



MINUTES
of the
Ordinary Meeting
Held
15 April 2024

Our Values: Leadership • Integrity • Progressiveness • Commitment •
Accountability • Adaptability

**Minutes of the Ordinary Monthly Meeting of Lockhart Shire Council held in the Council Chambers,
Lockhart on Monday, 15 April 2024 commencing at 5.00pm.**

PRESENT

Cr G Verdon (Mayor), Cr P Sharp (Deputy Mayor), Cr F Day, Cr G Driscoll, Cr J Hunter, Cr I Marston, Cr R Mathews, Cr A Rockliff and Cr J Walker.

Also in attendance were the General Manager, Director Corporate and Community Services, Director Engineering, Director Planning and Environment and Engineering Assistant.

The meeting opened with a prayer, followed by an Acknowledgement of Country.

The Mayor reminded Councillors of their ethical obligations as reflected in the oath and affirmation of office, and the Code of Conduct.

The Mayor also informed all persons present that the proceedings of the meeting were being recorded.

APOLOGIES

Nil.

REQUESTS FOR LEAVE OF ABSENCE OR ATTENDANCE BY AUDIO-VISUAL LINK

Cr Day has requested to attend this meeting by audio-visual link.

49/24 RESOLVED on the motion of Crs Sharp and Marston that Cr Day's request to attend this meeting via audio-visual link be granted.

CONFIRMATION OF MINUTES ORDINARY MEETING HELD 18 MARCH 2024

50/24 RESOLVED on the motion of Crs Driscoll and Mathews that the Minutes of the Ordinary Meeting held on Monday, 18 March 2024 as printed and circulated be taken as read and confirmed.

DECLARATION OF PECUNIARY AND NON-PECUNIARY INTERESTS

Cr Driscoll: Staff Report 1 – Request for Financial Assistance – The Rock Observatory.

MAYORAL MINUTE

Bondi Junction Tragedy

I wish to place on record Council's deepest sympathy for the families of the victims of the event that occurred at the Westfield Shopping Centre at Bondi Junction on Saturday 13 April 2024.

Our thoughts and prayers are also with the survivors who remain in hospital recovering from their injuries, the local Police, other first responders and the broader community which understandably will take some time to process and recover from what has occurred.

Recommendation: That Council write to the Mayor of Waverley City Council extending its condolences on behalf of the Lockhart Shire Community.

51/24 RESOLVED on the motion of Crs Rockliff and Hunter that Council write to the Mayor of Waverley City Council extending its condolences on behalf of the Lockhart Shire Community.

REPORT ON MAYORAL & COUNCILLOR ACTIVITIES

The Mayor, Cr Verdon, reported on activities during the past month as follows:

- | | |
|------------|--|
| 19 March | Along with Cr Marston attended the Seniors Expo at The Rock. |
| 21/2 March | Along with the General Manager attended the Country Mayors Association Meeting in Sydney. |
| 27 March | Along with Crs Sharp and Hunter attended Pleasant Hills for the Podcast history release of the Pleasant Hills Football Club. |
| 27 March | Along with Crs Sharp and Driscoll undertook a review of the applications received for the General Manager's position and shortlisting of candidates for interview. |
| 7-9 April | Along with Cr Sharp and the General Manager attended Country Mayors Association Housing forum at Forbes. |
| 10 April | Conducted an interview with the Daily Advertiser re: Kings Own Development. |
| 11 April | Conducted an interview with Prime Television re: Kings Own Development. |
| 12 April | Along with full Council conducted interviews of shortlisted candidates for the General Manager's position. |

Cr Mathews verbally reported attending the Lockhart Progress Association meeting on 2 April 2024.

Cr Mathews, Day and Sharp verbally reported attending the Tourism and Economic Development Steering Committee meeting held on 3 April 2024.

52/24 RESOLVED on the motion of Crs Driscoll and Marston that the Mayoral & Councillor Activities Report be received.

URGENT MATTERS

Nil.

NOTICE OF MOTION

Nil.


CHAIRPERSON

COMMITTEE REPORTS

1. **MINUTES OF THE TOURISM AND ECONOMIC DEVELOPMENT STEERING COMMITTEE HELD ON WEDNESDAY, 3 APRIL 2024, AT 6PM.**

(TEDO: 24/4272)

Date & Time	Wednesday 3 rd April 2024 – 6pm
Location	Lockhart Council Chambers, 65 Green Street Lockhart.
Attendees	Erica Jones (Chair), Heather Trevaskis (Timekeeper), Matt Holt (TEDO - Secretary), Deputy Mayor Cr Peter Sharp, Cr Fran Day, Fiona Beckett, Rachel Viski, Debbie Bender, Shiree Gillies, Cr Bob Mathews, and Navneet Choujar
Apologies	Michelle Bailey (Deputy Chair), Mandy Strong, Joel Sim, Cr Ian Marston
1 & 2.	The meeting opened with a Welcome from the Chair and an Acknowledgment of Country
3. Declarations of Interest	Murrumbidgee Trail Advertisers – Joel, Cr Marston, Shiree, and Heather – will not participate in the discussion or decisions but will remain in the room. Rachel Viski – Graphic Design. Will not participate in the discussion or decisions regarding graphic design work that Rachel is working on for Lockhart Shire. Will remain in the room.
4. Confirmation of the minutes for the meeting on Thursday 8th February 2024	
Resolution:	Recommended on the motion of Debbie Bender and Heather Trevaskis that the minutes of the meeting held on Thursday 8th February 2024 circulated, be confirmed as a true and correct record of the proceedings.
5. Action from previous minutes	
Minutes:	<ul style="list-style-type: none"> • Green Gonyah Museum Parking – Funded by grant with Council, area covered with crushed granite, signs on order and street line marking to take place. Complete • Water Tower Way/Tim Fischer Way – Outstanding. • Museum Advisor Report - November and End of Year Report. Complete
Actions:	TEDO and members to continue to work on outstanding items and action the below.
Resolution:	Recommended on the motion by Fiona Beckett and Heather Trevaskis that the committee note the completed actions and the TEDO action on the outstanding items.
6. Current Projects – Priority 1 - TEDO	
Minutes:	<p>Current Projects – Priority 1</p> <ul style="list-style-type: none"> • Brookong Creek Masterplan – Council resolved the TEDSC changes. Plans endorsed at the March Council Meeting- Complete • Walk of Fame – Copy with families to approve, difficulty finding appropriate images, signs to be made shortly. Wall in park needs some work, with damaged signs to be back up soon. Slowly progressing. • Murrumbidgee Trails – Advertising Closed 1st March with 13 Businesses/ organisations joining from our LGA, up 4 from 2020. In design and proofing stage. Ongoing • Brochures – Lockhart Shire Large Scale Murals, Bird Trail, Pastoral Shadows of Brookong, The Rock Observatory and Lockhart Carvan Park in final stages – with graphic designer - Ongoing • Former Lockhart Entrance Town signs – need 2nd quote - progressing, • Visitor Information Boards – with graphic designer – progressing. • New Residents Information - Webpage and guide – progressing. • Elecnor Energy/Transgrid Partnership Projects – ongoing • Connectivity Project - Telstra infrastructure at Galore Hill receiving upgrades - Ongoing.


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	<ul style="list-style-type: none"> • Drought Resilience Planning Grant – Progressing. • Proposed new caravan and RV camping location at The Rock – Investigating – Remove • Australia Day Grant Funding - \$10,000 acquittal - Complete
Actions:	TEDO to continue to work on outstanding items
Resolution:	<p>Recommended on the motion the Heather Trevaskis and Debbie Bender that Council ask the families to have until 30 April to finalise the copy and images for the projects to move forward.</p> <p>Recommended on the motion by Cr Fran Day and Cr Peter Sharp that the TEDO continue to work on the priority 1 projects.</p>
7. Projects - Priority 2 - Share Drive – No discussion	
8. Projects – Potential – Share drive – No discussion	
9. News/Issues/Topics.	
Minutes:	<ul style="list-style-type: none"> • Events Support – Resources provided to The Rock Charity Ball, The Rock Recreation Ground Committee for Aust. Day, The Rock Triathlon, Yerong Creek Fanny Lumsden Concert. Event Management Plan and Risk Assessment to The Lockhart Truck Show. • Events promoted through Visit NSW website, VLS website, VLS social media pages, print media and various memberships with Murrumbidgee Trails, Wagga, Albury, and Visit Riverina. • Visit Riverina – TEDO is now Deputy Chair as of Nov 2023. • Riverina Water Grants – Green Gonyah Museum, Lockhart Golf Club and The Rock Meals on Wheels recipients. • Spirit of the Land Festival won Silver in the Australian Street Art Competition under Festival Category. • Congratulations to Fiona, Peter, and the Pleasant Hill Community for the launch of the Pleasant Hills Football Club Podcast. • Caravan Park Webpage now live – with new URL - https://lockhartcaravanpark.com.au/ - Next step online bookings. • Holding an Event in Lockhart Shire webpage now live - https://lockhart.nsw.gov.au/residents-community/hosting-events-in-lockhart-shire/ • Local Environment Plan (LEP) Update –planning proposal sent to Department of Planning, who now is asking for more information regarding flooding and biodiversity at The Rock. A separate planning proposal for Lockhart will be submitted, via Council and public consultation. • Integrated Water Management Plan – Council adopted - 30-year strategy on growth/management of Sewage Services across the Shire. • TEDO on leave 9-26 April 2024 inclusive
Actions:	NIL
Resolution:	Recommended on the motion by Fiona Beckett and Debbie Bender that the Council note the above.
10. Resignation - Michelle Bailey – Deputy Chair. TEDO	
Minutes:	TEDO received the resignation of Michell Bailey - Deputy Chair.
Actions:	TEDO to arrange a letter of appreciation for Michelle, to be signed by the Chair. Committee to hold over nomination for Deputy Chair until the next meeting.

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Resolution:	Recommended on the motion by Cr Bob Matthews and Shiree Gillies that Council sends a letter of appreciation to Michelle for her contribution to the Committee. Recommended on the motion by Cr Peter Sharp and Heather Trevaskis to holdover nominations for Deputy Chair until the next meeting.
11. Marketing Opportunities. TEDO	
Minutes:	Prospectus for each of the below opportunities were provided in the share drive a week before the meeting, as well as on the night. <ul style="list-style-type: none"> • Story Towns Marketing Proposal • We Are Explorers Marketing Proposal • Visit Griffith Ambassador Program • Visit Wagga Marketing Proposal • Riverina Discovery Weekend & Country Change Expo
Actions:	<ul style="list-style-type: none"> • TEDO to join the Visit Griffith Ambassador Program and the Visit Wagga Marketing Proposal – Option One. • TEDO Includes story towns as part of possible future tourism drives. • We are Explorers for future considerations. • Provide Murrumbidgee Trails Visitor Guide for Lockhart Shire as a presence at the Riverina Discovery Weekend & Country Change Expo.
Resolution:	Recommended on the motion by Cr Fran Day and Debbie Bender that the Council joins the Visit Griffith Ambassador Program and the Visit Wagga Marketing Proposal – Option One. Include the possibility of using Story Towns in any new Tourism Drives into the future. Consider using We are Explorers in future seasonal promotions and that Lockhart Shire has a presence in the way of Murrumbidgee Trails Visitor Guides at the Riverina Discovery Weekend & Country Change Expo.
12. The Rock Railway Station. TEDO	
Minutes:	Rach Viski and Cr Matthews have both made representation to Dr. Joe McGirr MP, who in turn raised it with the Minister for Regional Transport. Response received with a contact for us.
Actions:	TEDO to create a list of questions/proposals and organize a Zoom meeting including Rach Viski when he returns from leave.
Resolution:	Recommended on the motion by Rachel Viski and Cr Peter Sharp that Council create a list of questions/proposals and organize a Zoom meeting with the Department Contact.
13. Local Government NSW Destination and Visitor Economy Conference. TEDO	
Minutes:	Local Government NSW Destination and Visitor Economy Conference will be held in Wagga at the end of May. TEDO has made room in the budget for two staff and up to two community members from the Committee to attend. The four Councillors on the Committee were also invited by the General Manager. Chair called for nominations – Debbie, Heather, and Fiona nominated. Committee decided to draw names out of a hat, with Heather and Fiona drawn out.
Actions:	TEDO to register Council delegates
Resolution:	Recommended on the motion by Erica Jones and Cr Fran Day that Council registers Heather and Fiona along with two staff members in addition to the Councillor representatives.
14. Museum Advisor Report March 2024. Heather	
Minutes:	Report Received
Actions:	NIL
Resolution:	Recommended on the motion by Fiona Beckett and Heather Trevaskis that Council note the above.


 CHAIRPERSON

15. Questions/Feedback/Updates	
Question:	Esplanade Update - Fiona
Answer:	Furniture on order will provide an update from the project officer via email - TEDO
Question:	Can the Terms of Reference be reviewed and updated – Cr Matthews
Answer:	Yes, it can be. It will also be reviewed and updated when a new Council term starts later in the year. TEDO
Statement:	Thank you to Matt for all the work you put into Brookong Creek Masterplan and all the work you do. Cr Day.
Answer:	Thank you. TEDO
16. Next meeting: Tuesday 4th June 2024 – 6 pm	
Meeting Closed: 8.10pm	

Recommendation: that the minutes of the Tourism and Economic Development Steering Committee be received and the recommendations therein be adopted.

53/24 RESOLVED on the motion of Crs Sharp and Walker that the minutes of the Tourism and Economic Development Steering Committee be received and the recommendations therein be adopted.

DELEGATES' REPORTS

1. AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION (ALGWA) ANNUAL CONFERENCE - 14TH – 17 MARCH 2024

I report having attended a brilliant conference - the ALGWA NSW Conference at Macquarie University, Sydney on 14-17 March 2024.

ALGWA is a wonderful Association that provides guidance, resources, empowerment and training and inspiration for many women across NSW who represent their communities, whether it means working in a Council, being part of committees, or serving as an elected representative.

The theme of the Conference was 'The World Belongs to Optimists' followed by a full program of inspirational speakers including:

- The Hon Ron Hoenig MP, Minister for Local Government.
- Melissa Neighbour - environmental town planner, community builder and sustainability specialist.
- Effie Zahos - one of Australia's leading personal finance commentators.
- Amanda Johnstone – AI technologies and emerging technology communicators.
- Debbie Haski-Leventhal - an awarded and well-published Professor of Business Management and the MBA Director at Macquarie University.

In an era marked by rapid change it's the optimists that see beyond immediate challenges and envisage a world where technological advances complement human endeavors and elevates them to new heights.

Together we delved deeper to explore the economic impacts, the potential to society, and embrace opportunities to shape our future communities.

Thank you to Lockhart Shire Council and Sarah Jones for her organisation and Ryde Council for organising such a wonderful event and making everyone feel so welcome.

Cr F Day
Delegate


CHAIRPERSON

2. RIVERINA REGIONAL LIBRARY ADVISORY COMMITTEE MEETING

I report having attended the Riverina Regional Library (RRL) Advisory Committee Meeting held at Wagga Wagga on 27 March 2024. Key issues dealt with at the meeting include the following:

- The admission of Berrigan Shire Council to the RRL membership will result in a reduction in member contributions for all member councils from 1 July 2024.
- The quarterly budget review for the quarter ended 31 December 2023 was noted.
- The 2024/25 Fees and Charges, Member Council Contributions and RRL Management Plan were endorsed.
- Greater Hume Council has given notice of its withdrawal from the Mobile Library service from 30 June 2024. Bland Shire Council has increased its use of the Mobile Library with the addition of four service points. These changes have prompted a review of the Mobile Library schedule.
- There has been no appreciable reduction in service hours for any Lockhart Shire communities serviced by the Mobile Library. However, Milbrulong will be serviced on days different than the current schedule due to incompatibilities with required service hours and travel routes.
- NBN Co facilitated a free workshop on Scams in January on the mobile library. It was a chance for mobile library borrowers to get together socially whilst learning important information about how scammers operate and how to protect themselves.

Peter Veneris
Delegate

3. COUNTRY MAYORS ASSOCIATION OF NSW GENERAL MEETING HELD 22 MARCH 2024 IN SYDNEY

I report having attended the NSW Country Mayors Association meeting held in Sydney on 22 March 2024 together with the General Manager. The meeting had a crime, law and order theme. Guest speakers included:

- Minister for Police and Counter Terrorism, the Hon Yasmin Cately.
- NSW Productivity Commissioner, Peter Achterstraat.
- Deputy Commissioner NSW Police Service, Paul Pisanos.
- Executive Director NSW Bureau of Crime Statistics and Research.
- Shadow Minister for Police, the Hon Paul Toole MP.
- Police Association of NSW representative, Kevin Morton.
- Chief Executive Officer of the Royal Far West, Jacqui Emery.

The statistical information presented at the meeting indicated that Lockhart Shire is at the lower end of the scale for most categories of crime.

The meeting also received a message from the NSW Premier as well as updates from the Australian Local Government Association and Local Government NSW.

Cr Greg Verdon
Delegate

**4. BUSHFIRE MANAGEMENT COMMITTEE MEETING – 26 MARCH 2024 AT WAGGA WAGGA
(GM: 24/3897)**

I report having attended the end of bush fire season meeting of the Riverina Zone Bush Fire Management Committee held at Wagga Wagga on 26 March 2024 together with the General Manager. Issues noted at the meeting include the following:

- RFS weather stations, two of which are situated in Lockhart Shire, have been upgraded to 4G and 5G.
- The RFS complimented Council on its roadside hazard reduction work.
- The official opening of the new fire station at The Rock is scheduled for 22 June 2024.
- The hazard reduction burn planned for the Pleasant Hills Esplanade has once again been postponed due to weather conditions not being conducive.
- There were 347 incidents recorded in the Riverina Zone (Coolamon, Junee, Lockhart and Wagga LGAs) for the 2023/24 bush fire season including 220 fire-related events with a total of 668 ha burnt.

Cr James Walker
Delegate

Recommendation: that the Delegates' reports be received and noted.

54/24 RESOLVED on the motion of Crs Sharp and Matthews that the Delegates' reports be received and noted.

STATUS REPORT/PRÉCIS OF CORRESPONDENCE ISSUED

Status Report: Council Resolutions and Tasks to be finalised.

Minute No:	Officer to Action	Council Resolution	Action Taken
Ordinary Council Meeting held 18 March 2024			
48/24	GM	<p>Audit Risk & Improvement Committee</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Note the update in relation to Council's compliance with the "Guidelines for Risk Management and Internal Audit for Local Councils in NSW" issued by the Office of Local Government. 2. Allocate an amount of \$53,000 in the 2024/25 Budget for the operation of Council's Audit Risk and improvement Committee in compliance with the Guidelines. 	<ol style="list-style-type: none"> 1. Complete. 2. An allocation will be included in the Draft Budget to be tabled at the May 2024 Council meeting.
45/24	DPE	<p>DA38/24 – Installation of Carport Extension at 3 Ferrier Street, Lockhart</p> <p>That Council refuses the variation to the front setback for the proposed carport extension and that Development Application 38/24 be refused.</p>	Applicant notified. Complete.
43/24	DE	<p>Integrated Water Cycle Management Plan – Lockhart Sewerage Treatment Plant</p> <p>That Council adopts the draft IWCM Strategy as previously exhibited, with a caveat that the sewerage of south Lockhart be the subject of further consultation.</p>	Complete.


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Minute No:	Officer to Action	Council Resolution	Action Taken
41/24	GM	<p>Anzac Day 2024 Commemorations</p> <p>That Council be represented at Anzac Day commemorations as follows:</p> <ul style="list-style-type: none"> • Cr Sharp – Pleasant Hills • Crs Day and Mathews – Lockhart • Crs Verdon, Marston and Driscoll – The Rock • Crs Walker and Hunter – Yerong Creek 	<p>Anzac Day wreaths have been ordered and arrangements will be made for delivery to the respective Councillors.</p> <p>Complete.</p>
Ordinary Council Meeting held 19 February 2024			
25/24	GM	<p>IPART Review of Local Government Financial Model</p> <ol style="list-style-type: none"> 1. That the information be noted. 2. That Council make a submission to the IPART review of the NSW local government financial model at the appropriate time. 	<p>IPART has confirmed that the Terms of Reference for the Review have been withdrawn by the Premier and the IPART Review will not be proceeding in favour of another review to be conducted by a Parliamentary Committee.</p>
24/24	GM	<p>2024 Local Government Elections Update</p> <p>That Council invite expressions of interests from persons considering nominating for Council in attending a Pre-Election Candidate Information Briefing Workshop.</p>	<p>Expressions of interest invited through the Council Newsletter and social media. Five EOIs received to date. LGNSW have been engaged to provide the briefings on 22 May.</p> <p>Complete.</p>
22/24	GM	<p>External Audit Arrangements – 30 June 2024 and Beyond</p> <p>That Council make a submission to the IPART review of the Local Government financial model at the appropriate time and express concern at the spiralling audit fees in addition to any other matters to be raised in the submission.</p>	<p>IPART has confirmed that the Terms of Reference for the Review have been withdrawn by the Premier and the IPART Review will not be proceeding in favour of another review to be conducted by a Parliamentary Committee.</p>
19/24	DE	<p>Tootool Roadside Rest Stop</p> <p>That Council:</p> <ol style="list-style-type: none"> a) Takes over the mowing of the Tootool Roadside Rest Stop. b) Increases the budget by \$10,400 from the March 2024 quarterly budget review. c) Requests further information regarding the Section 355 Management Committee's continuing activities 	<ol style="list-style-type: none"> a) Complete b) Adjustment to be made at next quarterly budget review. c) Information requested.
18/24	DE	<p>Matthews Street Bus Stop</p> <p>That Council seeks feedback from all stakeholders on a proposal to relocate the bus stop and shelter in Matthews Street, Lockhart.</p>	<p>Feedback received. Report being presented to Local Traffic Committee. Will be presented to May Council meeting.</p>


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Minute No:	Officer to Action	Council Resolution	Action Taken
17/24	DE	<p>Community Energy Upgrades Fund</p> <p>That Council:</p> <p>a) endorse a submission under the Community Energy Upgrades Fund to install energy saving infrastructure at Council's Lockhart Depot and 109 Green Street, and</p> <p>b) if successful include Council's 50% contribution in the 2024/25 budget.</p>	Submission being prepared.
Ordinary Council Meeting held 18 December 2023			
235/23	GM	<p>Policy Reviews</p> <p>1. That the following Policies, as presented, be adopted:</p> <p>a) Policy 1.9A Records Management</p> <p>b) Policy 1.9B Records Management (Councillors)</p> <p>c) Policy 2.40 Liquid Trade Waste</p> <p>d) Policy 2.44 Street Trees</p> <p>e) Policy 2.57 Grants Management</p> <p>2. That expressions of interest be invited from section 355 management committees for one representative from each committee to complete a grant writing course funded by Council.</p>	<p>1. Policy Register updated. Complete.</p> <p>2. EOIs to be invited at workshops proposed to be convened with Section 355 committees to roll out the updated Section 355 Committee Information Handbook and explain the Grant Guru platform. Dates are currently being considered in conjunction with Council's insurer who will be attending the workshops to provide information and guidance to committees on insurance matters.</p>
Ordinary Council Meeting held 18 September 2023			
163/23	GM	<p>Magnolia Lodge and Youth Flats</p> <p>1) Concept plans be prepared for the development of additional accommodation on the Magnolia Lodge site in Green Street and the Youth Flats site in Drummond Street Lockhart to facilitate further investigation and negotiation with the NSW Land and Housing Corporation; and</p> <p>2) A further report be presented to Council at a future meeting regarding the Prichard Place Lockhart residential developments and the proposal to withhold from sale one or two lots for the purposes of developing them for rental accommodation.</p>	<p>NSW Land and Housing Corporation advised of Council's decision.</p> <p>Concept plans have been prepared and forwarded to the NSW Land and Housing Corporation for feedback.</p>


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Minute No:	Officer to Action	Council Resolution	Action Taken
Ordinary Council Meeting held 21 August 2023			
148/23	GM	<p>Guidelines for Audit, Risk and Improvement Committees</p> <p>That Council continue to participate in the Internal Audit Alliance and transition to the requirements outlined in the <i>Guidelines for Risk Management and Internal Audit for Local Councils in NSW</i> issued by OLG.</p>	<p>To be progressively implemented in conjunction with other Internal Audit Alliance member councils.</p> <p>Superseded by Council Minute 48/24.</p> <p>Complete</p>
Ordinary Council Meeting held 13 February 2023			
26/23	GM	<p>Proposed Acquisition of Land</p> <p>That, subject to obtaining the landowner's consent, Council authorises the General Manager to prepare and submit a development application for the development of a car park on the land situated at Lot 2 DP1196082.</p>	<p>Development application has been lodged with landowner's consent and awaiting determination. Further information required. Lighting consultant engaged to prepare plan. Lighting plan has been lodged. A report will be prepared for a future Council meeting.</p>
9/23	GM	<p>Disaster Recovery Funding Arrangements</p> <p>In accordance with the outcome of the Councillor Workshop held earlier in the day, Council nominates the following projects for funding under the Local Government Recovery Grants Program:</p> <ol style="list-style-type: none"> 1. Emily Street, The Rock – drainage improvements 2. Cole Street, Yerong Creek – drainage improvements 3. Green Street West, Lockhart – drainage improvements 4. Flood Detour Road – culvert installation 5. Waste Mgt Facilities Access Roads 6. Community information initiative (social media) 7. Access Road – Golf Club 	<p>Projects submitted to the Office of Local Government and funds received.</p> <p>More detailed costings and work plans have been submitted and awaiting approval.</p> <p>OLG has requested additional information which has been provided.</p> <p>Approval received to access funds for Emily Street The Rock drainage works.</p>
Ordinary Council Meeting held 18 July 2022			
141/22	GM	<p>Request for Council to Purchase Private Access</p> <p>Council agrees to the request in principle subject to Council and the applicants agreeing to a reasonable cost sharing arrangement.</p>	<p>Survey plan has been signed by the affected landowners and one of the affected mortgagee banks. Consent is awaited from the other mortgagee bank.</p>


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Minute No:	Officer to Action	Council Resolution	Action Taken
Ordinary Council Meeting held 16 May 2022			
109/22	GM	<p>Tender – 109 Green Street</p> <p>Council declines to accept the tender received from ASCO Group (Aust) Pty Ltd for the provision of public toilets at 109 Green Street Lockhart and seek separate quotations for the individual components of the project for the following reasons:</p> <p>a) Seeking separate quotations and being able to negotiate with different contractors for the different components of the project will provide more flexibility in seeking the most cost-effective solution bearing in mind that the funding approved under Round 4 of the Stronger Country Community Fund is less than the amount for which Council applied.</p> <p>b) Accepting the one tender that has been received for the public toilets without a contract in place for the community space component of the project will prove problematic as the community space and landscaping is critical to providing access to the public toilets.</p>	George the Friesian Bull has been moved into place. Paving completed. Sealing of carpark to be completed within the next two months.
Ordinary Council Meeting held 16 August 2021			
148/21	GM	<p>Proposed “Tim Fischer Way”</p> <p>Council to reinstate investigations into the erection of tourism signage indicating “Tim Fischer Way”.</p>	<p>Functionality to facilitate “Tim Fischer Way” touring route being developed is part of Phase 2 of the new website to be progressed in 2023/24.</p> <p>TEDO to continue scoping the project and report back to the TEDSC in mid-2024.</p>
Ordinary Council Meeting held 19 April 2021			
63/21	GM	<p>Residential Development – Lockhart</p> <p>1) That Council proceed with the subdivision of Lots 62 and 90 Prichard Place Lockhart as outlined in the report.</p> <p>2) That the cost of subdividing the land be funded from the Infrastructure Reserve with the proceeds of any land sales to be returned to the Reserve.</p>	<p>The development application for Lot 62 (westernmost lot) has been approved. The application for Lot 90 has now also been approved.</p> <p>Subdivision works to be scheduled. Quotes from contractors being sought.</p> <p>Sewer design currently being prepared.</p> <p>Refer also Item 8 in Business Paper (Closed Session).</p>
Ordinary Council Meeting held 18 March 2024 – Councillor Questions & Statements			
Questions & Statements	DE	<p>Cr Rockliff: Laneway rear Green/Ferrier Streets</p> <p>Referred to this laneway, which is in need of repair, particularly behind the Valmar building.</p>	Investigations being undertaken.


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Minute No:	Officer to Action	Council Resolution	Action Taken
	GM	<p>Cr Walker: Lockhart Hospital Referred to a person recently deceased after they tried to return to Wagga for assistance and asked if there is enough information, including signposting, available regarding Lockhart Hospital for people who are not local?</p>	<p>Representations have been made to MLHD. Complete.</p>
	DE	<p>Cr Mathews: Ed Schirmers Crossing, Hollies Road Has been approached by a resident regarding the progress of the upgrade to this crossing. Funding has been available for some time and works have not commenced. Where is it up to?</p>	<p>Survey and design has been undertaken. Draft design under review. Complete.</p>
	DCCS	<p>Cr Mathews: Airstrip Advised the s.355 committee would like to use the hanger and charge for use. However, a glider is stored there which would need to be removed so the hiring can happen. The committee also mentioned the camera on the airstrip won't pick up planes accessing the airstrip as they're not travelling the full length of the runway due to khaki weed.</p>	<p>DCCS has met with President of S355 Committee. President will convene a S355 Committee meeting to determine hire fees and conditions of hire. Camera has been moved by DES. Complete.</p>
	DCCS	<p>Cr Driscoll: Umpire and Netball Sheds, The Rock Thanked the Director of Corporate & Community Services for the now completed works and asked where works on the netball sheds are up to.</p>	<p>Umpire changerooms complete and were used for Round 1. Netball changerooms builder has encountered issues with partitions. Will provide update at Council meeting.</p>
	DCCS	<p>Cr Day: Costing for Recognition of Volunteers Referred to her question at a previous meeting and asked where this costing information might be up to.</p>	<p>The cost to put on an event to recognise volunteers would be minimal, under \$1,000 and could be funded from 3rd Quarterly Budget Review.</p>
	DE	<p>Cr Marston: Rods Road Streetblade Advised the street blade on the intersection of Rods Road and the Olympic Highway has gone missing again.</p>	<p>Works request issued. Complete.</p>
	DE	<p>Cr Marston: Streetsweeper Advised that it appears the street sweeper is not actually sweeping the gutter areas, leaving a lot of dust behind. Cr Marston asked if an inspection could be carried out after the street sweeper next visits, to ensure the service is being provided to a suitable standard.</p>	<p>Inspections to be undertaken.</p>
	DE	<p>Cr Verdon: Laneway, rear Emily Gardens Advised he has been approached by a resident who needed a replacement tyre due to a large hole in the laneway at the rear of Emily Gardens.</p>	<p>Contractor has been engaged to attend to as well as rear lanes.</p>


 CHAIRPERSON

Lockhart Shire Council
Ordinary Meeting – 15 April 2024

Minute No:	Officer to Action	Council Resolution	Action Taken
Ordinary Council Meeting held 19 February 2024 – Councillor Questions & Statements			
Questions & Statements	DPE	Cr Hunter: Biodiversity Referred to an initiative being implemented by the Moorabool Shire Council in Victoria to enhance the area's biodiversity by distributing plants and trees to residents and requested that the matter be referred to the Council's Environmental Officer for consideration, perhaps used as a feelgood story and show to Council's commitment to protecting the Shire's biodiversity (refer to website at ABC News - Moorabool Shire - Native Trees Giveaway).	Environmental Officer is investigating options and a report will be prepared for a future meeting. National Tree Day to be included in the report.
	DE	Cr Rockliff: Fairy Lights, Lockhart Main Street Asked if the fairy lights in the shopping precinct can be repaired and/or reinstated?	The General Manager advised that he believed the power supply, and in particular the conduit under Green Street, is the main issue but that options to address the problem will be investigated.
	DPE	Cr Mathews: Brookong Creek Noted that there were cats in and around the creek and requested that the matter be referred to the Compliance Officer.	Referred to Local Land Services who have responsibility for feral cats.
	GM	Cr Mathews: Lockhart Solar Farm Noted that the project has been going on for too long and suggested giving the community the opportunity to invest in the project. Cr Mathews asked if Council could write to the proponent to progress the issue?	A written update has been obtained from the project proponent and will be distributed to Councillors. Complete.
	DCCS	Cr Driscoll: The Rock Recreation Ground Lighting Enquired if the lights being installed on the new lighting tower will be 100 lux. If not, could some of the surplus in Council's budget be used to ensure the lights will meet requirements.	Lux report circulated. Complete.
	DE	Cr Marston: Wheeled Recreational Activities on Netball Courts Has received questions regarding skateboards, scooters etc being used on the netball courts and asked if such activities would damage the courts?	Scooters, skateboards etc can mark netball surfaces but will not damage the surface. Complete.
Ordinary Council Meeting held 18 December 2023 – Councillor Questions & Statements			
Questions & Statements	DEES	Cr Rockliff: Drain to Creek, Urana Street, Lockhart Mentioned this drain is overgrown with pine trees etc and requires cleaning out.	Investigations have confirmed the drain is located on private property but the pollutant trap and related infrastructure has been installed by Council. Arrangements are being made for Council to undertake cleaning of Council's asset subject to consultation with the landowner.


 CHAIRPERSON

Lockhart Shire Council
Ordinary Meeting – 15 April 2024

Minute No:	Officer to Action	Council Resolution	Action Taken
	DEES	Cr Sharp: Alma Park Road/Scheetz Lane Advised of quite a bad pothole near this intersection that requires attention.	Works request has been created. Complete.
Ordinary Council Meeting held 20 November 2023 – Councillor Questions & Statements			
Questions & Statements	DEES	Cr Mathews: Councillor Dress Suggested an option somewhere between the blazer and a polo shirt might be appropriate for attending conferences etc.	Executive Assistant is sourcing appropriate short-sleeved options. The shirt currently worn by female Councillors is no longer in production.
Ordinary Council Meeting held 16 October 2023 – Councillor Questions & Statements			
Questions & Statements	DEES	Cr Driscoll: Maintenance of Rear Lanes Asked if there is going to be any kind of grading maintenance carried out on rear lanes, especially at The Rock? Cr Driscoll advised the lane at the rear of Coronation Park is particularly bad. Cr Driscoll asked if there is a priority list?	Contractor engaged. Programmed to commence in April. Complete.
	DCCS	Cr Sharp: Pleasant Hills Tennis Courts Asked if there was a timeframe for repairs to the tennis courts to be carried out?	Quotes being sourced for synthetic surface on top two courts.
Ordinary Council Meeting held 18 September 2023 – Councillor Questions & Statements			
Questions & Statements	GM	Cr Mathews: Veterinary Services Referred to Council's efforts to procure veterinary services for Lockhart and advised a mobile veterinary service that may be available. Cr Mathews asked if this could please be investigated.	Enquiries have been made with the Animal Welfare League NSW mobile veterinary Animal Care Truck. Advice has been received that a trip is being planned in October to Wagga Wagga, with dates and times to be confirmed.
	DEES	Cr Verdon: Lodge Road Advised this road, which provides access to The Rock Cemetery, is deteriorating rapidly and requires attention.	Works request created. Will be attended to when crews in the area. Works planned April 2024. Complete.
	DEES	Cr Verdon: Entrance laneway, The Rock Bowling Club Advised there are potholes in this laneway which require attention.	Works request created. Will be included in future sealing program. Contractor has been engaged.
Ordinary Council Meeting held 21 November 2022 – Councillor Questions & Statements			
Questions & Statements	DCCS	Cr Hunter: Tiled Wall outside The Rock Gym Referred to a problem with tiles on the external wall of The Rock Pool near the gym and asked what was being done to rectify the issue.	Tiles have been sourced and ordered, awaiting delivery. Builder's project manager advises tiles have been received, will schedule date for fitting. Builder has indicated works to start in coming weeks. Costs to be presented to the May Council meeting.


 CHAIRPERSON

Lockhart Shire Council
Ordinary Meeting – 15 April 2024

Minute No:	Officer to Action	Council Resolution	Action Taken
Ordinary Council Meeting held 17 October 2022 – Councillor Questions & Statements			
Questions & Statements	DPE/ DCCS	<p>Cr Verdon: Disability Access Across the Shire</p> <p>Referred to Kurt Fearnley's speech at the recent Lockhart Community Bank branch birthday celebrations. The speech was a reminder that people with disabilities are entitled to access. Cr Verdon suggested an audit be carried out, with a view to improving access across the Shire, making sure all Council facilities are accessible to all residents.</p>	<p>Meeting held Friday 17th November with Neil Smith of BEST.</p> <p>Council to provide BEST list of sites. Proposed quote provided, reviewing and finalising scope of works.</p> <p>BEST have been engaged to undertake the audit. BEST to commence with an initial inspection over the coming weeks.</p>

Correspondence Received

Date sent to Councillors	From	Subject
2 April 2024	The Mayor (via Executive Assistant)	Mayoral Update
8 April 2024	Executive Assistant	Interview Documentation – General Manager Position
8 April 2024	Director Corporate & Community Services	Circulating Lux Report for Lighting at The Rock Recreation Ground.

Recommendation: That the Status Report and Correspondence Précis be received.

<p>55/24 RESOLVED on the motion of Crs Rockliff and Walker that the Status Report and Correspondence Précis be received.</p>


 CHAIRPERSON

STAFF REPORTS

STRATEGIC DIRECTION A: A Connected and Resilient Community

Cr Driscoll left the meeting at this juncture, the time being 5.31pm.

1. REQUESTS FOR FINANCIAL ASSISTANCE

(GM: 24/257)

Executive Summary

Two requests for financial assistance have been received which are tabled for Council's consideration.

Report

Two requests for financial assistance have been received as follows:

1. Lockhart Lions Club

The Lockhart Lions Club utilises a shed adjacent to the railway line at Lockhart for its cardboard recycling activities. The recycling activities are the Club's major source of income which is used to help funding community projects in Lockhart.

Council provides an annual subsidy of \$4,000 to the Club to support its cardboard recycling activities. Council's contribution is used primarily to assist with the associated freight costs.

The Lockhart Lions Club has now written to Council as follows:

"Firstly, on behalf of the Lions Club of Lockhart we are very grateful for your continued support to the Lions Club in Lockhart.

We are still negotiating with UGL Regional Linx to enable us to enclose the section of the shed from the grant from the Community Bank. As it stands, we need to have a Protection Officer on site to enable us to complete this project and the cost could exceed \$2,000.00 (we haven't been given a written amount as yet) and our request to the Lockhart Shire if you would see your way in assisting financially towards this cost, the grant we were successful was \$2,048.00 for our project therefore paying for the Protection Officer could be more than the grant.

Many thanks again for your continued assistance and support.

By way of background the Lions Club has received a grant to undertake some work to enclose the shed used for its recycling activities. However, because the shed is situated adjacent to an active rail line, the Club is required to comply with various safety measures including having an accredited Protection Officer on site whilst the work is being carried out.

The Lions Club has made representations to the Member for Wagga in relation to this matter and the General Manager has also made contact with the rail contractor, UGL. However, the requirement for a Protection Officer is a safety measure and is not negotiable.

Several quotations have been obtained from firms that can provide accredited protection officers with the lowest quote, including travel and accommodation, being approximately \$2,700 including GST. The quote is based on the building work taking two days. The cost may be less if the time was reduced.

2. The Rock Regional Observatory

Council has delegated care, control and management of The Rock Regional Observatory (TRRO) to a management committee pursuant to section 355 of the Local Government Act.

Council provides all its section 355 committees that manage facilities with an annual subsidy. The amount provided to TRRO in 2023/24 is \$4,500.

The TRRO Management Committee has written to Council seeking financial assistance for the installation of a roller door at the rear of the facility which is considered essential to facilitate the

movement of large telescopes. The amount sought is \$4,327 including GST to cover the cost of purchasing and installing the roller door. A copy of the letter received from the Committee is attached.

Integrated Planning and Reporting Reference

A1: Facilitate and support our community to deliver vibrant and dynamic community events.

A1: Build capacity, capability and partnerships to encourage sustainable community groups and clubs.

Legislative Policy & Planning Implications

Pursuant to Section 356 of the Local Government Act a council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

Budget & Financial Aspects

Council has allocated an amount of \$52,000 in the 2023/24 Budget for the consideration of requests for financial assistance pursuant to Section 356 of the Local Government Act. The unexpended amount currently stands at \$2,113 however this includes payments made in 2023/24 pursuant to resolutions of Council passed in previous financial years. Furthermore, in previous years Council has transferred approximately \$70,000 of unexpended Section 356 funds to Reserves and therefore there is sufficient capacity to approve the requests for financial assistance that are the subject of this report.

Attachments

Nil.

Recommendation: That Council provide the following financial assistance for the purposes outlined in the report:

1. \$2,000 to the Lockhart Lions Club.
2. \$4,327 to The Rock Regional Observatory Management Committee

56/24 RESOLVED on the motion of Crs Rockliff and Hunter that Council provide the following financial assistance for the purposes outlined in the report:

1. \$2,000 to the Lockhart Lions Club.
2. \$4,327 to The Rock Regional Observatory Management Committee

Cr Driscoll returned to the meeting at this juncture, the time being 5.34pm.

2. BROOKONG CREEK MASTERPLAN

(GM: 24/3199)

Executive Summary

Council at its meeting held on 18 March 2024 adopted the Brookong Creek Masterplan. The report to the 18 March Council meeting also foreshadowed at the time that a separate report would be tabled at the 15 April Council meeting identifying works within the adopted Masterplan that can be implemented with available grant funding.

Report

Lockhart Shire Council engaged Habitat Planning and Yonder Landscape Architecture to prepare a Masterplan for Brookong Creek and surrounds in Lockhart.

The purpose of the Masterplan is to:

- Facilitate community-led design outcomes and develop a coherent vision to develop Brookong Creek over the next ten years.
- Form the basis for Council to sequence and prioritise the works within the Masterplan, and

- Consider future budgeting and funding options.

The Masterplan was adopted by Council on 18 March 2024 following an extensive community consultation process and after changes recommended by the Council's Tourism and Economic Development Steering Committee (TEDSC) were made to the Draft Masterplan in response to submissions received during the public exhibition period.

Council has received grant funding totalling \$140,000 under Round 5 of the Stronger Country Communities Fund to implement improvements under the Masterplan.

Having regard to the adopted Masterplan and the available grant funding Council staff have identified parts of Stage Two of the Masterplan which can be identified as south of Green Street, east of the Brookong Creek, west of the former Rio Theatre and north of the proposed Toilets/BBQ identified in Stage Two. A plan of that section of the Masterplan is attached.

The improvements that can be provided with the available funding include:

- Walking paths and furniture.
- Wiradjuri cultural space with two yarning circles and artwork – this is part of the Wiradjuri Dreaming Project endorsed by Council in 2017 and for which some funding has also been received from Eastern Riverina Arts.
- Lawn and Irrigation
- Bollards
- Tree and shrub planting

The improvements that form part of Stage Two of the Masterplan that have not been included due to the available funding are:

- Toilets, BBQ and Splashpad.
- Play Spaces
- Wombat Crossings and Kerbs (subject to Traffic Committee and Transport for NSW approval)
- Lighting and Signage.

Integrated Planning and Reporting Reference

A1: Support, or partner to provide, welcoming and well-maintained community spaces and facilities.

B2: Plan, develop and maintain facilities, parks and gardens that respond to the needs of the community.

B2: Manage and improve the appearance of our towns, in line with their desired identities.

B2: Improve the image of Lockhart Shire for tourists.

B2: Use our natural strengths and assets to build our tourism sector.

B2: Support and develop infrastructure for our tourism sector.

Legislative Policy & Planning Implications

The Masterplan includes Council owned land as well as Crown land. The NSW Crown Lands Office have been consulted during the preparation of the Draft Masterplan

Budget & Financial Aspects

Council has received grant funding totalling \$140,000 under Round 5 of the Stronger Country Communities Fund to implement improvements under the Masterplan. Under the grant program guidelines Council has until January 2026 to complete the project.

Attachments

- Plan of Stage 2 of the Brookong Creek Masterplan.

Recommendation: That Council implement the improvements that form part of the Brooking Creek Masterplan and are outlined in this report, utilising the grant funding received under Round 5 of the Stronger Country Communities Fund.

57/24 RESOLVED on the motion of Crs Walker and Sharp that Council implement the improvements that form part of the Brooking Creek Masterplan and are outlined in this report, utilising the grant funding received under Round 5 of the Stronger Country Communities Fund.

STRATEGIC DIRECTION B: A Dynamic and Prosperous Economy

Nil.

STRATEGIC DIRECTION C: An Environment that is Respected and Protected

Nil.

STRATEGIC DIRECTION D: Infrastructure for the Long-Term Needs of the Community

3. ENGINEERING REPORT

(DE)

Executive Summary

Monthly report on engineering matters.

Background Information

a) Works

Local Sealed Roads: Boree Creek Kywong Rd shoulder widening is completed. Vegetation removal, drains and shoulders clearing on Woodend Fiveways and part of Osborne Yerong Creek Rd has been completed. The Mittagong Yerong Creek Road southern culvert has been installed, realigning roadway and furnishing to follow.

Unsealed Roads: Maintenance of Shire gravel roads has been conducted on Adams Lane, McRories Lane, Tootool Mittagong Road and Fletts Lane.

Maintenance Crews: Bitumen crew have been kept busy with routine maintenance on our Local and Regional Roads. Maintenance crews have been assisting with the shoulder widening on the Boree Creek Kywong Road and Mittagong Yerong Creek Road extending and installing box culverts.

b) Parks & Gardens

Staff are installing new decorative bin enclosures along Green Street this week, that will cater for both general and recycled waste.

Concrete seating at 109 Green street is being fitted. New timber panels and planting out of existing garden beds will follow directly.

Staff at The Rock are working on the new pedestrian access at the front of the bowling club, and this will be followed by the planting out of garden beds at the Avenue of Honour extension.

This week we welcome a new member of staff to the Lockhart parks and gardens crew.

Preparations are under way to have the cenotaphs at their best for upcoming Anzac Day commemorations.


CHAIRPERSON

Maintenance activities including mowing and watering continue, with frequency being adjusted as necessary for the weather conditions, and as staffing allows.

c) End of season Report – Public Swimming Pools

The Rock

2921 visitations over the summer period were recorded.

Six written complaints were received by Council on 17 and 23 February; 10, 14, 15 and 18 March 2024 regarding unplanned pool closures.

The contractor's manager advised they experienced issues with staffing resulting in unplanned pool closures. Several employees resigned during summer unexpectedly resulting in vacancies. The contractor advised that they advertised for lifeguards, contacted hire agencies but did not have any applications which meant delays in filling positions.

Final clean up and handover for winter is currently occurring.

Lockhart

No report received.

d) 2024/25 Pool Season

Both contracts have now expired for Lockhart and The Rock.

Prior to calling for Expressions of Interest, it is proposed to undertake a community survey regarding satisfaction levels, opening hours and pricing options. A report will be prepared prior to the next season outlining the community feedback and considering contract options available, such as flat rate fee set by council (current method), flat rate nominated by tenderers, profit-sharing (similar to Lockhart Caravan Park), or some other option. The term of the contract will also be discussed.

Legislative Policy and Planning Implications

Development applications are processed under the provisions of the *Environmental Planning & Assessment Act 1979*.

Weed inspections and associated activities are carried out in accordance the *Biosecurity Act 2015* and associated regulations.

Integrated Planning and Reporting Reference

D1: Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future.

Budget and Financial Aspects

Will be conducted within Council's allocated budget.

Attachment

Nil

Recommendation: That Council:

- a) notes the information provided in the Engineering Services report; and
- b) undertakes a community survey regarding Council's pools, to be advertised in Council's newsletter.

58/24 RESOLVED on the motion of Crs Driscoll and Rockliff that Council:

- a) notes the information provided in the Engineering Services report; and
- b) undertakes a community survey regarding Council's pools, to be advertised in Council's newsletter.

4. PLANNING & ENVIRONMENT REPORT

(DPE)

Executive Summary

Monthly report on planning and environment matters.

a) Development Activity Report for the Period Ending 31 March 2024

DA/CDC No.	Development	Site of Development	Applicant	Value
DA40/24	Secondary dwelling	164 Zwecks Lane, Pleasant Hills	J Phelps	\$ 190,000
DA38/24	Carport (refused)	3 Ferrier Street, Lockhart	C Jones	\$ 2,500
DA48/24	Inground swimming pool	16 Mickans Lane, Lockhart	D Gowland	\$ 124,000
DA52/24	Single dwelling	43 Scott Street, The Rock	J Hamilton	\$ 477,345
CDC53/24	Inground swimming pool	13 Davidson Street, The Rock	C Marshall	\$ 57,890
			Total	\$ 851,735

b) Biosecurity Report

WEEDS

Property Inspections

Inspections were carried out on residential and commercial properties. These properties were selected due to a change in ownership.

The most commonly found weeds were Lippia (*Phyla canescens*) and Bridal creeper (*Asparagus asparagoides*) respectively.

No. 1st Inspections	No. Re-inspections required	No.2nd Inspections	No. Biosecurity Undertakings Accepted	No. Biosecurity Directions Issued	No.3rd Inspections	No.4th Inspections
3	0	0	0	0	0	0

Control Program

Priority has been given to the control of Bathurst burr (*Xanthium spinosum*), Feathertop Rhodes grass (*Chloris virgata*), Horehound (*Marrubium vulgare*), Noogoora burr (*Xanthium occidentale*), and Silverleaf nightshade (*Solanum elaeagnifolium*) on roadside reserves and council–managed land.

The following roads were inspected for Bathurst burr (*Xanthium spinosum*) and herbicide application was administered where appropriate: Barracluffs Road, Bulloc Hill Lane, Calare Lane, Carrolls Lane, Commera Wilson Lane, County Boundary Road, French Park Bullenbong Road, Gap Road, Geddes Lane, Hamsons Road, Jack Blights Lane, Jaegars Lane, Jarricks Lane, John Alexander Road, Klimpschs Lane, Lockhart Boree Creek Road, Lockhart Kywong Road, Meltons Lane, Montagues Lane, Murphys Lane, Pietchs Road, Pleasant Hills Road, Pleasant Hills Tip Road, Ryans Lane, Shaw Lane, Sid Matthews Lane, Soldier Settlement Road, St Helena Lane, Urana Boree Creek Road, Urangeline Creek Road, The Rock Mangoplah Road, Vincents Road, Webbs Lane, and Weilys Lane.

Feathertop Rhodes grass (*Chloris virgata*) was controlled on Lockhart Kywong Road.

The following roads were inspected for Horehound (*Marrubium vulgare*) and herbicide application was administered where appropriate: Adams Lane, Barry Smith Lane, Bulloc Hill Lane, Calare Lane, Chambers Lane, County Boundary Road, Dan Gleesons Lane, Doigs Lane, Hamsons Road, Jack Blights Lane, Jaegars Lane, Jarricks Lane, Kilbrae Road, Klimpschs Lane, McRories Lane, Meltons Lane, Murphys Lane, Pietchs Road, Pleasant Hills Road, Pleasant Hills Tip Road, Seeligers Lane, Sid Matthews Lane, Shaws Lane, Shippards Lane, The Rock Mangoplah Road, Thomas Lane, Urangeline Creek Road, and Weilys Lane.

Noogoora burr (*Xanthium occidentale*) was controlled on Urana Boree Creek Road.

Silverleaf nightshade (*Solanum elaeagnifolium*) was controlled on French Park Bullenbong Road.


 CHAIRPERSON

drumMUSTER

The March drumMUSTER collection event occurred at Lockhart on Tuesday, 12 March with 1049 drums inspected, raising \$323.09 for St. Joseph's School. The Rock collection event occurred on Thursday, 14 March. During this event, 2296 drums were inspected, raising \$642.88 for The Rock Men's Shed. drumMUSTER collection events have been tentatively scheduled for Tuesday, 10 September 2024 for Lockhart, and Thursday, 12 September 2024 for The Rock.

Legislative Policy and Planning Implications

Development applications are processed under the provisions of the *Environmental Planning & Assessment Act 1979*.

Weed inspections and associated activities are carried out in accordance the *Biosecurity Act 2015* and associated regulations.

Integrated Planning and Reporting Reference

C2: Flora and fauna are protected across the Shire.

D1: Our assets and infrastructure are well planned and managed to meet the needs of the community now and into the future.

D2: Our planning and development controls work to attract new residents and investment.

Budget and Financial Aspects

Will be conducted within Council's allocated budget.

Attachments

Nil.

Recommendation: That the information in the Planning and Environment Report be noted.

<p>59/24 RESOLVED on the motion of Crs Sharp and Marston that information in the Planning and Environment Report be noted.</p>

STRATEGIC DIRECTION E: Strong Leadership and Governance

5. INVESTMENT AND BANK BALANCES REPORT – MARCH 2024

(DCCS: 24/4345)

Executive Summary

The purpose of this report is to inform Council of the funds that have been invested and bank account balances.

Report

It is required under Clause 212 of the Local Government (General) Regulation 2005 and Section 625 of the Local Government Act 1993 to provide the Council with a written report each month detailing all money that Council has invested.

Cash at Bank

Opening Combined Cashbook Balance		1,278,090.54	
Add: Total Receipts			
	Miscellaneous	18,184.90	
	Rates	120,912.03	
	Debtors	533,516.17	
	Interest on Investments	97,248.22	
	Caravan Park Takings	16,986.00	
	Return of Investment	500,000.00	
	Rockoosh CCS & Inclusion Support Payments	2,466.86	
	Development Applications	54,414.73	
	Rockoosh Payments	2,870.44	
	February BAS Refund	60,029.00	
	Sale of Plant 1521	21,960.95	
	Sale of Plant 2158	122,170.00	
	Tip Fees	2,980.00	
		1,553,615.30	
Less: Total Payments		2,254,779.97	
	New Investments	0	
Closing Combined Cashbook Balance		576,925.87	
Closing Bank Statement Balance			
	Bendigo Bank	503,491.55	
	Macquarie Bank	56,926.42	
	Bendigo Bank-Prichard Trust	31,870.47	
		592,288.44	
Add: Outstanding Deposits		5,177.98	
		597,466.42	
Less: Outstanding Cheques		20,540.55	
Closing Combined Cashbook Balance		576,925.87	
	Interest Rate per		
Investments:	Annum	Amount Invested	% of Total
Bank of Queensland	5.20	1,000,000.00	9.29
Bank of Queensland	4.95	700,000.00	6.50
Bendigo Bank	at call	66,072.20	0.61
Bendigo Bank	4.90	1,000,000.00	9.29
Bendigo Bank	4.76	500,000.00	4.64
Commonwealth Bank	4.89	500,000.00	4.64
Commonwealth Bank	4.92	1,000,000.00	9.29
IMB	4.90	500,000.00	4.64
Macquarie Bank	4.80	500,000.00	4.64
Macquarie Bank	4.80	1,000,000.00	9.29
Macquarie Bank	4.80	500,000.00	4.64
Macquarie Bank	4.80	500,000.00	4.64
National Australia Bank	5.05	500,000.00	4.64
National Australia Bank	5.05	500,000.00	4.64
National Australia Bank	5.05	1,000,000.00	9.29
National Australia Bank	5.05	500,000.00	4.64
National Australia Bank	5.05	500,000.00	4.64
		10,766,072.20	100.00
			AMOUNT
	1490-3000-0000		(2,074,991.88)
Combined Sewerage	8490-3000-0000		2,620,047.28
Trust Fund	9991-3000-0000		31,870.47
		576,925.87	576,925.87
	TOTAL FUNDS HELD ARE:	11,342,998.07	


 CHAIRPERSON

Integrated Planning and Reporting Reference

- E1: Council is strong, sustainable and able to stand alone.
- E1: Plan for the long-term sustainability of the Shire.
- E1: Meet all governance and regulatory requirements in the conduct of Council operations.

Legislative Policy and Planning Implications

- Local Government Act 1993 Section 625 Investments.
- Local Government (General) Regulation Clause 212.

Budget and Financial Aspects

Council's 2023/24 Operational Budget has forecast a total of \$401,000 income from interest on investments for General Fund & Sewer Fund combined. For the period July 2023 to March 2024, the average end of month balance of funds invested has been \$12.2 million and the average return on invested funds has been 4.89%. On these year to date figures, Council's budgeted income on investments will be achieved for the General Fund and Sewer Fund.

Responsible Accounting Officer Statement

I, Craig Fletcher, hereby certify that all investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of Local Government (General) Regulation and Council's Investment Policy. The Internal and External Reserve amounts and Unrestricted Funds are estimate valued only, they are subject to change and review in part with the audit of Council's Financial Statements and each Quarterly Budget Review.

Recommendation:

- a) That the March 2024 Investment and Bank Balances Report be received and noted.
- b) That the Responsible Accounting Officer Statement be noted, and the report be adopted.

60/24 RESOLVED on the motion of Crs Matthews and Walker:

- a) That the March 2024 Investment and Bank Balances Report be received and noted.
- b) That the Responsible Accounting Officer Statement be noted, and the report be adopted.

6. POLICY REVIEWS

(GM: 24/3615)

Executive Summary

A number of policies are due to be reviewed in accordance with the three-year cycle referred to in Policy No. 1.0 Policies – Procedure for Consideration and Adoption.

Report

At its meeting held on 20 March 2023, Council endorsed "Policy No. 1.0 Policies – Procedure for Consideration and Adoption" which set out a process for the systematic review of Council policies and the development of new policies.

Policy 1.0 Policies – Procedure for Consideration and Adoption provides that:

In order to ensure that policies remain relevant a program of ongoing review of policies not later than every three years will be developed and maintained.

Individual policies will be reviewed and amended in advance of the scheduled review date when circumstances warrant. This may be prompted by factors such as a change in legislation, a change in government policy or as a result of a need identified by the Council, management and staff or internal and external audit activities.

The following Policies are now due for review in accordance with the scheduled three-year cycle referred to in Policy No. 1.0:

1. Policy 1.26 Naming of Roads, Bridges, Public Places and Buildings
2. Policy 2.51 Event Management
3. Policy 2.6 Public Art

No significant changes have been made to the policies.

Integrated Planning and Reporting Reference

E1: Meet all governance and regulatory requirements in the conduct of Council operations.

E1: Minimise Council's exposure to risk and promote a strong risk management culture within Council.

Legislative Policy & Planning Implications

A process for the identification, development and review of appropriate policies and procedures facilitates an effective governance and control environment.

Budget & Financial Aspects

Nil.

Attachments

1. Policy 1.26 Naming of Roads, Bridges, Public Places and Buildings
2. Policy 2.51 Event Management
3. Policy 2.6 Public Arts

Recommendation: That the following policies, as presented, be adopted:

1. Policy 1.26 Naming of Roads, Bridges, Public Places and Buildings
2. Policy 2.51 Event Management
3. Policy 2.6 Public Arts

61/24 RESOLVED on the motion of Crs Driscoll and Sharp that the following policies, as presented, be adopted:

1. Policy 1.26 Naming of Roads, Bridges, Public Places and Buildings
2. Policy 2.51 Event Management
3. Policy 2.6 Public Arts

QUESTIONS AND STATEMENTS

Cr Rockliff

Nil.

Cr Walker

Nil.

Cr Hunter

Nil.

Cr Sharp

- i) **Ryan Stock Route:** Cr Sharp advised that the rough surface of Ryan Stock Route might need signage.

Response – Director Engineering

The Director Engineering advised that he is aware of the issues with the surface of Ryan Stock Route. An inspection is to be carried out and works scheduled.

Cr Mathews

- i) **Australia Day Award Nomination Categories:** Cr Mathews suggested that to encourage more nominations for future Australia Day Awards consideration could be given to including a new category for a Student Achiever Award.

Response – General Manager

The General Manager advised that he would look into the suggestion of a new category for Australia Day Awards.

Cr Driscoll

- i) **Weekend event held at The Rock –** Cr Driscoll thanked the Director Engineering and the Tourism and Economic Development Officer for getting the event held last weekend at The Rock across the line. It was a very special event and great that we could help make it happen.

Cr Day

- i) **Lockhart Stay and Play closure:** Cr Day enquired as to what assistance Council can provide in helping find alternative childcare facilities in Lockhart due to the closure of the existing Stay 'n' Play on 5 May 2024. Is it possible for Council to reach out to nearby council areas to see what they can provide? The closure will have huge financial and educational impacts on the community.

Response – Director Corporate & Community Services

The Director Corporate & Community Services agreed that it is a difficult and challenging situation. Establishing a new service is not a quick and simple process, plus the current services Council has in place are for before and after school care, not long day care. The Director advised that contact will be made with Wagga and Narrandera childcare services to enquire about organisations that manage multiple sites.

It was also proposed to reach out to the operator of the Lockhart childcare centre to gain a better understanding of any compliance issues in case Council is able to provide assistance in having them addressed.

It was noted that representations have also been made to the Member for Wagga Wagga, Dr Joe McGirr MP and the relevant Minister's offices.

- ii) **Health Pathway:** Cr Day advised that a young recipient of a scholarship is on the Pathway of Health and is currently working at the Lockhart Hospital. Access to these pathways is working well for our children at school.

Cr Marston

- i) **Access to waste facilities for 355 Committees:** Cr Marston asked if there was any opportunity for Section 355 Committees of Council to get free access to the tips for the disposal of waste from activities carried out by the committees?

Response – General Manager

The General Manager advised that any reduction or waiving of Council Fees and Charges would need to be supported by a Council resolution. A report would be prepared for Council's consideration at a future meeting of Council.

- ii) **FOGO compost:** Cr Marston asked if there was any chance of getting some of the FOGO compost onto The Rock Recreation Ground?

Response – Director Planning & Environment and Director Engineering Services

The Director Planning & Environment advised that the product is not broken down enough yet to be used. A Flip Screen is to be purchased to assist in breaking the product down further.

The Director Engineering advised that funds for the purchase of a Flip Screen are being included in the draft 2024/25 Budget and, although it is only for a small Flip Screen, it can also be used for gravel.

- iii) **Pumps at The Rock Recreation Ground:** Advised that issues with the water pumps is a result of the hard water from the bore. The Rock Recreation Ground is funding the repairs.

Cr Verdon

- i) **Pedestrian crossings near The Rock Bowling Club:** the Mayor enquired as to the width of the pedestrian crossings being installed for access to The Rock Bowling Club. The crossings do not appear wide enough for a motorised gopher.

Response – Director Engineering

The Director Engineering advised that he will follow up on this enquiry.

CLOSED SESSION

In accordance with the Local Government Act 1993 the following business is considered to be of a kind referred to in subsection 10A(2) of the Act and should be dealt with as part of the meeting closed to the media and public.

62/24 RESOLVED on the motion of Crs Marston and Walker that Council close the meeting to the public as per section 10A(2)(c) of the Local Government Act 1993.

The meeting moved into Closed Session at 6.03 pm.

63/24 RESOLVED on the motion of Crs Walker and Sharp that Council move into Open Session.

The meeting moved into Open Session at 6.35 pm.

OPEN COUNCIL

The resolutions of Council, relating to Items 7, 8 and 9, passed while the meeting was closed to the public were read to the meeting by the General Manager.

7. EVALUATION OF TENDERS – THE ROCK COMMUNITY CENTRE

(GM: 24/3799)

64/24 RESOLVED on the motion of Crs Driscoll and Walker that Council accept the tender from J & J Building & Construction in the amount of \$602,789 including GST for the construction of The Rock Community Centre.

8. HOUSING INITIATIVES AND OPPORTUNITIES FOR COUNCIL

(GM: 24/4105)

65/24 RESOLVED on the motion of Crs Walker and Sharp that:

1. Development applications be prepared for the construction of two x three-bedroom units on an allotment in each of the two proposed subdivisions in Prichard Place Lockhart.
2. A development application be prepared for the construction of a single dwelling house on 65 Nicholas Street The Rock for staff accommodation.
3. Council endorses an approach being made to Transport for NSW regarding availability to purchase Lots 4/5 and 7/8 Section 14 Nicholas Street The Rock.


CHAIRPERSON

4. Council enquires whether a preliminary investigation has been undertaken with respect to contamination in relation to the property situated at 50 Urana Street The Rock.

9. GENERAL MANAGER APPOINTMENT PROCESS

66/24 RESOLVED on the motion of Crs Marston and Matthews:

1. That the Report to the Ordinary Council Meeting held on Monday 15 April 2024 on the outcome of interviews for appointment to the position of General Manager for Lockhart Shire Council be received and noted.
2. That the preferred candidate selected at the interviews conducted on Friday 12 April 2024 and outlined in this confidential minute be offered the position of General Manager of Lockhart Shire Council and the Mayor and Deputy Mayor, in consultation with the Recruitment Consultant, be authorised to negotiate and finalise the appointment based on the following terms and conditions:
 - a) A five (5) year performance based contract in accordance with the Standard Contract of Employment for General Managers of Local Councils in NSW Local Government.
 - b) A Total Remuneration Package of \$275,222 comprising the total value of all components of remuneration offered including salary, superannuation at 11%, the private use value of the Council provided motor vehicle and rental subsidy.
 - c) Where the selection of the preferred candidate necessitates the relocation of the candidate to Lockhart Shire, a portion of the removalist expenses being reimbursed to the candidate in accordance with Council Policy 3.25.
 - d) The policies of the Council which grant an entitlement to the employee relating to the private use of the Council motor vehicle, the incidental private use of any Council provided mobile phone and laptop computer.
3. That it be noted a Performance Agreement will be prepared within two to three months of the General Manager commencing in the role to align the Council and the General Manager with a core group of agreed objectives.
4. That no public announcement of the name of the successful candidate be made until such time as the Mayor has obtained a written acceptance of the offer from the preferred candidate.
5. That Council maintains the confidentiality of the documents and considerations in respect of the General Manager recruitment process.
6. That Council's seal be affixed to the General Manager's Employment Contract.

The meeting concluded at 6.39 pm.

The minutes of the meeting held on Monday, 15 April 2024, were confirmed as a true and accurate record at the Ordinary Council Meeting held on 20 May 2024, at which time the signature was hereunto subscribed.


CHAIRPERSON


CHAIRPERSON