



**BUSINESS PAPER**  
of the  
**Ordinary Meeting**  
to be Held  
**15 April 2024**

**A Budget Workshop will be held at 4.00pm prior to  
commencement of the Council Meeting**

**Our Values: Leadership • Integrity • Progressiveness • Commitment •  
Accountability • Adaptability**

## **The Prayer**

We humbly beseech Thee to vouchsafe Thy blessings on this Council.  
Direct and prosper our deliberations to the glory and welfare of the people  
of this Shire and throughout our country.

Amen

## **Acknowledgement of Country**

*Lockhart Shire Council acknowledges the traditional custodians of the land,  
the Wiradjuri people, and pays respect to Elders past, present and future,  
and extends the respect to all First Nations Peoples in Lockhart Shire.*

## **Statement of Ethical Obligations**

In accordance with Clause 3.21 of the Lockhart Shire Council Code of Meeting Practice councillors are reminded of their oath or affirmation of office made under section 233A of the Act and their obligations under the council's code of conduct to disclose and appropriately manage conflicts of interest.

## **Oath or Affirmation of Office**

I will undertake the duties of the office of councillor in the best interests of the people of Lockhart Shire and the Lockhart Shire Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1993 or any other Act to the best of my ability and judgement.

## **Webcasting of Council Meetings**

Councillors, officers and visitors in the public gallery are advised that, in accordance with Clause 5.33 of the Lockhart Shire Code of Meeting Practice, the proceedings of Council meetings are recorded, and an audio recording of each Council meeting is made available on the Council's website.

## ORDER OF BUSINESS

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## MAYORAL MINUTE

Nil.

## REPORT ON MAYORAL & COUNCILLOR ACTIVITIES

To be presented at the meeting.

## URGENT MATTERS

Nil.

## NOTICE OF MOTION

Nil.

## COMMITTEE REPORTS

### 1. MINUTES OF THE TOURISM AND ECONOMIC DEVELOPMENT STEERING COMMITTEE HELD ON WEDNESDAY, 3 APRIL 2024, AT 6PM.

(TEDO: 24/4272)

<b>Date &amp; Time</b>	Wednesday 3 <sup>rd</sup> April 2024 – 6pm
<b>Location</b>	Lockhart Council Chambers, 65 Green Street Lockhart.
<b>Attendees</b>	Erica Jones (Chair), Heather Trevaskis (Timekeeper), Matt Holt (TEDO - Secretary), Deputy Mayor Cr Peter Sharp, Cr Fran Day, Fiona Beckett, Rachel Viski, Debbie Bender, Shiree Gillies, Cr Bob Mathews, and Navneet Choujar
<b>Apologies</b>	Michelle Bailey (Deputy Chair), Mandy Strong, Joel Sim, Cr Ian Marston
<b>1 &amp; 2.</b>	The meeting opened with a Welcome from the Chair and an Acknowledgment of Country
<b>3. Declarations of Interest</b>	Murrumbidgee Trail Advertisers – Joel, Cr Marston, Shiree, and Heather – will not participate in the discussion or decisions but will remain in the room. Rachel Viski – Graphic Design. Will not participate in the discussion or decisions regarding graphic design work that Rachel is working on for Lockhart Shire. Will remain in the room.
<b>4. Confirmation of the minutes for the meeting on Thursday 8th February 2024</b>	
<b>Resolution:</b>	<b>Recommended</b> on the motion of Debbie Bender and Heather Trevaskis that the minutes of the meeting held on Thursday 8th February 2024 circulated, be confirmed as a true and correct record of the proceedings.
<b>5. Action from previous minutes</b>	
<b>Minutes:</b>	<ul style="list-style-type: none"><li>Green Gunyah Museum Parking – <b>Funded by grant with Council, area covered with crushed granite, signs on order and street line marking to take place. Complete</b></li><li>Water Tower Way/Tim Fischer Way – <b>Outstanding.</b></li><li>Museum Advisor Report - November and End of Year Report. <b>Complete</b></li></ul>
<b>Actions:</b>	TEDO and members to continue to work on outstanding items and action the below.
<b>Resolution:</b>	<b>Recommended</b> on the motion by Fiona Beckett and Heather Trevaskis that the committee note the completed actions and the TEDO action on the outstanding items.

6. Current Projects – Priority 1 - TEDO	
<b>Minutes:</b>	<p><b>Current Projects – Priority 1</b></p> <ul style="list-style-type: none"> <li>• Brookong Creek Masterplan – Council resolved the TEDSC changes. Plans endorsed at the March Council Meeting- <b>Complete</b></li> <li>• Walk of Fame – Copy with families to approve, difficulty finding appropriate images, signs to be made shortly. Wall in park needs some work, with damaged signs to be back up soon. <b>Slowly progressing.</b></li> <li>• Murrumbidgee Trails – Advertising Closed 1<sup>st</sup> March with 13 Businesses/ organisations joining from our LGA, up 4 from 2020. In design and proofing stage. <b>Ongoing</b></li> <li>• Brochures – Lockhart Shire Large Scale Murals, Bird Trail, Pastoral Shadows of Brookong, The Rock Observatory and Lockhart Carvan Park in final stages – <b>with graphic designer - Ongoing</b></li> <li>• Former Lockhart Entrance Town signs –<b>need 2<sup>nd</sup> quote - progressing,</b></li> <li>• Visitor Information Boards – with graphic designer – <b>progressing.</b></li> <li>• New Residents Information - Webpage and guide – <b>progressing.</b></li> <li>• Elecnor Energy/Transgrid Partnership Projects – <b>ongoing</b></li> <li>• Connectivity Project - Telstra infrastructure at Galore Hill receiving upgrades - <b>Ongoing.</b></li> <li>• Drought Resilience Planning Grant – <b>Progressing.</b></li> <li>• Proposed new caravan and RV camping location at The Rock – <b>Investigating – Remove</b></li> <li>• Australia Day Grant Funding - \$10,000 acquittal - <b>Complete</b></li> </ul>
<b>Actions:</b>	TEDO to continue to work on outstanding items
<b>Resolution:</b>	<p><b>Recommended</b> on the motion the Heather Trevaskis and Debbie Bender that Council ask the families to have until 30 April to finalise the copy and images for the projects to move forward.</p> <p><b>Recommended</b> on the motion by Cr Fran Day and Cr Peter Sharp that the TEDO continue to work on the priority 1 projects.</p>
7. Projects - Priority 2 - Share Drive – No discussion	
8. Projects – Potential – Share drive – No discussion	
9. News/Issues/Topics.	
<b>Minutes:</b>	<ul style="list-style-type: none"> <li>• Events Support – Resources provided to The Rock Charity Ball, The Rock Recreation Ground Committee for Aust. Day, The Rock Triathlon, Yerong Creek Fanny Lumsden Concert. Event Management Plan and Risk Assessment to The Lockhart Truck Show.</li> <li>• Events promoted through Visit NSW website, VLS website, VLS social media pages, print media and various memberships with Murrumbidgee Trails, Wagga, Albury, and Visit Riverina.</li> <li>• Visit Riverina – TEDO is now Deputy Chair as of Nov 2023.</li> <li>• Riverina Water Grants – Green Gonyah Museum, Lockhart Golf Club and The Rock Meals on Wheels recipients.</li> <li>• Spirit of the Land Festival won Silver in the Australian Street Art Competition under Festival Category.</li> <li>• Congratulations to Fiona, Peter, and the Pleasant Hill Community for the launch of the Pleasant Hills Football Club Podcast.</li> <li>• Caravan Park Webpage now live – with new URL - <a href="https://lockhartcaravanpark.com.au/">https://lockhartcaravanpark.com.au/</a> - Next step online bookings.</li> <li>• Holding an Event in Lockhart Shire webpage now live - <a href="https://lockhart.nsw.gov.au/residents-community/hosting-events-in-lockhart-shire/">https://lockhart.nsw.gov.au/residents-community/hosting-events-in-lockhart-shire/</a></li> </ul>

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	<ul style="list-style-type: none"> <li>Local Environment Plan (LEP) Update –planning proposal sent to Department of Planning, who now is asking for more information regarding flooding and biodiversity at The Rock. A separate planning proposal for Lockhart will be submitted, via Council and public consultation.</li> <li>Integrated Water Management Plan – Council adopted - 30-year strategy on growth/management of Sewage Services across the Shire.</li> <li><b>TEDO on leave 9-26 April 2024 inclusive</b></li> </ul>
<b>Actions:</b>	NIL
<b>Resolution:</b>	Recommended on the motion by Fiona Beckett and Debbie Bender that the Council note the above.
<b>10. Resignation - Michelle Bailey – Deputy Chair. TEDO</b>	
<b>Minutes:</b>	TEDO received the resignation of Michell Bailey - Deputy Chair.
<b>Actions:</b>	TEDO to arrange a letter of appreciation for Michelle, to be signed by the Chair. Committee to hold over nomination for Deputy Chair until the next meeting.
<b>Resolution:</b>	<b>Recommended</b> on the motion by Cr Bob Matthews and Shiree Gillies that Council sends a letter of appreciation to Michelle for her contribution to the Committee. <b>Recommended</b> on the motion by Cr Peter Sharp and Heather Trevaskis to holdover nominations for Deputy Chair until the next meeting.
<b>11. Marketing Opportunities. TEDO</b>	
<b>Minutes:</b>	Prospectus for each of the below opportunities were provided in the share drive a week before the meeting, as well as on the night. <ul style="list-style-type: none"> <li>Story Towns Marketing Proposal</li> <li>We Are Explorers Marketing Proposal</li> <li>Visit Griffith Ambassador Program</li> <li>Visit Wagga Marketing Proposal</li> <li>Riverina Discovery Weekend &amp; Country Change Expo</li> </ul>
<b>Actions:</b>	<ul style="list-style-type: none"> <li>TEDO to join the Visit Griffith Ambassador Program and the Visit Wagga Marketing Proposal – Option One.</li> <li>TEDO Includes story towns as part of possible future tourism drives.</li> <li>We are Explorers for future considerations.</li> <li>Provide Murrumbidgee Trails Visitor Guide for Lockhart Shire as a presence at the Riverina Discovery Weekend &amp; Country Change Expo.</li> </ul>
<b>Resolution:</b>	<b>Recommended</b> on the motion by Cr Fran Day and Debbie Bender that the Council joins the Visit Griffith Ambassador Program and the Visit Wagga Marketing Proposal – Option One. Include the possibility of using Story Towns in any new Tourism Drives into the future. Consider using We are Explorers in future seasonal promotions and that Lockhart Shire has a presence in the way of Murrumbidgee Trails Visitor Guides at the Riverina Discovery Weekend & Country Change Expo.
<b>12. The Rock Railway Station. TEDO</b>	
<b>Minutes:</b>	Rach Viski and Cr Matthews have both made representation to Dr. Joe McGirr MP, who in turn raised it with the Minister for Regional Transport. Response received with a contact for us.
<b>Actions:</b>	TEDO to create a list of questions/proposals and organize a Zoom meeting including Rach Viski when he returns from leave.
<b>Resolution:</b>	<b>Recommended</b> on the motion by Rachel Viski and Cr Peter Sharp that Council create a list of questions/proposals and organize a Zoom meeting with the Department Contact.

<b>13. Local Government NSW Destination and Visitor Economy Conference. TEDO</b>	
<b>Minutes:</b>	Local Government NSW Destination and Visitor Economy Conference will be held in Wagga at the end of May. TEDO has made room in the budget for two staff and up to two community members from the Committee to attend. The four Councillors on the Committee were also invited by the General Manager.  Chair called for nominations – Debbie, Heather, and Fiona nominated.  Committee decided to draw names out of a hat, with Heather and Fiona drawn out.
<b>Actions:</b>	TEDO to register Council delegates
<b>Resolution:</b>	<b>Recommended</b> on the motion by Erica Jones and Cr Fran Day that Council registers Heather and Fiona along with two staff members in addition to the Councillor representatives.
<b>14. Museum Advisor Report March 2024. Heather</b>	
<b>Minutes:</b>	Report Received
<b>Actions:</b>	NIL
<b>Resolution:</b>	<b>Recommended</b> on the motion by Fiona Beckett and Heather Trevaskis that Council note the above.
<b>15. Questions/Feedback/Updates</b>	
<b>Question:</b>	Esplanade Update - Fiona
<b>Answer:</b>	Furniture on order will provide an update from the project officer via email - TEDO
<b>Question:</b>	Can the Terms of Reference be reviewed and updated – Cr Matthews
<b>Answer:</b>	Yes, it can be. It will also be reviewed and updated when a new Council term starts later in the year. TEDO
<b>Statement:</b>	Thank you to Matt for all the work you put into Brookong Creek Masterplan and all the work you do. Cr Day.
<b>Answer:</b>	Thank you. TEDO
<b>12. Next meeting: Tuesday 4<sup>th</sup> June 2024 – 6 pm</b>	
<b>Meeting Closed: 8.10pm</b>	

**Recommendation:** that the minutes of the Tourism and Economic Development Steering Committee be received and the recommendations therein be adopted.

## DELEGATES' REPORTS

### 1. AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION (ALGWA) ANNUAL CONFERENCE - 14TH – 17 MARCH 2024

I report having attended a brilliant conference - the ALGWA NSW Conference at Macquarie University, Sydney on 14-17 March 2024.

ALGWA is a wonderful Association that provides guidance, resources, empowerment and training and inspiration for many women across NSW who represent their communities, whether it means working in a Council, being part of committees, or serving as an elected representative.

The theme of the Conference was 'The World Belongs to Optimists' followed by a full program of inspirational speakers including:

- The Hon Ron Hoenig MP, Minister for Local Government.
- Melissa Neighbour - environmental town planner, community builder and sustainability specialist.
- Effie Zahos - one of Australia's leading personal finance commentators.
- Amanda Johnstone – AI technologies and emerging technology communicators.
- Debbie Haski-Leventhal - an awarded and well-published Professor of Business Management and the MBA Director at Macquarie University.



In an era marked by rapid change it's the optimists that see beyond immediate challenges and envisage a world where technological advances complement human endeavors and elevates them to new heights.

Together we delved deeper to explore the economic impacts, the potential to society, and embrace opportunities to shape our future communities.

Thank you to Lockhart Shire Council and Sarah Jones for her organisation and Ryde Council for organising such a wonderful event and making everyone feel so welcome.

**Cr F Day  
Delegate**

## **2. RIVERINA REGIONAL LIBRARY ADVISORY COMMITTEE MEETING**

I report having attended the Riverina Regional Library (RRL) Advisory Committee Meeting held at Wagga Wagga on 27 March 2024. Key issues dealt with at the meeting include the following:

- The admission of Berrigan Shire Council to the RRL membership will result in a reduction in member contributions for all member councils from 1 July 2024.
- The quarterly budget review for the quarter ended 31 December 2023 was noted.
- The 2024/25 Fees and Charges, Member Council Contributions and RRL Management Plan were endorsed.
- Greater Hume Council has given notice of its withdrawal from the Mobile Library service from 30 June 2024. Bland Shire Council has increased its use of the Mobile Library with the addition of four service points. These changes have prompted a review of the Mobile Library schedule.
- There has been no appreciable reduction in service hours for any Lockhart Shire communities serviced by the Mobile Library. However, Milbrulong will be serviced on days different than the current schedule due to incompatibilities with required service hours and travel routes.
- NBN Co facilitated a free workshop on Scams in January on the mobile library. It was a chance for mobile library borrowers to get together socially whilst learning important information about how scammers operate and how to protect themselves.

**Peter Veneris  
Delegate**

## **3. COUNTRY MAYORS ASSOCIATION OF NSW GENERAL MEETING HELD 22 MARCH 2024 IN SYDNEY**

I report having attended the NSW Country Mayors Association meeting held in Sydney on 22 March 2024 together with the General Manager. The meeting had a crime, law and order theme. Guest speakers included:

- Minister for Police and Counter Terrorism, the Hon Yasmin Cately.
- NSW Productivity Commissioner, Peter Achterstraat.
- Deputy Commissioner NSW Police Service, Paul Pisanos.
- Executive Director NSW Bureau of Crime Statistics and Research.
- Shadow Minister for Police, the Hon Paul Toole MP.
- Police Association of NSW representative, Kevin Morton.
- Chief Executive Officer of the Royal Far West, Jacqui Emery.

The statistical information presented at the meeting indicated that Lockhart Shire is at the lower end of the scale for most categories of crime.

The meeting also received a message from the NSW Premier as well as updates from the Australian Local Government Association and Local Government NSW.

**Cr Greg Verdon**  
**Delegate**

**4. BUSHFIRE MANAGEMENT COMMITTEE MEETING – 26 MARCH 2024 AT WAGGA WAGGA**  
**(GM: 24/3897)**

I report having attended the end of bush fire season meeting of the Riverina Zone Bush Fire Management Committee held at Wagga Wagga on 26 March 2024 together with the General Manager. Issues noted at the meeting include the following:

- RFS weather stations, two of which are situated in Lockhart Shire, have been upgraded to 4G and 5G.
- The RFS complimented Council on its roadside hazard reduction work.
- The official opening of the new fire station at The Rock is scheduled for 22 June 2024.
- The hazard reduction burn planned for the Pleasant Hills Esplanade has once again been postponed due to weather conditions not being conducive.
- There were 347 incidents recorded in the Riverina Zone (Coolamon, Junee, Lockhart and Wagga LGAs) for the 2023/24 bush fire season including 220 fire-related events with a total of 668 ha burnt.

Cr James Walker  
**Delegate**

**Recommendation:** that the Delegates' reports be received and noted.

## STATUS REPORT/PRÉCIS OF CORRESPONDENCE ISSUED

### Status Report: Council Resolutions and Tasks to be finalised

Minute No:	Officer to Action	Council Resolution	Action Taken
<b>Ordinary Council Meeting held 18 March 2024</b>			
48/24	GM	<p><b>Audit Risk &amp; Improvement Committee</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Note the update in relation to Council's compliance with the "Guidelines for Risk Management and Internal Audit for Local Councils in NSW" issued by the Office of Local Government.</li> <li>Allocate an amount of \$53,000 in the 2024/25 Budget for the operation of Council's Audit Risk and improvement Committee in compliance with the Guidelines.</li> </ol>	<ol style="list-style-type: none"> <li>Complete.</li> <li>An allocation will be included in the Draft Budget to be tabled at the May 2024 Council meeting.</li> </ol>
45/24	DPE	<p><b>DA38/24 – Installation of Carport Extension at 3 Ferrier Street, Lockhart</b></p> <p>That Council refuses the variation to the front setback for the proposed carport extension and that Development Application 38/24 be refused.</p>	<p>Applicant notified.</p> <p>Complete.</p>
43/24	DE	<p><b>Integrated Water Cycle Management Plan – Lockhart Sewerage Treatment Plant</b></p> <p>That Council adopts the draft IWCM Strategy as previously exhibited, with a caveat that the sewerage of south Lockhart be the subject of further consultation.</p>	<p>Complete.</p>
41/24	GM	<p><b>Anzac Day 2024 Commemorations</b></p> <p>That Council be represented at Anzac Day commemorations as follows:</p> <ul style="list-style-type: none"> <li>Cr Sharp – Pleasant Hills</li> <li>Crs Day and Mathews – Lockhart</li> <li>Crs Verdon, Marston and Driscoll – The Rock</li> <li>Cr Walker – Yerong Creek</li> </ul>	<p>Anzac Day wreaths have been ordered and arrangements will be made for delivery to the respective Councillors.</p> <p>Complete.</p>
<b>Ordinary Council Meeting held 19 February 2024</b>			
25/24	GM	<p><b>IPART Review of Local Government Financial Model</b></p> <ol style="list-style-type: none"> <li>That the information be noted.</li> <li>That Council make a submission to the IPART review of the NSW local government financial model at the appropriate time.</li> </ol>	<p>IPART has confirmed that the Terms of Reference for the Review have been withdrawn by the Premier and the IPART Review will not be proceeding in favour of another review to be conducted by a Parliamentary Committee.</p>
24/24	GM	<p><b>2024 Local Government Elections Update</b></p> <p>That Council invite expressions of interests from persons considering nominating for Council in attending a Pre-Election Candidate Information Briefing Workshop.</p>	<p>Expressions of interest invited through the Council Newsletter and social media. Five EOIs received to date. LGNSW have been engaged to provide the briefings on 22 May.</p> <p>Complete.</p>

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<b>Minute No:</b>	<b>Officer to Action</b>	<b>Council Resolution</b>	<b>Action Taken</b>
22/24	GM	<p><b>External Audit Arrangements – 30 June 2024 and Beyond</b></p> <p>That Council make a submission to the IPART review of the Local Government financial model at the appropriate time and express concern at the spiralling audit fees in addition to any other matters to be raised in the submission.</p>	IPART has confirmed that the Terms of Reference for the Review have been withdrawn by the Premier and the IPART Review will not be proceeding in favour of another review to be conducted by a Parliamentary Committee.
19/24	DE	<p><b>Tootool Roadside Rest Stop</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>a) Takes over the mowing of the Tootool Roadside Rest Stop.</li> <li>b) Increases the budget by \$10,400 from the March 2024 quarterly budget review.</li> <li>c) Requests further information regarding the Section 355 Management Committee's continuing activities</li> </ol>	<ol style="list-style-type: none"> <li>a) Complete</li> <li>b) Adjustment to be made at next quarterly budget review.</li> <li>c) Information requested. Complete.</li> </ol>
18/24	DE	<p><b>Matthews Street Bus Stop</b></p> <p>That Council seeks feedback from all stakeholders on a proposal to relocate the bus stop and shelter in Matthews Street, Lockhart.</p>	Feedback received. Report being presented to Local Traffic Committee. Will be presented to May Council meeting.
17/24	DE	<p><b>Community Energy Upgrades Fund</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>a) endorse a submission under the Community Energy Upgrades Fund to install energy saving infrastructure at Council's Lockhart Depot and 109 Green Street, and</li> <li>b) if successful include Council's 50% contribution in the 2024/25 budget.</li> </ol>	Submission being prepared.
<b>Ordinary Council Meeting held 18 December 2023</b>			
235/23	GM	<p><b>Policy Reviews</b></p> <ol style="list-style-type: none"> <li>1. That the following Policies, as presented, be adopted: <ol style="list-style-type: none"> <li>a) Policy 1.9A Records Management</li> <li>b) Policy 1.9B Records Management (Councillors)</li> <li>c) Policy 2.40 Liquid Trade Waste</li> <li>d) Policy 2.44 Street Trees</li> <li>e) Policy 2.57 Grants Management</li> </ol> </li> <li>2. That expressions of interest be invited from section 355 management committees for one representative from each committee to complete a grant writing course funded by Council.</li> </ol>	<ol style="list-style-type: none"> <li>1. Policy Register updated. Complete.</li> <li>2. EOIs to be invited at workshops proposed to be convened with Section 355 committees to roll out the updated Section 355 Committee Information Handbook and explain the Grant Guru platform. Dates are currently being considered in conjunction with Council's insurer who will be attending the workshops to provide information and guidance to committees on insurance matters.</li> </ol>

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Minute No:	Officer to Action	Council Resolution	Action Taken
<b>Ordinary Council Meeting held 18 September 2023</b>			
163/23	GM	<p><b>Magnolia Lodge and Youth Flats</b></p> <p>1) Concept plans be prepared for the development of additional accommodation on the Magnolia Lodge site in Green Street and the Youth Flats site in Drummond Street Lockhart to facilitate further investigation and negotiation with the NSW Land and Housing Corporation; and</p> <p>2) A further report be presented to Council at a future meeting regarding the Prichard Place Lockhart residential developments and the proposal to withhold from sale one or two lots for the purposes of developing them for rental accommodation.</p>	<p>NSW Land and Housing Corporation advised of Council's decision.</p> <p>Concept plans have been prepared and forwarded to the NSW Land and Housing Corporation for feedback.</p>
<b>Ordinary Council Meeting held 21 August 2023</b>			
148/23	GM	<p><b>Guidelines for Audit, Risk and Improvement Committees</b></p> <p>That Council continue to participate in the Internal Audit Alliance and transition to the requirements outlined in the <i>Guidelines for Risk Management and Internal Audit for Local Councils in NSW</i> issued by OLG.</p>	<p>To be progressively implemented in conjunction with other Internal Audit Alliance member councils.</p> <p>Superseded by Council Minute 48/24.</p> <p>Complete</p>
<b>Ordinary Council Meeting held 13 February 2023</b>			
26/23	GM	<p><b>Proposed Acquisition of Land</b></p> <p>That, subject to obtaining the landowner's consent, Council authorises the General Manager to prepare and submit a development application for the development of a car park on the land situated at Lot 2 DP1196082.</p>	<p>Development application has been lodged with landowner's consent and awaiting determination. Further information required. Lighting consultant engaged to prepare plan. Lighting plan has been lodged. A report will be prepared for a future Council meeting.</p>
9/23	GM	<p><b>Disaster Recovery Funding Arrangements</b></p> <p>In accordance with the outcome of the Councillor Workshop held earlier in the day, Council nominates the following projects for funding under the Local Government Recovery Grants Program:</p> <ol style="list-style-type: none"> <li>1. Emily Street, The Rock – drainage improvements</li> <li>2. Cole Street, Yerong Creek – drainage improvements</li> <li>3. Green Street West, Lockhart – drainage improvements</li> <li>4. Flood Detour Road – culvert installation</li> <li>5. Waste Mgt Facilities Access Roads</li> <li>6. Community information initiative (social media)</li> <li>7. Access Road – Golf Club</li> </ol>	<p>Projects submitted to the Office of Local Government and funds received.</p> <p>More detailed costings and work plans have been submitted and awaiting approval.</p> <p>OLG has requested additional information which has been provided.</p>

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Minute No:	Officer to Action	Council Resolution	Action Taken
<b>Ordinary Council Meeting held 18 July 2022</b>			
141/22	GM	<p><b>Request for Council to Purchase Private Access</b></p> <p>Council agrees to the request in principle subject to Council and the applicants agreeing to a reasonable cost sharing arrangement.</p>	Survey plan has signed by the affected landowners and one of the affected mortgagee banks. Consent is awaited from the other mortgagee bank.
<b>Ordinary Council Meeting held 16 May 2022</b>			
109/22	GM	<p><b>Tender – 109 Green Street</b></p> <p>Council declines to accept the tender received from ASCO Group (Aust) Pty Ltd for the provision of public toilets at 109 Green Street Lockhart and seek separate quotations for the individual components of the project for the following reasons:</p> <p>a) Seeking separate quotations and being able to negotiate with different contractors for the different components of the project will provide more flexibility in seeking the most cost-effective solution bearing in mind that the funding approved under Round 4 of the Stronger Country Community Fund is less than the amount for which Council applied.</p> <p>b) Accepting the one tender that has been received for the public toilets without a contract in place for the community space component of the project will prove problematic as the community space and landscaping is critical to providing access to the public toilets.</p>	George the Friesian Bull has been moved into place. Paving completed. Sealing of carpark to be completed within the next two months.
<b>Ordinary Council Meeting held 16 August 2021</b>			
148/21	GM	<p><b>Proposed “Tim Fischer Way”</b></p> <p>Council to reinstate investigations into the erection of tourism signage indicating “Tim Fischer Way”.</p>	<p>Functionality to facilitate “Tim Fischer Way” touring route being developed is part of Phase 2 of the new website to be progressed in 2023/24.</p> <p>TEDO to continue scoping the project and report back to the TEDSC in mid-2024.</p>
<b>Ordinary Council Meeting held 19 April 2021</b>			
63/21	GM	<p><b>Residential Development – Lockhart</b></p> <p>1) That Council proceed with the subdivision of Lots 62 and 90 Prichard Place Lockhart as outlined in the report.</p> <p>2) That the cost of subdividing the land be funded from the Infrastructure Reserve with the proceeds of any land sales to be returned to the Reserve.</p>	<p>The development application for Lot 62 (westernmost lot) has been approved. The application for Lot 90 has now also been approved.</p> <p>Subdivision works to be scheduled. Quotes from contractors being sought.</p> <p>Sewer design currently being prepared.</p> <p>Refer also Item 8 in Business Paper (Closed Session).</p>

Lockhart Shire Council  
Ordinary Meeting – 15 April 2024

Minute No:	Officer to Action	Council Resolution	Action Taken
<b>Ordinary Council Meeting held 18 March 2024 – Councillor Questions &amp; Statements</b>			
Questions & Statements	DE	<b>Cr Rockliff: Laneway rear Green/Ferrier Streets</b> Referred to this laneway, which is in need of repair, particularly behind the Valmar building.	Investigations being undertaken.
	GM	<b>Cr Walker: Lockhart Hospital</b> Referred to a person recently deceased after they tried to return to Wagga for assistance and asked if there is enough information, including signposting, available regarding Lockhart Hospital for people who are not local?	Representations have been made to MLHD. Complete.
	DE	<b>Cr Mathews: Ed Schirmers Crossing, Hollies Road</b> Has been approached by a resident regarding the progress of the upgrade to this crossing. Funding has been available for some time and works have not commenced. Where is it up to?	Survey and design has been undertaken. Draft design under review. Complete.
	DCCS	<b>Cr Mathews: Airstrip</b> Advised the s.355 committee would like to use the hanger and charge for use. However, a glider is stored there which would need to be removed so the hiring can happen. The committee also mentioned the camera on the airstrip won't pick up planes accessing the airstrip as they're not travelling the full length of the runway due to khaki weed.	DCCS has met with President of S355 Committee. President will convene a S355 Committee meeting to determine hire fees and conditions of hire. Camera has been moved by DES. Complete.
	DCCS	<b>Cr Driscoll: Umpire and Netball Sheds, The Rock</b> Thanked the Director of Corporate & Community Services for the now completed works and asked where works on the netball sheds are up to.	Umpire changerooms complete and were used for Round 1. Netball changerooms builder has encountered issues with partitions. Will provide update at Council meeting.
	DCCS	<b>Cr Day: Costing for Recognition of Volunteers</b> Referred to her question at a previous meeting and asked where this costing information might be up to.	The cost to put on an event to recognise volunteers would be minimal, under \$1,000 and could be funded from 3 <sup>rd</sup> Quarterly Budget Review.
	DE	<b>Cr Marston: Rods Road Streetblade</b> Advised the street blade on the intersection of Rods Road and the Olympic Highway has gone missing again.	Works request issued. Complete.
	DE	<b>Cr Marston: Streetsweeper</b> Advised that it appears the street sweeper is not actually sweeping the gutter areas, leaving a lot of dust behind. Cr Marston asked if an inspection could be carried out after the street sweeper next visits, to ensure the service is being provided to a suitable standard.	Inspections to be undertaken. Complete.
	DE	<b>Cr Verdon: Laneway, rear Emily Gardens</b> Advised he has been approached by a resident who needed a replacement tyre due to a large hole in the laneway at the rear of Emily Gardens.	Contractor has been engaged to attend to as well as rear lanes. Complete.

*Lockhart Shire Council  
Ordinary Meeting – 15 April 2024*

Minute No:	Officer to Action	Council Resolution	Action Taken
<b>Ordinary Council Meeting held 19 February 2024 – Councillor Questions &amp; Statements</b>			
Questions & Statements	DPE	<p><b>Cr Hunter: Biodiversity</b></p> <p>Referred to an initiative being implemented by the Moorabool Shire Council in Victoria to enhance the area's biodiversity by distributing plants and trees to residents and requested that the matter be referred to the Council's Environmental Officer for consideration, perhaps used as a feelgood story and show to Council's commitment to protecting the Shire's biodiversity (refer to website at <a href="#">ABC News - Moorabool Shire - Native Trees Giveaway</a>).</p>	Environmental Officer is investigating options and a report will be prepared for a future meeting.
	DE	<p><b>Cr Rockliff: Fairy Lights, Lockhart Main Street</b></p> <p>Asked if the fairy lights in the shopping precinct can be repaired and/or reinstated?</p>	The General Manager advised that he believed the power supply, and in particular the conduit under Green Street, is the main issue but that options to address the problem will be investigated.
	DPE	<p><b>Cr Mathews: Brookong Creek</b></p> <p>Noted that there were cats in and around the creek and requested that the matter be referred to the Compliance Officer.</p>	Referred to Local Land Services who have responsibility for feral cats.
	GM	<p><b>Cr Mathews: Lockhart Solar Farm</b></p> <p>Noted that the project has been going on for too long and suggested giving the community the opportunity to invest in the project. Cr Mathews asked if Council could write to the proponent to progress the issue?</p>	A written update has been obtained from the project proponent and will be distributed to Councillors. Complete.
	DCCS	<p><b>Cr Driscoll: The Rock Recreation Ground Lighting</b></p> <p>Enquired if the lights being installed on the new lighting tower will be 100 lux. If not, could some of the surplus in Council's budget be used to ensure the lights will meet requirements.</p>	Lux report circulated. Complete.
	DE	<p><b>Cr Marston: Wheeled Recreational Activities on Netball Courts</b></p> <p>Has received questions regarding skateboards, scooters etc being used on the netball courts and asked if such activities would damage the courts?</p>	Scooters, skateboards etc can mark netball surfaces but will not damage the surface. Complete.
<b>Ordinary Council Meeting held 18 December 2023 – Councillor Questions &amp; Statements</b>			
Questions & Statements	DEES	<p><b>Cr Rockliff: Drain to Creek, Urana Street, Lockhart</b></p> <p>Mentioned this drain is overgrown with pine trees etc and requires cleaning out.</p>	Investigations have confirmed the drain is located on private property but the pollutant trap and related infrastructure has been installed by Council. Arrangements are being made for Council to undertake cleaning of Council's asset subject to consultation with the landowner.
	DEES	<p><b>Cr Sharp: Alma Park Road/Scheetz Lane</b></p> <p>Advised of quite a bad pothole near this intersection that requires attention.</p>	Works request has been created. Complete.



*Lockhart Shire Council  
Ordinary Meeting – 15 April 2024*

Minute No:	Officer to Action	Council Resolution	Action Taken
<b>Ordinary Council Meeting held 20 November 2023 – Councillor Questions &amp; Statements</b>			
Questions & Statements	DEES	<b>Cr Mathews: Councillor Dress</b> Suggested an option somewhere between the blazer and a polo shirt might be appropriate for attending conferences etc.	Executive Assistant is sourcing appropriate short-sleeved options. The shirt currently worn by female Councillors is no longer in production.
<b>Ordinary Council Meeting held 16 October 2023 – Councillor Questions &amp; Statements</b>			
Questions & Statements	DEES	<b>Cr Driscoll: Maintenance of Rear Lanes</b> Asked if there is going to be any kind of grading maintenance carried out on rear lanes, especially at The Rock? Cr Driscoll advised the lane at the rear of Coronation Park is particularly bad. Cr Driscoll asked if there is a priority list?	Contractor engaged. Programmed to commence in April. Complete.
	DCCS	<b>Cr Sharp: Pleasant Hills Tennis Courts</b> Asked if there was a timeframe for repairs to the tennis courts to be carried out?	Quotes being sourced for synthetic surface on top two courts.
<b>Ordinary Council Meeting held 18 September 2023 – Councillor Questions &amp; Statements</b>			
Questions & Statements	GM	<b>Cr Mathews: Veterinary Services</b> Referred to Council's efforts to procure veterinary services for Lockhart and advised a mobile veterinary service that may be available. Cr Mathews asked if this could please be investigated.	Enquiries have been made with the Animal Welfare League NSW mobile veterinary Animal Care Truck. Advice has been received that a trip is being planned in October to Wagga Wagga, with dates and times to be confirmed.
	DEES	<b>Cr Verdon: Lodge Road</b> Advised this road, which provides access to The Rock Cemetery, is deteriorating rapidly and requires attention.	Works request created. Will be attended to when crews in the area. Works planned April 2024. Complete.
	DEES	<b>Cr Verdon: Entrance laneway, The Rock Bowling Club</b> Advised there are potholes in this laneway which require attention.	Works request created. Will be included in future sealing program. Contractor has been engaged.
<b>Ordinary Council Meeting held 21 November 2022 – Councillor Questions &amp; Statements</b>			
Questions & Statements	DCCS	<b>Cr Hunter: Tiled Wall outside The Rock Gym</b> Referred to a problem with tiles on the external wall of The Rock Pool near the gym and asked what was being done to rectify the issue.	Tiles have been sourced and ordered, awaiting delivery. Builder's project manager advises tiles have been received, will schedule date for fitting. Builder has indicated works to start in coming weeks.

*Lockhart Shire Council  
Ordinary Meeting – 15 April 2024*

Minute No:	Officer to Action	Council Resolution	Action Taken
<b>Ordinary Council Meeting held 17 October 2022 – Councillor Questions &amp; Statements</b>			
Questions & Statements	DPE/ DCCS	<p><b>Cr Verdon: Disability Access Across the Shire</b></p> <p>Referred to Kurt Fearnley’s speech at the recent Lockhart Community Bank branch birthday celebrations. The speech was a reminder that people with disabilities are entitled to access. Cr Verdon suggested an audit be carried out, with a view to improving access across the Shire, making sure all Council facilities are accessible to all residents.</p>	<p>Meeting held Friday 17<sup>th</sup> November with Neil Smith of BEST.</p> <p>Council to provide BEST list of sites. Proposed quote provided, reviewing and finalising scope of works.</p> <p>BEST have been engaged to undertake the audit. BEST to commence with an initial inspection over the coming weeks.</p>

**Correspondence Received**

Date sent to Councillors	From	Subject
2 April 2024	The Mayor (via Executive Assistant)	Mayoral Update
8 April 2024	Executive Assistant	Interview Documentation – General Manager Position
8 April 2024	Director Corporate & Community Services	Circulating Lux Report for Lighting at The Rock Recreation Ground.

**Recommendation:** That the Status Report and Correspondence Précis be received.

## STAFF REPORTS

### **STRATEGIC DIRECTION A: A Connected and Resilient Community**

#### 1. REQUESTS FOR FINANCIAL ASSISTANCE

(GM: 24/257)

##### Executive Summary

Two requests for financial assistance have been received which are tabled for Council's consideration.

##### Report

Two requests for financial assistance have been received as follows:

#### **1. Lockhart Lions Club**

The Lockhart Lions Club utilises a shed adjacent to the railway line at Lockhart for its cardboard recycling activities. The recycling activities are the Club's major source of income which is used to help funding community projects in Lockhart.

Council provides an annual subsidy of \$4,000 to the Club to support its cardboard recycling activities. Council's contribution is used primarily to assist with the associated freight costs.

The Lockhart Lions Club has now written to Council as follows:

*"Firstly, on behalf of the Lions Club of Lockhart we are very grateful for your continued support to the Lions Club in Lockhart.*

*We are still negotiating with UGL Regional Linx to enable us to enclose the section of the shed from the grant from the Community Bank. As it stands, we need to have a Protection Officer on site to enable us to complete this project and the cost could exceed \$2,000.00 (we haven't been given a written amount as yet) and our request to the Lockhart Shire if you would see your way in assisting financially towards this cost, the grant we were successful was \$2,048.00 for our project therefore paying for the Protection Officer could be more than the grant.*

*Many thanks again for your continued assistance and support.*

By way of background the Lions Club has received a grant to undertake some work to enclose the shed used for its recycling activities. However, because the shed is situated adjacent to an active rail line, the Club is required to comply with various safety measures including having an accredited Protection Officer on site whilst the work is being carried out.

The Lions Club has made representations to the Member for Wagga in relation to this matter and the General Manager has also made contact with the rail contractor, UGL. However, the requirement for a Protection Officer is a safety measure and is not negotiable.

Several quotations have been obtained from firms that can provide accredited protection officers with the lowest quote, including travel and accommodation, being approximately \$2,700 including GST. The quote is based on the building work taking two days. The cost may be less if the time was reduced.

#### **2. The Rock Regional Observatory**

Council has delegated care, control and management of The Rock Regional Observatory (TRRO) to a management committee pursuant to section 355 of the Local Government Act.

Council provides all its section 355 committees that manage facilities with an annual subsidy. The amount provided to TRRO in 2023/24 is \$4,500.

The TRRO Management Committee has written to Council seeking financial assistance for the installation of a roller door at the rear of the facility which is considered essential to facilitate the movement of large telescopes. The amount sought is \$4,327 including GST to cover the cost of purchasing and installing the roller door. A copy of the letter received from the Committee is attached.

Integrated Planning and Reporting Reference

A1: Facilitate and support our community to deliver vibrant and dynamic community events.

A1: Build capacity, capability and partnerships to encourage sustainable community groups and clubs.

Legislative Policy & Planning Implications

Pursuant to Section 356 of the Local Government Act a council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

Budget & Financial Aspects

Council has allocated an amount of \$52,000 in the 2023/24 Budget for the consideration of requests for financial assistance pursuant to Section 356 of the Local Government Act. The unexpended amount currently stands at \$2,113 however this includes payments made in 2023/24 pursuant to resolutions of Council passed in previous financial years. Furthermore, in previous years Council has transferred approximately \$70,000 of unexpended Section 356 funds to Reserves and therefore there is sufficient capacity to approve the requests for financial assistance that are the subject of this report.

Attachments

Nil.

**Recommendation:** That Council provide the following financial assistance for the purposes outlined in the report:

1. \$2,000 to the Lockhart Lions Club.
2. \$4,327 to The Rock Regional Observatory Management Committee

**Staff Report 1: Attachment – Letter, The Rock Regional Observatory Management Committee**

Gail Driscoll  
Chairperson  
The Rock Regional Observatory Committee

Peter Veneris  
General Manager  
Lockhart Shire Council

Dear Peter,

I am writing to you on behalf of The Rock Regional Observatory to express a critical need for the installation of a roller door at the rear of our facility. This addition is essential to facilitate the movement of large telescopes outside with ease, thereby enhancing our research capabilities and furthering our mission of astronomical exploration.

The Rock Regional Observatory is committed to advancing scientific knowledge and understanding of the cosmos through observation and research. Our facility houses several state-of-the-art telescopes, including large aperture instruments that play a pivotal role in our observation programs. However, the current lack of a suitable exit point for these telescopes significantly hampers our ability to conduct observations efficiently.

Installing a roller door at the rear of our observatory would address this challenge by providing a convenient and secure means of transporting telescopes from the indoor observation area to the outdoor observing platform. This would streamline our operations, allowing researchers and astronomers to set up and calibrate equipment with ease, maximize observation time, and optimize data collection efforts.

Furthermore, the roller door would enhance the safety and protection of our telescopes, shielding them from potential damage caused by manual handling or exposure to the elements during transit. By providing a dedicated exit point designed specifically for telescope transportation, we can minimize the risk of accidents and ensure the longevity of our valuable scientific instruments.

In light of the above, we are seeking financial support in the form of a grant totalling \$4327, inclusive of GST, to cover the cost of purchasing and installing the roller door. This investment is crucial to the continued success and effectiveness of our observatory's research endeavours, and we believe it aligns with the objectives of your organization to promote scientific advancement and innovation.

We are confident that the installation of the roller door will yield significant benefits for our observatory and the broader astronomical community.

Thank you for considering our request. We eagerly await your response and the opportunity to discuss this matter further.

Sincerely,

Gail  
The Rock Regional Observatory  
0427203580

## 2. BROOKONG CREEK MASTERPLAN

(GM: 24/3199)

### Executive Summary

Council at its meeting held on 18 March 2024 adopted the Brookong Creek Masterplan. The report to the 18 March Council meeting also foreshadowed at the time that a separate report would be tabled at the 15 April Council meeting identifying works within the adopted Masterplan that can be implemented with available grant funding.

### Report

Lockhart Shire Council engaged Habitat Planning and Yonder Landscape Architecture to prepare a Masterplan for Brookong Creek and surrounds in Lockhart.

The purpose of the Masterplan is to:

- Facilitate community-led design outcomes and develop a coherent vision to develop Brookong Creek over the next ten years.
- Form the basis for Council to sequence and prioritise the works within the Masterplan, and
- Consider future budgeting and funding options.

The Masterplan was adopted by Council on 18 March 2024 following an extensive community consultation process and after changes recommended by the Council's Tourism and Economic Development Steering Committee (TEDSC) were made to the Draft Masterplan in response to submissions received during the public exhibition period.

Council has received grant funding totalling \$140,000 under Round 5 of the Stronger Country Communities Fund to implement improvements under the Masterplan.

Having regard to the adopted Masterplan and the available grant funding Council staff have identified parts of Stage Two of the Masterplan which can be identified as south of Green Street, east of the Brookong Creek, west of the former Rio Theatre and north of the proposed Toilets/BBQ identified in Stage Two. A plan of that section of the Masterplan is attached.

The improvements that can be provided with the available funding include:

- Walking paths and furniture.
- Wiradjuri cultural space with two yarning circles and artwork – this is part of the Wiradjuri Dreaming Project endorsed by Council in 2017 and for which some funding has also been received from Eastern Riverina Arts.
- Lawn and Irrigation
- Bollards
- Tree and shrub planting

The improvements that form part of Stage Two of the Masterplan that have not been included due to the available funding are:

- Toilets, BBQ and Splashpad.
- Play Spaces
- Wombat Crossings and Kerbs (subject to Traffic Committee and Transport for NSW approval)
- Lighting and Signage.

### Integrated Planning and Reporting Reference

A1: Support, or partner to provide, welcoming and well-maintained community spaces and facilities.

B2: Plan, develop and maintain facilities, parks and gardens that respond to the needs of the community.

B2: Manage and improve the appearance of our towns, in line with their desired identities.

B2: Improve the image of Lockhart Shire for tourists.

B2: Use our natural strengths and assets to build our tourism sector.

B2: Support and develop infrastructure for our tourism sector.

Legislative Policy & Planning Implications

The Masterplan includes Council owned land as well as Crown land. The NSW Crown Lands Office have been consulted during the preparation of the Draft Masterplan

Budget & Financial Aspects

Council has received grant funding totalling \$140,000 under Round 5 of the Stronger Country Communities Fund to implement improvements under the Masterplan. Under the grant program guidelines Council has until January 2026 to complete the project.

Attachments

- Plan of Stage 2 of the Brookong Creek Masterplan.

**Recommendation:** That Council implement the improvements that form part of the Brookong Creek Masterplan and are outlined in this report, utilising the grant funding received under Round 5 of the Stronger Country Communities Fund.

[Next Report](#)

Staff Report 2: Attachment – Plan of Stage 2 of Brookong Creek Masterplan







## **STRATEGIC DIRECTION B: A Dynamic and Prosperous Economy**

Nil.

## **STRATEGIC DIRECTION C: An Environment that is Respected and Protected**

Nil.

## **STRATEGIC DIRECTION D: Infrastructure for the Long-Term Needs of the Community**

### **3. ENGINEERING REPORT**

(DE)

#### Executive Summary

Monthly report on engineering matters.

#### Background Information

##### **a) Works**

Local Sealed Roads: Boree Creek Kywong Rd shoulder widening is completed. Vegetation removal, drains and shoulders clearing on Woodend Fiveways and part of Osborne Yerong Creek Rd has been completed. The Mittagong Yerong Creek Road southern culvert has been installed, realigning roadway and furnishing to follow.

Unsealed Roads: Maintenance of Shire gravel roads has been conducted on Adams Lane, McRories Lane, Tootool Mittagong Road and Fletts Lane.

Maintenance Crews: Bitumen crew have been kept busy with routine maintenance on our Local and Regional Roads. Maintenance crews have been assisting with the shoulder widening on the Boree Creek Kywong Road and Mittagong Yerong Creek Road extending and installing box culverts.

##### **b) Parks & Gardens**

Staff are installing new decorative bin enclosures along Green Street this week, that will cater for both general and recycled waste.

Concrete seating at 109 Green street is being fitted. New timber panels and planting out of existing garden beds will follow directly.

Staff at The Rock are working on the new pedestrian access at the front of the bowling club, and this will be followed by the planting out of garden beds at the Avenue of Honour extension.

This week we welcome a new member of staff to the Lockhart parks and gardens crew.

Preparations are under way to have the cenotaphs at their best for upcoming Anzac Day commemorations.

Maintenance activities including mowing and watering continue, with frequency being adjusted as necessary for the weather conditions, and as staffing allows.

##### **c) End of season Report – Public Swimming Pools**

#### The Rock

2921 visitations over the summer period were recorded.

Six written complaints were received by Council on 17 and 23 February; 10, 14, 15 and 18 March 2024 regarding unplanned pool closures.

The contractor's manager advised they experienced issues with staffing resulting in unplanned pool closures. Several employees resigned during summer unexpectedly resulting in vacancies. The contractor advised that they advertised for lifeguards, contacted hire agencies but did not have any applications which meant delays in filling positions.

Final clean up and handover for winter is currently occurring.

Lockhart

No report received.

**d) 2024/25 Pool Season**

Both contracts have now expired for Lockhart and The Rock.

Prior to calling for Expressions of Interest, it is proposed to undertake a community survey regarding satisfaction levels, opening hours and pricing options. A report will be prepared prior to the next season outlining the community feedback and considering contract options available, such as flat rate fee set by council (current method), flat rate nominated by tenderers, profit-sharing (similar to Lockhart Caravan Park), or some other option. The term of the contract will also be discussed.

Legislative Policy and Planning Implications

Development applications are processed under the provisions of the *Environmental Planning & Assessment Act 1979*.

Weed inspections and associated activities are carried out in accordance the *Biosecurity Act 2015* and associated regulations.

Integrated Planning and Reporting Reference

D1: Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future.

Budget and Financial Aspects

Will be conducted within Council's allocated budget.

Attachment

Nil

**Recommendation:** That Council:

- a) notes the information provided in the Engineering and Environmental Services report; and
- b) undertakes a community survey regarding Council's pools, to be advertised in Council's newsletter.

**4. PLANNING & ENVIRONMENT REPORT**

**(DPE)**

Executive Summary

Monthly report on planning and environment matters.

**a) Development Activity Report for the Period Ending 31 March 2024**

DA/CDC No.	Development	Site of Development	Applicant	Value
DA40/24	Secondary dwelling	164 Zwecks Lane, Pleasant Hills	J Phelps	\$ 190,000
DA38/24	Carport (refused)	3 Ferrier Street, Lockhart	C Jones	\$ 2,500
DA48/24	Inground swimming pool	16 Mickans Lane, Lockhart	D Gowland	\$ 124,000
DA52/24	Single dwelling	43 Scott Street, The Rock	J Hamilton	\$ 477,345
CDC53/24	Inground swimming pool	13 Davidson Street, The Rock	C Marshall	\$ 57,890
			<b>Total</b>	<b>\$ 851,735</b>

**b) Biosecurity Report**

WEEDS

Property Inspections

Inspections were carried out on residential and commercial properties. These properties were selected due to a change in ownership.

The most commonly found weeds were Lippia (*Phyla canescens*) and Bridal creeper (*Asparagus asparagoides*) respectively.

No. 1st Inspections	No. Re-inspections required	No.2nd Inspections	No. Biosecurity Undertakings Accepted	No. Biosecurity Directions Issued	No.3rd Inspections	No.4th Inspections
3	0	0	0	0	0	0

Control Program

Priority has been given to the control of Bathurst burr (*Xanthium spinosum*), Feathertop Rhodes grass (*Chloris virgata*), Horehound (*Marrubium vulgare*), Noogoora burr (*Xanthium occidentale*), and Silverleaf nightshade (*Solanum elaeagnifolium*) on roadside reserves and council–managed land.

The following roads were inspected for Bathurst burr (*Xanthium spinosum*) and herbicide application was administered where appropriate: Barracluffs Road, Bulloc Hill Lane, Calare Lane, Carrolls Lane, Commera Wilson Lane, County Boundary Road, French Park Bullenbong Road, Gap Road, Geddes Lane, Hamsons Road, Jack Blights Lane, Jaegars Lane, Jarricks Lane, John Alexander Road, Klimpschs Lane, Lockhart Boree Creek Road, Lockhart Kywong Road, Meltons Lane, Montagues Lane, Murphys Lane, Pietchs Road, Pleasant Hills Road, Pleasant Hills Tip Road, Ryans Lane, Shaw Lane, Sid Matthews Lane, Soldier Settlement Road, St Helena Lane, Urana Boree Creek Road, Urangeline Creek Road, The Rock Mangoplah Road, Vincents Road, Webbs Lane, and Weilys Lane.

Feathertop Rhodes grass (*Chloris virgata*) was controlled on Lockhart Kywong Road.

The following roads were inspected for Horehound (*Marrubium vulgare*) and herbicide application was administered where appropriate: Adams Lane, Barry Smith Lane, Bulloc Hill Lane, Calare Lane, Chambers Lane, County Boundary Road, Dan Gleasons Lane, Doigs Lane, Hamsons Road, Jack Blights Lane, Jaegars Lane, Jarricks Lane, Kilbrae Road, Klimpschs Lane, McRories Lane, Meltons Lane, Murphys Lane, Pietchs Road, Pleasant Hills Road, Pleasant Hills Tip Road, Seeligers Lane, Sid Matthews Lane, Shaws Lane, Shippards Lane, The Rock Mangoplah Road, Thomas Lane, Urangeline Creek Road, and Weilys Lane.

Noogoora burr (*Xanthium occidentale*) was controlled on Urana Boree Creek Road.

Silverleaf nightshade (*Solanum elaeagnifolium*) was controlled on French Park Bullenbong Road.

drumMUSTER

The March drumMUSTER collection event occurred at Lockhart on Tuesday, 12 March with 1049 drums inspected, raising \$323.09 for St. Joseph’s School. The Rock collection event occurred on Thursday, 14 March. During this event, 2296 drums were inspected, raising \$642.88 for The Rock Men’s Shed. drumMUSTER collection events have been tentatively scheduled for Tuesday, 10 September 2024 for Lockhart, and Thursday, 12 September 2024 for The Rock.

Legislative Policy and Planning Implications

Development applications are processed under the provisions of the *Environmental Planning & Assessment Act 1979*.

Weed inspections and associated activities are carried out in accordance the *Biosecurity Act 2015* and associated regulations.

Integrated Planning and Reporting Reference

C2: Flora and fauna are protected across the Shire.

D1: Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future.

D2: Our planning and development controls work to attract new residents and investment.

Budget and Financial Aspects

Will be conducted within Council's allocated budget.

Attachments

Nil.

**Recommendation:** That the information in the Planning and Environment Report be noted.

## STRATEGIC DIRECTION E: Strong Leadership and Governance

### 5. INVESTMENT AND BANK BALANCES REPORT – MARCH 2024

(DCCS: 24/4345)

#### Executive Summary

The purpose of this report is to inform Council of the funds that have been invested and bank account balances.

#### Report

It is required under Clause 212 of the Local Government (General) Regulation 2005 and Section 625 of the Local Government Act 1993 to provide the Council with a written report each month detailing all money that Council has invested.

#### Cash at Bank

<b>Opening Combined Cashbook Balance</b>		1,278,090.54	
Add: Total Receipts			
	Miscellaneous	18,184.90	
	Rates	120,912.03	
	Debtors	533,516.17	
	Interest on Investments	97,248.22	
	Caravan Park Takings	16,986.00	
	Return of Investment	500,000.00	
	Rockoosh CCS & Inclusion Support Payments	2,466.86	
	Development Applications	54,414.73	
	Rockoosh Payments	2,870.44	
	February BAS Refund	60,029.00	
	Sale of Plant 1521	21,960.95	
	Sale of Plant 2158	122,170.00	
	Tip Fees	2,980.00	
		1,553,615.30	
Less: Total Payments		2,254,779.97	
	New Investments	0	
<b>Closing Combined Cashbook Balance</b>		<b>576,925.87</b>	
<b>Closing Bank Statement Balance</b>			
	Bendigo Bank	503,491.55	
	Macquarie Bank	56,926.42	
	Bendigo Bank-Prichard Trust	31,870.47	
		592,288.44	
Add: Outstanding Deposits		5,177.98	
		597,466.42	
Less: Outstanding Cheques		20,540.55	
<b>Closing Combined Cashbook Balance</b>		<b>576,925.87</b>	
	<b>Interest Rate per</b>		
<b>Investments:</b>	<b>Annum</b>	<b>Amount Invested</b>	<b>% of Total</b>
Bank of Queensland	5.20	1,000,000.00	9.29
Bank of Queensland	4.95	700,000.00	6.50
Bendigo Bank	at call	66,072.20	0.61
Bendigo Bank	4.90	1,000,000.00	9.29
Bendigo Bank	4.76	500,000.00	4.64
Commonwealth Bank	4.89	500,000.00	4.64
Commonwealth Bank	4.92	1,000,000.00	9.29
IMB	4.90	500,000.00	4.64
Macquarie Bank	4.80	500,000.00	4.64
Macquarie Bank	4.80	1,000,000.00	9.29
Macquarie Bank	4.80	500,000.00	4.64
Macquarie Bank	4.80	500,000.00	4.64
National Australia Bank	5.05	500,000.00	4.64
National Australia Bank	5.05	500,000.00	4.64
National Australia Bank	5.05	1,000,000.00	9.29
National Australia Bank	5.05	500,000.00	4.64
National Australia Bank	5.05	500,000.00	4.64
		<b>10,766,072.20</b>	100.00
			<b>AMOUNT</b>
	1490-3000-0000		(2,074,991.88)
Combined Sewerage	8490-3000-0000		2,620,047.28
Trust Fund	9991-3000-0000		31,870.47
		<b>576,925.87</b>	<b>576,925.87</b>
	<b>TOTAL FUNDS HELD ARE:</b>	<b>11,342,998.07</b>	

Integrated Planning and Reporting Reference

- E1: Council is strong, sustainable and able to stand alone.
- E1: Plan for the long-term sustainability of the Shire.
- E1: Meet all governance and regulatory requirements in the conduct of Council operations.

Legislative Policy and Planning Implications

- Local Government Act 1993 Section 625 Investments.
- Local Government (General) Regulation Clause 212.

Budget and Financial Aspects

Council's 2023/24 Operational Budget has forecast a total of \$401,000 income from interest on investments for General Fund & Sewer Fund combined. For the period July 2023 to March 2024, the average end of month balance of funds invested has been \$12.2 million and the average return on invested funds has been 4.89%. On these year to date figures, Council's budgeted income on investments will be achieved for the General Fund and Sewer Fund.

Responsible Accounting Officer Statement

I, Craig Fletcher, hereby certify that all investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of Local Government (General) Regulation and Council's Investment Policy. The Internal and External Reserve amounts and Unrestricted Funds are estimate valued only, they are subject to change and review in part with the audit of Council's Financial Statements and each Quarterly Budget Review.

**Recommendation:**

- a) That the March 2024 Investment and Bank Balances Report be received and noted.
- b) That the Responsible Accounting Officer Statement be noted, and the report be adopted.

**6. POLICY REVIEWS**

**(GM: 24/3615)**

Executive Summary

A number of policies are due to be reviewed in accordance with the three-year cycle referred to in Policy No. 1.0 Policies – Procedure for Consideration and Adoption.

Report

At its meeting held on 20 March 2023, Council endorsed "Policy No. 1.0 Policies – Procedure for Consideration and Adoption" which set out a process for the systematic review of Council policies and the development of new policies.

Policy 1.0 Policies – Procedure for Consideration and Adoption provides that:

*In order to ensure that policies remain relevant a program of ongoing review of policies not later than every three years will be developed and maintained.*

*Individual policies will be reviewed and amended in advance of the scheduled review date when circumstances warrant. This may be prompted by factors such as a change in legislation, a change in government policy or as a result of a need identified by the Council, management and staff or internal and external audit activities.*

The following Policies are now due for review in accordance with the scheduled three-year cycle referred to in Policy No. 1.0:

- 1. Policy 1.26 Naming of Roads, Bridges, Public Places and Buildings
- 2. Policy 2.51 Event Management
- 3. Policy 2.6 Public Art

No significant changes have been made to the policies.

Integrated Planning and Reporting Reference

E1: Meet all governance and regulatory requirements in the conduct of Council operations.

E1: Minimise Council's exposure to risk and promote a strong risk management culture within Council.

Legislative Policy & Planning Implications

A process for the identification, development and review of appropriate policies and procedures facilitates an effective governance and control environment.

Budget & Financial Aspects

Nil.

Attachments

1. Policy 1.26 Naming of Roads, Bridges, Public Places and Buildings
2. Policy 2.51 Event Management
3. Policy 2.6 Public Arts

**Recommendation:** That the following policies, as presented, be adopted:

1. Policy 1.26 Naming of Roads, Bridges, Public Places and Buildings
2. Policy 2.51 Event Management
3. Policy 2.6 Public Arts

[Next Report](#)



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**Staff Report 6: Attachment 1 – Policy 1.26 Naming of Roads, Bridges, Public Places and Buildings**

## 1.26 Naming of Roads, Bridges, Public Places and Buildings

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POLICY TITLE: NAMING OF ROADS, BRIDGES, PUBLIC PLACES AND BUILDINGS

FILE REF: SC235

REVIEW DATE: APRIL 2027

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### OBJECTIVE

1. This policy provides direction for Council and the community on the principles and protocols guiding the naming of roads, bridges, parks, reserves and other public spaces as well as buildings in the Lockhart Shire Local Government Area.
2. The policy also aims to ensure that the naming of roads, bridges, parks, reserves and other public spaces as well as buildings within the Lockhart Shire are uniform with relevant legislation and the guidelines of the Geographical Names Board (NSW) where applicable.
3. At the same time, the policy seeks to:
  - a) Promote the ongoing recognition of Council's rich and diverse history through its naming procedures.
  - b) Outline the process for the naming of public assets and public spaces within the Shire that, preserves the Shire's identity and heritage.
  - c) Provide an opportunity for Council and all community stakeholders to have input to the naming of the Shire's public assets and public spaces.

### LEGISLATIVE CONTEXT

4. The Geographical Names Board (GNB) has the statutory power to assign names to places – refer section 5 Geographical Names Act 1966 (the Act).
5. For the purposes of the Act "place" means any geographical or topographical feature or any area, district, division, locality, region, city, town, village, settlement or railway station or any other place within the territories and waters of the State of New South Wales but does not include any road, any area (within the meaning of the Local Government Act 1993), area of operations of a county council or a joint organisation area (within the meaning of that Act), any electoral district under the Electoral Act 2017, any school or any place or place within a class of places to which the provisions of this Act do not apply by virtue of the regulations.
6. The GNB does not have specific statutory responsibility for formally naming infrastructure (other than Railway Stations and Post Offices), schools, private estate names or building names.
7. The GNB does not name bridges. The naming of bridges and other structures on roads does not have a formal legislative basis. However, the same procedures for road naming applies to bridges and other road infrastructure:
8. Local councils initiate the naming of bridges on local, regional and state roads (other than freeways). Transport for NSW (TfNSW) to approve these proposals. TfNSW will approve a naming proposal for a bridge or structure provided that:
  - a) The name has wide community support.
  - b) An Aboriginal name has the support of local Aboriginal groups.
  - c) Consideration has been given to National and State commemorative initiatives involving the naming of new of key road infrastructure.
  - d) The name is consistent with GNB place name criteria.
  - e) The design of the name plaque accords with TfNSW requirements.
9. Section 162 of the Roads Act 1993 designates local councils as the road naming authority for regional and local roads while Section 7 of the Roads Regulation 2018 sets out the process for road naming which includes notifying all relevant parties of the proposal.

A roads authority may not proceed with a proposal to name or rename a road against an objection made by a relevant party except with the approval of the Minister.

*Lockhart Shire Council  
Ordinary Meeting – 15 April 2024*

For the purposes of Clause 1) (b) above "relevant party" means the following:

- a) Australia Post,
- b) the Registrar-General,
- c) the Surveyor-General,
- d) the chief executive of the Ambulance Service of NSW,
- e) Fire and Rescue NSW,
- f) the NSW Rural Fire Service,
- g) the NSW Police Force,
- h) the NSW State Emergency Service,
- i) the NSW Volunteer Rescue Association,
- j) in relation to a classified road--TfNSW.

SCOPE

10. This Policy is intended only to relate to assets owned by or entrusted to, Lockhart Shire Council, including assets for which Council has delegated care, control and management to a committee established pursuant to section 355 of the Local Government Act. Public Assets include:
  - a) Reserves, parks and public open space owned by Council or for which Council is the Crown Land Manager.
  - b) Buildings and facilities owned by Council or situated on reserves, parks and public open spaces.
  - c) Roads, streets, Bridges, culverts and other road features.

GENERAL PRINCIPLES

11. All applications to name or re-name roads, bridges, parks, reserves and other public spaces as well as buildings in the Lockhart Shire will be considered on their individual merits and having regard to the following general principles:
  - a) Names embracing the Shire's heritage and community should be used.
  - b) The proposed name should reflect the character, landscape, flora or fauna, or function of the site to be named.
  - c) The level of community support for the proposed name.
  - d) The chosen name should not duplicate existing names within the Shire and be easy to read, spell and pronounce.
  - e) Personal names may be used to commemorate persons (deceased) who have made a significant contribution to the community, or an event or occasion significant to the community or who were pioneers of the area.
  - f) The person being honoured by the naming should be of proven character and have either had a direct long-term association with the area or have made a significant contribution to the area.
12. Where a name is to be used posthumously, consent will be gained from the surviving partner or immediate family members.
13. Where an Aboriginal name is proposed, consent will be obtained from the relevant Aboriginal communities.
14. The following names will not be supported:
  - a) Names of individuals currently holding public office.
  - b) Names of individuals not yet deceased (unless they relate to a Council-owned building or building on an assigned reserve).
  - c) Names that are unduly long, complex, difficult to spell or pronounce.
  - d) Names that could be construed to be derogatory or offensive.
  - e) Names that are incongruous, out of place, or of a commercial nature.

PROCEDURE FOR CONSIDERING NAMING PROPOSALS

15. All naming proposals shall include:
  - a) A map showing the location of the Public Asset.
  - b) The proposed name.
  - c) Evidence that the proposal is either in accordance with, or contrary to (i.e. seeking an exemption) this policy.

- d) The reason for the choice of name.
  - e) For personal names, the biographical details, including dates of birth and death (if relevant), length and years of service or association, and evidence that the next of kin or family have been consulted.
  - f) Evidence of community support (this does not alleviate the need to publicly advertise the proposal as outline below).
  - g) Where an Aboriginal name is proposed, evidence that the relevant Aboriginal communities have been consulted.
  - h) Where the applicant is a user body of a reserve or facility being managed by a committee established pursuant to section 355 of the Local Government Act, evidence that the section 355 committee has been consulted.
  - i) Where the applicant is a committee established pursuant to section 355 of the Local Government Act, or a user body of a reserve or facility being managed by a section 355 committee, details of any signage being considered for the proposed name.
16. Council staff will prepare a report for Council to consider, including all the supporting information outlined above. The Council report shall provide a recommendation that upholds this policy.
17. If Council support the proposal the Council will resolve to advertise the proposal for a period of 28 days during which submissions will be accepted.
18. In the case of a naming proposal for a road written notice will be given to all property owners along the road.
19. Council will consider the feedback it receives at the end of the advertising period and formally resolve a position on the naming proposal.
20. If the naming proposal is supported by Council and it relates to a “place” within the meaning of the Act, or to a local road or bridge, Council will submit an application with the proposed name change to the GNB or TfNSW respectively as required, and:
- a) If the proposal is rejected by the GNB/TfNSW, Council will provide a letter to the original applicant explaining the reasons for the rejection of the application.
  - b) Should the GNB require modification(s) to the proposal, Council will consult with relevant bodies where necessary and re-submit the application to the GNB/TfNSW.
  - c) Where the proposed name change is accepted by the GNB/TfNSW, Council will advise the applicant accordingly.

#### SIGNAGE

21. Where a naming proposal is accepted in relation to a reserve, park, public open space, building, road, street, bridge, culvert or other asset directly managed and maintained by Council, the Council will create and install new signage and also ensure all relevant maps and locality guides are updated.
22. Where a naming proposal submitted by a committee established pursuant to section 355 of the Local Government Act, or a user body of a reserve or facility being managed by a section 355 committee, is accepted in relation to a reserve, park or other facility that is managed and maintained by a section 355 Committee of Council, the Committee or the user body will be responsible for creating and installing new signage with Council's consent.

*Adopted by Council 15 April 2024  
Refer minute xxx/24*

*Adopted by Council 19 April 2021  
Refer minute 57/21*

## Staff Report 6: Attachment 2 – Policy 2.51 Event Management

### 2.51 Event Management

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POLICY TITLE: EVENT MANAGEMENT

FILE REF: SC67

EXPIRY DATE: APRIL 2027

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#### OBJECTIVE

The purpose of this Policy is to provide a framework for the way in which Council will assess and determine applications for organised events proposed to take place partly or wholly on public land including roads, footpaths, public reserves and other Council owned or controlled venues.

#### GENERAL PRINCIPLES

Lockhart Shire Council supports organised events being held in the Shire and acknowledges that such events are a catalyst for economic development, generate business activity, make a contribution to positioning the Shire as a visitor destination and can provide a social, cultural, sporting or other positive experience for its own local residents.

Council also acknowledges that organised events require planning, organisation, publicity, risk management, access to resources that the Council manages and, in some cases regulatory approval, and that a policy framework is required to ensure that all the relevant matters are considered.

#### POLICY STATEMENT

##### Event Management Plan

An organised event cannot take place wholly or partly on public land unless the event organiser has submitted an Event Management Plan (EMP) and had it approved by the Director of Engineering.

The EMP must include:

- 1) The dates and times of the event;
- 2) A site plan including details of all venues and locations;
- 3) A traffic management plan including details of any proposed road closures;
- 4) A list of all activities proposed as part of the event;
- 5) Information to the Director of Engineering's satisfaction that suitable arrangements have been made with respect to:
  - a) Toilet facilities;
  - b) Waste management;
  - c) Bus/car parking;
  - d) Temporary accommodation facilities, e.g., camping;
- 6) Evidence that the event organiser has:
  - a) Adequate insurance cover;
  - b) Informed Police, Fire & Rescue, Ambulance Service and the Lockhart Hospital of the event and any road closures;
  - c) Any other approvals required from other agencies, e.g., SafeWork NSW permit for any fireworks.

Depending on the scale of the event the Director of Engineering may approve an Event Management Plan subject to conditions including, but not limited to:

- Any stalls, tables, chairs or other street furniture should be erected so as not to impede or obstruct the general public from traversing along the public footpath. Stalls should be erected so as to leave a minimum width of 2 metres for pedestrians, with stalls to be erected adjacent to the building.

- Business owners to be consulted prior to erecting any stalls outside their premises and ensuring that stalls do not impede access to business premises.

EMP and Risk Assessment Templates are available on Council's website or by contacting Council either via email or phone.

#### Event Scheduling

Scheduling is critical to the success of any event. When assessing an EMP consideration will be given to factors such as avoiding similar events being held in the same area, availability of required Council resources and integration with complimentary activities.

As a general rule, an event will not be approved if it is proposed to be held in the same area and at the same time as another event that has already been approved, unless the organisers of the approved event provide written confirmation that they have no objection.

With respect to event scheduling the following recurring annual events are acknowledged:

- Lockhart Little Athletics Carnival
- Lockhart Picnic Races
- Lockhart Show
- Lockhart Vintage Fest and Truck Show
- Spirit of the Land Festival Lockhart
- The Rock BnS Charity Ball
- The Rock Triathlon
- The Rock Show.

#### Council Contributions and In-kind Support

Due to the economic benefit provided by organised events the Council may provide financial or in-kind support towards organised events.

Any financial contribution towards an organised event must be supported by a Council resolution.

However Council also has several event resources available to hire for free, that don't need a Council resolution.

*Adopted by Council 15 April 2024  
Refer minute ??/24*

*Adopted by Council 19 April 2021  
Refer minute 58/21*

## Staff Report 6: Attachment 3 – Policy 2.6 Public Arts

### 2.6 Public Arts

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POLICY TITLE: PUBLIC ARTS

FILE REF: SC67

EXPIRY DATE: APRIL 2027

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#### OBJECTIVE

This Policy is to provide guidance to members of the community who wish to make art or other items available to Lockhart Shire Council for the purposes of being put on public display on Council land.

#### POLICY STATEMENT

Council acknowledges the significant efforts of individuals and community groups throughout the Shire who contribute to the arts within the Shire and acknowledges that the art forms provided to Council would be of benefit in attracting additional visitors to the Lockhart Shire Council area as well as provide enjoyment for local residents.

#### PROCEDURES

1. Those organisations/individuals who wish Council to accept artworks or other items of interest e.g., memorabilia, heritage items etc. to be placed on Council controlled land must make written application to Council indicating the preferred location for the public art to be displayed.
2. If the organisation/individual disagrees with where the public art is to be displayed, the matter be referred to Council for a final decision.
3. Council's staff will consider the requested location for the public art and take into consideration such matters as possible traffic congestion, public liability, safety issues, maintenance, etc. and be authorised to approve the location without reference back to Council.
4. In all cases a written agreement must be prepared and signed by Council and the organisation/individual who wish to make the item available to Council. The agreement must indicate whether the subject item is being loaned to Council for display purposes or gifted to Council.
5. Irrespective of whether the subject item is loaned or gifted to Council, Council will arrange for appropriate insurance cover for the item. Council's insurance policy extends to items in Council's care, control and custody regardless of ownership.

*Adopted by Council 15 April 2024  
Refer minute xxx/24*

*Adopted by Council 19 April 2021  
Refer minute 58/21*

## QUESTIONS AND STATEMENTS

### CLOSED SESSION

#### Agenda

In accordance with the Local Government Act 1993 the following business is considered to be of a kind referred to in subsection 10A(2) of the Act and should be dealt with as part of the meeting closed to the media and public.

7. **EVALUATION OF TENDERS – THE ROCK COMMUNITY CENTRE** **(GM: 24/3799)**
  
8. **HOUSING INITIATIVES AND OPPORTUNITIES FOR COUNCIL** **(GM: 24/4105)**
  
9. **GENERAL MANAGER APPOINTMENT PROCESS**  
Report to be provided.