



# **Minutes**

**of the**  
**Ordinary Meeting**  
**held**  
**15 May 2023**

**Our Values: Leadership • Integrity • Progressiveness • Commitment •  
Accountability • Adaptability**

**Minutes of the Ordinary Monthly Meeting of Lockhart Shire Council held in the Council Chambers,  
Lockhart on Monday, 15 May 2023 commencing at 5.00pm.**

## **PRESENT**

Cr G Verdon (Mayor), Cr A Rockliff (Deputy Mayor), Cr F Day OAM, Cr G Driscoll, Cr P Sharp, Cr J Hunter, Cr I Marston, Cr R Mathews and Cr J Walker.

Also in attendance were the General Manager, Director Corporate and Community Services, Director Engineering & Environmental Services, and Administration Assistant.

The meeting opened with a prayer, followed by an Acknowledgement of Country.

The Mayor reminded Councillors of their ethical obligations as reflected in the oath and affirmation of office, and the Code of Conduct.

The Mayor also informed all persons present that the proceedings of the meeting were being recorded.

## **APOLOGIES**

Nil

## **REQUESTS FOR LEAVE OF ABSENCE OR ATTENDANCE BY AUDIO-VISUAL LINK**

Request received from Cr Day

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| <b>61/23</b> | <b>RESOLVED</b> on the motion of Crs Mathews and Driscoll that the request from Cr Day to attend the Council meeting to be held on 19 June 2023 by audio visual link be granted. |
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## **CONFIRMATION OF MINUTES ORDINARY MEETING HELD 17 APRIL 2023**

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| <b>62/23</b> | <b>RESOLVED</b> on the motion of Crs Day and Walker that the minutes of the Ordinary Meeting held on Monday, 17 April 2023, as printed and circulated, be taken as read and confirmed. |
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## **DECLARATION OF PECUNIARY AND NON-PECUNIARY INTERESTS**

Nil.

## **MAYORAL MINUTE**

### **1. DAMAGING INCREASE IN EMERGENCY SERVICES LEVY COSTS**

I am calling on Councillors to support representations to the NSW Government in response to the highly damaging increase in the Emergency Services Levy (ESL) imposed on all councils without warning for the 2023/24 financial year.

The ESL is a cost imposed on councils and insurance policy holders to fund the emergency services budget in NSW. The majority is paid as part of insurance premiums, with a further 11.7 per cent funded by councils and 14.6% by the NSW Government. The ESL represents cost shifting at its worse, as it is imposed on councils without any mechanism for councils to recover costs.

  
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The levy increase for the State's 128 councils in 2023/24 amounts to almost \$77 million, with the total cost imposed on the local government sector increasing from \$143 million in the current financial year to \$219 million next year. This represents a 53.1% increase, completely dwarfing the IPART baseline rate peg of 3.7% for 2023/24.

Reporting suggests that the increase in costs this year reflects a 73% increase in the State Emergency Service budget and an 18.5% funding increase to Fire and Rescue NSW. The impact of these large increases on councils' finances will be particularly severe in 2023/24 as a result of the NSW Government deciding to scrap the subsidy for council ESL payments.

For many councils, the unexpected cost hit will absorb almost all of their IPART-approved rate rise for this year and in some cases absorb more than 100%. This is placing local government budgets under enormous pressure as they struggle from the combined impact of the pandemic, extreme weather events, high inflation, and wage increases.

IPART-approved rate rises are intended to compensate for the impacts of inflation and increases in council costs. Instead, the rate increase will have to be largely diverted to the significantly higher ESL payments this year. NSW councils will have no option other than to make cuts to infrastructure and services expenditure.

For Council, the increase in the ESL combined with the removal of the State Government subsidy means that the net cost of the ESL has increased by \$79,154 (33%) for 2023/24, bringing the total Council contribution to \$315,546. This amounts to 79% of the expected increase in rate income for 2023/24.

The timing of this development is particularly challenging for councils as it comes so late in the local government budgeting cycle, well after IPART's rate determination for the coming financial year.

All councils strongly support a well-funded emergency services sector and the critical contribution of emergency services workers and volunteers (many of whom are councillors and council staff). However, it is essential that these services be supported through an equitable, transparent, and sustainable funding model.

Local Government NSW has raised the serious concerns of the local government sector with the NSW Government and is seeking the support of councils across NSW in amplifying this advocacy.

This Mayoral Minute recommends that Council call on the NSW Government to take immediate action to:

- a) Restore the ESL subsidy.
- b) Decouple the ESL from the rate peg to enable councils to recover the full cost.
- c) Develop a fairer, more transparent and financially sustainable method of funding critically important emergency services.

The Mayoral Minute also recommends that Council write to IPART advising of the financial sustainability impacts of the ESL.

**Recommendation:** That:

1. Council writes to the Treasurer, the Minister for Emergency Services, the Minister for Local Government and the local State Member:
  - a) Expressing Council's strong opposition to the NSW Government's last-minute decision to impose an enormous Emergency Services Levy (ESL) cost increase on councils for 2023/24 by scrapping the ESL subsidy for councils.
  - b) Noting that as a consequence of the unannounced 73% increase in the State Emergency Service budget and an 18% increase in the Fire and Rescue NSW budget, Council's 3.7% rate increase to provide essential community services and infrastructure has been significantly eroded.
  - c) Advising that the Government's decision may lead to a reduction in important local services and/or the cancellation of necessary infrastructure projects.
  - d) Calling on the NSW Government to take immediate action to:
    - i. Restore the ESL subsidy in 2023/24.
    - ii. Urgently introduce legislation to decouple the ESL from the rate peg to enable councils to recover the full cost.

  
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CHAIRPERSON

- iii. Develop a fairer, more transparent and financially sustainable method of funding critically important emergency services in consultation with local government.
2. Council writes to the President of LGNSW seeking the Association's ongoing advocacy to bring about a relief in the burden of Councils' emergency services contribution.
3. Council writes to the Chair of the Independent Pricing and Regulatory Tribunal (IPART) advising that Council's forced emergency services contribution is manifestly disproportionate to the 2023/24 rate cap, which has resulted in additional financial stress.

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| <b>63/23</b> | <p><b>RESOLVED</b> on the motion of Crs Sharp and Driscoll that:</p> <ol style="list-style-type: none"><li>1. Council writes to the Treasurer, the Minister for Emergency Services, the Minister for Local Government and the local State Member:<ol style="list-style-type: none"><li>a) Expressing Council's strong opposition to the NSW Government's last-minute decision to impose an enormous Emergency Services Levy (ESL) cost increase on councils for 2023/24 by scrapping the ESL subsidy for councils.</li><li>b) Noting that as a consequence of the unannounced 73% increase in the State Emergency Service budget and an 18% increase in the Fire and Rescue NSW budget, Council's 3.7% rate increase to provide essential community services and infrastructure has been significantly eroded.</li><li>c) Advising that the Government's decision may lead to a reduction in important local services and/or the cancellation of necessary infrastructure projects.</li><li>d) Calling on the NSW Government to take immediate action to:<ol style="list-style-type: none"><li>i. Restore the ESL subsidy in 2023/24.</li><li>ii. Urgently introduce legislation to decouple the ESL from the rate peg to enable councils to recover the full cost.</li><li>iii. Develop a fairer, more transparent and financially sustainable method of funding critically important emergency services in consultation with local government.</li></ol></li></ol></li><li>2. Council writes to the President of LGNSW seeking the Association's ongoing advocacy to bring about a relief in the burden of Councils' emergency services contribution.</li><li>3. Council writes to the Chair of the Independent Pricing and Regulatory Tribunal (IPART) advising that Council's forced emergency services contribution is manifestly disproportionate to the 2023/24 rate cap, which has resulted in additional financial stress.</li></ol> |
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CHAIRPERSON

## REPORT ON MAYORAL & COUNCILLOR ACTIVITIES

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|              | <p>The Mayor, Cr Verdon, reported on activities during the past month as follows:</p> <p>19 April 2023 Along with Crs Marston and Driscoll met with the Director of Engineering and Environmental Services re: flooding issues in Emily Street, The Rock.</p> <p>21 April 2023 Along with Crs Marston and Driscoll met with Brian Whitely and Steve Vierra re: flooding issues in Milne Road and Emily Street, The Rock.</p> <p>25 April 2023 Along with Crs Marston and Driscoll attended the Dawn and mid-morning ANZAC services at The Rock.</p> <p>9 May 2023 Along with the General Manager attended the Police and Community Consultation Group meeting at The Rock.</p> <p>Cr Day provided the following report on her activities:</p> <p>4 March 2023 Lockhart Gymnasium working group meeting.</p> <p>19 April 2023 Wiradjuri Dreaming Project – Zoom with Eastern Riverina Arts, Owen &amp; Michael Lyons (Indigenous artists), Matt Holt (LSC), Francesca O'Donnell (mosaic artist).</p> <p>25 April 2023 Anzac Day Parade and Service - Lockhart Cenotaph. I was honoured to lay a wreath on behalf of Lockhart Shire Council.</p> <p>27 April 2023 Wiradjuri Dreaming Project &amp; Brookong Creek Masterplan onsite with Owen &amp; Michael Lyons, Matt Holt (LSC), Habitat Planning.</p> <p>27 April 2023 TEDSC Meeting Brookong Creek Masterplan consultation with Habitat Planning – Lockhart Shire Council Chambers.</p> <p>2 May 2023 Lockhart Show Society Crisis Meeting - Lockhart Ex-Servicemen's Club.</p> <p>9 May 2023 TEDSC Meeting - Lockhart Council Chambers.</p> <p>Cr Mathews verbally reported the following activities:</p> <p>27 April 2023 TEDSC Meeting Brookong Creek Masterplan consultation with Habitat Planning – Lockhart Shire Council Chambers.</p> <p>1 May 2023 Lockhart Progress Association AGM.</p> <p>2 May 2023 Lockhart Show Society Crisis Meeting - Lockhart Ex-Servicemen's Club.</p> <p>9 May 2023 TEDSC Meeting - Lockhart Council Chambers.</p> <p>Cr Hunter verbally reported the following activities:</p> <p>25 April 2023 Attended the Anzac Day March at Yerong Creek.</p> <p>29 April 2023 Attended the Pro Patria fundraising event and trivia night at Yerong Creek.</p> |
| <b>64/23</b> | <b>RESOLVED</b> on the motion of Crs Sharp and Walker that the report on Mayoral and Councillor activities be received.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |

## URGENT MATTERS

Nil.

## NOTICE OF MOTION

Nil.

  
CHAIRPERSON

## COMMITTEE REPORTS

### 1. MINUTES | TOURISM AND ECONOMIC DEVELOPMENT STEERING COMMITTEE HELD ON 9 MAY 2023

|                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                       |
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| <b>Date &amp; Time</b>                                                                       | Tuesday 9 <sup>th</sup> May 2023 – 6.00pm                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                       |
| <b>Location</b>                                                                              | Lockhart Shire Council Chambers                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                       |
| <b>Attendees</b>                                                                             | Erica Jones, (Chairperson) Cr Peter Sharp, Mandy Strong, Cr Fran Day (Zoom), Fiona Beckett, Cr Bob Mathews, Cr Ian Marston, Heather Trevaskis, Navneet Choujar, and Matt Holt (TEDO – Secretary).                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                       |
| <b>Apologies</b>                                                                             | Michelle Bailey and Rachel Viski                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                       |
| <b>1 &amp; 2.</b>                                                                            | The meeting opened with a Welcome from the Chair and an Acknowledgment of Country                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                       |
| <b>3. Declarations of Interest</b>                                                           | Nil.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                       |
| <b>4. Confirmation of the minutes for the meeting Wednesday 8<sup>th</sup> February 2023</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                       |
| <b>Minutes</b>                                                                               | Nil                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>Presenter/s</b>                    |
| <b>Actions</b>                                                                               | Nil                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Navneet                               |
| <b>Resolutions</b>                                                                           | <b>Recommended</b> on the motion of Cr Peter Sharp and Mandy Strong that the minutes of the meeting held on Tuesday, 8 <sup>th</sup> February 2023 as circulated, be confirmed as a true and correct record of the proceedings of that meeting.                                                                                                                                                                                                                                                                                                                                                                                                                             |                                       |
| <b>5. Action from previous minutes</b>                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                       |
| <b>Minutes</b>                                                                               | <ul style="list-style-type: none"> <li>• Sister City/Shire – Lockhart, Texas, USA <ul style="list-style-type: none"> <li>➤ Cr Mathews presented to the committee the advantages and the possibilities.</li> </ul> </li> <li>• Discussion Vacancies – two positions – EOI closed 6 March 2023 with no EOI received – (See Item 11)</li> <li>• ABC Back Roads – on hold.</li> <li>• Pleasant Hills Sulky Signage – Fiona/Cr Sharp - TEDO to set up meeting.</li> <li>• The Rock Bowling Club Mural - meeting not needed. Updates ongoing.</li> <li>• Walk of Fame – (see Item 6)</li> <li>• Business Awards – (see item 7)</li> <li>• Australian Passport Souvenir</li> </ul> | <b>Presenter/s</b><br>TEDO/Cr Mathews |
| <b>Actions</b>                                                                               | TEDO to continue to work on outstanding items                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                       |

  
 CHAIRPERSON

*Lockhart Shire Council  
Ordinary Meeting – 15 May 2023*

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| <b>Resolutions</b>                                             | <p><b>Recommended</b> on the motion of Mandy Strong and Fiona Beckett that the Committee note the completed actions and the TEDO action the outstanding items.</p> <p><b>Recommended</b> on the motion of Cr Peter Sharp and Heather Trevaskis that Council enters into a relationship with Lockhart Texas, starting with correspondence with the Mayors then progressing to engagement through local schools.</p>                                       |                                  |
| <b>6. Walk of Fame</b>                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                  |
| <b>Minutes</b>                                                 | Panel has reviewed and scored nominations. Recommendation was presented to members                                                                                                                                                                                                                                                                                                                                                                       | <b>Presenter/s</b>               |
| <b>Actions</b>                                                 | TEDO to submit a closed session report to Council in June.                                                                                                                                                                                                                                                                                                                                                                                               | TEDO                             |
| <b>Resolutions</b>                                             | <b>Recommended</b> on the motion by Mandy Strong and Heather Trevaskis that Council endorse the report when it is presented to the June Council meeting in closed session.                                                                                                                                                                                                                                                                               |                                  |
| <b>7. Lockhart Shire Business Awards</b>                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                  |
| <b>Minutes</b>                                                 | <p>Nominations opened 27/3 – close 14/4</p> <p>Categories are - Young Entrepreneur, Employee of the Year, Best New Business, Excellence in Small Business and Excellence in Large Business</p> <p>Awards Night 31 May 2023 will be ticketed, however at present tickets will not be available to the general public due to the number of businesses and venue capacity.</p>                                                                              | <b>Presenter/s</b><br>TEDO       |
| <b>Actions</b>                                                 | Committee members are invited, please advise attendance ASAP to TEDO. If numbers permit, partners may be invited – TEDO to advise                                                                                                                                                                                                                                                                                                                        |                                  |
| <b>Resolutions</b>                                             | <b>Recommended</b> on the motion by Cr Ian Marston and Cr Peter Sharp that Council note the above information                                                                                                                                                                                                                                                                                                                                            |                                  |
| <b>8. Proposed New Event</b>                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                  |
| <b>Minutes</b>                                                 | Cr Mathews would like the Committee's approval to run a festival honouring the Indian Hawkers who played an integral role in the early days in the Shire. It would be a weekend of art, music and food celebrated with our Indian diaspora. Cr Mathews would expect visitors from nearby Indian communities (Wagga and Albury). This is not a unique concept and held previously (in other areas) where the Indian High Commissioner was able to attend. | <b>Presenter/s</b><br>Cr Mathews |
| <b>Actions</b>                                                 | Cr Bob Mathews and Navneet Choujar to meet and discuss the proposal and come back to the TEDSC at a later date.                                                                                                                                                                                                                                                                                                                                          |                                  |
| <b>Resolutions</b>                                             | <b>Recommended</b> on the motion by Cr Ian Marston and Heather Trevaskis that Council note the above.                                                                                                                                                                                                                                                                                                                                                    |                                  |
| <b>9. Memberships – Albury/Wodonga Tourism Partner Program</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                  |
| <b>Minutes</b>                                                 | TEDO presented the new prospectus and spoke about the benefits.                                                                                                                                                                                                                                                                                                                                                                                          | <b>Presenter/s</b>               |
| <b>Actions</b>                                                 | TEDO to sign Lockhart Shire up in 2023/24 with a report coming back in May 2024 of the benefits.                                                                                                                                                                                                                                                                                                                                                         | TEDO                             |

  
 CHAIRPERSON



*Lockhart Shire Council  
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| <b>Resolutions</b>                                                   | <b>Recommended</b> on the motion by Mandy Strong and Cr Bob Mathews that Council join the Albury/Wodonga Tourism Partner Program                                                                                                                                                                                                                                                                                                                                                  |                                       |
| <b>10. Regional Strategic Plans Released</b>                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                       |
| <b>Minutes</b>                                                       | The new Riverina Murray Destination Management Plan and Eastern Riverina Economic Development Plans have both been released with a copy made available in the share drive.                                                                                                                                                                                                                                                                                                        | <b>Presenter/s</b>                    |
| <b>Actions</b>                                                       | TEDO to provide hardy copy to Fiona Beckett. Other members please advise TEDO if you would like a hard copy, otherwise documents located in the share drive.                                                                                                                                                                                                                                                                                                                      | TEDO                                  |
| <b>Resolutions</b>                                                   | <b>Recommended</b> on the motion by Cr Ian Marston and Mandy Strong that Council note the above information.                                                                                                                                                                                                                                                                                                                                                                      |                                       |
| <b>11. Resignation – Committee Member – Brent Alexander</b>          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                       |
| <b>Minutes</b>                                                       | TEDO received the resignation of Brent Alexander sighting time to attend meetings is hard.                                                                                                                                                                                                                                                                                                                                                                                        | <b>Presenter/s</b>                    |
| <b>Actions</b>                                                       | TEDO to action both items below.                                                                                                                                                                                                                                                                                                                                                                                                                                                  | TEDO                                  |
| <b>Resolutions</b>                                                   | <b>Recommended</b> on the motion by Cr Peter Sharp and Fiona Beckett that the Committee accept the resignation and for Council to write a letter of appreciation.<br><br><b>Recommended</b> on the motion by Cr Bob Mathews and Cr Ian Marston that the Committee discuss at its July Meeting the membership since no EOIs were received from Yerong Creek and the above resignation.                                                                                             |                                       |
| <b>12. LEP Review Update – Local Housing and Employment Strategy</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                       |
| <b>Minutes</b>                                                       | TEDO discussed the pathway of the LEP Review and the integral part the new Local Housing and Employment Strategy plays in the process.                                                                                                                                                                                                                                                                                                                                            | <b>Presenter/s</b><br>TEDO            |
| <b>Actions</b>                                                       | TEDO to come back to the Committee in June or July with final document and a small presentation.                                                                                                                                                                                                                                                                                                                                                                                  |                                       |
| <b>Resolutions</b>                                                   | <b>Recommended</b> on the motion by Heather Trevaskis and Mandy Strong and that Council note the above information.                                                                                                                                                                                                                                                                                                                                                               |                                       |
| <b>13. Projects Update</b>                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                       |
| <b>Minutes</b>                                                       | TEDO provided a verbal update with further updates on project spreadsheet every four weeks. Councillors and Executive Staff have access to the drive.<br><br>Murrumbidgee Trails Visitor Guide, Website, and social media – Facebook and Instagram survey underway with advertisers Members encouraged to provide feedback to TEDO by Tuesday 16 <sup>th</sup> 2023.<br><br>Cr Fran Day provided update on the dreaming project in conjunction with the Brookong Creek Masterplan | <b>Presenter/s</b><br><br>TEDO/Cr Day |
| <b>Actions</b>                                                       | Members to provide feedback as per above.                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                       |

  
CHAIRPERSON



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| <b>Resolutions</b>                                          | <b>Recommended</b> on the motion by Heather Trevaskis and Cr Peter Sharp that Council note the above information.                                                                     |                                  |
| <b>11. Questions/Comments/Feedback/Updates</b>              |                                                                                                                                                                                       | <b>Member</b>                    |
| <b>Question</b>                                             | RV Dump Points at Pleasant Hills and Lockhart Showground can they be brought forward in the project list?                                                                             | Fiona Beckett/<br>Cr Peter Sharp |
| <b>Action</b>                                               | Yes, they can. TEDO to Investigate for 2023/24 and come back to the Committee with information                                                                                        |                                  |
| <b>Comment</b>                                              | EV Chargers are installed at The Rock Recreation Ground – add to promotions including signage etc...                                                                                  | Cr Ian Marston                   |
| <b>Action</b>                                               | TEDO to action                                                                                                                                                                        |                                  |
| <b>Comment</b>                                              | Pleasant Hills Hall new disabled toilet needs a sign out the front.                                                                                                                   | Cr Peter Sharp                   |
| <b>Action</b>                                               | TEDO to action                                                                                                                                                                        |                                  |
| <b>Question</b>                                             | Email for Tourism Conferences e.g., LGNSW, who can attend?                                                                                                                            | Cr Bob Mathews                   |
| <b>Action</b>                                               | TEDO to advise at the next meeting who can attend Tourism Conferences as part of the Committee.                                                                                       |                                  |
| <b>Question</b>                                             | Heather asked if Council Staff would like to look at an old map that volunteers at the Museum have found with interesting names of local places, Heather is happy to meet with staff. | Heather Trevaskis                |
| <b>Action</b>                                               | TEDO to action                                                                                                                                                                        |                                  |
| <b>11. Next meeting: Wednesday 7<sup>th</sup> June 2023</b> |                                                                                                                                                                                       |                                  |
| <b>12. Meeting Closed: 8pm</b>                              |                                                                                                                                                                                       |                                  |

**Recommendation:** that the minutes of the Tourism and Economic Development Steering Committee be received, and the recommendations therein be adopted.

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| <b>65/23</b> | <b>RESOLVED</b> on the motion of Crs Marston and Walker that the minutes of Tourism and Economic Development Steering Committee be received, and the recommendations therein be adopted. |
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## DELEGATES' REPORTS

### 1. RIVERINA JOINT ORGANISATION (RIVJO) – 28 APRIL 2023 AT WAGGA WAGGA

(GM:23/4900)

I attended a meeting of RIVJO in Wagga on 28 April 2023. A summary of the main issues addressed is set out below.

- Correspondence is being forwarded to the new Minister for Planning requesting that the Planning Portal be made more user friendly for one-time users.
- RIVJO has participated in the consultations arranged by IPART for the review of the rate peg methodology.
- Renewed representations are being made to the new State Government regarding the rising cost of the Emergency Services Levy and the recognition of RFS assets.

  
 CHAIRPERSON

2. **RIVERINA EASTERN REGIONAL ORGANISATION OF COUNCILS (REROC) – 28 APRIL 2023 AT WAGGA WAGGA**

(GM: 23/4900)

I attended the REROC Board meeting in Wagga on 28 April 2023. A summary of the main issues addressed is set out below.

- The Chair and CEO are seeking to arrange a meeting with the new Minister for Local Government.
- A visit to State Parliament by the REROC Board is to be arranged in the second half of the year.
- REROC has still not received a formal response to its representations regarding a Return and Earn Collection Point for Lockhart. The CRC education continues to progress including press (The Rural) and television (Prime and WIN) advertising. Community radio advertising and drink coasters are yet to be rolled out.
- The Take Charge Youth Conference was a great success with almost 140 students and 20 teachers attending including from schools in Lockhart Shire. A date for the 2024 event has been set which is 21 March, just prior to the Easter break.
- Ross Garnaut AC has been secured as the keynote speaker for the Energy and Innovation Conference to be held in September this year.

**Peter Veneris**  
General Manager

3. **RIVERINA WATER COUNTY COUNCIL BOARD MEETING - 27 APRIL 2023**

(GM: 23/4899)

To support the work of its Board members and provide regular information to its constituent councils, Riverina Water distributes a summary of the key reports from its six Board meetings per year.

The aim is to keep constituent councils informed of relevant matters including water usage, development and growth, documents and policies in development, strategies and plans and other major decisions.

The update relating to the Board meeting held on 27 April 2023 has been received and has been distributed separately to Councillors.

**Recommendation:** That the Delegates' Reports be received.

66/23

**RESOLVED** on the motion of Crs Walker and Mathews that the Delegates' Reports be received.

  
CHAIRPERSON

## STATUS REPORT/PRÉCIS OF CORRESPONDENCE ISSUED

### Status Report: Council Resolutions and Tasks to be finalised

| Minute No:                                         | Officer to Action | Council Resolution                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Action Taken                                                                                          |
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| <b>Ordinary Council Meeting held 17 April 2023</b> |                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                       |
| 54/23                                              | DEES              | <p><b>Review of Policy 2.35 Collection of Firewood from Council Road Reserves etc</b></p> <p>That Council give notice of the proposed rescission of Policy 2.35 Collection of Firewood from Council Road Reserves and Dead Standing Trees.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | On exhibition. Complete.                                                                              |
| 53/23                                              | DEES              | <p><b>Draft Policy – Mowing of Nature Strips</b></p> <p>That Council place Draft Policy 2.59 Mowing of Nature Strips on public exhibition for a period of not less than 28 days and consider any submissions received.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | On exhibition. Complete                                                                               |
| <b>Ordinary Council Meeting held 20 March 2023</b> |                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                       |
| 44/23                                              | DEES              | <p><b>Lockhart Airstrip</b></p> <p>That Council:</p> <ul style="list-style-type: none"> <li>• Prepares a new lease for the use of land being Certificate of Title Volume 15397 Folio 249 being Part Portion 49 for use as an airstrip for the amount of \$2,500;</li> <li>• Renews the lease for a period of 12 months, during which time the use of the airstrip be monitored and the formation of a sec355 Committee to manage the airstrip and associated facilities be investigated;</li> <li>• Undertakes a review of the lease to ensure any clauses referring to the Community Forest comply with the gazetted use of that Crown reserve; and</li> <li>• Investigates options for leasing the airstrip hangars to interested parties.</li> </ul> | <p>All submitters have been notified of the resolution.</p> <p>Refer Council Refer Agenda item 3.</p> |
| 30/23                                              | DCCS              | <p><b>Notice of Motion – Cr Day – International Day for People with Disabilities</b></p> <p>Council considers, subject to funding availability, celebrating International Day for People with Disability held annually on 3 December which aims to increase public awareness, inclusion, understanding and acceptance of people with a disability and celebrate their achievements and contributions to the community, at a venue to be determined.”</p>                                                                                                                                                                                                                                                                                                | Investigating grant funding opportunities.                                                            |

Lockhart Shire Council  
Ordinary Meeting – 15 May 2023

| Minute No:                                            | Officer to Action | Council Resolution                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Action Taken                                                                                                                                                                                                                                                                                                                                                     |
|-------------------------------------------------------|-------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Ordinary Council Meeting held 13 February 2023</b> |                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                  |
| 26/23                                                 | GM                | <p><b>Proposed Acquisition of Land</b></p> <p>That, subject to obtaining the landowner's consent, Council authorises the General Manager to prepare and submit a development application for the development of a car park on the land situated at Lot 2 DP1196082.</p>                                                                                                                                                                                                                                                                                                                                                                                | DA requirements currently being determined                                                                                                                                                                                                                                                                                                                       |
| 21/23                                                 | GM                | <p><b>2023/24 Operational Plan and Budget</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Endorse the timeline outlined in the report for the preparation of the 2023/24 Draft Budget and Operational Plan including the conduct of Councillor Workshops on 20 March and 17 April 2023 and a bus tour of the Shire on 20 March 2023.</li> <li>2. Undertake a Community Satisfaction Survey prepared in-house similar to previous years as part of the 2023/24 budget preparation process.</li> <li>3. Make provision in the 2024/25 Budget for outsourcing the conduct of a residents' survey to a specialised firm.</li> </ol> | <ol style="list-style-type: none"> <li>1. Councillor Workshop convened for 4.00pm on 20 March 2023. Bus tour of the Shire arranged for 20 March 2023. Complete.</li> <li>2. Community Satisfaction Survey results distributed to all Councillors. Refer Agenda item 13. Complete.</li> <li>3. Draft Budget to be presented to Council on 15 May 2023.</li> </ol> |
| 17/23                                                 | GM                | <p><b>Revision of Policy 1.25 Australian Citizenship Ceremonies Dress Code</b></p> <p>That Policy 1.25 Australian Citizenship Ceremonies Dress Code, be placed on public exhibition for a period of not less than 28 days and any submissions received be considered by Council prior to adoption of the Policy.</p>                                                                                                                                                                                                                                                                                                                                   | <p>Policy adopted on 17 April 2023 and Policy Register has been updated.</p> <p>Complete.</p>                                                                                                                                                                                                                                                                    |
| 16/23                                                 | GM                | <p><b>Conflict of Interest Policy – Council Related Developments</b></p> <p>That Draft Policy 2.58 Conflicts of Interest – Council Related Developments be placed on public exhibition for a period of not less than 28 days and any submissions received be considered by Council prior to adoption of the Policy.</p>                                                                                                                                                                                                                                                                                                                                | <p>Policy adopted on 17 April 2023 and Policy Register has been updated.</p> <p>Complete.</p>                                                                                                                                                                                                                                                                    |
| 10/23                                                 | DEES              | <p><b>Lockhart Caravan Park Management Contract</b></p> <ol style="list-style-type: none"> <li>1. Council invites proposals for the management of the Lockhart Caravan Park through an expressions of interest (EOI) process.</li> <li>2. A further report be presented to Council following the close of the EOI advertising period.</li> </ol>                                                                                                                                                                                                                                                                                                       | <ol style="list-style-type: none"> <li>1. Expressions of interest closed. Complete.</li> <li>2. Refer to Council Closed Committee Agenda item 15.</li> </ol>                                                                                                                                                                                                     |

  
 CHAIRPERSON

*Lockhart Shire Council  
Ordinary Meeting – 15 May 2023*

| <b>Minute No:</b>                                      | <b>Officer to Action</b> | <b>Council Resolution</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>Action Taken</b>                                                                                                                                                                                                                                                    |
|--------------------------------------------------------|--------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 9/23                                                   | GM                       | <p><b>Disaster Recovery Funding Arrangements</b></p> <p>In accordance with the outcome of the Councillor Workshop held earlier in the day, Council nominates the following projects for funding under the Local Government Recovery Grants Program:</p> <ol style="list-style-type: none"> <li>1. Emily Street, The Rock – drainage improvements</li> <li>2. Cole Street, Yerong Creek – drainage improvements</li> <li>3. Green Street West, Lockhart – drainage improvements</li> <li>4. Flood Detour Road – culvert installation</li> <li>5. Waste Mgt Facilities Access Roads</li> <li>6. Community information initiative (social media)</li> <li>7. Access Road – Golf Club</li> </ol> | <p>Projects submitted to the Office of Local Government and funds received.</p> <p>More detailed costings and work plan now being prepared.</p>                                                                                                                        |
| 7/23                                                   | GM                       | <p><b>Policy 1.27 Australia Day Awards</b></p> <p>Place Draft Policy 1.27 Australia Day Awards on public exhibition for a period of not less than 28 days and consider any submissions received.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <p>Policy adopted on 17 April 2023 and Policy Register has been updated.</p> <p>Complete.</p>                                                                                                                                                                          |
| <b>Ordinary Council Meeting held 19 December 2022</b>  |                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                        |
| 267/22                                                 | DCCS                     | <p><b>The Rock Medical Centre – Lease Renewal</b></p> <p>That Council negotiates a monthly rental at an amount of up to \$1500 per month.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | In negotiations.                                                                                                                                                                                                                                                       |
| <b>Ordinary Council Meeting held 19 September 2022</b> |                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                        |
| 195/22                                                 | GM                       | <p><b>Model Media Policy – Consultation Draft</b></p> <p>That the information be noted and consideration be given to adopting the Model Media Policy when Council's current Media Policy 1.2 is scheduled for review in October 2023.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Deferred for consideration in October 2023.                                                                                                                                                                                                                            |
| <b>Ordinary Council Meeting held 15 August 2022</b>    |                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                        |
| 160/22                                                 | DCCS                     | <p><b>Lockhart Out of School Hours (OOSH) Care Service</b></p> <p>Council undertakes a 12-month trial period of Out of School Hours Care at Lockhart, under a single management structure for childcare services in the Shire.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <p>Inspection took place on Thursday 6 April, follow up action required. At this stage planning to open 2 or 3 weeks into Term 2.</p> <p>Dept of Education approval has been provided. Liaising with school about communicating to families and actual start date.</p> |

  
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Lockhart Shire Council  
Ordinary Meeting – 15 May 2023

| Minute No:                                         | Officer to Action | Council Resolution                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Action Taken                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|----------------------------------------------------|-------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Ordinary Council Meeting held 18 July 2022</b>  |                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 147/22                                             | GM                | <p><b>The Rock Community Centre</b></p> <p>Council:</p> <p>a) Authorises the General Manager to purchase Lot 2, Section 17, DP758971 in accordance with the updated valuation advice received by Council, and</p> <p>b) Request the General Manager to further investigate the possible purchase of Lot 2, DP1196082 Burke Street, The Rock.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <p>a) Council's acceptance of the asking price has been conveyed to the vendor. Awaiting confirmation from vendor.</p> <p>b) Superseded by minute no.26/23. Complete.</p>                                                                                                                                                                                                                                                                                          |
| 141/22                                             | GM                | <p><b>Request for Council to Purchase Private Access</b></p> <p>Council agrees to the request in principle subject to Council and the applicants agreeing to a reasonable cost sharing arrangement.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <p>Survey plan has been completed and forwarded to affected landowners for signature.</p>                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Ordinary Council Meeting held 16 May 2022</b>   |                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 109/22                                             | GM                | <p><b>Tender – 109 Green Street</b></p> <p>Council declines to accept the tender received from ASCO Group (Aust) Pty Ltd for the provision of public toilets at 109 Green Street Lockhart and seek separate quotations for the individual components of the project for the following reasons:</p> <p>a) Seeking separate quotations and being able to negotiate with different contractors for the different components of the project will provide more flexibility in seeking the most cost-effective solution bearing in mind that the funding approved under Round 4 of the Stronger Country Community Fund is less than the amount for which Council applied.</p> <p>b) Accepting the one tender that has been received for the public toilets without a contract in place for the community space component of the project will prove problematic as the community space and landscaping is critical to providing access to the public toilets.</p> | <p>Unsuccessful tenderer notified of Council's decision.</p> <p>Local builder engaged for the public toilets and individual quotations currently being sought for the landscaping component.</p> <p>Landscaping initial cost estimations exceed funding available. Next step is to re-scope landscaping work.</p> <p>Toilets construction is scheduled to commence in the coming weeks.</p> <p>Modular outdoor furniture and seating prices have been sourced.</p> |
| <b>Ordinary Council Meeting held 21 March 2022</b> |                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 56/22                                              | GM                | <p><b>Development of Lockhart Industrial Estate</b></p> <p>Council prepares a subdivision application for the development of Stage 3 of the Lockhart Industrial Estate.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <p>Development application currently being prepared – surveyors engaged.</p>                                                                                                                                                                                                                                                                                                                                                                                       |

  
 CHAIRPERSON

*Lockhart Shire Council  
Ordinary Meeting – 15 May 2023*

| Minute No:                                            | Officer to Action | Council Resolution                                                                                                                                                                                                                                                                                                                                                                                                        | Action Taken                                                                                                                                                                                                                                                                               |
|-------------------------------------------------------|-------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Ordinary Council Meeting held 18 October 2021</b>  |                   |                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                            |
| 180/21                                                | TEDO              | <p><b>Committee Minutes – TEDSC held 5 October 2021</b></p> <p>Minutes of the Tourism and Economic Development Steering Committee held on 5 October 2021 be received and the recommendations contained therein be adopted with the exception that an information board be erected at Lockhart Caravan Park.</p>                                                                                                           | <p>Information board at Caravan Park to be included in list of locations yet to be scoped.</p> <p>New maps and signs are being progressed.</p>                                                                                                                                             |
| <b>Ordinary Council Meeting held 16 August 2021</b>   |                   |                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                            |
| 148/21                                                | GM                | <p><b>Proposed “Tim Fischer Way”</b></p> <p>Council to reinstate investigations into the erection of tourism signage indicating “Tim Fischer Way”.</p>                                                                                                                                                                                                                                                                    | <p>Submission made to the Tourism Attractions Signs Assessment Committee.</p> <p>Plan to incorporate “Tim Fischer Way” touring route on new Visit Lockhart Shire website.</p> <p>New website now is live. Functionality to facilitate “Tim Fischer Way” touring route being developed.</p> |
| <b>Ordinary Council Meeting held 19 April 2021</b>    |                   |                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                            |
| 63/21                                                 | GM                | <p><b>Residential Development – Lockhart</b></p> <p>2) That Council proceed with the subdivision of Lots 62 and 90 Prichard Place Lockhart as outlined in the report.</p> <p>3) That the cost of subdividing the land be funded from the Infrastructure Reserve with the proceeds of any land sales to be returned to the Reserve.</p>                                                                                    | <p>The development application for Lot 62 (westernmost lot) has been approved. The application for Lot 90 has now also been approved.</p> <p>Subdivision works to be scheduled.</p>                                                                                                        |
| <b>Ordinary Council Meeting held 15 February 2021</b> |                   |                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                            |
| 9/21                                                  | DCCS              | <p><b>The Lockhart Recreation Ground Management Committee – Request for Financial Assistance</b></p> <p>Approve an interest-free loan to the Lockhart Recreation Ground Management Committee of up to \$70,000 with repayments being Year 1 \$4,200 and the remaining 14 years will be repayments of \$4,700 to support an application to Building Better Regions Fund – Infrastructure Projects Stream – Round Five.</p> | <p>Contracts signed, works to commence after Easter, 11 April 2023.</p>                                                                                                                                                                                                                    |

  
 CHAIRPERSON



Lockhart Shire Council  
Ordinary Meeting – 15 May 2023

| Minute No:                                                                                 | Officer to Action | Council Resolution                                                                                                                                                                                                                                                                                                                                                                                                                 | Action Taken                                                                                                                                                                                                                               |
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| <b>Ordinary Council Meeting held 20 July 2020</b>                                          |                   |                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                            |
| 133/20                                                                                     | GM                | <b>Naming of Bridges – Brookong Creek and Urana Lockhart Road</b><br>1. Propose the bridge on Urana Lockhart Road be named Brookong Creek Bridge.<br>2. Propose the culvert over Brookong Creek in Green Street, Lockhart, be named Greens Gunyah Bridge, Brookong Creek.<br>3. Write to Transport for NSW advising of the proposed names for the bridge on Urana Lockhart Road and the new culvert over Brookong Creek, Lockhart. | Proposed names endorsed 3 April 2023. Signs are being designed for approval.                                                                                                                                                               |
| <b>Ordinary Council Meeting held 20 April 2020</b>                                         |                   |                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                            |
| 70/20                                                                                      | GM                | <b>Review of Operational Land</b><br>Council adopts the following actions in relation to the review of land classified as “operational land”:<br><ul style="list-style-type: none"> <li>Approach the adjoining owner of the land situated at 2410 Albury Road, Urangeline regarding potential sale or transfer of the land.</li> </ul>                                                                                             | A valuation report has been commissioned and made available to the adjoining landowner.<br><br>Agreement has been reached for the sale of the land to the adjoining owner based on the market value as determined by the certified valuer. |
| <b>Ordinary Council Meeting held 17 April 2023 – Councillor Questions &amp; Statements</b> |                   |                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                            |
| Questions and Statements                                                                   | DEES              | <b>Cr Marston: Yerong Creek Mittagong Road Culvert – Trees Encroaching</b><br>Referred to this culvert (near the Vincents Road intersection) where trees are encroaching on the road, and asked if Council could investigate trimming these trees.                                                                                                                                                                                 | Being investigated.                                                                                                                                                                                                                        |
|                                                                                            | DEES              | <b>Cr Marston: The Rock Flood Mitigation Pump</b><br>Referred to the recently purchased pump which has not been deployed in any of the rain events since. Cr Marston asked if it is possible Council staff could be called out to deploy the pump as the SES don't have the manpower to operate the pump as well as sandbagging etc.                                                                                               | In discussion with SES and Council staff.                                                                                                                                                                                                  |
|                                                                                            | DEES              | <b>Cr Driscoll &amp; Cr Walker: Street Sweeper</b><br>Cr Driscoll asked if Council still has a streetsweeper. Cr Walker asked if funds put aside for street sweeping and maintenance, approximately \$40,000, are still available.                                                                                                                                                                                                 | Greater Hume Shire have been contracted to reinstate previous street sweeping program. Council staff investigating different models for purchase.                                                                                          |
|                                                                                            | DEES              | <b>Cr Driscoll: Showers &amp; Toilets, The Rock Recreation Ground</b><br>Has received a complaint regarding cleanliness from a regular user of the showers and toilets at The Rock Recreation Ground. Cr Driscoll asked if there might be a better way to clean them, or whether more regular cleaning might be required.                                                                                                          | Cleaning schedule to be reviewed.                                                                                                                                                                                                          |

  
 CHAIRPERSON

Lockhart Shire Council  
Ordinary Meeting – 15 May 2023

| Minute No:                                                                                 | Officer to Action | Council Resolution                                                                                                                                                                                                                                                                                                             | Action Taken                                                                                                                                   |
|--------------------------------------------------------------------------------------------|-------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                            | DEES              | <b>Cr Mathews: Traffic Committee</b><br>Requested that Council investigate changing the speed limit from 50kph to 40kph in the business area of Green Street.                                                                                                                                                                  | Refer to Council Agenda Item 7.                                                                                                                |
|                                                                                            | DCCS              | <b>Cr Mathews: Reconciliation NSW 2023 Virtual Breakfast</b><br>Referred to Reconciliation Week 27 May – 3 June, and suggested Council hosts a simple breakfast at Lockhart Ex-Servicemen’s Club on 31 May, with video link to the State breakfast presentation, and invite local organisations and s355 committees to attend. | No pursued.                                                                                                                                    |
|                                                                                            | DEES              | <b>Cr Mathews: Property – Urana Lockhart Road</b><br>Referred to an untidy property on Urana Lockhart Road and asked if anything can be done to screen the property from the road?                                                                                                                                             | Being investigated.                                                                                                                            |
|                                                                                            | DEES              | <b>Cr Mathews: East Street Camber</b><br>Asked if it would be possible to adjust the camber of the East Street/Green Street intersection now that the Athol Pines have been removed as he believes it is dangerous for heavy vehicles.                                                                                         | Lack of accident history and low speed limit does not meet warrant for grant funding or need for re-design.                                    |
|                                                                                            | DEES              | <b>Cr Rockliff: House, Green Street</b><br>Referred to a property at the eastern end of Green Street with an untidy front yard and asked if Council could do something towards getting this cleaned up.                                                                                                                        | Council officers have contacted property owner. Complete.                                                                                      |
| <b>Ordinary Council Meeting held 20 March 2023 – Councillor Questions &amp; Statements</b> |                   |                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                |
| Questions and Statements                                                                   | DEES              | <b>Cr Walker: Tootool Mittagong Road Bridge</b><br>Requested the crossing be made passable, to allow the culvert to be cleared of debris.                                                                                                                                                                                      | Works request issued.                                                                                                                          |
|                                                                                            | DCCS              | <b>Cr Mathews: Housing Shortage</b><br>Requested a report be brought to Council investigating the feasibility of redeveloping Magnolia Lodge and Council’s Youth Flats, with a view to increasing capacity and upgrading the units, if funding became available.                                                               | Research under way required for a report.                                                                                                      |
|                                                                                            | GM                | <b>Cr Mathews: Veterinary Service</b><br>Has been approached by the Lockhart Progress Association regarding the lack of a veterinary service in Lockhart. Cr Mathews asked if it would be possible to put a questionnaire in the Council newsletter to gauge demand, to determine feasibility of the service?                  | A notice inviting feedback and referencing an online survey on Council’s website was included in the April Council Newsletter.<br><br>Complete |

  
 CHAIRPERSON

Lockhart Shire Council  
Ordinary Meeting – 15 May 2023

| Minute No:                                                                                    | Officer to Action | Council Resolution                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Action Taken                                                                                                                                                                                                                                                                                                       |
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| <b>Ordinary Council Meeting held 13 February 2023 – Councillor Questions &amp; Statements</b> |                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                    |
| Questions and Statements                                                                      | DCCS              | <b>Cr Marston: Pony Club Stables</b><br>Asked for an update on the progress of this project.                                                                                                                                                                                                                                                                                                                                                                                                                             | Shed to be lined weekend of 13/14 May.                                                                                                                                                                                                                                                                             |
|                                                                                               | DCCS              | <b>Cr Marston: Recreation Ground Lighting</b><br>Asked if the new lighting will be installed prior to the end of daylight savings?                                                                                                                                                                                                                                                                                                                                                                                       | Meetings have been held with two contractors to source quotes. Under the purchasing policy a third quote is required. Awaiting third quote.<br><br>AFL funding currently being sought to cover shortfall.                                                                                                          |
|                                                                                               | DCCS              | <b>Cr Driscoll: Refurbishment of Changerooms, The Rock</b><br>Requested an update on the project.                                                                                                                                                                                                                                                                                                                                                                                                                        | DCCS advised he has sourced one quote and is attempting to source a second quote. The aim is to have the umpires' rooms completed prior to the season commencing and the netball changerooms could possibly be completed during the season.<br><br>Builder has been delayed and plans to start in next week or so. |
|                                                                                               | DCCS              | <b>Cr Sharp: Old Building, Pleasant Hills Recreation Ground</b><br>Referred to an old building, possibly change rooms dating back to the 1950's, which have become dangerous, with loose roofing sheets etc. Cr Sharp asked if it can be demolished.                                                                                                                                                                                                                                                                     | Councillor Sharp is to liaise with "management committee" volunteers to demolish old building.<br><br>At this stage will be scheduled when crops are in.                                                                                                                                                           |
| <b>Ordinary Council Meeting held 21 November 2022 – Councillor Questions &amp; Statements</b> |                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                    |
| Questions and Statements                                                                      | DCCS              | <b>Cr Marston: Wetmores Lane</b><br>Advised there is a damaged culvert about halfway down this road which is in need of repairs, similar to Grubben Road.                                                                                                                                                                                                                                                                                                                                                                | Barriers have been erected. Programmed when water dries out.                                                                                                                                                                                                                                                       |
|                                                                                               | DCCS              | <b>Cr Hunter: Tiled Wall outside The Rock Gym</b><br>Referred to a problem with tiles on the external wall of The Rock Pool near the gym and asked what was being done to rectify the issue.                                                                                                                                                                                                                                                                                                                             | Builder has made contact and rectification works will be scheduled.                                                                                                                                                                                                                                                |
| <b>Ordinary Council Meeting held 17 October 2022 – Councillor Questions &amp; Statements</b>  |                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                    |
| Questions and Statements                                                                      | DCCS              | <b>Cr Mathews: Minimising Social Isolation</b><br>Referred to a recent grant opportunity and advised he has spoken with some elderly residents who believe a lack of transport within Lockhart township, i.e. to access the supermarket etc, is a contributing factor to social isolation. Valmar have advised Cr Mathews they are unable to provide the service due to restrictions of the funding stream from Transport for NSW. Cr Mathews asked if there could be discussion with TfNSW to see if this might change. | The Director advised he would be happy to make representations to Valmar, and that a joint request to TfNSW could be possible. The Director also advised he could investigate other possible funding.                                                                                                              |

  
 CHAIRPERSON

*Lockhart Shire Council  
Ordinary Meeting – 15 May 2023*

| Minute No:                                                                                   | Officer to Action | Council Resolution                                                                                                                                                                                                                                                                                                                                                                                                           | Action Taken                                                                                                                                                                                                                                             |
|----------------------------------------------------------------------------------------------|-------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                              | DEES/<br>DCCS     | <p><b>Cr Verdon: Disability Access Across the Shire</b></p> <p>Referred to Kurt Fearnley's speech at the recent Lockhart Community Bank branch birthday celebrations. The speech was a reminder that people with disabilities are entitled to access. Cr Verdon suggested an audit be carried out, with a view to improving access across the Shire, making sure all Council facilities are accessible to all residents.</p> | Audit will be undertaken when resources permit. Enquired with a consultant.                                                                                                                                                                              |
| <b>Ordinary Council Meeting held 18 July 2022 – Councillor Questions &amp; Statements</b>    |                   |                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                          |
| Questions & Statements                                                                       | DCCS/<br>DEES     | <p><b>Cr Marston – The Rock Pony Club</b></p> <p>Advised that pony clubs are now required to load and unload horses from their floats in an enclosed area and requested some minor improvements to facilitate this.</p>                                                                                                                                                                                                      | Works are being scheduled into the works program.                                                                                                                                                                                                        |
| <b>Ordinary Council Meeting held 20 June 2022 – Councillor Questions &amp; Statements</b>    |                   |                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                          |
| Questions & Statements                                                                       | DCCS              | <p><b>Cr Hunter – Yerong Creek Bowling Club</b></p> <p>Advised the Bowling Club are still awaiting receipt of an Occupation Certificate for the building.</p>                                                                                                                                                                                                                                                                | An accredited certifier for Class 2-9 buildings has been engaged to review and identify outstanding works to be completed for the issue of an Occupation Certificate. Inspection completed and report has been received. Outstanding works being costed. |
| <b>Ordinary Council Meeting held 19 April 2022 – Councillor Questions &amp; Statements</b>   |                   |                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                          |
| Questions & Statements                                                                       | DEES              | <p><b>Cr Verdon: Pedestrian Crossing</b></p> <p>Brought attention to the section of Urana Street at the post office, where heavy vehicles are causing major "shoves" impeding the travel of mobility scooters.</p>                                                                                                                                                                                                           | Requires substantial rectification works, has been included in heavy patching program. Complete.                                                                                                                                                         |
| <b>Ordinary Council Meeting held 10 January 2022 – Councillor Questions &amp; Statements</b> |                   |                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                          |
| Questions & Statements                                                                       | DCCS              | <p><b>Cr Driscoll: Technology</b></p> <p>Referred to the address via Zoom by Council's auditor and asked if the equipment in the Council chamber could be upgraded to allow better connectivity for online participation in Council meetings.</p>                                                                                                                                                                            | Purchase Order has been issued to commence supply and installation.                                                                                                                                                                                      |
| <b>Ordinary Council Meeting held 18 October 2021 – Councillor Questions &amp; Statements</b> |                   |                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                          |
| Questions & Statements                                                                       | DEES              | <p><b>Cr Marston: Sign, The Rock Recreation Ground</b></p> <p>Referred to an information sign at the recreation ground which has information on both sides but can only be read from the footpath because of access issues, asked if the sign could be relocated nearer to the playground to allow both sides to be viewed.</p>                                                                                              | Work to be programmed. Alternate proposal suggested by staff.                                                                                                                                                                                            |

  
 CHAIRPERSON

Lockhart Shire Council  
Ordinary Meeting – 15 May 2023

| Minute No:                                                                                | Officer to Action | Council Resolution                                                                                                                                                                                                                                                                                                                | Action Taken                                        |
|-------------------------------------------------------------------------------------------|-------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|
| <b>Ordinary Council Meeting held 21 June 2021 – Councillor Questions &amp; Statements</b> |                   |                                                                                                                                                                                                                                                                                                                                   |                                                     |
| Questions & Statements                                                                    | DEES              | <b>Cr Driscoll: Community Reflection Space</b><br>Asked if it was possible the park across the road from The Rock Central School could be utilised as a place of quiet reflection for the town, particularly for those suffering the loss of loved ones due to suicide, which has had an impact on the community in recent years. | Design finalised. Quotations for work being sought. |

**Correspondence Received**

| Date sent to Councillors | From                                 | Subject                                                           |
|--------------------------|--------------------------------------|-------------------------------------------------------------------|
| 19 April 2023            | Executive Assistant                  | Forwarding LG NSW Weekly News dated 18 April 2023.                |
| 24 April 2023            | Executive Assistant                  | Forwarding ALGA News and Policy Roundup dated 24 April 2023.      |
| 27 April 2023            | Mayor (via Executive Assistant)      | Mayoral Update                                                    |
| 27 April 2023            | Executive Assistant                  | Forwarding LG NSW Weekly News dated 26 April 2023.                |
| 27 April 2023            | Cr Mathews (via Executive Assistant) | Request for Support at upcoming meeting of Lockhart Show Society. |

**Recommendation:** That the Status Report and Correspondence Précis be received.

|              |                                                                                                                  |
|--------------|------------------------------------------------------------------------------------------------------------------|
| <b>67/23</b> | <b>RESOLVED</b> on the motion of Crs Day and Sharp that the Status Report and Correspondence Précis be received. |
|--------------|------------------------------------------------------------------------------------------------------------------|

  
 CHAIRPERSON

## STAFF REPORTS

### **STRATEGIC DIRECTION A: A Connected and Resilient Community**

#### **1. PHASE 4 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE GRANTS PROGRAM (GM: 23/5121)**

##### Executive Summary

Further information has been received regarding Phase 4 of the Local Roads and Community Infrastructure grants program.

##### Report

Correspondence has been received from the Minister for Infrastructure, Transport, Regional Development and Local Government regarding Council's Phase 4 funding allocation for the Local Roads and Community Infrastructure (LRCI) Program.

The Government has committed \$750 million to Phase 4 of the LRCI Program which includes two components of funding as follows:

1. Part A: \$500 million to spend on priority local road and community infrastructure projects,
2. Part B: \$250 million to spend on road projects in rural, regional and outer urban areas.

The following amounts have been allocated to Lockhart Shire Council:

1. Part A: \$846,561 to spend on priority local road and community infrastructure projects,
2. Part B: \$488,315 to spend on road projects in rural, regional and outer urban areas.

The first three Phases of the LRCI grants program comprised only of the Part A funding. Allocations for the Part B funding component introduced as part of Phase 4 of the program are available to councils classified as rural, regional or outer-urban to spend on road projects. 466 of Australia's 550 councils will receive a Part B funding allocation. The Government has drawn on the Australian Classification of Local Governments, as the framework underpinning the determination of eligible councils for this funding component.

Phase 4 Guidelines are expected to be released ahead of the opening of Phase 4 on 1 July 2023, with projects to be completed by 30 June 2025.

Guidelines and grant agreements will be finalised by the Department of Infrastructure, Transport, Regional Development, Communications and the Arts over the coming months.

It is proposed to convene a Councillor Workshop to consider projects that could be funded under Phase 4 of the LRCI grants program once the Program Guidelines have been released.

##### Integrated Planning and Reporting Reference

- A1: Provide support and advice to community groups, clubs, and volunteers.
- A1: Support cultural and sporting opportunities that respond to the needs of the community.
- A2: Support, or partner to provide, welcoming and well-maintained community spaces and facilities.
- D1: Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future.
- D1: Ensure appropriate provision, planning and use of all open space and recreation facilities and cemeteries.

##### Legislative Policy and Planning Implications

Nil.

##### Budget and Financial Aspects

A co-contribution is not required for applications submitted under the LRCI Program.



Attachments

Nil.

**Recommendation:** That a Councillor Workshop to consider projects that could be funded under Phase 4 of the LRCI grants program be convened once the Phase 4 Program Guidelines have been released.

|              |                                                                                                                                                                                                                                         |
|--------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>68/23</b> | <b>RESOLVED</b> on the motion of Crs Sharp and Walker that a Councillor Workshop to consider projects that could be funded under Phase 4 of the LRCI grants program be convened once the Phase 4 Program Guidelines have been released. |
|--------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**2. REQUEST FOR FINANCIAL ASSISTANCE – THE ROCK GOLF CLUB**

**(GM: 23/5210)**

Executive Summary

A request for financial assistance has been received from The Rock Golf Club which is tabled for Council's consideration.

Report

Two requests for financial assistance have been received from The Rock Golf Club, one in the form of an interest free loan and the other a grant or donation pursuant to section 356 of the Local Government Act. The requests are summarised below.

**1. Interest Free Loan**

The Rock Golf Club is requesting an interest free loan of \$20,000 to repay its members for funds they have lent to the Golf Club to purchase a tractor. The Golf Club recently purchased a second-hand tractor with a front end loader to maintain The Rock Golf Course, Showground and Observatory area.

The Club's existing tractor which is manufactured in 1981 does not meet work, health and safety standards and is outdated, uncomfortable and unreliable to complete the task of mowing and tidying the 40 hectares of Crown land that is The Rock Golf Club and Showground and Regional Observatory.

More details regarding the Club's request are contained in the letter from the Club President, a copy of which is attached.

Council has previously agreed to provide interest free loans to user bodies of local Crown reserves, the most recent being to the Lockhart Football Netball Club, and therefore the request is supported.

**2. Financial Assistance**

The Club is seeking funding to complete minor improvements to its club house as summarised in the table below.

| <b>Item</b>                                    | <b>Estimated cost</b> |
|------------------------------------------------|-----------------------|
| Painting of club house (interior and exterior) | \$12,000              |
| Club House toilet repairs and upgrade          | \$1,500               |
| Solar Panels                                   | \$6,000               |
| New BBQ*                                       | \$3,000               |
| Ice Maker**                                    | \$1,500               |
| <b>Total</b>                                   | <b>\$24,000</b>       |

\* The current BBQ is heavy and requires three strong men to carry it out of the clubhouse which is a concern for the health and safety of members.

\*\* Ice Maker will assist the Club in providing cool drinks, medical aid etc for the Junior clinics and large community days that are held.

More information regarding the Club's request is contained in the attached email.



Pursuant to Section 356 of the Local Government Act a council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions. Council has allocated an amount of \$52,000 in the 2022/23 Budget for this purpose.

An amount of \$31,072 has been spent to date and with only one Council meeting remaining in the 2022/23 financial year an amount of \$20,928 remains available and could be provided to The Rock Golf Club without exceeding the budget allocation.

It is noted that the amount remaining in the Section 356 Contributions budget is less than the amount being sought by the Club. A contribution of \$18,000 would enable all the improvements to be carried out with the exception of the installation of solar panels.

#### Integrated Planning and Reporting Reference

A1: Build capacity, capability and partnerships to encourage sustainable community groups and clubs.

#### Legislative Policy & Planning Implications

Pursuant to Section 356 of the Local Government Act a council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

#### Budget & Financial Aspects

Council has allocated an amount of \$52,000 in the 2022/23 Budget for the consideration of requests for financial assistance pursuant to Section 356 of the Local Government Act.

An amount of \$31,072 has been spent to date and with only one Council meeting remaining in the 2022/23 financial year an amount of \$20,928 remains available without exceeding the budget allocation.

#### Attachments

1. Letter from the President of The Rock Golf Club dated 12 April 2023
2. Email from The Rock Golf Club dated 16 April 2023.

**Recommendation:** That Council provide an interest free loan in the amount of \$20,000 to the Rock Golf Club for its acquisition of a second-hand tractor with a front end loader and a contribution of \$18,000 towards clubhouse improvements pursuant to section 356 of the Local Government.

|              |                                                                                                                                                                                                                                                                                                                                         |
|--------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>69/23</b> | <b>RESOLVED</b> on the motion of Crs Walker and Driscoll that Council provide an interest free loan in the amount of \$20,000 to the Rock Golf Club for its acquisition of a second-hand tractor with a front end loader and a contribution of \$18,000 towards clubhouse improvements pursuant to section 356 of the Local Government. |
|--------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

### 3. APPOINTMENT OF SECTION 355 COMMITTEES

(DCCS: 23/5225)

#### Executive Summary

Requests have been received for the establishment of Section 355 Management Committees for the Lockhart Golf Course and the Lockhart Airstrip.

#### Report

Section 355 of the Local Government Act provides that a function of the Council can be exercised by a committee of the Council. Council has a number of committees established pursuant to section 355 to manage various Council facilities such as recreation reserves, public halls and showgrounds.

Council has received requests for the establishment of Section 355 Management Committees for the Lockhart Golf Course and the Lockhart Airstrip as follows:

### **Lockhart Golf Course**

The Lockhart Golf Club leases a Crown reserve directly from the Crown Lands Office for the purposes of its clubhouse. However, the golf course is situated on a separate Crown reserve i.e. Reserve 620047, for which the Council is the Crown Land Manager.

It is recommended that a Section 355 Committee be established and that Council delegate to that committee care, control and management of the golf course being that part of Crown Reserve 620047 as shown on the attached plan.

### **Lockhart Airstrip**

At the ordinary meeting held on 20 March 2023 it was resolved that Council:

- a) *Prepares a new lease for the use of land being Certificate of Title Volume 15397 Folio 249 being Part Portion 49 for use as an airstrip for the amount of \$2,500.*
- b) *Renews the lease for a period of 12 months, during which time the use of the airstrip be monitored and the formation of a Section 355 Committee to manage the airstrip and associated facilities be investigated.*
- c) *Undertakes a review of the lease to ensure any clauses referring to the Community Forest comply with the gazetted use of that Crown reserve, and*
- d) *Investigates options for leasing the airstrip hangars to interested parties.*

With respect to b) above there has been sufficient interest expressed by users of the airstrip for the formation of a Section 355 Committee.

Whilst the airstrip is situated on land leased by Council from a private landowner, the hangars are situated on Reserve 620047.

Accordingly, it is proposed that a committee be established pursuant to Section 355 and that Council delegate to that committee care, control and management of the Lockhart Airstrip and that part of Crown Reserve 620047 as shown on the attached plan which contains the hangars.

Section 355 committees can be dissolved by Council at any time and therefore the management committee's continued operation can be reviewed when the Council's lease of the airstrip is also reviewed in accordance with part b) of the Council resolution referred to above.

### Integrated Planning and Reporting Reference

- A1: Build capacity, capability and partnerships to encourage sustainable community groups and clubs.
- A1: Provide support and advice to community groups, clubs and volunteers.
- A1: Within financial means support and fund section 355 committees to manage and maintain council facilities.

### Legislative Policy & Planning Implications

Committees are established by a resolution of Council pursuant to Section 355 of the Local Government Act. The Council may dissolve any such Committee at any time.

Once a committee is established by a Council resolution, the Council may, pursuant to section 377 of the Local Government Act, delegate certain functions to that committee.

### Budget & Financial Aspects

Council's annual budget makes provision for financial support to be provided to all committees established pursuant to Section 355 of the Local Government Act.

Subject to Council resolving to establish Section 355 Management Committees for the Lockhart Golf Course and the Lockhart Airstrip, an appropriate provision will be made in the 2023/24 Draft Budget.

### Attachments

1. Plan of Lockhart Golf Course and Airstrip.

**Recommendation:** That Council:

1. Establish the Lockhart Golf Course Management Committee pursuant to section 355 of the Local Government Act and delegate to that Committee, care, control and management of the Lockhart Golf Course, being part Crown Reserve 620047 as shown on the attached plan, pursuant to section 377 of the Local Government Act.
2. Establish the Lockhart Airstrip Management Committee pursuant to section 355 of the Local Government Act and delegate to that Committee, care, control and management of the Lockhart Airstrip and that part of Crown Reserve and Hangers being that part of Crown Reserve 620047 as shown on the attached plan on which the Hangers are situated, pursuant to section 377 of the Local Government Act.

|              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|--------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>70/23</b> | <b>RESOLVED</b> on the motion of Crs Rockliff and Walker that Council: <ol style="list-style-type: none"><li>1. Establish the Lockhart Golf Course Management Committee pursuant to section 355 of the Local Government Act and delegate to that Committee, care, control and management of the Lockhart Golf Course, being part Crown Reserve 620047 as shown on the attached plan, pursuant to section 377 of the Local Government Act.</li><li>2. Establish the Lockhart Airstrip Management Committee pursuant to section 355 of the Local Government Act and delegate to that Committee, care, control and management of the Lockhart Airstrip and that part of Crown Reserve 620047 on which the hangars are situated as shown on the attached plan, pursuant to section 377 of the Local Government Act.</li></ol> |
|--------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

## **STRATEGIC DIRECTION B: A Dynamic and Prosperous Economy**

Nil.

## **STRATEGIC DIRECTION C: An Environment that is Respected and Protected**

### **4. REVIEW OF FOGO COLLECTION**

**(DEES: 23/4975)**

#### Executive Summary

Collection of Food Organics Garden Organics (FOGO) has occurred since 2020. A review of the service was requested by Council.

#### Background

Council received grant funding from the NSW State Government – Environment Protection Agency (NSW EPA) to introduce FOGO in 2020. The grant provided residents with a green FOGO bin and a kitchen caddy. Green bins are collected weekly by Cleanaway and taken to our waste facility in Lockhart.

The benefits of the FOGO collection are:

- Reduction in greenhouse gas emissions generated when green waste decomposes anaerobically
- Diverts waste away from landfill and the limited cell space at Lockhart Tip
- Produces a material that can be used on Council property saving the cost of purchasing materials
- Identifies Council as a progressive organisation that operates in line with its values and Community Strategic Plan goals.

At the April 2023 Budget Workshop, Council asked for a review of the FOGO service.

  
CHAIRPERSON

Report

New plant to increase the capacity of FOGO processing has been included in the draft budget. The current annual costs for Councils FOGO collection are approximately \$48,000 in plant and labour and \$70,547 in collection fees for a total cost of \$118,547. Purchasing of the new plant would reduce the time it takes to process the FOGO or alternatively Council could accept greater volumes of material.

If Council were to collect FOGO but transfer FOGO to another facility, costs are estimated at \$91,081 for collection, an increase of \$20,533. The fees for disposing of the waste are estimated at \$46,748 based on current fees and charges. The total cost to process FOGO at another facility is estimated at \$137,829.

In addition to the above, in 2021 the NSW Department of Planning Industry and Environment released the *NSW Waste and Sustainable Materials Strategy 2041*. The strategy mandates FOGO collection for all councils by 2030.

Integrated Planning and Reporting Reference

C1: Our environmental practices are sustainable.

C3: Our open space and natural environment are protected for future generations.

Legislative Policy and Planning Implications

Nil.

Budget and Financial Aspects

\$70,000 has been included in the draft budget for the purchase of new plant.

Attachments

Nil.

**Recommendation:** That Council notes the report.

|       |                                                                                     |
|-------|-------------------------------------------------------------------------------------|
| 71/23 | <b>RESOLVED</b> on the motion of Crs Day and Mathews that Council notes the report. |
|-------|-------------------------------------------------------------------------------------|

**5. VARIATION TO DEVELOPMENT CONTROL PLAN FOR DA46/23**

**(A/MES:23/4954)**

Executive Summary

Development Application DA46/23 has been lodged with Council seeking consent for the construction of a new colorbond shed at 64 Urana Street, The Rock. The proposed development is not consistent with the building line setback of the Lockhart Development Control Plan 2016 and therefore is presented for Council's consideration.

Background Information

To ensure that development positively responds to the character of the Shire's village areas, the Lockhart Shire Development Control Plan 2016 (DCP) sets in place development restrictions on development in residential and village areas, including building line setback. Noting this, Council has received a development application for a new detached shed at a residential allotment within The Rock village.

Report

Section C 2.2 *Side Setback* of the DCP requires all buildings to be setback three metres from side street (secondary street) boundaries. The Applicant has submitted a written statement requesting to reduce the building line setback from Cornwall Street to one metre from the boundary.

In determining this request Council needs to consider the following matters:

- Streetscape – The proposed shed is to be located in the rear yard. The land is also serviced by rear lane access, to which the applicant intends to make full use by providing vehicular access

  
CHAIRPERSON

into the proposed building. In addition, a new vehicle access from Cornwall Street to the shed is proposed to create a “drive through” to minimise reversing onto the street.

- The streetscape and building line setback of Cornwall Street vary throughout with some sheds south of Urana Street being setback one metre.
- The building will be of a low-reflective, pre-finished material which is consistent with the design in the locality. Once constructed noise issues are unlikely as the building is for storage, and existing services remain unaffected.

Aside from the building line setback, a comprehensive assessment of the development application has not revealed any other issues that may appear problematic with respect to the natural or built environments.

#### Integrated Planning and Reporting Reference

D3.2: Land use that supports the development of our Community.

#### Legislative Policy and Planning Implications

The development as proposed requires a variation to Council’s DCP.

In accordance with Sec 4.15 of the Environmental Planning and Assessment Act 1979, Council is to consider, as with all development applications, the likely impacts of that development, and the suitability of the site for the development.

#### Budget and Financial Aspects

Nil.

#### Attachments

1. Application for variation from applicant
2. Site Plan
3. Elevation

**Recommendation:** That Council grant consent for a variation to the Lockhart Development Control Plan, for DA46/23, thereby permitting a decreased building line setback of one metre for the proposed new shed at 64 Urana Street, The Rock.

|              |                                                                                                                                                                                                                                                                                       |
|--------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>72/23</b> | <b>RESOLVED</b> on the motion of Crs Driscoll and Marston that Council grants consent for a variation to the Lockhart Development Control Plan for DA46/23, thereby permitting a decreased building line setback of one metre for the proposed new shed at 64 Urana Street, The Rock. |
|--------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

## **STRATEGIC DIRECTION D: Infrastructure for the Long-Term Needs of the Community**

### **6. ENGINEERING AND ENVIRONMENTAL SERVICES REPORT**

(DEES:23/5005)

#### Executive Summary

Monthly report on engineering and environmental services matters.

#### Background Information

##### **General**

Seven new street lights have been installed in Green Street, Lockhart. Three have been installed between Urana Street and the caravan park, four in the main business district.

Grant applications have been submitted to Department of Planning and Environment for the review of the Lockhart Flood Study and for Yerong Creek Flood Study.

Council received \$2,426,764 under the Regional and Local Roads Program. The proposed program of works comprises stabilisation works as follows:

1. MR59 Wagga Road
2. MR59 Urana Road
3. MR370 Albury Road
4. MR543 The Rock Collingullie Road
5. MR543 Urana Street, The Rock
6. Western Road
7. The Rock Bullenbong Road

Culvert repair and drainage maintenance will also be undertaken under the program.

In 2020 Council received funding to undertake an Integrated Water Cycle Management (IWCM) study. NSW Public Works were engaged to prepare the IWCM. As part of the IWCM a scoping study for the replacement of the Lockhart Sewerage Treatment Plant (STP) has been prepared. The scoping study outlines four scenarios. It is proposed to hold a workshop prior to the next council meeting for NSW Public Works to explain the four scenarios to Council.

The State Government Growing Regional Economies Fund (GREF) was opened for Expressions of Interest (EOI) in February 2023. EOIs are due 23 May 2023. Eligible projects include enabling infrastructure that can be linked to economic growth and employment. Grant amounts are from \$2,000,000 to \$30,000,000 with a minimum co-contribution of 25%. The GREF allows for infrastructure including roads and services to develop housing linked to economic growth. It is proposed to lodge an EOI for the infrastructure in Prichard Place including the development of council owned units.

#### a) **Works**

##### Works September Storm Event:

Emergency works for the September 2022 storm event are continuing on rural and unsealed roads. Working with Damage Control Project Management (DCPM) regarding funding for weather affected roads. Ongoing.

##### Prichard Place – Residential Subdivision:

Quotations have been sought from engineering consultants.

##### Lockhart Kywong Road:

Fargunyah Lane: Design in progress. Has been submitted for funding in next years REPAIR program.

##### Mittagong Yerong Creek Road:

Clearing works have commenced with the removal of several trees. All culverts delivered.



The Rock Mangoplah Road:

Shoulder widening has commenced on The Rock Mangoplah Road east of Jaegers Lane.

Henty Pleasant Hills Road:

Project has commenced.

Depot Improvements:

Security gates for the Lockhart works depot have been installed. Office/lunchroom for The Rock depot has been installed, power and water services connected.

Reseal Program:

The reseal program completed for 2022/23. Linemarking is being undertaken.

Unsealed Roads:

Unsealed Road Maintenance of Shire gravel roads has been conducted on: Boyds Lane, Browns Lane, Humphrys Lane, Dick Knobles Lane.

Maintenance Crews:

Both the bitumen and maintenance crews have been kept busy with an increase of pavement failures due to the weather, routine maintenance has continued on our Local and Regional Roads. Maintenance crews have been attending to the back log of customer enquiries.

b) **Parks & Gardens**

Easter and ANZAC Day:

Special consideration was given to high profile areas prior to the Easter long weekend. Maintenance of public areas visited during ANZAC Day activities was timed to ensure they were well presented for the day. The Victoria Cross sculpture by David Fenwick and purchased by the Lockhart & District Community Bank – Bendigo Bank was placed at the Lockhart cenotaph for the ANZAC day ceremony. The permanent position has been agreed upon; works will be scheduled when resources are available.

Walter Day Park:

The shade sail over the playground has been removed for repairs.

Weed Control:

Weed control by mechanical and chemical methods is being conducted within urban areas as resources and conditions allow. Pesticides commonly used are Glyphosate and Dicamba. Signage will be placed at property entrance when spraying is in progress.

Trees:

Removal of Athel Pines on East St/Albury Rd has been completed. Annual under-pruning of Council's street trees and pruning of limbs protruding into urban lanes will commence shortly.

c) **Biosecurity**

Weeds:

**Property Inspections**

Inspections were carried out on residential and rural properties, which contained Coolatai grass (*Hyparrhenia hirta*) in historical inspections, or which were selected due to a change in ownership.

The most commonly found weeds were Bridal creeper (*Asparagus asparagoides*), African lovegrass (*Eragrostis curvula*), Bathurst burr (*Xanthium spinosum*), Coolatai grass (*Hyparrhenia hirta*), Horehound (*Marrubium vulgare*), Prickly pear (*Opuntia* sp.), Privet (*Ligustrum* sp.), Silverleaf nightshade (*Solanum elaeagnifolium*), St. John's wort (*Hypericum perforatum*) and Willow (*Salix* sp.) respectively.



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| First Inspections | Re-inspections required | Second Inspections | Biosecurity Undertakings Accepted | Biosecurity Directions Issued | Third Inspections | Fourth Inspections |
|-------------------|-------------------------|--------------------|-----------------------------------|-------------------------------|-------------------|--------------------|
| 6                 | 2                       | 1                  | 0                                 | 0                             | 0                 | 0                  |

**Control Program**

Priority has been given to the control of African lovegrass (*Eragrostis curvula*), Bathurst burrs (*Xanthium spinosum*), Blue heliotrope (*Heliotropium amplexicaule*), Feathertop Rhodes grass (*Chloris virgata*), Horehound (*Marrubium vulgare*), Noogoora burr (*Xanthium occidentale*), Prickly pear (*Opuntia* sp.), St. John's wort (*Hypericum perforatum*) and Yellow flowered devil's claw (*Ibicella lutea*) on roadside reserves and council managed land.

Pests:

**Autumn Fox Baiting Program**

Autumn fox baiting is scheduled to begin on 2 May, with bait distribution occurring on the Galore Hill Scenic Reserve and Kincaids Reserve.

**Common White Snail Baiting Program**

Snail baiting application occurred on Fairview Lane on 3 April.

d) **Development Approvals**

The following development applications were approved, with conditions, from 1 April to 30 April 2023.

| DA/CDC No | Development            | Applicant    | Site of Development        |
|-----------|------------------------|--------------|----------------------------|
| 45/23     | Detached Shed          | C Wendt      | 9 Rockliff Court, Lockhart |
| CDC47/23  | Inground swimming pool | B & C Pearse | 1 Bond Street, Lockhart    |

Legislative Policy and Planning Implications

Development applications are processed under the provisions of the *Environmental Planning & Assessment Act 1979*.

Weed inspections and associated activities are carried out in accordance the *Biosecurity Act 2015* and associated regulations.

Integrated Planning and Reporting Reference

C2: Flora and fauna are protected across the Shire.

D1: Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future.

D2: Our planning and development controls work to attract new residents and investment.

Budget and Financial Aspects

Will be conducted within Council's allocated budget.

Attachment

Nil

**Recommendation:** That Council

- a) Notes the information provided in the Engineering and Environmental Services report.
- b) Convene a workshop to be held on 19 June at 4:00pm to discuss the Integrated Water Cycle Management Plan and scoping study for the Lockhart Sewerage Treatment Plant.
- c) Endorse the submission of an EOI under the Growing Regional Economies Fund enabling infrastructure services in Prichard Place.

  
CHAIRPERSON

|              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|--------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>73/23</b> | <b>RESOLVED</b> on the motion of Crs Walker and Rockliff that Council:<br>a) Notes the information provided in the Engineering and Environmental Services report.<br>b) Convene a workshop to be held on 19 June at 4:00pm to discuss the Integrated Water Cycle Management Plan and scoping study for the Lockhart Sewerage Treatment Plant.<br>c) Endorse the submission of an EOI under the Growing Regional Economies Fund enabling infrastructure services in Prichard Place. |
|--------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

## 7. PROPOSED SPEED LIMIT CHANGES – GREEN STREET, LOCKHART

(DEES: 23/4988)

### Executive Summary

Green Street Lockhart meets the criteria for a 40km/h High Pedestrian Activity Area in the Transport for NSW guidelines.

### Background

At the April Council meeting Cr Mathews requested that Council investigate changing the speed limit from 50km/h to 40km/h in the business area of Green Street. The matter was also raised at the April Traffic Committee meeting.

### Report

Transport for NSW (TfNSW) has published a guide for installing 40km/h speed limits in high volume pedestrian areas. The guide states that the consideration of a 40km/h speed limit is appropriate in several cases, including suburban shopping strips such as Green Street, Lockhart and Urana Street, The Rock. If approved funding can be applied for through TfNSW for items such as signs and linemarking.



Figure 1. Example of relevant signage

Before progressing the application through the TfNSW Regional Road Safety Manager, consultation with the community would be appropriate.

### Integrated Planning and Reporting Reference

D1. Our assets and infrastructure are well planned and managed to meet the needs of the community now and in the future.

### Legislative Policy and Planning Implications

Approval will need to be gained from TfNSW through the Regional Road Safety Manager and Local Traffic Committee.

### Budget and Financial Aspects

Funding for signage and line marking is available through TfNSW.

Attachments

Nil.

**Recommendation:** That Council seeks community feedback on a proposal to reduce the speed limit to 40km/h in Green Street, Lockhart between Urana Street and Matthews Street.

|              |                                                                                                                                                                                                                   |
|--------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>74/23</b> | <b>RESOLVED</b> on the motion of Crs Mathews and Day that Council seeks community feedback on a proposal to reduce the speed limit to 40km/h in Green Street, Lockhart, between Urana Street and Matthews Street. |
|--------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

  
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CHAIRPERSON

## STRATEGIC DIRECTION E: Strong Leadership and Governance

### 8. INVESTMENT AND BANK BALANCES REPORT – APRIL 2023

(DCCS: 23/5309)

#### Executive Summary

The purpose of this report is to inform Council of the funds that have been invested and bank account balances.

#### Report

It is required under Clause 212 of the Local Government (General) Regulation 2005 and Section 625 of the Local Government Act 1993 to provide the Council with a written report each month detailing all money that Council has invested.

#### Cash at Bank

|                                          |                             |              |                     |
|------------------------------------------|-----------------------------|--------------|---------------------|
| <b>Opening Combined Cashbook Balance</b> |                             |              | 2,020,444.77        |
| Add: Total Receipts                      |                             |              |                     |
|                                          | Rates                       | 89,558.83    |                     |
|                                          | Debtors                     | 27,618.03    |                     |
|                                          | Miscellaneous               | 44,465.61    |                     |
|                                          | Interest                    | 51,765.11    |                     |
|                                          | Sale of Plant               | 32,271.58    |                     |
|                                          | Return of Investment        | 500,000.00   |                     |
|                                          |                             |              | 745,679.16          |
| Less: Total Payments                     |                             |              | 1,154,452.33        |
|                                          | New Investments             | 0            | 0.00                |
| <b>Closing Combined Cashbook Balance</b> |                             |              | <b>1,611,671.60</b> |
| <b>Closing Bank Statement Balance</b>    | Bendigo Bank                | 1,179,072.42 |                     |
|                                          | Macquarie Bank              | 394,348.50   |                     |
|                                          | Bendigo Bank-Prichard Trust | 31,753.75    |                     |
|                                          |                             |              | 1,605,174.67        |
| Add: Outstanding Deposits                |                             |              | 11,078.43           |
|                                          |                             |              | 1,616,253.10        |
| Less: Outstanding Cheques                |                             |              | 4,581.50            |
| <b>Closing Combined Cashbook Balance</b> |                             |              | <b>1,611,671.60</b> |

| Investments:            | Interest Rate per<br>Annum | Amount<br>Invested   | % of Total                   |
|-------------------------|----------------------------|----------------------|------------------------------|
| Bank of Queensland      | 4.45                       | 500,000.00           | 4.89                         |
| Bendigo Bank            | 4.00                       | 500,000.00           | 4.89                         |
| Bendigo Bank            | 3.90                       | 500,000.00           | 4.89                         |
| Bendigo Bank            | 4.05                       | 250,000.00           | 2.44                         |
| Bendigo Bank            | 4.10                       | 400,000.00           | 3.91                         |
| Bendigo Bank            | 4.25                       | 500,000.00           | 4.89                         |
| Bendigo Bank            | at call                    | 79,595.83            | 0.78                         |
| Commonwealth Bank       | 4.24                       | 500,000.00           | 4.89                         |
| Commonwealth Bank       | 4.22                       | 500,000.00           | 4.89                         |
| Commonwealth Bank       | 4.23                       | 500,000.00           | 4.89                         |
| Commonwealth Bank       | 4.21                       | 500,000.00           | 4.89                         |
| Commonwealth Bank       | 4.22                       | 500,000.00           | 4.89                         |
| MACQUARIE BANK          | 4.26                       | 500,000.00           | 4.89                         |
| MACQUARIE BANK          | 4.26                       | 500,000.00           | 4.89                         |
| MACQUARIE BANK          | 4.32                       | 500,000.00           | 4.89                         |
| MACQUARIE BANK          | 4.32                       | 500,000.00           | 4.89                         |
| MACQUARIE BANK          | 4.26                       | 500,000.00           | 4.89                         |
| National Australia Bank | 4.05                       | 500,000.00           | 4.89                         |
| National Australia Bank | 4.25                       | 500,000.00           | 4.89                         |
| National Australia Bank | 4.27                       | 500,000.00           | 4.89                         |
| National Australia Bank | 4.15                       | 500,000.00           | 4.89                         |
| National Australia Bank | 4.31                       | 500,000.00           | 4.89                         |
|                         |                            | <b>10,229,595.83</b> | 100.00                       |
|                         |                            |                      | <b>AMOUNT</b>                |
|                         |                            |                      | (885,212.90)                 |
| Combined Sewerage       | 1490-3000-0000             |                      | 2,465,130.75                 |
| Trust Fund              | 8490-3000-0000             |                      | 31,753.75                    |
|                         | 9991-3000-0000             |                      | 1,611,671.60                 |
|                         |                            |                      | <b>1,611,671.60</b>          |
|                         |                            |                      | <b>11,841,267.43</b>         |
|                         |                            |                      | <b>TOTAL FUNDS HELD ARE:</b> |

#### Integrated Planning and Reporting Reference

- E1 Council is strong, sustainable and able to stand alone.
- E1 Plan for the long-term sustainability of the Shire.
- E1 Meet all governance and regulatory requirements in the conduct of Council operations.

This is page 33 of the Minutes of the Ordinary Monthly Meeting of the Lockhart Shire Council held in the Council Chambers, Green Street, Lockhart – 15 May 2023.

  
 CHAIRPERSON

Legislative Policy and Planning Implications

- Local Government Act 1993 Section 625 Investments.
- Local Government (General) Regulation Clause 212.

Budget and Financial Aspects

Council's 2022/23 Operational Budget has forecast a total of \$39,750 income from interest on investments for General Fund & Sewer Fund combined. For the period July 2022 to April 2023, the average end of month balance of funds invested has been \$9.13 million and the average return on invested funds has been 3.40%. On these year-to-date figures, Council's budgeted income on investments will be achieved for the General Fund and Sewer Fund. This will be monitored and if required adjusted at the next Quarterly Budget Review.

Responsible Accounting Officer Statement

I, Craig Fletcher, hereby certify that all investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of Local Government (General) Regulation and Council's Investment Policy. The Internal and External Reserve amounts and Unrestricted Funds are estimate valued only, they are subject to change and review in part with the audit of Council's Financial Statements and each Quarterly Budget Review.

**Recommendation:**

- a) That the April 2023 Investment and Bank Balances Report be received and noted.
- b) That the Responsible Accounting Officer Statement be noted, and the report be adopted.

|              |                                                                                                                                                                                                                                                                                              |
|--------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>75/23</b> | <b>RESOLVED</b> on the motion of Crs Driscoll and Hunter that: <ul style="list-style-type: none"><li>a) The April 2023 Investment and Bank Balances Report be received and noted, and</li><li>b) The Responsible Accounting Officer Statement be noted, and the report be adopted.</li></ul> |
|--------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**9. QUARTERLY BUDGET REVIEW – MARCH 2023**

**(DCCS: 23/5295)**

Executive Summary

In accordance with the Local Government Act, 1993, a review of Council's Budget position as at 31 March 2023 has been undertaken and the following is submitted for Councillors consideration.

Report

**General Fund**

When Council adopted the 2022-2023 Operational Plan Budget in June 2022 Council budgeted for a surplus of **\$13,177.00**. The Budget Review at 31 March 2023 indicated an estimated **SURPLUS of \$5,436.00** as at 30 June 2023 after taking into account movements in revenue and expenditure for the first quarter.

Adjustments greater than \$10,000 and/or greater than 10% of the Amended Budget post the December 2022 Review are summarised on pages 2 and 3 of the Quarterly Budget Review for March as provided under separate cover.

Movements are listed by:

- Operating Income Increase
- Operating Income Decreases
- Operating Expenditure Decreases
- Operating Expenditure Increases
- Capital Expenditure Decreases
- Capital Expenditure Increases

**Interest On Investment:** the increase in interest rates has resulted in Council’s Budget estimate to significantly improve, with a further adjustment of \$72,000.

**Outdoor Staff - Oncost Recoveries:** when developing the budget estimates for this financial year there were some changes to the methodology with regards to On-Costs and which expenses would incur On-Costs. Previously in the context of the Budget, a general ledger account with “Outdoor” in the description included staff in Parks & Facilities, Waste Management, Sewer Treatments Works and Roads teams. For this financial year any general ledger account with “Outdoor” in the description is now only the Roads construction and maintenance crews.

Primarily On-Costs are designed to ensure any grant funded projects also fund the associated on-costs of employing staff ie superannuation, leave and workers compensation.

**Sewer Fund**

When Council adopted the 2022-2023 Operational Plan Budget in June 2022 Council budgeted for a surplus of **\$11,651.00** for the Sewer fund operations. For the Budget Review at 31 March 2023 the budget adjustments resulted in an estimated **SURPLUS of \$8,259.00** as at 30 June 2023 after taking into account movements in revenue and expenditure for the first quarter.

There were no significant adjustments of note in the March 2023 Quarterly Review Budget for the Sewer Fund.

Integrated Planning and Reporting Reference

- E1 Council is strong, sustainable and able to stand alone.
- E1 Plan for the long-term sustainability of the Shire.

Legislative Policy & Planning Implications

Clause 203 (1) of the Local Government (General) Regulation states that “not later than 2 months after the end of each quarter (except the June quarter), the responsible accounting officer of a council must prepare and submit to the council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the statement of the council's revenue policy included in the operational plan for the relevant year, a revised estimate of the income and expenditure for that year.

Budget & Financial Aspects

| Fund                                             | Adopted Budget @ 1 July 2022 | Amendments @ 30 Sept 2022 | Amendments @ 31 Dec 2022 | Amendments @ 31 Mar 2023 | Revised Estimates @ 30 June 2023 |
|--------------------------------------------------|------------------------------|---------------------------|--------------------------|--------------------------|----------------------------------|
| General Fund                                     | \$ 13,177.00                 | \$ 73,418.00              | (\$74,816.00)            | (\$6,343.00)             | \$ 5,436.00                      |
| Sewerage Fund                                    | \$ 11,651.00                 | \$ 1,990.00               | (\$7,236.00)             | \$ 1,854.00              | \$ 8,259.00                      |
| <b>Net Consolidated Budget Surplus/(Deficit)</b> | <b>\$ 24,828.00</b>          | <b>\$ 75,408.00</b>       | <b>(\$82,052.00)</b>     | <b>(\$4,489.00)</b>      | <b>\$ 13,695.00</b>              |

Attachments

- 1. Quarterly Budget Review Statement for the period 01/01/23 to 31/03/23 will be provided under separate cover.

**Recommendation:** That:

- a) The information be noted, and
- b) The adjustments in income, expenditure and reserves in the March 2023 Quarterly Budget Review be adopted, and
- c) The carried forward as reported to be funded from Reserves be adopted.

|              |                                                                                                                                                                                                                                                                                                                                                                       |
|--------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>76/23</b> | <p><b>RESOLVED</b> on the motion of Crs Walker and Driscoll that:</p> <ul style="list-style-type: none"> <li>a) The information be noted, and</li> <li>b) The adjustments in income, expenditure and reserves in the March 2023 Quarterly Budget Review be adopted, and</li> <li>c) The carried forward as reported to be funded from Reserves be adopted.</li> </ul> |
|--------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

  
 CHAIRPERSON

10. **DRAFT OPERATIONAL PLAN BUDGET 2023/24 AND DRAFT DELIVERY PROGRAM ESTIMATES 2024/25 – 2026/27**

(DCCS: 23/5335)

Executive Summary

A Draft Operational Plan Budget 2023/24 and Draft Delivery Plan Estimates 2024/25 to 2026/27 are tabled for Council's consideration and endorsement for public exhibition.

Report

The Draft Operational Plan Budget 2023/24 and Draft Delivery Plan Estimates 2024/25 to 2026/27 have been prepared in accordance with Sections 404 and 405 of the Local Government Act 1993 and are tabled for consideration and endorsement by Council for public exhibition. Subject to Council's endorsement it is proposed to publicly exhibit the draft documents for a period of not less than 28 days before tabling them again, together with any submissions received, at the June 2023 Council meeting for adoption.

**General Fund Report**

The following table provides a summary of General Fund expenditure for 2023/24.

|                                                  |            |
|--------------------------------------------------|------------|
| Total Operating Expenditure (excl. Depreciation) | 10,401,195 |
| Total Depreciation                               | 3,300,000  |
| Total Capital Expenditure                        | 3,797,505  |
| Total Expenditure                                | 17,498,700 |

The Draft 2023/24 Budget estimates for the General Fund provide for a budget with a **deficit of \$72,366.00**.

Based on the Draft Budget as presented at the Budget Workshop prior to the April 2023 Council meeting, main changes are:

- Since the April workshop Councils have been advised that the Emergency Service Levy (ESL) rebate will cease, and Council's will have to fund the shortfall. Refer to Mayoral Minute in this agenda.
- The FOGO Trommel has been removed from the Plant Replacement Program.
- Project Officer position has been moved from Administration Salaries to Engineering.
- Plant Replacement Program.

**Rate Peg** - The rate peg, as it is commonly known, is the maximum percentage amount by which a council may increase its general rate income for the year. The rate peg applies to general rate income in total, and not to individual ratepayers' rates. The rate peg does not apply to sewerage charges or waste management charges.

The rate peg for the 2023/24 rating year was announced by iPart NSW at 3.7%. Council has applied the full 3.7% rate peg to the General Rates for the Draft Budget.

**Interest on overdue rates** – The Office of Local Government (OLG) has advised the maximum amount of interest that can be charged on overdue rates during the period 1 July 2023 to 30 June 2024 will be 9.0%.

**Fees & Charges** – Council's main fees & charges are for waste management services and sewerage services. Council has limited increases for these services where possible, noting the Consumer Price Index (CPI) for the 12 months March 2022 to March 2023 was 7.0%:

- Waste management service charges have increases ranging from 1.8% to 1.9%.
- Sewer charges have increases ranging from 5.5% to 6.5%.

Council's complete list of Fees & Charges will be provided under separate cover prior to the May Council meeting.

**Sewer Fund Report**

The following table provides a summary of Sewer Fund expenditure for 2023/24.



|                                                  |         |
|--------------------------------------------------|---------|
| Total Operating Expenditure (excl. Depreciation) | 478,567 |
| Total Depreciation                               | 275,000 |
| Total Capital Expenditure                        | 113,384 |
| Total Expenditure                                | 866,951 |

The Draft 2023/24 Budget estimates for the Sewer Fund provide for a budget with a **surplus** of **\$11,044.00**.

Integrated Planning and Reporting Reference

E1 – Advocate and prepare for the long term sustainability of our Shire.

E1 – Continue to enhance sound financial management policies and practices.

E1 – Meet all governance and regulatory requirements in the conduct of council's operations.

Legislative Policy and Planning Implications

Council is required to adopt its Operational Plan and Budget by 30 June after first having publicly exhibited a Draft Plans for 28 days and considering any submissions received.

Budget and Financial Aspects

The Draft Budget and Operational Plan will be prepared by Council officers within existing resources.

Attachments

1. Draft Operational Plan Budget 2023/24 and Delivery Program Budget Estimates 2024/25 to 2026/27 incorporating the Revenue Policy.
2. Proposed Fees and Charges for 2023/24. (to be provided under separate cover prior to meeting).

**Recommendation:** That:

- a) Council endorses, for the purpose of public exhibition, the Draft Operational Plan Budget 2023/24 and Delivery Program Budget Estimates 2024/25 to 2026/27 incorporating the Revenue Policy and Fees and Charges.
- b) Following the 28 day public exhibition period, Council further consider the Draft documents at the Council meeting to be held on 19 June 2023, in conjunction with any public comments or submissions received, for the purpose of adoption prior to 30 June 2023.

|              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|--------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>77/23</b> | <b>RESOLVED</b> on the motion of Crs Driscoll and Walker that:<br><ol style="list-style-type: none"><li>a) Council endorses, for the purpose of public exhibition, the Draft Operational Plan Budget 2023/24 and Delivery Program Budget Estimates 2024/25 to 2026/27 incorporating the Revenue Policy and Fees and Charges.</li><li>b) Following the 28 day public exhibition period, Council further consider the Draft documents at the Council meeting to be held on 19 June 2023, in conjunction with any public comments or submissions received, for the purpose of adoption prior to 30 June 2023.</li></ol> |
|--------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**11. CLASSIFICATION OF LAND – 97 GREEN STREET, LOCKHART**

**(GM: 23/2655)**

Executive Summary

In accordance with the Local Government Act it is proposed to classify the land recently acquired by Council, and situated at 97 Green Street Lockhart, as “operational” land.

Report

Council recently resolved to purchase the property situated at 97 Green Street Lockhart and described as Lot 1 in Deposited Plan 1016809.

According to the Local Government Act, before a council acquires land, or within 3 months after it acquires land, a council may resolve that the land be classified as community land or operational land.

  
CHAIRPERSON

Any land acquired by a council that is not classified is, at the end of the period of 3 months, taken to have been classified as community land. Council is required to give public notice of its intention to classify or reclassify public land.

Council, at its meeting held on 20 March 2023 resolved to give public notice that it proposes to pass a resolution to classify the land as operational land.

Public notice of the proposed resolution was given on Council's website and in the Council Newsletter which is distributed to all households in the Shire and no submissions were received.

#### Integrated Planning and Reporting Reference

E1: Meet all governance and regulatory requirements in the conduct of Council operations.

#### Legislative Policy & Planning Implications

It is a requirement of the Local Government Act that all public land be classified as either "community" or "operational".

A council has no power to sell, exchange or otherwise dispose of community land and limitations apply to the extent to which a lease or licence can be granted on community land. No such restrictions apply to land classified as operational land.

#### Budget & Financial Aspects

Nil.

#### Attachments

Nil.

**Recommendation:** that Council classify the land situated at 97 Green Street, Lockhart and described as Lot 1 DP1016809, as "operational" land.

|       |                                                                                                                                                                                         |
|-------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 78/23 | <b>RESOLVED</b> on the motion of Crs Sharp and Rockliff that Council classifies the land situated at 97 Green Street, Lockhart and described as Lot 1 DP1016809, as "operational" land. |
|-------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

## 12. POLICY REVIEWS

(GM: 23/4284)

### Executive Summary

Two policies are scheduled for review in accordance with the three-year cycle referred to in Policy No. 1.0 Policies – Procedure for Consideration and Adoption.

### Report

At its meeting held on 20 March 2023, Council endorsed "Policy No. 1.0 Policies – Procedure for Consideration and Adoption" which set out a process for the systematic review of Council policies and the development of new policies.

Policy 1.0 Policies – Procedure for Consideration and Adoption provides that:

*In order to ensure that policies remain relevant a program of ongoing review of policies not later than every three years will be developed and maintained.*

*Individual policies will be reviewed and amended in advance of the scheduled review date when circumstances warrant. This may be prompted by factors such as a change in legislation, a change in government policy or as a result of a need identified by the Council, management and staff or internal and external audit activities.*

Two policies are now due for review in accordance with the scheduled three year cycle referred to in Policy No. 1.0. The policies scheduled for review are: -

- a) Policy 1.5 Privacy Management Plan and Privacy Code of Practice.
- b) Policy 1.18 Public Interests Disclosures and Reporting.

Copies of the above Policies are attached. No changes are proposed to the policies.

With respect to Policy 1.5 Privacy Plan and Privacy Code of Practice, Council has formally adopted the Model Privacy Management Plan for Local Government released by the Division of Local Government in 2013 and the Privacy Code of Practice for Local Government developed by the Information and Privacy Commission (IPC) and gazetted in December 2019.

The adoption of a Privacy Management Plan is a legislative requirement in accordance with Section 33 of Privacy and Personal Information Protection Act (PIPP Act) to ensure compliance with the Council's obligations under the Act.

A Privacy Code of Practice is a legal instrument which allows a public sector agency or organisation to make changes to:

- an Information Protection Principle (IPP); or
- provisions that deal with public registers; or
- specifically how that rule will apply in a particular situation

For instance the Privacy Code of Practice outlines the circumstances in which Council is not required to comply with an Information Protection Principle or instances in which Council may depart from an Information Protection Principle.

Policy 1.18 Public Interests Disclosures and Reporting on the other hand relates to Council's obligations under the Public Interest Disclosures Act 1994 (PIDA) which sets out the arrangements under which people working within the NSW public sector (including local government) can make complaints about the functioning of the public sector in a way that minimises the risk of reprisal.

#### Integrated Planning and Reporting Reference

E1: Meet all governance and regulatory requirements in the conduct of Council operations.

E1: Minimise Council's exposure to risk and promote a strong risk management culture within Council.

#### Legislative Policy & Planning Implications

A process for the identification, development and review of appropriate policies and procedures facilitates an effective governance and control environment.

The adoption of a Privacy Management Plan is a legislative requirement in accordance with Section 33 of Privacy and Personal Information Protection Act (PIPP Act).

#### Budget & Financial Aspects

Nil.

#### Attachments

1. Policy 1.5 Privacy Plan and Privacy Code of Practice.
2. Policy 1.18 Public Interests Disclosures and Reporting.

**Recommendation:** That the following Policies, as presented, be adopted:

- a) Policy 1.5 Privacy Plan and Privacy Code of Practice.
- b) Policy 1.18 Public Interests Disclosures and Reporting.

|              |                                                                                                                                                                                                                                                                                          |
|--------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>79/23</b> | <b>RESOLVED</b> on the motion of Crs Day and Walker that the following policies, as presented, be adopted:<br><ol style="list-style-type: none"><li>a) Policy 1.5 Privacy Plan and Privacy Code of Practice</li><li>b) Policy 1.18 Public Interests Disclosures and Reporting.</li></ol> |
|--------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

13. COMMUNITY SATISFACTION SURVEY

(GM: 23/4799)

Executive Summary

The responses to the recent Customer Satisfaction Survey have been collated and the results are tabled for Council's information.

Report

Council, at its meeting held on 13 February 2023, resolved to:

- a) Undertake a Community Satisfaction Survey prepared in-house similar to previous years as part of the 2023/24 budget preparation process.
- b) Make provision in the 2024/25 Budget for outsourcing the conduct of a residents' survey to a specialised firm.

A survey has been undertaken in accordance with a) above. Acknowledging that the real benefit in undertaking community satisfaction surveys is to be able to view and analyse trends over a period of time, the 2023 survey questions were kept the same as the previous surveys so that comparisons can be made and trends revealed.

The survey was accessible online via the Council website with hard copies made available at Post Offices throughout the Shire. Attention was drawn to the online survey and paper-based survey options in Council's Newsletter and the Community Facebook page.

The survey results indicate that a total of 71 responses were received by the closing date of 6 April 2023, however it is noted that only 42 respondents answered the majority of survey questions.

A full report of the 2023 survey results which includes the responses to the survey questions and any additional comments provided by respondents has been separately distributed to all Councillors. Particular attention is drawn to the following responses in the Survey:

Q.5 - How satisfied are you with the interactions you have had with Council? Responses ranging from 1 – Not at all satisfied to 5 – very satisfied.

|      | 1   | 2   | 3   | 4   | 5   |
|------|-----|-----|-----|-----|-----|
| 2014 | 9%  | 9%  | 28% | 28% | 26% |
| 2016 | 6%  | 6%  | 25% | 31% | 32% |
| 2019 | 2%  | 5%  | 21% | 34% | 38% |
| 2023 | 10% | 20% | 34% | 29% | 7%  |

Q.6 - How do you receive information about Council?

|                    | 2014 | 2016 | 2019 | 2023 |
|--------------------|------|------|------|------|
| Local newspaper    | 48%  | 35%  | 21%  | 7%   |
| Council newsletter | 96%  | 96%  | 96%  | 79%  |
| Rates notice       | 37%  | 46%  | 39%  | 33%  |
| Website            | 14%  | 20%  | 20%  | 26%  |
| Facebook           | 5%   | 13%  | 17%  | 55%  |
| Word of mouth      | 38%  | 34%  | 39%  | 24%  |
| Council officers   | 19%  | 18%  | 22%  | 7%   |
| Councillors        | 35%  | 35%  | 25%  | 26%  |

*Lockhart Shire Council  
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Q.7 - How satisfied are you with the level of communication Council has with the community? Responses ranging from 1 – Not at all satisfied to 5 – very satisfied.

|      | 1  | 2   | 3   | 4   | 5   |
|------|----|-----|-----|-----|-----|
| 2014 | 6% | 8%  | 31% | 40% | 15% |
| 2016 | 6% | 6%  | 18% | 41% | 29% |
| 2019 | 0% | 5%  | 25% | 41% | 29% |
| 2023 | 9% | 24% | 31% | 31% | 5%  |

Q.10 - Overall, for the last 12 months, how satisfied are you with the performance of Council, not just for one or two issues, but across all areas? Responses ranging from 1 – Not at all satisfied to 5 – very satisfied.

|      | 1   | 2   | 3   | 4   | 5   |
|------|-----|-----|-----|-----|-----|
| 2014 | 3%  | 12% | 26% | 45% | 14% |
| 2016 | 2%  | 7%  | 20% | 45% | 26% |
| 2019 | 0%  | 4%  | 22% | 48% | 26% |
| 2023 | 10% | 14% | 38% | 33% | 5%  |

Q11 Overall, how would you rate Council's image within the community? Responses ranging from 1 – Not at all satisfied to 5 – very satisfied.

|      | 1   | 2   | 3   | 4   | 5   |
|------|-----|-----|-----|-----|-----|
| 2014 | 7%  | 16% | 36% | 31% | 10% |
| 2016 | 6%  | 5%  | 23% | 38% | 28% |
| 2019 | 3%  | 5%  | 29% | 43% | 20% |
| 2023 | 12% | 26% | 29% | 28% | 5%  |

Whilst the ratings outlined above are informative, valuable feedback is also contained in the comments provided by respondents with some common themes emerging. In this regard the following points are noted:

- The importance of the Council's monthly newsletter as a means of communication was reinforced with the majority of respondents saying this is the main way they receive information about Council. Some respondents supported the continuation of the Newsletter which is distributed to all residents in the Shire whilst others suggested it should be "modernised" or distributed electronically.
- A number of respondents were critical of Council with respect to recent flood events and stormwater drainage issues. As Council will be aware disaster recovery funding has been secured and Council is currently preparing a scope of works and cost estimates for approval by the Office of Local Government for the following projects:
  1. Emily Street, The Rock – drainage improvements
  2. Cole Street, Yerong Creek – drainage improvements
  3. Green Street West, Lockhart – drainage improvements
  4. Flood Detour Road – culvert installation
  5. Waste Management Facilities - access improvements
  6. Community information initiative (social media)
- Many of the comments related to communication and transparency, including references to the user friendliness or otherwise of Council's website, the need to make greater use of social media

  
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CHAIRPERSON

and issues with community engagement more generally. In seeking to address some of these concerns it is noted that:

- Council has allocated grant funds for the development of a social media community information initiative. Whilst this decision was made in the context of providing timely information during natural disaster events, the opportunity can be used to develop a broader social media community engagement strategy.
- Work commenced some time ago on updating and improving Council’s websites. A new tourism website i.e. [www.visitlockhartshire.com.au](http://www.visitlockhartshire.com.au) went live prior to Christmas 2022 and the transition to an updated corporate website i.e. [www.lockhart.nsw.gov.au](http://www.lockhart.nsw.gov.au) is anticipated to be completed within a month.
- Council has resolved to make provision in the 2024/25 Budget for outsourcing the conduct of a residents’ survey to a specialised firm. This should result in a more sophisticated method and hopefully a much greater number of responses than the current approach.
- The timing of the 2024/25 survey is scheduled to coincide with a new Council term of office and the requirement for the incoming Council to review its Integrated Planning and Reporting documents, most notably the Community Strategic Plan (CSP), within the first 12 months. The survey will be one form of community engagement and the results one source of input into that review.
- The last review of the CSP was undertaken in 2021/22 bearing in mind that the term of office of the current Council will be shorter i.e. two years and nine months instead of the normal four year term as a result of the postponement of the last elections. A more comprehensive review of the CSP has been foreshadowed for the beginning of the next full four-year term in 2024 which will provide opportunities for enhanced community engagement.
- In the meantime steps will be taken to ensure that documents placed on public exhibition from time to time and other relevant matters are brought to residents’ attention via the Council Newsletter and social media, as was the case for the recent Draft Employment and Housing Strategy and the Community Satisfaction Survey.

#### Integrated Planning and Reporting Reference

- E1: Promote the increased participation of local people in local government and the community.
- E3: Provide effective community engagement practices with the community.
- E3: Ensure the community is informed by improving access to information.
- E3: Remain updated and informed on current demographic and social data pertaining to Lockhart Shire communities and population groups.

#### Legislative Policy & Planning Implications

Section 8A of the Local Government Act sets out councils’ guiding principles including the principle that councils should actively engage with their local communities, through the use of the integrated planning and reporting (IP&R) framework and other measures.

Section 8C of the Act sets out guiding principles for IP&R including the principles that: -

- Councils should identify and prioritise key local community needs and aspirations and consider regional priorities.
- Councils should regularly review and evaluate progress towards achieving strategic goals.

#### Budget & Financial Aspects

The Community Satisfaction Survey was managed ‘in-house’ and undertaken within Council’s existing budget.

#### Attachments

The 2023 Community Satisfaction Survey Results have been separately distributed to Councillors.

**Recommendation:** That Council note the results of the 2023 Community Satisfaction Survey and the responses to the issues raised contained in this report.

  
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|       |                                                                                                                                                                                                   |
|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 80/23 | <b>RESOLVED</b> on the motion of Crs Mathews and Walker that Council notes the results of the 2023 Community Satisfaction Survey and the responses to the issues raised contained in this report. |
|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

#### 14. FEES PAYABLE TO THE MAYOR AND COUNCILLORS

(GM: 23/5141)

##### Executive Summary

The Local Government Remuneration Tribunal (LGRT) issued an Annual Report and Determination on 27 April 2023. Fees payable to the Mayor and Councillors are required to be within the range set by the LGRT.

##### Report

Policy 1.1 Payment of Expenses and Provision of Facilities to the Mayor and Councillors provides that the Council shall, prior to 30 June each year, set by resolution the annual fees to be paid, monthly in arrears, to the mayor and councillors for the following year commencing 1 July, provided that such fee shall be within the range for the Council determined annually by the LGRT.

The LGRT is required to report to the Minister for Local Government by 1 May each year as to its determination of categories and the maximum and minimum amounts of fees to be paid to mayors and councillors.

Lockhart Shire Council has been categorised by the LGRT as “Non-metropolitan – Rural”. This category comprises councils with a population of less than 20,000.

The LGRT has determined a three per cent per annum increase in the minimum and maximum fees applicable to each category.

The new maximum and minimum amounts payable to the mayors and councillors of “Non-metropolitan – Rural” councils, including Lockhart Shire Council, from 1 July 2023 are as follows:

| Annual Fee - Councillor |             | Annual Fee - Mayor |             |
|-------------------------|-------------|--------------------|-------------|
| Minimum Fee             | Maximum Fee | Minimum Fee        | Maximum Fee |
| \$9,850                 | \$13,030    | \$10,490           | \$28,430    |

The fees currently being paid for the period 1 July 2021 to 30 June 2022 were determined by Council at its meeting held on 17 May 2021. The fees are currently \$11,105 per annum for Councillors and \$27,600 per annum for the Mayor after the Council resolved at that meeting to adopt the midpoint between the minimum and maximum allowable for councillors and the maximum amount allowable for the Mayor.

##### Integrated Planning and Reporting Reference

- E1: Advocate and prepare for the long-term sustainability of our Shire.
- E1: Promote the increased participation of local people in local government and the community.
- E1: Meet all governance and regulatory requirements in the conduct of Council operations.

##### Legislative Policy & Planning Implications

Sections 248 and 249 of the Local Government Act provide that a council may fix the annual fee payable to the mayor and councillors and, if it does so, it must fix the annual fee in accordance with the appropriate determination of the LGRT.

If a council does not fix the annual fee it must pay the appropriate minimum fee determined by the LGRT.

Pursuant to section 448 (k) of the Local Government Act Councillors are not required to disclose an interest relating to the payment of fees to councillors (including the mayor and deputy mayor).

##### Budget & Financial Aspects

The fees payable to the Mayor and Councillors for the period 1 July 2023 to 30 June 2024 as resolved by Council will be incorporated into the 2023/24 Operational Plan Budget.

  
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Attachments

Nil.

**Recommendation:** That Council determine the annual fees payable to the Mayor and Councillors for the period 1 July 2023 to 30 June 2024.

|              |                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
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| <b>81/23</b> | <b>RESOLVED</b> on the motion of Crs Driscoll and Rockliff that:<br><ol style="list-style-type: none"><li>1. Council adopts the midpoint between the minimum and maximum allowable for councillors of a “Non-metropolitan Rural” council for the period 1 July 2023 to 30 June 2024; and</li><li>2. Fees for the Mayor for the period 1 July 2023 to 30 June 2024 be set at the maximum allowable for a “Non-metropolitan Rural” council.</li></ol> |
|--------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

## QUESTIONS AND STATEMENTS

**Cr Rockliff**

Nil

**Cr Walker**

Nil

**Cr Hunter**

- i) **Lights at the sporting ovals** - Cr Hunter requested an update in relation to this project.

Response – Director Corporate and Commercial Services

The Director advised that each oval is being treated as an individual project with its own user group and solutions are being worked on. A grant application is being prepared for submission to the AFL for lights at The Rock Recreation Ground and Osborne Recreation Ground. For the Lockhart Recreation Ground, the Director and the Project Officer are meeting with Rocla with the aim to have the poles retrospectively certified to hold load and sail area.

**Cr Sharp**

- i) **Roads – Pleasant Hills-Osborne Road** - Cr Sharp advised that at the south end of Lallarook Lane there is a washout where water has been running over the road and not through the culvert and asked whether the culvert could be moved.
- ii) **Eulenstiens Road** - Cr Sharp advised that the road is in very poor condition at present and asked when is it likely that the grader will be in the area.
- iii) **Clancy Lane** – Cr Sharp advised there is a large pot hole that needs gravel and grading.

Response – Director Engineering and Environmental Services

The Director advised that some of those works noted above are within the current flood repair program. The roads that are not in the flood repair program will be investigated.

**Cr Mathews**

- i) **Youth Officer** - Cr Mathews advised that with the possibility of a sister city with Lockhart, Texas USA and the engagement through local schools, it is important that consideration be given to the appointment of a Youth Officer.
- ii) **Feral Cats** - Cr Mathews advised that feral cats are an ongoing problem in Lockhart. Could a report be presented on what Council can do to reduce the number of feral cats.

Response – Director Engineering and Environmental Services

The Director advised that a report on feral cats can be provided however the outcomes Council was seeking would need to be determined.

- iii) **Flood notification** - Cr Mathews advised that the State Government has announced it will be checking flood gauges across the State. Does Lockhart Shire Council have any flood gauges and if so, who monitors and maintains them?

Response – Director Engineering and Environmental Services

The Director advised that there are some electronic flood gauges across the Shire that provide alerts via a mobile phone app known as Water Live.

- iv) **Emails** - Cr Mathews advised the meeting that there was no block placed on a particular resident's emails. It appears Cr Mathews name had been incorrectly spelt.

**Cr Driscoll**

- i) **Kings Own Hotel** - Cr Driscoll asked if there was any further information on what might be happening at the site?

Response – Director Engineering and Environmental Services

The Director advised that there has been no recent update regarding the proposed development at the Kings Own Hotel. The Director will follow up on the progress of the development.

- ii) **Works at the Recreation Ground** - Cr Driscoll advised that the key was given to the builder about a fortnight ago but there has been no progress since that time.

Response – Director Corporate and Commercial Services

The Director advised he believed the builder was to have commenced work last Monday. The Director will follow up and advise.

- iii) **Recreation Ground Lights** - Cr Driscoll asked is it possible that Council will not get the funding required and if so, can a Plan B be developed. Plan A is for the installation of LED lights. Can Plan B be making the towers safe and putting standard lights on them.

- iv) Response – Director Corporate and Commercial Services

The Director advised that the estimated cost will be \$220,000. He will follow up and investigate options for the development of a Plan B.

**Cr Day**

- i) **Lockhart Gymnasium** - Cr Day advised that a huge community response has been received and everybody is excited including the local health organisations and the local emergency services.

- ii) **Fargunyah Lane**. Cr Day advised that it has been reported to her that the Lane is in very poor condition with farmers avoiding the lane and using alternate routes.

Response – Director Engineering and Environmental Services

The Director advised that he will investigate.

- iii) **Youth Officer**. Cr Day advised that she agrees with Cr Mathews regarding the consideration of appointing a Youth Officer.

Response – Director Corporate and Commercial Services

The Director advised that he will further investigate the appointment of a Youth Officer.

**Cr Marston**

- i) **EV charging stations** - Cr Marston asked if there will be site maps advising the public where to find the stations and will there be instructions on how to use them?

Response – Director Engineering and Environmental Services

EV owners can access location of chargers via mobile apps, which has detailed information and photos. The chargers are operational, however at present users need to provide their own cables. Cables were

  
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received by Council today but are still to be tested before attaching to the stations. Users can download the app for locations and consideration will be given to providing a procedure sheet.

- ii) **Signage and parking lines required for the EV charging stations.** Cr Marston asked if signage and parking lines can be provided at the EV charging stations. The location and procedures for use will be included on the recreation ground website.

Response – Director Engineering and Environmental Services

The Director advised he will arrange signage and linemarking to be installed.

- iii) **The Rock RSL Sub Branch** – Cr Marston advised that The Rock RSL Sub Branch has received a Grant of \$9,900 to contribute to plaques, signage and lighting at The Rock memorial gardens and enquired when the works will be commenced?

Response – Director Engineering and Environmental Services

The Director advised work will be starting in the next few weeks.

### Cr Verdon

- i) **Estimate for Design in Emily Street** – Cr Verdon enquired about the design estimate for Emily Street.

Response – Director Engineering and Environmental Services

The Director advised that the design has been received from the engineering consultants and is currently being reviewed.

- ii) **Corner Bretton and Urana Street, The Rock**– Cr Verdon advised that the water is still very slow to get away at this intersection.

Response – Director Engineering and Environmental Services

The Director advised he will follow up on the water flow at this intersection.

- iii) **Street Sweeper** – Cr Verdon asked where the discussions with Greater Hume Shire were up to regarding the street sweeper.

Response – Director Engineering and Environmental Services

The Director advised that all the details have been forwarded to Greater Hume Shire and he will follow up on when they can start.

- iv) **Back lanes – Norman Street and Davidson Street** – Cr Verdon advised that both these laneways need attention.

Response – Director Engineering and Environmental Services

The Director advised that all the lanes at The Rock had been completed however he will follow up on Norman Street and Davidson Street lanes.

### General Manager

- i) **Executive Assistant** – The General Manager expressed his appreciation to Nano Burkinshaw for assisting with the preparation of the Council meeting Business Paper and minute taking in the absence of the General Manager's Executive Assistant. The General Manager also conveyed the Executive Assistant's thanks for the well wishes received from Council.

## CLOSED SESSION

In accordance with the Local Government Act 1993 the following business is considered to be of a kind referred to in subsection 10A(2) of the Act and should be dealt with as part of the meeting closed to the media and public.

|              |                                                                                                                                                           |
|--------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>82/23</b> | <b>RESOLVED</b> on the motion of Crs Marston and Sharp Council close the meeting to the public as per section 10A(2)(c) of the Local Government Act 1993. |
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The meeting moved into Closed Session at 7.10pm

|              |                                                                                                |
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| <b>83/23</b> | <b>RESOLVED</b> on the motion of Crs Walker and Rockliff that Council moves into Open Session. |
|--------------|------------------------------------------------------------------------------------------------|

The meeting moved into Open Session at 7.25pm.

## OPEN COUNCIL

The resolutions of Council, relating to Staff Reports 15 and 16, passed while the meeting was closed to the public was read to the meeting by the General Manager.

### 15. LOCKHART CARAVAN PARK MANAGEMENT CONTRACT

|              |                                                                                                                                                                                                                                                                                                                                                               |
|--------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>84/23</b> | <b>RESOLVED</b> on the motion of Crs Marston and Day that applicants be offered a \$15,000 flat rate plus 50% of the net profit in the same order as the applicants appeared in the report and that the General Manager be delegated authority to enter into a contract with the successful applicant for one year with the option of two one-year contracts. |
|--------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

### 16. TENDER FOR REVIEW OF THE ROCK FLOOD STUDY

|              |                                                                                                                                                                                                              |
|--------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>85/23</b> | <b>RESOLVED</b> on the motion of Crs Hunter and Sharp that the information be noted and that a further report be presented to Council when the outcome of Council's request for additional funding is known. |
|--------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

The meeting concluded at 7.30pm

The minutes of the meeting held on Monday, 15 May 2023, were confirmed as a true and accurate record at the Ordinary Council Meeting held on 19 June 2023, at which time the signature was hereunto subscribed.



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