

MINUTES
of the
Ordinary Meeting
Held
17 April 2023

Our Values: Leadership • Integrity • Progressiveness • Commitment •
Accountability • Adaptability

Minutes of the Ordinary Monthly Meeting of Lockhart Shire Council held in the Council Chambers,
Lockhart on Monday, 17 April 2023 commencing at 5.00pm.

PRESENT

Cr G Verdon (Mayor), Cr A Rockliff (Deputy Mayor), Cr F Day OAM, Cr G Driscoll, Cr J Hunter, Cr I Marston, Cr R Mathews, and Cr J Walker.

Also in attendance were the General Manager, Director Corporate and Community Services, Director Engineering & Environmental Services, and Executive Assistant.

The meeting opened with a prayer, followed by an Acknowledgement of Country.

The Mayor reminded Councillors of their ethical obligations as reflected in the oath and affirmation of office, and the Code of Conduct.

The Mayor also informed all persons present that the proceedings of the meeting were being recorded.

APOLOGIES

48/23 RESOLVED on the motion of Crs Rockliff and Walker that the apology from Cr Sharp be accepted and leave of absence be granted.

REQUESTS FOR LEAVE OF ABSENCE OR ATTENDANCE BY AUDIO-VISUAL LINK

Nil.

CONFIRMATION OF MINUTES ORDINARY MEETING HELD 20 MARCH 2023

49/23 RESOLVED on the motion of Crs Mathews and Hunter that the Minutes of the Ordinary Meeting held on Monday, 20 March 2023 as printed and circulated be taken as read and confirmed.

DECLARATION OF PECUNIARY AND NON-PECUNIARY INTERESTS

Nil.

MAYORAL MINUTE

Nil.


CHAIRPERSON

REPORT ON MAYORAL & COUNCILLOR ACTIVITIES

The Mayor, Cr Verdon, reported on activities during the past month as follows:

27 March Met with General Manager, Senior Staff and Cr Rockliff on staffing issues.

28 March Radio interview with ABC re flooding The Rock.

30 March Gave interview via Zoom with WIN news re flooding at The Rock.

11 April Along with Cr Marston attended planning meeting for Anzac Day at The Rock.

14 April Chaired meeting of RivJO Operations Group.

17 April Along with General Manager attended meeting with Wagga Mayor and General Manager on matters of mutual interest.

Councillors also verbally reported the following:

Cr Day 4 April attended a meeting of the newly formed Lockhart Gymnasium Committee, held at Lockhart Ex-Servicemen's Club.

Cr Driscoll 16 March stood in for the Mayor for a radio interview regarding flooding issues.

12 April attended The Rock Progress Association meeting.

Cr Mathews 3 April attended a meeting of the Walk of Fame subcommittee with the TEDO.

4 April attended the Lockhart Gymnasium Committee meeting.

Cr Hunter 22 March attended the opening of Avondale Place Respite Centre at Henty.

23 March Mittagong Yerong Creek Road site meeting with the Director of Engineering and Environmental Services and others.

Cr Walker 4 April Attended the Riverina Bushfire Management Committee meeting in Wagga Wagga.

50/23 RESOLVED on the motion of Crs Marston and Mathews that the report on Mayoral and Councillor activities be received.

URGENT MATTERS

Nil.

NOTICE OF MOTION

Nil.

COMMITTEE REPORTS

Nil.

DELEGATES' REPORTS

1. RIVERINA REGIONAL LIBRARY ADVISORY COMMITTEE MEETING – 29 MARCH 2023 AT WAGGA WAGGA

(GM: 23/3664)

I attended a meeting of the Riverina Regional Library (RRL) Advisory Committee in Wagga Wagga on 29 March 2023 as Council's delegate. Key issues arising from the meeting are summarised below.

- The quarterly budget review for the quarter ending 31 December 2022 was tabled.


CHAIRPERSON

- The Committee endorsed the draft RRL Member Council Contributions for 2023-2024
- A draft RRL Management Plan for 2023-2024 was also endorsed.
- The arbitration process between Wagga Wagga City Council and the remaining RRL member councils regarding the distribution of assets following WWCC's withdrawal from the RRL is continuing with a directions hearing set down for 26 April 2023.
- RRL staff attended and set up a display at the Lockhart Health & Wellbeing Expo on 8 November 2022 coordinated by the Lockhart Local Health Advisory Committee. The event was a great success for Lockhart and RRL.
- RRL staff also collaborated with Service NSW during October/November 2022. A Wagga Wagga based Service NSW Service Support Specialist (SSS) coordinated a successful round of visits to the Mobile Library during October/November 2022 with highly favourable feedback from the communities. Mobile Library patrons were invited to learn about the NSW Government Cost of Living program which provides access to over 70 rebates and savings in one place. During 2022 the SSS arranged visits to Ardlethan, Aria Park, Lockhart, Urana, Rand, Milbrulong, The Rock and Pleasant Hills.

Peter Veneris
Delegate

2. LOCKHART SHIRE COUNCIL TRAFFIC COMMITTEE MEETING – 22 MARCH 2023 AT LOCKHART (DEES 23/4210)

I chaired a meeting of the Local Traffic Committee held at the Lockhart Shire Council Chambers on 22 March 2023. The meeting was attended by a delegate from Transport for NSW with apologies received from NSW Police and Dr Joe McGirr's office.

Four items were presented to the March LTC meeting. The committee approved:

- the proposed ANZAC day traffic changes at The Rock;
- five road cycling races from The Rock to County Boundary Road;
- the installation of bus zone signs in front of Lockhart Pre-school; and
- the installation of children crossing signs on Grubben Road, Munyabla.

Austin Morris
Delegate

3. (LATE REPORT) RIVERINA ZONE BUSHFIRE MANAGEMENT COMMITTEE (BMC) – 4 APRIL 2023

I report from the BMC meeting I attended on 4 April 2023 held at the Riverina Zone Fire Control Centre. All the associated agencies within the BMC submitted a report for the summer bushfire period.

The main points that are of interest for LSC are:

- The planned burn at The Esplanade Pleasant Hills will go ahead in May weather permitting after the goat trial was abandoned.
- The Gap fire trail at The Rock Hill is still progressing slowly.
- National Parks advised they are upgrading fire trails at The Rock Hill Nature Reserve to accommodate Cat 1 fire vehicles.
- The Department of Planning and Environment has completed hazard reduction work at The Rock, Lockhart, Milbrulong and Pleasant Hills.

Cr James Walker
Delegate

Recommendation: That the Delegates' Reports be received.

51/23 RESOLVED on the motion of Crs Marston and Walker that the Delegates' Reports be received.
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CHAIRPERSON

STATUS REPORT/PRÉCIS OF CORRESPONDENCE ISSUED

Status Report: Council Resolutions and Tasks to be finalised

Minute No:	Officer to Action	Council Resolution	Action Taken
Ordinary Council Meeting held 20 March 2023			
44/23	DEES	<p>Lockhart Airstrip</p> <p>That Council:</p> <ul style="list-style-type: none"> Prepares a new lease for the use of land being Certificate of Title Volume 15397 Folio 249 being Part Portion 49 for use as an airstrip for the amount of \$2,500; Renews the lease for a period of 12 months, during which time the use of the airstrip be monitored and the formation of a sec355 Committee to manage the airstrip and associated facilities be investigated; Undertakes a review of the lease to ensure any clauses referring to the Community Forest comply with the gazetted use of that Crown reserve; and Investigates options for leasing the airstrip hangars to interested parties. 	All submitters have been notified of the resolution.
39/23	GM	<p>Classification of Operational Land – 97 Green Street, Lockhart</p> <p>That Council gives public notice on its website and in the Council Newsletter, which is distributed to all households in the Shire, that it proposes to pass a resolution to classify land situated at 97 Green Street Lockhart, comprising Lot 1 DP1016809 as operational land.</p>	<p>Notice has been given in Council's Newsletter and website.</p> <p>Complete.</p>
34/23	DEES	<p>Local Environmental Plan Review – Local Housing & Employment Strategy</p> <p>1) Council adopts the draft Lockhart Shire Local Housing and Employment Strategy with changes based on consideration of submissions and subject to incorporating the changes recommended by the Department of Planning.</p> <p>2) Council now progresses with the preparation of a Planning Proposal process to formally implement the recommended planning actions of the Strategy into the Lockhart Local Environmental Plan 2012.</p>	<p>Strategy updated.</p> <p>Complete</p>
30/23	DCCS	<p>Notice of Motion – Cr Day – International Day for People with Disabilities</p> <p>Council considers, subject to funding availability, celebrating International Day for People with Disability held annually on 3 December which aims to increase public awareness, inclusion, understanding and acceptance of people with a disability and celebrate their achievements and contributions to the community, at a venue to be determined."</p>	Investigating grant funding opportunities.

*Lockhart Shire Council
Ordinary Meeting – 17 April 2023*

Minute No:	Officer to Action	Council Resolution	Action Taken
Ordinary Council Meeting held 13 February 2023			
26/23	GM	<p>Proposed Acquisition of Land</p> <p>That, subject to obtaining the landowner's consent, Council authorises the General Manager to prepare and submit a development application for the development of a car park on the land situated at Lot 2 DP1196082.</p>	DA requirements currently being determined
21/23	GM	<p>2023/24 Operational Plan and Budget</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Endorse the timeline outlined in the report for the preparation of the 2023/24 Draft Budget and Operational Plan including the conduct of Councillor Workshops on 20 March and 17 April 2023 and a bus tour of the Shire on 20 March 2023. 2. Undertake a Community Satisfaction Survey prepared in-house similar to previous years as part of the 2023/24 budget preparation process. 3. Make provision in the 2024/25 Budget for outsourcing the conduct of a residents' survey to a specialised firm. 	<ol style="list-style-type: none"> 1. Councillor Workshop convened for 4.00pm on 20 March 2023. Bus tour of the Shire arranged for 20 March 2023. Complete. 2. Community Satisfaction Survey has been launched with a closing date of 6 April 2023. 3. Draft Budget to be presented to Councillor Workshop on 17 April 2023.
17/23	GM	<p>Revision of Policy 1.25 Australian Citizenship Ceremonies Dress Code</p> <p>That Policy 1.25 Australian Citizenship Ceremonies Dress Code, be placed on public exhibition for a period of not less than 28 days and any submissions received be considered by Council prior to adoption of the Policy.</p>	Exhibition period ends 20 March 2023. Report presented to the April Council meeting (refer item 6).
16/23	GM	<p>Conflict of Interest Policy – Council Related Developments</p> <p>That Draft Policy 2.58 Conflicts of Interest – Council Related Developments be placed on public exhibition for a period of not less than 28 days and any submissions received be considered by Council prior to adoption of the Policy.</p>	Exhibition period ends 20 March 2023. Report presented to the April Council meeting (refer item 5).
10/23	DEES	<p>Lockhart Caravan Park Management Contract</p> <ol style="list-style-type: none"> 1. Council invites proposals for the management of the Lockhart Caravan Park through an expressions of interest (EOI) process. 2. A further report be presented to Council following the close of the EOI advertising period. 	<ol style="list-style-type: none"> 1. Expressions of interest closed. Complete. 2. Report to be presented to the May Council meeting.


 CHAIRPERSON

*Lockhart Shire Council
Ordinary Meeting – 17 April 2023*

Minute No:	Officer to Action	Council Resolution	Action Taken
9/23	GM	<p>Disaster Recovery Funding Arrangements</p> <p>In accordance with the outcome of the Councillor Workshop held earlier in the day, Council nominates the following projects for funding under the Local Government Recovery Grants Program:</p> <ol style="list-style-type: none"> 1. Emily Street, The Rock – drainage improvements 2. Cole Street, Yerong Creek – drainage improvements 3. Green Street West, Lockhart – drainage improvements 4. Flood Detour Road – culvert installation 5. Waste Mgt Facilities Access Roads 6. Community information initiative (social media) 7. Access Road – Golf Club 	<p>Projects submitted to the Office of Local Government and funds received.</p> <p>More detailed costings and work plan now being prepared.</p>
7/23	GM	<p>Policy 1.27 Australia Day Awards</p> <p>Place Draft Policy 1.27 Australia Day Awards on public exhibition for a period of not less than 28 days and consider any submissions received.</p>	<p>Exhibition period ends on 20 March 2023. Report presented to the April Council meeting (refer item 7).</p>
Ordinary Council Meeting held 19 December 2022			
267/22	DCCS	<p>The Rock Medical Centre – Lease Renewal</p> <p>That Council negotiates a monthly rental at an amount of up to \$1500 per month.</p>	<p>In negotiations.</p>
261/22	GM	<p>Review of Organisation Structure</p> <p>That, subject to the successful recruitment of a Director Planning and Environment, Council adopts the three-directorate organisation structure based on the distribution of functions as shown in the attached organisation chart.</p>	<p>Recruitment process being finalised.</p>
Ordinary Council Meeting held 21 November 2022			
238/22	DEES	<p>Lockhart Main Street Parking</p> <p>That Council:</p> <ol style="list-style-type: none"> a) Allocate \$15,000 for the construction and installation of two disabled access ramps; b) Endorse the removal of the existing disabled car parking space on the south-western side of Green Street and move it to the south-eastern side; c) Remove the community parking space from the western end of Green Street and move it to in front of Valmar Community Services; and d) Liaise with Foodworks at The Rock to gauge their interest in jointly funding an all-abilities access ramp. 	<ol style="list-style-type: none"> a) Completed b) Completed c) Completed d) Foodworks has been contacted and access ramp being sourced. <p>Complete.</p>


 CHAIRPERSON

Lockhart Shire Council
Ordinary Meeting – 17 April 2023

Minute No:	Officer to Action	Council Resolution	Action Taken
237/22	DEES	Lockhart Airstrip That Council advertises, for 30 days, the closure of the Lockhart Airstrip and considers any submissions received.	Superseded by Minute Number 44/23 - Complete
Ordinary Council Meeting held 19 September 2022			
195/22	GM	Model Media Policy – Consultation Draft That the information be noted and consideration be given to adopting the Model Media Policy when Council's current Media Policy 1.2 is scheduled for review in October 2023.	Deferred for consideration in October 2023.
Ordinary Council Meeting held 15 August 2022			
160/22	DCCS	Lockhart Out of School Hours (OOSH) Care Service Council undertakes a 12-month trial period of Out of School Hours Care at Lockhart, under a single management structure for childcare services in the Shire.	Inspection took place on Thursday 6 April, follow up action required. At this stage planning to open 2 or 3 weeks into Term 2.
Ordinary Council Meeting held 18 July 2022			
147/22	GM	The Rock Community Centre Council: a) Authorises the General Manager to purchase Lot 2, Section 17, DP758971 in accordance with the updated valuation advice received by Council, and b) Request the General Manager to further investigate the possible purchase of Lot 2, DP1196082 Burke Street, The Rock.	a) Council's acceptance of the asking price has been conveyed to the vendor. Awaiting confirmation from vendor. b) Superseded by minute no.26/23. Complete.
141/22	GM	Request for Council to Purchase Private Access Council agrees to the request in principle subject to Council and the applicants agreeing to a reasonable cost sharing arrangement.	Agreement has been reached on a cost sharing arrangement. Surveyors have been engaged to commence survey of land to be transferred to Council.


 CHAIRPERSON

Lockhart Shire Council
Ordinary Meeting – 17 April 2023

Minute No:	Officer to Action	Council Resolution	Action Taken
Ordinary Council Meeting held 16 May 2022			
109/22	GM	<p>Tender – 109 Green Street</p> <p>Council declines to accept the tender received from ASCO Group (Aust) Pty Ltd for the provision of public toilets at 109 Green Street Lockhart and seek separate quotations for the individual components of the project for the following reasons:</p> <p>a) Seeking separate quotations and being able to negotiate with different contractors for the different components of the project will provide more flexibility in seeking the most cost-effective solution bearing in mind that the funding approved under Round 4 of the Stronger Country Community Fund is less than the amount for which Council applied.</p> <p>b) Accepting the one tender that has been received for the public toilets without a contract in place for the community space component of the project will prove problematic as the community space and landscaping is critical to providing access to the public toilets.</p>	<p>Unsuccessful tenderer notified of Council's decision.</p> <p>Local builder engaged for the public toilets and individual quotations currently being sought for the landscaping component.</p> <p>Landscaping initial cost estimations exceed funding available. Next step is to re-scope landscaping work.</p> <p>Toilets construction is scheduled to commence in the coming weeks.</p> <p>Modular outdoor furniture and seating prices have been sourced.</p>
Ordinary Council Meeting held 21 March 2022			
56/22	GM	<p>Development of Lockhart Industrial Estate</p> <p>Council prepares a subdivision application for the development of Stage 3 of the Lockhart Industrial Estate.</p>	<p>Development application currently being prepared – surveyors engaged.</p>
Ordinary Council Meeting held 18 October 2021			
180/21	TEDO	<p>Committee Minutes – TEDSC held 5 October 2021</p> <p>Minutes of the Tourism and Economic Development Steering Committee held on 5 October 2021 be received and the recommendations contained therein be adopted with the exception that an information board be erected at Lockhart Caravan Park.</p>	<p>Information board at Caravan Park to be included in list of locations yet to be scoped.</p> <p>New maps and signs are being progressed.</p>
Ordinary Council Meeting held 16 August 2021			
148/21	GM	<p>Proposed “Tim Fischer Way”</p> <p>Council to reinstate investigations into the erection of tourism signage indicating “Tim Fischer Way”.</p>	<p>Submission made to the Tourism Attractions Signs Assessment Committee.</p> <p>Plan to incorporate “Tim Fischer Way” touring route on new Visit Lockhart Shire website.</p> <p>New website now is live. Functionality to facilitate “Tim Fischer Way” touring route being developed.</p>


 CHAIRPERSON

Lockhart Shire Council
Ordinary Meeting – 17 April 2023

Minute No:	Officer to Action	Council Resolution	Action Taken
Ordinary Council Meeting held 19 April 2021			
63/21	GM	<p>Residential Development – Lockhart</p> <p>1) That Council proceed with the subdivision of Lots 62 and 90 Prichard Place Lockhart as outlined in the report.</p> <p>2) That the cost of subdividing the land be funded from the Infrastructure Reserve with the proceeds of any land sales to be returned to the Reserve.</p>	<p>The development application for Lot 62 (westernmost lot) has been approved. The application for Lot 90 has now also been approved.</p> <p>Subdivision works to be scheduled.</p>
Ordinary Council Meeting held 15 February 2021			
9/21	DCCS	<p>The Lockhart Recreation Ground Management Committee – Request for Financial Assistance</p> <p>Approve an interest-free loan to the Lockhart Recreation Ground Management Committee of up to \$70,000 with repayments being Year 1 \$4,200 and the remaining 14 years will be repayments of \$4,700 to support an application to Building Better Regions Fund – Infrastructure Projects Stream – Round Five.</p>	<p>Contracts signed, works to commence after Easter, 11 April 2023.</p>
Ordinary Council Meeting held 20 July 2020			
133/20	GM	<p>Naming of Bridges – Brookong Creek and Urana Lockhart Road</p> <p>1. Propose the bridge on Urana Lockhart Road be named Brookong Creek Bridge.</p> <p>2. Propose the culvert over Brookong Creek in Green Street, Lockhart, be named Greens Gunyah Bridge, Brookong Creek.</p> <p>3. Write to Transport for NSW advising of the proposed names for the bridge on Urana Lockhart Road and the new culvert over Brookong Creek, Lockhart.</p>	<p>Advice received on 3/8/22 from TfNSW regarding requirement for consultation with Wagga Local Aboriginal Lands Council. Information forwarded to Wagga LALC and awaiting response. Follow up email sent.</p> <p>Meeting with Transport for NSW and Wagga Local Aboriginal land Council arranged for 24 March 2023.</p> <p>Proposed names endorsed 3 April 2023. Signs to be procured.</p>
Ordinary Council Meeting held 20 April 2020			
70/20	GM	<p>Review of Operational Land</p> <p>Council adopts the following actions in relation to the review of land classified as “operational land”:</p> <ul style="list-style-type: none"> • Approach the adjoining owner of the land situated at 2410 Albury Road, Urangeline regarding potential sale or transfer of the land. 	<p>A valuation report has been commissioned and made available to the adjoining landowner.</p> <p>Agreement has been reached for the sale of the land to the adjoining owner based on the market value as determined by the certified valuer.</p>


 CHAIRPERSON

Lockhart Shire Council
Ordinary Meeting – 17 April 2023

Minute No:	Officer to Action	Council Resolution	Action Taken
Ordinary Council Meeting held 20 March 2023 – Councillor Questions & Statements			
Questions and Statements	DEES	Cr Walker: Tootool Mittagong Road Bridge Requested the crossing be made passable, to allow the culvert to be cleared of debris.	Works request issued.
	DCCS	Cr Mathews: Housing Shortage Requested a report be brought to Council investigating the feasibility of redeveloping Magnolia Lodge and Council's Youth Flats, with a view to increasing capacity and upgrading the units, if funding became available.	Research under way required for a report.
	GM	Cr Mathews: Veterinary Service Has been approached by the Lockhart Progress Association regarding the lack of a veterinary service in Lockhart. Cr Mathews asked if it would be possible to put a questionnaire in the Council newsletter to gauge demand, to determine feasibility of the service?	A notice inviting feedback and referencing an online survey on Council's website has been prepared for inclusion in the April Council Newsletter.
	DEES	Cr Marston: Footy Ovals, The Rock Advised that the ovals required some mulch and requested that the catcher be removed for the mowing of these ovals.	Instruction passed on to Council staff. Complete.
	DEES	Cr Marston: FOGO Referred to the FOGO soil product seen as part of the bus tour and asked if it could be used at The Rock Recreation Ground for the ovals.	FOGO will be used on all council facilities as it is produced. Complete.
Ordinary Council Meeting held 13 February 2023 – Councillor Questions & Statements			
Questions and Statements	DCCS	Cr Marston: Pony Club Stables Asked for an update on the progress of this project.	
	DCCS	Cr Marston: Recreation Ground Lighting Asked if the new lighting will be installed prior to the end of daylight savings?	Meetings have been held with two contractors to source quotes. Under the purchasing policy a third quote is required. Awaiting third quote. AFL funding currently being sought to cover shortfall.
	DCCS	Cr Driscoll: Refurbishment of Changerooms, The Rock Requested an update on the project.	DCCS advised he has sourced one quote and is attempting to source a second quote. The aim is to have the umpires' rooms completed prior to the season commencing and the netball changerooms could possibly be completed during the season.
	DCCS	Cr Sharp: Old Building, Pleasant Hills Recreation Ground Referred to an old building, possibly change rooms dating back to the 1950's, which have become dangerous, with loose roofing sheets etc. Cr Sharp asked if it can be demolished.	Councillor Sharp is to liaise with "management committee" volunteers to demolish old building.


 CHAIRPERSON

Lockhart Shire Council
Ordinary Meeting – 17 April 2023

Minute No:	Officer to Action	Council Resolution	Action Taken
	DEES	Cr Verdon: Drain, The Rock Central School Advised water is ponding in Ford Street, adjacent to the school, because the drain needs cleaning so water can get away to the creek.	Drain has been cleared. Complete.
Ordinary Council Meeting held 21 November 2022 – Councillor Questions & Statements			
Questions and Statements	DEES	Cr Verdon: Stormwater Drainage Has received complaints regarding the large sheds at the corner of Yerong and Urana Streets where the stormwater pipes drop straight out onto the ground causing run-off problems for neighbours in the rear lanes with water ponding. Extensions are happening to the caravan storage area and the owner appears to have installed a drain which requires investigation.	Owner has been issued with order to rectify stormwater connections. Complete.
	DEES	Cr Verdon: Disability Access Referred to a letter received regarding access to The Rock main street for Emily Gardens residents and asked that the matter be given some attention.	Site meeting held. Work order issued to improve access. Work has been carried out. Complete.
	DEES	Cr Marston: Wetmores Lane Advised there is a damaged culvert about halfway down this road which is in need of repairs, similar to Grubben Road.	Barriers have been erected. Programmed when water dries out.
	DCCS	Cr Hunter: Tiled Wall outside The Rock Gym Referred to a problem with tiles on the external wall of The Rock Pool near the gym and asked what was being done to rectify the issue.	Builder has made contact and rectification works will be scheduled.
	DEES	Cr Walker: Roadside Drainage Referred to a table drain between the bike path to The Rock Nature Reserve and the road where water constantly sits out over the road and the area is not able to be mowed and asked what could be done to rectify the issue.	Table drain clearing programmed. Will be added to program for culvert installation. Complete.
	DEES	Cr Rockliff: Bidgeemia Road Advised there is a wash-away on this road just down from Bidgeemia Hall and he has been approached by a local resident to ask could Council put a culvert in when repairs are done.	Road being repaired. Will be added to program for culvert installation. Complete.
Ordinary Council Meeting held 17 October 2022 – Councillor Questions & Statements			
Questions and Statements	DCCS	Cr Mathews: Minimising Social Isolation Referred to a recent grant opportunity and advised he has spoken with some elderly residents who believe a lack of transport within Lockhart township, i.e. to access the supermarket etc, is a contributing factor to social isolation. Valmar have advised Cr Mathews they are unable to provide the service due to restrictions of the funding stream from Transport for NSW. Cr Mathews asked if there could be discussion with TfNSW to see if this might change.	The Director advised he would be happy to make representations to Valmar, and that a joint request to TfNSW could be possible. The Director also advised he could investigate other possible funding.


 CHAIRPERSON

Lockhart Shire Council
Ordinary Meeting – 17 April 2023

Minute No:	Officer to Action	Council Resolution	Action Taken
	DEES	Cr Hunter: Drainage Issue, Yerong Creek Mangoplah Road Referred to an issue with blocked drainage on Yerong Creek Mangoplah Road which caused problems in the rain event on Friday, 14 October and asked what action had been taken.	Funding has been allocated 23/24. Designs being undertaken. Complete.
	DEES/ DCCS	Cr Verdon: Disability Access Across the Shire Referred to Kurt Fearnley's speech at the recent Lockhart Community Bank branch birthday celebrations. The speech was a reminder that people with disabilities are entitled to access. Cr Verdon suggested an audit be carried out, with a view to improving access across the Shire, making sure all Council facilities are accessible to all residents.	Audit will be undertaken when resources permit. Enquired with a consultant
Ordinary Council Meeting held 15 August 2022 – Councillor Questions & Statements			
Questions & Statements	DEES	Cr Walker – Vincent Road Advised this road is suffering badly from the ongoing wet weather and suggested Council could consider sealing the next 3-4km to alleviate some of the issues, possibly funded by future grant programs.	Included in most recent round of Fixing Country Roads program. Funding unsuccessful. Added to Councils project list. Complete.
Ordinary Council Meeting held 18 July 2022 – Councillor Questions & Statements			
Questions & Statements	DCCS/ DEES	Cr Marston – The Rock Pony Club Advised that pony clubs are now required to load and unload horses from their floats in an enclosed area and requested some minor improvements to facilitate this.	Works are being scheduled into the works program.
Ordinary Council Meeting held 20 June 2022 – Councillor Questions & Statements			
Questions & Statements	DCCS	Cr Hunter – Yerong Creek Bowling Club Advised the Bowling Club are still awaiting receipt of an Occupation Certificate for the building.	An accredited certifier for Class 2-9 buildings has been engaged to review and identify outstanding works to be completed for the issue of an Occupation Certificate. Inspection completed and report has been received. Outstanding works being costed.
Ordinary Council Meeting held 19 April 2022 – Councillor Questions & Statements			
Questions & Statements	DCCS	Cr Hunter: Connectivity Asked if there were any outcomes from the recent meeting with the Regional General Manager of Telstra.	Survey results were presented to March 2023 Council meeting as part of TEDO's six-monthly presentation. Telstra has announced installation of a base station at Yerong Creek. NBN has announced installation of two towers at Pleasant Hills and Yerong Creek. Complete.


 CHAIRPERSON

Lockhart Shire Council
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Minute No:	Officer to Action	Council Resolution	Action Taken
	DEES (GM)	Cr Driscoll: German Church Road “Davidsons Hill” Referred to the road being too narrow for heavy vehicles and the hill providing poor visibility. Cr Driscoll asked if something can be done on 500m of road in Lockhart Shire to where it meets the Wagga City Council boundary.	Cost estimate to be prepared and included in future budgets. Added to Councils project list. Complete.
	DEES	Cr Verdon: Pedestrian Crossing Brought attention to the section of Urana Street at the post office, where heavy vehicles are causing major “shoves” impeding the travel of mobility scooters.	Requires substantial rectification works, to be included in heavy patching program.
	DEES	Cr Verdon: Roads Budget Asked that Council considers a widening project near “Ryans Hill” on The Rock Collingullie Road.	Submitted in most recent round of Fixing Country Roads. Funding unsuccessful. Added to Councils project list. Complete.
Ordinary Council Meeting held 10 January 2022 – Councillor Questions & Statements			
Questions & Statements	DCCS	Cr Driscoll: Technology Referred to the address via Zoom by Council’s auditor and asked if the equipment in the Council chamber could be upgraded to allow better connectivity for online participation in Council meetings.	Purchase Order has been issued to commence supply and installation.
Ordinary Council Meeting held 18 October 2021 – Councillor Questions & Statements			
Questions & Statements	DEES	Cr Marston: Sign, The Rock Recreation Ground Referred to an information sign at the recreation ground which has information on both sides but can only be read from the footpath because of access issues, asked if the sign could be relocated nearer to the playground to allow both sides to be viewed.	Work to be programmed. Alternate proposal suggested by staff.
Ordinary Council Meeting held 21 June 2021 – Councillor Questions & Statements			
Questions & Statements	DEES	Cr Driscoll: Community Reflection Space Asked if it was possible the park across the road from The Rock Central School could be utilised as a place of quiet reflection for the town, particularly for those suffering the loss of loved ones due to suicide, which has had an impact on the community in recent years.	Design finalised. Quotations for work being sought.

Correspondence Received

Date sent to Councillors	From	Subject
21 Mar 2023	Executive Assistant	Forwarding LG NSW Weekly News dated 21 March 2023.
30 Mar 2023	Executive Assistant	Forwarding LG NSW Weekly News dated 28 March 2023.
4 April 2023	Executive Assistant	Forwarding LG NSW Weekly News dated 28 March 2023

Recommendation: That the Status Report and Correspondence Précis be received.


 CHAIRPERSON

52/23 RESOLVED on the motion of Crs Day and Marston that the Status Report and Correspondence Précis be received.

STAFF REPORTS

STRATEGIC DIRECTION A: A Connected and Resilient Community

Nil.

STRATEGIC DIRECTION B: A Dynamic and Prosperous Economy

1. DRAFT POLICY – MOWING OF NATURE STRIPS

(DEES: 23/3998)

Executive Summary

The report seeks Councils adoption of a policy for mowing of residents' nature strips.

Background

Council has received requests to mow elderly or infirm residents' nature strips. In 2012 Council resolved as follows:

- a) *that Council amend its existing Mowing of Nature Strips Policy to permit Council staff to mow nature strips in front of private properties to elderly and/or disabled persons given the extenuating circumstances that these people may not be in the position to mow the nature strips themselves; and*
- b) *that the Director of Engineering be authorised at his discretion to determine and monitor applications from residents given these extenuating circumstances; and*
- c) *that the alteration to this Policy be included in Council's next newsletter.*

Report

In order to standardise responses to requests to mow nature strips amendments to the policy are proposed. The policy now outlines the criteria in which residents are eligible to apply to have their naturestrip mowed. This will ensure applications are dealt with consistently and provide guidance to staff. Meeting the application criteria does not guarantee councils service which will be dependent on resource availability. The draft policy is attached.

Integrated Planning and Reporting Reference

B1: Our shire is attractive and welcoming to businesses, industry, residents and visitors.

E3: Council responds collectively and responsibly to community needs.

Legislative Policy and Planning Implications

Nil.

Budget and Financial Aspects

Will be incorporated into existing budgets.

Attachment

- Draft Policy Mowing on Nature Strips by Council

Recommendation: That Council place Draft Policy 2.59 Mowing of Nature Strips on public exhibition for a period of not less than 28 days and consider any submissions received.

53/23 RESOLVED on the motion of Crs Hunter and Rockliff that Council place Draft Policy 2.59 Mowing of Nature Strips on public exhibition for a period of not less than 28 days and consider any submissions received.


CHAIRPERSON

STRATEGIC DIRECTION C: An Environment that is Respected and Protected

2. REVIEW OF POLICY 2.35 COLLECTION OF FIREWOOD FROM COUNCIL ROAD RESERVES AND DEAD STANDING TREES

(DEES: 23/3918)

Executive Summary

The review of Policy 2.35 Collection of Firewood from Council Road Reserves and Dead Standing Trees is presented for Council's consideration.

Background

At the April 2020 Council meeting, a report was presented to Council recommending as follows:

“that Council rescind and give notice in the local newspaper of the rescission of Policy 2.35 Collection of Firewood from Council Road Reserves and Dead Standing Trees under Section 165 of the Local Government Act 1993.”

The report provided the following reasons for rescinding the policy:

- Does not meet Council's obligations under the *NSW Biodiversity Conservation Act 2016*, as it adversely affects threatened species or ecological communities or could cause species or ecological communities that are not threatened to become threatened.
- Due to extensive clearing for agricultural purposes, roadside reserves may be the only remaining intact natural environment, providing invaluable wildlife habitats and corridors.
- Most councils have rescinded similar policies across the state due to increased liability and for protection of ecosystems under the *Biodiversity Conservation Act 2016*, in conjunction with the *Commonwealth Environmental Planning and Assessment Act 1979*.
- The *Environmental Planning and Assessment Act 1979* includes objectives to encourage 'the protection of the environment, including the protection and conservation of native animals and plant, including threatened species, populations and ecological communities, and their habitats' as well as reference to 'ecologically sustainable development'.
- Increased liability for Council due to community members operating chainsaws in the road reserve under an approved permit.

After considering the report, Council resolved to maintain the status quo, that is retain Policy 2.35.

Report

The reasons stated above are all still valid and relevant to the rescission of Policy 2.35. As well as the legislative requirements, Council's adopted Community Strategic Plan reference C3 states: 'Flora and fauna are protected across the Shire'. Removal of vegetation from the roadside does not ensure the protection of fauna, threatened or otherwise, who inhabit roadside areas.

Integrated Planning and Reporting Reference

C3: Flora and fauna are protected across the Shire.

Legislative Policy and Planning Implications

Environmental decisions are carried out in accordance with the *Commonwealth Environmental Planning and Assessment Act 1979*, *NSW Biodiversity Conservation Act 2016*, and associated regulations.

Budget and Financial Aspects

Currently, permits are assigned without a charge to the application. However, expenses are incurred by Council to regulate these permits, including administration, regulation and patrolling of activities.

Attachments

- Policy 2.35 Collection of Firewood from Council Road Reserves and Dead Standing Trees

Recommendation: That Council give notice of the proposed rescission of Policy 2.35 Collection of Firewood from Council Road Reserves and Dead Standing Trees.

54/23 RESOLVED on the motion of Crs Walker and Marston that Council give notice of the proposed rescission of Policy 2.35 Collection of Firewood from Council Road Reserves and Dead Standing Trees.

STRATEGIC DIRECTION D: Infrastructure for the Long-Term Needs of the Community

3. ENGINEERING AND ENVIRONMENTAL SERVICES REPORT

(DEES 23/4209)

Executive Summary

Monthly report on engineering and environmental services matters.

Background Information

Works

September Storm Event:

Emergency works for the September 2022 storm event are continuing on rural and unsealed roads.

Working with Damage Control Project Management (DCPM) regarding funding for weather affected roads. Ongoing.

Emergency works conducted on: Unsealed Roads: Klemkes Lane, Boyds Lane, Vincents Road, Hendersons Lane, Edwards Lane. Rural Roads: Vegetation control is continuing on Lockhart Kywong Road, The Rock Bullenbong Road.

Prichard Place: Quotations have been sought from engineering consultants.

Lockhart Kywong Road – 1.25km North of Slocums Lane: Project complete.

Lockhart Kywong Road – Fargunyah Lane: Design in progress. Delay in project will require resubmission in next year's program for construction works.

Mittagong Yerong Creek Road: Waiting for delivery of culverts.

The Rock Mangoplah Road: Shoulder widening has commenced on The Rock Mangoplah Road East of Jaegers Lane.

Henty Pleasant Hills Road: Project has commenced.

Depot Improvements: Security gates for the Lockhart works depot have been ordered and installation will take place 13 April 2023. Office/lunchroom for The Rock depot has been installed, power and water services to be connected.

Reseal Program: The reseal program has commenced with the completion of Soldier Settlement Road, Wattles Road/Tinamba Lane and 5km of the Lockhart-Collingullie Road. A 5km reseal of the Lockhart-Kywong Road will complete the reseal program.

Unsealed Road Maintenance of Shire gravel roads has been conducted on: Webbs Lane, Barracluffs Road, Farralls Lane, Schirmers Lane.

Maintenance Crews:

Both the bitumen and maintenance crews have been kept busy with an increase of pavement failures due to the weather, routine maintenance has continued on our Local and Regional Roads. Gravel maintenance on Lockhart and The Rock back lanes will continue. Maintenance crews have been attending to the back log of customer enquiries.

Parks & Gardens

Walter Day Park

The shade sail over the playground has been removed for repairs.

A new style of swing has been installed at the playground thanks to the Lockhart Lions Club. The **Tango face-to-face swing seat** is a unique design promoting interaction and communication between generations during play, allowing an adult (or older child) to swing face-to-face with the toddler which enhances positive interaction whilst of course, having fun.

Weed Control

Weed control by mechanical and chemical methods is being conducted within urban areas as resources and conditions allow. Pesticides commonly used are Glyphosate and Dicamba. Signage will be placed at property entrance when spraying is in progress.

Trees

Removal of Athel Pines on East Street/Albury Road has been completed.

Lockhart Shires Street Tree Policy 2.44 states 'Council is responsible for the planting and maintenance of street trees, including the selection of species, regular health, and safety checks, pruning, and removal and replanting requirements. Resident concerns regarding street trees, including species selection, maintenance and/or removal should be made in writing and addressed to the General Manager. Such issues will be resolved based on risk and available budget and resources'.

Biosecurity

Weeds Control Program

Priority has been given to the control of Athel pine (*Tamarix aphylla*), Bathurst burrs (*Xanthium spinosum*), Noogoora burr (*Xanthium occidentale*), Prickly pear (*Opuntia* sp.), Purple flowered devil's claw (*Proboscidea louisianica*), and Yellow flowered devil's claw (*Ibicella lutea*) on roadside reserves and council managed land.

Weed Alerts

Due to recent flooding that has swept through the Riverina, many weeds are becoming more prolific, or are establishing in areas where they have never been seen before. Many weed seeds have the ability to disperse in the movement of water. Those being reported are: Cane needle grass (*Nassella hyalina*), Common thornapple (*Datura stramonium*), Golden dodder (*Cuscuta campestris*), Inkweed (*Phytolacca octandra*), Noogoora burr (*Xanthium occidentale*), Purple flowered devil's claw (*Proboscidea louisianica*), Silverleaf nightshade (*Solanum elaeagnifolium*), and Yellow flowered devil's claw (*Ibicella lutea*).

Many of these are already classified as priority weeds in Lockhart Shire. Concern has been raised that many of these weeds are toxic to humans and animals, and caution should be used if unfamiliar with the plant species.

Herbicide Mode of Action Classification Re-alignment

The Herbicide Mode of Action (MoA) classifications have been updated internationally to capture new active constituents and ensure the MoA classification system is globally relevant. The global MoA classification system is based on numerical codes with provides infinite capacity to accommodate new herbicide MoA coming to market, unlike the alphabetical codes currently used in Australia.

Herbicide labels with the new mode of action classification system have begun appearing since early 2022. There will be a transition period during which herbicide labels will exist in the supply chain, some bearing the legacy alphabetical MoA classifications, and others transitioned to the global numerical system. The numerical classification system should be fully implemented by the end of 2024.

drumMUSTER

The March drumMUSTER collection event occurred at Lockhart on Tuesday, 14 March. 1841 drums were inspected, raising \$570.11 for St. Joseph's School. The Rock collection event occurred on Thursday, 16 March. During this event, 1804 drums were inspected, raising \$505.12 for The Rock Men's Shed. drumMUSTER collection events have been tentatively scheduled for Tuesday, 12 September 2023 for Lockhart, and Thursday, 14 September 2023 for The Rock.

Autumn Fox Baiting Program

Autumn fox baiting is scheduled to begin on 2 May, with bait distribution occurring on the Galore Hill Scenic Reserve and Kincaids Reserve.

Common White Snail Baiting Program

Snail baiting application occurred on Fairview Lane on 6 March.

Development Approvals

The following development applications were approved, with conditions, from 1 March to 31 March 2023.

DA/CDC No	Development	Applicant	Site of Development
DA50/22	Subdivision, 7 lots	Habitat Planning	1-3 Veneris St, Lockhart
DA30/23	Single storey dwelling	M Donovan	18 Rand St, Pleasant Hills
CDC41/23	Inground swimming pool	T Flood	12 Drummond St, Lockhart
DA42/23	Installation of a transportable dwelling	K & T Gleeson	94 Pat Gleesons Ln, Urangeline
DA42/23A	Demolition of existing dwelling	K & T Gleeson	94 Pat Gleesons Ln, Urangeline
DA44/23	Carport	G Hay	11 Milne Rd, The Rock
CDC47/23	Inground swimming pool	Leisure Pools	1 Bond St, Lockhart

Legislative Policy and Planning Implications

Development applications are processed under the provisions of the *Environmental Planning & Assessment Act 1979*.

Weed inspections and associated activities are carried out in accordance the *Biosecurity Act 2015* and associated regulations.

Integrated Planning and Reporting Reference

C2: Flora and fauna are protected across the Shire.

D1: Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future.

D2: Our planning and development controls work to attract new residents and investment.

Budget and Financial Aspects

Will be conducted within Council's allocated budget.

Attachments

Nil.

Recommendation: That Council notes the information provided in the Engineering and Environmental Services report.

55/23 RESOLVED on the motion of Crs Walker and Rockliff that Council notes the information provided in the Engineering and Environmental Services report.

STRATEGIC DIRECTION E: Strong Leadership and Governance

4. INVESTMENT AND BANK BALANCES REPORT – 31 MARCH 2023

(DCCS: 23/4020)

Executive Summary

The purpose of this report is to inform Council of the funds that have been invested and bank account balances.

Report

It is required under Clause 212 of the Local Government (General) Regulation 2005 and Section 625 of the Local Government Act 1993 to provide the Council with a written report each month detailing all money that Council has invested.

Cash at Bank

Opening Combined Cashbook Balance			2,613,036.89
Add: Total Receipts			
	Rates	158,650.14	
	Debtors	95,243.70	
	Miscellaneous	46,345.83	
	Interest	40,804.80	
	Apprenticeship Incentive	84,243.76	
	Sale of Plant 2003	21,749.83	
	2022-23 Museum Advisor Program	12,318.94	
	Disaster Funding Jan 2023 Event	1,000,000.00	
	Lockhart/Hollies Road Rehab/Maint	68,970.00	
			1,528,327.00
Less: Total Payments			2,120,919.12
	New Investments	0	0.00
Closing Combined Cashbook Balance			<u>2,020,444.77</u>
Closing Bank Statement Balance	Bendigo Bank	1,659,326.64	
	Macquarie Bank	340,482.48	
	Bendigo Bank-Prichard Trust	31,742.97	
			2,031,552.09
Add: Outstanding Deposits			1,673.82
			2,033,225.91
Less: Outstanding Cheques			12,781.14
Closing Combined Cashbook Balance			<u>2,020,444.77</u>
	Interest Rate per	Amount	
Investments:	Annum	Invested	% of Total
Bank of Queensland	3.95	500,000.00	4.66
Bendigo Bank	3.90	500,000.00	4.66
Bendigo Bank	3.55	500,000.00	4.66
Bendigo Bank	4.00	500,000.00	4.66
Bendigo Bank	3.90	500,000.00	4.66
Bendigo Bank	4.05	250,000.00	2.33
Bendigo Bank	4.10	400,000.00	3.73
Bendigo Bank	at call	79,595.83	0.74
Commonwealth Bank	4.03	500,000.00	4.66
Commonwealth Bank	4.07	500,000.00	4.66
Commonwealth Bank	4.24	500,000.00	4.66
Commonwealth Bank	4.22	500,000.00	4.66
Commonwealth Bank	4.23	500,000.00	4.66
MACQUARIE BANK	4.26	500,000.00	4.66
MACQUARIE BANK	4.26	500,000.00	4.66
MACQUARIE BANK	4.32	500,000.00	4.66
MACQUARIE BANK	4.32	500,000.00	4.66
MACQUARIE BANK	4.26	500,000.00	4.66
National Australia Bank	4.05	500,000.00	4.66
National Australia Bank	4.25	500,000.00	4.66
National Australia Bank	4.27	500,000.00	4.66
National Australia Bank	4.15	500,000.00	4.66
National Australia Bank	4.31	500,000.00	4.66
		10,729,595.83	100.00
			AMOUNT
	1490-3000-0000		(477,109.34)
Combined Sewerage	8490-3000-0000		2,465,811.14
Trust Fund	9991-3000-0000		31,742.97
		2,020,444.77	2,020,444.77
TOTAL FUNDS HELD ARE:		12,750,040.60	


 CHAIRPERSON

Integrated Planning and Reporting Reference

- E1 Council is strong, sustainable and able to stand alone.
- E1 Plan for the long-term sustainability of the Shire.
- E1 Meet all governance and regulatory requirements in the conduct of Council operations.

Legislative Policy and Planning Implications

- Local Government Act 1993 Section 625 Investments.
- Local Government (General) Regulation Clause 212.

Budget and Financial Aspects

Council's 2022/23 Operational Budget has forecast a total of \$39,750 income from interest on investments for General Fund & Sewer Fund combined. For the period July 2022 to March 2023, the average end of month balance of funds invested has been \$9.014 million and the average return on invested funds has been 3.31%. On these year to date figures, Council's budgeted income on investments will be achieved for the General Fund and Sewer Fund.

This will be monitored and if required adjusted at the next Quarterly Budget Review.

Responsible Accounting Officer Statement

I, Craig Fletcher, hereby certify that all investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of Local Government (General) Regulation and Council's Investment Policy. The Internal and External Reserve amounts and Unrestricted Funds are estimate valued only, they are subject to change and review in part with the audit of Council's Financial Statements and each Quarterly Budget Review.

Recommendation:

- a) That the 31 March 2023 Investment and Bank Balances Report be received and noted.
- b) That the Responsible Accounting Officer Statement be noted, and the report be adopted.

56/23 RESOLVED on the motion of Crs Rockliff and Day:

- a) That the 31 March 2023 Investment and Bank Balances Report be received and noted.
- b) That the Responsible Accounting Officer Statement be noted, and the report be adopted.

5. CONFLICT OF INTEREST POLICY – COUNCIL RELATED DEVELOPMENTS

(GM: 22/16085)

Executive Summary

A Draft Conflicts of Interest Policy for Council related developments has been publicly exhibited in accordance with a previous resolution of Council and is now tabled for adoption.

Report

A new policy has been developed to comply with amendments introduced into the Environmental Planning and Assessment Regulation 2021 to address conflicts of interest in council related developments.

This situation can arise because councils are development regulators and they also can be the developer, landowner or hold a commercial interest in the land they regulate. Where councils have this dual role, an inherent conflict can arise between their interests in the development and their duty as regulator.

To address this situation the following requirements have been introduced into the Environmental Planning and Assessment Regulation 2021:

- 1) Councils must adopt and have a policy that specifies how conflicts of interest in connection with council-related development applications will be handled. The policy must comply with the requirements in the Guidelines developed by the Department of Planning and Environment.


CHAIRPERSON

- 2) Council-related development applications must now be accompanied by either a management strategy statement, which explains how the council will manage potential conflicts of interest, or a statement that the council has no management strategy for the application.
- 3) Councils must record conflicts of interest in connection with each council-related development application, and the measures taken to manage the conflicts, in their existing DA register.
- 4) Council-related development applications must be exhibited for a minimum of 28 days to ensure transparency during the assessment process.

With respect to 1) above, a draft Conflict of Interest Policy for Council related developments has been developed and was presented to the Council meeting held on 13 February 2023.

At that meeting Council resolved that Draft Policy 2.58 Conflicts of Interest – Council Related Developments be placed on public exhibition for a period of not less than 28 days and any submissions received be considered by Council prior to adoption of the Policy.

In accordance with that Council resolution the draft policy was publicly exhibited and no submissions were received. Accordingly, the draft policy is now tabled for adoption.

Integrated Planning and Reporting Reference

E1: Meet all governance and regulatory requirements in the conduct of Council operations.

E1: Minimise Council's exposure to risk and promote a strong risk management culture within Council.

Legislative Policy & Planning Implications

Having a policy that specifies how conflicts of interest in connection with council-related development applications will be handled is a requirement of the Environmental Planning and Assessment Regulation 2021.

Identifying these conflicts of interest and finding ways to address them is crucial to good governance and allows councils to regulate council related developments in a more transparent way.

Budget & Financial Aspects

Nil.

Attachments

- Draft Policy 2.58 Conflicts of Interest – Council Related Developments

Recommendation: that Draft Policy 2.58 Conflicts of Interest – Council Related Development, as publicly exhibited, be adopted.

57/23 RESOLVED on the motion of Crs Walker and Rockliff that Draft Policy 2.58 Conflicts of Interest – Council Related Development, as publicly exhibited, be adopted.

6. POLICY 1.25 AUSTRALIAN CITIZENSHIP CEREMONIES DRESS CODE

(GM: 22/16113)

Executive Summary

Policy 1.25 Australian Citizenship Ceremonies Dress Code has been publicly exhibited in accordance with a previous resolution of Council and is now tabled for adoption.

Report

Policy 1.25 Australian Citizenship Ceremonies Dress Code was presented to the Council meeting held on 13 February 2023 for review in accordance with Council's three-year Policy Review Timetable.

At that meeting Council resolved that Policy 1.25 be placed on public exhibition for a period of not less than 28 days and any submissions received be considered by Council prior to adoption of the Policy.

In accordance with that Council resolution the draft policy was publicly exhibited and no submissions were received. Accordingly, the policy is now tabled for adoption.

Integrated Planning and Reporting Reference

A3: People of all ages, abilities, and backgrounds participate in community life.


CHAIRPERSON

E1: Promote the increased participation of local people in local government and the community.

E1: Meet all governance and regulatory requirements in the conduct of council operations.

Legislative Policy & Planning Implications

It is a requirement of the new Australian Citizenship Ceremonies Code issued in September 2019 by the Minister for Immigration, Citizenship, Migrant Services and Multicultural Affairs, that individual councils establish a dress code for ceremonies and provide a copy of the dress code to the Department of Home Affairs.

Budget & Financial Aspects

Nil.

Attachments

- Policy 1.25 Australian Citizenship Ceremonies Dress Code

Recommendation: That Policy 1.25 Australian Citizenship Ceremonies Dress Code, as publicly exhibited, be adopted.

58/23 RESOLVED on the motion of Crs Rockliff and Day that Policy 1.25 Australian Citizenship Ceremonies Dress Code, as publicly exhibited, be adopted.
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7. POLICY 1.27 AUSTRALIA DAY AWARDS

(GM: 23/1804)

Executive Summary

Policy 1.27 Australia Day Awards has been publicly exhibited in accordance with a previous resolution of Council and is now tabled for adoption.

Report

A new draft Policy 1.27 Australia Day Awards was presented to the Council meeting held on 13 February 2023 for consideration.

At that meeting Council resolved that Policy 1.27 be placed on public exhibition for a period of not less than 28 days and any submissions received be considered by Council prior to adoption of the Policy.

In accordance with that Council resolution the draft policy was publicly exhibited and no submissions were received. Accordingly, the policy is now tabled for adoption.

Integrated Planning and Reporting Reference

A1: Facilitate and support our community to deliver vibrant and dynamic community events.

E1: Promote the increased participation of local people in local government and the community.

E2: Provide effective community engagement practices with the community.

Legislative Policy & Planning Implications

Nil.

Budget & Financial Aspects

Provision is made in Council's Annual Operational Plan Budget for the hosting of the annual Australia Day celebrations and Awards ceremony.

Attachments

Nil.

Recommendation: That Policy 1.27 Australia Day Awards, as publicly exhibited, be adopted.

59/23 RESOLVED on the motion of Crs Rockliff and Hunter that Policy 1.27 Australia Day Awards, as publicly exhibited, be adopted.

8. **POLICY REVIEW – POLICY 1.12 DEBT RECOVERY PROCEDURES**

(GM: 23/3667)

Executive Summary

Policy 1.12 Debt Recovery Procedures is due to be reviewed in accordance with the three-year cycle referred to in Policy No. 1.0 Policies – Procedure for Consideration and Adoption.

Report

Policy 1.0 Policies – Procedure for Consideration and Adoption provides that:

In order to ensure that policies remain relevant a program of ongoing review of policies not later than every three years will be developed and maintained.

Individual policies will be reviewed and amended in advance of the scheduled review date when circumstances warrant. This may be prompted by factors such as a change in legislation, a change in government policy or as a result of a need identified by the Council, management and staff or internal and external audit activities.

Policy 1.12 Debt Recovery Procedures is now due for review in accordance with the scheduled three-year cycle referred to in Policy No. 1.0:

No changes are proposed to the Policy. A copy of the Policy is attached.

Integrated Planning and Reporting Reference

E1: Plan for the long-term sustainability of the Shire.

E1: Meet all governance and regulatory requirements in the conduct of Council operations.

Legislative Policy & Planning Implications

A process for the identification, development and review of appropriate policies and procedures facilitates an effective governance and control environment.

Budget & Financial Aspects

The percentage of outstanding rates and annual charges is one of the performance measures and performance benchmarks set by the Office of Local Government.

Attachments

- Policy 1.12 Debt Recovery Procedures

Recommendation: That Policy 1.12 Debt Recovery Procedures, as presented, be adopted.

60/23 RESOLVED on the motion of Crs Walker and Rockliff that Policy 1.12 Debt Recovery Procedures, as presented, be adopted.
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QUESTIONS AND STATEMENTS

Cr Marston

- i) **Yerong Creek Mittagong Road Culvert** – Cr Marston referred to this culvert (near the Vincents Road intersection) where trees are encroaching on the road, and asked if Council could investigate trimming these trees.

Response – Director of Engineering & Environmental Services

The Director advised he would investigate and program any required works.

- ii) **The Rock Flood Mitigation Pump** – Cr Marston referred to the recently purchased pump which has not been deployed in any of the rain events since. Cr Marston asked if it is possible Council staff could be called out to deploy the pump as the SES don't have the manpower to operate the pump as well as sandbagging etc.

Response – Director of Engineering & Environmental Services

The Director advised he has planned to discuss this possibility with The Rock staff.

Cr Day

- i) **Thanks** – Cr Day expressed her thanks to Council staff for swift responses to queries and requests.

Cr Driscoll

- i) **Street Sweeper** – Cr Driscoll asked if Council still has a streetsweeper.

Response – Director of Engineering & Environmental Services

The Director advised that Council no longer has an agreement with Greater Hume Council for use of their street sweeper. The Director further advised he would follow up trialling a hired machine to assist with decision-making.

- ii) **Showers and Toilets, The Rock Recreation Ground** – Cr Driscoll has received a complaint regarding cleanliness from a regular user of the showers and toilets at The Rock Recreation Ground. Cr Driscoll asked if there might be a better way to clean them, or whether more regular cleaning might be required.

Response – Director of Engineering & Environmental Services

The Director advised he will liaise with the Director of Corporate & Community Services regarding existing arrangements and provide a response.

- iii) **LG NSW Water Management Conference, Parkes** – Cr Driscoll advised she will be attending the Conference from 26-28 June.

- iv) **The Rock Regional Observatory** – Cr Driscoll gave an update on the patronage and activities at the Observatory, including contact and volunteer numbers, and visits by groups from as far away as Sydney.

Cr Mathews

- i) **Traffic Committee** – Cr Mathews requested that Council investigate changing the speed limit from 50kph to 40kph in the business area of Green Street.

Response – Director of Engineering & Environmental Services

The Director advised he has raised the issue with Traffic Committee previously and will bring a report back to Council.

- ii) **Reconciliation NSW 2023 Virtual Breakfast** – Cr Mathews referred to Reconciliation Week 27 May - 3 June, and suggested Council hosts a simple breakfast at Lockhart Ex-Servicemen's Club on 31 May, with video link to the State breakfast presentation, and invite local organisations and s355 committees to attend.

Response – Mayor

The Mayor requested Cr Mathews to bring back costings to the next meeting.

- iii) **Property – Urana Lockhart Road** – Cr Mathews referred to an untidy property on Urana Lockhart Road and asked if anything can be done to screen the property from the road?

Response – Director of Engineering & Environmental Services

The Director advised he will investigate.

- iv) **East Street Camber** – Cr Mathews asked if it would be possible to adjust the camber of the East Street/Green Street intersection now that the Athol Pines have been removed as he believes it is dangerous for heavy vehicles.

Response – Director of Engineering & Environmental Services

The Director advised he will investigate.

- v) **Red Fleet** – Cr Mathews asked if the accounting issue of "Red Fleet" Rural Fire Service vehicles has been resolved.

Response – General Manager

The General Manager advised the issue has not been resolved and, with a new State government, there have been discussions regarding recommencing representations via REROC.

Cr Hunter

- i) **Walk of Fame** – Cr Hunter asked if nominations for the Walk of Fame have closed and, if so, will those who made nominations be notified of the outcome?

Response – Cr Mathews

Cr Mathews advised nominations have closed, and those received have been shortlisted. A report should be brought to the next council meeting and people will be notified.

Cr Walker

- i) **Contractors, Heavy Patching** – Cr Walker asked if contractors have been appointed to carry out any heavy patching in the Shire.

Response – Director of Engineering & Environmental Services

The Director advised some small patches have been done so far, larger projects to commence in the near future.

- ii) **Street Sweeping** – Cr Walker referred to Cr Driscoll's query and asked if funds put aside for street sweeping and maintenance, approximately \$40,000, are still available.

Response – Director of Engineering & Environmental Services

The Director advised he will look at the reports provided by the previous Director and provide a response.

Cr Rockliff

- i) **Town Entrances** – Cr Rockliff gave his congratulations to Council's Parks and Urban Maintenance teams and said the town entrances are looking good.
- ii) **House in Green Street** – Cr Rockliff referred to a property at the eastern end of Green Street with an untidy front yard and asked if Council could do something towards getting this cleaned up.

Response – Director of Engineering & Environmental Services

The Director advised Council staff has been in touch with the owner to try to progress this issue.

Cr Verdon

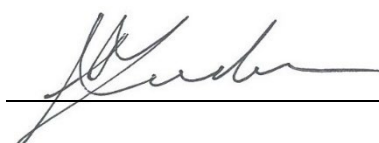
Nil.

CLOSED SESSION

Nil.

The meeting concluded at 6.20 pm.

The minutes of the meeting held on Monday, 17 April 2023, were confirmed as a true and accurate record at the Ordinary Council Meeting held on 15 May 2023, at which time the signature was hereunto subscribed.



CHAIRPERSON



CHAIRPERSON