a) Seeking separate quotations and being able to negotiate with different contractors for the different components of the project will provide more flexibility in seeking the most cost-effective solution bearing in mind that the funding approved under Round 4 of the Stronger Country Community Fund is less than the amount for which Council applied.</p> <p>b) Accepting the one tender that has been received for the public toilets without a contract in place for the community space component of the project will prove problematic as the community space and landscaping is critical to providing access to the public toilets.</p>	<p>Unsuccessful tenderer notified of Council's decision.</p> <p>Local builder engaged for the public toilets and individual quotations currently being sought for the landscaping component.</p> <p>Landscaping initial cost estimations exceed funding available. Next step is to re-scope landscaping work.</p> <p>Toilets construction is scheduled to commence in the coming weeks.</p> <p>Modular outdoor furniture and seating prices have been sourced. Refer agenda item QBRS.</p>
Ordinary Council Meeting held 21 March 2022			
56/22	GM	<p>Development of Lockhart Industrial Estate</p> <p>Council prepares a subdivision application for the development of Stage 3 of the Lockhart Industrial Estate.</p>	<p>Development application currently being prepared – surveyors engaged.</p>
Ordinary Council Meeting held 18 October 2021			
180/21	TEDO	<p>Committee Minutes – TEDSC held 5 October 2021</p> <p>Minutes of the Tourism and Economic Development Steering Committee held on 5 October 2021 be received and the recommendations contained therein be adopted with the exception that an information board be erected at Lockhart Caravan Park.</p>	<p>Information board at Caravan Park to be included in list of locations yet to be scoped.</p> <p>New maps and signs are being progressed.</p>
Ordinary Council Meeting held 16 August 2021			
148/21	GM	<p>Proposed “Tim Fischer Way”</p> <p>Council to reinstate investigations into the erection of tourism signage indicating “Tim Fischer Way”.</p>	<p>Submission made to the Tourism Attractions Signs Assessment Committee.</p> <p>Plan to incorporate “Tim Fischer Way” touring route on new Visit Lockhart Shire website.</p> <p>New website now is live. Functionality to facilitate “Tim Fischer Way” touring route being developed.</p>


 CHAIRPERSON

Lockhart Shire Council
Ordinary Meeting – 20 March 2023

Minute No:	Officer to Action	Council Resolution	Action Taken
Ordinary Council Meeting held 19 April 2021			
63/21	GM	<p>Residential Development – Lockhart</p> <p>2) That Council proceed with the subdivision of Lots 62 and 90 Prichard Place Lockhart as outlined in the report.</p> <p>3) That the cost of subdividing the land be funded from the Infrastructure Reserve with the proceeds of any land sales to be returned to the Reserve.</p>	<p>The development application for Lot 62 (westernmost lot) has been approved. The application for Lot 90 has now also been approved.</p> <p>Subdivision works to be scheduled.</p>
Ordinary Council Meeting held 15 February 2021			
9/21	DCCS	<p>The Lockhart Recreation Ground Management Committee – Request for Financial Assistance</p> <p>Approve an interest-free loan to the Lockhart Recreation Ground Management Committee of up to \$70,000 with repayments being Year 1 \$4,200 and the remaining 14 years will be repayments of \$4,700 to support an application to Building Better Regions Fund – Infrastructure Projects Stream – Round Five.</p>	<p>Contracts signed, works to commence after Easter 11 April.</p>
Ordinary Council Meeting held 20 July 2020			
133/20	GM	<p>Naming of Bridges – Brookong Creek and Urana Lockhart Road</p> <p>1. Propose the bridge on Urana Lockhart Road be named Brookong Creek Bridge.</p> <p>2. Propose the culvert over Brookong Creek in Green Street, Lockhart, be named Greens Gonyah Bridge, Brookong Creek.</p> <p>3. Write to Transport for NSW advising of the proposed names for the bridge on Urana Lockhart Road and the new culvert over Brookong Creek, Lockhart.</p>	<p>Advice received on 3/8/22 from TfNSW regarding requirement for consultation with Wagga Local Aboriginal Lands Council. Information forwarded to Wagga LALC and awaiting response. Follow up email sent.</p> <p>Meeting with Transport for NSW and Wagga Local Aboriginal land Council arranged for 24 March 2023.</p>
Ordinary Council Meeting held 20 April 2020			
70/20	GM	<p>Review of Operational Land</p> <p>Council adopts the following actions in relation to the review of land classified as “operational land”:</p> <ul style="list-style-type: none"> Approach the adjoining owner of the land situated at 2410 Albury Road, Urangeline regarding potential sale or transfer of the land. 	<p>A valuation report has been commissioned and made available to the adjoining landowner.</p> <p>Agreement has been reached for the sale of the land to the adjoining owner based on the market value as determined by the certified valuer.</p>
Ordinary Council Meeting held 13 February 2023 – Councillor Questions & Statements			
Questions and Statements	DCCS	<p>Cr Marston: Pony Club Stables</p> <p>Asked for an update on the progress of this project.</p>	<p>Contractor will commence works w/end of 18 March, dependent on staff availability.</p>
	DCCS	<p>Cr Marston: Recreation Ground Lighting</p> <p>Asked if the new lighting will be installed prior to the end of daylight savings?</p>	<p>Meetings have been held with two contractors to source quotes. Under the purchasing policy a third quote is required. Awaiting third quote.</p>

This is page 20 of the Business Paper of the Ordinary Monthly Meeting of the Lockhart Shire Council held in the Council Chambers, Green Street, Lockhart – 20 March 2023.


 CHAIRPERSON

Lockhart Shire Council
Ordinary Meeting – 20 March 2023

Minute No:	Officer to Action	Council Resolution	Action Taken
	DCCS	Cr Driscoll: Refurbishment of Changerooms, The Rock Requested an update on the project.	DCCS advised he has sourced one quote and is attempting to source a second quote. The aim is to have the umpires' rooms completed prior to the season commencing and the netball changerooms could possibly be completed during the season.
	DCCS	Cr Sharp: Old Building, Pleasant Hills Recreation Ground Referred to an old building, possibly change rooms dating back to the 1950's, which have become dangerous, with loose roofing sheets etc. Cr Sharp asked if it can be demolished.	Councillor Sharp is to liaise with "management committee" volunteers to demolish old building.
	DEES	Cr Verdon: Drain, The Rock Central School Advised water is ponding in Ford Street, adjacent to the school, because the drain needs cleaning so water can get away to the creek.	The Director advised drain clearing will be undertaken.
Ordinary Council Meeting held 21 November 2022 – Councillor Questions & Statements			
Questions and Statements	DEES	Cr Verdon: Stormwater Drainage Has received complaints regarding the large sheds at the corner of Yerong and Urana Streets where the stormwater pipes drop straight out onto the ground causing run-off problems for neighbours in the rear lanes with water ponding. Extensions are happening to the caravan storage area and the owner appears to have installed a drain which requires investigation.	To be investigated.
	DCCS	Cr Verdon: The Rock Surgery Advised an external wall near the parking area at the doctor's surgery has been damaged and needs repair.	Contractor engaged to undertake repairs. Complete.
	DEES	Cr Verdon: Disability Access Referred to a letter received regarding access to The Rock main street for Emily Gardens residents and asked that the matter be given some attention.	Site meeting held. Work order issued to improve access.
	DEES	Cr Marston: Wetmores Lane Advised there is a damaged culvert about halfway down this road which is in need of repairs, similar to Grubben Road.	Barriers have been erected. Programmed when water dries out.
	DEES	Cr Day: Access to Properties Asked how Council assists residents with responses to emergencies when properties are cut off by floodwaters. Cr Day particularly referred to a resident on Hollies Road who has been isolated by flooding several times recently.	Successful grant received to install culverts on Hollies Road. Signed Funding Deed returned to Transport for NSW. Complete.


 CHAIRPERSON

Lockhart Shire Council
Ordinary Meeting – 20 March 2023


Minute No:	Officer to Action	Council Resolution	Action Taken
	DEES	Cr Mathews: Housing Referred to a recent article regarding the issue of non-resident owners and vacant homes and asked if there is any way of finding out how many vacant residences are in the Shire, to assist with the housing shortage.	Three vacant properties identified by Council staff. Refer to Notice of Motion. Complete.
	DCCS	Cr Hunter: Tiled Wall outside The Rock Gym Referred to a problem with tiles on the external wall of The Rock Pool near the gym and asked what was being done to rectify the issue.	Contact has been made with builders, with no response received at this time.
	DEES	Cr Walker: Guardian Training (RFS) Asked if training was undertaken by Council staff and if the offer of assistance to complete the funding application eventuated.	The Director advised that training in how to use the system did occur. The Director will seek further assistance when the next funding round is open. Complete.
	DEES	Cr Walker: Roadside Drainage Referred to a table drain between the bike path to The Rock Nature Reserve and the road where water constantly sits out over the road and the area is not able to be mowed and asked what could be done to rectify the issue.	Table drain clearing programmed. Will be added to program for culvert installation.
	DEES	Cr Rockliff: Bidgeemia Road Advised there is a wash-away on this road just down from Bidgeemia Hall and he has been approached by a local resident to ask could Council put a culvert in when repairs are done.	Road being repaired. Will be added to program for culvert installation.
Ordinary Council Meeting held 17 October 2022 – Councillor Questions & Statements			
Questions and Statements	DCCS	Cr Mathews: Minimising Social Isolation Referred to a recent grant opportunity and advised he has spoken with some elderly residents who believe a lack of transport within Lockhart township, i.e. to access the supermarket etc, is a contributing factor to social isolation. Valmar have advised Cr Mathews they are unable to provide the service due to restrictions of the funding stream from Transport for NSW. Cr Mathews asked if there could be discussion with TfNSW to see if this might change.	The Director advised he would be happy to make representations to Valmar, and that a joint request to TfNSW could be possible. The Director also advised he could investigate other possible funding.
	DEES	Cr Hunter: Drainage Issue, Yerong Creek Mangoplah Road Referred to an issue with blocked drainage on Yerong Creek Mangoplah Road which caused problems in the rain event on Friday, 14 October and asked what action had been taken.	Funding allocated by Council, design will be prepared.
	DEES	Cr Verdon: Drain in The Rock Recreation Ground Referred to a drain in The Rock Recreation Ground and asked that it be cleaned out.	Drain cleared. Complete.


 CHAIRPERSON

Lockhart Shire Council
Ordinary Meeting – 20 March 2023

Minute No:	Officer to Action	Council Resolution	Action Taken
	DEES/ DCCS	Cr Verdon: Disability Access Across the Shire Referred to Kurt Fearnley's speech at the recent Lockhart Community Bank branch birthday celebrations. The speech was a reminder that people with disabilities are entitled to access. Cr Verdon suggested an audit be carried out, with a view to improving access across the Shire, making sure all Council facilities are accessible to all residents.	Audit will be undertaken when resources permit.
Ordinary Council Meeting held 19 September 2022 – Councillor Questions & Statements			
Questions & Statements	DEES	Cr Walker: Carns Lane Reported that due to water on the road a local resident is unable to use the road to remove grain from his property and asked what can be done. He enquired whether securing an additional grader once the weather is more suitable was an option.	Carns Lane added to program. Complete.
	DEES	Cr Verdon: Aumanns Lane Acknowledged that Aumanns Lane is an unconstructed road. However, local landholders require it for access and Cr Verdon asked if it can be graded when dry.	Added to program for grading when weather permits and in line with surrounding roads. Complete.
Ordinary Council Meeting held 15 August 2022 – Councillor Questions & Statements			
Questions & Statements	DEES	Cr Walker – Vincent Road Advised this road is suffering badly from the ongoing wet weather and suggested Council could consider sealing the next 3-4km to alleviate some of the issues, possibly funded by future grant programs.	Included in most recent round of Fixing Country Roads program. Funding unsuccessful.
	DCCS	Cr Marston – The Rock Recreation Ground Referred to the drain behind the building at the Recreation Ground needs cleaning out, possibly as part of works for the Second Oval project. Cr Marston advised water is pooling in the drain and becoming stagnant.	Drain has been cleared. Complete.
Ordinary Council Meeting held 18 July 2022 – Councillor Questions & Statements			
Questions & Statements	DCCS/ DEES	Cr Marston – The Rock Pony Club Advised that pony clubs are now required to load and unload horses from their floats in an enclosed area and requested some minor improvements to facilitate this.	Meeting held with DEES, DCCS and Pony Club on 29 July. Cost estimate for minor works has been prepared.
Ordinary Council Meeting held 20 June 2022 – Councillor Questions & Statements			
Questions & Statements	DCCS	Cr Hunter – Yerong Creek Bowling Club Advised the Bowling Club are still awaiting receipt of an Occupation Certificate for the building.	An accredited certifier for Class 2-9 buildings has been engaged to review and identify outstanding works to be completed for the issue of an Occupation Certificate. Inspection completed and report has been received. Outstanding works being costed.

This is page 23 of the Business Paper of the Ordinary Monthly Meeting of the Lockhart Shire Council held in the Council Chambers, Green Street, Lockhart – 20 March 2023.


 CHAIRPERSON

Lockhart Shire Council
Ordinary Meeting – 20 March 2023

Minute No:	Officer to Action	Council Resolution	Action Taken
Ordinary Council Meeting held 19 April 2022 – Councillor Questions & Statements			
Questions & Statements	DCCS	Cr Hunter: Connectivity Asked if there were any outcomes from the recent meeting with the Regional General Manager of Telstra.	Council currently collating information on blackspots and connectivity issues across the Shire to provide to the NSW Telco Authority. A survey for this purpose has been distributed to Shire residents and made available on Council's website. Survey results to be presented to March 2023 Council meeting as part of TEDO's six-monthly presentation.
	DEES (GM)	Cr Driscoll: German Church Road "Davidsons Hill" Referred to the road being too narrow for heavy vehicles and the hill providing poor visibility. Cr Driscoll asked if something can be done on 500m of road in Lockhart Shire to where it meets the Wagga City Council boundary.	Cost estimate to be prepared and included in future budgets.
	DEES	Cr Verdon: Pedestrian Crossing Brought attention to the section of Urana Street at the post office, where heavy vehicles are causing major "shoves" impeding the travel of mobility scooters.	Requires substantial rectification works, to be included in heavy patching program.
	DEES	Cr Verdon: Roads Budget Asked that Council considers a widening project near "Ryans Hill" on The Rock Collingullie Road.	Submitted in most recent round of Fixing Country Roads. Funding unsuccessful.
Ordinary Council Meeting held 10 January 2022 – Councillor Questions & Statements			
Questions & Statements	DCCS	Cr Driscoll: Technology Referred to the address via Zoom by Council's auditor and asked if the equipment in the Council chamber could be upgraded to allow better connectivity for online participation in Council meetings.	Funds allocated in the 2022/23 Operational Plan Budget. Quotes are currently being assessed. Final quote received, being reviewed.
Ordinary Council Meeting held 18 October 2021 – Councillor Questions & Statements			
Questions & Statements	DEES	Cr Marston: Sign, The Rock Recreation Ground Referred to an information sign at the recreation ground which has information on both sides but can only be read from the footpath because of access issues, asked if the sign could be relocated nearer to the playground to allow both sides to be viewed.	Work to be programmed. Alternate proposal suggested by staff.

Lockhart Shire Council
Ordinary Meeting – 20 March 2023

Minute No:	Officer to Action	Council Resolution	Action Taken
Ordinary Council Meeting held 21 June 2021 – Councillor Questions & Statements			
Questions & Statements	DEES	Cr Driscoll: Community Reflection Space Asked if it was possible the park across the road from The Rock Central School could be utilised as a place of quiet reflection for the town, particularly for those suffering the loss of loved ones due to suicide, which has had an impact on the community in recent years.	Design finalised. Quotations for work being sought.

Correspondence Received

Date sent to Councillors	From	Subject
15/2/2023	Executive Assistant	Forwarding LG NSW Weekly News of 15 February 2023.
27/2/2023	Executive Assistant	Forwarding ALGA/LGIU News & Policy Round-Up, 27 February 2023.
2/3/2023	Executive Assistant	Forwarding LG NSW Weekly News of 1 March 2023.
6/3/2023	Executive Assistant on behalf of the Mayor	Mayoral Update.
8/3/2023	Executive Assistant	Forwarding LG NSW Weekly News of 8 March 2023.
9/3/2023	General Manager	Invitation – Opening of Avondale Place Community Care, 22 March 2023.
9/3/2023	General Manager	Bus Tour – dress code recommendation.
13/3/2023	Executive Assistant	Forwarding ALGA/LGIU News & Policy Round-Up, 13 March 2023.
15/3/2023	Executive Assistant	Forwarding Local Government NSW Weekly News, 15 March 2023.

Recommendation: That the Status Report and Correspondence Précis be received.

37/23 RESOLVED on the motion of Crs Marston and Mathews that the Status Report and Correspondence Précis be received.
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 CHAIRPERSON

STAFF REPORTS

STRATEGIC DIRECTION A: A Connected and Resilient Community

1. THE GIG STATE PROJECT – IMPROVED INTERNET SERVICES AT PLEASANT HILLS AND YERONG CREEK

(GM: 23/2660)

Executive Summary

Advice has been received from the Department of Regional NSW and also contained in media releases issued by the Deputy Premier of NSW the Hon Paul Toole MP that two locations within the Lockhart Shire have been chosen to receive enhanced internet services as part of the NSW Government's Gig State project.

Report

The Gig State project aims to bring metro-equivalent internet price, quality of service and speeds to rural, remote, and regional NSW that rely on satellite internet services through investment in internet infrastructure and emerging technologies.

The NSW Government recently signed a \$50 million agreement with NBN Co to establish a network of 56 fixed wireless broadband towers, boosting internet connectivity with a faster and more reliable service.

This agreement with NBN Co is the first to be signed as part of the Gig State project's \$60 million grants program, which was announced late last year.

Within Lockhart Shire, Yerong Creek and Pleasant Hills are the two locations identified to receive the upgraded internet services.

The project will now enter a detailed planning phase, which will determine the final locations of the fixed wireless towers and the services provided in each location. The rollout of the towers is expected to start in late-2024, be implemented incrementally and be completed by the end of 2025. It is understood that NBN Co will provide communities with more details about the rollout in the coming months.

In the meantime, interested persons can register to receive regular updates about the project through www.nbnco.com.au/register.

Integrated Planning and Reporting Reference

- A2: Ensure that Lockhart Shire is well prepared to respond to adversity.
- A2: Promote community safety initiatives within the community.
- A2: Provide and advocate for services that respond to the needs of our community.
- B1: Advocate to improve television, mobile and internet coverage.

Legislative Policy & Planning Implications

Nil.

Budget & Financial Aspects

Nil.

Attachments

Nil.

Recommendation: That the information be noted.

38/23 RESOLVED on the motion of Crs Walker and Sharp that the information be noted.

2. **CLASSIFICATION OF OPERATIONAL LAND – 97 GREEN STREET LOCKHART**

(GM: 23/2661)

Executive Summary

Council recently resolved to purchase the property situated at 97 Green Street Lockhart. Council is required to classify the land as either “community” or “operational” in accordance with Chapter 6 of the Local Government Act.

Report

According to the Local Government Act, before a council acquires land, or within 3 months after it acquires land, a council may resolve that the land be classified as community land or operational land. Any land acquired by a council that is not classified is, at the end of the period of 3 months, taken to have been classified as community land.

A council has no power to sell, exchange or otherwise dispose of community land and limitations apply to the extent to which a lease or licence can be granted on community land. No such restrictions apply to land classified as operational land.

The property acquired by Council comprises a commercial building fronting Green Street described as Lot 1 in Deposited Plan 1016809 and situated at 97 Green Street Lockhart

Bearing in mind that the property includes a commercial building for which Council will require some flexibility in entering into any occupancy arrangements, it is proposed that the property be classified as operational land. Council is required to give public notice of its intention to classify or reclassify public land.

Integrated Planning and Reporting Reference

A1: Facilitate and support programs and projects within the community to make them accessible to people with all abilities.

A1: Strengthen mechanisms that support access and inclusion for our community.

A2: Support, or partner to provide, welcoming and well-maintained community spaces and facilities.

Legislative Policy & Planning Implications

A council must give public notice of a proposed resolution to classify or reclassify public land.

The public notice must include the terms of the proposed resolution and a description of the public land concerned.

The public notice must specify a period of not less than 28 days during which submissions may be made to the council.

Budget & Financial Aspects

Council has previously resolved to fund the purchase of the subject property from the Future Infrastructure Development Reserve.

Attachments

Nil.

Recommendation: That Council give public notice on its website and in the Council Newsletter, which is distributed to all households in the Shire, that it proposes to pass a resolution to classify land situated at 97 Green Street Lockhart, comprising Lot 1 DP1016809 as operational land.

<p>39/23 RESOLVED on the motion of Crs Sharp and Marston that Council give public notice on its website and in the Council Newsletter, which is distributed to all households in the Shire, that it proposes to pass a resolution to classify land situated at 97 Green Street Lockhart, comprising Lot 1 DP1016809 as operational land.</p>
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3. ANZAC DAY 2023 COMMEMORATIONS

(GM: 23/2843)

Executive Summary

Information has been received from the various RSL Sub-Branches in the Shire regarding arrangements for commemorating Anzac Day on 25 April 2023. It has been customary for Council representatives to attend and lay a wreath at the respective commemorations.

Report

Arrangements for the commemoration of Anzac Day will be as follows:

Lockhart

10.30am March departing from outside the Commercial Hotel to the cenotaph in Hebden Street

10.45am Commemoration & wreath laying service at Cenotaph.

Pleasant Hills

9.00am Commemoration Service at Pleasant Hills Public Hall, followed by morning tea.

The Rock

6.00am Dawn Service at Soldier Memorial, Urana Street, followed by gunfire breakfast at The Rock Memorial Bowling Club

10.15am Congregate for march in front of The Rock Memorial Bowling Club

10.30am March to cenotaph in Urana Street

12.30pm Luncheon at The Rock Memorial Bowling Club.

Yerong Creek

10.45am March departing from Delta Ag to Stanley Galvin Park

11.00am Anzac Service at Stanley Galvin Park

Following the service a bring-to-share lunch will be held at Yerong Creek Bowling Club.

Integrated Planning and Reporting Reference

A1: Facilitate and support our community to deliver vibrant and dynamic community events.

A1: Build capacity, capability and partnerships to encourage sustainable community groups and clubs.

E2: Provide effective community engagement practices with the community.

E3: Promote strong and beneficial relationships between local government and service providers, other levels of government and the community.

Legislative Policy & Planning Implications

Nil.

Budget & Financial Aspects

Nil.

Attachments

Nil.

Recommendation: That Council determine its representatives to participate at the respective Anzac Day ceremonies and to lay a commemorative wreath on behalf of Council.

- 40/23 RESOLVED** on the motion of Crs Hunter and Marston that the following Councillors represent Council at the local Anzac Day services in 2023:
- Crs Hunter & Walker – Yerong Creek
 - Cr Sharp – Pleasant Hills,
 - Cr Driscoll, Cr Verdon, Cr Marston – The Rock
 - Cr Mathews, Cr Rockliff, Cr Day – Lockhart.

4. POLICY 1.28 CHILD SAFETY AND PROTECTION

(DCCS: 23/3094)

Executive Summary

A new policy, Child Safety and Protection, is tabled for Council's consideration.

Report

In order to ensure that policies remain relevant a program of ongoing review of policies not later than every three years is maintained.

However individual policies are reviewed and amended in advance of the scheduled review date when circumstances warrant. This may be prompted by factors such as a change in legislation, a change in government policy or as a result of a need identified by the Council, management and staff or internal and external audit activities.

In December 2017 the Royal Commission into Institutional Responses to Child Sexual Abuse highlighted the need for action to make organisations across Australia safe for children. Among the recommendations from the Royal Commission is the development of standards to ensure a nationally consistent approach to embedding child safe cultures within organisations that engage with children, and act as a vehicle to give effect to all Royal Commission recommendations.

In December 1990 Australia was one of 194 countries that committed to the United Nations Convention on the Rights of the Child. This means that organisations and people working with children in NSW share responsibility for keeping children safe.

Ten standards were developed and have been legislated to ensure organisations are child safe and underline the premise that child safety is everyone's responsibility.

The Child-Safe Standards recommended by the Royal Commission provide a framework for ensuring organisations are safe for children. Based on extensive research and consultation, the Standards guide organisations to create cultures, adopt strategies and act to put the interests of children first, to keep them safe from harm and are specifically related to child sexual abuse.

The National Office for Child Safety developed National Principles for Child Safe Organisations which are derived from the Child Safe Standards, and addresses other forms of abuse (psychological, emotional and physical) and neglect.

Both the NSW Child Safe Standards and the National Principles provide guidance for child-safe practices. The OCG considers organisations in NSW that are implementing the National Principles will be simultaneously implementing the Child Safe Standards. Child safety is embedded in organisational leadership, governance and culture.

A copy of the new Policy is attached.

Integrated Planning and Reporting Reference

A3: Support our children and young people.

- Support the provision of pre-school, playgroup and childcare services within the community.
- Understand and respond to the needs of young people in the Shire through engagement and provision of a Youth Officer.

- Provide young residents with greater access to youth services.

Legislative Policy & Planning Implications

A process for the identification, development and review of appropriate policies and procedures facilitates an effective governance and control environment.

Budget & Financial Aspects

Nil.

Attachment

- Policy 1.28 Child Safety and Protection Policy

Recommendation: That Policy 1.28 Child Safety and Protection Policy, as presented, be adopted.

41/23 RESOLVED on the motion of Crs Walker and Sharp that Policy 1.28 Child Safety and Protection Policy, as presented, be adopted.

STRATEGIC DIRECTION B: A Dynamic and Prosperous Economy

Nil.

STRATEGIC DIRECTION C: An Environment that is Respected and Protected

5. PROJECT ENERGY CONNECT

(GM: 22/2662)

Executive Summary

An update is provided in relation to Project EnergyConnect involving the construction of a new 330 kilovolt above ground transmission line between Robertstown in South Australia and Wagga Wagga in NSW.

Report

Council will be aware from previous reports that Transgrid is constructing a 330 kilovolt above ground transmission line between Robertstown in South Australia and Wagga Wagga in NSW which passes through a number of local government areas including Lockhart Shire.

The contractor for the project, SecureEnergy has provided a construction update. It is noted that construction of the accommodation camp on the corner of the Lockhart Collingullie Road and County Boundary Road has commenced and is expected to be occupied by May 2023. Other information in relation to the project is contained in the Construction Update a copy of which is attached.

Integrated Planning and Reporting Reference

C1: Ensure responsible development practices are exercised.

Legislative Policy & Planning Implications

Project EnergyConnect has been declared Critical State Significant Infrastructure and as a result in terms of planning approvals the NSW section of the project was assessed and approved at a State Government level under the Critical State Significant Infrastructure process.

Budget & Financial Aspects

Nil.

Attachments

- SecureEnergy - Project EnergyConnect Construction Update

Recommendation: That the information be noted.

42/23 RESOLVED on the motion of Crs Walker and Marston that the information be noted.

The following item was dealt with at an earlier point in the meeting. Resolution No. 33/23 refers.

6. **LOCAL ENVIRONMENTAL PLAN REVIEW – LOCAL HOUSING AND EMPLOYMENT STRATEGY**
(23/3143)

STRATEGIC DIRECTION D: Infrastructure for the Long-Term Needs of the Community

7. **ENGINEERING AND ENVIRONMENTAL SERVICES REPORT**

(DEES)

Executive Summary

Monthly report on engineering and environmental services matters.

Background Information

General

Council was successful in receiving grant funding under Fixing Local Roads to upgrade the concrete causeway at Hollies Road. Tree removal and table drain clearing has commenced.

Works

September Storm Event: Emergency works for the September 2022 storm event continue on rural and unsealed roads.

Working with Damage Control Project Management (DCPM) regarding funding for weather affected roads. Ongoing.

Lockhart Kywong Rd – Fargunyah Ln: Survey and design to be completed by end January.

Mittagong Yerong Creek Road: Culverts have been ordered and delivery is under way. Construction scheduled to commence April 2023, weather permitting.

Depot Improvements: Security gates for the Lockhart works depot have been ordered and installation will take place in May 2023. Currently seeking quotes for an office/lunchroom for The Rock depot.

Local Roads and Community Infrastructure Grants Program (LRCI):

- Lockhart Rec Ground: Sealing work in progress. Minor works to complete.
- Henty Pleasant Hills Rd: Clearing has been completed with rehabilitation to commence.

Bidgeemia Road: Heavy patching on Bidgeemia Road under the Fixing Local Roads Pothole Round.

Unsealed Road Maintenance of Shire gravel roads: Maintenance has been conducted on Webbs Lane, Barracluffs Lane, Mt Ulva Road, Chambers Lane, Boyds Lane, Humphries Lane, Edwards Lane.

Maintenance Crews: Maintenance crew have been attending to sign maintenance and building rock cages for culverts. Pram ramp construction has started at Emily Gardens The Rock. Table drain maintenance has begun in Lockhart village.

Parks & Gardens

Sculpture & Heritage Trail

“Get Around Back” by Stuart Spragg, and the Brookong Station fence, have been removed and stored while works on the site next to the Commercial Hotel are carried out. Both pieces will be included in the new landscaping.

Walter Day Park

A new style of swing has been installed at the playground thanks to the Lockhart Lions Club. The **Tango face-to-face swing seat** is a unique design promoting interaction and communication between generations during play, allowing an adult (or older child) to swing face-to-face with the toddler which enhances positive interaction whilst, of course, having fun.

Parks and Gardens

Garden maintenance has been stepped up to get weed growth back under control, efforts have been concentrated around high traffic areas. Irrigation systems are being checked regularly and maintained as required.

Weed Control

Weed control by mechanical and chemical methods is being conducted within urban areas as resources and conditions allow. Pesticides commonly used are Glyphosate and Dicamba. Signage will be placed at property entrance when spraying is in progress.

Mowing and Slashing

The summer mowing schedule has continued; due to high growth conditions most areas have needed to be mowed again after the Christmas break. Extreme weather conditions will be considered when scheduling slashing. Fortnightly mowing and edging is being scheduled for most irrigated areas.

Trees

Removal of Athel Pines on Council-controlled land has commenced with East St/Albury Rd.

Watering of trees planted in the last two years is being conducted weekly.

Lockhart Shires Street Tree Policy 2.44 states; ‘Council is responsible for the planting and maintenance of street trees, including the selection of species, regular health, and safety checks, pruning, and removal and replanting requirements. Resident concerns regarding street trees, including species selection, maintenance and/or removal should be made in writing and addressed to the General Manager. Such issues will be resolved based on risk and available budget and resources.

Development Approvals

The following development applications were approved, with conditions, from 1 February to 28 February 2023.

DA/CDC No	Development	Applicant	Site of Development
DA34/23	Subdivision (two lots)	Steven Halligan	5 Hill St, The Rock
DA40/23	New dwelling	GJ Gardner	7 Cox St, Yerong Creek

Legislative Policy and Planning Implications

Development applications are processed under the provisions of the *Environmental Planning & Assessment Act 1979*.

Weed inspections and associated activities are carried out in accordance the *Biosecurity Act 2015* and associated regulations.

Integrated Planning and Reporting Reference

- C2: Flora and fauna are protected across the Shire.
- D1: Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future.
- D2: Our planning and development controls work to attract new residents and investment.

Budget and Financial Aspects

Will be conducted within Council's allocated budget.

Attachments

Nil.

Recommendation: That Council notes the information provided in the Engineering and Environmental Services report.

43/23 RESOLVED on the motion of Crs Mathews and Walker that Council notes the information provided in the Engineering and Environmental Services report.

8. LOCKHART AIRSTRIP

(DEES: 23/2947)

Executive Summary

Council leases part of Mr Alan Mulholland's land for use as an airstrip for Lockhart. The lease expired on 30 June 2020. Council can renew the contract for another five years or a differing term or cancel the lease.

Background

In 2005 Council, jointly with the Wagga Wagga Gliding Club (WWGC), entered into an agreement to lease land from Mr Alan Mulholland for use as an airstrip. In 2011 the WWGC advised that it had gone into recess, leaving Council as the sole lessee. On expiration of the lease Council investigated the option of cancelling the lease due to the cost of the lease and the ongoing maintenance. The low volumes of air traffic and prevalence of private airstrips were also factors in the discussion.

In June 2011 Council agreed to renew the lease for five years at a cost of \$2,000 p.a. indexed to CPI, which was again renewed in 2015. The budgeted maintenance cost is \$5,150 p.a. primarily for regular mowing.

One of the main drivers for the most recent extension in 2015 was for fire-fighting purposes. Feedback from the Rural Fire Service (RFS) has been received where they have advised that they are moving towards only operating firefighting aircraft out of registered airstrips; being Wagga Wagga and Griffith in the region. They have also advised that, if Council cancels the lease, they will write off the existing tanks due to their age rather than try to move them to another location.

Report

In October 2022 Council received a request from the current lessor requesting an inspection of the air strip due to the poor condition and stating that a plane was damaged on landing. Following the inspection and the need to complete upgrade works, a report on the lease was presented to the November Council meeting. Council resolved to advertise for 30 days, the closure of the Lockhart Airstrip and consider any submissions received. The submission period has now closed.

Submissions were received from the following parties:

- Sylvia Mulholland
- Jackson Strong
- Jim Morgan
- Simon Clarke
- Rodney McDonnell
- Robyn McDonnell
- Jessica McDonnell
- Lockhart Lions Club
- Wagga City Aero Club
- Richard Carn
- Chris Cox

The submissions were all in favour of retaining the airstrip, citing tourism benefits and emergency service use. The submissions have been distributed under separate cover. The Rural Fire Service, State Emergency Services and NSW Police were contacted, and all stated they would not use the airstrip. Submissions also included proposals to lease the hangar at the airstrip, which Council has previously consented to.

Further investigations have been carried out into the status and maintenance requirements of the airstrip. The Australian Government Civil Aviation Safety Authority has two categories of aerodromes, certified aerodromes, and aircraft landing areas (uncertified aerodromes). Under Part 139 of the Civil Aviation Safety Regulations (CASR), it is the pilot's responsibility to determine the suitability of an uncertified aerodrome including monitoring obstacles. Aerodrome manuals, safety management systems, technical inspections or officer training are required. Considering this, no major upgrade works are proposed.

The current year amount paid to the lessor is \$2,575. The original lease provided 50 acres of Community Forest for grazing for a two-year term commencing 1 January 2005.

Integrated Planning and Reporting Reference

D1: Plan sustainable transport strategies.

Legislative Policy & Planning Implications

The airstrip is required to meet current Civil Aviation Safety Authority (CASA) regulations.

Budget & Financial Aspects

Council's budget currently includes the lease fee and maintenance.

Attachments

- Submissions, distributed under separate cover.

Recommendation: that Council:

- Prepares a new lease for the use of land being Certificate of Title Volume 15397 Folio 249 being Part Portion 49 for use as an airstrip for the amount of \$2,500;
- Renews the lease for a period of 12 months, during which time the use of the airstrip be monitored;
- Undertakes a review of the lease to ensure any clauses referring to the Community Forest comply with the gazetted use of that Crown reserve; and
- Investigates options for leasing the airstrip hangars to interested parties.

44/23 RESOLVED on the motion of Crs Sharp and Walker that Council:

- Prepares a new lease for the use of land being Certificate of Title Volume 15397 Folio 249 being Part Portion 49 for use as an airstrip for the amount of \$2,500;
- Renews the lease for a period of 12 months, during which time the use of the airstrip be monitored and the formation of a sec355 Committee to manage the airstrip and associated facilities be investigated;
- Undertakes a review of the lease to ensure any clauses referring to the Community Forest comply with the gazetted use of that Crown reserve; and
- Investigates options for leasing the airstrip hangars to interested parties.

9. REVIEW OF ROAD CLASSIFICATION

(DEES: 23/3039)

Executive Summary

The review of the Lockhart Shire Council road classification has been completed. The proposed changes are presented to Council for endorsement.

Background Information

Council received several requests to reclassify roads with a view to either upgrade the road from a gravel road to a sealed road or to a higher classification of gravel road receiving a higher service level. Justification for reclassification of roads is difficult as Council's Policy 2.17 Local Roads Classification & Maintenance offers a local road classification based on asset typology e.g., whether a road is sealed or unsealed, rather than its function.

A review of the Lockhart Shire Council road classifications was undertaken to identify changes to the network to ensure the network meets the needs of the community and industry, within the available levels of funding.

At the March 2022 Council meeting Council resolved to:

1. *Establish a Road Classification Working Group to oversee a review of road classifications in the Shire; and*
2. *Nominate the following Councillors to participate in the Working Group*
 - A Ward Cr Rockliff*
 - B Ward Cr Sharp*
 - C Ward Cr Verdon*

The Working Group has met and agreed to proposed changes which was distributed to all councillors for comment.

The changes presented by Council staff and the working group are summarised in the table below:

NAME	Class 1 (km)	Class 2 (km)	Earth Formation (km)
Adams Lane	-2.7	2.7	
Albert Smiths Lane		3.2	-3.2
Aumanns Lane		1.8	-1.8
Bankvale Road	-5.2	5.2	
Bulloc Hill Road		1.7	-1.7
Carrolls Lane		2.4	-2.4
Clancys Lane		0.5	-0.5
Fargunyah Lane		3.2	-3.2
Frank Westblades Lane	8.2	-8.2	
Geddes Lane		1.0	-1.0
Gilmours Lane		1.2	-1.2
Illetts Lane	-2.5	5.1	-2.6
Janetskes Lane		3.8	-3.8
Krauses Lane		2.3	-2.3
McRories Lane	-5.9	5.9	
Mittagong Yerong Creek Road	-4.6	4.6	
Napier Road	-5.2	5.2	
Poverty Lane		2.7	-2.7
Rawson Park Road	-0.6	0.6	
Vincent's Road	8.7	-8.7	
Wetmores Lane	-6.2	6.2	
TOTAL	-16.0	42.4	-26.4

The total proposed was to change 16km of Class 1 (C1) to Class 2 (C2) and change 26.4km of Earth Formation (EF) to Class 2.

The proposal was distributed to all councillors via email. The feedback received is outlined below:

- Cr Mathews – no downgrade from Class 1 to Class 2
- Cr Marston – no downgrade of Wetmores Lane, Illetts Lane, Mittagong Yerong Creek Road
- Cr Verdon – McRories Road
- Cr Hunter – McRories Road, Adams Lane

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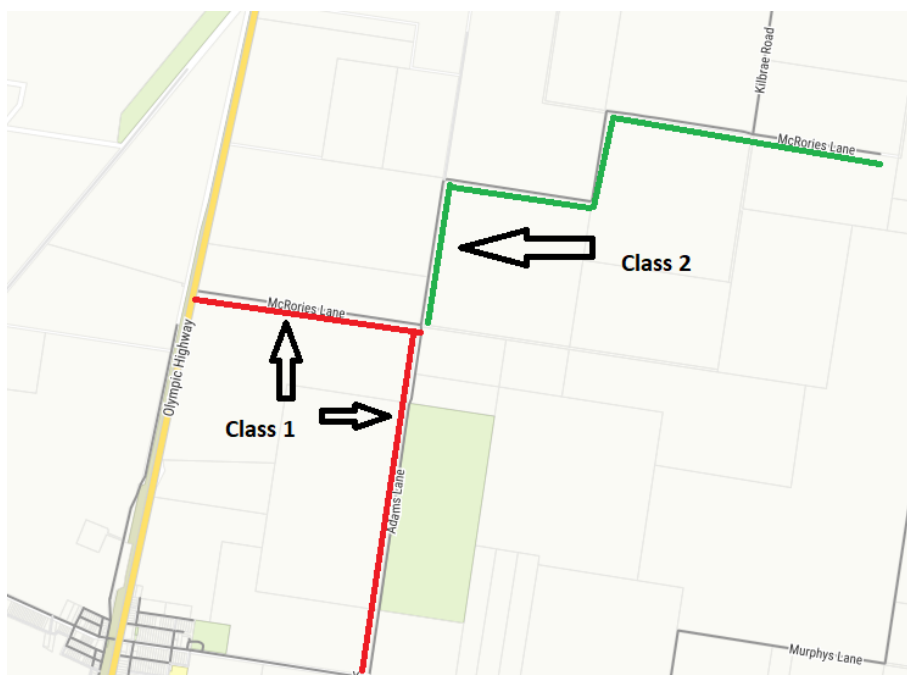
Based on the feedback the total changes proposed now are: change 5.9km of Class 2 to Class 1 and change 26.4km of Earth Formation to Class 2.

NAME	Class 1 (km)	Class 2 (km)	Earth Formation (km)
Adams Lane	0	0	0
Albert Smiths Lane		3.2	-3.2
Aumanns Lane		1.8	-1.8
Bankvale Road	-5.2	5.2	
Bulloc Hill Road		1.7	-1.7
Carrolls Lane		2.4	-2.4
Clancys Lane		0.5	-0.5
Fargunyah Lane		3.2	-3.2
Frank Westblades Lane	8.2	-8.2	
Geddes Lane		1.0	-1.0
Gilmours Lane		1.2	-1.2
Illetts Lane		2.6	-2.6
Janetskes Lane		3.8	-3.8
Krauses Lane		2.3	-2.3
McRories Lane	0	0	0
Mittagong Yerong Creek Road	0	0	0
Napier Road	-5.2	5.2	
Poverty Lane		2.7	-2.7
Rawson Park Road	-0.6	0.6	
Vincent's Road	8.7	-8.7	
Wetmores Lane	0	0	0
Total	5.9	20.5	-26.4

Considering Councils Policy 2.17 Local Roads Classification & Maintenance, the definition of a Class 1 gravel road is *“being gravel roads which, as well as providing access to individual properties, form essential connecting links for “through” traffic or are otherwise of strategic importance.”*

Based on the definition in the policy it is proposed to keep Adams Lane, Mittagong Yerong Creek Road and Wetmores Lane as Class 1 as suggested in the feedback.

With regard to the definition of Class 1, changes are proposed to McRories Lane to have the section past the intersection with Adams Lane as a Class 2 road. This would see McRories Lane and Adams Lane remain Class 1 as shown below.



The final proposed changes are detailed below:

NAME	Class 1 (Km)	Class 2 (Km)	Earth Formation (Km)
Adams Lane	0	0	0
Albert Smiths Lane		3.2	-3.2
Aumanns Lane		1.8	-1.8
Bankvale Road	-5.2	5.2	
Bulloc Hill Road		1.7	-1.7
Carrolls Lane		2.4	-2.4
Clancys Lane		0.5	-0.5
Fargunyah Lane		3.2	-3.2
Frank Westblades Lane	8.2	-8.2	
Geddes Lane		1.0	-1.0
Gilmours Lane		1.2	-1.2
Illetts Lane		2.6	-2.6
Janetskes Lane		3.8	-3.8
Krauses Lane		2.3	-2.3
McRories Lane	-4.1	4.1	
Mittagong Yerong Creek Road	0	0	0
Napier Road	-5.2	5.2	
Poverty Lane		2.7	-2.7
Rawson Park Road	-0.6	0.6	
Vincents Road	8.7	-8.7	
Wetmores Lane	0	0	0
Total	1.8	24.6	-26.4

This proposal has 1.8km of new Class 1, and 24.6km of new Class 2 roads.

The estimated costs to enable this improvement to the road classification is \$915,000. To achieve this improvement in service levels it is proposed to make the current casually employed grader crew to

permanent staffing in the Engineering Directorate and roll out the upgrades over several financial years as aligned with the current gravel re-sheet program. An increase in Council unsealed roads budget will be required. Furthermore, it is proposed to delay the changes until such time as the Flood Recovery Grant money is spent by Council.

Legislative Policy and Planning Implications

Nil.

Integrated Planning and Reporting Reference

D1: Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future.

Budget and Financial Aspects

Nil changes to current year.

Attachment

Nil.

Recommendation: That Council endorses the changes to the Road Classification Hierarchy as per the following table:

NAME	Class 1 (km)	Class 2 (km)	Earth Formation (km)
Adams Lane	0	0	0
Albert Smiths Lane		3.2	-3.2
Aumanns Lane		1.8	-1.8
Bankvale Road	-5.2	5.2	
Bulloc Hill Road		1.7	-1.7
Carrolls Lane		2.4	-2.4
Clancys Lane		0.5	-0.5
Fargunyah Lane		3.2	-3.2
Frank Westblades Lane	8.2	-8.2	
Geddes Lane		1.0	-1.0
Gilmours Lane		1.2	-1.2
Illetts Lane		2.6	-2.6
Janetskes Lane		3.8	-3.8
Krauses Lane		2.3	-2.3
McRories Lane	-4.1	4.1	
Mittagong Yerong Creek Road	0	0	0
Napier Road	-5.2	5.2	
Poverty Lane		2.7	-2.7
Rawson Park Road	-0.6	0.6	
Vincents Road	8.7	-8.7	
Wetmores Lane	0	0	0
Total	1.8	24.6	-26.4

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45/23 RESOLVED on the motion of Crs Hunter and Walker that Council endorses the changes to the Road Classification Hierarchy as per the following table, with the inclusion of Seeligers Lane from Earth Formation to Gravel Class 2:

NAME	Class 1 (km)	Class 2 (km)	Earth Formation (km)
Adams Lane	0	0	0
Albert Smiths Lane		3.2	-3.2
Aumanns Lane		1.8	-1.8
Bankvale Road	-5.2	5.2	
Bulloc Hill Road		1.7	-1.7
Carrolls Lane		2.4	-2.4
Clancys Lane		0.5	-0.5
Fargunyah Lane		3.2	-3.2
Frank Westblades Lane	8.2	-8.2	
Geddes Lane		1.0	-1.0
Gilmours Lane		1.2	-1.2
Illetts Lane		2.6	-2.6
Janetskes Lane		3.8	-3.8
Krauses Lane		2.3	-2.3
McRories Lane	-4.1	4.1	
Mittagong Yerong Creek Road	0	0	0
Napier Road	-5.2	5.2	
Poverty Lane		2.7	-2.7
Rawson Park Road	-0.6	0.6	
Seeligers Lane		7.1	-7.1
Vincents Road	8.7	-8.7	
Wetmores Lane	0	0	0
Total	1.8	31.7	-33.5

STRATEGIC DIRECTION E: Strong Leadership and Governance

10. INVESTMENT AND BANK BALANCES REPORT – 28 FEBRUARY 2023

(DCCS: 23/3096)

Executive Summary


The purpose of this report is to inform Council of the funds that have been invested and bank account balances.

Report

It is required under Clause 212 of the Local Government (General) Regulation 2005 and Section 625 of the Local Government Act 1993 to provide the Council with a written report each month detailing all money that Council has invested.

Cash at Bank

Opening Combined Cashbook Balance			902,886.73
Add: Total Receipts			
	Rates	561,402.91	
	Debtors	26,293.58	
	Miscellaneous	62,254.67	
	Interest	28,116.60	
	Apprenticeship Incentive	4,000.00	
	Dept Crown Lands - Brookong Creek Extension	7,150.00	
	Sale of Land - Industrial Park	55,677.11	
	DRFA 2022 Repair Grant	2,426,764.00	
	Library Subsidy	66,849.00	
	Sale of Plant	31,808.45	
	T/fer DEFT Downloads	250,000.00	
	3rd Qtr FAG	307,427.00	
	SCCF Round 5 Instalment 1	688,952.00	
			4,516,695.32
Less: Total Payments			2,806,545.16
	New Investments	0	0.00
Closing Combined Cashbook Balance			<u>2,613,036.89</u>
Closing Bank Statement Balance	Bendigo Bank	2,314,984.77	
	Macquarie Bank	157,628.31	
	Bendigo Bank-Prichard Trust	31,733.23	
			2,504,346.31
Add: Outstanding Deposits			110,790.58
			2,615,136.89
Less: Outstanding Cheques			2,100.00
Closing Combined Cashbook Balance			<u>2,613,036.89</u>
	Interest Rate per	Amount	% of Total
Investments:	Annum		
Bank of Queensland	3.95	500,000.00	5.14
Bendigo	on call	79,595.83	0.82
bendigo	3.75	500,000.00	5.14
bendigo	3.90	500,000.00	5.14
Bendigo	3.55	500,000.00	5.14
Bendigo	3.90	500,000.00	5.14
bendigo	4.05	250,000.00	2.57
Bendigo	4.10	400,000.00	4.11
Commonwealth Bank	4.24	500,000.00	5.14
Commonwealth Bank	3.74	500,000.00	5.14
Commonwealth Bank	4.03	500,000.00	5.14
Commonwealth Bank	4.07	500,000.00	5.14
Commonwealth Bank	4.22	500,000.00	5.14
MACQUARIE BANK	3.60	500,000.00	5.14
MACQUARIE BANK	4.26	500,000.00	5.14
MACQUARIE BANK	4.26	500,000.00	5.14
MACQUARIE BANK	4.26	500,000.00	5.14
NAB	3.72	500,000.00	5.14
NAB	3.50	500,000.00	5.14
NAB	4.05	500,000.00	5.14
NAB	4.15	500,000.00	5.14
		9,729,595.83	
			AMOUNT
	1490-3000-0000		147,280.62
Combined Sewerage	8490-3000-0000		2,434,023.04
Trust Fund	9991-3000-0000		31,733.23
		2,613,036.89	2,613,036.89
TOTAL FUNDS HELD ARE:		<u>12,342,632.72</u>	


 CHAIRPERSON

Integrated Planning and Reporting Reference

- E1 Council is strong, sustainable and able to stand alone.
- E1 Plan for the long-term sustainability of the Shire.
- E1 Meet all governance and regulatory requirements in the conduct of Council operations.

Legislative Policy and Planning Implications

- Local Government Act 1993 Section 625 Investments.
- Local Government (General) Regulation Clause 212.

Budget and Financial Aspects

Council's 2022/23 Operational Budget has forecast a total of \$39,750 income from interest on investments for General Fund & Sewer Fund combined. For the period July 2022 to February 2023, the average end of month balance of funds invested has been \$8.80 million and the average return on invested funds has been 3.20%. On these year to date figures, Council's budgeted income on investments will be achieved for the General Fund and Sewer Fund.

This will be monitored and if required adjusted at the next Quarterly Budget Review.

Responsible Accounting Officer Statement

I, Craig Fletcher, hereby certify that all investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of Local Government (General) Regulation and Council's Investment Policy. The Internal and External Reserve amounts and Unrestricted Funds are estimate valued only, they are subject to change and review in part with the audit of Council's Financial Statements and each Quarterly Budget Review.

Recommendation:

- a) That the February 2023 Investment and Bank Balances Report be received and noted.
- b) That the Responsible Accounting Officer Statement be noted, and the report be adopted.

46/23 RESOLVED on the motion of Crs Walker and Hunter that:

- a) the February 2023 Investment and Bank Balances Report be received and noted.
- b) the Responsible Accounting Officer Statement be noted, and the report be adopted.

11. POLICY DEVELOPMENT AND REVIEW

(GM: 23/1910)

Executive Summary

A number of policies are due to be reviewed in accordance with the three-year cycle referred to in Policy No. 1.0 Policies – Procedure for Consideration and Adoption.

Report

At its meeting held on 16 March 2020, Council endorsed "Policy No. 1.0 Policies – Procedure for Consideration and Adoption" which set out a process for the systematic review of Council policies and the development of new policies.

Policy 1.0 Policies – Procedure for Consideration and Adoption provides that:

In order to ensure that policies remain relevant a program of ongoing review of policies not later than every three years will be developed and maintained.

Individual policies will be reviewed and amended in advance of the scheduled review date when circumstances warrant. This may be prompted by factors such as a change in legislation, a change in government policy or as a result of a need identified by the Council, management and staff or internal and external audit activities.

The following Policies are now due for review in accordance with the scheduled three-year cycle referred to in Policy No. 1.0:

- Policy 1.0 Policies – Procedure for Consideration and Adoption
- Policy 1.6 Statement of Business Ethics
- Policy 3.12 Provision of Indoor Staff Uniform
- Policy 3.16 Drugs and Alcohol in the Workplace

With respect to Policy 3.16 documented procedures are in place regarding the use of random drug testing which are consistent with the guidelines endorsed by LGNSW. No changes are proposed to any of the Policies. Copies of the Policies are attached.

Integrated Planning and Reporting Reference

E.1: Meet all governance and regulatory requirements in the conduct of Council operations.

E1: Minimise Council's exposure to risk and promote a strong risk management culture within Council.

Legislative Policy & Planning Implications

A process for the identification, development and review of appropriate policies and procedures facilitates an effective governance and control environment.

Budget & Financial Aspects

Provision is made in Council's annual budget for any expenditure required in the implementation of the subject policies.

Attachments

- Policy 1.0 Policies – Procedure for Consideration and Adoption
- Policy 1.6 Statement of Business Ethics
- Policy 3.12 Provision of Indoor Staff Uniform
- Policy 3.16 Drugs and Alcohol in the Workplace

Recommendation: That the following policies, as presented, be adopted:

1. Policy 1.0 Policies – Procedure for Consideration and Adoption
2. Policy 1.6 Statement of Business Ethics
3. Policy 3.12 Provision of Indoor Staff Uniform
4. Policy 3.16 Drugs and Alcohol in the Workplace

47/23 RESOLVED on the motion of Crs Sharp and Marston that the following policies, as presented, be adopted:

1. Policy 1.0 Policies – Procedure for Consideration and Adoption
2. Policy 1.6 Statement of Business Ethics
3. Policy 3.12 Provision of Indoor Staff Uniform
4. Policy 3.16 Drugs and Alcohol in the Workplace

QUESTIONS AND STATEMENTS

Cr Walker

- i) **Bus Tour, 20 March 2023** – Cr Walker expressed his thanks to those involved in the bus tour.
- ii) **Shire Mowing** – Cr Walker asked that his congratulations be passed on to the Parks and Gardens crew for their great work, with everything looking very good at the moment. Cr Walker also mentioned the road crews are doing a good job of catching up on the repairs following the wet summer.

This is page 42 of the Business Paper of the Ordinary Monthly Meeting of the Lockhart Shire Council held in the Council Chambers, Green Street, Lockhart – 20 March 2023.


CHAIRPERSON

- iii) **Tootool Mittagong Road Bridge** – Cr Walker requested that this crossing be made passable, to allow the culvert to be cleared of debris.

Response – Director of Engineering & Environmental Services

The Director advised he will investigate and program any required works.

Cr Hunter

Nil.

Cr Sharp

Nil.

Cr Mathews

- i) **Housing Shortage** – Cr Mathews requested a report be brought to Council investigating the feasibility of redeveloping Magnolia Lodge and Council's Youth Flats, with a view to increasing capacity and upgrading the units, if funding became available.

Response – General Manager

The General Manager advised that the units are jointly owned with the NSW Government, and Council's funding agreement with the Government contains provisions relevant to this request, which could be clarified in any report to Council.

- ii) **Veterinary Service** – Cr Mathews has been approached by the Lockhart Progress Association regarding the lack of a veterinary service in Lockhart. Cr Mathews asked if it would be possible to put a questionnaire in the Council newsletter to gauge demand, to determine feasibility of the service?

Response – General Manager

The General Manager advised this could be done. He further advised that discussions had been held with providers in Wagga Wagga who had certain criteria to be met before they would consider offering a service in Lockhart.

Cr Marston

- i) **Footy Ovals, The Rock** – Cr Marston advised that the ovals required some mulch and requested that the catcher be removed for the mowing of these ovals.

Response – Director of Engineering & Environmental Services

The Director advised he would make enquiries with the Facilities team in this regard.

- ii) **FOGO** – Cr Marston referred to the FOGO soil product seen as part of the bus tour and asked if it could be used at The Rock Recreation Ground for the ovals.

Response – Director of Engineering & Environmental Services

The Director advised he will investigate its suitability/availability and provide a response.

Cr Verdon

- i) **Recreation Ground Lighting** – Cr Verdon asked where the quotation process is up to for the supply and installation of the lighting for the recreation grounds.

Response – Director of Corporate & Community Services

The Director advised Council is in receipt of two very good cost estimations and are awaiting a third quote. The respondent is currently on leave and is also awaiting further technical information to allow the quote to be submitted.

Tootool Roadside Stop – Cr Verdon advised he has been in discussion with the local management group, who would like to do some more works in the rest area. Cr Verdon has advised them to submit a plan and estimate of costs to Council.

- ii) **Bus Tour, 20 March 2023** – Cr Verdon added his thanks to those of Cr Walker, for a successful, informative tour.

The Director of Engineering & Environmental Services advised that, at the recent IPWEA Conference, Council was awarded a Highly Commended Award for The Rock Regional Observatory, in the Engineering Excellence Awards, Category 1A – Projects less than \$500,000.

CLOSED SESSION

Agenda

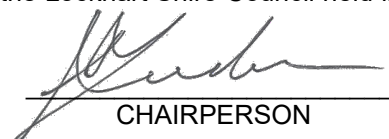
Nil.

The meeting concluded at 6.40pm.

The minutes of the meeting held on Monday, 20 March 2023, were confirmed as a true and accurate record at the Ordinary Council Meeting held on 17 April 2023, at which time the signature was hereunto subscribed.



CHAIRPERSON



CHAIRPERSON