

Section 355 Work Health & Safety Generic Risk Assessment Form



Area / Activity Assessed		Assessment date:	
Completed by:		Other persons involved	1.
Signature:			2.
			3.

Activity / Task	Hazards <i>Identify the hazard and describe how it could cause harm</i>	Current Controls <i>List the current controls in place to reduce risk</i>	Current Risk Level	Additional Controls <i>Determine additional suggested controls using the hierarchy of controls</i>	Predicted Residual Risk Level

Agreed Actions (These three columns must be copied onto Corrective Action Register)		
Corrective Action	Allocated To (Person)	Due By (Date)

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Management Agreement to Corrective Actions						
Name:					Date:	
Follow up and Review						
Reviewed Date:		Review Completed by:		Date:		

RISK PROCESS		Identify → The hazards or risks of the work				
		Assess → The likelihood and consequences of the hazards or risks				
		Control → The hazards or risks using the control options				
Risk Assessment Matrix		Consequences				
		Negligible No injuries or not requiring first aid	Minor First aid needed	Moderate Medical treatment	Major Serious injury	Severe Death or permanent disability.
Likelihood	Certain to occur Expected to occur in most circumstances	Medium	High	High	Extreme	Extreme
	Very Likely Will probably occur in most circumstances	Medium	Medium	High	Extreme	Extreme
	Possible May occur occasionally	Low	Medium	Medium	Extreme	Extreme
	Unlikely Could happen at some time	Low	Low	Medium	High	High
	Rare May happen only in exceptional circumstances	Low	Low	Medium	Medium	Medium
Risk Level	Recommended Actions					
Extreme	Immediate action required – Activity must not proceed until steps are taken to reduce risk to as low as reasonably practicable using the hierarchy of controls					
High	Risk control measures required to reduce risks to as low as reasonably practicable using the hierarchy of controls					
Medium	Review risk assessment and ensure control measures to reduce risk to as low as reasonably practicable using the hierarchy of controls					
Low	Manage risks by routine procedures and monitor					